

SUBJECT: EMERGENCY RESPONSE**1.0 Purpose**

The purpose of the policy is to provide direction to the University community when responding to an emergency or emergencies that threatens the University's purposes and the safety of its faculty, staff, students, and any members of the public on campus.

2.0 Scope

This policy applies to all University venues and to faculty, staff, and students carrying out University business whether or not they are located at a University venue.

3.0 Authority

Responsibility for the UNBC Emergency Response and Management Plan is delegated by the Board of Governors to the Vice-President (Administration & Finance), subject to regular due diligence reporting to the Board on statutory requirements and any activity involving liability and/or risk in this area. Should the Vice-President (Administration & Finance) be unable to carry out his or her responsibilities, then the authority will devolve to a designated alternate.

4.0 Definition of Emergency

For the purposes of this policy, an emergency is an event that:

- a) is unforeseen and requires an appropriate response;
- b) threatens to cause or has caused substantial property damage, personal injury, or distress to the University community;
- c) requires the University community to be quickly and properly informed about the event; and
- d) may disrupt in a substantive manner the normal operations of the University.

5.0 Policy Statement

The University shall use the UNBC Emergency Response and Management Plan which is based on the British Columbia Emergency Responses Management System (BCERMS).

6.0 Implementation of Policy

The Vice-President (Administration & Finance) is responsible for the implementation of the UNBC Emergency Response and Management Plan and for the purposes of the plan, the priorities shall be:

- a) saving lives;
- b) protecting the health and providing for the safety of all responders;
- c) protecting property and infrastructure;
- d) protecting the environment; and
- e) restoring the academic, research, and administrative functions of the University.

7.0 Related Policies and Documents

In the event of an emergency, all existing policies may be superceded upon the authority of the Vice-President (Administration & Finance) or designate.