

UNBC LAB SAFETY COMMITTEE MINUTES

DATE: April 15, 2024

Time: 10:00am – 11:00am Meeting hosted via MS Teams

Attendees:

Maik Gehloff – Committee Chair, WIDC Lab (FOSE)

Hossein Kazemian – Sr Lab Instructor (NALS)

Sydney Cruch – NHSRF Coordinator

Oliver Iorhemen – Asst Prof EENG (FOSE)

Kaila Fadock – Sr Lab Instructor (FOSE)

Lukas Dauksas – NUGSS Rep

Angus Modum – Grad Rep

Scott McMillan – Manager of OH&S

Thya Warren – Safety Officer

Mike Bell – Lab Operations & Infrastructure

Harpreet Johnson – Recording Secretary

Absent:

Alina Constantin – Co-Chair, Sr. Lab Inst (FOHHS)

Saphida Migabo – ESM (FOE)

Jordan Wilbey – Chemical Safety Officer / RSO

1. Meeting Called to order – 10:04am

2. Territory Acknowledgement – Maik

3. AGENDA

- Approved by Hossein and Oliver. All in favour.

4. APPROVAL OF MINUTES – March 2024

- Approved by Kaila and Sydney to second. Approved by all.

5. SAFETY OFFICER REPORTS

a) Chemical Safety Report – Scott

Clean up in the wasting bulk area. Moved four truckloads of broken glass out of that space. Overall plan is to have that room cleaned up this month and then do a clean-up of all the labs. In the winter do another bulking.

Safety inspection in Lab 4, there were a lot of fume hoods being used for storage. We will have to remind everyone that fume hoods are not to be used for storage.

Maik: Are you going to be sending out notes to whoever runs those labs?

Scott: Yes, it will be best to send it to everyone as a reminder.

b) Biological Safety Report – Mike

- Nothing to report. No incidents.

6. BUSINESS ARISING

- a) Lukas does not have a replacement from the new board yet. Email Doug at nuggs-gm@unbc.ca he will send it to the meeting and he will have someone to replace Lukas.
Thank you Lukas for your time on this committee!!
- b) Scott: Jordan is taking his Radiation Safety training this week. He is on campus but is locked in his office.

7. NEW BUSINESS

May meeting falls on a holiday, and the semester has come to an end by then. Are there any suggestions on planning our next meeting?

Kaila: We can go back to what we did last year which is adjourning unless there is a safety incident that requires us to meet. Our next meeting should be scheduled for August.

Maik: If something does come up before then, we can send an email or reach out in the Teams chat and then we can meet earlier if necessary.

Set up a meeting for August 19th, 2024 1:00pm – 2:00pm.

8. ROUND TABLE DISCUSSION:

Kaila to take over for Chair affective immediately.

Thank you to Maik for taking over this past semester as Chair!

Scott: We are doing some outbound lab inspections in July/August

9. MEETING AJOURNED AT: 10:18am

ACTION ITEMS

Item #	Description	Who	Action
1	Options for replacing mercury thermometers. Send out notices to labs regarding usage of thermometers and phasing them out.	Mike/Jordan	Ongoing
2.			
3.			
4.			

NEXT MEETING DATE: AUGUST 19, 2024

TIME: 1:00PM – 2:00PM – MS TEAMS - *UNLESS OTHERWISE NOTED*

UPCOMING MEETING DATES: TBA