

UNBC JOINT HEALTH & SAFETY COMMITTEE

December 18, 2024
1:00pm to 2:00pm

Participants:

Scott McMillan, (Employer Rep)- Chair
Marlene Cannon, (Employer Rep) *Alternate*
Adam Hawkins, (Faculty Employee Rep) *Alternate*
Twylla Hamelin, (Employer Rep)
Debbie Roberts, (Employer Rep)
Ron Camp II, (Employer Rep)
Alencia Graham (CUPE Employee Rep 1) *Alternate*
Mike Billups, (CUPE Employee Rep 2)
David Claus, (Employer Rep)

Committee Resource:

Thya Warren – (OHS Safety Officer)
Jordan Wilbey, Chemical, Radiation & Bio Safety Officer

Absent:

Tina Fraser (Faculty Employee Rep 1) Co-Chair
Jennifer Dawson, (Employer Rep)
Shauna LaTosky (Faculty Employee Rep 2) *Alternate 2*
Heidi Dodenberg, (Faculty Employee Rep)
Aaron Olsen, (Employer Rep) *Alternate*
Guowei Li, (CUPE 2278 Employee Rep 2)
Vacant, (CUPE 2278 Employee Rep 1) *Alternate*
Vacant, (CUPE 2278 Employee Rep 2) *Alternate*
Christiana Onabola, (CUPE 2278 Employee Rep 1)
Kassi Doherty, (CUPE Employee Rep 2) *Alternate*
April Tod, (CUPE Employee Rep 1)
Vacant, (Employer Rep) *Alternate*
vacant, (Employer Rep) *Alternate*

Committee Resource:

Kaila Fadock, (Positional Resource)
Harpreet Johnson – (Recording Secretary)



Meeting Co-Chair: Scott

A. Traditional Territory Acknowledgement - Scott

B. Chair Comments –

C. AGENDA – Approved

D. APPROVAL OF MINUTES – November 2024

d.1) All in favour, approved

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

e.1) **Sub Committees – Scott**

- Read report and make subcommittees from the report. **Table it for next month.**

F. Incident Report Summaries

f.1) **Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott**

- A quiet month. Two medicals and one time loss. Three fire alarms in housing and six other incidents. **See table below**
- Time loss was a scent sensitivity at UHNBC. This is a tricky one to address, there is a no scent policy with signage all up at the hospital. Scott and Twylla have been talking to the worker to see if there are any accommodations that are required. Scent sensitivity is a tricky one to address.
- What about a grievance?
- There is no way to pinpoint who this person was that was wearing the scent.
- Fire alarms at housing – should there be more education regarding cooking/what to do when cooking?
- Suspicious truck followed a daycare employee out to the Walmart parking lot. There was no good description of the vehicle.
- Deborah: There have been several incidents regarding food for Celiacs and Gluten allergies where we have ordered food in for these people and they have become sick, should we be reporting this?
- Scott: You could. There is a food committee that you could report that to.
- There has been some misunderstanding with the difference of Gluten-free and vegetarian. It was openly admitted that they did not know the difference between the two but now they are aware and will be more observant when doing catering.
- Thya: With the daycare incident, would we be able to put in another light source up there? Another lamp post?

- Scott: We may be able to put a light on the David Douglas building and point it that way, but it is quite far away
- Deb: Do we get enough sunlight to get a solar powered light for the winter?
- Scott: It is pretty tree heavy that way.
- Alencia: If it is dark out, there is always the option to call Security to do a Safe Walk with them or you can call Security and drive towards Campus and Security will meet you outside. Do not get out of your vehicle.

f.2) **Review of Respect in the Workplace Investigation Statistics- Jennifer**

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G. Inspection Updates

g.1) **Building Inspection Updates – Thya/Scott**

- Everything is completed! Still finishing some of the older ones (Terrace and Fort St. John)

g.2) **Lab Inspection Report –Jordan**

- 152 Lab inspections have been done!! Great job Jordan!!

H. New Business

h.1) **Meeting times for the New Year - Scott**

- Is the normal time good for everyone still? Thursdays in the morning.
- Leave as it is for now!

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I. Round Table Discussion

i.1) 988 Number – Mental Health contact line: **Mike**

- It should be on the SafeApp as a contact for mental health.
- Scott: There is a new mental health service in town too that is like CAR60 but without the RCMP. It is more of a peer support system.

MEETING ADJOURNED AT: 11:55AM

	<u>Dec</u> <u>2024</u>	<u>Dec</u> <u>2023</u>	<u>Year to date</u> <u>2024</u>	<u>YTD Last Year</u> <u>2023</u>
Hazard Reports	0	-	13	-
Near Miss Reports	0	0	1	0
First Aid	0	0	15	13
Medical	2	0	6	3
Time loss	1	0	7	9
Fire Drill	0	0	23	18
Fire Alarm / Evacuation	3	0	8	3
Investigations	0	0	6	4
Other Incidents	6	6	61	24
Inspections	1	-	22	-
Ergonomic assessments	5		46	-
New App subscribers / Total	27		2586	

Employee First Aid Incidents:

- None

Employee Medical incidents:

- Cut to finger, infection
- Slipped on ice walking in parking lot

Employee Time Loss:

- Report of sensitivity to perfume at UHNBC

Evacuation Events:

- Three incidents of smoke alarm in Housing, burnt food.

Other Incidents:

- Employee – Reported suspicious activity behind daycare
- Student – Property damage
- Contractor – Fainted on site, taken to hospital
- Student – Mental health incident
- Student – Taken to doctor after oily emulsion sprayed into skin and face
- Student – Cut to right middle finger

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled