

## Research Project Award – Application Form

### General Information

|   |                  |                    |          |
|---|------------------|--------------------|----------|
| <b>Name:</b>                                      |                  | <b>Student ID:</b> |          |
| <b>Phone #:</b>                                   |                  | <b>UNBC Email:</b> | @unbc.ca |
| <b>Program and Degree Sought (e.g. NRES MSc):</b> |                  |                    |          |
| <b>Student Status</b>                             | <b>Part-Time</b> | <b>Full-time</b>   |          |

### Research Project Information

|  |  |
|--|--|
| Project Supervisor's Name:   |  |
| Research Project Title:  |  |
| Proposed Start Date of the Award   |  |
| Proposed End Date of the Award: (No later than March 31 <sup>st</sup> of the following year) |  |
| Amount Requested(Maximum of \$5,000):  |  |

- 1) Does your research require ethics approval?      **Yes**                      **No**
- If yes, has approval been granted?                      **Yes**                      **No**

If in progress, provide date it was submitted for ethics approval.

- 2) Have you received previous RPA awards?  
     If yes, specify: i) the Award Amount & Date, ii) whether you were an Undergraduate Master's, or PhD student at the time.

- 3) Are you receiving, or have you applied to, any other source(s) of funding for this research (i.e., travel award)?                      **Yes**                      **No**

If yes, where is this funding coming from and what amount is being provided by the alternate funding source?

### For office use only

Date application received: \_\_\_\_\_

Application complete

Student account in good standing

Prior awards received      \_\_\_\_\_ Award amounts

\_\_\_\_\_ Statement of accomplishments completed

Formatting guidelines followed

Letter of assessment received

**Application Checklist** – Please review Research Project Award Guidelines for formatting requirements.

- RPA Application
- Research Proposal (max. 2 pages)
- References (max. 1 page)
- Milestones and/or Timeline of Events (max. 1 Page)
- Detailed Budget and Detailed Explanation of Budget Items (max. 1 Page)
- List of the Applicant's Relevant Research Contributions (scholarly activities and awards) (max. 1 Page)
- Proof of UNBC Research Ethics Approval, if required (if not attached, must be supplied by time award held)
- Assessment of the Project by an Independent Faculty Member (max. 1 Page).  
Sent to Office of Graduate Programs or [grad-scholarships@unbc.ca](mailto:grad-scholarships@unbc.ca)

**The Office of Graduate Programs can now print unofficial transcripts. By submitting an application for this award you authorize the Office of Graduate Programs to print your UNBC transcript.**

**Student and Supervisor Statement and Signature**

**I hereby declare that the information I have submitted in this award application is true and correct to the best of my knowledge. Completion of this signed application permits the UNBC Office of Graduate Programs to permit members of the awards selection committee to view my awards application information. Furthermore, should I be granted an award, I agree to the release of my name, current program, photograph, and award information for publicity purposes.**

\_\_\_\_\_  
Signature of the Student

\_\_\_\_\_  
Date Signed

**Project Supervisor: I have reviewed and I am aware of the student's application to the Research Project Award.**

\_\_\_\_\_  
Signature of the Project Supervisor

\_\_\_\_\_  
Date Signed

**Graduate Students: If the project supervisor is not the student's graduate supervisor, approval must be sought from the graduate supervisor.**

\_\_\_\_\_  
Signature of the Graduate Supervisor

\_\_\_\_\_  
Date Signed

**If the project supervisor is a Senior Lab Instructor, the Senior Lab Instructor must obtain approval from their Program Chair.**

\_\_\_\_\_  
Signature of the Program Chair

\_\_\_\_\_  
Date Signed