|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | [**Research Ethics Board**](http://www.unbc.ca/research/research-ethics-safety-human-subjects) |  | Protocol #: |  |
| [**(REB)**](http://www.unbc.ca/research/research-ethics-safety-human-subjects) |
| [**Office of Research**](http://www.unbc.ca/research) | Date Received:  Romeo #: |  |
| Room ADM 2018  3333 University Way | S#: |  |
| Prince George BC V2N 4Z9 |
| (250) 960-6735  Email: [reb@unbc.ca](mailto:reb@unbc.ca) | **For Office Use Only** | |

[](http://www.unbc.ca)

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| --- |
| **Research Ethics Protocol For Research With Human Participants** |
| In Principle Review / Release of Funds |

The three national granting councils (CIHR, NSERC, SSHRC) and other research funding agencies/departments stipulate that the University of Northern British Columbia (UNBC) cannot release funds for research projects involving human subjects until those projects have received ethical clearance from the Research Ethics Board (REB). ‘In principle review’ permits researchers to access a portion\* of their research grants, as long as no data is collected from human participants. No research involving data collection from human participants can begin until REB clearance has been obtained.

In accordance with the Tri-Council requirements, and the MOU between UNBC and the agencies, funds will not be released for research projects involving human participants unless:

1. This form has been reviewed and signed by the Chair of the UNBC REB within 6 months of the award date, or;
2. A full ethics application has been reviewed and cleared by the UNBC REB.

Please refer to the [UNBC Policy on Research Involving Human Participants](http://www.unbc.ca/assets/policy/research/research_involving_human_participants.pdf) prior to completion and submission of this application. Reviews are conducted according to the principles and spirit of the

[*Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans 2014 (TCPS2)*](http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/Default/).

If you have questions about or require assistance with the completion of this form, please contact the

Office of Research at (250) 960-6735 or [reb@unbc.ca](mailto:reb@unbc.ca).

**Section A – Applicant Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| UNBC Faculty Investigator: |  | | | | |
| Program/Department/School: |  | | | | |
| Phone Number: |  | Email: |  | | @unbc.ca |
| Please append additional pages with co-investigators’ names, if necessary | | | | | |
| Co-Investigator(s): |  | | | separate page(s) attached | |
| Program/Department/School: (Add university affiliation if not at UNBC) |  | | | | |
| Phone Number: |  | Email: |  | | @unbc.ca |

**Section B – Research Project Details**

1. **Title of Project**

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|  |

1. **Granting Agency**

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|  |

1. **Award Amount and Period**

|  |  |  |  |
| --- | --- | --- | --- |
| **$** |  | Award Period starts: | Award Period ends: |

1. **Fund Release Request** (\*No more than 50% of award amount)

|  |  |  |  |
| --- | --- | --- | --- |
| **$** |  |  |  |

|  |  |
| --- | --- |
| 1. **Proposed Date when you plan to involve human participants** |  |
| mmm-dd-yyyy |
| 1. **Proposed Date to submit full ethics application** |  |

mmm-dd-yyyy

1. **Please provide a brief description of the** **project** (Max. 200 words)

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|  |

**Section C – Signatures**

**All UNBC researchers participating in this project must sign below in order for this in principle review / release of funds to be processed and reviewed.**

The above referenced research requires the use of humans and/or their data, however the research is not sufficiently developed to prepare a full/complete ethics protocol submission. I agree that before any human participants are recruited or their data accessed I will submit a full ethics application to the UNBC REB. I agree not to proceed with the research involving human participants prior to receipt of ethical clearance from the REB.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of UNBC Faculty Investigator: |  | Date: |  |
|  | | | |
| Signature of Co-Investigator(s): |  | Date: |  |
|  | | | |

***Applicants are reminded that research with human subjects***

***cannot be undertaken prior to***

***obtaining approval by the Research Ethics Board***

***per*** [***TCPS2, Article 6.11***](http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/chapter6-chapitre6/#toc06-1b)

***Please allow two weeks from the submission deadline for a response from the REB.***