

Bridge Grant Competition Guidelines

ELECTRONIC SUBMISSION ONLY VIA ROMEO RESEARCH PORTAL

OBJECTIVE

The UNBC Bridge Grant is designed to support UNBC researchers who have applied for an external operating fund grant (e.g. Tri-council) but have been declined. This grant will provide temporary operating funds and enable the researcher to continue research and strengthen future applications to external operating fund programs, acting as a “bridge” between application cycles. **This is a competition and funding is not guaranteed.**

1. CRITERIA FOR JUDGING OF APPLICATIONS

- 1.1 Clearly identified and achievable milestones and outcomes which address reviewers’ comments.
- 1.2 Likelihood of the Bridge Grant improving the chance of success in the next funding application cycle.
- 1.3 Potential of Researcher (Track record) and research project.

2. ELIGIBILITY/PRIORITY

- 2.1 Faculty members in tenured, tenure track, or with regular term appointments (as designated in article 14.20 of the Faculty Association Agreement), Post-doctoral fellows* and Senior Lab Instructors* are eligible to apply, provided they are not currently funded by an external operating fund program. A member’s term must not end before the Bridge Grant ends. **Note: Applicants must be eligible to apply to an operating fund program (i.e. hold Adjunct Faculty status).*
- 2.2 Applicants must have previously applied and be planning to re-apply to an external operating fund program.
- 2.3 Faculty who apply to the Bridge Grant **MUST** submit their reviewers’ feedback on their most recent grant application. (If no review comments were provided the declined application must be submitted for an internal peer review for feedback prior to the competition.)
- 2.4 Priority will be given to those who can demonstrate that they have exhausted other resources or that there are special circumstances and research is dependent on this funding.
- 2.5 If the fund is oversubscribed and the above criteria/eligibility/priorities have not enabled us to allocate the available funds, equal opportunity will be given to applicants regardless of career stage. Remaining funds will be allocated at the discretion of the adjudication committee. (The committee is composed of 2 faculty members from each college and is chaired by the Director of Research (non-voting)).

3.0 BRIDGE GRANT EXPECTATIONS

- 3.1 Only one Bridge Grant per project and only one Bridge Grant per (primary) applicant is permitted.
- 3.2 The duration of the Bridge Grant is 12 months. Under exceptional circumstances this period may be extended an additional 6 months, with permission from the Vice-President Research. Under no circumstances shall the project extend past the 18 month time limit.
- 3.3 The maximum amount for this award will be \$20,000. If the budget exceeds this amount, please explain from what source the difference will be funded.
- 3.4 A final summary report is due to the Office of Research two months after the award has terminated. This short report (2 pages maximum) should outline how the funds contributed to the researcher's external grant proposal that they plan to re-submit to the relevant agency. Failure to provide the report may result in denial of future funding. Reports will be posted on the Office of Research website.
- 3.5 One annual competition will be held with a deadline of September 1 (next business day if a weekend or holiday).

4.0 SUBMITTING AN APPLICATION

- 4.1 Bridge Grant applications can be submitted electronically through the Romeo Researcher portal. The login link and a "How-To" manual can be found at <https://www.unbc.ca/research/romeo>
- 4.2 The following documents must be attached to the Romeo application in a single page-numbered pdf file:
 - summary proposal (2.5 pages max.) - explicitly addressing how this grant will help them improve a funding application targeted for future application cycles of an external operating grant program.
 - list of references (0.5 page max.)
 - clear budget (using the template available for download in Romeo)
 - budget justification (1 page max.)
 - up-to-date curriculum vitae (UNBC standard format).
 - The original application that was submitted previously to an operating grant funding program.
 - The reviewer comments from the declined application.
- 4.3 An application that is incomplete or unclear will not be considered by the adjudication committee.
- 4.4 Names of successful applicants will be posted on the Office of Research website along with the number of applications made to each competition.

If you have any questions, please contact Melanie Noullett, Research Support Officer, at 250-960-5796 or email melanie.noullett@unbc.ca. A review of your application is available upon request if submitted through the Romeo Research Portal two weeks prior to the deadline.