

## Application for Undergraduate Admission

to apply on-line, see [www.unbc.ca/apply](http://www.unbc.ca/apply)

Before completing your application, please read the following:

### Fees

\*All fees are non-refundable and must accompany this form in order for it to be processed. **DO NOT send cash through the mail.** Please make all cheques or money orders payable to the "University of Northern British Columbia".

#### Domestic Application Fee (non-refundable\*):

- Canadian or Permanent Resident applicants: **\$35.70**. Applicants whose transcripts originate from a post-secondary institution outside British Columbia and/or any secondary school outside of Canada will be assessed a **\$40.80 Document Evaluation Fee (non-refundable)**.

#### International Application Fee (non-refundable\*):

- International applicants: **\$125.00**.

### Documents

**Provisional** offers of admission may be made using unofficial transcripts/documents (**not applicable to international students**), and will be finalized when **official** documents are received. All documents submitted in support of an Application for Admission/Re-admission become the property of the University of Northern British Columbia, and will not be returned to the applicant or provided to other institutions.

### UNBC Access Resource Centre

If you have a disability and may require support services during your program, please contact the UNBC Access Resource Centre at **(250) 960-5682**.

### Email and Fax

Applications and related info/documents may be sent email [admission-info@unbc.ca](mailto:admission-info@unbc.ca) or fax (250)960-6330.

### English Language Proficiency

Applicants whose first language is not English must submit evidence of English language proficiency prior to admission; acceptable evidence may be any one of: TOEFL, IELTS, LPI, or English 12. In order to be considered valid, these scores must be sent directly from the testing agency/institution to the UNBC Office of the Registrar.

For further details\*, please consult the Admissions section of the UNBC Undergraduate Calendar.

[www.unbc.ca/calendar/undergraduate/](http://www.unbc.ca/calendar/undergraduate/).

\*Find application deadlines in "Semester Dates."

*The University of Northern British Columbia reserves the right to limit enrolment in any Program or course. Not all Programs are available at every campus. Course offerings may be subject to sufficient demand.*

### ADMISSION ROUTES check ONE which best describes you

#### High School

- I am currently completing high school for the first time.
- I have completed high school, but not attended any post-secondary institution(s).
- I have completed high school, and am currently upgrading.
- I have attempted less than 15 university transferable credits at a post-secondary institution(s).

#### Post-Secondary

- I have attempted 15 or more university transferable credits at a post-secondary institution(s).
- I hold a college diploma or an Associate/Bachelor in Arts or Science Degree.

#### Returning Student

- I have previously attended UNBC.
- I have previously attended UNBC, and subsequently attended another post-secondary institution(s).

#### UNBC Bachelor Degree Holder

- I would like to take general interest courses, not another credential. Your area of study will be undeclared.
- I would like to complete another Bachelors degree. Please select an area of study on page two. It must be different from your previous degree.

#### Visiting or Exchange Student

- CNC English Language Training University Transfer Program.
- I am a Visiting or Exchange Student under a Letter of Permission from my home institution: \_\_\_\_\_.

#### Other

- Mature:** I am 21 years of age and a resident of British Columbia, and my qualifications satisfy none of the admission routes listed.
- Audit:** I wish to participate in courses, but not for credit.
- Interest Only:** I do not intend to pursue a degree, certificate or diploma program at UNBC, but want to take courses for credit.

**COMPLETE ONLY IF PAYING APPLICATION / EVALUATION FEE BY CREDIT CARD**

[Note: Your application will not be processed until we receive payment of your fee(s).]

I agree to pay the University of Northern British Columbia my application fee (all applicants) and the document evaluation fee (if applicable) in the amount of \$\_\_\_\_\_ on my:  VISA  MASTERCARD  AMEX

Card Number \_\_\_\_\_

Expiry Date of Card \_\_\_\_\_

Name of Cardholder (please print) \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

**PREFERRED AREA OF STUDY (choose one only)**

**TRANSITION YEAR**

- \*\*Northern Transitions Program\*\*  
\*\*September Entry Only.\*\*

**DEGREE GROUPS**

**BACHELOR OF ARTS (BA)**

- Anthropology
- Anthropology/Geography
- Bachelor of Arts (General)
- Economics
- Economics/Global & International Studies
- Economics/Political Science
- English
- English/Environmental & Sustainability Studies
- English/History
- English/Political Science
- English/Women's Studies
- Environmental & Sustainability Studies
- Environmental & Sustainability Studies/Political Science
- First Nations Studies
- First Nations/Women's Studies
- Geography
- Global & International Studies
- Global & International Studies/Political Science
- History
- History/Political Science
- History/Women's Studies
- Nature-Based Tourism Management
- Northern Studies
- Political Science
- Political Science/Women's Studies
- Public Administration & Community Development
- Women's Studies

**BACHELOR OF PLANNING (BPI)**

- First Nations Planning
- Natural Resources Planning
- Northern and Rural Community Planning

**SCHOOL OF BUSINESS (BComm)**

- Accounting
- Finance
- General Business
- Human Resources Management
- International Business
- Marketing

**BACHELOR OF HEALTH SCIENCES (BHSc)\*\***

- Biomedical
- Community and Population Health - Aboriginal and Rural Health
- Community and Population Health - Environmental Health

\*\* September Entry Only.\*\*

**BACHELOR OF SCIENCE (BSc)**

- Biochemistry and Molecular Biology
- Biology
- BSc (Integrated)  
*please select two of the following eight:*
  - Biology, Ecology, and Biochemistry & Molecular Biology
  - Chemistry, Biochemistry and Molecular Biology
  - Computer Science
  - Environmental and Earth Science
  - Geography (Science) and GIS
  - Mathematics and Statistics
  - Natural Resources and Forestry
  - Physics
- Chemistry
- Chemistry/Computer Science
- Chemistry/Mathematics
- Chemistry/Physics
- Computer Science
- Computer Science/Mathematics
- Computer Science/Physics
- Economics/Mathematics
- Environmental Science
- Geography
- Mathematics
- Mathematics/Physics
- Natural Resource Management (NRM)  
*NRM must select at least one:*
  - Forest Ecology and Management
  - Outdoor Recreation and Conservation
  - Wildlife and Fisheries
- Psychology
- Physics

**DIPLOMAS**

- Aboriginal/Indigenous Health & Healing
- First Nations Language Diploma
- Education Diploma (First Nations Language and Culture)

**PROFESSIONAL PROGRAMS**

**BACHELOR OF APPLIED SCIENCE (BASc)**

Joint Degree with University of British Columbia (UBC)

- \*\*Environmental Engineering\*\*

\*\*September Entry Only.\*\*

**BACHELOR OF EDUCATION (BEd)**

- \*\*Education (Elementary K-7)\*\*
- \*\*Education (Secondary 8-12)\*\*

**Post Baccalaureate Diploma**

- Curriculum & Instructional Studies & Montessori Education

\*\*September Entry Only.\*\*

**SCHOOL OF NURSING (BScN)**

- Northern Collaborative Baccalaureate Nursing Program (**Apply through College of New Caledonia**)
- Nursing Post-Diploma Program
- Rural Nursing Certificate

**BACHELOR OF SOCIAL WORK (BSW)**

- \*\*Social Work\*\*
- Post Baccalaureate Certificate**
- Child Welfare Certificate (CWC)

**2 + 2 PROGRAMS**

- BA Environmental Studies (Okanagan Completion Program)
- BSc Integrated (NWCC)
- BA Nature-Based Tourism Management - College Degree Completion

**CERTIFICATES**

- Aboriginal Community Resource Planning
- Aboriginal/Indigenous Health & Healing
- First Nations Language
- First Nations Public Administration
- General First Nations
- Métis Studies
- Nisga'a Studies
- Public Administration
- Traditional Environmental Knowledge

**CAMPUS OF STUDY**

- Prince George
- Fort St. John
- Gitwinksihkw
- Quesnel
- Terrace

**Intended Semester of study:**  September  January  May Year: \_\_\_\_\_

Have you ever attended UNBC, or applied and not attended?  Yes  No

If "yes," please provide your (9-digit) UNBC Student Identification Number:

**PERSONAL INFORMATION**

**BC Student Pen #** \_\_\_\_\_

Date of Birth         Gender:  Female  Male Do you have a disability?  Yes  No  
(dd/mm/yyyy)

Marital Status:  Married or equivalent  Single/Never Married  Single/Previously Married

Aboriginal Status (voluntary: check all that apply)

First Nations Status  First Nations Non-Status  Métis  Inuit

Name of your Band or Nation (if applicable): \_\_\_\_\_

**Legal Name(s) Only: you MUST supply your legal name(s) for use on all Official UNBC documentation**

First Name	Middle Name(s)	Last/Family Name
Preferred First Name		Former Last Name

**Permanent Address**

Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address

**Mailing Address (if different than above)**

Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address

**Citizenship & Immigration Status (mandatory for all applicants)**

Are you a Canadian Citizen?  Yes  No

If not Canadian Citizen, you **MUST** check one of the following:

Study Permit  Permanent Resident/Landed Immigrant  Other: \_\_\_\_\_

Country of Citizenship  Country of Birth

Date of Entry into Canada  First or "Mother" Language

Have you been attending a school where the primary language of instruction is English?

Yes (#of years attended: \_\_\_\_ )  No

**Emergency Contact**

Emergency Contact's Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
(FIRST & LAST required) Phone #: \_\_\_\_\_

**INFORMATION RELEASE (optional)**

You may wish to authorize someone to **act on your behalf** with respect to application status, registrations, financial information/activities, transcripts or graduation. This information release will be valid for one calendar year. If you wish to designate someone to act on your behalf, please provide the following information:

\_\_\_\_\_  
Name of Designate

\_\_\_\_\_  
Relationship to you

Have you graduated from High School?  Yes  No (If you are currently in Grade 12, please self-declare your grades in Part B on next page)

Have you ever been required to withdraw from an educational institution?  Yes  No

If yes, name the institution \_\_\_\_\_ Date of withdrawal \_\_\_\_\_

**>>> continue to 'ACADEMIC HISTORY' on next page >>>**

## ACADEMIC HISTORY (Part A)

Secondary Schools Attended (list most recent first)						
From (mm-yy)		To (mm-yy)		Name of School	Location (City/Province)	Level Completed

  

All Post-Secondary Institutions Previously/Currently Attending (Colleges, Technical Institutes and Universities—most recent first)							
From (mm-yy)		To (mm-yy)		Name and Location of Institution	Year Level	Program	Credentials Obtained (e.g. BA, Diploma)

**Official Transcripts from ALL post-secondary institutions must be received at UNBC directly from those issuing institutions.**

## ACADEMIC HISTORY (Part B) Complete only if currently attending High School (NOT previously graduated)

It is important that you complete these sections accurately, as provisional admission decisions will be based on your Self-Declared grades. (High School counselors may be able to assist you fill in these sections). Admission decisions are subject to:

- a) receipt of your final official grades from the Ministry of Education
- b) successful completion of the required five Grade 12 courses
- c) successful graduation from Grade 12; and
- d) satisfactory overall average in the courses used for admission.

**Statement on Self-Declaration of grades:** An assessment will be completed of your Application for Admission based on your self-declared grades. **All offers of admission will be provisional**, and subject to review upon receipt of mid-term and final grade information from the Ministry of Education. Students who do not meet the University's admission requirements based on final results will normally have provisional offers of admission to UNBC withdrawn.

COMPLETED -- Grade 11 and 12 final grades. Use letter grade if percentages not available.					
Course	%	Course	%	Course	%

  

IN PROGRESS -- Grade 11 and 12 predicted grades					
Course	%	Course	%	Course	%

  

PROPOSED -- Grade 11 and 12 predicted grades					
Course	%	Course	%	Course	%

## DECLARATION

I hereby declare the information I have submitted in this Application for Admission/Readmission is correct and true. I understand that completion of this signed application permits the University of Northern British Columbia to request and/or confirm any information necessary to support my Application for Admission/Readmission; that submission of any false statement or documents will result in the immediate cancellation of admission or registration to University of Northern British Columbia; and that information on falsifications may be shared with the Member Institutions of the Association of Registrars of Universities and Colleges of Canada.

## INFORMATION RELEASE STATEMENT

Students are advised that the use of information provided on this application form, and other information placed in a student record, complies with the BC *Freedom of Information and Protection of Privacy Act*, and with the policies and procedures of the University of Northern British Columbia. In addition to internal administrative uses related to student admission, registration and status, student information may also be used in strict confidence in University research and planning. Certain student information is provided on a confidential basis to Partner Institutions, to Statistics Canada as governed by the *Canada Statistics Act*, and to the BC Government. The internal use of student records and the obligatory reporting of student data to external bodies, respect the absolute confidentiality of student information.

I have read and understand the statements contained in the "Declaration" and "Information Release Statement" sections above.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_