

Appendix I

TRAVEL EXPENSE RATES

Associated Procedures: Travel and Business Expenses Procedures

Travel Expense Rates

(Rates reviewed March 2024)

		Travel within Canada	Travel to continental US	Travel outside of Canada & continental US (International)
Meal per diems	Breakfast	\$18 CAD	\$18 USD	75% of the Federal Treasury Board rates for the country visited as described in the National Joint Council Travel Directive, Appendix D – Allowances*
	Lunch	\$20 CAD	\$20 USD	
	Dinner	\$42 CAD	\$42 USD	
	Total	\$80 CAD	\$80 USD	
Private vehicle usage (no receipts required; see section 2.2.7 iii.)		\$0.62 per km		
Private accommodations (no receipts required; see section 2.2.6 iii)		\$40 (CDN) per night		
Incidental expenses (no receipts required; see section 2.2.10)		\$10 CAD	\$10 USD	

*Link as of June 22, 2023:

https://www.njc-cnm.gc.ca/directive/app_d.php?lang=eng%22%20/l%20%22s140-tc-tm

This appendix will be reviewed annually on March 31 or sooner as required.