

**Northern and Rural Cohort Physiotherapy Clinical Educators  
Continuing Professional Development Travel Fund  
Selection Criteria**

**TERMS OF REFERENCE:**

The Northern and Rural Cohort is an initiative aimed at increasing recruitment and retention of Physiotherapists in northern and rural areas. In recognition of the challenges associated with access to continuing professional development (CPD), we are pleased to offer our northern and rural clinical educators a travel grant for CPD.

**FUND DESCRIPTION:**

Annually, up to 5 grants each totaling a maximum of \$1000.00 per applicant may be offered to Physiotherapists practicing in northern, rural or remote communities to assist with travel costs associated with attending a Physical Therapy CPD course or event (such as Physio Forum or Congress). Please note that these funds are distributed based on reimbursement of expenses. Course registration, accommodation costs or costs associated with time away from work (including backfill) will not be accepted.

The travel fund will be awarded twice per year with a submission deadline of June 30<sup>th</sup> and December 31<sup>st</sup>.

Travel fund applications will be reviewed upon submission of appropriate documentation including Clinical Educators CPD Travel Fund form, copy of the course receipt including course title, cost, and dates, and original receipts associated with ground or air travel to and from the course from the applicant's primary residence.

A confirmation email will be sent upon receipt of the travel fund application, by the NRC Administrative Assistant. Fund applications will be reviewed by the NRC Awards Adjudication Committee and decision made by July 15<sup>th</sup> and January 15<sup>th</sup> respectfully. Successful applicants will be notified and disbursement will be processed by UNBC finance department. A cheque shall be issued to the successful applicant within approximately 6 weeks of acceptance.

Applicants must be a practicing physiotherapy clinical educator from a northern, rural or remote community who has been actively involved in clinical education or acted as a preceptor to a **UBC MPT student** within the last 5 years.

Preference will be given to applicants who:

- a.) are practicing physiotherapy clinical educators from a northern, rural or remote community
- b.) are UBC, Department of Physical Therapy Clinical Faculty
- c.) attended a course that has a direct benefit to clinical education of Physical Therapy MPT students
- d.) have been active in clinical education or have had multiple MPT students within the last 5 years
- e.) are clinical educators applying for the first time

In the case that more than 5 applications are received by the application deadline, applications will be assessed based on the degree to which they meet the above stated criteria to support MPT students and if they have not previously received the fund.

Applications (and accompanying documentation) are to be mailed to the NRC Administrative Assistant at:

Administrative Assistant, Northern and Rural Cohort  
UBC Department of Physical Therapy  
The University of Northern British Columbia  
3333 University Way  
Prince George, BC V2N 4Z9

January 26, 2017