

Orientation Event Assistants Roles

Saturday, August 30 – NUGSS Colour Battle

- **Setup & Check-in Crew (2 volunteers)**
 - Shift: 2:00 PM – 4:00 PM
 - Set up tables, signage, and stations
 - Check participants in and collect waivers
- **Colour Powder Station & Clean-Up (4 volunteers)**
 - Shift: 2:30 PM – 5:30 PM
 - Distribute colour packets and explain safety rules
 - Help manage the throwing area (it will get messy!)
 - Assist with cleanup after the event
- **Food Service Helpers (2 volunteers)**
 - Shift: 3:00 PM – 5:30 PM
 - Support NUGSS with food and drink distribution
 - Help keep the area tidy and welcoming

Tuesday, September 2 – Orientation Day

- **Check-In & Registration Crew (20 volunteers)**
 - Shift: 8:00 AM – 10:30 AM
 - Set up registration tables and signage
 - Greet new students, check in and distribute name tags, welcome packages
 - Help with line management and flow of traffic
 - Assist with site cleanup following check-in
- **Chill and Connect Lounge Crew (6 Volunteers)**
 - *The Chill and Connect Lounge is a low-sensory, low-impact alternative for students who may not want to join the larger crowd or Campus Connect tour. It's designed to offer a calm, welcoming space to meet others, unwind, and engage at their own pace.*
 - Shift: 8:30 AM – 10:45 AM
 - Set up games, crafts, and lounging areas
 - Host craft/game stations (e.g., bracelet making, board games)
 - Maintain a welcoming, relaxed vibe
 - Clean up the space at the end
- **Lotapolooza – Lunch on the Lot Crew (18 Volunteers)**
 - Shift: 10:30 AM – 2:00 PM
 - Food and drink service support
 - Waste and recycling station monitoring
 - Table hosts to greet and chat with students
 - Outdoor games/music area helpers

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Wednesday, September 3 – Community FunFest

- **Setup & Check-in Crew (8 Volunteers)**
 - Shift: 8:00 AM–10:30 AM
 - Set up tablecloths and signage
 - Assist vendors and campus partners in locating and setting up their booths
 - Help with last-minute logistics and create a welcoming vibe before the crowd arrives
- **Clean-up Crew (2:45–3:30 PM) (8 Volunteers)**
 - Shift: 2:45–4:00 PM
 - Help vendors and campus partners pack up their booths
 - Collect and properly dispose of garbage, recycling, and lost items
 - Assist with transporting supplies back to storage
 - Do a final sweep of the area to ensure it's clean and clear

Thursday, September 4 – Northern Nights

- **Setup & Decor Crew (6 Volunteers)**
 - Help us bring the magic of Northern Nights to life! Picture this: twinkle lights, acoustic music, cozy vibes in the Wabooz Garden, a candy party, mocktails, and warm coffee.
 - Shift: 3:00pm - 5:00pm
 - Hang lights and help set up ambiance décor
 - Set up tables, seating areas, and lounge zones
 - Place signage and guide lighting or sound placement
- **Host & Clean-up Crew (6 Volunteers)**
 - Shift: 4:30pm - 8:30pm
 - Welcoming Students
 - Performer Support
 - Mocktail Makers
 - Float and chat with students
 - Clean up when the event is over

Thursday, September 11 – Mature Student Social

- **Event Hosts & Facilitators (3 Volunteers)**
 - Shift: 6:30pm - 9:30pm
 - Assist with event setup
 - Greet attendees and create a comfortable, approachable environment
 - Facilitate casual conversation and connection between students
 - Share personal insights or experiences as a mature student if appropriate
 - Assist with clean-up