Animal Care and Use Committee For Administration Use Only

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| Protocol No. | Date Received: | Committee Meeting Date: |

**POST-APPROVAL MONITORING**

**In-Person Reporting Form**

As part of post-approval monitoring process of the Animal Care and Use Committee (ACUC), this form is for use by members of the ACUC to report on activities of a current and approved Animal Use Protocol. Activities reported can be specific procedures, handling methods, experimental manipulations, etc. Refer to Sop G-05 *Post Approval Monitoring* for more information

Please submit a **signed electronic version** of this form to acuc@unbc.ca.

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| **POST APPROVAL MONITORING – IN-PERSON REPORT** |
| Date:  | Protocol Number:  |
| Protocol Title:  |
| PI:  | Personnel Observed:  |
| ACUC Member(s) Present:  |
| ACUC Member(s) Signature(s):  |
| Procedure(s) observed:  |

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| **CHECKLIST***This checklist is a guide, and therefore not all points will be applicable. If a line is not applicable within procedure that is being observed, it will be marked as “N/A”**If the answer to a line is “yes”, mark as “Y”* *If the answer to a line is “no”, mark as “N”**If a line is partially a “yes” or “no”, mark as “Y/N”**If clarification is needed for a line, it will be marked with an “\*” and add an explanation to the corresponding “comments” section.* |
| **Protocol and Procedures – General**  |
|  | Do personnel have access to all protocols and are protocols current? |
|  | Have all personnel read the protocols? |
|  | Are personnel performing procedures and/or handling animals proficient in the task? |
|  | Are procedures and animal numbers consistent with the protocol?  |
| Comments: |
| **Anesthesia, Surgery, Animal Recovery, and Procedures** |
|  | Are anesthesia methods and monitoring in compliance with the protocol? |
|  | Are the drugs used specified in the protocol? |
|  | Is the surgical site preparation sufficient and is the surgeon using aseptic techniques? |
|  | Is the temperature of the animal considered? For surgeries, is there an appropriate heat source? |
|  | Are animals fully recovered before being returned to regular housing or released? |
|  | Are the animals handled in a way that they remain calm? Are there procedures in place if an animal’s stress level rises too high? |
| Comments: |
| **Euthanasia** |
|  | Does the method of euthanasia correspond with what is described in the protocol? |
|  | Are the personnel proficiently trained in euthanasia? |
| Comments:  |
| How are adverse events being recorded?Were any adverse reactions observed? |
| General Comments: |

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| **FOR OFFICE USE ONLY**ACUC Comments:Date Reviewed by the ACUC: |