## VMWare at UNBC

VMWare (Virtual Desktop environment or VDI)

- Current server address- desktop.unbc.ca
- HTML access only desktop.unbc.ca

#### **VMWare Client Install**

- To start the install please visit **desktop.unbc.ca**
- o Click on Install VMWare Horizon Client



- You will be redirected to the official VMWare site
- Choose the client appropriate for your Operating System



 Windows Users - choose VMWare Horizon Client for Windows and click on Go to Downloads, Click on Download

Down	load VMware Horizon Client for	Product Resources
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		Documentation
	4.8.0 •	Horizon Mobile Client Privacy
Select Version		Horizon Community
Description	VMware Horizon Client for Windows for x86-based & 64-bit devices	
Documentation	Release Notes	
Release Date	2018-05-29	
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- MAC Users choose VMWare Horizon Client for Mac and Go to Downloads, Click on Download
- The download will start and be visible in your downloads folder or on your browser task bar



- Click on Install file located on your browser or downloads folder
- Click on Agree & Install

- ×
🔄 VMware Horizon®
Version 4.8.0
You must agree to the Privacy Agreement and License terms before you can install the product
Agree & Install
Customize Installation

• Wait for the install to finish





#### • Install is Finished



• Restart your System



- Your Desktop will have a new VMWare shortcut after restart
- Click on the shortcut to finish the new client setup



• Server - desktop.unbc.ca is already entered for you

VMware Horizon Client	-	Х	
+ New Server		<b>-</b>	
desktop.unbc.ca			

- Click on desktop.unbc.ca
- Enter your UNBC credentials
- Domain is always UNI
- Click on Login

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• You will see the Pools you have access to



## Customization can be done at this point

- Click on the Options Gear Icon
- Choose the Pool you want to customize
- Set Display to Full Screen. This will allow you to use VMWare on one monitor and everything else on a second monitor
- Click on Apply
- Click on OK
- Pools are now setup the way you would like

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- Choose the Pool you require
- Login using your UNBC credentials
- Domain is always UNI

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• Click on Allow if you require access to files that are located on your local computer



# You are now able to fully access UNBC resources and files through VMWare

- Office Products Word, Excel etc.
- UNBC Licensed Software for Students & Employees
- Resources such as S, G: & H: drives
- Access to websites that are only available on campus such as our support system Cherwell or FAST Grade entry

### **Important Notes**

- All Pools will disconnect after 120 minutes of inactivity
- There are different behaviours when Logging Off or Disconnecting
- All sessions will be automatically logged off after 2 hours of disconnection for sessions not fully logged off. This might cause a loss of work so please save files to your H or G drive mapped drives regularly.
- When exiting a session please use the VMWare Horizon client interface to end the session. Select "Options" in the top left corner to "Disconnect and Log Off". This will end your session completely and allow resources to be available for others.