

**Green University Planning Committee**

**February 19<sup>th</sup>, 2010**

**MINUTES**

**10:00 to 11:00pm**

**Senate Chambers**

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**Attendees:**

Mark Dale, Provost (Chair)  
Eileen Bray, Vice-President Administration and Finance  
Kyle Aben, PICS  
Rob van Adrichem, Vice-President External Relations  
Gail Fondahl, Vice-President Research  
John Young, Acting Dean, College of Arts, Social, and Health Sciences  
Ken Wilkening, Associate Professor, International Studies  
Nadia Nowak, NUGSS  
Shelley Rennick, Director, Facilities Management  
Danielle Smyth, Green University Research Project Manager  
Trevor Fuson, CUPE  
Anke Krey, Graduate Student

**Regrets:**

George Iwama, President  
Alexie Stephens, goBeyond  
Nick Ehlers, PGPIRG  
Bill McGill, Dean, College of Science and Management  
Arthur Fredeen, Associate Professor, Ecosystem Science and Management  
Balbinder Deo, Assistant Professor, Business

**Recorder:** Danielle Smyth

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**1. Approval of Agenda**

- Agenda approved with additions

**2. Updates**

- D. Smyth introduces and welcomes new members A. Kreye and T. Fuson to the committee
- D. Smyth provided committee with updates related to Bottled Water Free Day (March 11<sup>th</sup>, 2010), goBeyond program and UNBC exhibit at the GLOBE 2010 conference
- Upcoming opportunity to participate in "Sustainability Across the Curriculum" – a 2.5 day train-the-trainer course focused on integrating sustainability into curriculum. D. Smyth will provide more information, including date and location, as it becomes available.
- According to BC government legislation, all PSO's must submit a Carbon Neutral Action Report (CNAR) by March 31<sup>st</sup>. The GUPC will be asked to review a UNBC's draft 2009 CNAR during the March 12<sup>th</sup> meeting.
- Updates will now be requested prior to each meeting and will be included as a standing item on meeting agendas

### 3. Proposed Terms of Reference

- D. Smyth revised based on committee's comments during January 7<sup>th</sup> meeting
- D. Smyth asked about whether or not each Dean should be on the GUPC. Both Dean's feel that they are on too many committees and that faculty representatives could be designated in their place
- J. Young suggested one faculty member from each college plus the Dean or designate from each college, allowing the Dean's to be on the GUPC if they so desire
- K. Wilkening pointed out that if faculty members were not voted in the college might not be seen as adequately represented (i.e. K. Wilkening recalls the parking increase experience when comments were received that CASHS was not adequately represented on the GUPC).
- K. Aben suggested an email vote for faculty
- J. Young stated that for expediency, faculty members should be appointed.
- D. Smyth noted that all other groups with members on the GUPC are responsible for deciding how representatives will be put forward to the GUPC
- D. Smyth asked for the GUPC thoughts on including a First Nations Member on the committee
- D. Smyth was approached by the NUGSS First Nations Representative about membership on the GUPC
- G. Fondahl questioned how the First Nations member would be identified and whether or not this person will be expected to represent all First Nations.
- G. Fondahl suggests consulting Paul Michel, Director First Nations Centre
- GUPC acknowledges that First Nations representation must be approached with careful thought
- J. Young requested that the line "Provides input and advice to the senior administration and faculty **in incorporating** green elements into their teaching and research" be changed to " Provides input and advice to the senior administration and faculty **on** green elements into their teaching and research"
- S. Rennick noted that the "Annual Green University Report" should be provided to a broader group than just the President and Vice-President
- D. Smyth agrees and suggested the entire campus community
- R. van Adrichem suggested that the "Annual Green University Report" be released in conjunction with a public forum (similar to Green Day 2009). This will provide the GUPC to communicate its activities while allowing the campus community to comment on priorities for the coming year.

MOTION: GUPC membership will include:

Dean, College of Science and Management (or designate)  
Dean, College of Arts, Social and Health Sciences (or designate)  
Faculty Members (2) – 1 from CSAM and 1 from CASHS

ACTION: D. Smyth to seek a Regional Campus Member and Exempt Group Member. D. Smyth to investigate how to approach the matter of First Nations representation.

### 4. Green Fund Proposal Guidelines

- D. Smyth revised the Green Fund Proposal Guidelines based on the GUPC's comments during January 7<sup>th</sup> meeting

- G. Fondahl suggested three intake periods per year (i.e. one per semester providing 1/3 of the funding each intake)
- E. Bray concerned with approving proposals with on-going funding commitments and pointed out that both current proposals have ongoing commitments
- N. Nowak suggested that the Green Fund provide start-up funding for projects that could eventually be incorporated into a department's budget or be funded through the savings associated with that project
- D. Smyth suggested seeking proposals that have identified additional sources of funding or matching funds
- G. Fondahl added that there must be a clear requirement for successful applicants to submit a progress report
- Suggested that a provision that the Green Fund provides 'start-up' funding be stated more clear

ACTION: D. Smyth to revise Green Fund Guidelines.

#### **5. Green Fund Proposal Submissions**

- Submissions will be circulated by email for comment and will be discussed during the GUPC March 12<sup>th</sup> meeting.

#### **6. Possible Next Steps:**

- **Working Groups**
  - **Sustainability Report**
  - **Formal Sustainability Policy**
- Item tabled until next meeting

**Adjournment: 11:00 am**