

Green University Planning Committee

May 20, 2011

MINUTES

10:30am-12:00pm

6-305

Attendees:

Alex Lautensach, Assistant Professor, Education, Terrace Campus
Arthur Fredeen, Professor, Ecosystem Science and Management
Cam Bell, NUGSS
Daniel Ryan, Dean, College of Science and Management
Danielle Smyth, Green University Research Project Manager
David Claus, Energy Manager
Eileen Bray, Vice President Administration and Finance
Kyle Aben, PICS
Leslie Burke, Purchasing Agent
Mark Dale, Provost (Chair)
Sarah Boyd-Noel, PGPIRG
Shelley Rennick, Director, Facilities Management
Trevor Fuson, CUPE

Regrets:

Doug Carter, Capital Projects Manager
Gail Fondahl, Vice-President Research
George Iwama, President
Jessica Madrid, Graduate Student
John Young, Dean, College of Arts, Social, and Health Sciences
Ken Wilkening, Associate Professor, International Studies
Nadia Nowak, NUGSS
Rob van Adrichem, Vice-President External Relations

Recorder: Danielle Smyth, Green University Research Project Manager

1. **Approval of Agenda**
2. **Approval of Minutes – April 18**
 - Approved without additions.

NEW BUSINESS:

3. **GUPC Membership on Subcommittees and Working Groups – D Smyth**
 - Several GUPC members have put their names forward to fill the required roles on the Subcommittees and Working Groups (approved/created during the April 18 GUPC meeting). The following names were put forward for approval:
 - Green Day Subcommittee – Art Fredeen (Co-Chair), Danielle Smyth (Co-Chair)
 - Green Teaching Subcommittee – Ken Wilkening (Chair)
 - Energy Subcommittee – David Claus (Chair)
 - Carbon Neutrality Subcommittee – Kyle Aben (Chair)
 - Staff/Faculty Transit Pass Working Group – Trevor Fuson (Chair)
 - Sustainability Plan Working Group – Danielle Smyth (Member)
 - Membership was approved as presented (E Bray, D Ryan)

- 4. Green Fund Administrative Process – D Claus, D Smyth**
- Following on year of Green Fund submission, it has become clear that there is a need to establish an accounting structure for the purpose of tracking all Green Fund project expenditures and ensuring that all University purchasing policies and procedures are being met.
 - A Green Fund accounting proposal was presented (see attached) and will be brought to the Purchasing and Finance Departments for feedback.
- 5. STARS Update (information) – D Claus, D Smyth, K Aben**
- STARS data collection is still underway
 - Some data has been entered into the online reporting tool
 - With the establishment of the Green Teaching Working Group further progress will be made on the Teaching and Research sub-section of STARS
- 6. Roundtable (information) – All members**
- The final Year of Science Forests and Carbon Workshop will be held in Quesnel
 - PICS Director will be visiting UNBC on June 10
 - PICS will be sponsoring 5 students to attend the International Student Energy Summit in Vancouver on June 9-11
 - Climate Action Secretariat has given approval to go ahead with a carbon sequestration offset project; this will be a great first project for the Carbon Neutral Working Group
 - An Energy Policy has been sent to PEC and a Strategic Energy Management Plan will be presented on Monday June 6
 - UNBC will be testing several hand dryers in various locations on campus; the dryers will be compared with paper towel usage to determine if the dispensers should be replaced
 - A Fredeen has been named with Carbon Management Theme Leader with PICS
 - Some members of the GUPC and UNBC are assisting with the development of an Active Minds Summer Camp module called “It’s Easy Being Green”
 - Bike to Work Week will be held May 30-June 5
 - UNBC’s Carbon Neutral Action Report for 2010 was submitted on April 30 and will be made public June 30

Adjournment: 11:30am