



CARPOOL PROGRAM

HOW TO APPLY FOR A CARPOOL PERMIT

Form a group of at least three people who will be arriving at UNBC together.

Complete the Carpool Application form in full. Carpool spaces will not be held upon presentation of incomplete information.

Attend Parking Services with the completed package. Only the primary permit hold is required to attend in person. Carpool permits will be issued when all steps are completed.

Violation of the Carpool Regulations or any Traffic and Parking Regulation may result in the withdrawal of the group's parking privileges.

It is the responsibility of each Carpool member to ensure proper insurance coverage before joining the Carpool group. Contact your insurance agent for a review of your coverage.

Your permit must be on display in the lower left hand corner of windshield or hanging from the rear view mirror. If you should arrive on campus without your permit, courtesy parking will not be given and you are required to proceed to another visitor parking area and pay the appropriate parking fee.

The UNBC Carpool Program is being implemented to help reduce emissions as well as manage the limited parking resources on campus. UNBC is not responsible for ensuring the quality of licencing of drivers that participate in the UNBC Carpool Programs, or for ensuring that vehicles of participants are road worthy, insured or properly insured. Carpool participants will be responsible to continually review insurance papers to ensure that adequate coverage is carried for all Carpool participants. You should ensure that you are covered by adequate underinsured motorist protection coverage. You are also encouraged to discuss and/or review the driving records and driving habits of your fellow participants. In addition, please read carefully the following CONSENT, DISCLAIMER AND RELEASE before signing below:

PARKING SERVICES

The undersigned have consented to the provision by the University of Northern British Columbia of his or her name, address and telephone number to other participants in the UNBC Carpool Program in connection with the operation of the program. The undersigned also acknowledge that there are risks he or she voluntarily assumes in participating in a carpool program, such as the UNBC Carpool Program some of which are referred to in this document.

Neither the University of Northern British Columbia or the Province of British Columbia assumes any liability whatsoever, for loss or damage to any vehicle and/or its contents, or for injury or death of any person, which arises in the course of, in connection with or as a result of the UNBC Carpool Program, including, without limitation, vehicle accidents, driving infractions and incidents involving carpool participants.

CARPOOL GROUPS NOT MEETING THE REQUIREMENTS WILL BE DISSOLVED BY PARKING SERVICES AND THE REMAINDER OF THE PERMIT COST WILL BE REFUNDED.

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Carpool Regulations:

1. You must have three or more people in a vehicle arriving at the assigned space at least 4 days per week between Monday and Friday.
2. Select one member of the Carpool group who will act as a Primary Permit Holder and who will be responsible for the group.
3. All vehicles (minimum 2 - maximum 4) used by the Carpool group must be registered to the Primary Permit Holder's account in advance of parking.
4. Complete the Carpool Application form in full.
5. Attend Parking Services with the completed form. Only the primary permit holder is required to attend in person. Please bring photo ID.
6. If a member drops out of the group, it is the responsibility of the Primary Permit Holder to find a suitable replacement.
7. If a suitable replacement cannot be found, the carpool group will be dissolved.

The Undersigned Acknowledge This Consent, Disclaimer and Release and Apply for Registration in the UNBC Carpool Program and agree to comply with conditions specified in the Carpool Regulations.