UNIVERSITY OF NORTHERN BRITISH COLUMBIA

Office of Graduate Programs
University of Northern British Columbia
3333 University Way, Prince George, BC V2N 4Z9
Phone: (250) 960-5244 Email: grad-office@unbc.ca

GR364 and GR 364B Declaration & Report from Doctoral Supervisory Committee

PhD. Candidate: _____

Doctoral Program: _____

Committee Member: _____

Email of Committee Member: _____

Phone No: _____

Requested Date of Dissertation _____

Role on Committee

- ☐ Supervisor
- ☐ Co-Supervisor
- ☐ Committee Member
- ☐ External Examiner

I will be attending:

- ☐ In Person
- ☐ Teleconference
- ☐ Blue Jeans Video Conference
- ☐ Not Attending* (*Please provide written explanation to Interim Vice President Research and Graduate Program)*

Committee Members Attendance at the Dissertation Defence

Effective September 1, 2015: PARTICIPANT REQUIREMENT (regulation 7.10.1)

- The Office of Graduate Programs normal procedures require that all members be present, unless there is an exceptional situation. Please note that the Student, Supervisor and Chair must always be present in-person on the day of the defence.
- It is required that the Committee Member unable to attend the defence, provide a rationale to the VP Research and Graduate Program (or designate) for the exceptional request of being absent from the defence.
- If a Committee Member is attending via teleconference or video conference or not available to attend, it is required that (two working days prior to the defence date) the Committee Member must provide to Office of Graduate Programs (grad-office@unbc.ca) the following:

1. A list of questions; and
2. Possible/anticipated answers to be read on your behalf by the Chair, if necessary.

***Consent**

I agree that by not being present at the defence, I am stating that I will agree with the decision made by the balance of the Examining Committee, with respect to the result of the Oral Examination.

Committee Member

_____	_____	_____
Print Name	*Signature*	*Date*

Interim Vice President Research and Graduate Programs
(or designate)

_____	_____	_____
Print Name	*Signature*	*Date*

Please confirm that the Student's Supervisor is aware of your attendance as noted above. ☐ **Yes** ☐ **No**

The report below is required in order to proceed. If a report judges the dissertation to need major revisions, the Doctoral Supervisory Committee member should strive to provide the supervisor and candidate with specific advice about the nature and scope of the revisions required and any other pertinent matters (such as the time that should elapse before the dissertation will be accepted for reconsideration).

Report from Doctoral Supervisory Committee Members FORM:
GR364b Report of the merit and deficiencies of the dissertation.

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I DECLARE THE FOLLOWING:

YES ☐

The dissertation is of adequate substance to warrant that the student proceed to the final examination.

A declaration of satisfactory does not constitute a final approval of the dissertation.

NO ☐

The dissertation is unsatisfactory and the student should not be allowed to proceed to the final oral examination.

A judgement of unsatisfactory performance by a member of the supervisory committee will be reviewed by the VP Research and Graduate Programs, but normally constitutes grounds for not sending a copy of the dissertation to the external examiner.

Committee Member	_____	_____	_____
	Print Name	*Signature*	*Date*
Interim Vice President Research and Graduate Programs (or designate)	_____	_____	_____
	Print Name	*Signature*	*Date*