

**SENATE MEETING
PUBLIC SESSION
MINUTES**

April 23, 2014
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

Present:

E. Annis, M. Archie, R. Brouwer, C. Carriere, B. Deo, L. Dickson, D. Erasmus, M. Green, S. Green, L. Handfield, R. Luke Harris, L. Horianopoulos, T. Hanschen (Secretary of Senate), E. Korkmaz, J. Kormos, A. LeBlanc, C. Myers (Recording), C. Nolin (Vice Chair), Kerry Reimer, R. Robinson, D. Ryan, W. Schwab, P. Siakaluk, K. Smith, R. Tallman, S. Wagner, K. Walker, T. Whitcombe, A. Wilson, S. Zahir

Regrets:

R. Bird, D. Burke, M. Dale (Chair), K. Keen, K. Kuo, Kirsten Reimer, J. Safaei Boroojeny, B. Schorcht, A. Stroet, J. Young

Absent:

J. Brown, R. Giardino, D. Nyce, B. Wang

The meeting commenced at 3:35 p.m. In the absence of Dr. Dale, the meeting was chaired by the Vice Chair of Senate, Dr. Nolin, who introduced and welcomed new Senators.

1.0 S-201404.01

Approval of the Agenda

Annis

That the agenda for the April 23, 2014 Public Session of Senate be approved as presented.

It was requested that the presentation be held directly at 4:00 p.m., as the presenter had another meeting to attend at 4:25 p.m. There were no objections to this request.

CARRIED.

2.0 S-201404.02

Approval of Senate Minutes

Zahir

That the minutes of the March 26, 2014 Public Session of Senate be approved as presented.

CARRIED.

3.0 Business Arising from Previous Minutes of Senate (no material)

No business arising was identified.

- 4.0 President's Report** **Dale**
- As Dr. Dale was unable to attend the meeting, there was no report from the President.
- 5.0 Report of the Provost** **Young**
- Dr. Young had been called away unexpectedly so there was no report from the Provost.
- 6.0 Report of the Registrar** **Hanschen**
- The Registrar reported that the Steering Committee of Senate had decided, in accordance with past practice, to cancel the July Senate meeting.
- 7.0 Question Period**
- A Senator noted the continuing concern regarding the wait time for Human Resources to hire research staff and asked how this could be addressed. It was suggested that the Steering Committee of Senate invite someone from Human Resources to make a presentation to Senate about this matter. The Senator replied that someone could also be invited to attend the next meeting of Senate to speak to this issue.
- A Senator asked about the status of the 3-10-10-3 initiative and Mr. Hanschen responded that a meeting is scheduled for mid-May to discuss the data collected and next steps.
- 8.0 Removal of Motions from the Consent Agenda**
- There were no requests to remove motions from the Consent Agenda.
- 9.0 Committee Reports**
- 9.1 Senate Committee on Academic Affairs** **Young**
- In the absence of Dr. Young, the report from the Senate Committee on Academic Affairs was presented by Senator Owen.

"For Approval" Items:

S-201404.03

CSAM College Request to Direct Policies, Agreements, Procedures, and Protocols to College Council for Review Prior to Approval

Erasmus

That, on the recommendation of the Senate Committee on Academic Affairs, the CSAM College request that all policies and agreements, and significant procedures and protocols, that impact faculty members in their teaching, research or service, or the students they supervise, be directed to College Council as part of a process of review for information and comment prior to their approval at Senate or President's Executive Council and/or prior to signature by university officials.

Dr. Owen provided background information regarding this motion. It was noted that the motion was on the agenda for the next CASHS College Council meeting. As a result, it was suggested that the motion be postponed.

Motion to postpone:

Nolin / Ryan

That this motion be postponed until CASHS can review it.

Friendly amendment:

That this motion be postponed until the next Senate meeting, at which time it can be revisited if CASHS has not yet reviewed it.

CARRIED.

An Executive Summary outlining the proposed revisions to the Nursing curriculum was included for information.

S-201404.04

Revisions to Nursing Program Calendar Description (Northern Collaborative Baccalaureate Nursing Program) — Transfer Credit for LPN Applicants

Horianopoulos

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the maximum transfer credit hours under the Admission Requirements: Licensed Practical Nurse (LPN) Access section for the Nursing programs on page 181 of the 2013-2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

LPN applicants will be assessed on an individual basis and may be eligible for up to a maximum of ~~24~~ 27 transfer credit hours of Nursing courses.

S-201404.05

Revisions to Nursing Program Calendar Description — Academic Performance

Zahir

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Academic Performance section in the Northern Collaborative Baccalaureate Nursing Program on page 179 of the 2013-2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Academic Performance

Students must adhere to all policies and regulations of the institution(s) where they are registered for courses. This requirement includes, but is not limited to, matters related to academic appeals and academic dishonesty. Progression through the program is governed by guidelines on academic standing and continuance. Probation guidelines are governed by UNBC.

Students must obtain the minimum passing grade for all required Nursing and Health Sciences (NURS, HHSC or equivalent) courses as defined under “Qualification for Degree.” ~~Students who do not meet these criteria may repeat the course once. If, on the second attempt, the student does not meet the minimum passing grade, he/she will be required to withdraw from the program and will not be allowed to reapply to the program at any time in the future. For fourth year Clinical Focus courses, students may only attempt two courses in total, whether they be the same course or two different Clinical Focus courses.~~

Students are required to withdraw from their respective Nursing programs if they have two instances of not meeting the minimum passing grade requirement either in the same Year or in two consecutive Years, in any combination of the following:

- NURS theory and/or practice courses,
- required HHSC courses,
- equivalents of the above.

A ‘Year’ is comprised of all the mandatory NURS and HHSC (or equivalent) courses in a given Level (e.g. Year 1 includes all 100-level courses listed under the Lower-Division requirement in the Calendar) regardless of how long it takes the student to complete the courses. Students who are required to withdraw in Year 1 or 2 may reapply to the NCBNP after a minimum of 1 year. Those required to withdraw in Year 3 or 4 (including RNCP and Post-Diploma students) may reapply after 3 years. For NCBNP students, assessments are performed on an individual basis by a joint committee of the UNBC School of Nursing, NWCC, and CNC with no guarantee of readmission. Students who are readmitted must begin the Program at Year 1 and repeat all NURS and HHSC (or equivalent) courses. Any reapplications to the RNCP and Post-Diploma are assessed by the UNBC School of Nursing.

Students may be removed from a clinical setting due to “unsafe or unprofessional” performance/conduct, and may receive a grade of F in the clinical component of the course. When a student receives a grade of F for the clinical component of a course, the overall course grade will be computed on the basis of the grade achieved in all other components of the course, to a maximum grade of C-.

Students who withdraw from more than one NURS and/or HHSC course (or equivalent) in an academic year will be required to meet with the Program Coordinator at the institution they are currently attending to discuss whether the student is suited to continue in the program. Consultation must occur with and permission be granted by the Program Coordinator before the student will be allowed to register in subsequent courses.

S-201404.06

New Course Approval — ENSC 307-3

Ryan

That, on the recommendation of the Senate Committee on Academic Affairs, the new course ENSC 307-3 Introduction to Geochemistry be approved as proposed.

Proposed semester of first offering: September 2015

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course introduces the fundamental principles of modern geochemistry and biogeochemistry, from the origin of elements to the functions of earth systems. Chemical reactions, the energetics and the physics that control the elemental distributions are explained in the essential reservoirs of earth: rock, water, soils and the atmosphere. Geochemical principles are applied to topics such as climate change, mineral prospecting and environmental geochemistry. The course is taught in alternate years. Pre-requisites: CHEM 100-3, CHEM 101-3, CHEM 120-1, CHEM 121-1

S-201404.07

Revisions to Environmental Science Program Calendar Description — Core Requirements

Ryan

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Environmental Science Program Core Requirements, on page 126 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: May 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Program Core Requirements

Lower-Division Requirement

BIOL ~~404-4~~ 103-3 Introductory Biology I
BIOL ~~402-4~~ 104-3 Introductory Biology II
~~BIOL 123-1~~ Introductory Biology I Laboratory
~~BIOL 124-1~~ Introductory Biology II Laboratory
CHEM 100-3 General Chemistry I
CHEM 101-3 General Chemistry II
CHEM 120-1 General Chemistry Lab I
CHEM 121-1 General Chemistry Lab II
ENSC 111-1 Introduction to Environmental Science
MATH 100-3 Calculus I
MATH 101-3 Calculus II

PHYS 100-4 Introduction to Physics I
and PHYS 101-4 Introduction to Physics II

or

PHYS 110-4 Introductory Physics I: Mechanics
and PHYS 111-4 Introductory Physics II: Waves and Electricity

(PHYS 110-4 and PHYS 111-4 are strongly recommended)

BIOL 201-3 Ecology
BIOL 203-3 Microbiology
ENSC 201-3 Weather and Climate
ENSC 202-3 Introduction to Aquatic Systems
FSTY 205-3 Introduction to Soil Science
GEOG 205-3 Cartography and Geomatics
GEOG 210-3 Geomorphology
STAT 240-3 Basic Statistics
or STAT 371-3 Probability and Statistics for Scientists and Engineers
3 credit hours of any 200-level CHEM

Students who are interested in pursuing professional designations should contact the program advisor regarding the correct course sequences required for individual programs as well as the appropriate choice of electives.

“For Information” Items:

SCAAF201404.04

Change to Course Title and Description — HIST 191-3

Ryan

That the change to the course title and description for HIST 191-3 The West and The World since 1550, on page 256 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

HIST 191 - ~~The West and the World Since~~ World History since 1550

This course examines the history of ~~the world~~ European society and its interactions with the civilizations and peoples of Asia, Africa, and the Americas from the mid-seventeenth ~~sixteenth~~ century through the end of the twentieth. The global movement of people, ideas, and economic practices ~~between these different regions~~ receives particular attention, as do processes of imperialism and colonialism. ~~Topics covered include the rise of Absolutism; the expansion of European empires; the American, French, and~~

~~Russian Revolution, the Industrial Revolution, the two World Wars, and the Cold War.~~ Students are also introduced to the discipline of History and to the skills of document analysis, historical writing, and primary source research.

SCAAF201404.05

Change to Course Title and Calendar Description — HIST 240-3

Ryan

That the change to the course description for HIST 240-3 The Expansion of Europe, on page 256 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

HIST 240 - The Expansion of Europe

This course examines the expansion of Europe from the Renaissance to the French Revolution.

~~Themes to be explored include the growth of the early modern state, economic growth and technological innovation, military development and international conflict, and the relationship between religion and expansion.~~ The creation of European empires and settlements in the western hemisphere are will be highlighted.

An Executive Summary outlining the proposed revisions to the Political Science curriculum was included for information.

SCAAF201404.08

Change to Course Prerequisites — POLS 202-3

Ryan

That the change to the course prerequisites for POLS 202-3 on page 280 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

POLS 202-3 Canada in Comparative Perspective This course compares the political, economic and social development of Canada with that of other industrial democracies and ~~with that~~ of developing and transitional countries throughout the world. The course focuses on several themes including: democratic development and institutional growth; the role of government in society; citizen participation and engagement; and regional politics.

~~Pre- or Co-requisites~~ Prerequisites: 30 credit hours POLS 100-3 or permission of the instructor

SCAAF201404.09

Change to Course Description and Preclusions — POLS 270-3

Ryan

That the change to the course description and preclusions for POLS 270-3, on page 280 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

POLS 270-3 Political Philosophy: Antiquity to Early Modernity This course is a survey of political philosophy from the Greeks to the ~~mid-17th~~ 15th century, tracing the development of contending conceptions of political order in the context of the philosophical ideas of the time.

Prerequisites: None
Precluded: POLS 204-3 and PHIL 205-3

SCAAF201404.10

Change to Course Preclusions — PHIL 205-3

Ryan

That the change to the course preclusions for PHIL 205-3, on page 277 of the 2013/2014 undergraduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

PHIL 205-3 Introduction to the History of Philosophy This course is an introductory survey of Western philosophy from the ancient Greeks to the late medieval period, including such thinkers as Pythagoras, Parmenides, Plato, Aristotle, Augustine and Aquinas. The course provides an overview of philosophical topics including ontology, epistemology, political philosophy and ethics.

Prerequisites: None
Precluded: POLS 270-3

9.2 Senate Committee on Admissions and Degrees

Owen

S-201404.08

Revisions to Admission Requirements and Program Description (Addition of Criminal Record Check) — Community Health Science (MSc Program)

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements and program description for Community Health Science (MSc Program), on page 66 of the 2013/2014 graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Community Health Science (MSc Program)

Admission

In addition to the admission application requirements outlined in Section 1.0 of the Graduate Calendar, applicants are required to undergo a criminal records search and provide evidence of this prior to being considered for admission.

~~Application deadlines are found in this calendar under "Semester Dates" or online at:~~

~~www.unbc.ca/calendar/graduate, also under "Semester Dates."~~ The Community Health Science MSc Program accepts students for the September Semester.

~~For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms.~~

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>.

The Community Health Science MSc Program accepts students for the September Semester.

In addition to meeting the admission application requirements outlined in Section 1.0 of the Graduate Admissions and Regulations, all applicants to the Community Health Science MSc Program are required to submit a Criminal Record Check search prior to the first day of classes in their entry semester.

Domestic applicants must supply a Criminal Record Check search result after receiving an offer of admission and before the first day of classes; the search result is not required with the application. International applicants must

submit a Criminal Record Check search result completed by their local policy authority upon application, and will also be required to submit a British Columbia Criminal Record Check if offered admission. The Office of the Registrar will provide instructions to domestic and international applicants who have accepted offers of admission on how to complete a British Columbia Criminal Record Check.

S-201404.09

Revisions to Admission Requirements and Program Description (Addition of Criminal Record Check) — Disability Management (MA Program)

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements and program description for Disability Management (MA Program), on page 69 of the 2013/2014 graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Disability Management (MA Program)

Admission

~~Application deadlines are found in this calendar under "Semester Dates" or online at:~~

~~www.unbc.ca/calendar/graduate, also under "Semester Dates."~~ The Disability Management MA Program accepts students for the September Semester.

~~For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms.~~

~~In addition to the admission application requirements outlined in Section 1.0 of the [Graduate Calendar](#), applicants are required to undergo a criminal records search, and provide evidence of this prior to their admission being considered.~~

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>.

The Disability Management MA program accepts students for the September Semester.

In addition to meeting the admission application requirements outlined in Section 1.0 of the Graduate Admissions and Regulations, all applicants to the Disability Management MA program are required to submit a Criminal Record Check search prior to the first day of classes in their entry semester.

Domestic applicants must supply a Criminal Record Check search result after receiving an offer of admission and before the first day of classes; the search result is not required with the application. International applicants must submit a Criminal Record Check search result completed by their local policy authority upon application, and will also be required to submit a British Columbia Criminal Record Check if offered admission. The Office of the Registrar will provide instructions to domestic and international applicants who have accepted offers of admission on how to complete a British Columbia Criminal Record Check.

S-201404.10

Revisions to Admission Requirements and Program Description (Addition of Criminal Record Check) — Education (MEd Program)

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements and program description for Education (MEd program), on page 72 of the 2013/2014 graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

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Education (MEd Program)

Admission

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>. ~~Application deadlines are found in this calendar under "1.0 General Admission" or online at: www.unbc.ca/calendar/graduate/admissions.~~

~~For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms. For additional information about Graduate Studies, and to download Graduate application forms, please click here.~~

In addition to full-time students, the Education degree programs attempt to accommodate part-time students who may hold full-time jobs. For this reason, most of the Education courses are offered in the late afternoon and evening, as well as during Summer Session, so they can be accessed by persons during their annual vacation. It is recommended that students plan to make full use of the Summer Session offerings to complete their degree within the prescribed time limit. It is also recommended that students complete EDUC 602-4 (Quantitative Research Design and Data Analysis) and EDUC 610-4 (Qualitative Analysis in Education) during the first half of their MEd Program.

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Counselling

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Criminal Record Review

In addition to meeting the admission application requirements outlined in Section 1.0 of the Graduate Admissions and Regulations, all applicants to the Education (MEd) Counselling program are required to submit a Criminal Record Check search prior to the first day of classes in their entry semester.

Domestic applicants must supply a Criminal Record Check search result after receiving an offer of admission and before the first day of classes; the search result is not required with the application. International applicants must submit a Criminal Record Check search result completed by their local policy authority upon application, and will also be required to submit a British Columbia Criminal Record Check if offered admission. The Office of the Registrar will provide instructions to domestic and international applicants who have accepted offers of admission on how to complete a British Columbia Criminal Record Check.

~~In addition to the admission application requirements outlined in Section 1.0 of the Graduate Admissions and Regulations, applicants are required to undergo a criminal record search and provide evidence of this prior to being considered for admission. Refer to Graduate General Regulations and Policies.~~

S-201404.11

Revisions to Admission Requirements and Program Description (Addition of Criminal Record Check) — Master of Science in Nursing

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements and program description for the Master of Science in Nursing, on page 101 of the 2013/2014 graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Master of Science in Nursing

Family Nurse Practitioner Stream (MScN (FNP))

Thesis Stream (MScN)

...

Criminal Records Search

All students in the Master of Science in Nursing program are required to submit a Criminal Record Check search prior to the first day of classes in their entry semester and prior to the commencement of their first clinical courses.

Domestic applicants must supply a Criminal Record Check search result after receiving an offer of admission and before the first day of classes; the search result is not required with the application. International applicants must submit a Criminal Record Check search result completed by their local policy authority upon application, and will also be required to submit a British Columbia Criminal Record Check if offered admission. The Office of the Registrar will provide instructions to domestic and international applicants who have accepted offers of admission on how to complete a British Columbia Criminal Record Check.

~~MScN students are required to undergo criminal records searches prior to being admitted, as well as prior to commencement of their first clinical courses. Proof of criminal records searches must be submitted to the Office of the Registrar.~~

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MScN (FNP): Family Nurse Practitioner Stream

Admission to Family Nurse Practitioner Stream

In addition to the admission application requirements outlined in Section 1.0 of the [Graduate Academic Calendar](#), applicants for the Family Nurse Practitioner Stream are required to submit the following for consideration of admission:

- ▶ Three Assessment Reports on Applicant for Admission to Graduate Studies. Letters of reference may accompany the Assessment Reports. At least one of the assessments/letters must be from a health professional from the prospective student's most recent practice setting.
- ▶ An academic transcript showing undergraduate courses in nursing theory, health assessment, community health nursing, and research.
- ▶ Nursing practice résumé or curriculum vitae.
- ▶ ~~Criminal records searches prior to being admitted.~~
- ▶ Evidence of at least two years full-time practice experience, or equivalent, following completion of the Baccalaureate degree.
- ▶ ~~Evidence of active and continuing registration as a nurse in British Columbia. Annual documentation of current, practicing CRNBC licensure is required while enrolled in the program.~~

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>.

Application deadlines are found in this calendar under "Semester Dates" or online at:

www.unbc.ca/calendar/graduate, also under "Semester Dates." The MScN (FNP) Stream accepts students for the September Semester.

~~For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms.~~

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MScN: Thesis Stream

Admission to MScN Thesis Stream

In addition to the admission application requirements outlined in Section 1.0 of the [Graduate Academic Calendar](#), applicants for the Thesis Stream are required to submit the following for consideration of admission:

Three Assessment Reports on Applicant for Admission to Graduate Studies. Letters of reference may accompany the Assessment Reports. At least one of the assessments/letters must be from a health professional from the prospective student's most recent practice setting.

An academic transcript showing undergraduate courses in nursing theory, health assessment, community health nursing, and research.

Nursing practice résumé or curriculum vitae.

Criminal records searches ~~prior to being admitted.~~

Applicants must have current active registration (in the jurisdiction in which the student resides while taking the program). Annual documentation of current licensure is required while enrolled in the program.

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>.

Application deadlines are found in this calendar under "Semester Dates" or online at:

www.unbc.ca/calendar/graduate, ~~also under "Semester Dates."~~ The MScN Thesis Stream accepts students for the September and January Semesters.

For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms.

S-201404.12

Revisions to Admission Requirements and Program Description (Addition of Criminal Record Check) — Social Work (MSW) Program

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the changes to the admission requirements and program description for the Social Work (MSW) program, on page 107 of the 2013/2014 graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Social Work (MSW)

...

Admission

Enrolment in the M SW is strictly limited.

In addition to the admission application requirements outlined in Section 1.0 of the [Graduate Academic Calendar](#), ~~applicants are required to undergo a criminal records search, and provide evidence of this prior to being considered for admission~~ all students in the Social Work MSW program are required to submit a Criminal Record Check search prior to the first day of classes in their entry semester.

Domestic applicants must supply a Criminal Record Check search result after receiving an offer of admission and before the first day of classes; the search result is not required with the application. International applicants must submit a Criminal Record Check search result completed by their local policy authority upon application, and will also be required to submit a British Columbia Criminal Record Check if offered admission. The Office of the Registrar will provide instructions to domestic and international applicants who have accepted offers of admission on how to complete a British Columbia Criminal Record Check.

–Completion of the MSW Supplementary Application form is also required in order to be considered for admission. The MSW Supplementary Application form is included with the application material for this program. Two academic letters of reference and one professional letter of reference must be submitted.

Application deadlines can be found in the Graduate Programs Admissions and Regulations section of the Graduate Calendar at <http://www.unbc.ca/calendar/graduate/admissions>. ~~Application deadlines are found in this calendar under "Semester Dates" or online at www.unbc.ca/calendar/graduate, also under "Semester Dates."~~

The Social Work MSW Program accepts students for the September Semester.

~~For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduateprograms.~~

The MSW program at UNBC emphasizes a pro-active orientation that aims to provide informed theoretical, empirical, and substantive choices for improvements in human service programs, policies, education, and social work practice. This approach to social work and social policy is known as social administration.

The key elements in this social administration approach as they relate to the thematic areas of the MSW at UNBC consist of the following:

- the description and analysis of the operation of human services in northern and remote regions;
- the study of social policies and social work practices, and their individual and social consequences for the people and communities in the interior and northern British Columbia;
- the examination of global, historical, social, and economic changes, and the way these affect the living conditions and the people served by human service agencies and organizations in northern and remote areas; and
- the recognition of the values central to the responsibility of human service professionals to work with socially disadvantaged and powerless groups, and to expand the power and resources of these groups through social work practice.

Within this social administration approach courses are arranged so students develop skills that integrate the research/policy/practice domains of social work. A major emphasis of the MSW is to foster critical intervention skills that link the domains of social policy, social work research, and social work practice. For example, if one chooses to develop a speciality in community practice and research, or social policy, the program of studies will emphasize the linkages between these domains or dimensions of social work.

S-201404.13

Revisions to Section 1.0 (General Admission) of the Graduate Programs Admissions and Regulations

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to Section 1.0 (General Admission) of the *Graduate Programs Admissions and Regulations*, on page 35 of the 2013/2014 Graduate calendar, be approved as proposed.

Effective date: September 2014

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

1.0 General Admission

Application ~~information and material~~ is available on the UNBC website at: <http://www.unbc.ca/apply> or from the Office of the Registrar. ~~from the Office of the Registrar or from the web site at www.unbc.ca/graduateprograms/.~~ The requirements for admissibility include, but are not limited to, an acceptable academic standing (see 1.3.2), acceptable letters of reference, the availability of a supervisor within the program concerned, and the availability of adequate space and facilities.

All documents submitted to the Office of the Registrar must be in the original language in which they were produced.

Documents not produced in the English language must be accompanied by a notarized translation into English. Documents submitted in support of an application become the property of the University of Northern British Columbia and will not subsequently be released.

Application for Admission Deadline* Dates

Please refer to <http://www.unbc.ca/apply> for updates, changes and information on late applications.

Degree (Alphabetical by Subject)	Application Deadline According to Preferred Semester of Entry		
	September	January	May
Business Administration (MBA)	February 01	no intake	no intake
Business Administration (MSc)	February 15	no intake	no intake
Community Health Science (MSc)	February 15	no intake	no intake
Development Economics (MA)	February 15	September 15	no intake
Disability Management (MA)	February 15	no intake	no intake
Education (MEd -- Counselling Specialization)	December 15	no intake	no intake

Education (MEd -- Multidisciplinary Leadership Specialization)	February 15**	no intake***	February 15**
Education (MEd -- Special Education Specialization)	February 15	no intake	no intake
English (MA)	January 15	no intake	no intake
First Nations Studies (MA) – <i>biennial intake</i>	February 15	no intake	no intake
Gender Studies (MA)	February 15	September 15	no intake
Health Sciences (PhD)	February 15	no intake	no intake
History (MA)	February 15	September 15	no intake
Interdisciplinary Studies (MA and MSc)	February 15**	September 15	February 15**
International Studies (MA)	February 15	September 15	no intake

Mathematical, Computer, Physical, and Molecular Sciences (MSc)	February 15	September 15	no intake
Natural Resources and Environmental Studies (MA)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MNRES)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MSc)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (PhD)	February 15**	September 15	February 15**
Nursing (MScN and MScN: FNP)	February 15	no intake	no intake
Political Science (MA)	February 15	September 15	no intake
Psychology (MSc)	January 15	no intake	no intake
Psychology (PhD)	January 15	no intake	no intake

Social Work (MSW)	February 15	no intake	no intake
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* Applications for admission should be submitted as early as possible to the Office of the Registrar. Incomplete applications and applications received after the deadlines will be considered late and may not be processed in time to permit admission.

** Applications for admission are accepted for one semester only. Applicants must indicate whether they are applying to the May or September Semester.

*** Indicates a May or September entry with a delay to January on a case by case basis for selected individuals based on approval due to extenuating circumstances by the School of Education. The School of Education may consider any other applications for a January start on a case by case basis again with recommendation to the Dean of Graduate Programs for approval due to extenuating circumstances as determined by the School of Education.

In order to be considered for admission to Graduate Programs, all applicants must provide the following to the Office of the Registrar by the deadlines noted ~~above~~:

1. An application form for admission to Graduate Programs.
2. Respective Application fee(s).
3. ~~Document evaluation fee (if applicable). Please see [Fees](#).~~
4. Three assessment reports (letters of reference) ~~sent~~ submitted directly to UNBC from the referees.
5. Official transcripts (one copy) from all post-secondary institutions attended.
6. Statement of Academic Interests (letter of intent).
7. Official English Language Test Scores (required for applicants whose first language is NOT English) sent directly to UNBC from the testing agencies.

Individual programs may require the submission of additional application material in order for an application to be considered for admission. The following programs require the submission of additional application material in order to complete the application: Business Administration; Community Health Science; Development Economics; Disability Management; Education (Counselling); English; Health Sciences; History; Interdisciplinary Studies; International Studies; Mathematical, Computer, and Physical Sciences; Natural Resources and Environmental Studies; Nursing and Family Nurse Practitioner; Psychology; and Social Work. See individual program listings for further information.

S-201404.14

Revisions to Section 2.0 (Registration Procedures and Status) of the Graduate Programs Admissions and Regulations

Ryan

That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to Section 2.0 (Registration Procedures and Status) of the *Graduate Programs Admissions and Regulations*, on page 39 of the 2013/2014 Graduate calendar, be approved as proposed.

Effective date: Immediately upon approval by Senate; to be reflected in 2014/2015 calendar CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

2.0 Registration Procedures and Status

2.1 Initial Registration

All students admitted to a Graduate Program must normally register during the dates specified for such registration. All letters of admission that are not used to register in the semester to which they apply are automatically cancelled. Students who are issued a letter of admission for the September Semester may not use this document for entry in the January Semester.

Any requests for deferral of admission to a graduate program must be made in writing to the ~~Graduate Studies Officer~~ UNBC Graduate Admissions in the Office of the Registrar, along with payment of the Admission Deferral Fee.

2.2.3 Reinstatement Students who have withdrawn with permission from their graduate program and later wish to return can only do so if, inclusive of their time away from their graduate program, they have not exceeded the time limit applicable to their graduate program (See Regulation 7.7); and have supervisory support for reinstatement.

Students who have not exceeded the time limit must do the following:

- a. Submit a new Application for Admission to Graduate Programs ~~Form~~ and pay the reapplication fee
- b. Provide a letter to UNBC Graduate Admissions in the Office of the Registrar ~~the Graduate Studies Officer~~ stating their rationale for wishing to return to their graduate program
- c. Provide proof of supervisory support for their reinstatement

Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post-secondary level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar. Students who have exceeded the time limit period or who have been withdrawn without permission please see section 2.2.4 (Reapplication).

9.3 Senate Committee on Scholarships and Bursaries

Owen

"For Information" Items:

SCSB20140226.03

New Terms and Conditions — Handfield Family Scholarships for Excellence in Personal/Corporate Taxation

Ryan

That the new Terms and Conditions for the scholarship be approved.

Effective Date: 2014-2015 Academic Year

CARRIED (consent agenda).

SCSB20140226.04

New Terms and Conditions — Integris Credit Union Athletic Awards

Ryan

That the new Terms and Conditions for the award be approved.

Effective Date: 2014-2015 Academic Year

CARRIED (consent agenda).

SCSB20140226.07

Revised Terms and Conditions — Beta Sigma Phi Bursary

Ryan

That the revised Terms and Conditions for the scholarship be approved.

Effective Date: 2014-2015 Academic Year

CARRIED (consent agenda).

SCSB20140226.06

**Revised Terms and Conditions — Chan Foucher LeFebvre LLP, Chartered Accountants
Scholarship**

Ryan

That the revised Terms and Conditions for the scholarship be approved.

Effective Date: 2014-2015 Academic Year

CARRIED (consent agenda).

SCSB20140226.05

Lieutenant Governor's Silver Medal

Ryan

That the criteria and procedures for the Lieutenant Governor's Silver Medal be approved.

Effective Date: 2014-2015 Academic Year

CARRIED (consent agenda).

SCSB20140226.08

2013/2014 SCSB Annual Report

Ryan

That the 2013/2014 Annual SCSB report be approved as presented.

Effective Date: February 2014

CARRIED (consent agenda).

9.4 Senate Committee on the University Budget

Whitcombe

Senator Whitcombe reported that he delivered the SCUB report at the Board of Governors meeting in March. The committee is now beginning their work for the upcoming year, and he invited Senators to pass along to SCUB any suggestions or comments they may have. Senator Nolin thanked SCUB members for their work.

**10.0 S-201404.15
Approval of Motions on the Consent Agenda**

Ryan

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED.

11.0 Other Business

11.1 Draft Space Policy

Young

In the absence of Dr. Young this discussion was led by Dean Owen. He noted that the policy had been separated from procedure with regard to space, and that only the policy was at Senate for discussion. Some questions were raised, including the definition of "academic pursuits," the link and reporting lines between the Space Allocation Committee and the Teaching Space Optimization Committee, and whether the membership of the Space Allocation Committee could and should be revised. Dean Ryan invited Senators to pass along additional comments to him or Shelley Rennick.

12.0 Information

12.1 Presentation — *First Nation / Aboriginal Initiatives*

Michel

Mr. Michel delivered a presentation on First Nation and Aboriginal initiatives, noting that the presentation provided an overview of the Aboriginal Services Plan (presentation attached to these minutes as "Appendix I").

**13.0 S-201404.16
Move to In Camera Session**

Smith

That the meeting move In Camera.

CARRIED.

14.0

S-201404.21

Adjournment

Whitcombe

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 4:25 p.m.

University of Northern British Columbia



**SENATE COMMITTEE ON FIRST NATIONS
AND ABORIGINAL PEOPLES
REPORT TO SENATE**

APRIL 23, 2014

University of Northern British Columbia



Aboriginal Pedagogies and Experiential Learning

Need to Refocus



 200607	200708	200809	200910	201011	201112	201213	201314	
Funding	\$150,000	\$200,000	\$200,000	\$200,000	\$0	\$200,000	\$200,000	\$200,000
Student #	620	545	595	545	595	535	460	...

The goals of the Aboriginal Services Plan are to:

1. Increase access, retention, completion and transition opportunities for Aboriginal learners;
2. Strengthen partnerships and collaboration in Aboriginal post-secondary education; and
3. Increase the receptivity and relevance of post-secondary institutions and programs for Aboriginal learners, including providing support for initiatives that address systemic barriers.

2013-14 Aboriginal Services Plan Initiatives



- 1. Aboriginal Coordinator**
 - Regionally based; embedded within the faculty
- 2. Cultural Coordinator**
 - Locally-based, student-centred
- 3. UNBC Traditional Medicines Project**
 - Community collaborations and partnerships
- 4. Supporting Aboriginal Graduate Education**
 - Enhancing student innovation and dynamic academic studies

University of Northern British Columbia



2013-14 Aboriginal Services Plan Initiatives



5. Weaving Words

- Aboriginal authors and local story tellers

6. Elders Circle Project

- Honouring traditional wisdom and knowledge

7. First Nations Centre Aboriginal Counsellor

- Respectful and community-centred approaches

Aboriginal Student Engagement



New Initiative



May 2014

Spring into Transitions, Arts 101

- New Initiative that will focus on Grade 11 and Grade 12 Aboriginal Students and chaperones.
- 1 Week *Academic Transitions* Course.
- Experiential Learning.

- We will follow these students to determine if they enter post-secondary education in 1-5 years.

2014-15 Aboriginal Services Plan Initiatives



- 1. Spring into Transitions 1: University**
 - Student centred; aboriginal pedagogy; experiential learning
- 2. Spring into to Transitions 2: Research**
 - Student centred; aboriginal pedagogy; experiential learning
- 3. Aboriginal Coordinator**
 - Regionally based; embedded within the faculty
- 4. Elders Circle Project**
 - Honouring traditional wisdom and knowledge

University of Northern British Columbia



2013-14 Aboriginal Services Plan Initiatives



- 5. First Nations Centre Aboriginal Counsellor**
 - Respectful and community-centred approaches
- 6. Supporting Aboriginal Graduate Education**
 - Enhancing student innovation and dynamic academic studies
- 7. Weaving Words**
 - Aboriginal authors and local story tellers

ADDITIONAL ASK:

- 8. Tsihhqot'in Lanaguage and Culture Diploma**
 - Honouring traditional wisdom and knowledge

From successful students to engaged employees



Michelle Gagnon is one example of how aboriginal students are supported, contribute, and are giving back.

Currently, Michelle is the Peer Support Network Coordinator.

Any Questions?

