

**SENATE MEETING
PUBLIC SESSION
MINUTES**

September 24, 2014
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

Present:

J. Bankole, R. Bird, J. Brown, D. Burke, A. Chow, B. Deo, L. Dickson, D. Erasmus, R. Giardino, M. Green, S. Green, L. Handfield, R. Luke Harris, L. Horianopoulos, T. Hanschen (Secretary of Senate), K. Keen, A. Kitchenham, E. Korkmaz, J. Kormos, A. Kitchenham, A. LeBlanc, C. Myers (Recording), C. Nolin (Vice Chair), D. Nyce, Kerry Reimer, Kirsten Reimer, R. Robinson, D. Ryan, J. Safaei Boroojeny, B. Schorcht, W. Schwab, P. Siakaluk, K. Smith, A. Stroet, R. Tallman, S. Wagner, K. Walker, D. Weeks (Chair), T. Whitcombe, A. Wilson, S. Zahir

Regrets:

E. Annis, R. Brouwer, C. Carriere, M. Dale

Absent:

K. Kuo, B. Wang

The meeting commenced at 3:30 p.m. Senator Nolin introduced and welcomed President Weeks. Dr. Weeks thanked Senators for their welcome and, in turn, introduced the newly-elected Senators.

1.0 S-201409.01

Approval of the Agenda

Erasmus

That the agenda for the September 24, 2014 Public Session of Senate be approved as presented.

CARRIED.

2.0 S-201409.02

Approval of Senate Minutes

Kitchenham

That the minutes of the August 27, 2014 Public Session of Senate be approved as presented.

CARRIED.

3.0 Business Arising from Previous Minutes of Senate

There was no business arising.

4.0 President's Report

Dr. Weeks

Dr. Weeks reported on a number of matters and his report is attached to these minutes as "Appendix I."

5.0 Report of the Provost **Dr. Dale**

Dr. Dale was unable to attend the meeting so there was no report from the Provost.

6.0 Report of the Registrar **Mr. Hanschen**

The Registrar had nothing to report.

7.0 Question Period

A Senator asked about the budget for the 25th Anniversary celebrations. Dr. Weeks replied that he would take the question under advisement and provide a response at the next meeting of Senate.

8.0 Removal of Motions from the Consent Agenda **Dr. Weeks**

A Senator requested that motion SCSB20140827.03 be removed from the consent agenda.

9.0 Committee Reports

9.1 Senate Committee on Admissions and Degrees **Dr. Owen**

“For Approval” Items:

S-201409.03

Revisions to Admission Requirements for the MEd (Counselling Specialization)

Kitchenham

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the admission requirements for the MEd (Counselling Specialization), on page 58 of the 2014-2015 Graduate Calendar, be approved as proposed.

Effective date: August 2014

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

~~In addition to the admission application requirements outlined in section 1.0 of the Graduate Admissions and Regulations, applicants who are applying to the Prince George campus MEd Counselling specialization are required to have graduated with a Baccalaureate degree a minimum of two years prior to the admission date to which they are applying, and to have obtained some paid or unpaid work experience in a helping capacity at a counselling-related or teaching-related setting since receiving their Baccalaureate degree. The two year post-Baccalaureate requirement does not apply to admissions to the MEd Counselling specialization at regional campuses.~~

~~**Example:** Terry wishes to apply to the Prince George campus MEd Counselling specialization for the 2014 admissions. Terry graduated with a Baccalaureate degree in May of 2012 and six months later obtained employment as a probation officer. Terry's application meets this admissions criteria.~~

~~**Example:** Dan wishes to apply to the Prince George campus MEd Counselling specialization for the 2014 admissions. Dan graduated with a Baccalaureate degree in May of 2013. Dan does not have a minimum of two years between receiving his Baccalaureate degree and the date of admissions; therefore, the application does not meet this admissions criteria.~~

~~**Example:** Mary wishes to apply to the Prince George campus MEd Counselling specialization for the 2014 intake. Mary graduated with a Baccalaureate degree in May of 2010. Since then Mary has not accumulated any experience working in helping capacity in a counselling-related or teaching-related setting; therefore, the application does not meet admissions criteria.~~

In addition to the admission application requirements outlined in section 1.0 of the Graduate Admissions and Regulations, priority will be given to those applicants applying for the MEd Counselling specialization who have (a) graduated with a Baccalaureate degree a minimum of two years prior to the admission date to which they are applying, and (b) obtained some paid or unpaid work experience in a helping capacity at a counselling-related or teaching-related setting since receiving their Baccalaureate degree.

Applicants are also required to submit a Curriculum Vitae or Resumé that indicates the number of hours in each employment or volunteer position. A list of any scholarships or publications should also be included.

9.2 SCAAF Art Acquisition Subcommittee

Dr. Mills

“For Approval” Items:

S-201409.04

Approval of Acquisition of Painting (“No Easy Answer” by Betty Kovacic) as a Permanent Donation to the UNBC Artwork Collection

Ryan

That, on the recommendation of the SCAAF Art Acquisition Subcommittee, the painting “No Easy Answer” by Betty Kovacic be acquired as a permanent donation to the UNBC Artwork Collection.

Effective date: Upon approval by Senate

CARRIED.

9.3 Senate Committee on Scholarships and Bursaries

Dr. Owen

“For Information” Items:

SCSB20140827.03

New Terms and Conditions — Youth In Care Tuition Waiver

Erasmus

That the new Terms and Conditions for the Youth In Care Tuition Waiver be approved.

Effective Date: 2014/2015 Academic Year

A concern was raised regarding the eligibility requirements for this award. The SCSB Committee chair, Dr. Owen, responded that the terms of reference are in accordance with those at other institutions in the province who are offering this award, but noted that the SCSB is sensitive to this concern and will report back if any issues arise. A Senator indicated that he wished to publicly thank Senator Rheanna Robinson for helping Senators think through these types of issues. Dr. Owen added that he would like to recognize faculty member Dr. Glen Schmidt for his efforts in the creation of this award as UNBC is one of the first institutions to do so.

CARRIED.

SCSB20140827.04

New Terms and Conditions — Bryan Juelfs Memorial Bursary

Smith

That the new Terms and Conditions for the Bryan Juelfs Bursary be approved.

Effective Date: 2014/2015 Academic Year

CARRIED (consent agenda).

SCSB20140827.05

New Terms and Conditions — Re/Max Centre City Realty Athletics Award

Smith

That the new Terms and Conditions for the Re/Max Centre City Realty Athletics Award be approved.

Effective Date: 2014/2015 Academic Year

CARRIED (consent agenda).

SCSB20140827.06

New Terms and Conditions — WWNI Community Development Bursary

Smith

That the new Terms and Conditions for the WWNI Community Development Bursary be approved.

Effective Date: 2014/2015 Academic Year

CARRIED (consent agenda).

SCSB20140827.07

New Terms and Conditions — The 16,000 Legacy Award

Smith

That the new Terms and Conditions for The 16,000 Legacy Award be approved.

Effective Date: 2015/2016 Academic Year

CARRIED (consent agenda).

SCSB20140827.08

Revised Terms and Conditions — Cliff-Marcel Trust Fund Bursary

Smith

That the revised Terms and Conditions for the Cliff-Marcel Trust Fund Bursary be approved.

Effective Date: 2014/2015 Academic Year

CARRIED (consent agenda).

SCSB20140827.09

Revised Terms and Conditions — CGA Continuing Education Tuition Scholarship

Smith

That the revised Terms and Conditions for the CGA Continuing Education Tuition Scholarship be approved.

Effective Date: 2014/2015 Academic Year

CARRIED (consent agenda).

9.4 Senate Committee on Nominations

Dr. Zahir

“For Approval” Items:

S-201409.05

Membership Changes to Senate Committees (no material)

Horianopoulos

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED

(except as otherwise noted, all terms begin immediately)

CANDIDATE

Senate Committee on Academic Affairs

Faculty Member — Regional (until March 31, 2016)

Titi Kunkel

SCAAF Art Acquisition Subcommittee

Faculty Member knowledgeable in archaeology, visual arts, archives or heritage conservation (until March 31, 2017)

Sarah De Leeuw

Faculty member with a broad interest in the arts (until March 31, 2017)

Dee Horne

Senate Committee on the University Budget

Faculty Member — CASHS (until March 31, 2015)

Andrew Kitchenham

There were no further nominations so the motion was CARRIED.

S-201409.06

Appointment of Faculty Members to the Selection Committee for the Vice-President Academic and Provost

Ryan

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements as outlined in the policy entitled "Selection Procedures for the Search Committee for the Vice-President Academic and Provost," be appointed as proposed:

Faculty member from CASHS	Andrew Kitchenham
Faculty member from CSAM	To be determined
Regional faculty member	To be determined

Dr. Deo indicated he was willing to stand for the position of Faculty Member from CSAM. Dr. Ryan nominated Dr. Scott Green for the position, also. An election was held by secret ballot and Dr. Green was elected to the position. Ms. Titi Kunkel was nominated for the position of Regional faculty member and was elected by acclamation.

CARRIED.

"For Information" Items:

The following lists of appointments and election results were presented to Senate for information.

Appointment of members to SCAAF Subcommittee on Academic Scheduling

CSAM Faculty Rep (appointed by Dean of CSAM) (until March 31, 2016)	Mark Shrimpton
Professional Program Faculty Rep (appointed by Provost) (until March 31, 2017)	Glen Schmidt
Faculty Senator (appointed by Senate) (Chair) (until March 31, 2016)	To be determined

Senators elected by acclamation:

Faculty Senator — CASHS (until March 31, 2017)	Andrew Kitchenham
Graduate Student Senator (until March 31, 2015)	Julius Bankole
Undergraduate Student Senator (until March 31, 2015)	Alden Chow

9.4.1 Election of Vice Chair of Senate

Dr. Siakaluk was nominated for the position. There being no further nominations, he was elected by acclamation.

9.5 Senate Committee on the University Budget

Dr. Whitcombe

Dr. Whitcombe had nothing to report.

10.0 S-201409.07

Dr. Weeks

Approval of Motions on the Consent Agenda

Smith

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED.

11.0 Other Business

No other business was raised.

12.0 Information

12.1 Online publication of the Senate public session meeting package

Mr. Hanschen

Mr. Hanschen reported that the Steering Committee of Senate (SCS) had received a request from a faculty member asking that access be provided to the Senate public session full meeting package. The SCS discussed the matter and agreed to provide access to the package by posting a link to the package on the Senate website. A Senator asked how the minutes would be handled, as the minutes contained in the meeting package are not yet approved by Senate and only approved minutes are posted on the Senate website. Mr. Hanschen replied that he would investigate the matter and report back to Senate at the next meeting.

**13.0 S-201409.08
Move to In Camera Session**

Whitcombe

That the meeting move In Camera.

CARRIED.

**14.0 S-201409.12
Adjournment**

Tallman

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 4:25 p.m.

APPENDIX I

President's Report
Senate meeting of September 24, 2014
Prepared by Charlene Myers

Dr. Weeks thanked everyone for the warm welcome and introduction to campus. He reported that he had participated in a number of activities, including the residence move in, Orientation, interviews, "meet and greet" meetings and the Canada Winter Games kickoff. Dr. Weeks also noted that he had met with several groups and individuals, including Minister Shirley Bond, the Presidents of the Research Universities' Council of British Columbia, Mayor Green, Mr. Bentley, faculty and staff at the Prince George and regional UNBC campuses, among others. He had also attended the Board of Governors meeting in Smithers. Dr. Weeks indicated that his Installation will take place adjacent to the Convocation ceremony in May, 2015.