

**SENATE MEETING  
PUBLIC SESSION  
MINUTES**

October 24, 2012  
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

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**Present:**

E. Annis, M. Archie, D. Casperson, R. Currie-Wood, M. Dale, B. Deo, M. Green, S. Green, K. Guest, L. Handfield, T. Hanschen (Secretary of Senate), K. Hutchings, E. Korkmaz, C. Lee (Acting Dean, Graduate Programs), D. Leighton-Stephens, D. Macknak, D. McDonald, C. Myers (Recording), K. Mytting, D. Nyce, G. Payne (Acting Vice President, Research), R. Robinson, J. Safaei Boroojeny, P. Sanborn, A. Stroet, R. Tallman, S. Wagner, B. Wang, T. Whitcombe, S. Zahir

**Regrets:**

C. Carriere, L. Copeland, J. Crosina, G. Iwama (Chair), D. Ryan, J. Young, K. Kuo, B. Murray, C. Nolin (Vice Chair), F. Islam, M. Nitz

**Absent:**

R. Brouwer, C. Silva, K. Walske, W. Younas

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The meeting commenced at 3:30 p.m. In the absence of both the Chair and Vice Chair of Senate, the meeting was chaired by Dr. Dale in accordance with section 3(c)(iii) of the Senate Handbook. As there were new Senators in attendance at the meeting, Dr. Dale invited Senators to introduce themselves which they did.

**1.0 S-201210.01**

**Approval of the Agenda**

Zahir

That the agenda for the October 24, 2012 Public Session of Senate be approved as presented.  
CARRIED.

**2.0 S-201210.02**

**Approval of Senate Minutes**

Whitcombe

That the minutes of the September 26, 2012 Public Session of Senate be approved as presented.  
CARRIED.

**3.0 Business Arising from Previous Minutes of Senate**

**3.1 Information about the Term for the University Librarian position**

**Dale**

Dr. Dale reported that the selection committee for this position had voted to make the term for the position five years in length, renewable upon review. These stipulations will form part of the letter of appointment.

**3.2 Information about the Positions of Dean of Student Success and Enrolment Management, Dale and Assistant Provost**

Dr. Dale reminded Senators that Dr. Owen is the acting Dean of Student Success and Enrolment Management and reported that the Assistant Provost position was a term position which is not open at the moment. He added that the job description and perhaps the title for the Dean's position will be revised to reflect a change in the duties for that position.

**3.3 Enrolment Numbers Dale**

A presentation on enrolment numbers was delivered by Dr. Dale (presentation attached to these minutes as "Appendix I"). It was noted that statistical information could be accessed from UNBC's Institutional Data Analysis and Reporting Team (IDART) website.

**3.4 Report on the Status of the Budget process Bray**

Dr. Dale indicated that the draft budget schedule had been distributed at the Senate meeting in hard copy, and that Ms. Bray would be at the next meeting of Senate to respond to any questions.

**4.0 President's Report Iwama**

As Dr. Iwama was not in attendance at the meeting, there was no report from the President.

**5.0 Report of the Provost Dale**

Dr. Dale reported that the Globe and Mail's report had been released, and that in relation to UNBC, some portions of it were positive while others were not. He added that he would speak about this report and the Maclean's magazine rankings at a later meeting of Senate. Dr. Dale reminded Senators that the Globe and Mail report is based on surveys of students, which are important, but do not tell the whole story, so it needs to be discussed in context with other information.

**6.0 Report of the Registrar Hanschen**

Mr. Hanschen had nothing to report.

**7.0 Question Period**

A Senator asked about enrolment numbers for Continuing Studies for credit courses, and Dr. Dale indicated he had that information on his desk. He also added that a presentation on this matter could be undertaken at a future meeting of Senate.

The meeting schedule of the Continuing Studies Credit Committee was questioned, and Dr. Dale responded that the committee had not met in some time. It was also questioned whether the Manager of Continuing Studies position was still vacant, and Dr. Dale replied that he would find out and report back to Senate.

**Action:** Dr. Dale to determine the status of the Manager of Continuing Studies position and report back to Senate.

The status of the proposed merger of SCAPP and SCRGs was questioned, and Dr. Dale responded that the matter would be coming back to Senate in the near future.

A Senator asked about the timeline for the approval of the research policies that were under discussion. Dr. Payne replied that the policies had been forwarded to the Colleges for review and that he is currently going through the feedback received and making revisions where possible. The revised policies will then be directed back to the Colleges and SCAPP and SCRGs, and will subsequently come back to Senate, hopefully for the December meeting.

The joint meeting of the Board of Governors and Senate which had been postponed in May was mentioned, and a Senator asked whether a new date had been set for the meeting. Dr. Dale responded that a date had not yet been set.

**8.0 S-201210.03  
Approval of Motions on the Consent Agenda**

Whitcombe

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.  
CARRIED.

**9.0 Committee Reports**

**9.1 Senate Committee on Research and Graduate Studies**

Payne / Lee

**“For Approval” Items:**

**S-201210.04  
Course Deletion — PSYC 801-2**

Whitcombe

That, on the recommendation of the Senate Committee on Research and Graduate Studies, PSYC 801-2 Graduate Seminar II, on page 136 of the 2012-2013 graduate calendar, be deleted and removed from the calendar.

Effective date: September 2013

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

~~PSYC 801-2 Graduate Seminar II The graduate seminars are geared toward developing critical thinking skills and aim to help students evaluate a broad spectrum of topics. The seminars will function to generate debate on key issues, promote interaction with faculty members and other students in the program, and to act as a context for presentations by the students. Each student is expected to give, in a manner acceptable for a national or international conference presentation, one presentation in each of the two semesters of enrolment.~~

**S-201210.05  
Change to Program Requirements — Psychology PhD Program**

Zahir

That, on the recommendation of the Senate Committee on Research and Graduate Studies, the change(s) to the program requirements for the Department of Psychology PhD program, on page 96 of the 2012-2013 graduate calendar, be approved as proposed.

Effective date: September 2013

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Students in the PhD program are required to complete a minimum of ~~46~~ 12 credit hours of course work consisting of ~~two~~ one graduate seminars:

~~PSYC 800-2 Graduate Seminar I  
PSYC 801-2 Graduate Seminar II  
PSYC 800-3 Graduate Seminar~~

6 3 credit hours of research practica:  
PSYC 860-(3-6) Research Practicum

and two courses from:

PSYC 810-3 Cognitive Neuroscience  
PSYC 815-3 Social Psychology  
PSYC 820-3 Health Psychology  
PSYC 822-3 Cross-Cultural Communication in Health Care  
Settings  
PSYC 825-3 Cognitive Neuropsychological Assessment  
PSYC 826-3 Personality Assessment  
PSYC 830-3 Psychological Interventions  
PSYC 831-3 Psychopathology  
PSYC 835-3 Cognition and Learning  
PSYC 845-3 Developmental Psychology

### **S-201210.06**

#### **Change to Program Requirements — Psychology MSc Program**

Hutchings

That, on the recommendation of the Senate Committee on Research and Graduate Studies, the changes to the program requirements for the Psychology MSc Program, on page 95 of the 2012/2013 graduate calendar, be approved as proposed.

Effective date: September 2013

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Students in the MSc Program are required to complete a minimum of ~~23-20~~ credit hours of course work consisting of two quantitative methods courses:

PSYC 600-4 Quantitative Methods I  
PSYC 605-4 Quantitative Methods II

~~an ethics course:~~

~~PSYC 740-3 Ethical and Legal Issues in Psychology~~

and four courses, two of which must be from among the following:

PSYC 610-3 Cognitive Neuroscience  
PSYC 615-3 Social Psychology  
PSYC 620-3 Health Psychology  
PSYC 631-3 Psychopathology  
PSYC 635-3 Cognition and Learning  
PSYC 645-3 Developmental Psychology

Required graduate courses in Psychology are offered on a two-year schedule.

### **“For Information” Items:**

#### **SCRGS201210.05**

#### **Changes to Course Description, Title, and Credit Hours — PSYC 800-3**

Whitcombe

That the changes to the course description, title, and credit hours for PSYC 800-2 Graduate Seminar I, on page 136 of the 2012/2013 graduate calendar, be approved as proposed.

Effective date: September 2013

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

PSYC 800-23 Graduate Seminar-+ The graduate seminar is geared toward developing critical thinking skills and aims to help students evaluate a broad spectrum of topics. The seminar functions to generate debate on key issues, promote interaction with faculty members and other students in the program, and act as a context for presentations by the students. Each student is expected to give, in a manner acceptable for a national or international conference presentation, one presentation in each semester of enrolment.

## 9.2 Senate Committee on Nominations

Zahir

### “For Approval” Items:

#### **S-201210.07**

##### **Membership Changes to Senate Committees (no material)**

Whitcombe

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

#### **SENATE OR SENATE COMMITTEE POSITION TO BE FILLED** **(except as otherwise noted, all terms begin immediately)**

#### **CANDIDATE**

Senate Committee on Research and Graduate Studies  
Graduate Student – CASHS (until March 31, 2013)

Todd Pryor

Senator Zahir, Chair of the Senate Committee on Nominations, called for further nominations from the floor of Senate, and there being none, the candidate was declared appointed and the motion was CARRIED.

## 10.0 Other Business

### 10.1 Presentation — *What Opting Out of the Access Copyright License Means for UNBC's Teaching, Research, and Service (no material)*

Owen / Dale

Dr. Owen delivered a presentation regarding copyright (attached to these minutes as “Appendix II”) and discussed it with Senators after the presentation.

## 11.0 Information

There were no items for information.

## 12.0 **S-201210.08**

### **Adjournment**

Whitcombe

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 5:05 p.m.

# Enrollment Update

APPENDIX II

October 2012

# Targets and Assumptions

- Board of Governors' approved budget (March 2012) had an embedded enrolment assumption.
- UNBC expected a 2% growth in domestic undergraduate FTEs, which represents 50.0 FTE.

# Recruitment and Retention

Numbers are still a cause for concern; however, there are positive indicators as well as negative.

# Domestic Undergraduates

Head count: up 26

FTE: up 36

AND

The increase is mainly due to better retention

New students from BC HSs are down 42

# Domestic Undergraduates

Measurement	2011	2012	change
HC	2915	2941	+26
FTE	2192	2228	+36

*Highlight: increase in domestic undergraduate FTEs. The direction for UNBC over the past year was to address domestic undergraduate enrolment.*

## Other Features

Transfer students: up 29

International Undergraduates: up 15

CSAM UGs: up 64

AND

Aboriginal students down 10

## “New Student” Puzzle:

Applications up 480

Admissions up 87

Registrations down 30

Graduate students

HC: down 50

FTE: down 45

Caused by completion of 2 MEd cohorts and one cohort of Masters of Disability Management

Continuing Studies: down 25 FTE

## Graduate Students

Measurement	2011	2012	change
HC	656	606	-50
FTE	549	503	-46

*Highlight: graduate numbers are down overall, but this reflects successfully graduation of two large cohorts in the Masters of Education, and a cohort in Masters in Disability Management.*

*Cohorts have large impacts on the overall numbers.*

Overall: Mixed results

Undergraduates up due to retention and transfers.

Graduate students are down because of successful cohort completion.

Net effect: down 19 FTE

## Overall Numbers

Measurement	2011	2012	change
HC	3726	3564	-162
Aboriginal HC	318	308	-10
Continuing studies FTE	42	17	-25
FTE	2782	27488	-34

## Recruitment

### Easing the process

- Graduate Studies online application

- Improved undergraduate online application

### Conversion

- “e-welcomes”

- call-out campaigns

- “University 101” preparation sessions

Retention

Quality of student experience

Additional scholarship funds  
and earlier notification

“STAY” committee

President’s program to connect with new  
students – Campus Welcome Outreach



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# What Opting Out of the Access Copyright License Means for UNBC's Teaching, Research, and Service



# Where are we?

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- June 2012: opted out of Access Copyright license along with 20 other universities.
  - 37 opted in; and 20 unclear standing





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- June 29, 2012: Bill C-11 receives Royal Assent
  - Bill C-11: The Copyright Modernization Act
  - Recognizes educational institutions.



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- July 12, 2012: Supreme Court of Canada rules on five copyright cases, and commits to Fair Dealing.
    - Connects with elements of Bill C-11
  - <http://www.michaelgeist.ca/content/view/658/8/125/>
  - <http://www.michaelgeist.ca/content/view/664/4/125/>



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- Opt-out Institutions met to discuss issues of mutual interest.
    - Best institutional practices
    - How to incorporate Bill C-11 and SCC rulings?



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- UNBC Opts out
  - Bill C-11
  - Fair Dealings Ruling
  - Meeting of like institutions

Alignment



- Access Copyright
  - Did serve UNBC and the ‘opt outs’ with a notice to respond to the interrogatories from 2010 that were held in abeyance.
  - UNBC’s position was that we did not have to respond.
  - UPDATE: AC is looking to *settle* this issue.

Misalignments

# What this means for UNBC

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1. Adopt the ACCC Fair Dealing guidelines for our UNBC context.
2. With proper due diligence, we are able to better share materials for educational and private study purposes.



# What this means for UNBC

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1. Adopt the ACCC Fair Dealing guidelines for our UNBC context.
2. With proper **due diligence**, we are able to better share materials for educational and private study purposes.
  - Respect for authors' rights, Canadian law, and educational practices.

## What this means for UNBC

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3. Establish: 1) Copyright Steering Committee and 2) Copyright Practices Committee

These actions can not be done in isolation. UNBC needs active faculty and staff participation.



# What this means for educators?

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- Due diligence is extremely important.
  - Do you have the permission to share / use the copyrighted or Creative Commons licensed material in the manner you wish?



# Resources to help Educators

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- Library Copyright
  - People: Chelsey Strzepek
  - Resources:  
<http://libguides.unbc.ca/copyright>
  
- CTLT
  - People: Grant Potter / Deb Nielsen



# Library

Last Updated: Oct 15, 2012 | URL: <http://libguides.unbc.ca/copyright> | [Print Guide](#) | [RSS Updates](#) | [SHARE](#) [f](#) [t](#) [e](#)

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## Copyright Links

- [Copyright FAQ](#)
- [Recommended Fair Dealing Guidelines](#)  
Fair Dealing Guidelines for UNBC  
(Based on AUCC's guidelines)
- [6 Point Fair Dealing Test](#)  
Test to help determine if use is fair
- [Showing Videos In Class](#)
- [Canadian Copyright Act](#)
- [Bill C-11 - Copyright Amendment Bill](#)
- [Access Copyright Interim Tariff - Post-Secondary](#)

[Comments \(0\)](#)

## Copyright Clearance Form

Copyright Clearance requests can be submitted through the form below.

<https://library.unbc.ca/about/general-contacts/contact-copyright-clearance/>

[Comments \(0\)](#)

## Copyright Information

### Welcome to the Copyright Information LibGuide

*Unfortunately, reading lists can no longer be reviewed to determine which readings need copyright clearances. Resources to assist you with your copyright questions include:*

- A [short video tutorial](#) about how to determine copyright permissions of UNBC licensed content.
- A booklet on [how to create persistent links to UNBC licensed content](#).
- The [6 point Fair Dealing test](#) to help you determine if your use is "fair" or not.
- [AUCC Recommended Fair Dealing Guidelines](#).

## Contact Information

For more information about copyright, please contact

### Chelsey Strzepek

Library Assistant - Copyright  
Phone: (250) 960-6057  
E-mail: [libcopyright@unbc.ca](mailto:libcopyright@unbc.ca)

[Comments \(0\)](#)

## Announcements

- [July 19, 2012 - Bill C-11 changes for educational institutions](#)  
UNBC has posted a summary of the key changes in Bill C-11 as they impact educational institutions.
- [July 19, 2012 - Supreme Court of Canada](#)