

**SENATE MEETING
OPEN SESSION
AGENDA**

May 27, 2020
3:30 – 5:30 PM
Blue Jeans Only

1.0 Acknowledgement of Territory

2.0 S-202005.01

Approval of the Agenda †

Page 1

That the agenda for the May 27, 2020 Open Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 Presentation – No Presentation

4.0 Approval of the Minutes

S-202005.02

Approval of the Minutes

Page 7

That the Minutes for the April 22, 2020 Public Session of Senate be approved as presented.

5.0 Business Arising

6.0 President's Report (10 minutes)

Payne

7.0 Report of the Provost (5 minutes)

Ryan

7.1 Academic Re-Structuring

8.0 Report of the Registrar (5 minutes)

Annear

9.0 Question Period (10 minutes)

9.1 Written questions submitted in advance

9.1.1. Where do the MBA projects go after a student defends and passes? (Senator Deo)

9.1.2. Why is the 'authority' as printed in the current graduate calendar different from the signing authority printed on the forms that are now being used and listed on the graduate programs website? (Senator Aravind)

9.1.3. How can an 'Office' have authority? By not listing an individual authority (i.e. Deans), does this not jeopardize the student record? (Senator Aravind)

9.1.4. When/were the authority changes from VPRG to Provost to Deans approved by Senate? (Senator Aravind)

9.1.5 What's the status of vacancies for the Senate Standing Advisory Committee on the Integrity and Awarding of Degrees that was approved by Senate in August 2019 (S-201906.03)? Does this committee come within the purview of the Senate Committee on Nominations? (Desai)

9.2 Questions from the floor

10.0 **S-202005.03**

Approval of Motions on the Consent Agenda

Payne

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 **Committee Reports**

11.1 Senate Committee on Academic Appeals

Hartley

11.2 Senate Committee on Academic Affairs

Ryan

Regular

S-202005.04

Change(s) to Program Requirements – Mathematics and Statistics Program

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the note at the beginning of the Mathematics and Statistics Program Requirements on page 152 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

Page 87

Effective date: September 2020

Regular

S-202005.05

Change(s) to Calendar Description – Mathematics

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the preamble to the listing of Mathematics course descriptions on page 248 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

Page 89

Effective date: September 2020

Consent

S-202005.06

Change(s) to Course Prerequisites – MATH 150

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisites for MATH 150-3, Finite Mathematics for Business and Economics on page 248-249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

Page 91

Effective date: September 2020

Consent

S-202005.07

Change(s) to Course Prerequisites – MATH 152

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisites for MATH 152-3 Calculus for Non-majors on page 249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

Page 93

Effective date: September 2020

Consent

S-202005.08

Change(s) to Course Prerequisites – MATH 190

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course prerequisites for MATH 190-3 Mathematics for Elementary School Educators on page 249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

Page 95

Effective date: September 2020

Consent

S-202005.09

Change(s) to Course Title and Description– MATH 230

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the course title and course description, for MATH 230-3 Linear Differential Equations and Boundary Value Problems, on page 249 of the 2019/2020 undergraduate calendar, be approved as proposed
Effective date: September 2020

Page 97

Regular **S-202005.10**

Change(s) to Program Requirements – Environmental Planning

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) of the 200 Level of the ENPL Program requirements on page 109 of the 2019-2020 undergraduate calendar, be approved as proposed.

Page 100 Effective date: July 2020

Consent **S-202005.11**

Change(s) to Course Prerequisites – ENPL 207

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the pre requisite for ENPL 207 in the 2019-2020 undergraduate academic calendar on page 219 be approved as proposed

Page 103 Effective date: March 2020

Regular **S-202005.12**

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Tuition and Fees section starting on page 15 (in the PDF calendar accessible on the UNBC web page) of the 2019/2020 undergraduate calendar, be approved as proposed.

Page 105 Effective date: September 2020

Regular **S-202005.13**

That, on the recommendation of the Senate Committee on Academic Affairs, the Division of Medical Sciences, which includes the UBC MD Undergraduate Program (Northern Medical Program) and UBC Health Professions Degree Programs offered through UNBC and future UBC/UNBC joint Health Professions Degree Programs, be established as a separate and distinct academic administrative unit that is connected to the Faculty of Human and Health Sciences for the purposes of professional academic association and collaboration.

Page 108 Effective Date: Upon the approval of Senate

11.3 Steering Committee of Senate

Payne

For Approval:

S-202005.14

Regular **SCAAF Membership**

That, on the recommendation of the Steering Committee of Senate, the membership of the Senate Committee on Academic Affairs and subsequently the Senate Handbook be approved as proposed.

Page 110 **Effective Date:** May 27, 2020

S-202005.15

Regular **SCCC Membership**

That, on the recommendation of the Steering Committee of Senate, the membership of the Senate Committee on Curriculum and Calendar and subsequently the Senate Handbook be approved as proposed.

Page 113 **Effective Date:** May 27, 2020

11.4 Senate Committee on Nominations

For Approval:

Regular **S-202005.16**

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Upon Approval of Senate

SENATE COMMITTEE ON NOMINATIONS

Faculty Senator (03/31/2023)

Kim Stathers

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES

Faculty Senator - CSAM (03/31/2023)

Julius Bankole

Faculty Senator - CSAM (03/31/2023)

Kim Stathers

STEERING COMMITTEE OF SENATE

Faculty Senator (03/31/2023)

Julius Bankole

Faculty Senator (03/31/2023)

Christine Ho Youngusband

Regular

S-202005.17

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: June 24, 2020

SENATE COMMITTEE ON UNIVERSITY BUDGET

Faculty Senator - CSAM (03/31/2023)

Balbinder Deo

Regular

S-202005.18

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: September 1, 2020

STEERING COMMITTEE OF SENATE

Student Senator (08/31/2023)

Laura Parent

SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES

Aboriginal Graduate Student (08/31/2023)

Penina Sara-Lynn Harding

For Information:

SENATE COMMITTEE ON CURRICULUM AND CALENDAR

Faculty Senator, designate of Dean of CSAM (03/31/2021)

Kim Stathers

Vacancies

COMMITTEE	POSITION	TERM EXPIRY DATE
SCS	Faculty Senator✦	03/31/2023
	Faculty Senator✦	03/31/2023
SCN	Faculty Senator✦	03/31/2023
	Lay Senator	03/31/2021
SCAA	Lay Senator	03/31/2021
SCAD	Faculty Member	03/31/2023
SCAAF	Faculty Member - Regional	08/31/2023
	Regional Senator	03/31/2021
SSAS	Professional Program Faculty Rep (appointed by Provost)	03/31/2023
SCFNAP	Faculty Senator	03/31/2023
	Aboriginal Regional Senator or Aboriginal Lay Senator	03/31/2021
SCSB	Faculty Senator — CASHS	03/31/2023
	Faculty Senator — CSAM ✦	03/31/2023
	Faculty Senator – CSAM ✦	03/31/2023

	Graduate Student	08/31/2020
SCUB	Faculty Senator – CSAM✦	03/31/2023
	Faculty Member – Professional Programs	03/31/2022
	Exempt Staff Representative, appointed by the Exempt Group	
SCSDA	First Nations Student	03/31/2020
	Administrative Staff Member	03/31/2022

Note: The symbol "✦" denotes that an appointment by Senate is pending.

11.5 Senate Committee on Curriculum and Calendar

Annear

11.6 Senate Committee on Admissions and Degrees

Annear

S-202005.19

Change(s) to Calendar – English Language Requirements

That the change(s) to the English Language Requirements on page 30 of the 2019-2020 undergraduate academic calendar be approved as proposed.

Page 115 Effective date: September 2020

11.7 Senate Committee on First Nations and Aboriginal Peoples

Ryan

11.8 Senate Committee on Honourary Degrees and Special Forms of Recognition

Payne

11.9 Senate Committee on Scholarships and Bursaries

Annear

For Information:

SCSB20200422.03 (approved)

New Mr. Berry Bursary

That the new Terms and Conditions for the Mr. Berry Bursary be approved.

Page 118 Effective Date: 2020-2021 Academic Year

SCSB20200513.04 (approved)

New Gorton Family Education Award

That the new Terms and Conditions for the Gorton Family Education Award be approved.

Page 120 Effective Date: 2021-2022 Academic Year

SCSB20200513.05 (approved)

New Gorton Family Rural Education Award

That the new Terms and Conditions for the Gorton Family Rural Education Award be approved.

Page 122 Effective Date: 2021-2022 Academic Year

SCSB20200513.06 (approved)

Revised Curt and Lloyd Merritt Bursary

That the revised Terms and Conditions for the Curt and Lloyd Merritt Bursary be approved.

Page 124 Effective Date: 2020-2021 Academic Year

SCSB20200513.07 (approved)

Revised Gorton Family Bursary

That the revised Terms and Conditions for the Gorton Family Bursary be approved.

Page 126 Effective Date: 2020-2021 Academic Year

SCSB20200513.08 (approved)

Revised Gorton Family Scholarship

That the revised Terms and Conditions for the Gorton Family Scholarship be approved.

Page 128 Effective Date: 2020-2021 Academic Year

SCSB20200513.09 (approved)

Revised & Name Change for Julie Torbela Ziebart Scholarship

That the revised Terms and Conditions for the Julie Torbela Ziebart Scholarship (with a name change to: Julie Torbela Ziebart Award) be approved.

Page 130 Effective Date: 2020-2021 Academic Year

SCSB20200513.10 *(approved)*

Revised MNP Fort St. John Scholarship

That the revised Terms and Conditions for the MNP Fort St. John Scholarship be approved.

Page 132 Effective Date: 2020-2021 Academic Year

SCSB20200513.11

Revised & Name Change for Northern BC Archives Graduate Research Scholarship

That the revised Terms and Conditions for the Northern BC Archives Graduate Research Scholarship (with a name change to: Northern BC Graduate Scholarship) be approved.

Page 134 Effective Date: 2020-2021 Academic Year

11.10 Senate Committee on University Budget

12.0 Information

Page 136 **12.1** Report of Harassment and Discrimination at UNBC dated May 1, 2020

13.0 Other Business

14.0 S-202005.20 *(10 minutes)*

Move to the Closed Session

That the meeting move to Close Session.

15.0 S-202005.27

Adjournment

That the Senate meeting be adjourned.



Motion Number (assigned by
Steering Committee of Senate): S-202005.04

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the note at the beginning of the Mathematics and Statistics Program Requirements on page 152 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

To update prerequisites for math classes to better reflect the current courses in the British Columbia high school curriculum, and thus admit students with satisfactory background knowledge to the appropriate courses.

Workplace Mathematics 11 and Apprenticeship Mathematics 12 do not provide a sufficient background in math to continue on to university courses.

A BC high school C- is 50% and we wanted to have the same 60% minimum we use for all other prerequisites.

3. **Implications of the changes for other programs, etc., if applicable:**

This change only directly affects courses in the Mathematics and Statistics program. However as many programs require math courses in their programs we consulted with the Biochemistry and Molecular Biology, Biology, Business, Chemistry, Computer Science, Economics, Engineering, Environmental and Sustainability Studies, Environmental Science, Geography, and Physics programs who indicated these changes would not be a problem for them.

4. **Reproduction of current Calendar entry for the item to be revised:**

Note: Unless otherwise stated, students enrolling in any MATH or STAT courses with prerequisites are required to have completed all prerequisite courses for that course with a C- or better, or have permission to enroll from the Department Chair.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

Note: Unless otherwise stated, students enrolling in any MATH or STAT courses with prerequisites are required to have completed all prerequisite courses for that course with a C- (60%) or better, or have permission to enroll from the Department Chair. If the prerequisite course is a BC high school course, the minimum required grade is a C (60%).

6. **Authorization:**

Program / Academic / Administrative Unit: Department of Mathematics & Statistics

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:04

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.03

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.



Motion Number (assigned by
Steering Committee of Senate): S-202005.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the preamble to the listing of Mathematics course descriptions on page 248 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

To update prerequisites for math classes to better reflect the current courses in the British Columbia high school curriculum, and thus admit students with satisfactory background knowledge to the appropriate courses.

Workplace Mathematics 11 and Apprenticeship Mathematics 12 do not provide a sufficient background in math to continue on to university courses.

A BC high school C- is 50% and we wanted to have the same 60% minimum we use for all other prerequisites.

3. **Implications of the changes for other programs, etc., if applicable:**

This change only directly affects courses in the Math program. However as many programs require math courses in their programs we consulted with the Biochemistry and Molecular Biology, Biology, Business, Chemistry, Computer Science, Economics, Engineering, Environmental and Sustainability Studies, Environmental Science, Geography, and Physics programs who indicated these changes would not be a problem for them.

4. **Reproduction of current Calendar entry for the item to be revised:**

Note that BC Introductory Mathematics 11, Applications of Mathematics 11, Essentials of Mathematics 11, Applications of Mathematics 12, and Essentials of Mathematics 12 are not considered prerequisites for any MATH courses as currently taught.

A student may enroll in any MATH course with permission of the Department Chair. Unless otherwise stated, students enrolling in any MATH courses with prerequisites are required to have completed all prerequisite courses for that course with a C- or better, or have permission to enroll from the Department Chair

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

Note that BC Introductory Mathematics 11, Applications of Mathematics 11, Essentials of Mathematics

11, Workplace Mathematics 11, Applications of Mathematics 12, Apprenticeship Mathematics 12, and Essentials of Mathematics 12, are not considered prerequisites for any MATH courses ~~as currently taught~~.

A student may enroll in any MATH course with permission of the Department Chair. Unless otherwise stated, students enrolling in any MATH courses with prerequisites are required to have completed all prerequisite courses for that course with a C- (60%) or better, or have permission to enroll from the Department Chair. If the prerequisite course is a BC high school course, the minimum required grade is a C (60%).

6. Authorization:

Program / Academic / Administrative Unit: Department of Mathematics & Statistics

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:05

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.04

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.



Motion Number (assigned by
Steering Committee of Senate): S-202005.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisites for MATH 150-3, Finite Mathematics for Business and Economics on page 248-249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

To update prerequisites for MATH 150 to better reflect the current courses in the British Columbia high school curriculum, and thus admit students with satisfactory background knowledge to the course.

3. **Implications of the changes for other programs, etc., if applicable:**

MATH 150 can be used to fill course requirements for Business, Economics, and the Environmental and Sustainability Studies programs.

MATH 150 can be used to fill a prerequisite for COMM 251, COMM 320, ECON 312, ECON 320, STAT 471, STAT 473, and STAT 475.

We consulted with the above listed programs who indicated these changes would not be a problem for them.

4. **Reproduction of current Calendar entry for the item to be revised:**

MATH 150-3 Finite Mathematics for Business and Economics This course is offered primarily for students in the School of Business and the Economics Program. The course covers functions and graphs, linear systems of equations, matrix notation and properties, matrix inversion, linear programming, sets, counting and probability, and an introduction to actuarial mathematics.

Prerequisites: Principles of Math 12 or Pre-calculus 12 or Foundations of Math 12 or MATH 115-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”**

MATH 150-3 Finite Mathematics for Business and Economics This course is offered primarily for students in programs offered by the School of Business and the Department of Economics ~~Program~~. The course covers functions and graphs, linear systems of equations, matrix notation and properties, matrix inversion, linear programming, sets, counting and probability, and an introduction to actuarial mathematics.

Prerequisites: ~~Principles of Math 12 or Pre-calculus 12 or Foundations of Math 12~~ or MATH 115-3

6. **Authorization:**

Program / Academic / Administrative Unit: Department of Mathematics & Statistics

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:06

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.05

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.



Motion Number (assigned by
Steering Committee of Senate): S-202005.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisites for MATH 152-3 Calculus for Non-majors on page 249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

To update prerequisites for MATH 152 to better reflect the current courses in the British Columbia high school curriculum, and thus admit students with satisfactory background knowledge to the course.

3. **Implications of the changes for other programs, etc., if applicable:**

MATH 152 is a required course for Conservation Science and Practice, Forest Ecology and Management, and Wildlife and Fisheries programs.

MATH 152 can be used to fill course requirements for Biology, Business, Economics, Environmental and Sustainability Studies, and Geography programs.

MATH 152 can be used to fill a prerequisite for COMM 251, COMM 320, ECON 310, ECON 312, ECON 320, ENGR 350, ENGR 451, ENSC 250, ENSC 406.

We consulted with the above listed programs who indicated this change would not be a problem for them.

4. **Reproduction of current Calendar entry for the item to be revised:**

MATH 152-3 Calculus for Non-majors Limits, the derivative, techniques of differentiation, exponential functions and exponential growth, maxima and minima, curve sketching, first order linear differential equations, definite and indefinite integrals, partial derivatives, optimization of functions of several variables, Lagrange multipliers, with applications in the social and physical sciences. Applications may vary somewhat from section to section, depending on student's discipline. Not open to mathematics or computer science majors.

Prerequisites: Principles of Math 12 or Pre-calculus 12 or MATH 115-3

Precluded: MATH 100-3, MATH 105-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

MATH 152-3 Calculus for Non-majors This course covers limits, the derivative, techniques of differentiation, exponential functions and exponential growth, maxima and minima, curve sketching, first

order linear differential equations, definite and indefinite integrals, partial derivatives, optimization of functions of several variables, Lagrange multipliers, with applications in the social and physical sciences. Applications may vary ~~somewhat from section to section~~ among sections, depending on students' disciplines. This course is not open to mathematics MATH or computer science CPSC majors.

Prerequisites: ~~Principles of Math 12~~ or Pre-calculus 12 or MATH 115-3

Precluded: MATH 100-3, MATH 105-3

6. Authorization:

Program / Academic / Administrative Unit: Department of Mathematics & Statistics

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:07

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.06

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.



Motion Number (assigned by
Steering Committee of Senate): S-202005.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course prerequisites for MATH 190-3 Mathematics for Elementary School Educators on page 249 of the UNBC 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

To update prerequisites for MATH 190 to better reflect the current courses in the British Columbia high school curriculum.

3. **Implications of the changes for other programs, etc., if applicable:** none

4. **Reproduction of current Calendar entry for the item to be revised:**

MATH 190-3 Mathematics for Elementary School Educators This course develops an understanding of mathematical concepts and relationships used in the elementary school curriculum. The content focus is on numbers and number systems, patterns and relations, shapes and space, and statistics and probability. Problem solving and deductive reasoning are stressed throughout the course.

Prerequisites: Principles of Math 11 or Foundations of Math 11 or Pre-calculus 11

Precluded: MATH 100-3, MATH 105-3, MATH 152-3. Students who have taken MATH 100-3, MATH 105-3, MATH 152-3 or equivalent require permission of the Chair

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

MATH 190-3 Mathematics for Elementary School Educators This course develops an understanding of mathematical concepts and relationships used in the elementary school curriculum. The content focus is on numbers and number systems, patterns and relations, shapes and space, and statistics and probability. Problem solving and deductive reasoning are stressed throughout the course.

Prerequisites: ~~Principles of Math 11~~ or Foundations of Math 11 or Pre-calculus 11

Precluded: MATH 100-3, MATH 105-3, MATH 152-3. Students who have taken MATH 100-3, MATH 105-3, MATH 152-3 or equivalent require permission of the Chair

6. **Authorization:**

Program / Academic / Administrative Unit: Department of Mathematics & Statistics

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:08

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.07

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.

**SENATE COMMITTEE ON ACADEMIC
AFFAIRS PROPOSED REVISION OF
CALENDAR ENTRY**

Motion: That the changes to the course title and course description, for MATH 230-3 Linear Differential Equations and Boundary Value Problems, on page 249 of the 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

There are three reasons for the proposed changes.

- a) **Missing topics in the course description:** The course covers standard topics of ordinary differential equation and boundary value problems. However, topics like “homogenous/Bernoulli first order equations, higher order differential equations, linear system of ordinary differential equations” are currently absent from the course description.
- b) **Incorrect course title:** The course title states “Linear Differential Equations and Boundary Value Problems”. However, the course does cover techniques to solve nonlinear first order equations and numerical methods for nonlinear systems of ordinary differential equations.
- c) **Removed Preclusion:** The precluded course of Math 332-3 has not been offered since 2002.

3. **Implications of the changes for other programs, etc., if applicable:**

Students enrolled in Mathematics, Computer Science, Chemistry, Physics, Economics, Engineering and double majors in Mathematics will remain unaffected, as most of these topics have been covered in the past. The only major new topic added in the new description is linear systems of ordinary differential equations. No previous topics will be removed.

The majority of the class is comprised of engineering students. Upon consultation with the engineering curriculum chair, Dr. Steve Helle, he is strongly supportive of the change, especially to include systems of differential equations and emphasis on numerical methods for engineering students.

4. **Reproduction of current Calendar entry for the item to be revised:**

MATH 230-3 Linear Differential Equations and Boundary Value Problems This course is an introduction to differential equations. Topics include: first order differential equations (separable, exact, and linear), basic Euler and Runge-Kutta numerical methods of solution, homogeneous and non-homogeneous linear second order equations with classical methods of solution (variation of parameters and reduction of order), linear partial differential equations with examples (heat equation, Laplace’s equation, wave equation), Fourier sine and cosine series

with an application to boundary value problems.

Prerequisites: MATH 200-3
Co-requisites: MATH 220-3
Precluded: MATH 332-3

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

MATH 230-3 ~~Linear~~ Ordinary Differential Equations and Boundary Value Problems This course is an introduction to differential equations. ~~Topics include: first order differential equations (separable, exact, and linear), basic Euler and Runge-Kutta numerical methods of solution, homogeneous and non-homogeneous linear second order equations with classical methods of solution (variation of parameters and reduction of order), linear partial differential equations with examples (heat equation, Laplace's equation, wave equation), Fourier sine and cosine series with an application to boundary value problems.~~ This course introduces basic theory and application of ordinary differential equations and boundary value problems. Topics include: first order differential equations (separable, linear, homogeneous, Bernoulli and exact equations); linear second order and higher order equations (linear independent solutions, method of undetermined coefficients and variation of parameters); linear systems of ordinary differential equations; basic numerical methods (Euler and Runge-Kutta methods); and solutions to linear partial differential equations (heat, wave, Laplace's equation) using separation of variables and Fourier series.

Prerequisites: MATH 200-3
Corequisites: MATH 220-3
~~Precluded: MATH 332-3~~

6. Authorization:

Program / Academic / Administrative Unit: Department of Mathematics and Statistics

College: Science and Management

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:09

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not applicable

7. Other Information

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.08

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): **S-202005.10**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) of the 200 Level of the ENPL Program requirements on page 109 of the 2019-2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** July 1, 2020
2. **Rationale for the proposed revisions:** The GEOG department is changing the GIS courses and GEOG 300-3 will now have GEOG 204-3 as a pre requisite.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Program Requirements for all Majors in Planning

Lower-Division General Environmental Planning Requirement

100 Level

ECON 100-3 Microeconomics

ENPL 104-3 Introduction to Planning

One of the following:

ENGL 170-3 Writing and Communication Skills

POLS 290-3 Research and Writing for Political Science

NRES 100-3 Communications in Natural Resources and
Environmental Studies

200 Level

ENPL 204-3 Principles and Practices of Planning

ENPL 205-3 Environment and Society

ENPL 206-3 Planning Analysis and Techniques

ENPL 207-3 Introduction to Computer Aided Design

or GEOG 205-3 Cartography and Geomatics

ENPL 208-3 First Nations Community and Environmental Planning

GEOG 204-3 Introductory GIS for the Social Sciences

or GEOG 300-3 Geographic Information Systems

GEOG 210-3 Introduction to Earth Science

POLS 200-3 Canadian Government and Politics

5. Proposed revision with changes underlined and deletions indicated clearly using "strike through":

Program Requirements for all Majors in Planning

Lower-Division General Environmental Planning Requirement

100 Level

ECON 100-3 Microeconomics

ENPL 104-3 Introduction to Planning

One of the following:

ENGL 170-3 Writing and Communication Skills

POLS 290-3 Research and Writing for Political Science

NRES 100-3 Communications in Natural Resources and
Environmental Studies

200 Level

ENPL 204-3 Principles and Practices of Planning

ENPL 205-3 Environment and Society

ENPL 206-3 Planning Analysis and Techniques

ENPL 207-3 Introduction to Computer Aided Design

or GEOG 205-3 Cartography and Geomatics

ENPL 208-3 First Nations Community and Environmental Planning

GEOG 204-3 Introductory GIS for the Social Sciences

~~or GEOG 300-3 Geographic Information Systems~~

GEOG 210-3 Introduction to Earth Science

POLS 200-3 Canadian Government and Politics

6. Authorization:

Program / Academic / Administrative Unit: School of Environmental Planning

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:10

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.09

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202005.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the pre requisite for ENPL 207 in the 2019-2020 undergraduate academic calendar on page 219 be approved as proposed.

1. **Effective date:** March 2020

2. **Rationale for the proposed revisions:** The prerequisite is irrelevant for the course and is not required for the ENPL program.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

ENPL 207-3 Introduction to Computer Aided Design (CAD) for Planners This course teaches students the basic functions and application of CAD to the field of community and environmental design. Students apply design theory within the CAD environment producing 2D and 3D models of proposed infrastructure plans.

Prerequisites: Principles of Math 12 or MATH 115-3

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

ENPL 207-3 Introduction to Computer Aided Design (CAD) for Planners This course teaches students the basic functions and application of CAD to the field of community and environmental design. Students apply design theory within the CAD environment, producing 2D and 3D models of proposed infrastructure plans.

Prerequisites: Principles of Math 12 or MATH 115-3

6. **Authorization:**

Program / Academic / Administrative Unit: School of Environmental Planning

College: CSAM

SCCC Reviewed: February 28, 2020

College Council Motion Number: CSAMCC 2020: 04:09:11

College Council Approval Date: April 9, 2020

Senate Committee on First Nations and Aboriginal Peoples Motion Number: n/a

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: n/a

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.10

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-202005.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Tuition and Fees section starting on page 15 (in the PDF calendar accessible on the UNBC web page) of the 2019/2020 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** The \$100 per-semester registration deposit will be removed as of September 2020.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Other Fees

Orientation Fee	\$40.80 (one time fee applicable to all new attendees in September semesters)
Application Fee	\$35.70 - Domestic \$125.00 - International, to accompany each application for admission (non-refundable)
Document Evaluation Fee	\$40.80 (for out-of-province or out-of country post secondary documents, non-refundable)
Registration Deposit	\$100.00 per semester (non-refundable)

...

Registration Deposit

The registration deposit is required prior to any registration activity. This deposit will be fully credited to your account at the commencement of the semester. The deposit is non-refundable upon cancellation of registration.

Payment Due Date

All student accounts are payable in full by the first day of the semester and refunds (less the non-refundable registration deposit) will only be available until the end of the add/drop date. After this time the refunds will be discounted as outlined in the fee reduction schedule. A service charge of 2% per month (annualized rate of 26.82%) will be applied to any outstanding balance when the account reaches 30 days past due and every 30 days subsequent until the account is paid in full.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

Other Fees

Orientation Fee \$40.80 (one-time fee applicable to all new attendees in September semesters)

Application Fee \$35.70 – Domestic¹
\$125.00 - International¹
¹To accompany each application for admission (non-refundable)

Document Evaluation Fee \$40.80 (for out-of-province or out-of-country post-secondary documents, non-refundable)

~~Registration Deposit \$100.00 per semester (non-refundable)~~

...

~~Registration Deposit~~

~~The registration deposit is required prior to any registration activity. This deposit will be fully credited to your account at the commencement of the semester. The deposit is non-refundable upon cancellation of registration.~~

Payment Due Date

All student accounts are payable in full by the first day of the semester and refunds (~~less the non-refundable registration deposit~~) will only be available until the end of the add/drop date. After this time the refunds will be discounted as outlined in the fee reduction schedule. A service charge of 2% per month (annualized rate of 26.82%) will be applied to any outstanding balance when the account reaches 30 days past due and every 30 days subsequent until the account is paid in full.

6. **Authorization:**

Program / Academic / Administrative Unit: Office of the Registrar

College: N/A

SCCC Reviewed: March 27, 2020

College Council Motion Number: N/A

College Council Approval Date: N/A

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF 202005.11

Moved by: S. Wagner

Seconded by: E. Korkmaz

Committee Decision: CARRIED Omnibus



Approved by SCAAF: May 13, 2020
Date

Chair's Signature

For recommendation to _____, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): _____

SENATE

PROPOSED MOTION

Motion: That the Division of Medical Sciences, which includes the UBC MD Undergraduate Program (Northern Medical Program) and UBC Health Professions Degree Programs offered through UNBC and future UBC/UNBC joint Health Professions Degree Programs, be established as a separate and distinct academic administrative unit that is connected to the Faculty of Human and Health Sciences for the purposes of professional academic association and collaboration.

Effective Date: Upon the approval of Senate

Rationale: In 2019, the UNBC Senate and Board of Governors approved the following unit affiliations within five thematically arranged faculties: Faculty of Business and Economics; Faculty of Human and Health Sciences; Faculty of Indigenous Studies, Social Sciences and Humanities; Faculty of Environment; and Faculty of Science and Engineering. The motion indicated that the Northern Medical Program would be affiliated with the Faculty of Human and Health Sciences but established as a separate unit.

After discussions with UBC's Faculty of Medicine and the Northern Medical Program (NMP), review of the NMP Affiliation Agreement between UBC and UNBC, and with UNBC's new partnership UBC in offering UBC Master of Physical Therapy and Master of Occupational Therapy degree programs through UNBC, the recommendation is for the creation of the Division of Medical Sciences. The Division of Medical Sciences will include the UBC MD Undergraduate Program (Northern Medical Program), UBC health professions degree programs (E.g. the Master of Physical Therapy Program and the Master of Occupational Therapy Program) and future UBC/UNBC joint health professions degree programs offered through UNBC.

Motion proposed by: Provost and Vice President, Academic

Academic Program: Northern Medical Program, the Master of Physical Therapy – Northern Program, and the Master of Occupational Therapy Northern and Rural Cohort

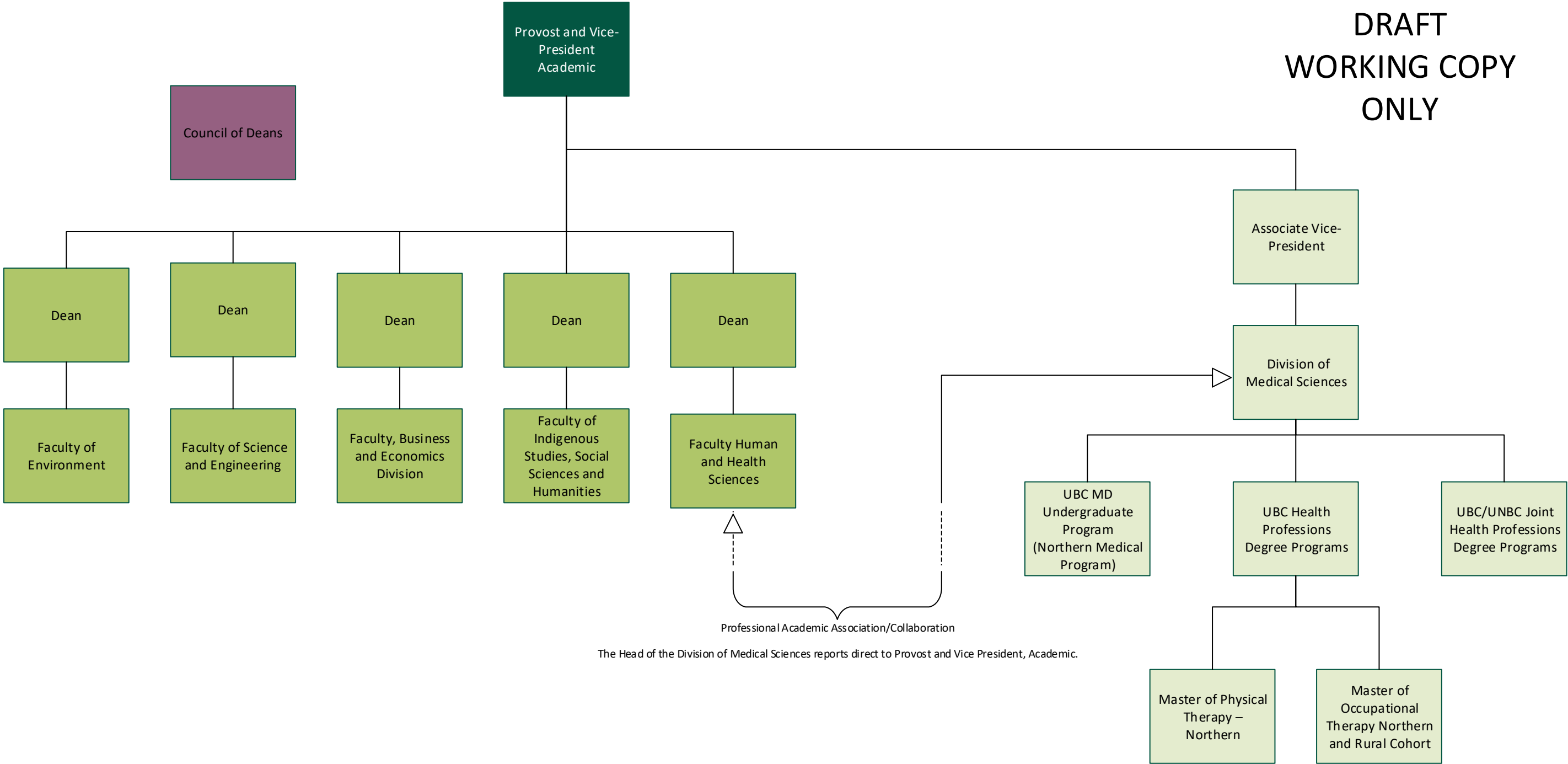
Implications for Other Programs / Faculties? Yes, the Faculty of Human and Health Sciences for the purposes of professional academic association and collaboration.

College: N/A

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 1 pages



Motion Number (assigned by
Steering Committee of Senate): S-202005.14

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the membership of the Senate Committee on Academic Affairs and subsequently the Senate Handbook be approved as proposed.

Effective Date: May 27, 2020

Rationale: To ensure regional representation on the Senate Committee on Academic Affairs as we move to our new five faculty structure. Under the new proposed Senate Membership, Regional Senators will be replaced with regional representation from the Deans and faculty positions. The Senate Committee on Academic Affairs is looking to replace its current Regional Senator representation (currently vacant) with a Regional representative.

Motion proposed by: Office of the University Secretariat

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202005.03

Moved by: D. Desai **Seconded by:** K. Hirsh-Pearson

Committee Decision: CARRIED

Approved by SCS: May 22, 2020
Date


Chair's Signature

For recommendation to ✓ **, or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the Centre for Teaching and Learning and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

Membership:

President (*ex officio*)
Provost (Chair)
Vice President, Research (Vice Chair)
University Librarian
~~Dean, College of Arts, Social and Health Sciences~~
~~Dean, College of Science and Management~~
~~Dean, Regional Programs~~
Five Deans of the Faculties
Four Faculty Senators
Four Faculty Members (all who may be Senators), including:
a) Faculty Member — ~~CASHS~~
b) Faculty Member — ~~CSAM~~
c) Faculty Member — Regional
d) Faculty Member — Professional Program

Four Students (all who may be Senators), including:

- a) Graduate Student — ~~CASHS~~
- b) Graduate Student — ~~CSAM~~
- c) Undergraduate Student — ~~CASHS~~
- d) Undergraduate Student — ~~CSAM~~

One Lay Senator

~~One Regional Senator~~

Director, Business Services and Continuing Studies

Director, International Education

Director, Centre for Teaching Learning and Technology

Vice Provost

Secretary of Senate (non-voting)

Chair:	Provost
Committee and Recording Secretary:	Governance Officer
Quorum:	Majority, including at least one undergraduate student and one graduate student
Reporting Month:	September
Sub-Committees:	SCAAF Art Acquisition Subcommittee SCAAF Research Ethics Board SCAAF Subcommittee on Academic Scheduling SCAAF Subcommittee on Animal Care and Use Biohazards Committee

Motion Number (assigned by
Steering Committee of Senate): S-202005.15

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the membership of the Senate Committee on Curriculum and Calendar (SCCC) and subsequently the Senate Handbook be approved as proposed.

Effective Date: May 27, 2020

Rationale: To ensure that the membership of SCCC is able to follow the principle of disciplinary representation and achieve its purpose of maintaining the internal consistency, clarity and integrity of both the Undergraduate and Graduate Calendars.

Motion proposed by: Heather Empey, Chair Senate Committee on Curriculum and Calendar

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS202005.04

Moved by: K. Hirsh-Pearson

Seconded by: D. Desai

Committee Decision: CARRIED

Approved by SCS: May 22, 2020
Date


Chair's Signature

For recommendation to ✓ **, or information of** _____ **Senate.**

SENATE COMMITTEE ON CURRICULUM AND CALENDAR (SCCC)

Purpose: The SCCC works closely with the Office of the Registrar to ensure the internal consistency, clarity and integrity of both the Undergraduate and Graduate Calendars.

Terms of Reference

1. The SCCC serves as a working group to support academic Programs and academic administrative departments in the preparation of Calendar content that is clear and concise, and that is consistent with the current language, style and Regulations in the Calendar(s).
2. The SCCC reviews, advises and makes recommendations to Programs, academic administrative departments and to Senate, with respect to the presentation and language of Calendar content.
3. Any proposed revisions or new Calendar content that requires Senate approval, must be reviewed by the SCCC prior to being presented to a Chairs and College Council for approval. Exceptions to the order can be discussed with the Chair of SCCC.

Membership:

President (ex officio)

- ~~Three~~ Four faculty members appointed by Senate, at least two of whom should be Faculty Senators. A principle of disciplinary representation should be considered in the selection of faculty representatives
- One Student Senator
- Up to two additional Members appointed by Senate, who may be members of faculty or the academic administrative staff.

~~— 1 appointed by the Dean of CSAM~~

~~— 1 appointed by the Dean of CASHS~~

~~— 1 appointed by the Vice President of Research & Graduate Programs~~

~~— University Librarian or designate~~

~~*two of the faculty members should be Faculty Senators~~

Registrar - Secretary of Senate (non-voting)

Registrar Services Officer (Curriculum, Calendar & Credentials) (non-voting)

Chair: Committee Member elected annually by and from the membership

Recording Secretary: Registrar Services Officer – or administrative support position assigned by the Office of the Registrar

Committee Secretary: Secretary of Senate

Quorum: Majority

Reporting Month:

Motion Number (assigned by
Steering Committee of Senate): S-202005.19

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the English Language Requirements on page 30 of the 2019-2020 undergraduate academic calendar be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** The required grade for English 12 for general admission to UNBC is 50%. The required grade for applicants whose first language is not English should match that.
3. **Implications of the changes for other programs, etc., if applicable:**
4. **Reproduction of current Calendar entry for the item to be revised:**

English Language Requirements

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant be able to demonstrate an acceptable level of proficiency in the use of English in order to receive and participate in classroom instruction and discussion as well as to complete written assignments. Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. French-speaking Canadians and Canadian First Nations language speakers are exempted from this requirement. Students who completed five consecutive years of instruction and examination entirely in the English language immediately before admission (i.e., within two years of application) are exempted from this requirement. Students who have completed secondary education taught entirely in the English Language at a recognized institution may be exempted from this requirement by providing proof. An up-to-date list of countries where students are exempt from the English Language Requirements can be found on the Admission pages of the UNBC website.

Acceptable evidence of English language proficiency may be any one of the following:

- TOEFL (Test of English as a Foreign Language) score of 90 or higher in the internet-based test, with not less than 20 in each of the Reading, Listening, Writing or Speaking components; Score of at least 230 in the computer based or at least 570 in the paper based test. UNBC's institutional TOEFL code is 0320.
- IELTS (International English Language Testing System) Academic score of at least 6.5 overall, with not less than 6.0 in any of the four modules.
- A final grade of 2.00 (C) or better in the UNBC English Language Studies 50 and English Language Studies 170.
- A final grade of 2.00 (C) or better in an articulated BCCAT EAP 4 program.
- A final grade of 70% or better in English 12 from the British Columbia secondary system.
- A final grade of 75% (B) or better in a University Transferable English course.
- Completion of two full years of full time degree level studies or equivalent at a recognized institution where English is the language of instruction.
- A final grade of 2 or better in Advance Placement (AP) English Literature & Composition or AP Literature & Composition.
- A final grade of 3 or better in International Baccalaureate (IB) English A1 or A2 (higher or subsidiary level).
- MELAB score of 80, with a minimum 3 on the Speaking Rating Scale.
- CAEL (Canadian Academic English Language) or the CAEL CE Assessment score of at least 70, with no subtest below 60.

- A grade of B or better on Cambridge English: Advanced (CAE).
- PTE (Pearson Test of English - Academic): 65 overall score, with 60 reading, 60 writing, 60 listening, and 60 speaking.

For the Northern Collaborative Baccalaureate Nursing Program (NCBNP), the following are required for admission:

- fulfillment of the BC Secondary School English 12 requirement (70%), and
- either an IELTS (International English Language Testing System) Academic, or a CELBAN (Canadian English Language Assessment for Nurses) with current, valid results and scores as set by BCCNP for the year of admission.

In order to be considered valid, results must be sent directly from the testing agency/institution to the Office of the Registrar. Scores are valid for a period of two years.

If upon arrival, it is determined that the applicants do not have the necessary language skills to succeed in the program, they will be required to take the necessary English Language program to upgrade their skills or will be asked to withdraw.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

English Language Requirements

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant be able to demonstrate an acceptable level of proficiency in the use of English in order to receive and participate in classroom instruction and discussion as well as to complete written assignments. Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. French-speaking Canadians and Canadian First Nations language speakers are exempted from this requirement. Students who completed five consecutive years of instruction and examination entirely in the English language immediately before admission (i.e., within two years of application) are exempted from this requirement. Students who have completed secondary education taught entirely in the English language at a recognized institution may be exempted from this requirement ~~by providing proof~~. An up-to-date list of countries where students are exempt from the English Language Requirements can be found on the Admission pages of the UNBC website.

Acceptable evidence of English language proficiency may be any one of the following:

- TOEFL (Test of English as a Foreign Language) score of 90 or higher in the internet-based test, with not less than 20 in each of the Reading, Listening, Writing or Speaking components; ~~S~~score of at least 230 in the computer-based test or at least 570 in the paper-based test. UNBC's institutional TOEFL code is 0320;
- IELTS (International English Language Testing System) Academic score of at least 6.5 overall, with not less than 6.0 in any of the four modules;
- A final grade of 2.00 (C) or better in the UNBC English Language Studies 50 and English Language Studies 170;
- A final grade of 2.00 (C) or better in an articulated BCCAT EAP 4 program;
- A final grade of ~~70%~~ 50% or better in English 12 from the British Columbia secondary system;
- A final grade of 75% (B) or better in a University ~~T~~transferable English course;
- Completion of two full years of full time degree level studies or equivalent at a recognized institution where English is the language of instruction;
- A final grade of 2 or better in Advanced Placement (AP) English Literature & Composition or AP Literature & Composition;
- A final grade of 3 or better in International Baccalaureate (IB) English A1 or A2 (higher or subsidiary level);
- MELAB (Michigan English Language Assessment Battery) score of at least 80, with a minimum of 3 on the Speaking Rating Scale;
- CAEL (Canadian Academic English Language) or the CAEL CE (Computer Edition) Assessment score of at least 70, with no subtest below 60;
- A grade of B or better on Cambridge English Qualification: C1 Advanced (~~CAE~~);
- PTE (Pearson Test of English - Academic): ~~65~~ overall score of 65, with not less than 60 in each of reading, ~~60~~-writing, ~~60~~ listening, and ~~60~~ speaking.

For the Northern Collaborative Baccalaureate Nursing Program (NCBNP), the following are required for admission:

- fulfillment of the BC Secondary School English 12 requirement (70%); and
- either an IELTS (International English Language Testing System) Academic, or a CELBAN (Canadian English Language Assessment for Nurses) with current, valid results and scores as set by BCCNP for the year of admission.

If, ~~upon arrival~~ when applicants arrive, it is determined that they ~~applicants~~ do not have the necessary language skills to succeed in the program, they will be required to take the necessary English Language ~~program~~ courses to upgrade their skills or will be ~~asked~~ required to withdraw.

Program / Academic / Administrative Unit: Office of the Registrar

College: N/A

College Council Motion Number: N/A

College Council Approval Date: N/A

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

Attachment Pages: 0 pages

Brief Summary of Committee Debate:

Motion No.: SCAD202005.06

Moved by:

Seconded by:

Committee Decision:

Approved by SCAD:

Date _____

Chair's Signature

For recommendation to ✓, or information of _____ Senate.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Mr. Berry Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To activate the Mr. Berry Bursary commencing the 2020-2021 Academic Year.

Proposed By: Tara Mayes, Development Officer – Donor Relations

Advancement Contact: Tara Mayes, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: March 17, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200422.03

Moved by: Wheate

Seconded by: Van Der Velde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: April 22, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Entrance

Award Name: Mr. Berry Bursary

Awards Guide Description/Intent: 6ix Sigma is an award winning full-service content production company with expertise in creative development, project management and distribution strategy. They work with brands to create meaningful and strategic commercials and branded content. The 6ix Sigma team works across industries and blurs the line between documentary filmmaking and commercial production.

On November 8, 2019, 6ixSigma held a local premiere of the Mr. Berry documentary. Proceeds of the premiere were donated to UNBC to create this bursary in Mr. Berry's name which will continue his legacy of supporting students in their education. Mr. Berry committed his life to thousands of math students he has taught and tutored over the past 65 years. Even in his early 90's, Brij Berry continues to make his knowledge available to the community. To view the documentary please go to www.6ixsigma.ca/mrberry.

Donor: 6ix Sigma

Value: \$1,000

Number: Two in 2020/21 (This is a one-time bursary)

Award Type: Bursary

Eligibility: Available to a full time undergraduate student entering the Bachelor of Science in Mathematics Program. First preference will be given to students from School District 57.

Criteria: Demonstrated financial need and satisfactory academic standing.

Effective Date: Established 2020

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Gorton Family Education Award be approved.

Effective Date: 2021-2022 Academic Year

Rationale: To activate the Gorton Family Education Award commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.04

Moved by: Jensen

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Entrance

Award Name: Gorton Family Education Award

Awards Guide Description/Intent: Louise Gorton established this award to ensure financial barriers do not stand in the way of achieving a university degree. This award honours UNBC students with a passion for teaching.

Donor: Louise Gorton

Value: \$2,000

Number: One

Award Type: Award

Eligibility: Available to a full-time undergraduate student entering the Bachelor of Education Program. First preference will be given to a student who demonstrates an interest in teaching math or science after graduating.

Criteria: Demonstrated financial need and academic proficiency.

Conditions: No student may receive the Gorton Family Scholarship, Gorton Family Bursary, Gorton Family Rural Education Award, Gorton Family Education Award or Gorton Family Award during the same academic year.

Effective Date: Endowed 2020

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Gorton Family Rural Education Award be approved.

Effective Date: 2021-2022 Academic Year

Rationale: To activate the Gorton Family Rural Education Award commencing the 2021-2022 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.05

Moved by: Jensen

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Gorton Family Rural Education Award

Awards Guide Description/Intent: Louise Gorton established this award to ensure financial barriers do not stand in the way of achieving a university degree. This award honours UNBC students with a passion for teaching.

Donor: Louise Gorton

Value: \$5,000

Number: Two

Award Type: Award

Eligibility: Available to a full-time undergraduate student enrolled in the Bachelor of Education Program who has completed 90 credit hours. First preference will be given to a student who demonstrates an interest in teaching in rural and remote communities after graduation.

Criteria: Demonstrated financial need and academic proficiency.

Conditions: No student may receive the Gorton Family Scholarship, Gorton Family Bursary, Gorton Family Rural Education Award, Gorton Family Education Award or Gorton Family Award during the same academic year.

Effective Date: Endowed 2020

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Curt and Lloyd Merritt Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Curt and Lloyd Merritt Bursary commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.06

Moved by: Blouin

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: [EntranceGeneral](#)

Award Name: Curt and Lloyd Merritt Bursary

Awards Guide Description/Intent: In honour of Curt Merritt and Lloyd Merritt's passion for life, their family, friends and colleagues established this bursary.

Curt Merritt was a lifelong Prince George resident. He attended CNC before receiving his chiropractic degree from Canadian Memorial Chiropractic College. Curt will be remembered as an avid outdoorsman who loved flying and racing his sled dogs, and for his perseverance to finish the race and overcome his own Dyslexia.

Lloyd Merritt was a long time resident and businessman of Prince George. He was an enthusiastic supporter of UNBC who understood the importance of education. His advice to his sons was to get an education now; you can always buy a truck later if that is what you want to do.

Donor: Family, Friends and Colleagues of Curt and Lloyd Merritt

Value: \$1,500

Number: Two

Award Type: Bursary

Eligibility: Available to a full time undergraduate student who has been diagnosed by a qualified professional with dyslexia (any reading and/or writing learning disability). First preference will be given to ~~a resident of Northern British Columbia~~ [a student entering university for the first time](#). [Second preference will be given to students with more than 30 credit hours.](#)

Criteria: Demonstrated financial need [and satisfactory academic standing](#).

Note: This award is renewable up to three [\(3\) semesters years](#), subject to the ~~original conditions and requirements plus the maintenance of~~ [recipient maintaining](#) satisfactory academic standing.

Application Instructions: ~~Fill out all sections of the Awards Application form and attach~~ [Please provide](#) a letter ~~for from~~ [to the Awards Office](#) that confirms [you](#) meet the eligibility requirements for this award.

Effective Date: ~~Established~~ [Endowed](#) 2005

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Gorton Family Bursary be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Gorton Family Bursary commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.06

Moved by: Blouin

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: ~~Open~~ In-Course

Award Name: ~~the~~ Gorton Family Bursary

Awards Guide Description/Intent: Louise Gorton established the Gorton Family Bursary in honour of her grandmother, Doris Gorton, and father, Ron Gorton. The family believes that financial barriers should not stand in the way of achieving a university degree. This award honours UNBC students with a passion for teaching. ~~This award honours outstanding UNBC students pursuing careers in the field of education.~~

Donor: Louise Gorton

Value: ~~\$1,250~~ \$2,000

Number: ~~One~~ Two

Placement in which Calendar: ~~Undergraduate~~

Award Type: Bursary

Eligibility: Available to a full-time undergraduate student who is enrolled in the Bachelor of Education program. First preference will be given to a student resident of Northern British Columbia and who has graduated from School District #57.

Criteria: Demonstrated financial need and academic proficiency.

Conditions: No student may receive the Gorton Family Scholarship, ~~and the~~ Gorton Family Bursary, Gorton Family Rural Education Award, Gorton Family Education Award or Gorton Family Award during the same academic year.

Application Instructions: ~~Fill out the Financial Need and Voluntary Information sections of the Awards Application form.~~

Effective Date: Endowed 2006

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Gorton Family Scholarship be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Gorton Family Scholarship commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.08

Moved by: Blouin

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: ~~Open~~In-Course

Award Name: ~~the~~ Gorton Family Scholarship

Awards Guide Description/Intent: Louise Gorton established the Gorton Family Scholarship in honour of her grandmother, Doris Gorton, and father, Ron Gorton. The family believes that financial barriers should not stand in the way of achieving a university degree. This award honours outstanding UNBC students pursuing careers in the fields of education.

Donor: Louise Gorton

Value: ~~\$1,250~~\$2,000

Number: ~~One~~Three

Placement in which Calendar: ~~Undergraduate~~

Award Type: Scholarship

Eligibility: Available to a full-time undergraduate student who is enrolled in the Bachelor of Education ~~p~~Program. ~~First p~~Preference will be given to a ~~student~~resident of Northern British Columbia and who has graduated from School District #57.

Criteria: Academic Excellence.

Conditions: No student may receive the Gorton Family Scholarship, ~~and the~~ Gorton Family Bursary, Gorton Family Rural Education Award, Gorton Family Education Award or Gorton Family Award during the same academic year.

Effective Date: Endowed 2001

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Julie Torbela Ziebart Scholarship with a name change to Julie Torbela Ziebart Award be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Julie Torbela Ziebart Scholarship commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.09

Moved by: Lewis

Seconded by: Jensen

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: [EntranceIn-course](#)

Award Name: Julie Torbela Ziebart [ScholarshipAward](#)

Awards Guide Description/Intent: Julie Torbela Ziebart is a past Board Member of UNBC. She has established this [scholarshipaward](#) to support students from the Fort St John area to attend UNBC.

Donor: Julie Torbela Ziebart

Value: \$1,000

Number: One

Award Type: [ScholarshipAward](#)

Eligibility: Available to a ~~student entering into a~~ full-time undergraduate [student who is from the Fort St. John area and has completed 30 credit hours](#) ~~program at UNBC who is graduating from a high school in the Fort St John area.~~ [First preference will be given to a student who has graduated from a high school in Fort St. John, Taylor or Hudson's Hope. Second preference will be given to a student who has graduated from a high school in Chetwynd, Dawson Creek, Pouce Coupe or Tumbler Ridge.](#)

Criteria: ~~Academic excellence.~~ [Demonstrated financial need and academic proficiency.](#)

Effective Date: Established 2019

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the MNP Fort St. John Scholarship be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the MNP Fort St. John Scholarship commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.10

Moved by: Horianopoulos

Committee Decision: CARRIED

Seconded by: Budde

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: MNP Fort St John Scholarship

Awards Guide Description/Intent: This scholarship has been established by MNP's Fort St. John office which provides tailored expertise in accounting, consulting, tax, and a wide range of business advisory services to help you succeed.

Donor: MNP Fort St John

Value: \$1,000

Number: One in 2019/20, one in 2020/21, one in 2021/22

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student with a declared major in accounting who has completed 90 credit hours. First preference will be given to a [resident of North Eastern BC student from Fort St. John, Taylor or Hudson's Hope. Second preference will be given to a student from Chetwynd, Dawson Creek, Pouce Coupe or Tumbler Ridge.](#)

Note: [This is a one time award.](#)

Criteria: Academic excellence.

Effective Date: Established 2019

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation [by](#) the UNBC Awards Office.



Motion Number (assigned by SCS): _____

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Northern BC Archives Graduate Research Scholarship with a name change to Northern BC Graduate Research Scholarship be approved.

Effective Date: 2020-2021 Academic Year

Rationale: To revise the Northern BC Graduate Research Scholarship commencing the 2020-2021 Academic Year.

Proposed By: Emmy Blouin, Development Officer – Donor Relations

Advancement Contact: Emmy Blouin, Development Officer – Donor Relations

Faculty/Academic Department: N/A

Date: May 1st, 2020

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20200513.11

Moved by: Horianopoulos

Seconded by: Budde

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 13, 2020

Date

Chair's Signature

For information of Senate.

AWARD GUIDE INFORMATION:

Award Category: Graduate

Award Name: Northern BC ~~Archives~~ Graduate Research Scholarship

Calendar Description/Intent: ~~The intent of the Northern BC Archives is to provide a scholarship for graduate students who pursue archival research at the Northern BC Archives for their graduate thesis or graduate project. It may also encourage overall future use of the holdings of the Northern BC Archives for academic research work. The Northern BC Archives acquires unique holdings related to the industrial, economic, and technological development of Northern British Columbia. Many of the Archives' major holdings provide key evidence of the impact of natural resource developments on Northern BC's economy, society and natural landscapes — key themes of UNBC's Research Areas. As well the Archives holds records relating to literary and cultural developments, including unpublished records of Canadian/BC writers from Northern BC. Three bodies of archival records held by NBCA have been designated by the Department of Canadian Heritage as archival records of outstanding provincial and national significance: The Honourable Iona Campagnolo fonds; The Bridget Moran fonds and The Brian Fawcett Literary fonds. See the Archives on-line resources for detailed holdings information: <https://library.unbc.ca/archives> The Foundation supporting this scholarship has provided significant financial support towards the creation and enhancement of many of these finding aids, virtual exhibits and research guides and its continued support and valued contributions has led to this new opportunity to now promote these archival records for in-depth graduate research. This award has been established to support graduate students at UNBC who are completing their thesis or studies in History, Anthropology, Northern Studies or other coursework regarding Northern British Columbia.~~

Donor: ~~UNBC (Office of Research and Graduate Programs) and Anonymous Foundation~~

Value: \$5,000

Number: ~~Four (up to 2 awards per year)~~ One in 2020/21 and one in 2021/22

Placement in which Calendar: Graduate

Award Type: Scholarship

Eligibility: Available to a full-time UNBC graduate students in any discipline who is completing their thesis or studies related to Northern British Columbia. First preference will be given to students in History, Anthropology and Northern Studies.

Criteria: Academic Proficiency ~~or higher.~~

Application Instructions: ~~Applicants should provide a description of the research proposal including a detailed explanation as to which Northern BC Archives archival materials they are interested in researching.~~

Effective Date: January 2018

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by an Adjudication Committee to be identified by the Office of Research the Office of Graduate Programs.

Complaints/Investigations at UNBC May 1, 2020

This report covers the period of April 30, 2019 – May 1, 2020. I, Kerry Roberts, Director of Human Resources have been appointed as the Harassment and Discrimination Advisor by the Interim President and Vice-Chancellor, to provide advice surrounding Harassment and Discrimination issues, including advising on policies and procedures, initiating appropriate inquiries, and attempting to diffuse and resolve complaints informally. This work is done through the office of Human Resources.

Report from Kerry Roberts:

As per Appendix 42A of the Faculty Collective Agreement and as per a request from the Faculty Association, this document provides details of situations where Appendix 42A UNBC Harassment and Discrimination Policy is investigated. During the period of April 30, 2019 – May 1, 2020, there were four reports or investigations of harassment and discrimination at UNBC as laid out in Appendix 42A.

Details surrounding the four inquiries below:

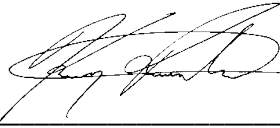
- One complaint was from a faculty member directed to another faculty member, which is under investigation;
- One complaint was from a Manager directed to a faculty member, which has been investigated and awaiting resolution;
- One complaint is from a student directed to a Manager, which is under investigation;
- One complaint is from a CUPE member directed towards a Manager, which has been investigated and awaiting resolution.

To date, Human Resources has invested in Harassment and Discrimination awareness by:

- Providing training to Senior Human Resources Consultants on Rubin Thomlinson's Investigation training and report writing;
- Providing training to the Human Resources Advisors on conducting investigations and proper note-taking;
- Providing management with training surrounding their obligations with regards to Harassment and Discrimination legislation and internal policies;
- Launching the UNBC Training & Development program which has modules of the Sexual Violence and Misconduct Report and the Respect in the Workplace Policy in order to ensure all staff are trained and aware of the expectations of a positive and productive work and learning environment, as well as resources available for support, and the process that will be followed to address situations as they arise.

Going forward:

1. The University and Human Resources will continue to monitor legislation surrounding harassment and discrimination;
2. The University will be exploring opportunities to educate the University community on the Harassment and Discrimination Policy;
3. The University and Human Resources will consider additional training for investigators to effectively handle complaints of harassment and discrimination, to stay current with best investigation practices.



Kerry Roberts
Director, Human Resources

April 30, 2020

Date