

**SENATE MEETING  
PUBLIC SESSION  
MINUTES**

October 23, 2019  
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

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**1.0 Acknowledgement of Territory**

**2.0 Presentation - none**

**3.0 S-201910.01**

**Approval of the Agenda †**

Page 1 That the agenda for the October 23, 2019 Public Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

**4.0 S-201910.02**

**Approval of Senate Minutes**

Page 9 That the minutes of the September 25, 2019 Public Session of Senate be approved as presented.

**5.0 Business Arising**

**5.1 Notice of Motion from September Senate**

**Jackson**

**University of Northern British Columbia recognizes that Earth is in a climate emergency**

**S-201910.03**

Now therefore be it resolved that the Senate of the University of Northern British Columbia recognizes that Earth is in a climate emergency and commits to and encourages the Board and the University to:

1. Adopt the United Nations Sustainable Development Goals (SDG) (UN, 2015) as a strategic framework guiding future actions and decisions leading toward *Destination 2040*;
2. Set an example for society and do our part in reducing carbon emissions by committing to becoming carbon neutral in our operations by 2025, five years ahead of the SDG target, with concrete actions and realistic interim milestones;

And further that the Senate commits to and encourages the University to:

3. Increase knowledge and understanding of sustainability and the climate emergency, its implications and solutions through its programs of vigorous research;
4. Expand the cross-curriculum delivery of environmental and sustainability education within the university and through outreach, beyond it.

Page 15 **Effective Date:** Upon Approval of Senate

**5.2 Questions from the Previous Meeting of Senate**

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**5.2.1** In accordance with Section 34(b) of the Graduate Calendar, which indicates that a student's appeal should be received in writing to the Vice President Research and Graduate Programs or designate, who in the past year has been appointed as a designate?

**5.2.2** What are the circumstances in which a change of supervisor can be affected without the consent of the existing supervisor? And by what mechanism or process is this reflected in the graduate calendar?

**5.2.3** What is the status of virus protection for Mac users on campus?

**6.0 President's Report** (*none*)

**7.0 Report of the Provost** (*5 minutes*)

**Ryan**

**7.1 Academic Re-Structuring - Senate Update**

**8.0 Report of the Registrar** (*5 minutes*)

**Annear**

**9.0 Question Period** (*10 minutes*)

**9.1 Written questions submitted in advance**

**9.1.1** How many administrators (as per the University Act) does the administration propose to place on Senate when we transition to the five faculty model?

**9.1.2** In the event of a strike, is there a way that students can get the most up to date information?

**9.2 Questions from the floor**

**10.0 S-201909.04**

**Approval of Motions on the Consent Agenda**

**Hirsh-Pearson**

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

**11.0 Committee Reports**

**11.1 Senate Committee on Academic Affairs** (*reporting month September*)

**Ryan**

[Page 16](#) Executive Summary – Proposed Motions for the Rural Nursing Certificate Program (RNCP) and the New Northern Baccalaureate Nursing Program (NBNP)

**For Approval:**

*Regular* **S-201910.05**

**New Course Approval – NURS 459**

That the new course, NURS 459-3 Remote Nursing Clinical Reasoning, be approved as proposed.

[Page 17](#) Proposed semester of first offering: January 2020

*Consent* **S-201910.06**

**Change(s) to Course Description – NURS 458**

That the change to the preclusion in the course description for NURS 458-6 on page 257-258 of the 2019-2020 undergraduate calendar (PDF), be approved as proposed.

[Page 22](#) Effective date: January 2020

*Regular* **S-201910.07**

**Change(s) to Program Requirements – NURS**

That the changes to the Upper-Division Requirement for the Post-Diploma Baccalaureate Nursing Program, on pages 166-167 of 2019-2020 undergraduate calendar (PDF), be approved as proposed.

Page 24 Effective date: January 2020

Regular **S-201910.08**

**Change(s) to Program Requirement – NCBNP**

That the change to the CPR requirement for the NCBNP, on page 165 of the 2018/2019 PDF undergraduate calendar, be approved as proposed.

Page 27 Effective date: September 2020

Regular **S-201910.09**

**New Program Approval**

That the new Northern Baccalaureate Nursing Program, to be placed between the Northern Collaborative Baccalaureate Nursing Program and the Post-Diploma Baccalaureate Nursing Program on page 166 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 29 Proposed Start date: September 2020

Regular **S-201910.10**

**New Course Approval – NRSG 300**

That the new course NRSG 300-4 Fundamentals of Nursing be approved as proposed.

Page 38 Proposed semester of first offering: September 2020

Regular **S-201910.11**

**New Course Approval – NRSG 301**

That the new course NRSG 301-3 Health Assessment be approved as proposed.

Page 43 Proposed semester of first offering: September 2020

Regular **S-201910.12**

**New Course Approval – NRSG 302**

That the new course NRSG 302-3 Pathophysiological Concepts be approved as proposed.

Page 48 Proposed semester of first offering: September 2020

Regular **S-201910.13**

**New Course Approval – NRSG 303**

That the new course NRSG 303-3 Pharmacology be approved as proposed.

Page 53 Proposed semester of first offering: September 2020

Regular **S-201910.14**

**New Course Approval – NRSG 304**

That the new course NRSG 304-3 Ethics and Law for Nursing Practice be approved as proposed.

Page 58 Proposed semester of first offering: January 2021

Regular **S-201910.15**

**New Course Approval – NRSG 305**

That the new course NRSG 305-3 Concepts for Evidence-Informed Nursing be approved as proposed.

Page 63 Proposed semester of first offering: January 2021

Regular **S-201910.16**

**New Course Approval – NRSG 310**

That the new course NRSG 310-3 Introduction to Nursing Practice be approved as proposed.

Page 68 Proposed semester of first offering: September 2020

Regular **S-201910.17**

**New Course Approval – NRSG 311**

That the new course NRSG 311-7 Medical and Surgical Nursing Practice be approved as proposed.

Page 73 Proposed semester of first offering: January 2021

Regular **S-201910.18**

**New Course Approval – NRSG 400**

That the new course NRSG 400-3 Nursing Leadership for Quality Care be approved as proposed.

Page 78 Proposed semester of first offering: January 2022

Regular **S-201910.19**

**New Course Approval – NRS 410**

That the new course NRS 410-7 Professional Practice: Mental Health and Addictions Nursing be approved as proposed.

Page 83 Proposed semester of first offering: May 2021

Regular **S-201910.20**

**New Course Approval – NRS 411**

That the new course NRS 411-7 Professional Practice: Community Health Nursing be approved as proposed.

Page 88 Proposed semester of first offering: May 2021

Regular **S-201910.21**

**New Course Approval – NRS 412**

That the new course NRS 412-7 Professional Practice: Maternal and Child Health Nursing be approved as proposed.

Page 93 Proposed semester of first offering: September 2021

Regular **S-201910.22**

**New Course Approval – NRS 415**

That the new course NRS 415-7 Medical and Surgical Nursing Practice 2 be approved as proposed.

Page 98 Proposed semester of first offering: September 2021

Regular **S-201910.23**

**New Course Approval – NRS 420**

That the new course NRS 420-8 Community Health Nursing be approved as proposed.

Page 103 Proposed semester of first offering: January 2022

Regular **S-201910.24**

**New Course Approval – NRS 421**

That the new course NRS 421-8 Rural Health and Nursing be approved as proposed.

Page 108 Proposed semester of first offering: January 2022

Regular **S-201910.25**

**New Course Approval – NRS 422**

That the new course NRS 422-8 Indigenous Health and Nursing be approved as proposed

Page 113 Proposed semester of first offering: January 2022

Regular **S-201910.26**

**New Course Approval – NRS 423**

That the new course NRS 423-8 Mental Health and Addictions Nursing be approved as proposed.

Page 118 Proposed semester of first offering: January 2022

Regular **S-201910.27**

**New Course Approval – NRS 424**

That the new course NRS 424-8 Acute Care Nursing be approved as proposed.

Page 123 Proposed semester of first offering: January 2022

Regular **S-201910.28**

**New Course Approval – NRS 425**

That the new course 425-8 Pediatric Nursing be approved as proposed.

Page 128 Proposed semester of first offering: January 2022

Consent **S-201910.29**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Academic Performance section (Nursing), on page 162-163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 133 Effective date: September 2020

Consent **S-201910.30**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Aims of the BScN Program paragraph, on page 161 of the 2019-2020 PDF

undergraduate calendar, be approved as proposed.

Page 136 Effective date: September 2020

Consent **S-201910.31**

**Change (s) Calendar Description Changes – NURSING**

That the change to the BCCNP Requisite Skills and Abilities paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 138 Effective date: September 2020

Consent **S-201910.32**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Clinical Practica Scheduling and Expectations paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 140 Effective date: September 2020

Consent **S-201910.33**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Previous UNBC Coursework paragraph (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 142 Effective date: September 2020

Consent **S-201910.34**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Program Costs paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 144 Effective date: September 2020

Consent **S-201910.35**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Qualification for Degree section (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 146 Effective date: September 2020

Consent **S-201910.36**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Transfer Credit section (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 149 Effective date: September 2020

Consent **S-201910.37**

**Change (s) Calendar Description Changes – NURSING**

That the change to the Undergraduate Programs of Study paragraph, on page 161 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 151 Effective date: September 2020

Consent **S-201910.38**

**Change(s) to Course Description – NURS 420**

That the change to the course description for NURS 420-(6, 8) Community Health Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 153 Effective date: September 2020

Consent **S-201910.39**

**Change(s) to Course Description – NURS 422**

That the change to the title and course description for NURS 422-(6, 8) First Nations Health and Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 155 Effective date: September 2020

Consent **S-201910.40**

**Change(s) to Course Description – NURS 426**

That the change to the course description for NURS 426-(6, 8) Acute Care Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 157 Effective date: September 2020

Consent **S-201910.41**

**Change(s) to Course Description – NURS 432**

That the change to the title and course description for NURS 432-(6, 8) Mental Health Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 159 Effective date: September 2020

Consent **S-201910.42**

**Change(s) to Course Description – NURS 435**

That the change to the course description for NURS 435-(6, 8) Pediatric Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 161 Effective date: September 2020

Consent **S-201910.43**

**Change(s) to Course Description – NURS 451**

That the change to the course description for NURS 451-3 Health Assessment and RN First Call, on page 257 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 163 Effective date: September 2020

Consent **S-201910.44**

**Change(s) to Course Description – NURS 457**

That the change to the course description for NURS 457-3 Living and Working in a Rural Community, on page 257 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 165 Effective date: September 2020

Consent **S-201910.45**

**Change(s) to Course Description – NURS 461**

That the change to the course description for NURS 461-8 Rural Health and Nursing, on page 258 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

Page 167 Effective date: September 2020

Regular **S-201910.46**

**Change(s) to Program Requirements - Integrated Wood Design**

That the changes to the Integrated Wood Design program requirements of the 2020 graduate calendar, be approved as proposed.

Page 169 Effective date: January 1, 2020

Regular **S-201910.47**

**Change(s) to Course Credit Hours – IENG 739**

That the change(s) to the course credit hours for IENG 739-2, Special Topics 3, be approved as proposed.

Page 171 Effective date: Upon Senate Approval

Regular **S-201910.48**

**Change (s) Calendar Description Changes – Integrated Wood Design**

That the changes to the Integrated Wood Design program requirements on the 2019/20 graduate calendar, be approved as proposed.

Page 173 Effective date: January 1, 2020

Consent **S-201910.49**

**Change(s) to Course Description and Prerequisites - MATH 320**

That the changes to the course description and prerequisites for MATH 320, Survey of Algebra, on page 261 of the 2018/2019 undergraduate calendar, be approved as proposed.

Page 175 Effective date: September 2020

**11.2 Steering Committee of Senate**

**Hirsh-Pearson**

**For Approval:**

Regular **S-201910.50**

**Change(s) to the Senate Handbook**

That the changes to the Senate Handbook be approved as proposed.

Page 177 Effective Date: Upon Approval of Senate

Regular **S-201910.51**

**New Terms of Reference and Change(s) to the Senate Handbook**

That the Terms of Reference for the Senate Committee on Student Appeals be approved and changes to the Senate Handbook be made.

Page 212 Effective Date: Upon Approval of Senate

**11.3 Senate Committee on Nominations**

**Casperson**

**For Information:**

**SCAAF SUBCOMMITTEE ON ACADEMIC SCHEDULING**

Professional Program Faculty Rep (appointed by the Provost) (03/31/2020)

Vacant

CASHS Faculty Rep (appointed by Dean of CASHS) (03/31/2020)

Vacant

**SENATE COMMITTEE ON ACADEMIC APPEALS**

Lay Senator (03/31/2021)

Vacant

**SENATE COMMITTEE ON ADMISSIONS AND DEGREES**

Faculty Member — CASHS (03/31/2021)

Vacant

Faculty Member (03/31/2022)

Vacant

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

Regional Senator (03/31/2021)

Vacant

**SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES**

Aboriginal Regional Senator or Aboriginal Lay Senator (03/31/2020)

Vacant

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES**

Faculty Senator — CASHS (03/31/2021)

Vacant

Faculty Senator — CSAM (03/31/2020)

Vacant

**SENATE COMMITTEE ON STUDENT DISCIPLINE APPEALS**

First Nations Student (08/31/2020)

Vacant

Administrative Staff Member (03/31/2022)

Vacant

**SENATE COMMITTEE ON UNIVERSITY BUDGET**

Exempt Staff Representative, appointed by the Exempt Group

Vacant

**11.4 Senate Committee on Academic Appeals**

**Hartley**

**11.5 Senate Committee on Curriculum and Calendar**

**11.6 Senate Committee on Admissions and Degrees (reporting month September)**

**Annear**

**11.7 Senate Committee on First Nations and Aboriginal Peoples (reporting month April)**

**Ryan**

**11.8 Senate Committee on Honourary Degrees and Special Forms of Recognition**

(reporting month April)

**Hirsh-Pearson**

**For Approval:**

Regular

**S-201910.52**

**Changes to the Honorary Degree Policy**

That, on the recommendation of the SCHDSR the changes to the Honorary Degree Policy be approved as proposed.

Page 214

**Effective Date:** Upon the approval of Senate

**11.9 Senate Committee on Scholarships and Bursaries (5 minutes) (reporting month April) Annear**

**For Information:**

**SCSB20190925.03** (approved)

**New Ryan-Sanford Cadet-Service Scholarship**

That the new Terms and Conditions for the Ryan-Sanford Cadet-Service Scholarship be approved.

Page 218

Effective Date: 2019-2020 Academic Year

**SCSB20190925.04**(approved)

**New Bridget Moran Bursary**

That the new Terms and Conditions for the Bridget Moran Bursary be approved.

Page 220

Effective Date: 2020-2021 Academic Year

**SCSB20190925.05**(approved)

**New David Sakawsky Memorial Award**

That the new Terms and Conditions for the David Sakawsky Memorial Award be approved.

Page 222

Effective Date: 2019-2020 Academic Year

**SCSB20190925.06**(approved)

**New Dr. Alfred Joseph Award**

That the new Terms and Conditions for the Dr. Alfred Joseph Award be approved.

Page 224

Effective Date: 2019-2020 Academic Year

**SCSB20190925.07**(approved)

**Revised Lou and Coby Veeken Bursary**

That the revised Terms and Conditions for the Lou and Coby Veeken Bursary be approved.

Page 226

Effective Date: 2020-2021 Academic Year

**SCSB-E20190927.01**(approved)

**Northern Promise Partnership – Supporting Student Success**

That the revised Terms and Conditions for the Lheidli T'enneh Bursary Agreement (formerly known as the LTN Northern Promise Bursaries) be approved as amended by the UNBC Board of Governors.

Page 228

Effective Date: 2019-2020 Academic Year

**11.10 Senate Committee on University Budget (reporting month April)**

**12.0 Information**

**13.0 Other Business**

**14.0 S-201910.53 (10 minutes)**

**Move to In Camera Session**

That the meeting move In Camera

**15.0 S-201910.60**

**Adjournment**

That the Senate meeting be adjourned.



Motion Number (assigned by SCS): S-201910.03

## Senate

### MOTION

**Purpose of Motion:** For the Senate of the University of Northern British Columbia to recognize that Earth is in a climate emergency and commit to ensuring that this fact informs decision making and actions of Senate and further, to encourage the Board and the University to do the same.

**Effective Date:** Upon Approval of Senate

**Proposed by:** Senator Peter Jackson

#### **Background/Rationale:**

Human activities have very likely caused about 1.0 °C of global warming above pre-industrial levels and global warming is likely to reach 1.5 °C by the middle of this century. Canada is warming at about twice the global average and Canada's north is warming even faster. Climate change has also increased the intensity and frequency of some weather and climate extremes (IPCC, 2019). The implications of these changes are and will increasingly affect all aspects of the natural world and society, regionally, nationally and globally.

Universities have an essential role in helping society both understand, mitigate, and adapt to projected changes in climate. As '*a university in the north, for the north*' and '*Canada's Green University*', UNBC is in a special position to respond to the climate emergency.

#### **Motion:**

Now therefore be it resolved that the Senate of the University of Northern British Columbia recognizes that Earth is in a climate emergency and commits to and encourages the Board and the University to:

1. Adopt the United Nations Sustainable Development Goals (SDG) (UN, 2015) as a strategic framework guiding future actions and decisions leading toward *Destination 2040*;
2. Set an example for society and do our part in reducing carbon emissions by committing to becoming carbon neutral in our operations by 2025, five years ahead of the SDG target, with concrete actions and realistic interim milestones;

And further that the Senate commits to and encourages the University to:

3. Increase knowledge and understanding of sustainability and the climate emergency, its implications and solutions through its programs of vigorous research;
4. Expand the cross-curriculum delivery of environmental and sustainability education within the university and through outreach, beyond it.

#### References:

IPCC, 2019. Global Warming of 1.5 °C: Summary for Policymakers. Available online at:

[https://www.ipcc.ch/site/assets/uploads/sites/2/2019/05/SR15\\_SPM\\_version\\_report\\_LR.pdf](https://www.ipcc.ch/site/assets/uploads/sites/2/2019/05/SR15_SPM_version_report_LR.pdf)

UN, 2015. Sustainable Development Goals. Available online at: <https://sustainabledevelopment.un.org/sdgs>

## Executive Summary – Nursing

### Rural Nursing Certificate Program (RNCP) – Effective January 2020

- 1) New course: NURS 459-3 (and library form)
- 2) Change to NURS 458 course description preclusion
- 3) Change to Program Pages

### New Program – Northern Baccalaureate Nursing Program (NBNP) – Fort St John Effective September 2020

The Northern Baccalaureate Nursing Program (NBNP) is a Year 3 and 4 level Bachelor of Science in Nursing (BScN) degree program offered in Fort St. John, BC with a proposed intake of students starting in September 2020. Students will enter the program with a minimum of 60 UNBC or university transfer credits including 24 university credits of required pre-admission coursework. Students commit to a full-time program of combined theoretical and clinical coursework delivered over five consecutive semesters.

Admission is competitive entry, with 16 students admitted in September of each year with 32 students overall (16 in semester one and 16 in semester four). The NBNP provides for priority enrolment of qualified students from the region, indigenous applicants as well as an educational opportunity for students from other areas of BC and across Canada. The proposed NBNP builds on the experience and success of existing nursing programming at UNBC and expands opportunities for students to practice and be mentored at health authority facilities in the north east and across the health authority. The Ministry of Advanced Education, Skills, and Training has provided operating and capital expenditure funding for the NBNP.

- 1) New Courses (and library forms):  
NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3,  
NRSG 310-3, NRSG 311-7,  
NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7,  
NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8,  
NRSG 425-8
- 2) New Program Pages - Northern Baccalaureate Nursing Program (NBNP) (and library form)
- 3) Changes to General Information for Nursing paragraphs to include the NBNP
  - a) Academic Performance
  - b) Aims of the BScN Program
  - c) British Columbia College of Nursing Professionals Requisite Skills and Abilities
  - d) Clinical Practica Scheduling and Expectations
  - e) Previous UNBC Coursework
  - f) Program Costs
  - g) Qualification for Degree or Certificate
  - h) Transfer Credit
  - i) Undergraduate Programs of Study
- 4) Changes to course descriptions/preclusions  
NURS 420-(6, 8), NURS 422-(6, 8), NURS 426-(6, 8), NURS 432-(6, 8), NURS 435-(6, 8),  
NURS 451-3, NURS 457-3, NURS 461-(6, 8)

Motion Number (assigned by  
Steering Committee of Senate): S-201910.05

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course, NURS 459-3 Remote Nursing Clinical Reasoning, be approved as follows:

**A. Description of the Course:**

1. **Proposed semester of first offering:** January 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NURS 459-3
4. **Course Title:** Remote Nursing Clinical Reasoning

**5. Goal(s) of Course:**

This course complements and expands on the knowledge and skills acquired in NURS 451-3 Health Assessment and RN First Call. Upon successful completion of NURS 451-3 and NURS 459-3, students are eligible to apply to the British Columbia College of Nursing Professionals (BCCNP) for Remote Nursing Practice Certification.

**6. Calendar Course Description:**

This course expands on the knowledge and skills obtained from NURS 451-3 and prepares students to safely utilize the BCCNP Decision Support Tools for RN Remote Certified Practice. Students conduct age appropriate comprehensive health histories and physical examinations, identify health concerns and risks, and make informed clinical judgments. Topics include history and physical assessment, advanced clinical reasoning, informed judgment, and pharmacotherapeutics for the management of specified common and predictable health conditions.

*Prerequisite:* NURS 451-3

*Major restriction:* Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, or by permission of the Chair

*Precluded:* NURS 458-6

7. **Credit Hours:**  3  credit hours

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course:  #

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct

number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes \_\_\_\_\_ No  X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture  3

Seminar \_\_\_\_\_

Laboratory \_\_\_\_\_

Other (please specify)  Workshop/OSCE – 40 hours

9. Prerequisites (taken prior): NURS 451-3

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: NURS 458-6

13. Course Equivalencies: None

14. Grade Mode: NORMAL

15. Course to be offered: each semester \_\_\_\_\_  
each year  X   
alternating years \_\_\_\_\_

16. Proposed text / readings:

Seidel, H. M. (2015) *Mosby's guide to physical examination (9th h Ed.)* St. Louis, MI: Mosby. *Publication Manual of the American Psychological Association (6th Ed)*

Field, D., Hutchinson, J. S. O., & Field, D. (2006). *Field's anatomy, palpation, and surface markings (4th ed.)*. Edinburgh: Butterworth-Heinemann.

Heuther, S.E. & McCance, K.L. (2008) *Understanding Pathophysiology (4th Ed.)* St. Louis, MO: Mosby.

**B. Significance Within Academic Program**

1. Anticipated enrolment  10

2. If there is a proposed enrolment limit, state the limit and explain:

Enrollment limit proposed at 25 students in order to maintain academic and professional integrity of the course content.

3. Required for: Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other:  X

4. Elective in: Major:  X  Minor: \_\_\_\_\_ Other: \_\_\_\_\_

5. Course required by another major/minor: No

6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** None
9. **What courses are being deleted from the Program this year?** None

**C. Relation to Other Program Areas:**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** Not applicable
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** Not applicable
4. **Has this overlap been discussed with the Program concerned?** Not applicable
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes \_\_\_\_\_ No  X

**If yes, please describe requirements:**

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If “yes,” please contact the Articulation Officer in the Office of the Registrar.**

**D. Resources required:**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:** This course has been offered as NURS 498-3 Special Topics in Nursing for several years and has required 1-2 Instructors as determined by enrollment
  - ii. **Space (classroom, laboratory, storage, etc.):** Classroom & Nursing Laboratory for 1 week during the semester
  - iii. **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):** Learn (Blackboard) platform for lecture delivery

**E. Additional Attached Materials None**

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\*  X  No \_\_\_\_\_

2. **Other Information:** The course has been offered previously as NURS 498-3 Special Topics in Nursing, which can create issues for tracking and fees in the system when other NURS 498 courses are being offered. Creating this course will make the process for acquiring Remote Nursing Practice Certification with the BCCNP more streamlined for RN students.  
In regards to First Nations content, the NURS 459-3 workshop will include a full day, experiential learning experience. This day is facilitated by a respected elder and a knowledgeable leader from the Indigenous community.

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.04

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP201910.05

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** October 3, 2019

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.06

**Moved by:** G. Keeler

**Seconded by:** T. Klassen-Ross

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**



**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

## Library Holdings Form

**PROPOSED NEW COURSE:** NURS 459-3 Remote Nursing Clinical Reasoning

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**  
Trina Fyfe, Health Sciences Librarian

\_\_\_\_\_  
July 8, 2019  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.06

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the preclusion in the course description for NURS 458-6 on page 257-258 of the 2019-2020 undergraduate calendar (PDF), be approved as proposed.

1. **Effective date:** January 2020
2. **Rationale for the proposed revisions:**  
Students cannot receive credit for NURS 458-6 and NURS 451-3 and/or NURS 459-3. Students who complete NURS 458-6 and then pursue the Post-Diploma Baccalaureate Nursing program receive credit for NURS 451-3 and NURS 459-3. NURS 461-8 can substitute for NURS 451-3, so it is precluded as well.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 458-6 Remote Nursing Certified Practice** This course focuses on Remote Nursing Certified Practice competencies. Key content areas include history and physical assessment, advanced clinical reasoning, informed judgment and pharmacotherapeutics for the management of specified common and predictable health conditions. Dispensary management and medication dispensing functions are also included. Content and course evaluation are based on a body-systems approach and incorporate the BCCNP Decision Support Tools for Remote Nursing Certified Practice. A mandatory extended workshop focusing on nursing practice in remote communities is included. Upon successful completion students may apply for Remote Nursing Practice Certification through BCCNP.

*Major Restriction:* Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, and by permission of the Chair

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 458-6 Remote Nursing Certified Practice** This course focuses on Remote Nursing Certified Practice competencies. ~~Key content areas~~ Topics include history and physical assessment, advanced clinical reasoning, informed judgment and pharmacotherapeutics for the management of specified common and predictable health conditions, and dispensary management and medication dispensing functions ~~are also included~~. Content and course evaluation are based on a body-systems approach and incorporate the BCCNP Decision Support Tools for Remote Nursing Certified Practice. A mandatory extended workshop focusing

on nursing practice in remote communities is included. Upon successful completion students may apply for Remote Nursing Practice Certification through BCCNP.

*Major Restriction:* Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, and by permission of the Chair

*Precluded:* NURS 451-3, NURS 459-3, NURS 461-8

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.04**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date**

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.58  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.07

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the Upper-Division Requirement for the Post-Diploma Baccalaureate Nursing Program, on pages 166-167 of 2019-2020 undergraduate calendar (PDF), be approved as proposed.

1. **Effective date:** January 2020
2. **Rationale for the proposed revisions:**  
The course is currently offered as NURS 498-3 Special Topics in Nursing, which can create issues for tracking and fees in the system when other NURS 498 courses are being offered. Creating this course will make the process for acquiring Remote Nursing Practice Certification with the British Columbia College of Nursing Professionals (BCCNP) more streamlined for RN students.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

### Upper-Division Requirement

#### 300 Level

NURS 304-3 Introduction to Nursing Knowledge  
NURS 306-3 Introduction to Epidemiology

#### 400 Level

NURS 403-3 Introduction to Nursing Research  
NURS 408-3 Nursing Leadership  
NURS 415-3 Introduction to Community Health and Nursing  
\*or NURS 418-7 Introduction to Community Health and Nursing  
NURS 451-3 Health Assessment and RN First Call  
POLS 403-3 Social and Health Policy and Administration

\*Students wishing to take NURS 420-6 or NURS 422-6 as their Clinical Concentration should take NURS 418-7. This course substitutes for NURS 415-3 and 4 credits towards the list below.

A minimum of 9 credit hours selected from the following:

ANTH 201-3 Medical Anthropology  
ANTH 213-3 Peoples and Cultures  
COMM 230-3 Organizational Behaviour  
HHSC 311-3 Nutrition  
HHSC 473-3 Health Promotion  
NURS 412-3 Women and Health  
NURS 452-6 Chronic Disease Management, Palliative Care, and Wound Care  
NURS 453-3 Nursing Practice with Older Persons  
NURS 454-6 Perinatal Care  
NURS 455-6 Foundations in Emergency and Trauma Nursing  
NURS 456-3 Mental Health and Addictions

- NURS 457-3 Living and Working in a Rural Community
- NURS 458-6 Remote Nursing Certified Practice

At least one of the following areas of clinical concentration:

- NURS 420-6 Community Health Nursing
- NURS 422-6 First Nations Health and Nursing
- NURS 426-6 Acute Care Nursing
- NURS 430-6 Community Continuing Care Nursing
- NURS 432-6 Mental Health Nursing
- NURS 435-6 Pediatric Nursing
- NURS 454-6 Perinatal Care
- NURS 455-6 Foundations in Emergency and Trauma Nursing
- NURS 497-6 Specialty Focus in Nursing

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**Upper-Division Requirement**

**300 Level**

- NURS 304-3 Introduction to Nursing Knowledge
- NURS 306-3 Introduction to Epidemiology

**400 Level**

- NURS 403-3 Introduction to Nursing Research
- NURS 408-3 Nursing Leadership
- NURS 415-3 Introduction to Community Health and Nursing  
\*or NURS 418-7 Introduction to Community Health and Nursing
- NURS 451-3 Health Assessment and RN First Call  
\*\*or NURS 458-6 Remote Nursing Certified Practice

POLS 403-3 Social and Health Policy and Administration

\*Students wishing to take NURS 420-6 or NURS 422-6 as their Clinical Concentration should take NURS 418-7 which substitutes for NURS 415-3 and provides 4 credit hours toward the list below. ~~This course substitutes for NURS 415-3 and 4 credits towards the list below.~~

\*\*Students who have successfully completed NURS 458-6 receive credit for NURS 451-3 and NURS 459-3.

A minimum of 9 credit hours selected from the following:

- ANTH 201-3 Medical Anthropology
- ANTH 213-3 Peoples and Cultures
- COMM 230-3 Organizational Behaviour
- HHSC 311-3 Nutrition
- HHSC 473-3 Health Promotion
- NURS 412-3 Women and Health
- NURS 452-6 Chronic Disease Management, Palliative Care, and Wound Care
- NURS 453-3 Nursing Practice with Older Persons
- NURS 454-6 Perinatal Care
- NURS 455-6 Foundations in Emergency and Trauma Nursing
- NURS 456-3 Mental Health and Addictions
- NURS 457-3 Living and Working in a Rural Community
- ~~NURS 458-6 Remote Nursing Certified Practice~~
- NURS 459-3 Remote Nursing Clinical Reasoning

**Note:** Students wishing to take NURS 422-6 as their clinical concentration cannot take NURS 457-3 from the list above.

At least one of the following areas of clinical concentration:

- NURS 420-6 Community Health Nursing
- NURS 422-6 First Nations Health and Nursing
- NURS 426-6 Acute Care Nursing
- NURS 430-6 Community Continuing Care Nursing
- NURS 432-6 Mental Health Nursing
- NURS 435-6 Pediatric Nursing
- NURS 454-6 Perinatal Care
- NURS 455-6 Foundations in Emergency and Trauma Nursing
- NURS 497-6 Specialty Focus in Nursing

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.04**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date**

**7. Other Information**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.04

**Moved by:** G. Keeler

**Seconded by:** T. Klassen-Ross

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**



**Chair's Signature**

**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.08

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the CPR requirement for the NCBNP, on page 165 of the 2018/2019 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020

2. **Rationale for the proposed revisions:**

The Basic Life Support (BLS) course provides CPR-C as well as additional beneficial skills for nursing students. BLS is preferred, but smaller communities may not have access to this advanced course, so level C is still acceptable. Northern Health Authority employees as well as Nursing programs at other institutions also require annual CPR recertification.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Immunization and CPR Certification**

All students accepted into the NCBNP are sent documentation and information regarding immunization policies. Once accepted into the Program, all students must submit the following:

- A record of immunization status and any annual vaccination requirements, such as Influenza, based on release date of vaccine.  
A completed immunization form must be submitted to the institution the student is currently attending prior to Sept 30 in the first year of attendance. Students entering the Program in Year 2 or above must submit the completed immunization form before the first week of classes in September. Failure to do so may result in the student not being allowed to practice in the clinical setting.
- Documentation of CPR certification, level C, which must be successfully maintained throughout the program. Proof of CPR certification (and recertification, as needed) must be submitted prior to commencement of classes.
- CPR must be recertified every two years regardless of expiry date on the card.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### **Immunization and CPR Certification**

All students accepted into the NCBNP are sent documentation and information regarding immunization policies. Once accepted into the Program, all students must submit the following:

- A record of immunization status and any annual vaccination requirements, such as the Influenza Vaccine, based on release date of vaccine.
  - A completed immunization form must be submitted to the institution the student is currently attending prior to September 30 15 in the first year of attendance. Students entering the Program in Year 2 or above must submit the completed immunization form before the first week of classes in September. Failure to do so may result in the student not being allowed to practice in the clinical setting.
- Documentation of one of the following Cardiopulmonary Resuscitation (CPR) certifications, level C, which must be successfully maintained throughout the program: CPR-C or Basic Life Support (BLS).
  - BLS is highly recommended.

- Online CPR courses that do not include face-to-face practice components are not acceptable.
- Proof of CPR certification (and recertification, as needed) must be submitted annually prior to commencement of classes, regardless of the expiry date on the card.
- ~~CPR must be recertified every two years regardless of expiry date on the card.~~

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** June 24, 2019

**College Council Motion Number:** CASHSCC.2019.09.19.03

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.05

**Moved by:** G. Keeler

**Seconded by:** T. Klassen-Ross

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019  
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of** \_\_\_\_\_ **Senate.**

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### NEW ACADEMIC PROGRAM PROPOSAL

**Motion:** That the new Northern Baccalaureate Nursing Program, to be placed between the Northern Collaborative Baccalaureate Nursing Program and the Post-Diploma Baccalaureate Nursing Program on page 166 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

#### **A. General Information**

**Program Title:** Northern Baccalaureate Nursing Program

**Program Objectives:**

- 1) Make baccalaureate nursing education accessible to the people who live in northeastern BC
- 2) Contribute to a competent, sustained, Registered Nurse workforce in northern British Columbia, most particularly in the Northeast Health Services Delivery Area of Northern Health

**Credential upon Completion of the Program:** Bachelor of Science in Nursing (BScN)

**Program Offering the Degree:** School of Nursing

**Proposed Start Date:** September 2020

**Suggested Institutional Priority:**

High. The School of Nursing has MAEST approval and funding to initiate the NBNP in September 2020.

**Relationship of Proposed Program to the Mandate of the Institution:**

***UNBC Vision***

The Northern Baccalaureate Nursing Program (NBNP) will be transformative in northeastern BC. The program will facilitate access to university education that can lead to sustainable employment for individuals in their home communities and bring essential health human resources to the region.

***UNBC Mission***

Students and graduates of the NBNP will be prepared to address the health care needs of rural and northern populations. As practitioners and leaders in northeastern BC, graduates will contribute to the improved health and health service delivery for people in the region.

***UNBC Values***

The NBNP relies on a significant number of hours of experiential learning during which students will participate in health care delivery in a wide variety of contexts and settings with emphasis on cultural safety and humility, and patient-centred care for individuals, families and community groups. Students will be held to the professional standards required of Registered Nurses including ethical, evidence-informed practice and demonstration of accountability, responsibility and professional integrity. Their learning and practice will take place within interprofessional teams of health and social service providers.

### **UNBC Signature Areas**

The NBNP will provide learning experiences focused on health and quality of life, health care priorities of Indigenous and non-Indigenous communities, and sustainable health care services in rural and northern Canada. Social and environmental factors affecting the health of populations are woven into all curriculum components. The use of blended and distributed delivery of course content is built into the NBNP curriculum in order to maximize faculty, School of Nursing, and University resources.

### **UNBC Strategic Priorities**

#### **1. Attract, retain and develop outstanding students, faculty and staff**

- The NBNP will increase the projected undergraduate student enrolment by 16 FTE each year and potentially by 24 FTE over time.
- Twenty-five percent of admission seats are reserved for self-declared Indigenous students who meet the admission requirements
- Students who enter the NBNP will be mature in that they will have completed the equivalent of two years of university education upon admission. Additionally, it is predicted that there will be minimal attrition as students will be more committed and motivated to become Registered Nurses and see the program to completion than those new to post-secondary education who are admitted to the four-year BScN program.
- Small cohorts will allow for a very student-centred approach in program delivery and enhance the opportunity to foster student leadership and success.
- Faculty and staff selected to implement the NBNP will be innovative and committed to a new nursing education delivery model for northern BC.

#### **2. Enhance the quality and impact of academic programming and delivery**

- The NBNP provides a new model for nursing education that incorporates Registered Nursing primary care practice and an emphasis on integrated, team-based health care.
- The curriculum for the NBNP has been carefully constructed to meet the accreditation standards of the Canadian Association of Schools of Nursing and emphasizes UNBC's focus on education in the north for the north.
- In addition to the goal of filling 25% of our admission seats with Indigenous students, a quota of the allotted admission seats will be set aside for students from the northeast region who have completed university transferrable credit at Northern Lights College. International students who have completed university transferrable coursework at recognized Canadian post-secondary institutions will be welcomed to apply.

#### **3. Enhance research culture**

- Tenure-track faculty members hired to teach in the NBNP will have support in the form of start-up funds, office space and mentorship from senior School of Nursing faculty to engage in research where they are based at the Fort St. John campus.
- Our MScN program is delivered by distance, and it is anticipated that some graduates of the NBNP will go on to take up scholarship as graduate students while located in northeastern BC.

#### **4. Ensure financial accountability, sustainability and operational effectiveness**

- The capital renovations that are planned for expansion of the UNBC 'footprint' on the Northern Lights College campus in Fort St. John in order to accommodate the NBNP will also provide additional classroom, office space, and distributed delivery capability for other UNBC programs being offered out of Fort St. John, such as the BSW and MSW programs.
- The NBNP will expand UNBC's presence and the educational opportunities in Fort St. John and the northeast. As well as offering an innovative nursing education program that is welcomed regionally, it will help to highlight UNBC's profile in health care education provincially.

**Implications for the Cooperative Education Option:**

None; however, the required laboratory and clinical practicum hours will prepare successful students to be immediately employable as Registered Nurses on graduation and after passing the registration exam.

**Specialties within Program:** None

**Related Programs at Other Institutions:**

UBC has a BSN program delivered in five semesters, the same timeframe for degree completion as the NBNP. General nursing content of the UBC program is comparable to the content of the NBNP with the exception of the NBNP's emphasis on rural and northern nursing.

**Relation to Existing Programs:**

Applicants will have existing baccalaureate degrees or a minimum of 60 credits toward baccalaureate degrees, of which 24 credit hours are prescribed prerequisites for admission. The NBNP provides an opportunity for any UNBC graduate or upper division student to work toward employment as a Registered Nurse within a compressed timeframe.

Students who successfully complete the NBNP will be eligible to apply to one of the two UNBC Master of Science in Nursing (MScN) programs. These include the MScN (FNP), preparatory to Family Nurse Practitioner registration, and the MScN with thesis or project options.

**Articulation Arrangement:**

None. Due to the compressed nature of the NBNP curriculum, applicants from other baccalaureate nursing programs will not be eligible to transfer into the NBNP. Likewise, it is highly unlikely that NBNP students will be eligible to transfer to baccalaureate nursing programs at other universities.

**Consultations with Other Institutions:**

Delivery of the NBNP draws on the strong and well-established collegial partnerships between UNBC, Northern Health (NH) and Northern Lights College (NLC). Dialogue and planning between these three partners regarding a northeast baccalaureate nursing program have been ongoing since 2013 and have included the following: exploration of how NLC students might transition with an Associate of Arts Degree to the NBNP; expansion of the UNBC footprint on the NLC Fort St. John campus; and consultation with NH administrators and managers, Indigenous band members and local stakeholders.

An MOU has been developed between UNBC and NLC to ensure that residences and some student services will be available to students of the NBNP, as UNBC students, on the NLC campus, as well as emergency IT support to faculty and students as needed. Additionally, a lease agreement for the space allocated to UNBC on the NLC campus has been drawn up that covers ongoing maintenance of the rooms and facilities that UNBC in general and the NBNP will utilize.

Northern Health has committed to providing high quality clinical practice placements in the Northeast Health Services Delivery Area (HSDA) to meet the educational needs of NBNP students. The UNBC School of Nursing and Northern Health are engaged in joint planning to develop and strengthen a cadre of Registered Nurse preceptors to mentor students during their practicum experiences.

**B. Program Description****General Calendar Description:**

## Northern Baccalaureate Nursing Program

The Northern Baccalaureate Nursing Program (NBNP) is a Year 3 and Year 4 Bachelor of Science in Nursing (BScN) degree program offered in Fort St. John, BC. Students are expected to commit to a full-time program of combined theoretical and clinical coursework delivered over five consecutive semesters.

The Northern Baccalaureate Nursing Program (NBNP) requires students to take at least 68 credit hours of Nursing courses. The minimum requirement for completion of a Bachelor of Science in Nursing is 128 credit hours.

### **Transfer Credit**

Students who are admitted to the Northern Baccalaureate Nursing Program (NBNP) may use a maximum of 60 credit hours towards the BScN degree.

### **Criminal Records Search**

NBNP students are required to undergo criminal records searches prior to admission (refer to Academic Regulation 20 in this Calendar).

### **Immunization and CPR Certification**

The UNBC School of Nursing sends documentation and information regarding immunization policies to all students accepted into the NBNP. Once accepted into the Program, all students must submit:

- a record of immunization status and any annual vaccination requirements, such as the Influenza Vaccine, based on release date of vaccine.
  - Students must submit a completed immunization form to the UNBC School of Nursing prior to September in the first year of attendance. The UNBC School of Nursing may not allow students who fail to submit a completed form to practice in the clinical setting.
- documentation of one of the following Cardiopulmonary Resuscitation (CPR) certifications, which must be successfully maintained throughout the program: CPR-C or Basic Life Support (BLS).
  - BLS is highly recommended.
  - Online CPR courses that do not include face-to-face practice components are not acceptable.
  - Students must submit proof of CPR certification (and recertification) annually prior to commencement of classes, regardless of the expiry date on the card.

## **Admission Requirements**

Admission to the NBNP is a competitive, criteria-weighted process consisting of the following two parts:

- compiled minimum admissions qualification score based on admission GPA and supplemental application materials; and
- the online CASPer assessment.

UNBC grants priority admission to students who meet admission criteria (see Admissions Section in this calendar) and apply by the deadline of January 15<sup>th</sup>. The University may review applications received after the deadline based on available space in the program.

The fulfillment of admission requirements does not guarantee admission to the NBNP. The UNBC School of Nursing considers all applicants who complete the application process and meet the minimum requirements; however, it gives preference to Canadian citizens and permanent residents. Fifty percent (50%) of NBNP seats are allocated to applicants who complete a minimum of 15 university transfer credit hours at Northern Lights College (within 10 years prior to the semester of admission). A further twenty-five percent (25%) of seats are allocated to self-identified Indigenous applicants. If the allocated seats listed above are not filled, UNBC offers the remaining seats to other qualified applicants.

The UNBC School of Nursing reserves the right to select and admit those students who demonstrate academic potential, strong motivation to study nursing, and the qualities, judgment and clinical aptitude necessary to be a caring and professional nurse.

## Academic Requirements

Applicants must meet all of the following criteria:

- meet UNBC admission requirements;
- have a minimum B average on the most recent 60 credit hours of university level course work;
- meet the 24 credit hours of required prerequisite coursework; and
- have a minimum of 24 credit hours of university level course work completed at the 200 level or above.

## Required Pre-Admission Courses

Students must have a minimum grade of B- in the following university level courses. Students may not use a course in more than one category to satisfy the requirements:

- Human Anatomy and Physiology (6 credits), which must include a laboratory component;
- Microbiology (3 credits);
- Statistics (3 credits);
- Social Sciences (3 credits);
- English (3 credits);
- Indigenous Studies (3 credits);
- Psychology (3 credits).

**Note:** Human Anatomy and Physiology, Microbiology and Statistics courses must be completed within five years prior to the semester of admission. All other courses must normally be completed within 10 years prior to the semester of admission.

## CASPer Requirement

All applicants to the Northern Baccalaureate Nursing Program (NBNP) are required to complete an online computer-based assessment (CASPer) test in addition to meeting academic requirements.

CASPer is an online, video-scenario-based, situational judgement test that assesses the non-academic attributes and personal/professional characteristics of applicants that are important for the success of students and graduates of the NBNP.

It is mandatory for applicants to complete the CASPer test and submit the results to the UNBC School of Nursing prior to the NBNP application deadline.

Applicants can only write the CASPer test once within an admission cycle, and test results are only valid for one admission cycle.

## Supplemental Application Information Requirements

Applicants must also submit the following documentation:

- a Rural Remote Suitability Index questionnaire;
- a resumé detailing education, work and volunteer experience and any credentials, accomplishments or experiences relevant to nursing;
- a personal statement outlining the reason(s) the Northern Baccalaureate Nursing Program is the applicant's program of choice and demonstrating why the applicant is a suitable candidate for the program; and

The applicant is responsible for arranging two references submitted directly by the referees to UNBC on the BScN Confidential Reference form. One academic and one work-related reference are preferred.

## English Language Requirement

Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. For the NBNP, either an IELTS (International

English Language Testing System) Academic, or a CELBAN (Canadian English Language Benchmark Assessment for Nurses) with current, valid results and minimum scores as set by the British Columbia College of Nursing Professionals (BCCNP) for the year of admission is required.

### **Admission Requirements: Licensed Practical Nurse (LPN) Access**

Licensed Practical Nurses (LPNs) who are applying for admission to the NBNP must

- meet all Northern Baccalaureate Nursing Program admission requirements;
- be graduates of a Practical Nursing program recognized by the British Columbia College of Nursing Professionals (BCCNP) since 1994;
- have current practicing registration or be eligible for practicing registration with the BCCNP.

The UNBC School of Nursing assesses LPN applicants on an individual basis. Applicants may be eligible for up to a maximum of 15 unspecified elective transfer credit hours towards the minimum 60 UNBC or university transferable credit hours for admission. Applicants cannot apply the block of transfer credit hours towards the 24 credit hours of required prerequisite courses.

Applicants who have any of the following may not be eligible for transfer credit:

- a BC Practical Nursing Certificate prior to 1994;
- a certificate or diploma from a program outside of British Columbia;
- graduation from an institution not listed in the BC Transfer Guide.

The NBNP Coordinator, in consultation with the Program Advisor, assesses transfer credit. Further criteria may be required in order to receive transfer credit.

### **Curriculum:**

## **Program Requirements**

### **300 Level**

NRSG 300-4	Fundamentals of Nursing
NRSG 301-3	Health Assessment
NRSG 302-3	Pathophysiological Concepts
NRSG 303-3	Pharmacology
NRSG 304-3	Ethics and Law for Nursing Practice
NRSG 305-3	Concepts for Evidence-Informed Nursing
NRSG 310-3	Introduction to Nursing Practice
NRSG 311-7	Medical and Surgical Nursing Practice 1

### **400 Level**

NRSG 400-3	Nursing Leadership for Quality Care
NRSG 410-7	Professional Practice: Mental Health and Addictions Nursing
NRSG 411-7	Professional Practice: Community Health Nursing
NRSG 412-7	Professional Practice: Maternal and Child Health Nursing
NRSG 415-7	Medical and Surgical Nursing Practice 2

At least one of the following areas of clinical focus:

NRSG 420-8	Community Health Nursing
NRSG 421-8	Rural Health and Nursing
NRSG 422-8	Indigenous Health and Nursing
NRSG 423-8	Mental Health and Addictions Nursing
NRSG 424-8	Acute Care Nursing
NRSG 425-8	Pediatric Nursing

## **C. Need for Program**

### **Enrolment Projections:**

Enrolment will be 16 students admitted in September of each year with 32 students overall (16 in semester one and 16 in semester four). Depending on clinical placements, potentially 24 students will be enrolled per year by the fifth year of program implementation.

### **Cultural, Social and Economic Needs:**

- Indigenous student centre (students will have access to this on the Northern Lights College campus);
- Student services including: academic, disability access, counselling and wellness, and financial support; housing; food services; library access (these are covered in part by the MOU between UNBC and Northern Lights College);
- Sustained program funding from the Ministry of Advanced Education, Skills and Training

### **Labour Market Demands:**

Please see attached Northern Health report on the nursing shortage with the Northeast HSDA.

### **Other Benefits:**

Potentially increased UNBC enrolments

Increased access to post-secondary education for residents of northeastern BC

Strengthening of UNBC's presence and impact in northeastern BC

## **D. Faculty**

### **Faculty list:**

New Faculty Positions:

- 2 Full-time Tenure-track Faculty positions at the Assistant or Associate level
- 2 Full-time Senior Lab Instructors

Sessional Faculty Needs:

- 2-4 Sessional Faculty Members per semester

Existing School of Nursing faculty members from Prince George, Terrace and Quesnel may be brought in to teach courses in their areas of expertise by distance/distributed delivery.

### **Expected Teaching Loads:**

Full-time Tenure-track Faculty: 15 SCHs per academic year

Senior Lab Instructors: 18 SCHs per academic year plus core professional functions

**Research Funding:** Tenure-track faculty members to receive \$15,000 start-up funding

## **E. Program Delivery**

### **Distance Learning Components:**

All courses will have web shells to facilitate blended course delivery and so that students on practicum have direct access to instructors and course materials.

Some courses may be taught to or from other UNBC campuses using distributed delivery methods.

### **Class Size and Structure:**

Sixteen students with potential to increase to 24 students in the future. Clinical groups will range from 8 to 16 students per group.

### **Experiential Learning:**

Students will have 229 hours of laboratory and simulation experiential learning and 1,240 clinical practicum

hours.

## **F. Program Resources**

### **Administrative Requirements:**

Program Coordinator (role covered by one of the tenure-track NBNP faculty members)

Full-time Administrative Assistant

Half-time Instructional Design Technician

Half-time Program Advisor

Half-time Clinical Placement Coordinator

**Operating Requirements:** \$981,833 (including special resource requirements)

**Capital Requirements:** \$2,676,073.00

**Start-up Costs:** \$2,940,982 (including capital requirements)

## **G. Library Resource Requirements (See attached form)**

## **H. Evaluation**

### **Academic Quality of Program:**

Semi-annual evaluation of program delivery and student satisfaction

Formative evaluation of student progress in each course and semester

Annual summative evaluation of graduate employment and preparedness as perceived by graduates and employers

Annual tracking of student registration exam (NCLEX-RN) success and scores compared to provincial and national averages

### **Methods of Internal Institutional Review:**

Course and faculty evaluation each semester per Faculty Association Agreement

Peer evaluation between faculty members

Ongoing communication and consultation with practice partners in Northern Health regarding curriculum content and outcomes

### **Relevant External Program Experts:**

Review for ongoing program approval by the British Columbia College of Nursing Professionals (BCCNP)

Review for ongoing national accreditation by the Canadian Association of Schools of Nursing (CASN)

## **I. Miscellaneous**

### **Special Features:**

. *Northern Health: The Need for Registered Nurses in the Northeast Health Services Delivery Area*

**Attachment Pages (in addition to required Library Form):**   7   pages

## **J. Authorization**

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

College Council Motion Number:

College Council Approval Date:

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.03

**Moved by:** G. Keeler

**Seconded by:** T. Klassen-Ross

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**



**Chair's Signature**

**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.10

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 300-4 Fundamentals of Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 300-4
4. **Course Title:** Fundamentals of Nursing
5. **Goal(s) of Course:** This course introduces students to the profession of registered nursing, and foundational concepts integral to the profession, safe practice and implementation of basic psychomotor skills.
6. **Calendar Course Description:**

This course introduces students to the registered nursing profession and the fundamentals of nursing practice. Students engage with the professional and practice standards, gain basic knowledge of the Canadian health care system, and learn to utilize the nursing process. Foundational concepts and principles for safe patient care, therapeutic communication, documentation, and basic psychomotor skills are incorporated through individual and group learning and laboratory practice.

7. **Credit Hours:** 4 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture 3 Seminar \_\_\_\_\_  
 Laboratory 5 Other (please specify) \_\_\_\_\_

**9. Prerequisites (taken prior):**

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
 each year X  
 alternating years \_\_\_\_\_

**16. Proposed text / readings:**

Potter, P. A, Perry, A. G., Stockert, P., Hall, A., Astle, B. J., & Duggleby, W., (2019) *Canadian fundamentals of nursing* (6th ed.). Toronto, ON: Elsevier.

Alafaro-LeFevre, R. (2017) *Critical thinking, clinical reasoning, and clinical judgment: A practical approach* (6th ed). Elsevier: Philadelphia.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 16

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major: X Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**4. Elective in:** Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:** N/A

**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

**C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
 Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** The simulation lab located within Fort St. John Hospital will be utilized on a regular basis for this course. (UNBC, Northern Health and the Northern Medical Program (NMP) have joint ownership of this simulation lab. Scheduling will be worked out with the Hospital and the NMP).

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
 Yes \_\_\_\_\_ No  X

**If “yes,”** please contact the Articulation Officer in the Office of the Registrar.

**D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:**  
 One full-time, tenure track faculty member, or a sessional faculty member  
 One full-time SLI, or a sessional faculty member  
 Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
 Classroom with capacity for 16-24 students  
 Computer lab with capacity for 16-24 students  
 On-site Nursing Lab  
 Storage area for supplies  
 FSJ Hospital simulation lab
  - iii: **Library Holdings:** See attached form

- iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.07

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
(to be submitted with SCAAF New Course Approval Motion Form)

**PROPOSED NEW COURSE: NRSB 300-4 Fundamentals of Nursing**

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.11

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 301-3 Health Assessment be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 301-3
4. **Course Title:** Health Assessment
5. **Goal(s) of Course:** This course provides students with the knowledge and skills to safely and accurately perform holistic assessment of patients.
6. **Calendar Course Description:**  
This course provides students with theory and hands-on laboratory practice required to engage in comprehensive health assessment of diverse populations across the lifespan. Students practice history-taking and assessment that combine knowledge of systems-based physiological concepts, and psychosocial and cultural factors affecting health. Case-based approaches provide opportunities for informed clinical decision-making. Awareness of cultural safety and trauma-informed practice are introduced.
7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) **"3-6"**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).



9. What courses are being deleted from the Program this year? N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? Yes \_\_\_\_\_ No  X

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes \_\_\_\_\_ No  X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. **College Staffing:**

One full-time, tenure track faculty member, or a sessional faculty member

One full-time SLI, or a sessional faculty member

Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students

Computer lab with capacity for 16-24 students

On-site Nursing Lab

Storage area for supplies

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):** Web shell for blended course delivery

E. Additional Attached Materials None

### F. Other Considerations

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

**\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:** N/A
- 3. **Attachment Pages (in addition to required “Library Holdings” Form):**   0

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

- 1. **College(s):** College of Arts, Social and Health Sciences  
**SCCC Reviewed:** August 26, 2019
- 2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05
- 3. **College Council Approval Date(s):** September 19, 2019
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

<b>INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING</b>	
<b>Brief Summary of Committee Debate:</b>	
<b>Motion No.:</b>	<u>  SCAAF201910.08  </u>
<b>Moved by:</b>	A. Aravind
<b>Committee Decision:</b>	CARRIED
	<b>Seconded by:</b> E. Jensen
<b>Approved by SCAAF:</b>	<u>  October 9, 2019  </u>
	
	<b>Chair's Signature</b>
<b>For recommendation to <u>  ✓  </u>, or information of _____ Senate.</b>	

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSB 301-3 Health Assessment

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.12

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRS 302-3 Pathophysiological Concepts be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRS 302-3
4. **Course Title:** Pathophysiological Concepts
5. **Goal(s) of Course:** This course prepares students to recognize and understand pathophysiological processes inherent in human disease and disability.
6. **Calendar Course Description:**

This course builds on students' knowledge of anatomy and physiology, using a conceptual approach to the examination of pathological mechanisms that affect human health by altering functioning and homeostasis. Topics include the etiology and sequelae of these alterations across the lifespan. Selected exemplars are studied.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course? Yes \_\_\_\_\_ No X**

Variable credit is denoted by the following examples:

- i) **"3-6":** in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture 3 Seminar \_\_\_\_\_  
Laboratory \_\_\_\_\_ Other (please specify) \_\_\_\_\_

**9. Prerequisites (taken prior):**

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
each year X  
alternating years \_\_\_\_\_

**16. Proposed text / readings:**

Huether, S., & McCance, K. (2019). *Understanding pathophysiology* (7th ed.). Toronto, ON: Mosby.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 16

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major: X Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**4. Elective in:** Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:** N/A

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**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

**8. What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8

**9. What courses are being deleted from the Program this year?** N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None
2. Is a preclusion required? Yes \_\_\_\_\_ No  X
3. If there is an overlap, and no preclusion is required, please explain why not: N/A
4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. In offering this course, will UNBC require facilities or staff at other institutions?  
Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?  
Yes \_\_\_\_\_ No  X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.
  - i. **College Staffing:**  
One full-time tenure-track faculty member or SLI, or an appropriately prepared part-time term faculty member  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
One classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students
  - iii: **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery

### E. Additional Attached Materials None

### F. Other Considerations

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X   
**\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

**2. Other Information:**

**3. Attachment Pages (in addition to required “Library Holdings” Form):**   0   pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

**1. College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**2. College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

**3. College Council Approval Date(s):** September 19, 2019

**4. Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.09  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair’s Signature**

**For recommendation to   ✓  , or information of            Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSB 302-3 Pathophysiological Concepts

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.13

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 303-3 Pharmacology be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 303-3
4. **Course Title:** Pharmacology
5. **Goal(s) of Course:** This course prepares students with knowledge for safe medication administration, patient teaching, and participation as a health care team member.
6. **Calendar Course Description:**

This course introduces students to evidence-based principles of pharmacology including drug classification, pharmacodynamics and pharmacokinetics, and safe medication administration. In addition, opportunity is provided for students to explore complementary healing techniques that meet patients' needs by using a variety of approaches.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

**b) Is variable credit available for this course? Yes \_\_\_\_\_ No X**

Variable credit is denoted by the following examples:

- i) "**3-6**": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture 3 Seminar \_\_\_\_\_  
Laboratory \_\_\_\_\_ Other (please specify) \_\_\_\_\_

**9. Prerequisites (taken prior):**

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
each year X  
alternating years \_\_\_\_\_

**16. Proposed text / readings:**

Adams, M.P., Urban, C.Q., El-Hussein, M., Osuji, J., & King, S. (2017). *Pharmacology for Nurses: A Pathophysiological Approach*. Don Mills, ON: Pearson Canada.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 16

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major: X Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**4. Elective in:** Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:** N/A

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**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

**8. What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8

9. What courses are being deleted from the Program this year? N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? Yes \_\_\_\_\_ No  X

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes \_\_\_\_\_ No  X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. **College Staffing:**

One full-time tenure-track faculty member or SLI, or an appropriately prepared part-time term faculty member  
Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students

iii: **Library Holdings:** See attached

iv. **Computer (time, hardware, software):**

Web shell for blended course delivery

E. Additional Attached Materials None

### F. Other Considerations

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**\*\*If "yes,"** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**   0   pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.10

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019  
**Date**



**Chair's Signature**

**For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.**

**Library Holdings Form**  
(to be submitted with SCAAF New Course Approval Motion Form)

**PROPOSED NEW COURSE:** NRS 303-3 Pharmacology

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019

\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.14

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 304-3 Ethics and Law for Nursing Practice be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2021
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 304-3
4. **Course Title:** Ethics and Law for Nursing Practice
5. **Goal(s) of Course:** This course equips students with knowledge of the ethical codes and laws under which they are required to practice, and to facilitate their ability to evaluate difficult ethical and legal situations in practice.
6. **Calendar Course Description:**

This course examines ethical reasoning, ethical theory, nursing codes of ethics and personal values as they apply to nursing practice situations and decisions. Health care law and the ways in which it informs and shapes the scope and standards of nursing practice are explored.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:



411-7, NRS 412-7, NRS 415-7, NRS 420-8, NRS 421-8, NRS 422-8, NRS 423-8, NRS 424-8, NRS 425-8

9. What courses are being deleted from the Program this year? N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? Yes \_\_\_\_\_ No  X

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes \_\_\_\_\_ No  X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. **College Staffing:**

One full-time tenure-track or SLI faculty member, or an appropriately prepared part-time term faculty member  
Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**

Web shell for blended course delivery

E. Additional Attached Materials None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X   
\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

\*\*If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. **Other Information:** N/A  
3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences  
**SCCC Reviewed:** August 26, 2019  
2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05  
3. **College Council Approval Date(s):** September 19, 2019  
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**  
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.11

**Moved by:** A. Aravind **Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
**Chair’s Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSG 304-3 Ethics and Law for Nursing Practice

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201919.15

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 305-3 Concepts for Evidence-Informed Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2021
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 305-3
4. **Course Title:** Concepts for Evidence-Informed Nursing
5. **Goal(s) of Course:** This course introduces students to nursing epistemology, the fundamentals of nursing research, and appraisal and translation of evidence to practice.
6. **Calendar Course Description:**

This course introduces students to the development of nursing knowledge and the mobilization of evidence for nursing practice. An empirical approach to knowledge and theory development is taken through a review of research methodologies and the appraisal of evidence. Students are also introduced to the philosophical paradigms that underpin the science and art of nursing.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

**b) Is variable credit available for this course?** Yes  No

Variable credit is denoted by the following examples:



411-7, NRS 412-7, NRS 415-7, NRS 420-8, NRS 421-8, NRS 422-8, NRS 423-8, NRS 424-8, NRS 425-8

9. What courses are being deleted from the Program this year? N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? Yes \_\_\_\_\_ No  X

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes \_\_\_\_\_ No  X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. **College Staffing:**

One full-time tenure-track faculty member or SLI, or appropriately prepared part-time term faculty member  
Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**

Web shell for blended course delivery

E. Additional Attached Materials None

### F. Other Considerations

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

**\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

**\*\*If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.**

- 2. **Other Information:** N/A
- 3. **Attachment Pages (in addition to required “Library Holdings” Form):**   0   pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

- 1. **College(s):** College of Arts, Social and Health Sciences  
**SCCC Reviewed:** August 26, 2019
- 2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05
- 3. **College Council Approval Date(s):** September 19, 2019
- 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
- 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

<b>INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING</b>	
<b>Brief Summary of Committee Debate:</b>	
<b>Motion No.:</b>	<u>SCAAF201910.12</u>
<b>Moved by:</b>	A. Aravind
<b>Committee Decision:</b>	CARRIED
	<b>Seconded by:</b> E. Jensen
<b>Approved by SCAAF:</b>	
<u>October 9, 2019</u>	_____
<b>Date</b>	<b>Chair's Signature</b>
<b>For recommendation to <u>  ✓  </u>, or information of _____ Senate.</b>	

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSNG 305-3 Concepts for Evidence-Informed Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019

\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.16

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 310-3 Introduction to Nursing Practice be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2020
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 310-3
4. **Course Title:** Introduction to Nursing Practice
5. **Goal(s) of Course:** This course introduces students to the clinical setting and provides a first opportunity for integration of theory and practice with stable, predictable patient populations.
6. **Calendar Course Description:**

In this course, students examine principles and practices of caring for adults and older adults with stable health issues in a variety of settings. Building on nursing fundamentals, health assessment, pathophysiology and pharmacology, students will have the opportunity to integrate theory and skills required for the provision of safe clinical nursing care.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course? Yes \_\_\_\_\_ No X**

Variable credit is denoted by the following examples:

- i) "**3-6**": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture \_\_\_\_\_

Seminar \_\_\_\_\_

Laboratory \_\_\_\_\_

Other (please specify) clinical practice 12 hours per week for 13 weeks

**9. Prerequisites (taken prior):**

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):**

NRSG 300-4, NRSG 301-3, NRSG 302-3 and NRSG 303-3

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
each year \_\_\_\_\_ X \_\_\_\_\_  
alternating years \_\_\_\_\_

**16. Proposed text / readings:**

Perry, A.G., Potter, P.A., Ostendorf, W., & Cobbett, S. (2020). *Canadian Clinical Nursing Skills and Techniques*. Mosby

Potter, P. A, Perry, A. G., Stockert, P., Hall, A., Astle, B. J., & Duggleby, W., (2019) *Canadian fundamentals of nursing* (6th ed.). Toronto, ON: Elsevier.

Alafaro-LeFevre, R. (2017) *Critical thinking, clinical reasoning, and clinical judgment: A practical approach* (6th ed). Elsevier: Philadelphia.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** \_\_\_\_\_ 16 \_\_\_\_\_

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major: \_\_\_\_\_ X \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**4. Elective in:** Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:** N/A

6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor  
2 Clinical Instructors  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Classroom with capacity for 16-24 students
  - iii. **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery

**E. Additional Attached Materials None**

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**\*\*If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.13

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019

**Date**



**Chair’s Signature**

**For recommendation to  ✓ , or information of \_\_\_\_\_ Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSG 310-3 Introduction to Nursing Practice

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.17

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 311-7 Medical and Surgical Nursing Practice 1 be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2021
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 311-7
4. **Course Title:** Medical and Surgical Nursing Practice 1
5. **Goal(s) of Course:** This course facilitates the integration of theory and practice in the implementation of clinical decision-making; extends application of holistic assessment and application of pathophysiological knowledge; and consolidates and extends psychomotor and communication skills.
6. **Calendar Course Description:**

This course offers theoretical, laboratory and clinical practice learning with a focus on medical and surgical nursing of adults and older adults. The course builds on previously introduced principles and concepts and provides students with opportunities to engage in clinical decision-making and therapeutic interventions with patients exhibiting complex and/or less stable health issues.

7. **Credit Hours:** 7 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes  No

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture   3    
 Laboratory   3    
 Seminar           

Other (please specify) clinical practice 16 hours per week for 13 weeks

**9. Prerequisites (taken prior):**

NRSG 310-3

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):**

NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3 and NRSG 304-3

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
 each year       X        
 alternating years           

**16. Proposed text / readings:**

Lewis, S.L., et al. (2019) *Medical Surgical Nursing in Canada*. Elsevier: Milton, ON.

Perry, A.G., Potter, P.A., Ostendorf, W., & Cobbett, S. (2020). *Canadian Clinical Nursing Skills and Techniques*. Mosby

Alafaro-LeFevre, R. (2017) *Critical thinking, clinical reasoning, and clinical judgment: A practical approach* (6<sup>th</sup> ed). Philadelphia: Elsevier.

**B. Significance Within Academic Program**

**1. Anticipated enrolment**       16      

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major:   X   Minor:            Other:           

**4. Elective in:** Major:            Minor:            Other:           

**5. Course required by another major/minor:**       N/A

6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements, FSJ Hospital simulation lab

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor  
2 Clinical Instructors  
2 Lab Instructors  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students  
Nursing Lab  
Storage area for supplies  
FSJ Hospital simulation lab

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.14

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 311-7 Medical and Surgical Nursing Practice 1

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.18

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 400-3 Nursing Leadership for Quality Care be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 400-3
4. **Course Title:** Nursing Leadership for Quality Care
5. **Goal(s) of Course:** This course helps students develop knowledge and core competencies required of effective nurse leaders in practice roles within a wide variety of contexts.
6. **Calendar Course Description:**  
This course introduces students to the RN leadership role at multiple levels and in various contexts within the health care system. Concepts of organizational structure and culture, leadership style, power dynamics, and change agency and processes are introduced with a focus on action for equity and quality improvement in health care.
7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course? Yes \_\_\_\_\_ No X**

Variable credit is denoted by the following examples:

- i) **"3-6":** in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).

ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture 3 Seminar \_\_\_\_\_  
Laboratory \_\_\_\_\_ Other (please specify) \_\_\_\_\_

**9. Prerequisites (taken prior):**

NRSB 300-4, NRSB 301-3, NRSB 302-3, NRSB 303-3, NRSB 304-3, NRSB 305-3, NRSB 310-3, NRSB and NRSB 311-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester \_\_\_\_\_  
each year X  
alternating years \_\_\_\_\_

**16. Proposed text / readings:**

Grossman, S.C. & Valiga, T.M. (2017). *The New Leadership Challenge: Creating the Future of Nursing* (5th ed). Philadelphia: FA Davis.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 16

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major: X Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**4. Elective in:** Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Other: \_\_\_\_\_

**5. Course required by another major/minor:** N/A

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**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

**8. What other courses are being proposed within the Program this year?** NRSB 300-4, NRSB 301-3, NRSB 302-3, NRSB 303-3, NRSB 304-3, NRSB 305-3, NRSB 310-3, NRSB 311-7, NRSB 410-7, NRSB

9. What courses are being deleted from the Program this year? N/A

### C. Relation to Other Program Areas

1. Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance: None

2. Is a preclusion required? Yes \_\_\_\_\_ No  X

3. If there is an overlap, and no preclusion is required, please explain why not: N/A

4. Has this overlap been discussed with the Program concerned? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes \_\_\_\_\_ No  X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes \_\_\_\_\_ No  X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

i. **College Staffing:**

Theory Instructor  
Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**

Web shell for blended course delivery

### E. Additional Attached Materials

### F. Other Considerations

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X



**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSB 400-3 Nursing Leadership for Quality Care

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019

\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.19

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 410-7 Professional Practice: Mental Health and Addictions Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** May 2021

2. **Academic Program:** Nursing

3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 410-7

4. **Course Title:** Professional Practice: Mental Health and Addictions Nursing

5. **Goal(s) of Course:** This course introduces students to the mental health and addictions nursing role, builds on concepts of trauma-informed practice, cultural safety and humility, and advances students' application of therapeutic interventions and communication.

**6. Calendar Course Description:**

This course focuses on the knowledge and skills needed to care for individuals experiencing common mental health issues and problematic substance use. Theoretical and clinical practice approaches draw on concepts related to holistic and relational practice including cultural safety, trauma-informed practice and advanced therapeutic communication. Use of exemplars and case-based learning prepare students to interact with and care for patients in acute, community, and primary care settings.

7. **Credit Hours:** 7 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>  3  </u>	Other (please specify) <u>clinical practice 144 hours over</u>
Laboratory	<u>  3  </u>	<u>4 weeks</u>
Seminar	<u>      </u>	

**9. Prerequisites (taken prior):**

NRSG 304-3 and NRSG 311-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester         
 each year       X        
 alternating years       

**16. Proposed text / readings:**

Austin, W., & Boyd, M. A. (2019). Austin, *Psychiatric & mental health nursing for Canadian practice, (4th ed.)*. Philadelphia, PA: Lippincott Williams & Wilkins.

Ralph, I. (2014). *Psychotropic agents: A handbook for mental health workers, (16h ed.)*. Grand Forks, BC: IGR Publications.

**B. Significance Within Academic Program**

**1. Anticipated enrolment**       16      

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major:       X       Minor:        Other:       

**4. Elective in:** Major:        Minor:        Other:       

**5. Course required by another major/minor:** N/A

6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor  
2 Clinical Instructors  
2 Lab Instructors  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students  
Nursing Lab  
Storage area for supplies

iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0  pages

**G. Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.16

**Moved by:** A. Aravind **Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**



**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSG 410-7 Professional Practice: Mental Health and Addictions Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.20

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 411-7 Professional Practice: Community Health Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** May 2021
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 411-7
4. **Course Title:** Professional Practice: Community Health Nursing
5. **Goal(s) of Course:** This course provides students with knowledge and clinical experience in the community health nurse role within a variety of community-based contexts.

**6. Calendar Course Description:**

This course introduces and reinforces key concepts of community health nursing with a focus on primary health care, the social determinants of health, and epidemiology of rural and northern populations. Students explore various community nursing roles with individuals, families and communities, including the RN role in integrated primary care teams. Opportunities are provided to engage in community-focused approaches to health promotion, disease and disability prevention, and support of those living with chronic conditions.

7. **Credit Hours:** 7 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 144 hours</u>
Laboratory	<u>3</u>	<u>over 4 weeks</u>
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 304-3 and NRSG 311-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
 each year       X        
 alternating years           

**16. Proposed text / readings:**

Stamler, L. L., Yiu, L., & Dosani, A. (Eds.). (2016). *Community health nursing: A Canadian perspective* (4th ed.). Toronto: Pearson Prentice Hall.

**B. Significance Within Academic Program**

**1. Anticipated enrolment**       16      

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major:       X       Minor:                                    Other:                                   

**4. Elective in:** Major:                                    Minor:                                    Other:                                   

**5. Course required by another major/minor:** N/A

**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:**  
Theory Instructor  
2 Clinical Instructors  
2 Lab Instructors  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students  
Nursing Lab  
Storage area for supplies
  - iii. **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):**  
Web shell for blended course delivery



**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 411-7 Professional Practice: Community Health Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019

\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.21

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSB 412-7 Professional Practice: Maternal and Child Health Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2021

2. **Academic Program:** Nursing

3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSB 412-7

4. **Course Title:** Professional Practice: Maternal and Child Health Nursing

5. **Goal(s) of Course:** This course provides students with the introductory knowledge and clinical experience needed to safely care for well and low-acuity maternity and pediatric patients and their families.

**6. Calendar Course Description:**

This course takes a strengths-based, woman- and family-centred approach to the care of childbearing and child-rearing families. Topics include normal pregnancy, birth, and child development, as well as selected common and high-risk conditions and illnesses encountered in childbearing and pediatric populations. Students integrate and extend previous learning in clinical practice experiences with families in both acute and community settings.

7. **Credit Hours:** 7 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes  No

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>  3  </u>	Other (please specify) <u>clinical practice 144 hours</u>
Laboratory	<u>  3  </u>	<u>over 4 weeks</u>
Seminar	<u>      </u>	

**9. Prerequisites (taken prior):**

NRSG 304-3 and NRSG 311-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** None

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester         
 each year       X        
 alternating years       

**16. Proposed text / readings:**

Chow, J., Ateah, C. A., Scott, S. D., Ricci, S. S., & Kyle, T. (2013). *Canadian maternity and pediatric nursing*. Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins.

**B. Significance Within Academic Program**

**1. Anticipated enrolment**       16      

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 cohort maximum for clinical placements at this time; possible future expansion to 24

**3. Required for:** Major:       X       Minor:        Other:       

**4. Elective in:** Major:        Minor:        Other:       

**5. Course required by another major/minor:** N/A

**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements,  
FSJ Hospital simulation lab

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If “yes,”** please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:**  
Theory Instructor  
2 Clinical Instructors  
2 Lab Instructors  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students  
Nursing Lab  
Storage area for supplies  
FSJ Hospital simulation lab
  - iii: **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):** Web shell for blended course delivery

E. **Additional Attached Materials** None

F. **Other Considerations**

1. **First Nations Content\***: Yes\*\* \_\_\_\_\_ No  X

\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

\*\*If **“yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

G. **Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.18

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019

**Date**

  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRSG 412-7 Professional Practice: Maternal and Child Health Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019

\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.22

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 415-7 Medical and Surgical Nursing Practice 2 be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** September 2021
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 415-7
4. **Course Title:** Medical and Surgical Nursing Practice 2
5. **Goal(s) of Course:** This course advances students' learning and practice in clinical reasoning, decision-making and safe, competent care of high acuity patients.
6. **Calendar Course Description:**  
This course consolidates previous learning by focusing on the care of adults and older adults with high acuity conditions and complex health issues. Students have opportunities to extend their clinical reasoning, decision-making, and co-ordination of patient care within an interdisciplinary acute care environment.
7. **Credit Hours:** 7 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course? Yes  No**

Variable credit is denoted by the following examples:

- i) **"3-6":** in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).



8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8

9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None

2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X

3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A

4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements,  
FSJ Hospital simulation lab

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**

**i. College Staffing:**

Theory Instructor  
2 Clinical Instructors  
2 Lab Instructors  
Clinical Placement Coordinator  
Instructional Design Technician

**ii. Space (classroom, laboratory, storage, etc.):**

Classroom with capacity for 16-24 students  
Computer lab with capacity for 16-24 students  
Nursing Lab  
Storage area for supplies  
FSJ Hospital simulation lab

**iii: Library Holdings:** See attached form

iv. **Computer (time, hardware, software):** Web shell for blended course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.19

**Moved by:** A. Aravind **Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 415-7 Medical and Surgical Nursing Practice 2

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.23

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRS 420-8 Community Health Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRS 420-8
4. **Course Title:** Community Health Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their education with a focus in the area of Community Health Nursing. This course aims to have students prepared for entry level practice.
6. **Calendar Course Description:**  
This course provides the opportunity for students to increase their understanding of the theories, roles and practices required for community health nursing in evolving primary health care systems in northern and rural settings. Emphasis is placed on a population- and community-focused approach to nursing care, including the promotion of health and prevention of disease and disability. An extended clinical practicum emphasizes the nurse as a partner within the community. Students contribute to services and programs by integrating theory, evidence and practice.
7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 300 hours</u>
Laboratory	<u>4</u>	<u>over 8-9 weeks</u>
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** NURS 420-(6, 8)

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
 each year           X            
 alternating years           

**16. Proposed text / readings:**

Vollman, A. R. Anderson, E. T., & McFarlane, J. (2017). *Canadian Community as Partner: Theory and Multidisciplinary Practice* (4<sup>th</sup> ed.). Philadelphia: Wolters Kluwer.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 2-8 (This course is cross-listed with NURS 420 and students from both the NBNP and NCBNP will be allocated proportionately based on enrolment at each School of Nursing campus.)

**2. If there is a proposed enrolment limit, state the limit and explain:** 8 – cohort maximum for clinical placements

**3. Required for:** Major: X (1 of 6 Focus options) Minor:            Other:           

**4. Elective in:** Major:            Minor:            Other:           

**5. Course required by another major/minor:** N/A

**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

**7. Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements and potentially placements with First Nations Health Authority

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If “yes,”** please contact the Articulation Officer in the Office of the Registrar.

### D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:**  
Theory Instructor (shared with NCBNP)  
Clinical Instructor (shared with NCBNP)  
Lab Instructor (shared with NCBNP)  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Computer lab
  - iii. **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):**  
Web shell for online course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\***: Yes\*\* \_\_\_\_\_ No  X

*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

*\*\*If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.*

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.20

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
(to be submitted with SCAAF New Course Approval Motion Form)

**PROPOSED NEW COURSE:** NRSNG 420-8 Community Health Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.24

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRS 421-8 Rural Health and Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRS 421-8
4. **Course Title:** Rural Health and Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their nursing education in rural nursing practice. This course aims to have students prepared for entry level practice.
6. **Calendar Course Description:**

This course focuses on rural health and nursing. It provides students with the opportunity to increase their knowledge and skills, and to extend their ability to conduct comprehensive health assessments with diverse client populations across the lifespan. Students learn to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students learn to identify health concerns and risks, taking into account culture, ethnicity and health beliefs to make informed clinical judgments. This course features a skills-building laboratory/workshop and a clinical practicum in a rural acute care or primary health care facility. Upon successful completion, students may apply for BCCNP RN First Call Practice Certification.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 300 hours</u>
Laboratory	<u>4</u>	<u>over 8-9 weeks</u>
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** NURS 451-3, NURS 458-6, NURS 461-(6, 8)

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
each year           X            
alternating years           

**16. Proposed text / readings:**

**Required Texts:**

Seidel, H. M. (2015) *Mosby's guide to physical examination (9th h Ed.)* St. Louis, MI: Mosby.

*Publication Manual of the American Psychological Association (6th Ed)*

**Optional Texts:**

Field, D., Hutchinson, J. S. O., & Field, D. (2006). *Field's anatomy, palpation, and surface markings (4th ed.)*. Edinburgh: Butterworth-Heinemann.

Heuther, S.E. & McCance, K.L. (2008) *Understanding Pathophysiology (4th Ed.)* St. Louis, MO: Mosby.

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 4-8 (This course is cross-listed with NURS 461 and students from both the NBNP and NCBNP will be allocated proportionately based on enrolment at each School of Nursing campus.)

**2. If there is a proposed enrolment limit, state the limit and explain:** 6-10 – cohort maximum for clinical placements

**3. Required for:** Major: X (1 of 6 Focus options) Minor:            Other:           

**4. Elective in:** Major:            Minor:            Other:           

**5. Course required by another major/minor:** N/A

- 
6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
  7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
  8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 422-8, NRSG 423-8, NRSG 424-8, NRSG 425-8
  9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor (shared with NCBNP)  
Clinical Instructor (shared with NCBNP)  
Lab Instructor (shared with NCBNP)  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Computer lab
  - iii. **Library Holdings:** See attached form

- iv. **Computer (time, hardware, software):**  
Web shell for online course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

SCCC Reviewed: August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.21

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 421-8 Rural Health and Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.25

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRS 422-8 Indigenous Health and Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRS 422-8
4. **Course Title:** Indigenous Health and Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their education in the area of nursing practice with Indigenous patients and communities. This course aims to have students prepared for entry level practice.
6. **Calendar Course Description:**

This course focuses on theories, roles and practices required by nurses in Indigenous communities. Topics include: the theoretical and practical exploration of the impact of colonization on health; effects of rapid cultural change; nursing management of specific health issues; culturally sensitive approaches to nursing care; the health transfer process; and special topics related to health. In the extended clinical practicum, students integrate theory and evidence to contribute to services and programs in Indigenous communities or agencies that primarily serve Indigenous clients.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 300 hours</u>
Laboratory	<u>4</u>	<u>over 8-9 weeks</u>
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** NURS 422-(6, 8), NURS 457-3

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
each year           X            
alternating years           

**16. Proposed text / readings:**

Greewood, M., de Lueew, S., & Lindsay, N. M. (Eds.) (2018.) *Determinants of Indigenous peoples' health: Beyond the social* (2nd ed.). Toronto, ON: Canadian Scholars Press.

**B. Significance Within Academic Program**

1. **Anticipated enrolment** 2-8 (This course is cross-listed with NURS 422 and students from both the NBNP and NCBNP will be allocated proportionately based on enrolment at each School of Nursing campus.)

2. **If there is a proposed enrolment limit, state the limit and explain:** 8 – cohort maximum for clinical placements

3. **Required for:** Major: X (1 of 6 Focus options) Minor:            Other:           

4. **Elective in:** Major:            Minor:            Other:           

5. **Course required by another major/minor:** N/A

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6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 423-8, NRSG 424-8, NRSG 425-8

9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None

2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X

3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A

4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** First Nations Health Authority and band-run health centres

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**

**i. College Staffing:**

Theory Instructor (shared with NCBNP)  
Clinical Instructor (shared with NCBNP)  
Lab Instructor (shared with NCBNP)  
Clinical Placement Coordinator  
Instructional Design Technician

**ii. Space (classroom, laboratory, storage, etc.):**

Computer lab

**iii. Library Holdings:** See attached form

**iv. Computer (time, hardware, software):**

Web shell for online course delivery

### **E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\*  X  No \_\_\_\_\_  
\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

\*\*If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** This course is cross-listed with NURS 422. NURS 422 has already been approved by SCFNAP
3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

SCCC Reviewed: August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05
3. **College Council Approval Date(s):** September 19, 2019
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP201910.04
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** October 3, 2019

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.22

**Moved by:** A. Aravind **Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019  
**Date**

  
\_\_\_\_\_  
**Chair’s Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
(to be submitted with SCAAF New Course Approval Motion Form)

**PROPOSED NEW COURSE:** NRS 422-8 Indigenous Health and Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.26

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRS 423-8 Mental Health and Addictions Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRS 423-8
4. **Course Title:** Mental Health and Addictions Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their education in with a focus in the area of mental health and addictions nursing. This course aims to have students prepared for entry level practice.
6. **Calendar Course Description:**

This course focuses on mental health and substance use disorders and integration and application of relevant theoretical and clinical knowledge. Nursing care incorporating holistic patient assessment, and cultural safety and humility, trauma-informed practice, advanced therapeutic communication and therapeutic use of psychotropic drugs are emphasized. Rural and northern contexts are emphasized. Utilizing both seminars and clinical practice, students apply theoretical understandings and evidence to practice, considering various clinical settings.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X



6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 424-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If "yes,"** please contact the Articulation Officer in the Office of the Registrar.

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor (shared with NCBNP)  
Clinical Instructor (shared with NCBNP)  
Lab Instructor (shared with NCBNP)  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Computer lab
  - iii: **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):** Web shell for online course delivery

E. **Additional Attached Materials** None

F. **Other Considerations**

1. **First Nations Content\***: Yes\*\* \_\_\_\_\_ No  X

*\* Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

*\*\*If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.*

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

G. **Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.23

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019

**Date**



**Chair's Signature**

**For recommendation to  ✓ , or information of \_\_\_\_\_ Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 423-8 Mental Health and Addictions Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.27

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSRG 424-8 Acute Care Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSRG 424-8
4. **Course Title:** Acute Care Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their education with a focus in the area of acute care nursing. This course aims to have students prepared for entry level practice.

**6. Calendar Course Description:**

This course examines the knowledge, skills and attitudes required to provide holistic, person-centred care in the acute setting and explores the concepts and practices of acute care nursing with various patient populations. Students consolidate and extend their knowledge and clinical ability in the acute care setting. Problem solving, complex patient situations and expanding the professional role of the nurse are central themes of the course.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\* \_\_\_\_\_ No X

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes \_\_\_\_\_ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 300 hours</u>
Laboratory	<u>4</u>	<u>over 8-9 weeks</u>
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** NURS 426-(6, 8)

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
 each year           X            
 alternating years           

**16. Proposed text / readings:**

Wagner, K., Hardin-Pierce, M., & Welsh, D. (2018). *High Acuity Nursing*. (7th ed.). New York: Pearson.

Lewis, S.L., Dirksen, S., Heitkemper, M., Bucher, L., & Camera, I.M. (2011). *Medical-Surgical nursing in Canada: Assessment and management of clinical problems*. (3rd Canadian ed.). Toronto: Elsevier. (Or other appropriate nursing medical-surgical text)

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 7-12 (This course is cross-listed with NURS 426 and students from both the NBNP and NCBNP will be allocated proportionately based on enrolment at each School of Nursing campus.)

**2. If there is a proposed enrolment limit, state the limit and explain:** 16 – cohort maximum for clinical placements

**3. Required for:** Major: X (1 of 6 Focus options) Minor:            Other:           

**4. Elective in:** Major:            Minor:            Other:           

**5. Course required by another major/minor:** N/A

**6. Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)
8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 425-8
9. **What courses are being deleted from the Program this year?** N/A

**C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**  
Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements; potential use of FSJ Hospital simulation lab

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**  
Yes \_\_\_\_\_ No  X

**If “yes,”** please contact the Articulation Officer in the Office of the Registrar.

**D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
  - i. **College Staffing:**  
Theory Instructor (shared with NCBNP)  
Clinical Instructor (shared with NCBNP)  
Lab Instructor (shared with NCBNP)  
Clinical Placement Coordinator  
Instructional Design Technician
  - ii. **Space (classroom, laboratory, storage, etc.):**  
Computer lab
  - iii: **Library Holdings:** See attached form
  - iv. **Computer (time, hardware, software):**  
Web shell for online course delivery

E. **Additional Attached Materials** None

F. **Other Considerations**

1. **First Nations Content\***: Yes\*\* \_\_\_\_\_ No  X

\* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

\*\*If "**yes,**" refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):**  0  pages

G. **Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Arts, Social and Health Sciences

SCCC Reviewed: August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.24

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 424-8 Acute Care Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.28

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**NEW COURSE APPROVAL MOTION FORM**

**Motion:** That the new course NRSNG 425-8 Pediatric Nursing be approved as follows:

**A. Description of the Course**

1. **Proposed semester of first offering:** January 2022
2. **Academic Program:** Nursing
3. **Course Subject, Number\*, and Credit hours (e.g. CHEM 210-3):** NRSNG 425-8
4. **Course Title:** Pediatric Nursing
5. **Goal(s) of Course:** This course provides students with the opportunity to consolidate their education with a focus in the area of Pediatric nursing. This course aims to have students prepared for entry level practice.

**6. Calendar Course Description:**

This course examines the theory and practice of neonatal and/or pediatric nursing in detail, with particular attention to rural and northern nursing practice. Consideration is given to ethical issues, culture, and the impact of social determinants of health on child health and development and long-term outcomes. The practicum addresses and consolidates theoretical concepts and evidence-based practice approaches relevant to pediatric nursing in hospital, community, and mental health care contexts.

7. **Credit Hours:** 8 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

**a) Can the course be repeated for credit if the subject matter differs substantially?**

Yes\*  No

\* If "yes," please indicate the maximum number\*\* of credit hours which may be applied to a student's degree using this course: N/A

\*\* If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:  
*"This course may be repeated to a maximum of XX credit hours if the material is substantially different."*

**b) Is variable credit available for this course?** Yes  No

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

**8. Contact Hours (per week):**

Lecture	<u>3</u>	Other (please specify) <u>clinical practice 300 hours over 8-9 weeks</u>
Laboratory	<u>4</u>	
Seminar	<u>          </u>	

**9. Prerequisites (taken prior):**

NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7

*Major Restriction:* Restricted to the Northern Baccalaureate Nursing Program

**10. Prerequisites with concurrency (taken prior or simultaneously):** None

**11. Co-requisites (must be taken simultaneously):** None

**12. Preclusions:** NURS 435-(6, 8)

**13. Course Equivalencies:** None

**14. Grade Mode:** NORMAL (i.e., alpha grade)

**15. Course to be offered:** each semester             
 each year       X        
 alternating years           

**16. Proposed text / readings:**

McCance, K. L., & Huether, S. E. (2018). *Pathophysiology: The biologic basis for disease in adults and children*. Elsevier Health Sciences.

Chow, J., Ateah, C. A., Scott, S. D., Ricci, S. S., & Kyle, T. (2013). *Canadian maternity and pediatric nursing*. Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins

Basic Life Support (paediatrics)

Heart and Stroke Foundation of Canada. *Paediatric emergency assessment recognition and stabilization (PEARS)*. Retrieved from <https://resuscitation.heartandstroke.ca/portalaccess>

**B. Significance Within Academic Program**

**1. Anticipated enrolment** 4-8 (This course is cross-listed with NURS 435 and students from both the NBNP and NCBNP will be allocated proportionately based on enrolment at each School of Nursing campus.)

**2. If there is a proposed enrolment limit, state the limit and explain:** 8 – cohort maximum for clinical placements

**3. Required for:** Major: X (1 of 6 Focus options) Minor:            Other:           

**4. Elective in:** Major:            Minor:            Other:

5. **Course required by another major/minor:** N/A

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6. **Course required or recommended by an accrediting agency:** British Columbia College of Nursing Professionals (BCCNP)

7. **Toward what degrees will the course be accepted for credit?** Bachelor of Science in Nursing (BScN)

8. **What other courses are being proposed within the Program this year?** NRSG 300-4, NRSG 301-3, NRSG 302-3, NRSG 303-3, NRSG 304-3, NRSG 305-3, NRSG 310-3, NRSG 311-7, NRSG 400-3, NRSG 410-7, NRSG 411-7, NRSG 412-7, NRSG 415-7, NRSG 420-8, NRSG 421-8, NRSG 422-8, NRSG 423-8, NRSG 424-8

9. **What courses are being deleted from the Program this year?** N/A

### **C. Relation to Other Program Areas**

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None

2. **Is a preclusion required?** Yes \_\_\_\_\_ No  X

3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A

4. **Has this overlap been discussed with the Program concerned?** Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes  X  No \_\_\_\_\_

**If yes, please describe requirements:** Northern Health Authority placements

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes \_\_\_\_\_ No  X

**If "yes," please contact the Articulation Officer in the Office of the Registrar.**

### **D. Resources required**

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**

i. **College Staffing:**

Theory Instructor (shared with NCBNP)

Clinical Instructor (shared with NCBNP)

Lab Instructor (shared with NCBNP)

Clinical Placement Coordinator

Instructional Design Technician

ii. **Space (classroom, laboratory, storage, etc.):**

Computer lab

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iii: **Library Holdings:** See attached form

iv. **Computer (time, hardware, software):**  
Web shell for online course delivery

**E. Additional Attached Materials** None

**F. Other Considerations**

1. **First Nations Content\*:** Yes\*\* \_\_\_\_\_ No  X

\* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

\*\*If **“yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required “Library Holdings” Form):**  0  pages

**G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**

1. **College(s):** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2019.09.19.05

3. **College Council Approval Date(s):** September 19, 2019

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.25

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
\_\_\_\_\_  
**Chair’s Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

**Library Holdings Form**  
**(to be submitted with SCAAF New Course Approval Motion Form)**

**PROPOSED NEW COURSE:** NRS 425-8 Pediatric Nursing

**Library Holdings** (to be completed by the appropriate Librarian):

a) Are current library holdings adequate?      Yes   X        No       

Current library holdings are adequate to support the program. Going forward additional emphasis in collection develop will be on requiring electronic access to materials and resources.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



\_\_\_\_\_  
**University Librarian (or designate) signature**

August 15, 2019  
\_\_\_\_\_  
**Date**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.29

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Academic Performance section (Nursing), on page 162-163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Academic Performance**

Students must adhere to all policies and regulations of the institution(s) where they are registered for courses. This requirement includes, but is not limited to, matters related to academic appeals and academic dishonesty. Progression through the program is governed by guidelines on academic standing and continuance. However, probation guidelines are governed by UNBC.

Students must obtain the minimum passing grade for all required Nursing and Health Sciences (NURS, HHSC or equivalent) courses as defined under "Qualification for Degree."

Students are required to withdraw from their respective Nursing programs if they have two instances of not meeting the minimum passing grade requirement either in the same Year or in two consecutive Years, in any combination of the following:

- NURS laboratory, theory and/or practice courses
- required HHSC courses
- equivalents of the above

A 'Year' is comprised of all the mandatory NURS and HHSC (or equivalent) courses in a given Level (e.g. Year 1 includes all 100-level courses listed under the Lower-Division requirements in the Calendar) regardless of how long it takes the student to complete the courses. Students who are required to withdraw in Year 1 or Year 2 may reapply to the NCBNP after a minimum of 1 year. Those required to withdraw in Year 3 or 4 (including RNCP and Post-Diploma students) may reapply after 3 years. For NCBNP students, assessments are performed on an individual basis by a joint committee of the UNBC School of Nursing, CMTN, and CNC with no guarantee of readmission. Students who are readmitted must begin the Program at Year 1 and repeat all NURS and HHSC (or equivalent) courses. Any reapplications to the RNCP and Post-Diploma are assessed by the UNBC School of Nursing.

Students may be removed from a clinical setting due to "unsafe or unprofessional" performance/conduct, and may receive a grade of F in the clinical component of the course. When a student receives a grade of F for the clinical component of a course, the overall course grade will be computed on the basis of the

grade achieved in all other components of the course, to a maximum grade of C-.

Students who withdraw from more than one NURS and/or HHSC course (or equivalent) in an academic year will be required to meet with the Program Coordinator at the institution they are currently attending to discuss whether the student is suited to continue in the program. Consultation must occur with and permission be granted by the Program Coordinator before the student will be allowed to register in subsequent courses.

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**Academic Performance**

Students must adhere to all policies and regulations of the institution(s) where they are registered for courses. This requirement includes, but is not limited to, matters related to academic appeals and academic dishonesty. Progression through the program is governed by guidelines on academic standing and continuance. However, probation guidelines are governed by UNBC.

Students must obtain the minimum passing grade for all required Nursing and Health Sciences (NURS, NRSG, and HHSC or equivalent) courses as defined under “Qualification for Degree.”

Students are required to withdraw from their respective Nursing programs if they have two instances of not meeting the minimum passing grade requirement either in the same Year or in two consecutive Years, in any combination of the following:

- NURS laboratory, theory and/or practice courses;
- NRSG theory and/or practice courses;
- required HHSC courses;
- equivalents of the above.

A 'Year' is comprised of all the mandatory NURS, NRSG and HHSC (or equivalent) courses in a given Level (e.g. Year 1 includes all 100-level courses listed under the Lower-Division requirements in the Calendar) regardless of how long it takes the student to complete the courses.

[new paragraph]

Students who are required to withdraw in Year 1 or Year 2 may reapply to the NCBNP after a minimum of 4 one year. Those required to withdraw in Year 3 or 4 (including NCBNP, RNCP and Post-Diploma Baccalaureate Nursing Program students) may reapply after ~~3~~ three years.

[new paragraph]

For NCBNP students, assessments are performed on an individual basis by a joint committee of the UNBC School of Nursing, CMTN, and CNC with no guarantee of readmission. Students who are readmitted to the NCBNP must begin the Program at Year 1 and repeat all NURS and HHSC (or equivalent) courses. Any reapplications to the RNCP and Post-Diploma Baccalaureate Nursing Program are assessed by the UNBC School of Nursing. Readmission to the NCBNP is reviewed on an individual basis. The School of Nursing reserves the right to readmit students and to stipulate conditions attached to readmission.

Students may be removed from a clinical setting due to “unsafe or unprofessional” performance ~~or~~ conduct, and may receive a grade of F in the clinical component of the course. When a student receives a grade of F for the clinical component of a course, the overall course grade ~~will be is computed~~ calculated on the basis of the grade achieved in all other components of the course, to a maximum grade of C-.

Students who withdraw from more than one NURS, NRSG and/or HHSC course (or equivalent) in an academic year ~~will be~~ are required to meet with the Program Coordinator at the institution they are currently attending to discuss whether the student is suited to continue in the program. Consultation must occur with and permission must be granted by the Program Coordinator before the student ~~will be is~~ is allowed to register in subsequent courses.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.26  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**



**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.30

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Aims of the BScN Program paragraph, on page 161 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### Aims of the BScN Program

The goal of the BScN program is to improve access to and successful completion of nursing education for residents of the north. The aim of the nursing program is to prepare professional nurses who will:

- practice with cultural sensitivity
- practice with awareness of particular health needs of northern populations
- practice assessment and promotion of holistic health with individuals, families, groups, and communities
- participate in activities that reflect the appraisal of population health needs and implement and evaluate the appropriate interventions to meet those needs
- make nursing judgments that reflect application of current nursing research and research from related disciplines
- practice in a broad range of settings with an emphasis on northern communities
- influence health services to bring about policy development that meets the health needs of northern populations
- practice effectively within collaborative interdisciplinary and intersectorial health care teams
- demonstrate critical thinking skills and effective clinical decision making
- demonstrate skills of a self-directed learner
- meet professional practice requirements as identified in the BCCNP *Professional Standards for Registered Nurses and Nurse Practitioners*
- NCBNP students will meet professional practice requirements as identified in the current BCCNP *Competencies in Context of Entry-level Registered Nurse Practice in British Columbia*

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### Aims of the BScN Program

The goal of the BScN program is to improve access to and successful completion of nursing education for residents of the north. The aim of the nursing program is to prepare professional nurses who ~~will~~:

- practice with cultural sensitivity;

- practice with awareness of particular health needs of northern populations;
- practice assessment and promotion of holistic health with individuals, families, groups, and communities;
- participate in ~~activities that reflect~~ the appraisal of population health needs and implement and evaluate the appropriate interventions to meet those needs;
- make nursing judgments that reflect application of current nursing research and research from related disciplines;
- practice in a broad range of settings with an emphasis on northern communities;
- influence health services to bring about policy development that meets the health needs of northern populations;
- practice effectively within collaborative interdisciplinary and intersectorial health care teams;
- demonstrate critical thinking skills and effective clinical decision making;
- demonstrate skills of a self-directed learner;
- meet professional practice requirements as identified in the BCCNP *Professional Standards for Registered Nurses and Nurse Practitioners*;
- ~~NCBNP students will~~ meet professional practice requirements as identified in the current BCCNP *Competencies in Context of Entry-level Registered Nurse Practice in British Columbia (NCBNP and NBNP graduates)*.

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**  0  pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**  SCAAF201910.27

**Moved by:** A. Aravind **Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**  October 9, 2019   
**Date**

  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of**   **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.31

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the BCCNP Requisite Skills and Abilities paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**British Columbia College of Nursing Professionals Requisite Skills and Abilities**

All students who apply to the Northern Collaborative Baccalaureate Nursing Program must demonstrate the capacity to meet British Columbia College of Nursing Professionals (BCCNP) Requisite Skills and Abilities. Certain basic skills and abilities are required for a student to attain the Competencies in the Context of Entry-Level Registered Nurse Practice in British Columbia. These Requisite Skills and Abilities can be found on the BCCNP website.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**British Columbia College of Nursing Professionals Requisite Skills and Abilities**

All students who apply to the Northern Collaborative Baccalaureate Nursing Program (NBNP) and the Northern Baccalaureate Nursing Program (NBNP) must demonstrate the capacity to meet British Columbia College of Nursing Professionals (BCCNP) Requisite Skills and Abilities. Certain basic skills and abilities are required for a student to attain the Competencies in the Context of Entry-Level Registered Nurse Practice in British Columbia. These Requisite Skills and Abilities can be found on the BCCNP website.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

Motion No.: SCAAF201910.28

Moved by: A. Aravind

Seconded by: E. Jensen

Committee Decision: CARRIED

Approved by SCAAF: October 9, 2019  
Date

  
Chair's Signature

For recommendation to ✓, or information of \_\_\_\_\_ Senate.

Motion Number (assigned by  
Steering Committee of Senate): S-201910.32

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Clinical Practica Scheduling and Expectations paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Clinical Practica Scheduling and Expectations**

Clinical practica may be configured and offered outside the existing timetable structure and sessional dates, such as a four or six week block. The students in the NCBNP must complete a consolidating nursing practicum following both their fourth and sixth semesters of study in the program.

Attendance in each clinical course is mandatory. Students who do not complete their total required practicum experience hours will be at risk of failure. Any time a student is unable to attend practicum due to unforeseen circumstances, the student must contact his/her clinical instructor and the clinical area with as much notice as possible. The opportunity to make up missed clinical time is not guaranteed and may only be granted for extreme extenuating circumstances.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### **Clinical Practica Scheduling and Expectations**

Clinical practica may be configured and offered outside of the existing timetable structure and sessional dates, ~~such as a four or six week block~~. The students in the NCBNP must complete a consolidating nursing practicum following both their fourth and sixth semesters of study in the program, and a focused nursing practicum in the seventh or eighth semester. ~~Students in the NBNP must complete a consolidating practicum in the fourth semester and a focused nursing practicum in the fifth semester.~~

Attendance in each clinical course is mandatory. Students who do not complete their total required practicum experience hours ~~will be~~ are at risk of failure. ~~Any time a student is~~ Students who are unable to attend practicum due to unforeseen circumstances, ~~the student~~ the student must contact his/her the clinical instructor and the clinical area with as much notice as possible. The opportunity to make up missed clinical time is not guaranteed and may only be granted for extreme extenuating circumstances.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.29  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of**            **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.33

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the Previous UNBC Coursework paragraph (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** NRSG needs to be included for students who attend the NBNP but may need to take time off and have to reapply to the program in the future.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**Previous UNBC Coursework**

Nursing (NURS) and Health Sciences (HHSC) courses, or their equivalents taken at UNBC more than 5 years prior to the semester of admission to a Nursing program are evaluated on an individual basis to determine eligibility towards the program of study.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**Previous UNBC Coursework**

Nursing (~~NRSG~~, NURS) and Health Sciences (HHSC) courses, or their equivalents taken at UNBC more than ~~5~~ five years prior to the semester of admission or re-admission to a ~~N~~nursing program are evaluated on an individual basis to determine eligibility towards the program of study.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**

Attachment Pages:   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.30  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.34

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the Program Costs paragraph, on page 162 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**Program Costs**

Costs associated with study in the BScN programs are the responsibility of the individual student, including transportation costs and any expenses involved in academic studies, lab, and clinical practica. Students may be required to complete clinical experiences at sites other than Prince George, Quesnel, or Terrace. Provision for all travel, accommodation, and living expenses associated with required clinical practice is the sole responsibility of the student.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**Program Costs**

Costs associated with study in the BScN programs are the responsibility of the individual student, including transportation costs and any expenses involved in academic studies, labs, and clinical practica. Students may be required to complete clinical experiences at sites other than Prince George, Fort St. John, Quesnel, or Terrace. Provision for all travel, accommodation, and living expenses associated with required clinical practice is the sole responsibility of the student.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number:** Omnibus Motion: CASHSCC.2019.09.19.07

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.31  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.35

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Qualification for Degree section (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP) requirements
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Qualification for Degree or Certificate**

It is the students' responsibility to ensure that their degree or certificate requirements are met. Graduation requirements are found in the Regulations and Policies section of this Calendar. To fulfill the requirements of graduation, students must:

- attain a minimum Cumulative GPA of 2.33 (C+) on all courses used for credit towards the degree or certificate;
- attain a minimum passing grade of (P) in NURS 220-5, NURS 328-(1,2), NURS 329-1 and NURS 330-4, as applicable to the specific program;
- obtain a minimum passing grade of 2.00 (C) in the following courses, or their equivalents, as applicable to the specific program. *Note: Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better, or if NURS 220-5, NURS 328-(1,2), NURS 329-1 or NURS 330-4 is the prerequisite, a passing grade of (P) is required:*
  - all NURS courses, including NURS electives
  - all mandatory HHSC courses
  - ANTH 213-3
  - STAT 240-3
  - POLS 403-3
- confirm all transfer credit meets eligibility requirements and has been awarded accordingly;
- complete all outstanding requirements for the specific program of study, starting from the first semester of registration following admission to one of the following programs:
  - NCBNP BScN within eight years;
  - Post-Diploma BScN or RNCP/BScN Completion within eight years;
  - Rural Nursing Certificate Program within six years.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

## Qualification for Degree or Certificate

It is the students' responsibility to ensure that their degree or certificate requirements are met. Graduation requirements are found in the Regulations and Policies section of this Calendar. To fulfill the requirements of graduation, students must do the following:

- attain a minimum Cumulative GPA of 2.33 (C+) on all courses used for credit towards the degree or certificate;
- attain a minimum passing grade of (P) in NURS 220-5, NURS 328-(1,2), NURS 329-1 and NURS 330-4, as applicable to the specific program;
- ~~attain obtain~~ attain a minimum passing grade of 2.00 (C) in the following courses, or their equivalents, as applicable to the specific program: Note: Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better, or if NURS 220-5, NURS 328-(1,2), NURS 329-1 or NURS 330-4 is the prerequisite, a passing grade of (P) is required:
  - all NURS courses, including NURS electives
  - all NRSG courses
  - all mandatory HHSC courses
  - ANTH 213-3
  - STAT 240-3
  - POLS 403-3

Note: Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better. When NURS 220-5, NURS 328-(1, 2), NURS 329-1 or NURS 330-4 is the prerequisite, a passing grade of (P) is required.

- confirm all eligible transfer credit ~~meets eligibility requirements and~~ has been awarded accordingly;
- complete all outstanding requirements for the specific program of study, starting from the first semester of registration following admission to one of the following programs:
  - NCBNP BScN within eight years;
  - NBNP BScN within five years:
  - Post-Diploma Baccalaureate Nursing Program BScN or RNCP/BScN Completion within eight years;
  - Rural Nursing Certificate Program within six years.

## 6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

## 7. Other Information

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.32

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019  
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.36

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Transfer Credit section (Nursing), on page 163 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### **Transfer Credit**

Transfer credit may be awarded for course work completed at other recognized institutions.

Individual Nursing (NURS) or Health Sciences (HHSC) courses, or their equivalents, must have been completed within five years prior to the semester of admission to the specific nursing program to be eligible for transfer credit. Other course work must be completed within 10 years prior to the semester of admission to be considered for transfer credit. Course work taken at other institutions after admission may also be eligible for transfer credit (Refer to Letter of Permission in the General Requirements for Nursing). Students are encouraged to consult with the advisor in their specific program prior to registration for courses completed outside of UNBC.

Students who have completed a Registered Nurse Diploma at a recognized post-secondary institution may be eligible for transfer credit towards the Post-Diploma Baccalaureate Nursing Program or Rural Nursing Certificate Program/BScN Completion. Students may also be eligible for transfer credit for post-diploma course work (Refer to Post-Diploma Baccalaureate Nursing Program and/or the Rural Nursing Certificate Program/BScN Completion).

Students who have completed a Licensed Practical Nurse Certificate or Diploma may be eligible for transfer credit towards the Northern Collaborative Baccalaureate Nursing Program (Refer to Admission Requirements: Licensed Practical Nurse (LPN) Access under the NCBNP).

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### **Transfer Credit**

Transfer credit may be awarded for course work completed at other recognized institutions.

Individual Nursing (NURS) or Health Sciences (HHSC) courses, or their equivalents, must have been completed within five years prior to the semester of admission to the specific nursing program in order to be eligible for transfer credit. Other coursework must be completed within 10 years prior to the semester of admission in order to be considered for transfer credit. Coursework taken at other institutions after admission may also be eligible for transfer credit (Refer to Letter of Permission in the General

Requirements for Nursing). Students are encouraged to consult with the advisor in their specific program prior to registration for courses completed outside of UNBC.

Students who have completed a Registered Nurse Diploma at a recognized post-secondary institution may be eligible for transfer credit towards the Post-Diploma Baccalaureate Nursing Program or Rural Nursing Certificate Program/BScN Completion. Students may also be eligible for transfer credit for post-diploma course work (Refer to Post-Diploma Baccalaureate Nursing Program and/or the Rural Nursing Certificate Program/BScN Completion).

Students who are admitted to the Northern Baccalaureate Nursing Program (NBNP) may use a maximum of 60 credit hours towards the BScN degree (Refer to Admission Requirements: Academic Requirements and Required Pre-Admission Courses under the NBNP).

Students who have completed a Licensed Practical Nurse Certificate or Diploma may be eligible for specific transfer credit towards the Northern Collaborative Baccalaureate Nursing Program (Refer to Admission Requirements: Licensed Practical Nurse (LPN) Access under the NCBNP). Students applying to the Northern Baccalaureate Nursing Program may be eligible for up to a maximum of 15 unspecified elective transfer credit hours towards the BScN (Refer to Admission Requirements: Licensed Practical Nurse (LPN) Access under the NBNP).

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number:** Omnibus Motion: CASHSCC.2019.09.19.07

**College Council Approval Date:** September 19, 2019

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.33  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of**            **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.37

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the Undergraduate Programs of Study paragraph, on page 161 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** changes to include the new Northern Baccalaureate Nursing Program (NBNP)
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

#### Undergraduate Programs of Study

UNBC offers the following programs:

- Northern Collaborative Baccalaureate Nursing Program (NCBNP) is offered collaboratively between UNBC, the College of New Caledonia (CNC), and Coast Mountain College (CMTN), providing entry into the nursing profession. The integrated program of studies leads to a Bachelor of Science in Nursing (BScN), awarded by UNBC. Graduates are eligible to write the National Council Licensure Examination (NCLEX-RN) and to apply for registration with the British Columbia College of Nursing Professionals (BCCNP) after passing the exam.
- Post-Diploma Baccalaureate Nursing Program for registered nurses is offered by UNBC. Acknowledging the previous learning of post-RNs, the program is organized to expand and update knowledge and skills for nursing practice. Students have the opportunity to focus in one area of practice. Successful completion of the program leads to a BScN.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### Undergraduate Programs of Study

UNBC offers the following programs:

- Northern Collaborative Baccalaureate Nursing Program (NCBNP) is offered collaboratively between UNBC, the College of New Caledonia (CNC), and Coast Mountain College (CMTN), providing entry into the nursing profession. The integrated program of studies ~~leads to~~ culminates in a Bachelor of Science in Nursing (BScN), awarded by UNBC. Graduates are eligible to write the National Council Licensure Examination (NCLEX-RN) and to apply for registration with the British Columbia College of Nursing Professionals (BCCNP) after passing the exam.
- Northern Baccalaureate Nursing Program (NBNP) is offered by UNBC and provides entry into the nursing profession. This condensed program of studies culminates in a Bachelor of Science in Nursing (BScN). Graduates are eligible to write the National Council Licensure Examination (NCLEX-

RN) and to apply for registration with the British Columbia College of Nursing Professionals (BCCNP) after passing the exam.

- Post-Diploma Baccalaureate Nursing Program for registered nurses is offered by UNBC. Acknowledging the previous learning of post-RNs, the program is organized to expand and update knowledge and skills for nursing practice. Students have the opportunity to focus in one area of practice. Successful completion of the program leads to a BScN.

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.07**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.34  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.38

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 420-(6, 8) Community Health Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 420-8 in the new Northern Baccalaureate Nursing Program (NBNP). The courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 420-(6, 8) Community Health Nursing** This course provides the opportunity for students to increase their understanding of the theories, roles and practices required for community health nursing in changing primary health care systems in northern and rural settings. Emphasis is placed on a population- and community-focused approach to nursing care, including the promotion of health and prevention of disease and disability. During an extended clinical practicum, students integrate theoretical understandings and evidence into contributing to services and programs in the community. Emphasis is on the nurse as a partner with the community. The NCBNP requires the 8-credit hour course. Post-Diploma BScN students complete the 6-credit hour course.

*Prerequisites:* NURS 418-7, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NURS 440-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 420-(6, 8) Community Health Nursing** This course provides the opportunity for students to increase their understanding of the theories, roles and practices required for community health nursing in ~~changing~~ evolving primary health care systems in northern and rural settings. Emphasis is placed on a population- and community-focused approach to nursing care, including the promotion of health and prevention of disease and disability. ~~During an extended clinical practicum, students integrate theoretical understandings and evidence into contributing to services and programs in the community. Emphasis is on the nurse as a partner with the community.~~ An extended clinical practicum emphasizes the nurse as a partner within the community. Students contribute to services and programs by integrating theory, evidence and practice. The NCBNP requires the 8-credit hour course. Post-Diploma BScN ~~students complete~~ requires the 6-credit hour course.

*Prerequisites:* NURS 418-7, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

Precluded: NRSG 420-8, NURS 440-(3, 5, 8)

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.35  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of**            **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.39

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the change to the title and course description for NURS 422-(6, 8) First Nations Health and Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 422-8 in the new Northern Baccalaureate Nursing Program (NBNP). The courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 422-(6, 8) First Nations Health and Nursing** This course provides the opportunity for students to increase their understanding of the theories, roles and practices required by nurses in First Nations communities. Included are the theoretical and practical exploration of the impact of colonization on health, effects of rapid cultural changes, nursing management of specific health issues, culturally sensitive approaches to nursing care, the health transfer process, and special topics related to health. During an extended clinical practicum, students integrate theoretical understandings and evidence in contributing to services and programs in First Nations communities, or in agencies that primarily serve First Nations clients. The NCBNP requires the 8-credit hour course. Post-Diploma BScN students complete the 6-credit hour course.

*Prerequisites:* NURS 418-7, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NURS 441-(3, 5, 8), NURS 457-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 422-(6, 8) First Nations Indigenous Health and Nursing** This course provides the opportunity for students to increase their understanding of the focuses on theories, roles and practices required by nurses in First Nations Indigenous communities. ~~Included are~~ Topics include: the theoretical and practical exploration of the impact of colonization on health; effects of rapid cultural changes; nursing management of specific health issues; culturally sensitive approaches to nursing care; the health transfer process; and special topics related to health. ~~During an~~ In the extended clinical practicum, students integrate ~~theoretical understandings~~ theory and evidence in ~~contributing to~~ contribute to services and programs in First Nations Indigenous communities, or in agencies that primarily serve First Nations Indigenous clients. The NCBNP requires the 8-credit hour course. Post-Diploma BScN ~~students complete~~ requires the 6-credit hour course.

*Prerequisites:* NURS 418-7, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NRS 422-8, NURS 441-(3, 5, 8), NURS 457-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP201910.06**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date: October 3, 2019**

7. **Other Information**

**Attachment Pages:** 0 pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.36

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**

  
**Chair's Signature**

**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.40

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 426-(6, 8) Acute Care Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 424-8 in the new Northern Baccalaureate Nursing Program (NBNP). The courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 426-(6, 8) Acute Care Nursing** This course examines the knowledge, skills and attitudes required to provide holistic, person-centred care in the acute setting. This course explores the concepts and practices of acute care nursing with various client populations while enabling students to consolidate and extend their knowledge and clinical ability in the acute care setting. Problem solving, complex client situations and expanding the professional role of the nurse are central themes of the course. The NCBNP requires the 8-credit hour course. Post-Diploma BScN students complete the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NURS 443-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 426-(6, 8) Acute Care Nursing** This course examines the knowledge, skills and attitudes required to provide holistic, person-centred care in the acute setting. ~~This course and~~ explores the concepts and practices of acute care nursing with various ~~client~~ patient populations. ~~while enabling~~ Students to consolidate and extend their knowledge and clinical ability in the acute care setting. Problem solving, complex ~~client~~ patient situations and expanding the professional role of the nurse are central themes of the course. The NCBNP requires the 8-credit hour course. Post-Diploma BScN ~~students complete~~ requires the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NRS 424-8, NURS 443-(3, 5, 8)

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.37  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.41

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the title and course description for NURS 432-(6, 8) Mental Health Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 423-8 in the new Northern Baccalaureate Nursing Program (NBNP). The courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 432-(6, 8) Mental Health Nursing** This course provides the opportunity for students to increase understandings of mental health and mental illness and to integrate and apply relevant theoretical and clinical knowledge. Northern practice, cultural contexts, concepts of client, and treatment settings are examined using mental health nursing frameworks. Utilizing both classroom seminars and clinical practice, students apply theoretical understandings and evidence to practice, considering various clinical settings. The NCBNP requires the 8-credit hour course. Post-Diploma BScN students complete the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NURS 444-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 432-(6, 8) Mental Health and Addictions Nursing** This course ~~provides the opportunity for students to increase understandings of focuses on~~ mental health and ~~mental illness substance use disorders and to integration and application of~~ relevant theoretical and clinical knowledge. ~~Northern practice, cultural contexts, concepts of client, and treatment settings are examined using mental health nursing frameworks.~~ Nursing care incorporating holistic patient assessment, and cultural safety and humility, trauma-informed practice, advanced therapeutic communication and therapeutic use of psychotropic drugs are emphasized. Rural and northern contexts are emphasized. Utilizing both ~~classroom~~ seminars and clinical practice, students apply theoretical understandings and evidence to practice, considering various clinical settings. The NCBNP requires the 8-credit hour course. Post-Diploma BScN ~~students complete~~ requires the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students, or permission of the Chair, for 6-credit hour course

*Precluded:* NRS 423-8, NURS 444-(3, 5, 8)

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.38  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of**            **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.42

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 435-(6, 8) Pediatric Nursing, on page 256 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 425-8 in the new Northern Baccalaureate Nursing Program (NBNP). The courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 435-(6, 8) Pediatric Nursing** This course examines the theory and practice of neonatal and/or pediatric nursing in detail, with particular attention to rural and northern nursing practice. Consideration is given to ethical issues, culture, and the impact of social determinants of health on child health and development and long-term outcomes. Theoretical concepts and evidence-based practice approaches relevant to pediatric nursing in hospital, community, and mental health care contexts are addressed and further consolidated through a practicum experience. The NCBNP requires the 8-credit hour course. Post-Diploma BScN students complete the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students or permission of the Chair, for 6-credit hour course

*Precluded:* NURS 434-3, NURS 445-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 435-(6, 8) Pediatric Nursing** This course examines the theory and practice of neonatal and/or pediatric nursing in detail, with particular attention to rural and northern nursing practice. Consideration is given to ethical issues, culture, and the impact of social determinants of health on child health and development and long-term outcomes. The practicum addresses and consolidates ~~theoretical~~ concepts and evidence-based practice approaches relevant to pediatric nursing in hospital, community, and mental health care contexts ~~are addressed and further consolidated through a practicum experience~~. The NCBNP requires the 8-credit hour course. ~~Post-Diploma BScN students complete~~ requires the 6-credit hour course.

*Prerequisites:* NURS 330-4, or permission of the Chair for 8-credit hour course

*Major Restriction:* Post-Diploma BScN students or permission of the Chair, for 6-credit hour course

*Precluded:* NRS 425-8, NURS 434-3, NURS 445-(3, 5, 8)

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.39  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of**            **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.43

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 451-3 Health Assessment and RN First Call, on page 257 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** This course is precluded with NURS 461-8 in the NCBNP, which is precluded with NRS 421-8 in the new Northern Baccalaureate Nursing Program (NBNP), so it needs to be precluded with both courses. Students cannot receive credit for both NURS 451-3 and NURS 458-6, so it needs to be precluded with NURS 458-3 as well.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 451-3 Health Assessment and RN First Call** This course provides students with the knowledge and skills needed to extend their ability to conduct a thorough health assessment for diverse client populations throughout the lifespan. It prepares students to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students conduct age-appropriate comprehensive health histories and physical examinations, identify health concerns and risks, taking into account culture, ethnicity and health beliefs, and make informed clinical judgments. This course features one or more mandatory extended skills-building laboratory/workshop sessions that include evaluation of history and physical assessment skills as well as utilization of the RN First Call Decision Support Tools. Upon successful completion students may apply for BCCNP RN First Call Practice Certification.

*Major Restriction:* Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair

*Precluded:* NURS 461-8

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 451-3 Health Assessment and RN First Call** This course provides students with the knowledge and skills needed to extend their ability to conduct a thorough health assessment for diverse client populations throughout the lifespan. It prepares students to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students conduct age-appropriate comprehensive health histories and physical examinations, identify health concerns and risks, taking into account culture, ethnicity and health beliefs, and make informed clinical judgments. This course features one or more mandatory extended skills-building laboratory/workshop sessions that include evaluation of history and physical assessment skills as well as utilization of the RN First Call Decision Support Tools. Upon successful completion students may apply for BCCNP RN First Call Practice Certification.

*Major Restriction:* Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair

*Precluded:* NRSG 421-8, NURS 458-6, NURS 461-8

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.40  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.44

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 457-3 Living and Working in a Rural Community, on page 257 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** This course is precluded with NURS 422-(6, 8) in the NCBNP, which is precluded with NRS 422-8 in the new Northern Baccalaureate Nursing Program (NBNP), so it needs to be precluded with both courses.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 457-3 Living and Working in a Rural Community** This course enables students to gain an understanding and appreciation of the unique challenges facing nurses who live and work in rural communities. Confidentiality, anonymity, cultural safety, inter-professional relationships, population health, and maintaining competence are addressed. Students gain greater knowledge and sensitivity in the provision of ethical and effective health care for First Nations populations.

*Prerequisites:* NURS 330-4, or Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair

*Precluded:* NURS 422-(6, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 457-3 Living and Working in a Rural Community** This course enables students to gain an understanding and appreciation of the unique challenges facing nurses who live and work in rural communities. Confidentiality, anonymity, cultural safety, inter-professional relationships, population health, and maintaining competence are addressed. Students gain greater knowledge and sensitivity in the provision of ethical and effective health care for First Nations populations.

*Prerequisites:* NURS 330-4, or Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair

*Precluded:* NURS 422-(6, 8), NRS 422-8

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences  
**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.41

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019  
**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.45

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change to the course description for NURS 461-8 Rural Health and Nursing, on page 258 of the 2019-2020 PDF undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** Precluded with NRS 421-8 in the new Northern Baccalaureate Nursing Program (NBNP), as well as NURS 458-6 in the Post-Diploma Baccalaureate Nursing Program. Some of the courses can be taught together, but each Program requires their own course subject code/number, major restrictions, etc.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

**NURS 461-8 Rural Health and Nursing** This course prepares students with a focus in rural health and nursing. It provides students with the knowledge and skills to extend their ability to conduct a thorough health assessment for diverse client populations throughout the lifespan. It prepares students to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students conduct age-appropriate comprehensive health histories and physical examinations, identify health concerns and risks, taking into account culture, ethnicity and health beliefs, and make informed clinical judgments. This course features one or more extended skills-building laboratory/ workshop sessions that include evaluation of history and physical assessment skills as well as utilization of the RN First Call Decision Support Tools. Through clinical practicum experiences in rural acute care and primary health care facilities, students integrate and apply knowledge and skills in rural nursing. Upon successful completion students may apply for BCCNP RN First Call Practice Certification.

*Prerequisites:* NURS 330-4, or permission of the Chair

*Precluded:* NURS 424-3, NURS 451-3, NURS 442-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**NURS 461-8 Rural Health and Nursing**~~This course prepares students with a focus in rural health and nursing. It provides students with the knowledge and skills to extend their ability to conduct a thorough health assessment for diverse client populations throughout the lifespan. It prepares students to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students conduct age-appropriate comprehensive health histories and physical examinations, identify health concerns and risks, taking into account culture, ethnicity and health beliefs, and make informed clinical judgments. This course features one or more extended skills-building laboratory/ workshop sessions that include evaluation of history and physical assessment skills as well as utilization of the RN First Call Decision Support Tools. Through clinical practicum experiences in rural acute care and primary health care facilities, students integrate and~~

~~apply knowledge and skills in rural nursing. Upon successful completion students may apply for BCCNP RN First Call Practice Certification.~~

This course focuses on rural health and nursing. It provides students with the opportunity to increase their knowledge and skills, and to extend their ability to conduct comprehensive health assessments with diverse client populations across the lifespan. Students learn to safely utilize the BCCNP Decision Support Tools for RN First Call practice. Students learn to identify health concerns and risks, taking into account culture, ethnicity and health beliefs to make informed clinical judgments. This course features a skills-building laboratory/workshop and a clinical practicum in a rural acute care or primary health care facility. Upon successful completion, students may apply for BCCNP RN First Call Practice Certification.

*Prerequisites:* NURS 330-4, or permission of the Chair

*Precluded:* NRS 421-8, NURS 424-3, NURS 451-3, NURS 442-(3, 5, 8), NURS 458-6

**6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

**Program / Academic / Administrative Unit:** School of Nursing

**College:** College of Arts, Social and Health Sciences

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number: Omnibus Motion: CASHSCC.2019.09.19.08**

**College Council Approval Date:** September 19, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

**7. Other Information**

**Attachment Pages:**   0   pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.43  

**Moved by:** A. Aravind

**Seconded by:** E. Jensen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019  

**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.46

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the Integrated Wood Design program requirements of the 2020 graduate calendar, be approved as proposed.

1. **Effective date:** January 1, 2020

2. **Rationale for the proposed revisions:** Based on feedback from faculty, industry partners and the third and fourth cohort of students in the MEng program, revisions to the program are required to provide a better learning experience. The switch from a pure block model with one course at a time to a hybrid model with two courses in parallel and the extension of the time available for the final project (IENG 731 Project Design 3) require replacing Project Design 2 (IENG 722-3) with Special Topics 3 (IENG 739-2). Project Design 2 is now deactivated and will not be offered as integral part of our curriculum for 2020; Special Topics 3 is reactivated. The new hybrid block structure further allows adding one Analysis course (IENG 738-3) which will provide the students with the opportunity to learn practice-relevant skills. The credit hours of Special Topics 3 shall be changed by a separate Senate Motion from 2 credits to 3 credits for consistency across all courses with the same course load and student contact hours. The total number of credits of the MEng, Integrated Wood Design Program will increase by 3. The course Analysis is also reactivated; the course description will not change.

3. **Implications of the changes for other programs, etc., if applicable:** NONE

4. **Reproduction of current Calendar entry for the item to be revised:**

#### Requirements

IENG 611-3 Introduction to Wood as a Building Material  
IENG 612-3 Project Design 1  
IENG 613-3 Wood Design 1  
IENG 614-3 Building Science 1  
IENG 615-3 Wood Science  
IENG 626-3 Sustainable Design 1  
IENG 719-3 Special Topics 1  
IENG 722-3 Project Design 2  
IENG 723-3 Wood Design 2  
IENG 724-3 Building Science 2  
IENG 727-3 Wood Processing  
IENG 729-3 Special Topics 2  
IENG 731-9 Project Design 3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

#### Requirements

IENG 611-3 Introduction to Wood as a Building Material  
IENG 612-3 Project Design 1

IENG 613-3 Wood Design 1  
 IENG 614-3 Building Science 1  
 IENG 615-3 Wood Science  
 IENG 626-3 Sustainable Design 1  
 IENG 719-3 Special Topics 1  
~~IENG 722-3 Project Design 2~~  
 IENG 723-3 Wood Design 2  
 IENG 724-3 Building Science 2  
 IENG 727-3 Wood Processing  
 IENG 729-3 Special Topics 2  
 IENG 731-9 Project Design 3  
IENG 738-3 Analysis  
IENG 739-3 Special Topics 3

**6. Authorization:**

**Program / Academic / Administrative Unit:** MEng Integrated Wood Design

**College:** CSAM

**SCCC Reviewed:** June 24, 2019

**College Council Motion Number:** CSAMCC 2019: 09:12:05

**College Council Approval Date:** Sept 12, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** "not applicable"

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** "not applicable"

**7. Other Information**

**Attachment Pages:**   0  

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:**   SCAAF201910.44  

**Moved by:** P.Kumar

**Seconded by:** C. Whalen

**Committee Decision:** CARRIED

**Approved by SCAAF:**   October 9, 2019    
**Date**

  
 \_\_\_\_\_  
**Chair's Signature**

**For recommendation to**   ✓  , **or information of** \_\_\_\_\_ **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.47

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the change(s) to the course credit hours for IENG 739-2, Special Topics 3, be approved as proposed.

1. **Effective date:** As soon as possible 2019
2. **Rationale for the proposed revisions:** The credit hours of Special Topics 3 are proposed to be changed from 2 credits to 3 credits for consistency across all courses with the same course load and student contact hours.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:** IENG 739-2

**IENG 739 - Special Topics 3**

This course focuses on recent developments in the Canadian and international wood and/or sustainable construction industry. Topics vary and explore recent trends, methods or new products and approaches in the industry. Field trip(s) are required.

**Credits:** 2.00

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

**IENG 739 – Special Topics 3**

This course focuses on recent developments in the Canadian and international wood and/or sustainable construction industry. Topics vary and explore recent trends, methods or new products and approaches in the industry. Field trip(s) are required.

**Credits:** ~~2.00~~ 3.00

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** MEng Integrated Wood Design

**College:** CSAM

**College Council Motion Number:** CSAMCC 2019: 09:12:03

**College Council Approval Date:** Sept 12, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** “not applicable”

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** “not applicable”

7. **Other Information**

**Attachment Pages:**   #   pages (fill in number of pages, or indicate “0” if there are no attachments)

**THE MOTION FORM IS NOW COMPLETE — PLEASE DISREGARD THE BLOCK BELOW**

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.45

**Moved by:** P.Kumar

**Seconded by:** C. Whalen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of            Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.48

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED REVISION OF CALENDAR ENTRY**

**Motion:** That the changes to the Integrated Wood Design program requirements on the 2019/20 graduate calendar, be approved as proposed.

1. **Effective date:** January 1, 2020

2. **Rationale for the proposed revisions:** With the new Civil and Environmental Engineering BAsC programs starting September of 2019, the Wood Engineering MEng program should be aligned with the regular academic year. Wood Engineering faculty will instruct Civil Engineering courses. This teaching will take place on campus which operates on the current UNBC semester system. Changing the MEng program start to September and then courses being instructed within the UNBC standard semesters, in a hybrid block/linear system, will allow faculty and SLI's to teach at WIDC and on campus. The changed structure will maintain students' ability to obtain a MEng, Integrated Wood Design degree in 1 year.

3. **Implications of the changes for other programs, etc., if applicable:** The changes will allow faculty and SLI's to integrate teaching in the MEng with the Civil Engineering program.

4. **Reproduction of current Calendar entry for the item to be revised:**

**Application Deadline:** Ongoing (January entry)

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

**Application Deadline:** Ongoing (January\* and September entry) \*For the year 2020 **only**, there is a January entry and a September entry. Starting 2021, there is only September entry.

6. **Authorization:**

**Program / Academic / Administrative Unit:** MEng Integrated Wood Design

**College:** Science and Management

**SCCC Reviewed:** June 24, 2019

**College Council Motion Number:** CSAMCC 2019: 09:12:04

**College Council Approval Date:** Sept 12, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** not applicable

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** not applicable

7. **Other Information**

Attachment Pages: 0

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE  
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.47

**Moved by:** P.Kumar

**Seconded by:** C. Whalen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**

  
\_\_\_\_\_  
**Chair's Signature**

**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.49

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to the course description and prerequisites for MATH 320, Survey of Algebra, on page 261 of the 2018/2019 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2020
2. **Rationale for the proposed revisions:** There are two main reasons for the proposed changes.

New prerequisite: Math 320 is a proof intensive course. While Math 220 is an important prerequisite for Math 320, it does not provide students with an adequate background on basic methods of proof that is necessary to prepare them for Math 320. Students who have not been formally introduced to the essential components of set theory, logic and mathematical induction struggle in this course.

New topic in course description: The Sylow theorems are among the most important results in finite group theory, and they are a standard topic in a first course on Abstract Algebra (please see attached course descriptions from UBC, Queen's University and University of Lethbridge). However, this topic is not currently covered in Math 320 at UNBC.

Missing topic in course description: The fundamental theorem of finite Abelian groups is usually covered in Math 320 at UNBC. However, this topic is not listed in the course description.

3. **Implications of the changes for other programs, etc., if applicable:**

This change affects students enrolled in the Joint Chemistry-Math and Math-Physics programs since neither CPSC 141 or Math 224 is a requirement for these programs. After consultation with Dr. Ian Hartley and Dr. Todd Whitcombe, we found that the number of students that will be affected by this change every year is very small. For these students to be able to take Math 320 without CPSC 141 and Math 224, they will need to obtain the instructor's permission who will also assign to them extra readings and practice problems on relevant background material.

4. **Reproduction of current Calendar entry for the item to be revised:**

MATH 320-3 Survey of Algebra

A first course in the standard algebraic structures, their properties and applications. Equivalence relations, elementary group theory, finite groups, cyclic groups, permutation groups, group homomorphisms, products, elementary ring theory, ring homomorphisms and products, construction of new algebraic structures from known structures.

Prerequisites: MATH 220-3

Recommended: MATH 224-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “strikethrough”:**

MATH 320-3 Survey of Algebra

This course introduces the standard algebraic structures, their properties and applications. Topics include: Equivalence relations, elementary group theory, finite groups, cyclic groups, permutation groups, group homomorphisms, group products, the fundamental theorem of finite Abelian groups, Sylow theorems, elementary ring theory, ring homomorphisms, ~~and~~ ring products, and construction of new algebraic structures from known structures.

Prerequisites: MATH 220-3, and one of CPSC 141-3 or MATH 224-3

~~Recommended: MATH 224-3~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

**Program / Academic / Administrative Unit:** Department of Mathematics and Statistics

**College:** Science and Management

**SCCC Reviewed:** August 26, 2019

**College Council Motion Number:** CSAMCC 2019:09:12:06

**College Council Approval Date:** Sept 12, 2019

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:** Not applicable

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** Not applicable

7. **Other Information**

**Attachment Pages:** 3 pages

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201910.47

**Moved by:** E. Jensen

**Seconded by:** C. Whalen

**Committee Decision:** CARRIED

**Approved by SCAAF:** October 9, 2019

**Date**

**Chair's Signature**



**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201910.50

**STEERING COMMITTEE OF SENATE**

**PROPOSED MOTION**

**Motion:** That the changes to the Senate Handbook be approved as proposed.

**Effective Date:** October 23, 2019

**Rationale:** That the following changes to be made to the Senate Handbook to reflect the accuracy of the current membership:

- the Vice President, Research and Graduate Programs (page 1, 21,22, 26, 27, 28, 30, 31)
- the Director, Ancillary Business Services and Continuing Studies (page 1, 23)
- the Vice Provost Student Recruitment (page 1, 21,23, 25, 31)
- ~~the Director, First Nations Centre (page 4)~~

**Motion proposed by:** Office of the University Secretary

**Academic Program:** Not applicable

**Implications for Other Programs / Faculties?** None

**College:** Not applicable

**College Council / Committee Motion Number:** N/A

**College Council / Committee Approval Date:** N/A

**Attachment Pages (if applicable):** 34 pages

**INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCS201910.03

**Moved by:** S. Barton      **Seconded by:** M. Mandy

**Committee Decision:** CARRIED

**Approved by SCS:** October 16, 2019  
Date

  
Chair's Signature

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**



# ***SENATE HANDBOOK***

**Approved by Senate:** June 24, 1994 (Part I)  
October 12, 1994 (Part II)

**Revised:**

September 1995  
April 1997  
January 1998  
May 1998  
February 1999  
March 2001  
July 2002  
October 2002  
January 2003  
October 2003  
January 2005  
June 2005  
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March 2018  
June 2018  
October 2018  
March 2019  
April 2019

# SENATE HANDBOOK

## 1 • MEMBERSHIP OF SENATE

In accordance with Part 7, Section 35 of the *University Act*, the Senate shall be composed of the following members:

- (a) The Chancellor;
- (b) The President, who shall be chair;
- (c) the Provost;
- (d) the Vice President, ~~Research and Graduate Programs~~;
- (e) the Director, ~~Ancillary~~Business Services and Continuing Studies;
- (f) the Deans of Colleges;
- (g) the Vice Provost ~~Student Recruitment~~;
- (h) the Dean of Regional Programs;
- (i) the University Librarian;
- (j) 10 students elected by the students to ensure representation from each of the undergraduate and graduate student societies, of whom six shall be undergraduate students and four shall be graduate students, with at least one student from each College (1 year term);
- (k) 4 Regional Representatives, at least one of whom should be considered to be representative of the aboriginal communities (3 year term);
- (l) 20 faculty members (3 year term),
  - (i) 9 of whom shall be elected by faculty members in the College of Arts, Social and Health Sciences, from their number, and
  - (ii) 9 of whom shall be elected by faculty members in the College of Science and Management, from their number, and
  - (iii) 2 of whom shall be elected at large by all faculty members and librarians;
  - (iv) Faculty members not associated with either College may declare themselves associated with the College of their choice for the purpose of candidacy and voting in elections to Senate.
- (m) 4 Lay Senators, elected by and from the convocation (3 year terms)
- (n) 1 member to be elected by the governing body of Wilp Wilxo'oskwhl Nisga'a (WWN) (3 year term).

**Note:** Senior University Administrators and Other Representatives not otherwise elected or appointed to Senate shall be regarded as fully participating non-voting members of Senate.

## 2 • POWERS OF THE SENATE

The powers of the Senate are identified in Part 7, Section 37 of the *University Act*.

## 3 • RULES OF THE SENATE

### 3 (a) Preamble

- (i) These rules of Senate have been established in accordance with the *University Act* and shall prevail.
- (ii) Robert's Rules of Order shall govern Senate procedures in all cases where they are applicable and in which they are consistent with the rules and procedures contained in this document.

### 3 (b) Amendments

- (i) Any proposal to amend the Rules of the Senate shall be presented in the form of one of the following:
  - (a) A notice signed by at least one-fourth of the members of the Senate (forwarded to the Steering Committee of Senate) or;
  - (b) A notice from a Senate Committee (forwarded to the Steering Committee of Senate) or;
  - (c) A notice from the Steering Committee of Senate acting on its own initiative or;
  - (d) A notice made by a member of the Senate during the course of a Senate meeting and approved by a majority of those present and voting at the meeting.
- (ii) Upon presentation of a proposal to amend the Rules of Senate, adequate notice shall be given to Senators consistent with 3 (w) (ii), and the proposal normally shall be considered at the next regular meeting.
- (iii) To be adopted, an amendment to the Rules of Senate requires valid notice and a two thirds vote in favour.

### 3 (c) Officers of the Senate

- (i) The Chair of Senate is empowered and expected to take the actions deemed necessary to ensure the orderly advancement of the legitimate business of the Senate. Senate shall elect a Vice Chair at least annually, who shall chair meetings in the absence of the president; but in no case shall a vice chair serve more than two consecutive terms.
- (ii) The Registrar is the Secretary of Senate. In the absence of the Registrar, the Chair of Senate shall appoint an acting Secretary.
- (iii) In the absence of the Chair and the Vice Chair, the President shall appoint a Senior Academic Administrator and Senator of the University to act as Chair.

### 3 (d) Terms of Office for Elected Members of the Senate

In accordance with Part 7, Section 36 of the *University Act*, each elected member shall hold office for his/her designated term "and after that until a successor is appointed or elected." (See also section 3 (h) of this Handbook).

- (i) Senate
  - (a) Persons elected to the Senate by the faculty members shall take office on the 1<sup>st</sup> of April for a three year term ending on the 31<sup>st</sup> of March of the third year and until their successor is appointed;
  - (b) Students elected to Senate by the student societies shall take office on the 1<sup>st</sup> of September and shall continue as Senators for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.
- (ii) Terms of office for representatives on Committees:
  - (a) "Faculty Member" Representatives on Senate Committees shall be appointed the 1<sup>st</sup> of April for a three year term ending on the 31<sup>st</sup> of March of their third year and shall be eligible for reappointment for further terms.
  - (b) "Staff Representatives" on Senate Committees shall be appointed the 1<sup>st</sup> of April for a three year term ending on the 31<sup>st</sup> of March of their third year and shall be eligible for reappointment for further terms.
  - (c) "Student" Representatives on Senate Committees shall be appointed the 1<sup>st</sup> of September. Appointments shall continue for one year, for the duration of their continuous enrolment at the University excepting the May semester, until their graduation from the University, or until they resign, whichever comes first and, if none of these conditions pertains, after that until a successor is elected.

### 3 (e) Interpretation of the Definitions in the Senate Handbook

With the exception of the following definitions, the interpretations as specified in Part 1, Section 1 of the *University Act* shall apply:

- (i) The "Convocation" consists of the Chancellor, the President, all faculty members, the members of the Senate, all persons whose names are added to the roll of Convocation by the Senate, and all graduates of the University.
- (ii) "Faculty Member" for the purpose of the *University Act* means any position where a person holds a University appointment as a Senior Lab Instructor, Instructor I, II, III, or IV, Part Time Instructor, Lecturer, Assistant Professor, Associate Professor, Professor or Librarian I, II, III or IV, or an equivalent position designated by Senate.
- (iii) "Faculty Member Serving in the Regions" means a person employed and directly salaried by the University at a location other than the Prince George Campus who has been given a contract for a teaching assignment, and serves as a Senior Lab Instructor, Instructor, Lecturer, Assistant Professor, Associate Professor, Professor, or in an equivalent position designated by Senate.
- (iv) "Lay Senator" means a Senator who is not a student and who does not hold an academic appointment at the University of Northern British Columbia.

- (v) "Professional Librarian" means a person whose employment classification at the University includes the term "librarian," and the designations "full-time" and "continuing."
- (vi) "Professional Program" is defined as a program which is:
  - (a) accredited, and/or
  - (b) viewed as a professional program.

The following programs are noted as part of the "professional programs": Education, Civil Engineering, Environmental Engineering, Environmental Planning, Forestry, Nursing, Community Health, Social Work, Disability Management, and Medicine.

- (vii) "Regional Representative" means a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.
- (viii) "Regional Student" means a student who is enrolled predominantly in credit course(s) at a location other than the Prince George Campus, and who is eligible to stand for office in accordance with Section 3 (o) of the UNBC Senate Handbook.
- (ix) "Senior University Administrators not otherwise elected or appointed to Senate" includes the following officers: Vice President, Finance and Business Operations; Vice President, Advancement; Associate Vice President Northern Medical Program; Director, Centre for Teaching, Learning and Technology; ~~Director, First Nations Centre~~; Director, International Education; Chief Information Officer; University Secretary.
- (x) "Student" means someone who is a student in accordance with Section 3 (m) of the UNBC Senate Handbook.
- (xi) "Student Society" means either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society.
- (xii) "Other Representatives not otherwise elected or appointed to Senate" includes the following positions: President of NUGSS, President of NBCGSS, the Senior Advisor to the President on Aboriginal Relations, and the President of the Faculty Association.

### **3 (f) Senate Rules Governing Nominations to Available Seats on Senate**

The following rules shall apply to nominations to Senate other than for candidates representing Wilp Wilxo'oskwhl Nisga'a and the Alumni Association (for Lay Senators), for which bodies their own regulations shall apply subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook:

- (i) Normally, as anticipated vacancies arise on the Senate the nomination and election of members to available seats will be undertaken so as to be concluded before the vacancies have effect, and members shall assume their offices so as to assure continuity of the composition of the Senate.
- (ii) Each faculty and student candidate must complete the appropriate nomination form.
- (iii) The Call for Nominations shall be published in any appropriate manner as circumstances require.
- (iv) The election register shall be open to inspection by all members entitled to vote, in the Office of the Registrar, during the period for making nominations, between the hours of 9:00 a.m. and 4:30 p.m. (Pacific Time), Monday to Friday, except on holidays.

- (v) Nomination papers for faculty and student elections to the Senate shall be signed by no fewer than three persons, other than the candidate, entitled to vote in the election; and shall have the signature of the nominee indicating that the nominee is willing to run for election and agrees to abide by the Senate Rules Governing Nominations.
- (vi) Withdrawal by a person duly nominated as a candidate for election shall be made in writing to the Secretary of Senate and to the constituency conducting the election. Upon receipt of such written notification, the person shall cease forthwith to be a candidate for election. In the event that such written notification is received later than 48 hours following the close of nominations and after the ballots have been prepared, the person's name shall remain on the ballot and the scrutineers shall record the number of votes the person receives but shall disqualify such votes, regardless of the number, when determining which candidates are elected.

### **3 (g) Regulations Covering Voting for Elections to the Senate**

The following rules shall apply to elections to Senate other than for candidates representing the Alumni Association (for Lay Senators) and Wilp Wilxo'oskwhl Nisga'a, for which bodies their own regulations shall apply, subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook. In reporting the results of elections, the Alumni Association and Wilp Wilxo'oskwhl Nisga'a shall report as well the procedures followed such that the Registrar is satisfied that the requirements of the Act have been met.

- (i) All elections conducted by the Secretary of Senate shall be by secret ballot.
- (ii) The Secretary of Senate shall be informed fully of all aspects of the conduct and outcome of constituency-based elections, and shall report to the Steering Committee of Senate on any anomalies in the conduct of constituency-based elections.
- (iii) The Secretary of Senate shall fix a date for elections under the Secretary's purview.
- (iv) The final date of all regular student elections to the Senate shall normally be in February.
- (v) The final date of all regular staff and faculty elections to the Senate shall normally be in February.
- (vi) Elections shall be conducted by mail. The definition of mail will be determined by the Steering Committee of Senate to enable the use of emerging technology to conduct elections.
- (vii) The Secretary of Senate must mail the ballots not more than four weeks and not less than two weeks before an election, for elections under the Secretary's purview. Ballots shall be sent to all eligible voters as set out in the election register maintained by the Registrar at the time of the close of nominations.
- (viii) Ballots may be returned by mail, by delivery to the Office of the Registrar at the Prince George Campus, or by delivery to one of the other UNBC campuses (Fort St. John, Terrace, or Quesnel). It is the responsibility of the person presenting the ballot to ensure that it reaches the Office of the Registrar at the Prince George Campus and the appropriate party prior to the deadline for the election.
- (ix) Any Candidate for any election to serve on the Senate is entitled to scrutinize the counting of ballots by designating one other person to assist in scrutinizing or to act in the Candidate's place.
- (x) In the event of an equality of votes between two or more candidates for Senate, the Senate will cast the deciding vote.

- (xi) Note that elections to Senate are covered by 3 (g) (x). In the case that there is an election by Senate that results in a tie vote, the vote will be by lot.
- (xii) Ballots received after 4:30 p.m. (Pacific time) on the day fixed for the election must be destroyed without being opened.
- (xiii) All ballots and identification envelopes received will be held by the Secretary of Senate for a period of 90 days following the announcement of the election results. At the end of that time all the ballots and identification envelopes will be destroyed.
- (xiv) The Secretary of Senate shall report the results of the election to Senate at its first meeting following the election.
- (xv) In the event that unforeseen or unusual circumstances prevent the carrying out of any of the above procedures, the Secretary of Senate shall exercise discretion in altering the procedures to fit the circumstances, after consultation with the Steering Committee of Senate, and shall report any action taken to Senate at its next regular meeting.
- (xvi) In the event that there are disputes concerning the above procedures, such matters shall be decided by the Steering Committee of Senate whose decisions shall be final.

### **3 (h) Vacancies on the Senate**

Senate vacancies shall be filled as follows after appropriate consultation, notwithstanding whether the position was occupied by the representative of a constituency:

- (i) If there is a vacancy on the Senate for an elected position the Senate may appoint any person qualified for election to that position to fill the vacancy for the balance of the term of office.
- (ii) Any elections for positions conducted at Senate shall be by secret ballot and the results will be reflected in the minutes.
- (iii) Any absence by an elected member of Senate, without leave and for more than three consecutive ordinary meetings of Senate, shall result in a declaration of a vacancy by the Secretary of Senate. Any leave of absence for more than three consecutive ordinary meetings requires prior approval by the Steering Committee of Senate.
- (iv) The position of an elected member shall be declared vacant by the Secretary of Senate when notice is received that the member has resigned or, in the case of faculty, that the member is going on leave for a period of more than six months, or that the member has been granted disability leave from the University.
- (v) Faculty members who inform the Secretary of Senate of their intent to remain on campus and to be active in Senate business during their leave shall be exempt from the rule prohibiting membership during faculty leave.
- (vi) Regional Representatives to Senate shall be recommended to Senate, as appropriate from time to time, by the Senate Committee on Nominations. Senators shall have the opportunity to nominate candidates from the floor.

### **3 (i) Faculty Eligibility to Nominate, Be Nominated, Vote and Serve as a Faculty Member on the Senate**

In order to be eligible to nominate, be nominated, vote and serve on the Senate as a faculty member, one must:

- (i) Hold a continuing appointment at UNBC, **and**
- (ii) Be a "Faculty Member" or a "Faculty Member Serving in the Regions" as defined in Sections 3 (e) (ii) and 3 (e) (iii).

### **3 (j) Election of Faculty to Senate by Faculty Members under the University Act**

In accordance with the *University Act* eighteen faculty members are to be elected from and by the faculty members as follows:

- (i) 9 of whom shall be elected by faculty members in the College of Arts, Social and Health Sciences, from among their number, and
- (ii) 9 of whom shall be elected by faculty members in the College of Science and Management, from among their number, and
- (iii) 2 of whom shall be elected at large by all faculty members and librarians.

### **3 (k) Eligibility of Faculty to Be Appointed and Serve as Faculty Members on Senate Committees**

In order to be appointed and serve as a faculty member on Senate Committees, one must:

- (i) Hold a continuing appointment at UNBC, and
- (ii) Be a "Faculty Member" or a "Faculty Member Serving in the Regions" as defined in Sections 3 (e) (ii) and 3 (e) (iii).

### **3 (l) Identification of Faculty to serve as Faculty Members on Senate Committees**

Identification of faculty members to serve on Senate Committees shall be done in the following way:

- (i) The Secretary of Senate will annually contact each appropriate unit and request a list of faculty members eligible and willing to serve on Senate Committees.
- (ii) A faculty member so identified may also be a Faculty Senator.

### **3 (m) Student Eligibility to Nominate and Vote in Senate Elections**

To meet the definition of a "student" for the purposes of nominating and voting, one must:

- (i) Be a student who is a member of either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society, and
- (ii) Be an undergraduate student registered in at least one course in the semester in which nominations are due and elections are conducted, or
- (iii) Be registered in at least one course in each of the two previous semesters in which nominations are due and elections are conducted, or
- (iv) Be registered in a co-op work term in the semester in which nominations are due and elections are conducted, or
- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

### **3 (n) Eligibility of Students to Be Appointed and Serve as Student Senators or as Student Representatives on Senate Committees**

In order to be appointed and serve as a student representative on Senate or Senate Committees, one must:

- (i) Be a student as defined in 3 (m) (i), and
- (ii) Be a student in good standing (a student who is in "good standing" is a student who is not on academic probation, and
- (iii) Be an undergraduate student registered in at least one course in the semester in which a vacancy arises and have been registered in the semester immediately preceding the one in which the vacancy arises. Registration in the May semester is not a requirement to meet this condition provided that, if the vacancy arises during the May or September semesters, the student is registered for the September semester and was registered during the preceding January semester, or
- (iv) Be registered in a co-op work term in the semester in which a vacancy arises, or
- (v) Be a graduate student who is currently enrolled in a program leading to a graduate degree.

Students elected to the Senate or to Senate Committees shall be eligible to serve during the May semester even though they may not be enrolled in any credit courses.

### **3 (o) Identification of Students to Serve as Student Members on Senate Committees**

Identification of student members to serve on Senate Committees shall be done in the following way:

- (i) In the case of undergraduate student members, the Secretary of Senate will annually contact the President of the Northern Undergraduate Student Society, or NUGSS designate, and request a list of students willing to serve on Senate Committees, along with the appropriate application forms completed by those students.
- (ii) In the case of graduate student members, the Secretary of Senate will annually contact the President or Vice President of the Northern British Columbia Graduate Students' Society and request a list of candidates willing to serve on Senate Committees, along with the appropriate application forms completed by those students.

### **3 (p) Regional Representative Eligibility to Be Nominated and Serve as a Regional Senator on the Senate**

In order to be eligible to be nominated and serve on the Senate as a Regional Senator, one must:

- (i) Be a "Regional Representative" as defined in section 3 (e) (vii), and
- (ii) Have a demonstrated dedication to University education and a demonstrated dedication to the regional community or communities one seeks to represent on the Senate.

### **3 (q) Election of Regional Representatives to Senate**

- (i) Four Regional Representatives are to be elected to Senate, by Senate, from the eligible nominees recommended to Senate by the Senate Committee on Nominations, consistent with section 3 (g) of the Senate Handbook. One of the four Regional Representatives should be considered to be representative of the Aboriginal communities.

### **3 (r) Eligibility of Regional Representatives to Be Appointed and Serve as Regional Senators on Senate Committees**

In order to be eligible to be appointed and serve as a Regional Senator on Senate Committees, one must:

- (i) Be a Regional Representative elected to Senate.

### **3 (s) Identification of Regional Representatives to serve as Regional Senators on Senate Committees**

Identification of Regional Senators to serve on Senate Committees shall be done in the following way:

- (i) The Secretary of Senate will annually contact each Regional Senator and compile a list of members eligible and willing to serve on Senate Committees.

### **3 (t) Appointment of Regional Senators, Lay Senators, Students and Faculty Members to Senate Committees**

The appointment of Regional Senators, Lay Senators, students and faculty members to Senate Committees shall be conducted in the following manner:

- (i) Committee recording secretaries will advise the Secretary of Senate of any committee vacancies.
- (ii) The Secretary of Senate shall confirm potential candidates' willingness to serve on a particular Senate Committee. The Secretary of Senate shall recommend to the members of the Senate Committee on Nominations (SCN) by e-mail a slate of consenting candidates to fill any vacancies on Senate Committees.
- (iii) SCN shall develop its own criteria for the review of candidates for Senate Committees.
- (iv) If a member of SCN has a concern regarding a particular recommendation, a meeting of the committee will be called.
- (v) The Secretary of Senate shall give SCN a one week period to give notification of any concerns regarding the stated recommendations.
- (vi) After the one week period has passed for SCN to give their views to the recommendations, the recommendations shall be forwarded to Senate for final approval. Senators shall have the opportunity to nominate candidates from the floor.
- (vii) SCN shall submit to Senate, on a monthly basis as appropriate, a report documenting vacancies in committee memberships and proposing candidates to fill vacancies. Senators will have the opportunity to nominate from the floor.

### **3 (u) Order of Agenda**

- (i) Open sessions of Senate shall normally follow this order:

- Approval of the agenda
- Approval of the minutes of the previous meeting(s)
- Business arising from the minutes
- Report of the President
- Report of the Provost

Report of the Registrar  
Question Period  
Approval of the Consent Agenda  
Reports of Committees  
Information  
Other business

- (ii) The agenda items and order for closed sessions and special meetings of Senate shall be determined by the Steering Committee of Senate.
- (iii) Any matter not already on the Agenda of an ordinary meeting may, at the time of the approval of the agenda, be included in "Other Business" at the request of any member of the Senate.
- (iv) If any member of the Senate presents a case for consideration of a motion at the current meeting, the matter of its inclusion on the agenda shall be decided by a vote in which a two-thirds majority shall be required.
- (v) Any member of the Senate may ask in writing that the Chair include in the Agenda any matter that the member would like considered by the Senate at its next ordinary meeting.
- (vi) When the Senate requests a report for its next meeting from a committee whose chair is not present when the request is made, the Secretary of Senate shall endeavour to notify the committee chair by telephone the next day so that the committee may be convened without delay.
- (vii) When a committee has been requested to prepare a report between one meeting of Senate and the next, the committee presentation will appear as an item on the Agenda for the next meeting even though the report itself may not be available by the due date for Agenda items and background material.

### **3 (v) Reports to Senate**

- (i) Standing committees of Senate, with the exception of the Steering Committee of Senate, will report annually to Senate as designated in their terms of reference. Any standing committee which has recommendations that require ratification of the Senate will report monthly as necessary, and will provide the necessary supporting documentation.
- (ii) *Ad hoc*, temporary or task force committees shall report to Senate in accordance with their terms of reference.
- (iii) Any committee or task force of Senate may be called upon by the Chair of Senate or by affirmative motion of Senate to report to Senate at any time.
- (iv) The Colleges shall submit an annual report to Senate each October.
- (v) Committee reports to Senate normally include the following:
  - (a) A statement of actions taken by the committee in accordance with its terms of reference.
  - (b) Committee recommendations in the form of motions to be ratified following the normal procedures for such.
  - (c) Where Senate has delegated powers to a committee, a summary of activity, along with any matters (in the form of motions) that require ratification of the full Senate.
- (vi) The Steering Committee of Senate shall allocate an appropriate amount of time on the agenda of Senate to consider the reports of committees.

### **3 (w) Regular Meetings**

- (i) The Senate shall normally meet once per month on the fourth Wednesday of each month, at 3:30 p.m. local time except under the following circumstances:
  - (a) In December the meeting shall take place on the second Wednesday of the month.
  - (b) In exceptional circumstances, the Chair may postpone a regular meeting of Senate and shall instruct the Secretary to inform members of the new date.
  - (c) If in the opinion of the Steering Committee of Senate, there is insufficient business to justify a regular meeting of Senate, the meeting may be canceled and the Secretary instructed to inform members at least nine days in advance.
  - (d) Senate will not normally meet in July or December.
- (ii) The Secretary of Senate will distribute the notice of meeting and the agenda to the members of Senate at least five days prior to the meeting. This information will be made available electronically to the UNBC community by posting to 'facstaff' and 'general.' Supporting papers will be available upon request to the Secretary of Senate.
- (iii) The open session will normally terminate by 5:30 p.m. except under unusual circumstances where the meeting may be extended by successful motion for extension, requiring a simple affirmative majority of those who vote.

### **3 (x) Open and Closed Sessions**

Meetings of Senate will normally be divided into two sessions: an open session when observers are admitted, and, if necessary, a closed session for the discussion of business deemed to be confidential and in both instances consistent with the *Freedom of Information and Protection of Privacy Act of B.C.*

- (i) The closed session will normally follow the open session.
- (ii) In addition to the members and officers of Senate, the Senior University Administrators and Other Representatives as provided for in s. 3(e) (ix) and (xii), will be invited to attend the closed session of Senate.
- (iii) The agenda and minutes for both the open and closed sessions shall be public, except in those instances where specific items, portions or categories of information discussed in the closed session are deemed to be exempt for disclosure under the *Freedom of Information and Protection of Privacy Act of B.C.*

### **3 (y) Observers of Senate**

- (i) Observers of Senate shall conduct themselves in a manner so as not to interfere with the business of Senate. The Chair shall have the authority to request the removal of observers of Senate who are deemed to be interfering with the business of Senate.
- (ii) In those circumstances where the number of observers of Senate is such that both public safety and/or the ability to conduct the business of Senate is in jeopardy, the Chair may request the closing of Senate Chambers to additional observers and if necessary the removal of an appropriate number of observers from the chambers.

### **3 (z) Special Meetings**

- (i) In exceptional circumstance a special meeting of Senate may be called if:
  - (a) The Chair considers a matter to be of sufficient urgency, or
  - (b) There is a petition of at least seven members of Senate, at least five of whom must be elected, or
  - (c) The Chair receives a special request from the Board of Governors.
- (ii) Business conducted at any special meeting of Senate must be limited to and consistent with the special reason for which the meeting was called.
- (iii) The Secretary of Senate shall have at least seventy-two hours before the scheduled start time for any special meeting of Senate to distribute by mail, telephone, facsimile or electronic mail a notice of meeting, agenda and supporting documents to the members of Senate.
- (iv) Consistent with subsections (i) to (iii), a vote may be called using e-mail when it is impractical for Senate to meet as a body, or when Senate determines a need to have a vote prior to the next regularly-scheduled meeting of Senate. E-mail votes shall offer the choices "Yes," "No," or "Hold."
  - When the "Yes" votes form a portion of the votes cast sufficient to pass the motion, it shall pass.
  - When the "No" votes form a portion of the total votes cast sufficient to defeat the motion, the motion is defeated.
  - Otherwise, debate on the motion shall be postponed ("Held") until the next in-person meeting.Electronic ballots must be received directly from the Secretary, and returned to the Secretary from the electronic address to which it was delivered by the date specified in the call for the vote. Section 3 (bb) (iii) (b) (specifying how the Chair shall vote) does not apply to votes conducted under Section 3 (z) (iv).

### **3 (aa) Quorum on the Senate**

Greater than fifty per cent of the current membership shall constitute quorum for the transaction of business at a regular or special meeting of Senate, provided that the members present include the following:

- (i) At least 10 members of faculty elected to Senate, and
- (ii) At least 5 student members elected to Senate, except in the Spring and Summer semesters (May, June, July and August), where at 3 least students must be present.

### **3 (bb) Conduct of Meetings**

- (i) Except as otherwise stated the use of recording devices and cameras is not permitted after a meeting has been called to order, except at the discretion of the Chair.
- (ii) Motions from the floor may be made orally; however, at the request of the Chair or the Secretary, the mover may be required to put the motion in writing.
  - (a) Motions may also originate in the following ways:
    - From a Committee presenting a report, or
    - From a Committee advising Senate in advance of its intention to bring forth motions at the next regular meeting of Senate, or

- From a College, if the Steering Committee of Senate considers that the matter does not need to be referred to a Senate Committee, or
  - From a member presenting a notice of motion to be presented at the next regular meeting of Senate.
- (b) Once a motion is moved and seconded, the mover of the motion may speak to it and answer questions from the floor of Senate.
- (c) Before debate has begun, a motion may be withdrawn by its mover. (Note that a motion on the agenda need not be moved.) After debate has begun, a motion may be withdrawn by the mover with the unanimous consent of Senate, or by a simple majority vote without debate.
- (d) A motion may be presented and voted upon with or without discussion.
- (e) A motion on the floor of Senate may be referred to a committee by the carrying of a second motion to this effect, which is debatable and is passed by a simple majority.
- (f) A motion to *postpone consideration* of a motion on the floor of Senate may be moved at any time. If seconded, a motion to postpone consideration is debatable. If the motion to postpone is carried by simple majority, no further discussion of the original motion is allowed; if the motion to postpone is defeated, debate of the initial motion may continue.
- (g) A motion to *lay on the table* halts consideration of the pending motion immediately. It must be seconded, is not debatable, and may be passed by a simple majority. It should be employed only when Senate wishes to lay the pending motion aside temporarily when a matter of immediate urgency has arisen.
- (h) A motion to *amend* a motion on the floor of Senate may be moved at any time. If seconded, the motion to amend may be debated and voted upon, to be passed by simple majority. Regardless of the outcome, debate of the original motion may continue, with further motions of amendments proposed and voted upon. Once all discussions are complete, including voting upon all motions of amendment, the original motion, in amended form if such amendments were carried, is put to a vote in its entirety.
- (i) Upon the agreement of Senate by general consent or by motion, a motion on the floor, that is presented in more than one part, may be divided into two or more related parts, and each part voted on as if it were a distinct question; provided that each part, if approved, is separately a question that can be acted upon if none of the other parts is carried.
- (j) When a motion on the floor consists of several independent parts, one or more parts must receive separate consideration and vote at the demand of a single member.
- (k) A motion to adjourn may be made at any time. When seconded, it is not debatable, must be voted upon immediately and requires a simple majority vote in the affirmative to pass.
- (iii) Voting at Senate shall be conducted in the following manner:
- (a) For purpose of elections, all votes will be by ballot. Normally all other votes will be by a show of hands, and a simple affirmative majority or lack thereof will be recorded. In those circumstances where there is a motion passed to have a

recorded vote or a vote by ballot, this shall be done and will be reflected in the minutes.

- (b) The Chair may not vote except when the Chair's vote changes the outcome, or as mentioned in section 3 (z) (iv). A tied vote defeats a motion requiring a simple majority to pass.
- (iv) Debate at Senate shall be conducted in the following manner:
  - (a) Any member of Senate who wishes to speak must be recognized by the Chair.
  - (b) Any senator who has been recognized to speak by the Chair once on any given question has exhausted their right to speak on that question until all members of Senate have been given the opportunity to speak once. The same principle shall apply to those speaking, two, three, and more times.
- (v) Questions to other Senators, resource persons or visitors to Senate must be directed through the Chair, who will request the response.
- (vi) When a person is a voting member of Senate or a Senate Committee by virtue of their office and is absent, they may appoint an acting officer, who will have the right to vote at Senate or Senate Committee meetings.
- (vii) The Senate may use a Consent Agenda to expedite the routine business of Senate. The Consent Agenda is an omnibus motion to approve motions that have been identified as being routine, either by Senate Committees on their own behalf, or by the Steering Committee of Senate.

The intent of using a Consent Agenda is to approve rapidly items of a routine nature, while still protecting the rights of individual Senators to engage in debate on any matter that a Senator feels to be of importance.

When a motion to adopt the Consent Agenda is on the floor the following rules apply:

- (a) As the purpose of the motion is to expedite business, the motion is undebatable.
- (b) At the request of any voting Senator, the Consent Agenda shall be amended to remove from the omnibus any motion that the Senator wishes to discuss.
- (c) Adoption of the Consent Agenda requires a simple majority vote.
- (d) After the consent agenda is adopted, the items on it are considered adopted, and are consequently ignored when encountered in the normal course of business.

### **3 (cc) Minutes**

- (i) The minutes of open sessions of Senate shall be a brief summary of the points made in debate and a record of decisions taken.
- (ii) The minutes of closed sessions shall reflect the mover and the seconder of motions and only that information germane to the type of decision being made (e.g. acceptance of the report of the Senate Committee on Honorary Degrees and Other Forms of Special Recognition).
- (iii) The open sessions of Senate shall be audio taped in their entirety, and retained in the University Secretariat until such time as the minutes of the meeting in question have been approved by the Senate, after which meeting the taped record shall be erased.

- (iv) The supporting papers and minutes of all closed sessions shall be placed in the University archives.
- (v) A copy of the minutes of open sessions shall be distributed to the members of Senate. An electronic copy of the minutes of open sessions will be posted on the World Wide Web.

### **3 (dd) Committees**

- (i) In accordance with the *University Act*, the Senate may establish committees as follows:
  - (a) Terms of reference shall be established for each committee at the time the committee is created.
  - (b) By a two-thirds vote of its members, Senate may delegate to one or more of its committees those of its powers as it may determine.
  - (c) Each committee shall have a Chair and a Secretary.
  - (d) The composition and/or method of appointment to a Senate Committee may be established and changed from time to time and if no method of appointment is specified then the Senate shall appoint the members of a committee other than the Chair.
  - (e) The Senate may remove or discharge any committee member appointed by them.
  - (f) Where a qualification is required for membership on a committee any member ceasing to qualify automatically ceases to be a member.
  - (g) If any member has failed to attend three consecutive meetings of a committee, the Chair of a Committee may petition the Steering Committee of Senate (SCS), through the Secretary of Senate, by written request, to have the member removed and a replacement sought. In these cases, the Chair should follow the procedure listed below:
    - the Chair should discuss the concern with the member.
    - if there is no resolution through regular attendance, reasons that are acceptable in the short-term, or the resignation of the member, the Chair may petition SCS to remove and replace the member.
    - SCS will advise the member of the request and provide the member with the opportunity to respond.
    - SCS will decide on the action to be taken and so advise the chair and the member.
    - SCS will report to Senate on such matters in summary form.
- (ii) The Chair for each Senate Committee will normally be selected annually in the month of October by the members of each Senate Committee unless the committee has a designated Chair. In those instances where the Committee does not elect a Chair, the Chair of the Senate shall have the authority to do so. By vote, the full Senate may discharge or replace any Chair or member at any time.
- (iii) Elected members of Senate are eligible for appointment to membership on any committee of Senate.
- (iv) Senior University Administrators are excluded from membership on the Senate Committee on the University Budget (SCUB). With the exception of SCUB, the Secretary of Senate is, *ex officio*, a non-voting member of all Senate Committees.

- (v) The Chair of Senate is excluded from membership on the Senate Committee on Academic Appeals (SCAA), the Senate Committee on Student Discipline Appeals, the Senate Committee on Admissions and Degrees (except when sitting as the Degree Committee), and the Senate Committee on the University Budget (SCUB).
- (vi) Members of Senate will generally not be asked to serve on more than three committees.
- (vii) The Secretary of Senate shall notify, in writing, the members of Senate and the Senate Committees of their various appointments to Committees after Senate has given its approval.
- (viii) Members of committees whose terms of office on Senate have ended are generally requested to continue attendance at committee meetings until their successor has been appointed.

## 4 • TERMS OF REFERENCE AND MEMBERSHIP FOR SENATE STANDING COMMITTEES

### STEERING COMMITTEE OF SENATE (SCS)

#### Terms of Reference:

- To prepare the agenda package for Senate meetings.
- To act as a clearing house for material being prepared by the Senate committees and to ensure the orderly and timely conduct of Senate business.
- To consider and rule upon requests by Senators for leaves of absence longer than three consecutive ordinary meetings (see Handbook 3(h)(iii)).
- To review and recommend changes on matters relating to the governance of Senate, its Committees and the Senate Handbook.
- From time to time, in consultation with the Board of Governors, to establish an *ad hoc* committee to govern, keep in proper order and advise on real property, buildings and structures of the University.
- To serve as the Senate standing committee empowered to consider and refer to Senate, or to the appropriate Senate committee, all matters that may be referred to the Senate by the Board.

#### Membership:

President (as Chair of Senate)  
Vice Chair of Senate  
Provost  
Two Faculty Senators  
One Student Senator  
One Lay or Regional Senator  
Secretary of Senate (non-voting)

<b>Chair:</b>	President
<b>Committee Secretary:</b>	Secretary of Senate
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority, including the Chair or Vice Chair of Senate

## SENATE COMMITTEE ON NOMINATIONS (SCN)

### Terms of Reference:

- To recommend to Senate the names of people to serve on each Senate Committee. The Committee will pay due attention to the need for rotation and continuity, the regional nature of the university, the need to represent the needs of each College fairly, and any other relevant criteria.
- To recommend to Senate the names of people to serve as Regional Representatives on the Senate.
- To recommend to Senate Senators to be appointed to non-Senate University committees.
- To review nomination and election procedures for faculty, staff and student positions and vacancies on Senate, Senate Committees and the Board of Governors.

### Membership:

President (*ex officio*)  
One Student Senator  
Three Faculty Senators  
One Lay or Regional Senator  
Secretary of Senate (non-voting)

<b>Chair:</b>	A member elected annually in October by and from the members of the Committee
<b>Committee Secretary:</b>	Secretary of Senate
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority

## SENATE COMMITTEE ON ACADEMIC APPEALS (SCAA)

### Terms of Reference:

- To review and rule on appeals for students related to academic discipline and standing.
- To review, periodically, the Academic Regulations as they relate to the appeals process, and recommend changes to the Senate Committee on Academic Affairs.

### Membership:

Four Faculty Members, including:

- a) two faculty Senators (one from each College)
- b) one from a professional program

Three Student Senators, including:

- a) a graduate student
- b) an undergraduate student
- c) an aboriginal student if possible

One Lay Senator

Secretary of Senate (non-voting)

<b>Chair:</b>	A member of Senate elected annually in October by and from the members of the Committee
<b>Committee Secretary:</b>	Secretary of Senate
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority, including at least one student and two faculty members
<b>Reporting Month:</b>	October

## SENATE COMMITTEE ON CURRICULUM AND CALENDAR (SCCC)

**Purpose:** The SCCC works closely with the Office of the Registrar to ensure the internal consistency, clarity and integrity of both the Undergraduate and Graduate Calendars.

### Terms of Reference

1. The SCCC serves as a working group to support academic Programs and academic administrative departments in the preparation of Calendar content that is clear and concise, and that is consistent with the current language, style and Regulations in the Calendar(s).
2. The SCCC reviews, advises and makes recommendations to Programs, academic administrative departments and to Senate, with respect to the presentation and language of Calendar content.
3. Any proposed revisions or new Calendar content that require Senate approval, must be reviewed by the SCCC prior to being presented to a College Council for approval.

### Membership:

President (ex officio)

Three Faculty Members:

- 1 appointed by the Dean of CSAM
- 1 appointed by the Dean of CASHS
- 1 appointed by the Vice-President of Research & Graduate Programs

\*two of the faculty members should be Faculty Senators

University Librarian or designate

Registrar - Secretary of Senate (non-voting)

Registrar Services Officer (Curriculum, Calendar & Credentials) (non-voting)

**Chair:** Committee Member elected annually by and from the membership

**Recording Secretary:** Registrar Services Officer – or administrative support position assigned by the Office of the Registrar

**Committee Secretary:** Secretary of Senate

**Quorum:** Majority

**Reporting Month:**

## SENATE COMMITTEE ON ADMISSIONS AND DEGREES (SCAD)

### Terms of Reference:

- To consider and review admission and admission standards to the University and to programs of study, in consultation with the academic community as appropriate, and to make recommendations to Senate.
- To examine and rule upon applications for articulation, transfer credit and admission which is not clearly resolvable under existing University policies and/or regulations.
- To receive, in advance of each convocation, recommendations for the conferral of degrees, diplomas and certificates; for recommendation to Senate.
- Upon request by the applicant, to reconsider admission or readmission cases as appropriate.

### Membership:

President (*ex officio*) only when meeting as the Degree Committee

Vice Provost ~~Student Recruitment~~

Four Faculty Members, including:

- a) at least one from each College \*  
*\* a faculty member from a college may also be a faculty Senator*
- b) at least one from a professional program

Two persons appointed by the Registrar

Two Students, including:

- a) a graduate student
- b) an undergraduate student

Secretary of Senate (non-voting)

When meeting as the Degree Committee, added to the membership are: The President, College Deans, and Vice President, Research ~~and Graduate Programs~~.

<b>Chair:</b>	Elected in October by and from the membership.
<b>Committee Secretary:</b>	One of the "Two persons appointed by the Registrar," to be determined by the Committee members
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority, including at least one student and two faculty members and, when meeting as the Degree Committee, the Deans or acting Deans
<b>Reporting Month:</b>	September

## SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

### Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the Centre for Teaching and Learning and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

### Membership:

- President (*ex officio*)
- Provost (Chair)
- Vice President, Research and Graduate Programs (Vice Chair)
- University Librarian
- Dean, College of Arts, Social and Health Sciences
- Dean, College of Science and Management
- Dean, Regional Programs
- Four Faculty Senators
- Four Faculty Members (all who may be Senators), including:
  - a) Faculty Member — CASHS
  - b) Faculty Member — CSAM
  - c) Faculty Member — Regional
  - d) Faculty Member — Professional Program

Four Students (all who may be Senators), including:

- a) Graduate Student — CASHS
- b) Graduate Student — CSAM
- c) Undergraduate Student — CASHS
- d) Undergraduate Student — CSAM

One Lay Senator

One Regional Senator

Director, ~~Ancillary~~Business Services and Continuing Studies

Director, International Education

Vice Provost ~~Student Recruitment~~

Secretary of Senate (non-voting)

**Chair:** Provost

**Committee and  
Recording Secretary:** Governance Officer

**Quorum:** Majority, including at least one undergraduate student and one graduate student

**Reporting Month:** September

**Sub-Committees:** SCAAF Art Acquisition Subcommittee  
SCAAF Research Ethics Board  
SCAAF Subcommittee on Academic Scheduling  
SCAAF Subcommittee on Animal Care and Use  
Biohazards Committee

## SCAAF ART ACQUISITION SUBCOMMITTEE (SAAS)

The mandate of the SCAAF Art Acquisition Subcommittee is:

- To provide support, direction and advice to the University community, Senate, and the President on collecting significant and educational artworks including issues that might impact a proposed artwork acquisition; including budgetary implications, conservation needs, appraisal and space requirements;
- To review and monitor the growth and relevance of the University's Artwork Collections as it pertains to the research needs of the University community;
- To develop appropriate relationships with persons whose expertise is relevant to the objects in the collection;
- To review and facilitate the de-accessioning process.

### Membership:

All members of the committee are selected in consultation with the Chair of the committee. The committee membership is:

- a) Two faculty members who are knowledgeable in archaeology, visual arts, archives or heritage conservation;
- b) One faculty member with a broad interest in the arts;
- c) One UNBC faculty member from the UNBC Arts Council.

### Others that may serve on the Art Acquisition Subcommittee include:

- d) Ad hoc experts (including local and regional curators) as needed to assess an acquisition being considered by the University.

<b>Chair:</b>	One of the four faculty members of the Committee, selected by and from the members of the Committee
<b>Committee Secretary:</b>	Archivist
<b>Recording Secretary:</b>	Assistant Archivist
<b>Quorum:</b>	Majority
<b>Reporting Month:</b>	June, to SCAAF

## SCAAF SUBCOMMITTEE ON ACADEMIC SCHEDULING (SSAS)

### Terms of Reference

- To consider and make recommendations to SCAAF on the Terms of Reference for this committee.
- To consider and make recommendations to SCAAF on academic policy and procedures related to academic scheduling.
- To consider and make recommendations to SCAAF on Key Performance Indicators of academic scheduling effectiveness.
- To monitor scheduling effectiveness through the use of the Key Performance indicators, and making recommendations to SCAAF on changes to policy and procedures to improve scheduling effectiveness.
- To liaise with appropriate committees and personnel to provide for ongoing feedback and dialogue.
- Other duties as may be expressly assigned by SCAAF.

### Membership

Provost or delegate (ex-officio)  
Dean, College of Arts, Social and Health Sciences  
Dean, College of Science and Management  
Dean, Regional Programs  
Registrar  
Faculty

- a) CSAM Rep (appointed by Dean of CSAM)
- b) CASHS Rep (appointed by Dean of CASHS)
- c) Professional Program Rep (appointed by Provost)
- d) Faculty Senator (appointed by Senate) (Chair)

Students

- a) Undergraduate student
- b) Graduate student

Assistant Registrar, Records and Operations (non-voting)  
Director of Facilities or delegate (non-voting)

**Chair:** Faculty Senator

**Committee Secretary:** Registrar

**Recording Secretary:** Executive Assistant, ~~Vice Provost Student Recruitment and Registrar~~

**Quorum:** Majority of the total number of faculty and student committee members

## SCAAF RESEARCH ETHICS BOARD (REB)

### The mandate of the Research Ethics Board is:

- To consider, review and monitor the physical and psychological risks to the well-being of humans who are to participate in or be the subjects of research.
- To review and monitor, when appropriate, all research involving human participants carried out by researchers of the University to determine if such research conforms to the ethical standards required by the appropriate granting agency.
- To develop and oversee the implementation of policies pertaining to research involving humans.
- To implement a program to inform and educate researchers in various aspects of research ethics.

### Membership:

At least five members selected in consultation with the Chair of the Committee, including both men and women, of whom:

- a) At least one member is knowledgeable in ethics;
- b) At least two members have broad expertise in the methods or in the areas of research that are covered by the Research Ethics Board;
- c) At least one community member with no affiliation with the institution;
- d) Four faculty members, all of whom are active in research with human participants.

### Other members that may serve on the REB include:

- a) Ad hoc members appointed by the Vice President, Research and Graduate Programs in consultation with the REB and the Chair for special purpose reviews;
- b) Alternate members appointed by the Vice President, Research and Graduate Programs in consultation with the REB and the Chair to serve as replacements for regular members when they are unable to attend;
- c) For biomedical research or other research involving special legal risks, at least one member knowledgeable in the relevant law.

**Chair:** One of the four faculty members of the Committee, selected by and from the members of the Committee (for a three-year term)

**Committee and Recording Secretary:** Administrative Assistant to the Vice President, Research and Graduate Programs

**Quorum:** Majority

## SCAAF SUBCOMMITTEE ON ANIMAL CARE AND USE (ACUC)

### Terms of Reference:

- To ensure that teaching and research laboratory animals at the University are cared for and used in accordance with government legislation and regulation, the professional and ethical codes, guidelines, and standards at the University, and all applicable University policies.
- To review and monitor when appropriate, all research involving non-human vertebrate animals in all University programs.
- To review all proposals for compliance with the applicable requirements and ensures that all research using animals has been reviewed for scientific merit.
- To Review animal care and use, including all types of field studies, to ensure that the applicable requirements are met, that care is adequate at all stages, and that proper veterinary care is provided in case of sickness or injury and elective procedures in accordance with the Canadian Association of Laboratory Animal Medicine (CALAM) "Statement of Adequate Veterinary Care."
- To advise the Vice President, Research and Graduate Programs on policy matters related to animal care facilities, including space allocation, expansion, capital equipment, animal care rates, animal ordering procedures, and priorities.
- To establish/approve standard operating procedures for animal care, animal experimentation, the training and qualification of animal users and animal care personnel, standards of husbandry, facilities and equipment, procedures for alleviation of unnecessary pain or distress, procedures for the proper and effective use of anesthesia and analgesia, standards for post operative care, and procedures for euthanasia.
- To ensure the maintenance of an up-to-date record of proposals and inventory of animal use in an approved form.
- To monitor compliance with University policy and procedures related to animal care approval.
- To make at least annual Committee site visits of the animal facilities within its jurisdiction, except where such sites are excessively remote or inaccessible.
- To serve as the initial appeal forum for review and approval decisions related to research and teaching activities within its jurisdiction.
- To recommend appropriate action to the Vice President, Research and Graduate Programs to terminate or rectify any animal use that is in transgression of an approved proposal or that causes excessive animal distress.

### Membership:

All members of the Committee are appointed by the Vice President, Research and Graduate Programs:

Two Faculty Members, with experience in animal research, care and use,  
One Faculty Member, who does not use animals in teaching or research,  
One Ethicist, with formal expertise in ethics and law from an accredited institution,  
One Community Member, representing community interests and concerns, \*  
One Veterinarian, until such time as a University Veterinarian is on staff,  
One Graduate Student

\* The Vice President, Research and Graduate Programs may add additional community members. Additional members may also be added by the Committee as they may require for their special expertise or because of workload, particularly for protocol review.

**Chair:** Appointed from the Members of the Committee by the Vice President, Research and Graduate Programs (for a three-year term)

**Committee Secretary:** Vice President, Research and Graduate Programs

**Recording Secretary:** Administrative Assistant to the Vice President, Research and Graduate Programs

**Quorum:** Majority

**Reporting Month:** Reports regularly to the Senate Committee on Academic Affairs (SCAAF)

Reports annually to the Provost

## SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES (SCFNAP)

### Terms of Reference:

- To review and consider, and to advise or make recommendations to Senate with respect to:
- Indigenization initiatives that are relevant to, or impact academic planning, academic programming, academic support services or aboriginal students;
- Development, revision and approval of undergraduate and graduate course offerings and content relating to First Nations and Aboriginal Peoples;
- Terms of scholarships and bursaries for Aboriginal Students;
- Admissions and recruitment initiatives specifically developed for Aboriginal Students, and;
- Agreements or MOUS with educational institutions that contain specific academic commitments or offerings relevant to SCFNAP's scope of work.

The Committee may seek input, advice and expertise both within and outside of the University Community, on a regular or ad hoc basis, as the Committee deems appropriate to effectively fulfill its role.

### Membership (12):

President or designate (*ex-officio* – *University Act, s. 63(c)*)  
Provost (Chair)  
Senior Advisor to the President on Aboriginal Relations  
Chair of the Department of First Nations Studies  
Dean of Regional Programs  
Manager, Aboriginal Student Engagement  
One Aboriginal Graduate Student, appointed by Senate  
One Aboriginal Undergraduate Student, appointed by Senate  
One of either: Aboriginal Regional Senator, or Aboriginal Lay Senator, appointed by Senate  
Representative of the WWN  
Two additional Faculty Members with knowledge, interest and expertise relevant to the work of SCFNAP:

- (a) One Faculty Senator, elected or appointed by Senate
- (b) One Faculty Member at Large appointed by Senate (who may also be a Member of Senate)

<b>Chair:</b>	Provost
<b>Committee Secretary:</b>	University Registrar and Secretary to Senate
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority
<b>Reporting Month:</b>	April
<b>Meeting Schedule:</b>	Monthly

## SENATE COMMITTEE ON HONORARY DEGREES AND OTHER FORMS OF SPECIAL RECOGNITION

### Terms of Reference:

1. To review, advise or make recommendations to Senate with respect to the following:
  - (a) candidates for Honorary Degrees, other forms of special recognition and additions to the list of Convocation;
  - (b) changes to the criteria, qualifications and the process for awarding honorary degrees or for making additions to the convocation roll, and;
  - (c) other matters concerning forms of special recognition within the scope and jurisdiction of Senate, such as Professor Emeritus, UNBC Senate Student Leadership Award, and other similar types of recognition.
2. To receive from the Board on behalf of Senate and to provide feedback to the Board on Chancellor Nomination Procedures.
3. To receive in confidence from and to provide feedback to, the Chancellor Nomination Committee on shortlisted nominees in accordance with the approved Chancellor Nomination Procedures.

### Membership:

President (Chair)  
Chancellor  
Provost  
Vice President, Research and Graduate Programs  
Vice President, Advancement  
Three Faculty Senators  
One Student Senator  
One Lay Senator, a member of the Alumni Association  
Secretary of Senate (non-voting)

<b>Chair:</b>	President
<b>Committee Secretary:</b>	University Registrar as Secretary of Senate
<b>Recording Secretary:</b>	Ceremonies and Protocol Officer
<b>Quorum:</b>	Majority
<b>Reporting Month:</b>	January

## SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

### Terms of Reference:

- To review, approve and report to Senate all new calendar descriptions for university administered award programs and all changes to such programs.
- To recommend to Senate policies for governing the adjudication of awards and to make budgetary recommendations.
- To ensure the integration of award and bursary programs with recruiting through the agency of the Vice Provost ~~Student Recruitment~~.
- To ratify the nominations for all student awards, including scholarships, bursaries, and academic prizes.

### Membership:

President (*ex officio*)  
Vice Provost ~~Student Recruitment~~  
Vice President, Research and Graduate Programs  
College Deans  
Dean, Regional Programs  
Four Faculty Senators, two from each College  
Three Students, including:  
    a) a graduate student  
    b) an undergraduate student  
    c) a student Senator  
One Lay Senator  
Vice President, Advancement or designate  
Associate Registrar – Enrolment Services (non-voting)  
Coordinator, Awards and Financial Aid (non-voting)  
Development Awards Officer (non-voting)  
Secretary of Senate (non-voting)

**Chair:** Vice Provost ~~Student Recruitment~~

**Committee Secretary:** Coordinator, Awards and Financial Aid

**Recording Secretary:** Awards and Financial Aid Assistant

**Quorum:** Majority

**Reporting Month:** March

## SENATE COMMITTEE ON THE UNIVERSITY BUDGET (SCUB)

### Terms of Reference:

This Committee is an advisory Committee to the President and Senate. It is intended to assist the President in the preparation of the university budget by meeting with senior university officials, reviewing budgetary submissions and issues with them, and submitting recommendations to the President prior to the tabling of the annual budget with Senate. The committee should then advise Senate on the proposed university budget as submitted by the President and make recommendations, if any, to Senate.

- To be provided with information on the operating and capital funds of the University including confidential materials upon request.
- To recommend and assist in the development of consultative procedures for input by faculty, staff, students and other interested parties on the setting of the University budget.
- To review funding issues related to academic and administrative units, both as referred to the Committee by Senate and at the initiative of the Committee, and to report to Senate on such reviews.

### Membership:

Four Faculty Members, including:

- a) two faculty Senators (one from each College)
- b) one from a professional program

Three Students, including:

- a) a graduate student
- b) an undergraduate student
- c) a student Senator

One CUPE Staff Representative, appointed by CUPE

One Exempt Staff Representative, appointed by the Exempt Group

One Faculty Association Representative, appointed by the Faculty Association

<b>Chair:</b>	A member of Senate elected annually in October by and from the members of the Committee
<b>Committee Secretary:</b>	Vice President, Finance and Business Operations and/or Associate Vice President Financial Services
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority
<b>Reporting Month:</b>	March

## SENATE COMMITTEE ON STUDENT DISCIPLINE APPEALS (SCSDA)

### Terms of Reference:

- The mandate of the Committee is to hear and rule on cases of student discipline appeals made pursuant to the "Guidelines for Student Conduct" as set out in the Undergraduate and Graduate Calendars.
- to review periodically the procedures for dealing with student discipline appeals, and recommend changes to Senate

### Membership:

Two Faculty Senators, one from each College

Three students, including:

- a) a graduate student
- b) an undergraduate student
- c) a First Nations Student

One member of the administrative staff

Secretary of Senate (non-voting)

<b>Chair:</b>	A member of Senate elected annually in October by and from the members of the Committee
<b>Committee Secretary:</b>	Registrar or designate
<b>Recording Secretary:</b>	Governance Officer
<b>Quorum:</b>	Majority, including at least one student
<b>Reporting Month:</b>	September

Motion Number (assigned by  
Steering Committee of Senate): S-201910.51

**STEERING COMMITTEE OF SENATE**

**PROPOSED MOTION**

**Motion:** That the Terms of Reference for the Senate Committee on Student Appeals be approved and changes to the Senate Handbook be made.

**Effective Date:** Upon the Approval of Senate

**Rationale:** The Senate Committee on Student Appeals is intended to replace the Senate Committee on Academic Appeals and the Senate Committee on Student Discipline Appeals by February 2020. We would like to strike this committee in order to populate and train the membership prior to it accepting appeals.

The Senate Committee on Academic Appeals and the Senate Committee on Student Discipline Appeals will remain active until February 1, 2020 or until any pending appeals under review by either of these committees is resolved. At which point motions to dissolve these committees will be brought forward.

**Motion proposed by:** Office of the University Secretary

**Academic Program:** Not applicable

**Implications for Other Programs / Faculties?** None

**College:** Not applicable

**College Council / Committee Motion Number:** N/A

**College Council / Committee Approval Date:** N/A

**Attachment Pages (if applicable):**  1  pages

**INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCS201910.04

**Moved by:** S. Barton      **Seconded by:** K. Hirsh-Pearson

**Committee Decision:** CARRIED

**Approved by SCS:** October 16, 2019  
**Date**

  
**Chair's Signature**

**For recommendation to**  ✓ , **or information of** \_\_\_\_\_ **Senate.**

# SENATE COMMITTEE ON STUDENT APPEALS (SCA)

## Terms of Reference

### Background and Purpose:

The University Act of British Columbia [RSBC 1996] c. 468, grants Senate the power:

37(1) (v) to establish a standing committee of final appeal for students in matters of academic discipline.

And, provides at s. 61 **suspension of a student**

61(1) The president has the power to suspend and deal summarily with any matter of student discipline.

(2) On the exercise of that power, the president must promptly report the action to the standing committee established under section 37(1)(v) with a statement of his or her reasons

(3) The action of the president is final and subject in all cases to an appeal to the senate.

### Terms of Reference:

- On behalf of Senate, to review and rule on all final appeals from students with respect to:
  - Matters involving academic discipline and standing, and;
  - Matters involving non-academic conduct resulting in suspension.
- To periodically review and provide feedback and recommendations to Senate with respect to University Policies, Procedures and Calendar Regulations, dealing with Student Academic and Non-Academic Conduct and Appeals.

### Membership:

Eight (8) voting members appointed by Senate:

- (i) Five (5) faculty members, including:
  - a) One faculty member from each of the five Faculties, at least three of whom should be Senators, and at least one of whom should be from a professional program
- (ii) Three (3) students, including:
  - a) One graduate student Senator
  - b) One undergraduate student Senator
  - c) One Student at Large (who may also be a student Senator), and who ideally is an Aboriginal student

Chair: A Member of Senate elected annually in October by and from among the members of the Committee.

Committee Secretary: Secretary of Senate

Recording Secretary: Governance Officer

Quorum: Majority, including at least two Faculty Members and one Student

Reporting Month: October

 <p style="text-align: center;"><b>POLICY &amp; Procedures</b></p>	<b>Policy No:</b> S-201801.14	<b>Approval Date:</b> January 24, 2018 <b>Most Recent Revision:</b> January 2018
	<b>Approving Authority:</b> Senate  <b>Responsible Executive:</b> President  <b>Responsible Administrator:</b> University Registrar - Secretary to Senate	
<b>Title:</b>  <h2 style="text-align: center;">Honorary Degrees</h2>		

## Policy

### 1.0 Scope and Interpretation

The *University Act of British Columbia* gives Senate the authority to grant degrees, including Honorary Degrees. This Policy, enacted by Senate, outlines the criteria and principles by which nominees are evaluated for the award of an Honorary Degree.

### 2.0 Definitions

2.1 **Committee** – Committee means the *Senate Committee on Honorary Degrees and Other Forms of Special Recognition*, or the Committee tasked by Senate with responsibility for recommendations for, and matters related to, Honorary Degrees.

### 3.0 Policy Statement

3.1 **Criteria** - An Honorary Degree Recipient is selected for excellence, eminence and accomplishment in scholarship, research, teaching, the creative arts, business or other fields of service to the public, and:

- i) Has established a regional, provincial, national or international reputation for excellence in their field of endeavor;
- ii) Has made a notable contribution in the service of humanity, and;
- iii) Is a role model exemplifying the vision and mission of the University.

3.2 Nominations may be made by members of the Committee, the University Community or the public.

3.3 Normally, two Honorary Degrees will be conferred at the regular convocation, one at each of the ceremonies. -In exceptional circumstances, the Committee may recommend that Senate approve

the awarding of up to three Honorary Degrees ~~in a single convocation cycle, at a single regular convocation.~~ All Honorary Degree recipients should be afforded the opportunity to address graduates.

- 3.4 ~~To the extent possible, T~~he Committee will strive to ensure that over any two to three year period, recommended recipients reflect a diversity of backgrounds and contributions. To that end, the Committee will normally recommend, and Senate will normally approve Honorary Degree recipients in two-year increments.
- 3.5 Honorary Degrees must be explicitly accepted by a nominee and therefore may not be conferred on those who, because of incapacity or death, are unable to accept the honour.
- 3.6 Except in unusual circumstances, and with the approval of Senate, Honorary Degrees must be received in person at a convocation ceremony. Should a person become incapacitated or die after acceptance of an Honorary Degree but before conferral, the President as Chair of Senate will have the discretion to determine whether and how the Honorary Degree may be conferred.
- 3.7 ~~Special Convocations — i~~n the event of a ~~s~~pecial ~~or additional~~ Convocation ~~that falls outside of the regular selection cycle,~~ the ~~President Committee will be convened and~~ may draw from the pool of Senate approved candidates from the most recent nomination and selection cycle ~~or,~~ may draw from the historical pool of candidates approved by Senate within the previous two years. ~~If a -or,~~ may determine that a separate call for nominations is needed, the President will ask the Secretary of Senate to convene the Committee.-
- 3.8 In exceptional circumstances, Senate may entertain a motion to rescind an Honorary Degree. Such a motion would require two thirds support of Senate to be passed.

#### 4.0 Roles and Responsibilities

- 4.1 Senate is the approving authority for this Policy and for the Procedures enacted under this Policy.
- 4.2 The President, as Chair of Senate, has the discretion to make reasonable interpretations and non-substantive amendments to the Procedures, to address unique circumstances ~~or and~~ in the interests of giving effect to the timely and appropriate application of the Policy.
- 4.3 The Registrar, as Secretary to Senate, oversees the confidential nomination process. ~~In order to ensure alignment of the Honorary Degree process with convocation planning and protocols, the Ceremonies and Protocol Officer, or designated representative from the Office of Advancement, acts as Recording Secretary for the Committee and for the Honorary Degree selection process.~~
- 4.4 All Committee deliberations are to be held in closed sessions and members and committee participants are required to maintain strict confidentiality through the nomination and selection process.

## Procedures

- 1.0 **Call for Nominations** – An annual call for nominations will be made each fall for nominees to be awarded Honorary Degrees, ~~at the next regular spring convocation.~~
- i) The call for nominations shall be ~~prepared by the Recording Secretary and~~ issued by the Office of the Secretary of Senate. The notice is to be forwarded to Senate, the Board, Undergraduate and Graduate Student Societies, the Alumni Council and the University Community, and is to be made publically available on the University website.
  - ii) Nominations may be submitted at any time to the Secretary of Senate, but nominators should be informed that Honorary Degrees decisions are made up to two years in advance, and ~~their nomination may not be considered until the following or a subsequent year.~~ for the next upcoming convocation if the Committee has already convened or Senate has already approved recipients for that convocation.
- 2.0 **Nominations in Writing** - All nominations must be in writing and must provide the following information:
- i) Name and current contact information for the nominee
  - ii) Curriculum vitae or similar biographical and professional information that provides information such as reference articles, lists of publications, awards and accomplishments if available
  - iii) A brief statement outlining why the nominee should be considered and how the nominee meets the criteria outlined in the Policy
  - iv) Name and contact information of the nominator
  - iv-y) College, Faculty or Program of affiliation of the Nominator if applicable
- 3.0 **Acknowledgement of Nominations** – ~~The Recording Secretary shall ensure that~~ All nominations ~~will be~~ are acknowledged in writing, by the Office of the President.
- 4.0 ~~The Recording Secretary shall prepare and distribute confidential meeting packages to the Committee.~~ The Secretary of Senate shall convene the Committee, and the Committee shall:
- i) Review and evaluate the nominations against the criteria outlined in the Policy
  - ii) Generate a ranked list, normally of no more than six (6) nominees to ~~be~~ recommend to Senate for approval.
  - iii) \_\_\_\_\_
  - ii) \_\_\_\_\_
- 5.0 ~~The Recording Secretary shall prepare DRAFT citations for each of the recommended nominees and~~ The Secretary of Senate shall present the ranked list and brief citations to Senate at the next regular Senate meeting.

6.0 Each nominee requires the majority support of Senate, and so each must be presented for approval in a separate motion according to the ranked order.

7.0 ~~In the event that two recipients have not been confirmed for the upcoming Convocation, Senate may approve recipients for that convocation but normally the approval and award will be for the convocation two-years hence.~~

~~6.08.0~~

7.09.0 Once nominees are approved, the ~~Recording Secretary will arrange for the~~ President ~~will contact to speak with~~ the approved nominees in ranked order to determine willingness to receive an honorary degree. The President will continue to contact and offer the honor in accordance with the approved ranked list until the approved number of recipients, as per s. 3.3 of the Policy, have confirmed acceptance and attendance for the upcoming and immediately subsequent Convocations. ~~The Recording Secretary will prepare correspondence and ensure that the offer and acceptance will be~~ confirmed in writing by the Office of the President.

~~8.0~~ ~~The Recording Secretary, or the University Ceremonies and Protocol Officer, if not acting as the Recording Secretary, will make all arrangements with the Honorary Degree Recipients up to and including the recipients' attendance at and participation in convocation.~~

9.010.0 Each Nominee approved by Senate, who is not awarded an honorary degree in the next or immediately subsequent convocation, shall be added to a list of approved nominees from which the Committee may draw in making recommendations to the Senate in subsequent years. Senate approved ~~Such~~ nominees remain on the list of approved candidates for three years. If not awarded an honorary degree in that three year period the nominee's name will be removed from the list.

11.0 Nominees whose names are not recommended to Senate by the Committee or are recommended but are not approved by Senate, shall not be kept on an active or approved list from year to year.

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Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the new Terms and Conditions for the Ryan-Sanford Cadet-Service Scholarship be approved.

**Effective Date:** 2019-2020 Academic Year

**Rationale:** To activate the Ryan-Sanford Cadet-Service Scholarship commencing the 2019-2020 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Advancement Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Date:** August 29, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20190925.03

**Moved by:** Payne

**Seconded by:** Wagner

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 25, 2019

**Date**

**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** Ryan-Sanford Cadet-Service Scholarship

**Awards Guide Description/Intent:** The donors wish to support exemplary community service oriented students who have participated in a Cadets Program.

**Donor:** Dan Ryan and Heather Sanford

**Value:** \$1,000

**Number:** One in 2019/20, 2020/21 and 2021/22

**Award Type:** Scholarship

**Eligibility:** Available to a full time undergraduate student who demonstrates academic ability to succeed at University. Students must provide a brief description of past and current volunteer work and community service through a Cadets Program and otherwise, and a brief statement of how they hope to continue in community service and volunteer work as they pursue their University studies. First preference will be given to a student who is or has been a member of the RCACS 396 Prince George Cadets Program. Second preference will be given to a student who is or has been a member of any Cadets Program or Reserve Unit in Prince George (Army Cadets, Sea Cadets or Rocky Mountain Rangers). Third preference will be given to a student who is or has been a member of any Cadets Program in British Columbia or beyond.

**Criteria:** Academic Proficiency

**Effective Date:** Established 2016

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation of the UNBC Awards Office.



Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the new Terms and Conditions for the Bridget Moran Bursary be approved.

**Effective Date:** 2020-2021 Academic Year

**Rationale:** To activate the Bridget Moran Bursary commencing the 2020-2021 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Advancement Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Date:** August 29, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20190925.04

**Moved by:** Payne

**Seconded by:** Wagner

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 25, 2019

**Date**

**Chair's Signature**

**For information of Senate.**

## **AWARDS GUIDE INFORMATION:**

**Award Category:** In-course

**Award Name:** Bridget Moran Bursary

**Awards Guide Description/Intent:** This Bursary has been established to honour the memory of Bridget Moran. Bridget was a prominent social activist, social worker, writer and mentor. Throughout her life, Bridget was a strong advocate for social and political causes. She brought forth issues that impacted the social welfare system, indigenous communities, single mothers, children, prisoners and the underprivileged.

Moran has been recognized by academia for her professional, literary and community pursuits. She received an Honorary Doctor of Laws degree from the University of Northern British Columbia in 1995 and an honorary degree from the University of Victoria in 1996. She was also bestowed as an honorary member of the Canadian Research Institute for the Advancement of Women.

This bursary will honour Bridget's life's work and her profession by supporting promising students that might not otherwise be able to pursue a career in social work.

**Donor:** Family and Friends of Bridget Moran

**Value:** \$750

**Number:** One

**Award Type:** Bursary

**Eligibility:** Available to a full time undergraduate student enrolled in the Bachelor or Social Work Program who has completed 30 credit hours.

**Criteria:** Demonstrated financial need and satisfactory academic standing.

**Effective Date:** Endowed 2019

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the new Terms and Conditions for the David Sakawsky Memorial Award be approved.

**Effective Date:** 2019-2020 Academic Year

**Rationale:** To activate the David Sakawsky Memorial Award commencing the 2019-2020 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Advancement Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Date:** August 29, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20190925.05

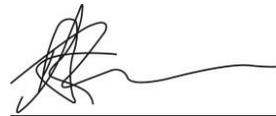
**Moved by:** Payne

**Seconded by:** Wagner

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 25, 2019



**Date**

**Chair's Signature**

**For information of Senate.**

## **AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** David Sakawsky Memorial Award

**Awards Guide Description/Intent:** David Sakawsky was an active member of the Loyal Order of the Moose for over 32 years. He enjoyed spending his time volunteering for numerous organizations in Prince George. David tragically passed away October 9<sup>th</sup>, 2014 as a result of a fatal accident. His memory lives on in the hearts of family and friends who knew him as a selfless and humble individual who enriched the lives of those around him.

David would have been honoured that his mother Jennifer Sakawsky established this award in his name prior to her passing in January 2018. This award is the first of its kind at UNBC and rewards students who demonstrate leadership within the LGBTQ community.

**Donor:** Jennifer Sakawsky

**Value:** \$500

**Number:** One

**Award Type:** Award

**Eligibility:** Available to a full or part time undergraduate student who has demonstrated leadership qualities and involvement in the advancement of the LGBTQ community. First preference will be given to a student enrolled in a Nursing Program at UNBC.

**Criteria:** Academic proficiency.

**Effective Date:** Endowed 2018

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the new Terms and Conditions for the Dr. Alfred Joseph Award be approved.

**Effective Date:** 2019-2020 Academic Year

**Rationale:** To activate the Dr. Alfred Joseph Award commencing the 2019-2020 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Advancement Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Date:** January 1, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20190925.06

**Moved by:** Payne

**Seconded by:** Wagner

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 25, 2019

**Date**

**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** In-course

**Award Name:** Dr. Alfred Joseph Award

**Awards Guide Description/Intent:** This award has been established by Dr. Ross Hoffman in honour of Dr. Alfred Joseph. Dr. Joseph grew up in the heart of Witsuwit'en culture and lived to see it transformed. He initiated and participated in legal battles that have reshaped how Canada addresses its colonial past and seeks to find ways to reconcile with Indigenous nations.

**Donor:** Dr. Ross Hoffman

**Value:** \$500

**Number:** One

**Award Type:** Award

**Eligibility:** Available to a full time undergraduate student who identifies as Witsuwit'en or Gitksan.

**Criteria:** Demonstrated financial need and academic proficiency.

**Effective Date:** Established 2019

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Lou and Coby Veeken Bursary be approved.

**Effective Date:** 2020-2021 Academic Year

**Rationale:** To revise the Lou and Coby Veeken Bursary commencing the 2020-2021 Academic Year.

**Proposed By:** Tara Mayes, Development Officer – Donor Relations

**Advancement Contact:** Tara Mayes, Development Officer – Donor Relations

**Faculty/Academic Department:** N/A

**Date:** September 17, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20190925.07

**Moved by:** Payne

**Seconded by:** Van Der Velde

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 25, 2019

**Date**

**Chair's Signature**

**For information of Senate.**

## **AWARDS GUIDE INFORMATION:**

**Award Category:** In-course

**Award Name:** Lou and Coby Veeken Bursary

**Awards Guide Description/Intent:** The Veeken Family has been in Prince George for 50 years. The community has been very good to the Veeken Family and they wish to acknowledge their community pride with this award.

**Donor:** Lou and Coby Veeken

**Value:** \$1,000

**Number:** One

**Award Type:** Bursary

**Eligibility:** Available to a full-time [undergraduate](#) student enrolled in ~~the~~ Natural Resources Management, Biology or Forestry Program who has completed a minimum of 30 credit hours. The recipient must be a resident of ~~the~~ Prince George or [the](#) Fraser Fort George Regional District.

**Criteria:** Demonstrated financial need [and satisfactory academic standing](#).

**Conditions:** Students may not receive this award more than once.

**~~Application Instructions:~~** ~~Complete the Financial Need and Residency sections of the Awards Application form.~~

**Effective Date:** Established 2003, [Endowed 2019](#)

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): \_\_\_\_\_

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Lheidli T'enneh Bursary Agreement (formerly known as the LTN Northern Promise Bursaries) be approved as amended by the UNBC Board of Governors.

**Effective Date:** 2019-2020 Academic Year

**Rationale:** To initiate the bursaries commencing the 2019-2020 Academic Year.

**Proposed By:** Dan Ryan, Provost and VP Academic

**Advancement Contact:** N/A

**Faculty/Academic Department:** Office of the Provost and VP Academic

**Date:** August 28, 2019

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** An electronic SCSB Mtg was held and the motion was carried.

**Motion No.:** SCSB-E20190927.01

**Moved by:** Wagner

**Seconded by:** Palmer

**Committee Decision:** CARRIED

**Attachments:** 4 Pages

**Approved by SCSB:** October 01, 2019

**Date**

**Chair's Signature**

**For information of Senate.**



## AGREEMENT

### Northern Promise Partnership – Supporting Student Success Transition Bursary & Northern Promise Partnership Bursary

**Background:** The Memorandum of Understanding (MOU - attached) governing the relationship between the Lheidli T'enneh Nation (LTN) and the University of Northern British Columbia (UNBC) sets out the mutual commitment of the parties to the advancement of education and research-related goals and initiatives, in-part through the negotiation of and support for agreements for specific activities.

Through open discussions, ~~and~~ in the spirit of mutual respect and benefit, and, in response to the Calls to Action in the Truth and Reconciliation Report, the LTN and UNBC have together developed a proposal for two programs to support the success of LTN students at UNBC. new bursaries. This Agreement outlines the respective commitments and responsibilities of the parties in offering the following support bursaries to eligible LTN students:

- (1) **The Lheidli T'enneh Northern Promise Partnership Transition BursaryProgram, and;**
- (2) **The Lheidli T'enneh Northern Promise Partnership ProgramBursary**

Through these proposed Programs-bursaries UNBC and LTN will work together to support the education and success of eligible LTN students. Specifics with respect to eligibility, monetary value and duration of support bursaries, and application process are outlined below:

#### **1. The Lheidli T'enneh Northern Promise Partnership Transition ProgramBursary**

**Donor:** UNBC and Lheidli T'enneh Nation

**Value:**

**From:**

**UNBC:** Up to \$5,500 in tuition credit (for full time students to a maximum of 30 undergraduate credit hours)

**Lheidli T'enneh Nation:** Financial support as needed by the student to support the student's study needs including, but not limited to:

- Living Expenses (Housing, food, transportation);
- Student and lab fees (other than tuition noted above);
- Student Books, and;
- Tutoring help as required by the student.

**Number:** **Variable.** For all eligible Lheidli T'enneh students, as identified by the Lheidli T'enneh Nation

**Eligibility:**

Available to Lheidli T’enneh identified students who do not meet the normal admission requirements for UNBC entrance and demonstrate strong academic promise, or wish a transition experience from HS or College to University.

1. Students must be identified by the Lheidli T’enneh Nation as belonging to the Lheidli T’enneh Nation, and be nominated by the Lheidli T’enneh Nation
2. Students will normally be close to having all the required courses for UNBC entrance requirements and will demonstrate strong academic promise
3. Students must have achieved a minimum of a 65% average from grade 12 and 2.00 semester GPA for Post-secondary applicants
4. Students must register and enroll as a full time student at UNBC.

**Criteria:**

Satisfactory academic standing.

**Renewable:**

On a semester basis for students who are in satisfactory academic standing (a minimum of a 2.00 semester GPA), and have continuing funding from the Lheidli T’enneh

**Application Instructions:**

Prospective students apply to the Lheidli T’enneh Nation for financial support to complete academic studies at UNBC.

The Lheidli T’enneh Nation will forward to UNBC names and relevant information regarding students eligible for comprehensive support by the Lheidli T’enneh Nation, and recommended for the Partnership Transition Bursary Program

UNBC will subsequently work with the Lheidli T’enneh Nation to support the students during the application and registration process at UNBC.

**Award:**

UNBC commits to support for:

~~Tuition Fees to~~ a maximum of 30 credit hours for full time students annually.

Lheidli T’enneh commits to:

Providing funding to support the student’s study needs including, but not limited to:

- Living Expenses (Housing, food, transportation)
- Student and course/lab fees (other than tuition noted above)
- Textbooks
- Tutoring help as required by the student

**2. The Lheidli T’enneh Northern Promise Partnership Program Bursary**

**Donor:** UNBC and Lheidli T’enneh Nation

**Value:** **From:**

**UNBC:** Up to \$22,500 in tuition credit Tuition Fees (for full time students to a maximum of 120 undergraduate credits hours for full time students. Total value: \$22,500 approximately.

**Lheidli T'enneh Nation:** Financial support as needed by the student to support the student's study needs including, but not limited to:

- Living Expenses (Housing, food, transportation);
- Student and course/lab fees (other than tuition noted above);
- Textbooks, and;
- Tutoring help as required by the student.

**Number:** For all eligible Lheidli T'enneh students, as identified by the Lheidli T'enneh Nation.

**Eligibility:** Available to students identified by the Lheidli T'enneh who also meet UNBC entrance requirements.

1. Students must be identified by the Lheidli T'enneh Nation as belonging to the Lheidli T'enneh Nation, and be nominated by the Lheidli T'enneh Nation
2. Students must register and enroll as full-time students at UNBC.

**Criteria:** Satisfactory academic standing

**Renewable:** On a semester basis for students who are in satisfactory academic standing (a minimum of a 2.00 semester GPA) and continued funding from the Lheidli T'enneh

**Application Instructions:** Prospective students apply to the Lheidli T'enneh Nation for financial support to complete academic studies at UNBC.

The Lheidli T'enneh Nation will forward to UNBC names and relevant information regarding students eligible for comprehensive support by the Lheidli T'enneh Nation, and recommended for the Partnership [Bursary Program](#)

UNBC will subsequently work with the Lheidli T'enneh Nation to support the students during the application and registration process at UNBC.

**Award:** UNBC commits to support for:  
Tuition Fees to a maximum of 120 credits hours for full time students.  
Total value: \$22,500 approximately.

Lheidli T'enneh commits to:  
Providing funding to support the student's study needs including, but not limited to:

- Living Expenses (Housing, food, transportation)
- Student and lab fees (other than tuition noted above)
- Textbooks
- Tutoring help as required by the student

The Parties acknowledge that this Agreement is subject to the approval of their respective governing bodies, and subject to the ongoing interest and financial ability of both parties to continue to support these Programs.bursaries.

No commitments will be made in reliance on this Agreement and, in accordance with the MOU, no announcements about these Programs.bursaries will be made until the Parties have received the required support of their governing bodies, and have communicated that support to each other's designated representatives:

For the Lheidli T'enneh Nation:  
Mr. Vincent Joseph, Education Coordinator

For the University of Northern British Columbia:  
Dr. Daniel Ryan, Provost and Vice-President Academic

These Programs are pilot programs, intended to be in place for an initial four (4) year term. The Parties will review the success of the Programs at the end of each academic year and consider revisions. At the end of the initial four year Term, the Parties will formally review the Programs and determine whether or not to formally renew the Agreement to offer the Programs.

In accordance with the MOU the parties will maintain open and respectful communication and will keep each other informed of any developments that may impact the successful implementation and ongoing renewal of this Agreement and these ProgramsBursaries. The parties will provide each other with as much notice as reasonably possible should either party be unable to continue to meet their commitments under this Agreement.

Signed the \_\_\_ day of \_\_\_\_\_ 2019

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Chief Clayton Pountney  
Lheidli T'enneh Nation

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Dr. Daniel Weeks, President  
University of Northern British Columbia