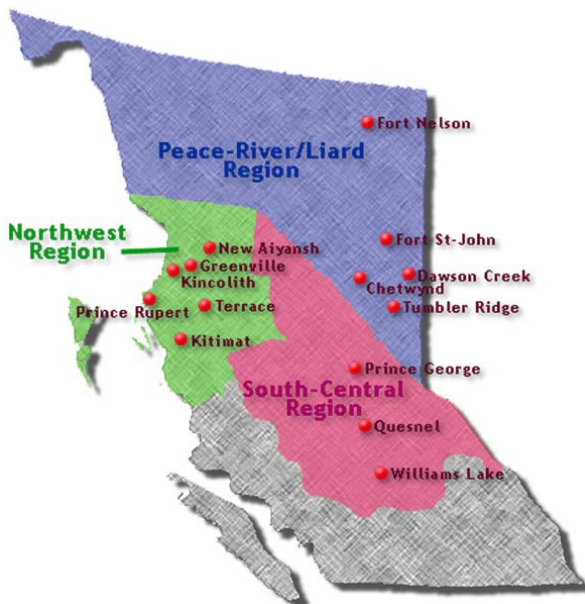


Regional Representative Application Form to Serve in ELECTED Positions on the UNBC Senate and Senate Committees

The Senate is one of the two governing bodies of UNBC and is responsible for academic matters at the University. It is comprised of 49 voting members, including faculty, students, senior administrators, alumni, member(s) elected by the governing body of affiliated institution(s), and regional representatives. Four Regional Representative positions exist on Senate. Please indicate which region you wish to apply to represent (refer to the map at right):

- Peace River-Liard Region (purple region on map)
- Northwest Region (green region on map)
- South-Central Region (pink region on map)
- Aboriginal Communities



Definition / Eligibility Criteria: The UNBC Senate Handbook Section 3 (e) (vii) defines “**Regional Representative**” as “a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.”

Positions Available: Elected positions are designated for Regional Representatives on Senate, as are appointed positions on several Senate Committees. The term of office for these positions is three years.

Procedures:

1. Complete the application form.
2. Attach your letter of interest to the application form.
3. Submit your application form and letter of interest to a Governance Officer.
3. Once your eligibility is confirmed, **and providing there is a vacancy on Senate**, your application will be submitted to the Senate Committee on Nominations for review, and forwarded to Senate for final approval.
4. Candidates approved to sit on Senate will be contacted by a Governance Officer.
5. Once elected to Senate, you will become eligible to serve on one or more Senate committees. Please indicate which committee(s) you would be willing to serve on in Step 2.

Step 1 - Complete the general section below (please print)

Name: _____ Home Phone: _____

Mailing Address: _____ Mobile Phone: _____

_____ Email Address: _____

Are you currently registered in any UNBC courses, registered in a UNBC co-op work term, or enrolled in a UNBC graduate program? Yes No

What is your occupation and current place of employment? _____

Have you been elected or appointed to serve in a public office at UNBC or another organization? Yes No

If Yes, which organization and what position: _____

If applicable, please list other professional or business interests that may impact your ability to make impartial decisions while serving on Senate and/or Senate Committees:

Please list any degrees you have earned and the date they were issued. _____

If applicable, please attach a separate document containing a list of publications you have authored.

Step 2 - Indicate which Senate Committee(s) you are interested in serving on should you be appointed to the Senate.

- Steering Committee of Senate (One Lay or Regional Senator)
- Senate Committee on Nominations (One Lay or Regional Senator)
- Senate Committee on Academic Affairs (One Regional Senator)
- Senate Committee on First Nations and Aboriginal Peoples (One Aboriginal Lay or Regional Senator)

Step 3 - Attach your letter of interest to the application form.

Step 4 - Please read and sign the statement below:

I understand that UNBC is required to collect the personal information on this form as per section 14 of the University Act, RSBC 1996, c 468. I am able to rescind my application but I understand the information on this form must be kept for a year following the appointment as supporting documentation showing decisions made in the appointment as per section 31 of the Freedom of Information and Protection of Privacy Act, RSBC 1996, c 165. I consent to this application being kept on file for a year from the date of the appointment to allow me to be considered for vacancies that arise on the Senate and Senate Committees.

I consent to the release of the above information to the Senate, Senate Committees, and staff in the Office of the University Secretariat for the purpose of facilitating the process of election. If I am elected, I consent that my membership on Senate and Senate Committees will be made public.

Signature

Date

Step 5

Please submit your completed form to:

Kellie Howitt, Governance Officer
Office of the University Secretariat
Room: 2026 Charles J McCaffray Hall
Telephone: 250.960.5795;
E-mail: kellie.howitt@unbc.ca