

SENATE MEETING PUBLIC SESSION AGENDA

September 27, 2017
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

1.0 Acknowledgement of Territory

2.0 S-201709.01

Approval of the Agenda †

Page 1

That the agenda for the September 27, 2017 Public Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

3.0 S-201709.02

Approval of Senate Minutes

Page 8

That the minutes of the August 23, 2017 Public Session of Senate be approved as presented.

4.0 Business Arising from Previous Minutes of Senate

5.0 2018/19 Integrated Action Plan Framework (20 minutes + 8 minutes for questions)

Dr. Ryan

6.0 President's Report (10 minutes)

Dr. Weeks

6.1 Search Committee for the Vice-President Research and Graduate Programs

Regular

S-201709.03

Vice-President Research and Graduate Programs

That the current Search Committee for the Vice-President Research and Graduate Programs be amended in the interim to include one Research Chair, appointed or elected by Senate and one faculty member who has expertise related to First Nations or Aboriginal research, selected by the President.
Effective Date: Upon the approval of Senate

Page 22

The current Selection Procedures for the Search Committee for the Vice-President Research are included in the meeting package for information.

7.0 Report of the Provost (5 minutes)

Dr. Ryan

Page 23

7.1 External Reviews – Provost's Annual Report

8.0 Report of the Registrar (5 minutes) Mr. Annear

8.1 The number of international students who pay domestic fees as per exchange agreements (action item from the August 23, 2017 Senate meeting)

9.0 Question Period (10 minutes)

[Page 26](#) 9.1 Written questions submitted in advance

9.2 Questions from the floor

10.0 Removal of Motions from the Consent Agenda Dr. Weeks

11.0 Committee Reports

11.1 Senate Committee on Academic Affairs (12 minutes) Dr. Ryan

“For Approval” Items:

Regular **S-201709.04**

Major in Nature-based Tourism Management

[Page 27](#) That, on the recommendation of the Senate Committee on Academic Affairs, the Major in Nature-based Tourism Management (College Diploma Degree Completion) be approved as proposed.
Effective date: September 2017

Regular **S-201709.05**

Changes to Program Requirements - BSc Honours – Psychology Program

[Page 32](#) That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the BSc Honours – Psychology program requirements on page 185 of the 2016/17 undergraduate calendar, be approved as proposed.
Effective date: September 2017

Regular **S-201709.06**

Changes to Program Requirements – Master of Social Work Program

[Page 35](#) That, on the recommendation of the Senate Committee on Academic Affairs, SOCW 602-3 be added to the graduate calendar as a required course for both the thesis and practicum routes within the School of Social Work as proposed.
Effective date: September 2017

Consent **S-201709.07**

Course Deletion - SOCW 424-3

[Page 40](#) That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of SOCW 424-3 Child Welfare/Sites of Resistance, on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar be approved as proposed.
Effective date: September, 2017

Consent **S-201709.08**

Course Deletion - SOCW 432-3

[Page 42](#) That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of SOCW 432-3 Unemployment and Social Work on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.
Effective date: September, 2017

Consent **S-201709.09**

Course Deletion - SOCW 435-3

[Page 44](#) That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of SOCW 435-3 Community Social Policy on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.
Effective date: September, 2017

- Consent **S-201709.10**
Course Deletion - SOCW 438-3
 Page 46 That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of SOCW 438-3 Comparative Welfare Analysis on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.
 Effective date: September, 2017
- Consent **S-201709.11**
Course Deletion - SOCW 448-3
 Page 48 That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of SOCW 448-3 Inequality and Income Security on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.
 Effective date: September, 2017
- Regular **S-201709.12**
Changes to Program Description - Education Diploma in First Nations Language and Culture
 Page 50 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Education Diploma in First Nations Language and Culture (Elementary Years), on pages 100-101 (in the print or PDF calendar accessible on the UNBC web page) of the 2017/2018 undergraduate calendar, be approved as proposed.
 Effective date: September 2017
- Regular **S-201709.13**
New Course Approval - HHSC 495-3
 Page 55 That, on the recommendation of the Senate Committee on Academic Affairs, the new course be approved as follows: HHSC 495-3 Directed Readings
 Proposed semester of first offering: September 2017
- Regular **S-201709.14**
Changes to Program Description - the School of Health Sciences Undergraduate Degree
 Page 60 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the program description for the School of Health Sciences Undergraduate on page 147-148 of the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate calendar, be approved as proposed.
 Effective date: September 2017
- Regular **S-201709.15**
Approval of Exchange Agreement between the University of Northern British Columbia and the University of Lingnan
 Page 72 That, on the recommendation of the Senate Committee on Academic Affairs, the new Exchange Agreement between the University of Northern British Columbia and the University of Lingnan be approved as proposed.
 Effective Date: Upon approval of the Senate
- Regular **S-201709.16**
Removal from the Undergraduate Calendar – the Northern Advancement Program
 Page 76 That, on the recommendation of the Senate Committee on Academic Affairs, the removal of the Northern Advancement Program, on page 51 (in the print or PDF calendar accessible on the UNBC web page) of the 2017/2018 undergraduate calendar, be approved as proposed.
 Effective date: September 2017
- Regular **S-201709.17**
Deletion of CASHS and CSAM Courses
 Page 82 That, on the recommendation of the Senate Committee on Academic Affairs, the proposed CASHS and CSAM courses outlined below be deleted from the academic calendar and the system.
 Effective date: September 2017
- Regular **S-201709.18**
Parked CASHS and CSAM Courses
 Page 94 That, on the recommendation of the Senate Committee on Academic Affairs, the proposed CASHS and CSAM courses be parked by removing them from active use in the academic calendar and the system.
 Effective date: September 2017

11.2 Senate Committee on Admissions and Degrees (3 minutes)

Mr. Annear

“For Approval” Item:

Regular **S-201709.19**

Approval of Change(s) to the Admission Category - Admission from a BC Community College, University, and Yukon College and Admission from a College Outside BC and Quebec

Page 98 That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to the admission category for admission from a BC Community College, University, and Yukon College be approved as proposed, and that changes to the admission category for admission from a college outside BC and Quebec be approved as proposed.
Effective date: September 2017

11.3 Senate Committee on First Nations and Aboriginal Peoples (3 minutes)

Dr. Ryan

“For Approval” Item:

Regular **S-201709.20**

Approval of Indigenous Teacher Education Program Field Centre Joint Services Agreement

Page 102 That, on the recommendation of the Senate Committee on Academic Affairs, Indigenous Teacher Education Program Field Centre joint service agreement between School District #27, School District #28, Tšllhqot'in National Government, Thompson Rivers University – Williams Lake, University of Northern British Columbia and University of British Columbia be approved as proposed.
Effective Date: September 2017

11.4 Senate Committee on Regional Policy and Inter-Institutional Relations (3 minutes)

Dr. Schorcht

“For Approval” Item:

Regular **S-201709.21**

Memorandum of Understanding Between Alexander College and the University Of Northern British Columbia

Page 108 That, on the recommendation of the Senate Committee on Regional Policy and Inter-Institutional Relations, the memorandum of understanding between Alexander College and the University Of Northern British Columbia on guaranteed admissions pathways be approved as proposed.
Effective Date: Upon the approval of Senate

11.5 Senate Committee on Scholarships and Bursaries (3 minutes)

Mr. Annear

“For Information” Items:

SCSB20170823.03 (approved)

Auntie Toots Memorial Award

Page 115 That the new Terms and Conditions for the Auntie Toots Memorial Award be approved.
Effective Date: 2017-2018 Academic Year

SCSB 20170823.04 (approved)

Al Nevison Graduate Research Award

Page 117 That the new Terms and Conditions for the Al Nevison Graduate Research Award be approved.
Effective Date: 2017-2018 Academic Year

SCSB20170823.05 (approved)

Revision to Future Health Professionals Bursary (to “Pathways to Medicine Bursary”)

Page 122 That the Revised Terms and Conditions for the Future Health Professionals Bursary be approved.
Effective Date: 2017-2018 Academic Year

“For Approval” Items:**11.6.1 Senate Committee Vacancies**

Page 127

A list of current Senate committee vacancies is included in the meeting package for information.

Regular

S-201709.22**Recommendation of Senate Committee Members to Senate**

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on the Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED
(except as otherwise noted, all terms begin immediately)

CANDIDATE**SENATE COMMITTEE ON NOMINATIONS**

Student Senator (03/31/2018)

Mr. Trevor Ritchie

SENATE COMMITTEE ON ACADEMIC APPEALS

Faculty Senator — CSAM (03/31/2020)

Dr. Ian Hartley

SCAAF SUBCOMMITTEE ON ACADEMIC SCHEDULING

Faculty Senator (Chair) (03/31/2019)

Dr. Peter Jackson

Graduate Student (03/31/2018)

Mr. Trevor Ritchie

SENATE COMMITTEE ON THE UNIVERSITY BUDGET

Faculty Senator — CSAM (03/31/2020)

Dr. Reza Chowdhury

Faculty Member — Professional Program (03/31/2020)

Dr. Thomas Tannert

11.6.2 Search Committee for the Vice President, Research and Graduate Programs

Regular

S-201709.23**Recommendation for CASHS Faculty Member to Serve on the Search Committee for the Vice President Research and Graduate Programs**

That, on the recommendation of the Senate Committee on Nominations. Senate appoint to the Search Committee for the Vice President, Research and Graduate Programs one of the following CASHS Faculty Members (who have met all eligibility requirements):

- Dr. Nathan Andrews
- Dr. Shannon Freeman
- Dr. Andrew Kitchenham

Effective date: Immediately upon approval by Senate

Biographies for the proposed CASHS Faculty Candidates can be found on the Senate SharePoint site.

Regular

S-201709.24

Recommendation of CSAM Faculty Member to Serve on the Search Committee for the Vice President, Research and Graduate Programs

That, on the recommendation of the Senate Committee on Nominations, Senate appoint to the Search Committee for the Vice President, Research and Graduate Programs one of the following CSAM Faculty Members:

- Dr. Jing Chen
- Dr. Darwin Horning
- Dr. Hossein Kazemian
- Dr. Chow Lee
- Dr. Mark Shrimpton

Biographies for the proposed CSAM Faculty Candidates can be found on the Senate SharePoint site.

“For Information” Items:

Faculty Senators elected by acclamation to Senate for positions beginning July 14, 2017:

Faculty Member — CSAM (03/31/2018)	Dr. Ian Hartley
Faculty Member — CSAM (03/31/2018)	Dr. Peter Jackson
Faculty Member — CSAM (03/31/2018)	Dr. Thomas Tannert

Student Senators elected by acclamation to Senate for position beginning September 15, 2017:

Student — Graduate (03/31/2018)	Mr. Trevor Ritchie
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11.7 Steering Committee of Senate (8 minutes) Dr. Weeks

“For Approval” Items:

Regular

S-201709.25

Change to the Senate Handbook - Dissolution of the Senate Committee of Regional Policy and Inter-Institutional Relations

Page 128

That, on the recommendation of the Steering Committee of Senate, there be dissolution of the Senate Committee of Regional Policy and Inter-Institutional Relations.
Effective Date: Upon the approval of Senate

Regular

S-201709.26

Change to the Senate Handbook – Terms of Reference for the Senate Committee on Academic Affairs

Page 130

That, on the recommendation of the Steering Committee of Senate, the terms of reference for the Senate Committee on Academic Affairs be approved as proposed,
Effective Date: Upon the approval of Senate

12.0 S-201709.27 Approval of Motions on the Consent Agenda Dr. Weeks

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

13.0 Information (no material)

14.0 Other Business (10 minutes)

14.1 Vice Chair of Senate

15.0 S-201709.28 (5 minutes)

Move to In Camera Session

That the meeting move In Camera.

16.0

S-201709.32

Adjournment

That the Senate meeting be adjourned.

SUBJECT: SELECTION PROCEDURES FOR THE SEARCH COMMITTEE FOR THE VICE-PRESIDENT RESEARCH**1. Terms of Reference for the Search Committee**

- To review the position of Vice-President Research
- To establish the qualification and qualities desired of candidates
- To assist in drafting an advertisement
- To establish a short list of candidates
- To recommend to the President a prioritized ranking of candidates

2. Search Committee Membership (13 Voting Members)

- President (Chair)
- 1 Board of Governors Member (external)
- Vice-President Academic and Provost
- Vice-President External Relations
- Dean – College of Arts, Social & Health Sciences
- Dean – College of Science and Management
- Dean – Graduate Programs
- Director, Human Resources (non-voting)
- 3 Faculty Members with tenure or tenure-track appointments, appointed by the Senate, one from each College and one being a regional Faculty Member
- 1 Senior Academic Director, (appointed by the Chair)
- 1 Staff member (appointed by the Chair)
- 1 Graduate Student

3. Chair

- President

4. Process

- The search will be an open process unless otherwise directed by the Board.
- Senior administrators and Chairs will be afforded the opportunity to meet the candidates in an informal session.
- The candidates will be requested to speak at a public forum.
- The President's recommendation shall be directed to the Human Resources Committee of the Board of Governors, who will in turn present the case for appointment to the full Board of Governors for approval.
- The search will be conducted in accordance with the principles established in the UNBC Policy - *Appointment of Senior Academic Administrative Officers of the University and of Faculty*.

MEMORANDUM

To: Senate Committee on Academic Affairs

From: Dan Ryan, Interim Provost and Vice-President Academic



Date: May 24, 2017

Re: External Reviews – Annual Report

Acknowledgement

External reviews are critical to the success of programs and to the University. I would like to acknowledge the work and thoughtful consideration of colleagues in all the Academic Units that participated in the reviews, the Deans, Administrative Assistants, and the external reviewers.

The greatest outcome of many of these reviews, is the external validation that our programs are strong, and provide our students with outstanding learning experiences, and about the dedication of our Faculty to our students, the discipline and the UNBC community.

Review Process

Reviews of Academic programs are covered the Senate Approved (April 26, 2012) document: *External Reviews of Academic Units: A Reference Guide*.

While further details can be found in the Reference Guide, a standard review involves the:

- Choosing external reviewers;
- Development of a self-assessment document;
- Engagement of external reviewers who review the self-assessment document, complete a site visit, and write a report on their findings;
- A Program response to the external review report;
- A response by the appropriate Dean;
- A response by the Provost, and;
- Presentation of the package to Senate, through SCAAF.

Summary of Program Reviews: 2016/2017

Outstanding Reviews:

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>School of Business</i>	<i>2014</i>	<i>Dean's response</i>
<i>Geography</i>	<i>2014</i>	<i>Dean's response</i>
<i>Computer Science</i>	<i>2015</i>	<i>Program's response</i>

Reviews Presented for Senate's Review:

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>History</i>	<i>2014</i>	<i>SCAAF's Review</i>
<i>MCPMS</i>	<i>2013</i>	<i>SCAAF's Review</i>
<i>Anthropology</i>	<i>2015</i>	<i>SCAAF's Review</i>
<i>English</i>	<i>2016</i>	<i>SCAAF's Review</i>

Reviews in Progress (2016/17)

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>First Nations</i>	<i>2016</i>	<i>Site visit Sept 2017</i>
<i>Chemistry</i>	<i>2016</i>	<i>Site visit Oct 2017</i>
<i>Environmental Science</i>	<i>2016</i>	<i>Site visit Nov 2017</i>
<i>Math</i>	<i>2016</i>	<i>On hold</i>

Reviews to be initiated (2017/18)

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>Economics</i>	<i>2016</i>	<i>Spring 2018</i>
<i>Health Sciences</i>	<i>2017</i>	<i>Spring 2018</i>
<i>Education</i>	<i>2017</i>	<i>Spring 2018</i>
<i>Political Science</i>	<i>2017</i>	<i>Fall 2018</i>
<i>Physics</i>	<i>2017</i>	<i>Fall 2018</i>
<i>Environmental Planning</i>	<i>2017</i>	<i>Fall 2018</i>

Reviews to be initiated (2018/19)

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>ESM & ORTM</i>	<i>2018</i>	<i>Spring 2019</i>
<i>Psychology</i>	<i>2018</i>	<i>Spring 2019</i>
<i>Environmental Engineering</i>	<i>2018</i>	<i>Spring 2019</i>
<i>Global & International Studies</i>	<i>2018</i>	<i>Fall 2019</i>
<i>Biochemistry</i>	<i>2018</i>	<i>Fall 2019</i>
<i>Social Work</i>	<i>2018</i>	<i>Fall 2019</i>

Reviews to be initiated (2019/20)

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>History</i>	<i>2019</i>	<i>Spring 2020</i>
<i>MCPMS</i>	<i>2019</i>	<i>Spring 2020</i>
<i>Nursing</i>	<i>2019</i>	<i>Spring 2020</i>
<i>NRES</i>	<i>2019</i>	<i>Fall 2020</i>
<i>English</i>	<i>2019</i>	<i>Fall 2020</i>

Reviews to be initiated (2020/21)

<i>Program</i>	<i>Initiated</i>	<i>Status</i>
<i>Business</i>	<i>2020</i>	<i>Spring 2021</i>
<i>Geography</i>	<i>2020</i>	<i>Spring 2021</i>
<i>MEng</i>	<i>2020</i>	<i>Spring 2021</i>
<i>Computer Science</i>	<i>2020</i>	<i>Fall 2021</i>
<i>Anthropology</i>	<i>2020</i>	<i>Fall 2021</i>

Provost's Recommendation: SCAAF review the External Review Process in the context of a newly initiated Provincial Program Review Policy, and make recommendation to Senate on a revised (if required) document to guide external reviews of academic units.

Memorandum

Date: Wednesday, 2017-09-20.
From: David Casperson, Senator
To: Bert Annear, Registrar, Secretary of Senate
Subject: Written questions for September Senate

Bert, please communicate these written questions intended for September Senate appropriately.

1. (for the Chair of Senate.)

Through Senate motion S201708.06, Senate recommended to the Board that it specifically endorse a particular recommendation of the Academic Action Plan.

How was this formally communicated to the Board?

2. (for the Provost.)

the College of Science and Management's Chairs' Management Team has requested a spreadsheet containing a list of the recommendations contained in the *Academic Action Plan—Draft Recommendations*. Will this happen? When?

3. (followup for the Provost.)

Will such a resource be made available to Senators and members of the Board of Governors? When? How?

4. (for the Chair of the Steering Committee of Senate.)

What topic presentations to Senate has Steering Committee planned regarding the *Academic Action Plan—Draft Recommendations*?

5. (for the President.) The University commissioned and received a report on its safety practices earlier this year. How are the concerns raised in that report, and the University's responses to those concerns being communicated to the UNBC community?

David Casperson

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the Major in Nature-based Tourism Management (College Diploma Degree Completion) be approved as proposed.

1. **Effective date:** September 2017

2. **Rationale for the proposed revisions:** Tourism is one of the largest industries and employers in the world and one of the fastest-growing sectors is nature-based and ecotourism. The BA in Nature-Based Tourism Management (NBTM) at UNBC has as a foundation of social science courses in Geography, Environmental Studies, Commerce and others, that support higher-level courses in Outdoor Recreation and Tourism Management. Many diploma programs in Canada provide a similar foundation in social sciences, and we see an opportunity to make our NBTM degree available to graduates of diploma programs in relevant fields.

Criteria for admission to the College Diploma Degree Completion program in Nature-based Tourism Management include the following:

- The diploma program is from a recognized institution
- The diploma program leads to a recognized credential such as a diploma or equivalent
- The diploma program is composed of courses that have equivalent contact hours to UNBC courses
- The diploma program is academically rigorous (e.g. a majority of courses in the program would articulate to university credit)
- The diploma program is relevant to the study of Nature-based Tourism Management

3. **Implications of the changes for other programs, etc., if applicable:** None other than a potential for increased enrolments in courses from other units.

4. **Reproduction of current Calendar entry for the item to be revised:**

Major in Nature-Based Tourism Management

Students must complete a minimum of 120 credit hours through (a) the common degree requirements, (b) the requirements of an Area of Specialization and (c) elective credit hours in any subject.

Common Degree Requirements:

.....[deleted intervening information as no changes are proposed]

.....Honours students must complete the degree requirements for the BA in the Nature-Based Tourism Management. In addition, each student must also complete an additional 6 credit hours in the form of an undergraduate thesis (NRES 430-6) under the supervision of a faculty member. Note: Students are responsible to find their own undergraduate thesis research supervisor. Faculty members are under no obligation to supervise Honours students.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Addition of the following, directly after the above:

Major in Nature-Based Tourism Management (Diploma Completion)

This 60-credit-hour program of study is available only to students with a 2-year diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, and a minimum of a 2.00 Cumulative GPA.

Degree requirements: Two-year Diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Geography, or equivalent, with a minimum Cumulative GPA of 2.00, plus (a) 42 credit hours of required courses; (b) 18 credit hours in an Area of Specialization; and (c) elective credit hours in any subject as necessary to ensure completion of a minimum of 60 credit hours (minimum 30 upper-division credit hours) at UNBC.

Curriculum:

Lower-Division Requirement (21 credit hours)

BIOL 110-3 Introductory Ecology

COMM 100-3 Introduction to Canadian Business

ECON 100-3 Microeconomics

NREM 100-3 Field Skills

ORTM 100-3 Foundations of Outdoor Recreation and Tourism

ORTM 200-3 Sustainable Outdoor Recreation and Tourism

ORTM 205-3 Outdoor Skills and Leadership

Upper-Division Requirement (21 credit hours)

FNST 304-3 Indigenous Environmental Philosophy

Or NREM 303-3 Aboriginal Perspectives on Land and Resource Management

ORTM 300-3 Recreation and Tourism Impacts

ORTM 333-3 Field School

Twelve credit hours from:

ORTM 305-3 Protected Area Planning and Management

ORTM 306-3** Indigenous Tourism and Recreation

ORTM 332-3 Outdoor, Environmental, and Experiential Education

ORTM 400-3 Conservation Area Design and Management

ORTM 407-3** Recreation, Tourism and Communities

ORTM 408-3** The Psychology of Recreation and Tourism
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities
ORTM 433 (1-6) Field School II
ORTM 440 (2-6) Internship
ORTM 498 (1-3) Special Topics

**Note: Some senior-level ORTM classes are offered in alternating years.

Area of Specialization (18 credit hour hours)

Students must choose one of the following Areas of Specialization. Courses used to fulfill common degree requirements above may not be used to satisfy an Area of Specialization requirement.

1. Marketing and Entrepreneurship
2. Outdoor Education and Leadership
3. Indigenous/Cultural Tourism
4. Environment and Society

Marketing and Entrepreneurship

COMM 210-3 Financial Accounting
COMM 240-3 Introduction to Marketing
COMM 342-3 Services Marketing

Three of the following:

COMM 230-3 Organization Behaviour
COMM 300-3 Introduction to Business Law
COMM 302-3 Entrepreneurship
COMM 303-3 Introduction to International Business
COMM 340-3 Marketing Communication
COMM 343-3 Behavioural Marketing
COMM 346-3 Internet Marketing
COMM 441-3 International Marketing
COMM 442-3 Marketing Strategy
COMM 443-3 Marketing Research
ECON 305-3 Environmental Economics and Environmental Policy
GEOG 424-3 Social Geography of Northern Communities

Outdoor Education and Leadership

EDUC 101-3 Introduction to Education
EDUC 201-3 Education Theory and Practice
ENVS 101-3 Introduction to Environmental Citizenship
ORTM 408-3** The Psychology of Recreation and Tourism
ORTM 409-3** Critical Approaches to Outdoor Recreation Activities

One of the following:

ANTH 405-3 Landscapes, Place and Culture
BIOL 333-3 Field School
BIOL 350-3 Ethnobotany
ENVS 225-3 Global Environmental Change: Science and Policy
ENVS 306-3 Human Ecology
HIST 421-3 Topics in Environmental History
NREM 333-3 Field Applications in Resource Management

Indigenous/Cultural Tourism

FNST 100-3 The Aboriginal Peoples of Canada

FNST 203-3 Introduction to Traditional Ecological Knowledge

One of the following:

ENPL 208-3 First Nations Community and Environmental Planning

FNST 217-3 Contemporary Challenges Facing Aboriginal Communities

Two of the following:

BIOL 350-3 Ethnobotany

ENPL 409-3 Advanced First Nations Community and Environmental Planning

GEOG 301-3 Cultural Geography

GEOG 403-3 First Nations and Indigenous Geography

HIST 390-3 Aboriginal People in Canada

NORS 321-3 Peoples and Cultures of the Circumpolar World 1

POLS 332-3 Community Development

One of the following:

ORTM 403-3** International Dimensions of Recreation and Tourism

ORTM 407-3** Recreation, Tourism and Communities

ORTM 414-3** Polar Tourism and Recreation

Environment and Society

ENVS 101-3 Introduction to Environmental Citizenship

ENPL 205-3 Environment and Society

or ENPL 208-3 First Nations Community and Environmental Planning

One of the following:

GEOG 204-3 Introduction to GIS for the Social Sciences

GEOG 205-3 Cartography and Geomatics

GEOG 300-3 Geographic Information Systems

One of the following:

ENPL 304-3 Mediation, Negotiation and Public Participation

ENVS 326-3 Natural Resources, Environmental Issues and Public Engagement

NREM 306-3 Society, Policy and Administration

Two of the following:

ANTH 405-3 Landscapes, Place and Culture

ENPL 301-3 Sustainable Communities: Structure and Sociology

ENVS 306-3 Human Ecology

ENVS 309-3 Gender and Environment

GEOG 305-3 Political Ecology

GEOG 420-3 Geographies of Environmental Justice

GEOG 424-3 Social Geography of Northern Communities

HIST 421-3 Topics in Environmental History

Course Prerequisites

Students must ensure that all prerequisites are fulfilled prior to registering in any course.

Elective

Students take electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours. This includes taking any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: ESM

College: CSAM

College Council Motion Number: CSAM.CC.2017 05.11 06.02

College Council Approval Date: May 11, 2017

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

Senate Committee on Admissions and Degrees: SCAD201706.03 (approval of admissions section)

Senate Committee on Admissions and Degrees Approval Date: June 13, 2017

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.04

Moved by: I. Hartley

Seconded by: W. Schwab

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: September 6, 2017
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201709.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the BSc Honours – Psychology program requirements on page 185 of the 2016/17 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2017
2. **Rationale for the proposed revisions:**
This change to the Honours requirements is designed to encourage students to take advanced and difficult courses outside the area of Psychology without risking their place in the Psychology Honours program. For students to remain in the Honours program they are still required to meet the B+ (3.33) minimum grade requirement.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

BSc Honours – Psychology

Honours students are required to complete 122 credit hours. Students must successfully complete the 53 credit hours for the Psychology BSc program, 57 credit hours of electives and 12 credit hours from the courses listed below.

PSYC 490-3 Honours Thesis I
PSYC 495-3 Honours Thesis II
PSYC 497-3 Senior Seminar
and one additional 400-level Psychology course.

Each student must complete a thesis (PSYC 490-3 Honours Thesis and PSYC 495-3 Honours Thesis II) under the supervision of a faculty member. Entry to the Honours Program takes place after the end of the second year (i.e., upon completion of at least 60 credit hours) and requires a minimum GPA of 3.33 calculated on the last 60 credit hours completed at the time of declaration to the Honours Program. Attaining the minimum requirement does not guarantee entry to the Honours Program, which will be at the discretion of the Department. To remain in the Honours Program students must maintain a minimum Semester GPA of 3.33 to be calculated at the end of each semester as

well as receive no grade lower than a C+ in any course after entry to the Honours Program.

The minimum requirement for completion of a BSc Honours - Psychology is 122 credit hours.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

BSc Honours – Psychology

Honours students are required to complete 122 credit hours. Students must successfully complete the 53 credit hours for the Psychology BSc program, 57 credit hours of electives and 12 credit hours from the courses listed below.

PSYC 490-3 Honours Thesis I
PSYC 495-3 Honours Thesis II
PSYC 497-3 Senior Seminar
and one additional 400-level Psychology course.

Each student must complete a thesis (PSYC 490-3 Honours Thesis I and PSYC 495-3 Honours Thesis II) under the supervision of a faculty member. Entry to the Honours Program takes place after the end of the second year (i.e., upon completion of at least 60 credit hours) and requires a minimum GPA of 3.33 calculated on the last 60 credit hours completed at the time of declaration to the Honours Program. Attaining the minimum requirement does not guarantee entry to the Honours Program, which will be at the discretion of the Department. To remain in the Honours Program students must maintain a minimum Semester GPA of 3.33 to be calculated at the end of each semester as well as receive no grade lower than a C+ ~~in any course in any~~ Psychology course after entry to the Honours Program.

The minimum requirement for completion of a BSc Honours - Psychology is 122 credit hours.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Department of Psychology

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2017.06.15.06

College Council Approval Date: June 15, 2017

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.07

Moved by: D. Wessell Lightfoot

Seconded by: T. Whitcombe

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That SOCW 602-3 be added to the graduate calendar as a required course for both the thesis and practicum routes within the School of Social Work as proposed.

1. **Effective date:** September 2017

2. **Rationale for the proposed revisions:** The Truth and Reconciliation Commission of Canada has called for social workers to be, “properly educated and trained about the history and impacts of residential schools” (2015, p. 1). In light of that call and in consideration of the fact that social workers in Northern BC often work with Indigenous peoples, we feel it is important that every student who graduates from UNBC with an MSW degree has taken at least one course that specifically addresses social work practice with Indigenous peoples. Currently, taking an Indigenous content course is optional. We are proposing that it become a requirement.

3. **Implications of the changes for other programs, etc., if applicable:**

There are no known implications to other programs.

These changes will be brought before the Senate Committee on First Nations and Aboriginal Peoples prior to being brought to SCAAF.

4. **Reproduction of current Calendar entry for the item to be revised:**

The following section is taken directly from page 94 of the 2016-2017 UNBC Graduate Calendar (online, PDF version):

Taking a MSW at UNBC

There are two entry routes into the MSW.

Entry from a Bachelor of Social Work leads into the Advanced Year of the MSW program.

For full-time students entering from a BSW, this MSW program consists of 33 credit hours, including completion of a thesis or practicum report.

This program requires the successful completion of a minimum course work of 21 credit hours for thesis students and 24 credit hours for practicum students. The program comprises an integrated core of five required courses, two elective courses, and a thesis; OR five required courses, three electives, and a practicum.

Entry with a Bachelor’s degree in a related field or discipline, and two years (24 months full-time equivalent) human service experience. Entry at this level begins with an MSW Foundation Year of studies.

For full-time students entering from a Bachelor’s degree in a related field, this MSW program consists of a minimum two-year (24 month) program of courses and practica. A thesis or practicum report is required following completion of

course work. An oral defense is required for the thesis. This route normally includes 66 credit hours, consisting of 33 credit hours in each of the two years.

MSW

Requirements

Thesis students must take the following required courses:

SOCW 609-3 Advanced Quantitative Research
HHSC 703-3 Qualitative Research Approaches in Health and Human Sciences
SOCW 704-3 MSW Integrative Seminar SOCW 700-12 MSW Thesis

Practicum students must take the following required courses:

SOCW 609-3 Advanced Quantitative Research
HHSC 703-3 Qualitative Research Approaches in Health and Human Sciences
SOCW 704-3 MSW Integrative Seminar
SOCW 732-9 MSW Practicum II

All students are required to take at least two of the following courses, and may take the other two courses as electives:

SOCW 601-3 Current Issues in Northern/Remote Social Work
SOCW 602-3 First Nations: Advanced Social Work Practice
SOCW 603-3 Women: Policy/Practice Issues
SOCW 605-3 Community Work/Politics of Change

Electives

SOCW 604-3* Directed Readings
SOCW 610-3 Wellness: Alternate Approaches
SOCW 613-3 Clinical Social Work Practice
SOCW 615-3 Multi-Cultural Social Work Practice
SOCW 620-3 Policy Making/Human Services
SOCW 621-3 Comparative Welfare Analysis
SOCW 640-3 Social Work Supervision and Leadership
SOCW 651-3 Legal Issues for Women
SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future
SOCW 671-3 Reflections on Practice: Child/Youth Mental Health
SOCW 672-3 Social Work/Counselling Skills with Children/Youth
SOCW 673-3 Mental Illness and Addictions Among Children/Youth
SOCW 674-3 Crisis Work with Children/Youth: Restoring Balance
SOCW 675-3 Community-based Prevention: Creating Balance
SOCW 698-3 Special Topics
SOCW 701-3 Research Practicum

Thesis students are required to take a total of two electives. Those two electives may be taken from the two lists immediately above, and/ or from other UNBC graduate programs, and/or from other accredited Canadian universities via approved transfer agreements (e.g., the Western Deans' Agreement).

Practicum students are required to take a total of three electives, one of which must come from the two lists of courses immediately above. The two other electives may come from the above lists and/ or be taken from other UNBC graduate programs and/or from other accredited Canadian universities via approved transfer agreements (e.g., the Western Deans' Agreement).

* Students may only take SOCW 604-3 Directed Readings course once for 3 credits.

MSW Foundation Year

For those with baccalaureate degrees in related areas and two years of full-time previous human service experience, the MSW normally consists of 66 credit hours (two years) of study. The foundation year consists of six 600-level courses, two 600-level social work electives, plus SOCW 632-9 (MSW Practicum I).

The 600 level courses are:

SOCW 630-3 Communication Skills
SOCW 631-3 Critical Social Work Practice
SOCW 632-9 MSW Practicum I
SOCW 633-3 Critical Social Policy
SOCW 634-3 Social Work Research/Policy/Practice
SOCW 635-3 Social Work Philosophy and Ethics
SOCW 637-3 Advanced Practice

MSW students in their Foundation Year must successfully complete SOCW 634-3 prior to registration in SOCW 609 and HHSC 703.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

The following section is taken directly from page 94 of the 2016-2017 UNBC Graduate Calendar (online, PDF version):

Taking a MSW at UNBC

There are two entry routes into the MSW.

Entry from a Bachelor of Social Work leads into the Advanced Year of the MSW program.

For full-time students entering from a BSW, this MSW program consists of 33 credit hours, including completion of a thesis or practicum report.

This program requires the successful completion of a minimum course work of 21 credit hours for thesis students and 24 credit hours for practicum students. The program comprises an integrated core of ~~five~~ six required courses, ~~two elective courses~~ one elective course, and a thesis; OR ~~five~~ six required courses, ~~three~~ two electives, and a practicum.

Entry with a Bachelor’s degree in a related field or discipline, and two years (24 months full-time equivalent) human service experience. Entry at this level begins with an MSW Foundation Year of studies.

For full-time students entering from a Bachelor’s degree in a related field, this MSW program consists of a minimum two-year (24 month) program of courses and practica. A thesis or practicum report is required following completion of course work. An oral defense is required for the thesis. This route normally includes 66 credit hours, consisting of 33 credit hours in each of the two years.

MSW

Requirements

Thesis students must take the following required courses:

SOCW 602-3 First Nations: Advanced Social Work Practice

SOCW 609-3 Advanced Quantitative Research
HHSC 703-3 Qualitative Research Approaches in Health and Human Sciences
SOCW 704-3 MSW Integrative Seminar
SOCW 700-12 MSW Thesis

Practicum students must take the following required courses:

SOCW 602-3 First Nations: Advanced Social Work Practice
SOCW 609-3 Advanced Quantitative Research
HHSC 703-3 Qualitative Research Approaches in Health and Human Sciences
SOCW 704-3 MSW Integrative Seminar
SOCW 732-9 MSW Practicum II

All students are required to take at least ~~two~~ one of the following courses, and may take the other two courses as electives:

SOCW 601-3 Current Issues in Northern/Remote Social Work
~~SOCW 602-3 First Nations: Advanced Social Work Practice~~
SOCW 603-3 Women: Policy/Practice Issues
SOCW 605-3 ~~Community Comm~~ Work/Politics of Change

Electives

SOCW 604-3* Directed Readings
SOCW 610-3 Wellness: Alternate Approaches
SOCW 613-3 Clinical Social Work Practice
SOCW 615-3 Multi-Cultural Social Work Practice
SOCW 620-3 Policy Making/Human Services
SOCW 621-3 Comparative Welfare Analysis
SOCW 640-3 Social Work Supervision and Leadership
SOCW 651-3 Legal Issues for Women
SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future
SOCW 671-3 Reflections on Practice: Child/Youth Mental Health
SOCW 672-3 Social Work/Counselling Skills with Children/Youth
SOCW 673-3 Mental Illness and ~~Additions~~ Addictions Among Children/Youth
SOCW 674-3 Crisis Work ~~with~~ with Children/Youth: Restoring Balance
SOCW 675-3 Community-based Prevention: Creating Balance
SOCW 698-3 Special Topics
SOCW 701-3 Research Practicum

Thesis students are required to take ~~a total of two electives~~ one elective. ~~Those two electives~~ This elective may be taken from the two lists immediately above, and/ or from other UNBC graduate programs, and/or from other accredited Canadian universities via approved transfer agreements (e.g., the Western Deans' Agreement).

Practicum students are required to take ~~a total of three~~ two electives, one of which must come from the two lists of courses immediately above. ~~The two other electives~~ other elective may come from the above lists and/ or be taken from other UNBC graduate programs and/or from other accredited Canadian universities via approved transfer agreements (e.g., the Western Deans' Agreement).

* Students may only take SOCW 604-3 Directed Readings course once for 3 credits.

MSW Foundation Year

For those with baccalaureate degrees in related areas and two years of full-time previous human service experience, the MSW normally consists of 66 credit hours (two years) of study. The foundation year consists of six 600-level courses,

two 600-level social work electives, plus SOCW 632-9 (MSW Practicum I).

The 600 level courses are:

- SOCW 630-3 Communication Skills
- SOCW 631-3 Critical Social Work Practice
- SOCW 632-9 MSW Practicum I
- SOCW 633-3 Critical Social Policy
- SOCW 634-3 Social Work Research/Policy/Practice
- SOCW 635-3 Social Work Philosophy and Ethics
- SOCW 637-3 Advanced Practice

MSW students in their Foundation Year must successfully complete SOCW 634-3 prior to registration in SOCW 609 and HHSC 703.

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Social Work

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2017.06.15.04

College Council Approval Date: June 15, 2017

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP201709.04

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: September 18, 2017

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.06

Moved by: T. Summerville

Seconded by: D. Wessell Lightfoot

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC

Approved by SCAAF: September 6, 2017



Date

Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201709.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of SOCW 424-3 Child Welfare/Sites of Resistance, on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar be approved as proposed.

Effective date: September, 2017

Rationale for the proposed revisions:

The course is no longer being offered as an elective in the School of Social Work however, it remains in the calendar as a 400-level Social Work course which needs to be deleted.

Current Calendar (p.189—PDF online calendar)

Students must select an additional 12 credit hours of approved 400-level Social Work courses from the approved list.

SOCW 422-3 Child Welfare Practice
SOCW 424-3 Child Welfare/Sites of Resistance
SOCW 426-3 Current Issues in Child Welfare Practice
SOCW 432-3 Unemployment and Social Work
SOCW 433-3 Women in the Human Services
SOCW 435-3 Community Social Policy
SOCW 437-3 Social Work with Groups and Communities
SOCW 438-3 Comparative Welfare Analysis
SOCW 439-3 Social Work/Law and the Justice System
SOCW 440-3 Social Work in Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 442-3 Social Work with Victims of Abuse
SOCW 443-3 Medical Social Work
SOCW 444-3 Social Work Critical Issues in Aging
SOCW 445-3 Social Work and Cross-Cultural Practice
SOCW 448-3 Inequality and Income Security
SOCW 449-3 Gender and Sexuality
SOCW 450-3 Social Work and Family Practice
SOCW 452-3 Social Work/Crisis Intervention
SOCW 453-3 Social Work Practice and Spirituality
SOCW 454-3 Disability Issues

SOCW 455-3 First Nations Governance and Social Policy
SOCW 456-3 Family Caring Systems
SOCW 457-3 Individual and Community Wellness
SOCW 498-(3-6) Special Topics
SOCW 499-3 Directed Readings

Proposed deletions indicated clearly using “~~strikethrough~~”:

~~“SOCW 424 3 Child Welfare/Sites of Resistance”~~

Motion proposed by: Tammy Pearson

Academic Program: Bachelor of Social Work

Implications for Other Programs / Faculties? None

College: College of Arts, Social and Health Sciences

College Council / Committee Motion Number: Omnibus Motion: CASHSCC.2017.06.15.05

College Council / Committee Approval Date: June 15, 2017

Attachment Pages (if applicable): 1 page

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON
ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.08

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair's Signature

For recommendation to ✓ **, or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion:.. That the deletion of SOCW 432-3 Unemployment and Social Work on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.

Effective date: September, 2017

Rationale for the proposed revisions:

The course is no longer being offered as an elective in the School of Social Work however, it remains in the calendar as a 400-level Social Work course which needs to be deleted.

Current Calendar (p.189—PDF online calendar)

Students must select an additional 12 credit hours of approved 400-level Social Work courses from the approved list.

SOCW 422-3 Child Welfare Practice
SOCW 424-3 Child Welfare/Sites of Resistance
SOCW 426-3 Current Issues in Child Welfare Practice
SOCW 432-3 Unemployment and Social Work
SOCW 433-3 Women in the Human Services
SOCW 435-3 Community Social Policy
SOCW 437-3 Social Work with Groups and Communities
SOCW 438-3 Comparative Welfare Analysis
SOCW 439-3 Social Work/Law and the Justice System
SOCW 440-3 Social Work in Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 442-3 Social Work with Victims of Abuse
SOCW 443-3 Medical Social Work
SOCW 444-3 Social Work Critical Issues in Aging
SOCW 445-3 Social Work and Cross-Cultural Practice
SOCW 448-3 Inequality and Income Security
SOCW 449-3 Gender and Sexuality
SOCW 450-3 Social Work and Family Practice
SOCW 452-3 Social Work/Crisis Intervention
SOCW 453-3 Social Work Practice and Spirituality
SOCW 454-3 Disability Issues

SOCW 455-3 First Nations Governance and Social Policy
SOCW 456-3 Family Caring Systems
SOCW 457-3 Individual and Community Wellness
SOCW 498-(3-6) Special Topics
SOCW 499-3 Directed Readings

Proposed deletions indicated clearly using “~~strikethrough~~”:

~~“SOCW 432-3 Unemployment and Social Work”~~

Motion proposed by: Tammy Pearson

Academic Program: Bachelor of Social Work

Implications for Other Programs / Faculties? None

College: College of Arts, Social and Health Sciences

College Council / Committee Motion Number: Omnibus Motion: CASHSCC.2017.06.15.05

College Council / Committee Approval Date: June 15, 2017

Attachment Pages (if applicable): 1 page

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON
ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.09

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair’s Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of SOCW 435-3 Community Social Policy on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.

Effective date: September, 2017

Rationale for the proposed revisions:

The course is no longer being offered as an elective in the School of Social Work however, it remains in the calendar as a 400-level Social Work course which needs to be deleted.

Current Calendar (p.189—PDF online calendar)

Students must select an additional 12 credit hours of approved 400-level Social Work courses from the approved list.

SOCW 422-3 Child Welfare Practice
SOCW 424-3 Child Welfare/Sites of Resistance
SOCW 426-3 Current Issues in Child Welfare Practice
SOCW 432-3 Unemployment and Social Work
SOCW 433-3 Women in the Human Services
SOCW 435-3 Community Social Policy
SOCW 437-3 Social Work with Groups and Communities
SOCW 438-3 Comparative Welfare Analysis
SOCW 439-3 Social Work/Law and the Justice System
SOCW 440-3 Social Work in Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 442-3 Social Work with Victims of Abuse
SOCW 443-3 Medical Social Work
SOCW 444-3 Social Work Critical Issues in Aging
SOCW 445-3 Social Work and Cross-Cultural Practice
SOCW 448-3 Inequality and Income Security
SOCW 449-3 Gender and Sexuality
SOCW 450-3 Social Work and Family Practice
SOCW 452-3 Social Work/Crisis Intervention
SOCW 453-3 Social Work Practice and Spirituality
SOCW 454-3 Disability Issues

SOCW 455-3 First Nations Governance and Social Policy
SOCW 456-3 Family Caring Systems
SOCW 457-3 Individual and Community Wellness
SOCW 498-(3-6) Special Topics
SOCW 499-3 Directed Readings

Proposed deletions indicated clearly using “~~strikethrough~~”:

~~“SOCW 435-3 Community Social Policy”~~

Motion proposed by: Tammy Pearson

Academic Program: Bachelor of Social Work

Implications for Other Programs / Faculties? None

College Council / Committee Motion Number: Omnibus Motion: CASHSCC.2017.06.15.05

College Council / Committee Approval Date: June 15, 2017

College Council / Committee Approval Date:

Attachment Pages (if applicable): 1 page

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON
ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.10

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED



Approved by SCAAF: September 6, 2017
Date

Chair’s Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of SOCW 438-3 Comparative Welfare Analysis on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.

Effective date: September, 2017

Rationale for the proposed revisions:

The course is no longer being offered as an elective in the School of Social Work however, it remains in the calendar as a 400-level Social Work course which needs to be deleted.

Current Calendar (p.189—PDF online calendar)

Students must select an additional 12 credit hours of approved 400-level Social Work courses from the approved list.

SOCW 422-3 Child Welfare Practice
SOCW 424-3 Child Welfare/Sites of Resistance
SOCW 426-3 Current Issues in Child Welfare Practice
SOCW 432-3 Unemployment and Social Work
SOCW 433-3 Women in the Human Services
SOCW 435-3 Community Social Policy
SOCW 437-3 Social Work with Groups and Communities
SOCW 438-3 Comparative Welfare Analysis
SOCW 439-3 Social Work/Law and the Justice System
SOCW 440-3 Social Work in Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 442-3 Social Work with Victims of Abuse
SOCW 443-3 Medical Social Work
SOCW 444-3 Social Work Critical Issues in Aging
SOCW 445-3 Social Work and Cross-Cultural Practice
SOCW 448-3 Inequality and Income Security
SOCW 449-3 Gender and Sexuality
SOCW 450-3 Social Work and Family Practice
SOCW 452-3 Social Work/Crisis Intervention
SOCW 453-3 Social Work Practice and Spirituality
SOCW 454-3 Disability Issues

SOCW 455-3 First Nations Governance and Social Policy
SOCW 456-3 Family Caring Systems
SOCW 457-3 Individual and Community Wellness
SOCW 498-(3-6) Special Topics
SOCW 499-3 Directed Readings

Proposed deletions indicated clearly using “~~strikethrough~~”:

~~“SOCW 438-3 Comparative Welfare Analysis”~~

Motion proposed by: Tammy Pearson

Academic Program: Bachelor of Social Work

Implications for Other Programs / Faculties? None

College Council / Committee Motion Number: Omnibus Motion: CASHSCC.2017.06.15.05

College Council / Committee Approval Date: June 15, 2017

College Council / Committee Approval Date:

Attachment Pages (if applicable): 1 page

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON
ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.11

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date


Chair’s Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the deletion of SOCW 448-3 Inequality and Income Security on page 189 in the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate academic calendar, be approved as proposed.

Effective date: September, 2017

Rationale for the proposed revisions:

The course is no longer being offered as an elective in the School of Social Work however, it remains in the calendar as a 400-level Social Work course which needs to be deleted.

Current Calendar (p.189—PDF online calendar)

Students must select an additional 12 credit hours of approved 400-level Social Work courses from the approved list.

SOCW 422-3 Child Welfare Practice
SOCW 424-3 Child Welfare/Sites of Resistance
SOCW 426-3 Current Issues in Child Welfare Practice
SOCW 432-3 Unemployment and Social Work
SOCW 433-3 Women in the Human Services
SOCW 435-3 Community Social Policy
SOCW 437-3 Social Work with Groups and Communities
SOCW 438-3 Comparative Welfare Analysis
SOCW 439-3 Social Work/Law and the Justice System
SOCW 440-3 Social Work in Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 442-3 Social Work with Victims of Abuse
SOCW 443-3 Medical Social Work
SOCW 444-3 Social Work Critical Issues in Aging
SOCW 445-3 Social Work and Cross-Cultural Practice
SOCW 448-3 Inequality and Income Security
SOCW 449-3 Gender and Sexuality
SOCW 450-3 Social Work and Family Practice
SOCW 452-3 Social Work/Crisis Intervention
SOCW 453-3 Social Work Practice and Spirituality
SOCW 454-3 Disability Issues

SOCW 455-3 First Nations Governance and Social Policy
SOCW 456-3 Family Caring Systems
SOCW 457-3 Individual and Community Wellness
SOCW 498-(3-6) Special Topics
SOCW 499-3 Directed Readings

Proposed deletions indicated clearly using “~~strikethrough~~”:

~~“SOCW 448-3 Inequality and Income Security”~~

Motion proposed by: Tammy Pearson

Academic Program: Bachelor of Social Work

Implications for Other Programs / Faculties? None

College: College of Arts, Social and Health Sciences

College Council / Committee Motion Number: Omnibus Motion: CASHSCC.2017.06.15.05

College Council / Committee Approval Date: June 15, 2017

Attachment Pages (if applicable): 1 page

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON
ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.12

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date


Chair’s Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201709.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Education Diploma in First Nations Language and Culture (Elementary Years), on pages 100-101 (in the print or PDF calendar accessible on the UNBC web page) of the 2017/2018 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2017
2. **Rationale for the proposed revisions:** Area missed in program change approved in S-201704.03
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Program Requirements

First Nations Studies Credit Hours

The required First Nations Studies credits can be met by completing a Diploma in First Nations Language. Students will need to include the following First Nations Studies language, linguistics and culture courses in their program of study:

Language (33 credit hours):

A First Nations Language: Levels 1-4:

FNST 131-3 A First Nations Language: Level 1

FNST 132-3 A First Nations Language: Level 2

FNST 231-3 A First Nations Language: Level 3

FNTS 232-3 A First Nations Language: Level 4

or Gitxsanimx:

FNST 143-3 Gitxsanimx: Level 1

FNST 144-3 Gitxsanimx: Level 2

FNST 243-3 Gitxsanimx: Level 3

FNTS 244-3 Gitxsanimx: Level 4

or Nisga'a:

FNST 139-3 Nisga'a Language: Level 1

FNST 140-3 Nisga'a Language: Level 2

FNST 239-3 Nisga'a Language: Level 3

FNTS 240-3 Nisga'a Language: Level 4

or levels 1-4 in Sm'algyax:

FNST 137-3 Tsimshain Language (Sm'algyax): Level 1

FNST 138-3 Tsimshain Language (Sm'algyax): Level 2

FNST 237-3 Tsimshain Language (Sm'algyax): Level 3

FNTS 238-3 Tsimshain Language (Sm'algyax): Level 4

or levels 1-4 in Dakelh / Carrier:

FNST 133-3 Dakelh / Carrier Language: Level 1

FNST 134-3 Dakelh / Carrier Language: Level 2

FNST 233-3 Dakelh / Carrier Language: Level 3

FNTS 234-3 Dakelh / Carrier Language: Level 4

or levels 1-4 in Tsilhqot'in:

FNST 145-3 *Tsilhqot'in Language: Level 1*
FNST 146-3 *Tsilhqot'in Language: Level 2*
FNST 245-3 *Tsilhqot'in Language: Level 3*
FNST 246-3 *Tsilhqot'in Language: Level 4*

and

FNST 223-3 *First Nations Language Immersion**
FNST 321-3 *First Nations Advanced Composition and Conversation, Level 1*
FNST 322-3 *First Nations Advanced Composition and Conversation, Level 2*
FNST 324-3 *Advanced First Nations Language Immersion**
FNST 325-3 *First Nations Language Mentoring**
FNST 421-3 *First Nations Song and Poetry*
FNST 422-3 *First Nations Speeches and Stories*

Linguistics (9 credit hours):

FNST 220-3 *Introduction to Linguistics*
FNST 320-3 *The Structure of a First Nations Language*
FNST 420-3 *Developing Language Materials*

Culture Studies (9 credit hours):

FNST 161-3 *First Nations Culture: Level 1*
 or Gitksan: FNST 173-3 *Gitksan Culture: Level 1*
 or Nisga'a: FNST 169-3 *Nisga'a Culture: Level 1*
 or Sm'algayax: FNST 167-3 *Tsimshian Culture: Level 1*
 or Dakelh / Carrier FNST 163-3 *Dakelh / Carrier Culture: Level 1*
FNST 162-3 *First Nations Culture: Level 2*
 or Gitksan: FNST 174-3 *Gitksan Culture: Level 2*
 or Nisga'a: FNST 170-3 *Nisga'a Culture: Level 2*
 or Sm'algayax: FNST 168-3 *Tsimshian Culture: Level 2*
 or Dakelh / Carrier FNST 164-3 *Dakelh / Carrier Culture: Level 2*
FNST 217-3 *Contemporary Challenges Facing Aboriginal Communities*

General Academic Coursework

The required general academic coursework of 18 credit hours can be met with the following courses (some of these credit hours may be completed as part of the Diploma in First Nations Language):

3 credit hours English Composition- (Suggested: ENGL 170-3 or equivalent)
3 credit hours English Literature- (Suggested: ENGL 103-3, ENG 120-3, ENGL 210-3, ENGL 260-3 or equivalent)
3 credit hours Mathematics- (Suggested: MATH 190-4 or equivalent)
3 credit hours Lab Sciences- (Suggested: BIOL 103-3 and BIOL 123-1, or BIOL 110-3 and BIOL 111-1, or equivalent)
6 credit hours of Canadian Studies, including 3 credit hours of Canadian History or Canadian Geography plus 3 credit hours of Canadian Studies (Suggested: FNST 100-3, GEOG 200-3, GEOG 203-3, HIST 210-3, HIST 211-3 or equivalent)

Professional Education Coursework (Gitksanimx and Nisga'a)

EDUC 333-2 *Learning, Development and Motivation*
EDUC 336-3 *Learning and Diversity: Inclusive Classrooms/Learning Disabilities*
EDUC 341-2 *Principles of Inquiry-Based Instruction*
EDUC 342-2 *Social Dynamics of Classrooms*
EDUC 351-2 *Curriculum and Instruction: Second Language*
EDUC 356-2 *Language and Literacy Development*
EDUC 446-2 *Aboriginal Education: Epistemology*
EDUC 390-3 *Classroom Practice and Seminar 1*
EDUC 391-3 *Classroom Practice and Seminar 2*

Professional Education Coursework (Ts'msyen Sm'algyax and Nak'azdli Dakelh / Carrier)

EDUC 380-3 *Foundations of Education*
EDUC 333-2 *Learning Development and Motivation*
EDUC 341-2 *Principles of Instruction Social*
EDUC 342-2 *Dynamics of Classrooms*
EDUC 351-2 *Curriculum and Instruction: Second Language*
EDUC 356-2 *Language and Literacy Development*
EDUC 446-2 *Aboriginal Education: Epistemology*
EDUC 435-2 *Learning and Diversity: Inclusive Classrooms*
EDUC 390-3 *Classroom Practice and Seminar 1*
EDUC 392-3 *Classroom Practice and Seminar: First Nations
Language and Culture*

5. Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":

Program Requirements

First Nations Studies Credit Hours

The required First Nations Studies credits can be met by completing a Diploma in First Nations Language. Students will need to include the following First Nations Studies language, linguistics and culture courses in their program of study:

Language (33 credit hours):

A First Nations Language: Levels 1-4:

FNST 131-3 A First Nations Language: Level 1
FNST 132-3 A First Nations Language: Level 2
FNST 231-3 A First Nations Language: Level 3
FNST 232-3 A First Nations Language: Level 4

or Gitxsanimx:

FNST 143-3 Gitxsanimx: Level 1
FNST 144-3 Gitxsanimx: Level 2
FNST 243-3 Gitxsanimx: Level 3
FNST 244-3 Gitxsanimx: Level 4

or Nisga'a:

FNST 139-3 Nisga'a Language: Level 1
FNST 140-3 Nisga'a Language: Level 2
FNST 239-3 Nisga'a Language: Level 3
FNST 240-3 Nisga'a Language: Level 4

or levels 1-4 in Sm'algyax:

FNST 137-3 Tsimshain Language (Sm'algyax): Level 1
FNST 138-3 Tsimshain Language (Sm'algyax): Level 2
FNST 237-3 Tsimshain Language (Sm'algyax): Level 3
FNST 238-3 Tsimshain Language (Sm'algyax): Level 4

or levels 1-4 in Dakelh / Carrier:

FNST 133-3 Dakelh / Carrier Language: Level 1
FNST 134-3 Dakelh / Carrier Language: Level 2
FNST 233-3 Dakelh / Carrier Language: Level 3
FNST 234-3 Dakelh / Carrier Language: Level 4

or levels 1-4 in Tsilhqot'in:

FNST 145-3 Tsilhqot'in Language: Level 1
FNST 146-3 Tsilhqot'in Language: Level 2
FNST 245-3 Tsilhqot'in Language: Level 3
FNST 246-3 Tsilhqot'in Language: Level 4

and

FNST 223-3 *First Nations Language Immersion**

FNST 321-3 *First Nations Advanced Composition and Conversation, Level 1*

FNST 322-3 *First Nations Advanced Composition and Conversation, Level 2*

FNST 324-3 *Advanced First Nations Language Immersion**
FNST 325-3 *First Nations Language Mentoring**
FNST 421-3 *First Nations Song and Poetry*
FNST 422-3 *First Nations Speeches and Stories*

Linguistics (9 credit hours):

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or Dakelh / Carrier FNST 163-3 *Dakelh / Carrier Culture: Level 1*
FNST 162-3 *First Nations Culture: Level 2*
or Gitksan: FNST 174-3 *Gitksan Culture: Level 2*
or Nisga'a: FNST 170-3 *Nisga'a Culture: Level 2*
or Sm'algayax: FNST 168-3 *Tsimshian Culture: Level 2*
or Dakelh / Carrier FNST 164-3 *Dakelh / Carrier Culture: Level 2*
FNST 217-3 *Contemporary Challenges Facing Aboriginal Communities*

General Academic Coursework

The required general academic coursework of 18 credit hours can be met with the following courses (some of these credit hours may be completed as part of the Diploma in First Nations Language):

3 credit hours *English Composition-* (Suggested: ENGL 170-3 or equivalent)
3 credit hours *English Literature-* (Suggested: ENGL 103-3, ENGL 120-3, ENGL 210-3, ENGL 260-3 or equivalent)
3 credit hours *Mathematics-* (Suggested: MATH 190-4 or equivalent)
3 credit hours *Lab Sciences-* (Suggested: BIOL 103-3 and BIOL 123-1, or BIOL 110-3 and BIOL 111-1, or equivalent)
6 credit hours of *Canadian Studies, including 3 credit hours of Canadian History or Canadian Geography plus 3 credit hours of Canadian Studies* (Suggested: FNST 100-3, GEOG 200-3, GEOG 203-3, HIST 210-3, HIST 211-3 or equivalent)

Professional Education Coursework (Gitksanimx and Nisga'a)

EDUC 333-2 *Learning, Development and Motivation*
EDUC 336-3 *Learning and Diversity: Inclusive Classrooms/ Learning Disabilities*
EDUC 341-2 *Principles of Inquiry-Based Instruction*
EDUC 342-2 *Social Dynamics of Classrooms*
EDUC 351-2 *Curriculum and Instruction: Second Language (EY)*
EDUC 356-2 *Language and Literacy Development (EY)*
EDUC 446-2 *Aboriginal/Indigenous Education: Epistemology*
EDUC 390-3 *Classroom Practice and Seminar 1*
EDUC 391-3 *Classroom Practice and Seminar 2*

Professional Education Coursework (Ts'msyen Sm'algayax and Nak'azdli Dakelh / Carrier)

~~EDUC 380-3 Foundations of Education~~
EDUC 333-2 *Learning Development and Motivation*

EDUC 336-4 Learning and Diversity: Inclusive Classrooms/
Learning Disabilities

EDUC 341-2 Principles of Inquiry-Based Instruction ~~Social~~

EDUC 342-2 Social Dynamics of Classrooms

EDUC 351-2 Curriculum and Instruction: Second Language

EDUC 356-2 Language and Literacy: Development (EY)

EDUC 380-3 Foundations of Education

EDUC 446-2 Aboriginal/Indigenous Education: Epistemology

~~EDUC 435-2 Learning and Diversity: Inclusive Classrooms~~

EDUC 390-3 Classroom Practice and Seminar 1

EDUC 392-3 Classroom Practice and Seminar: First Nations
Language and Culture

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Education

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2017.08.17.04

College Council Approval Date: August 17, 2017

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP201709.05

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: September 18, 2017

7. Other Information

Attachment Pages: 0# pages 0

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.13

Moved by: D. Wessell Lightfoot

Seconded by: B. Schorcht

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: September 6, 2017

Date

Chair's Signature



For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201709.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course be approved as follows: HHSC 495-3 Directed Readings

A. Description of the Course This course concentrates on particular topics agreed upon by the student and a member of the Health Sciences faculty.

1. **Proposed semester of first offering:** September 2017

2. **Academic Program: School of Health Sciences**

3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** HHSC 495-3

4. **Course Title:** Directed Readings

5. **Goal(s) of Course:** Allow exploration in a selected topic in health based on learning experiences directed by an instructor and to provide elective course option to upper year undergraduate students.

6. **Calendar Course Description:**

This course concentrates on specific topics and learning experiences formally agreed upon by a student and a member of the Health Sciences faculty. Permission of the Chair is required.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes No X

Variable credit is denoted by the following examples:

6. **Course required or recommended by an accrediting agency:** no
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Health Sciences
8. **What other courses are being proposed within the Program this year?** none
9. **What courses are being deleted from the Program this year?** none

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** none
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** Yes n/a No n/a
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
 Yes _____ No X **If yes, please describe requirements:**
6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
 Yes _____ No X
If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** none
 - ii. **Space (classroom, laboratory, storage, etc.):** none
 - iii: **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** Blackboard

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** Yes** _____ No X
* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to SCAAF.

2. **Other Information:**
3. **Attachment Pages (in addition to required “Library Holdings” Form):** 0 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences
2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC.2017.08.17.03
3. **College Council Approval Date(s):** August 17, 2017
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** N/A
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** N/A

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.14
Moved by: I. Hartley **Seconded by:** B. Schorcht
Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.



Approved by SCAAF: September 6, 2017 _____
Date **Chair’s Signature**

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings

(Please complete the sections highlighted in blue in the footer of this document)

Proposed New Course: (List course here; e.g. IDIS 710-3 Interdiscipline Seminar)

HHSC 495-3 Directed Readings

Library Holdings (to be completed by the appropriate Librarian):

- a) Are current library holdings adequate? Yes X No
- b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

- c) If no to a), what is the proposed funding source?

Trina Fyfe (Trina Fyfe)
University Librarian (or designate) signature
Health Sciences Librarian

July 17, 2017
Date

Motion Number (assigned by
Steering Committee of Senate): S-201709.14

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program description for the School of Health Sciences Undergraduate on page 147-148 of the PDF calendar accessible on the UNBC web page of the 2016/2017 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2017
2. **Rationale for the proposed revisions:** When students and parents are perusing the Bachelor of Health Sciences options, there are many places to flip and turn the page. This calendar revision organized the degree streams by majors.
3. **Implications of the changes for other programs, etc., if applicable:** none
4. **Reproduction of current Calendar entry for the item to be revised:**

Admission Requirement

Admission to the Bachelor of Health Sciences program is based on academic qualifications and available space. At the time of application, students must specify whether they intend to pursue either the Biomedical Studies Major or one of the two Community and Population Health Majors. Priority admission is given to students who meet admission criteria and apply by the deadline of February 1. Applications received after the deadline may be reviewed based on available space in the program. Self-identified Aboriginal applicants who meet or exceed the minimum requirements for admission to the program are given priority for up to twenty percent (20%) of the first year seats for the Bachelor of Health Sciences program.

Applicants from BC and Yukon secondary schools must:

- Meet the basic UNBC admission requirements, and
- Have completed Principles of Mathematics 11 or Pre-Calculus 11, Chemistry 11, Biology 12, English 12 and other approved Grade 12 courses as specified in the Admissions sections of the Undergraduate Calendar with a minimum of C+ (70%) in each course.

Health Sciences

Other Applicants must:

- Meet UNBC admission requirements, and
- Have completed the equivalent of Principles of Mathematics 11 or Pre-Calculus 11, Chemistry 11, Biology 12, English 12, and other approved Grade 12 courses as specified in the Admissions section of the Undergraduate Calendar with a minimum of C+ (70%) in each course.

Students interested in specializing in the Biomedical Studies Major are strongly encouraged to take: Pre-Calculus 12, or Principles of Mathematics 12, and Chemistry 12 before entering the Program.

Common Requirements: All Majors

In order to meet the graduation requirements for a BHSc all students

must successfully complete the following common requirements consisting of 64 credit hours. It is recommended that students take the courses listed below in the year of study indicated:

1st year - 20 credit hours

BIOL 103-3 Introductory Biology I
BIOL 104-3 Introductory Biology II
BIOL 123-1 Introductory Biology I Laboratory
BIOL 124-1 Introductory Biology II Laboratory
FNST 100-3 The Aboriginal Peoples of Canada
HHSC 101-3 Introduction to Health Science I: Issues and Controversies
HHSC 103-3 Health Care Systems
HHSC 105-3 Functional Anatomy

2nd year - 18 credit hours

BIOL 203-3 Microbiology
HHSC 201-3 Ethics and Law in Health Care
HHSC 311-3 Nutrition
PSYC 101-3 Psychology as a Science
PSYC 102-3 Psychology and Human Problems
STAT 240-3 Basic Statistics
or ECON 205-3 Statistics for Business and the Social Sciences

3rd year - 17 credit hours

FNST 302-3 First Nations Health and Healing
HHSC 305-3 Human Physiology I
HHSC 325-1 Human Physiology I Lab
HHSC 306-3 Human Physiology II
HHSC 326-1 Human Physiology II Lab
HHSC 351-3 Research Design and Methods for Health Sciences
PSYC 309-3 Introduction to Health Psychology

4th year - 9 credit hours

HHSC 401-3 Principles of Epidemiology
HHSC 471-3 Health and Chronic Disease Management
PSYC 345-3 Lifespan Development
or SOCW 421-3 Human Growth and Development
Major in Biomedical Studies

Students pursuing a major in Biomedical Studies are required to complete the following 34 credit hours of courses. It is recommended that students take the courses listed below in the year of study indicated:

1st year - 14 credit hours

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Lab I
CHEM 101-3 General Chemistry II
CHEM 121-1 General Chemistry Lab II

Two of:

ENGL 100-3 Introduction to Literary Structures
ENGL 102-3 Introduction to Poetry
ENGL 103-3 Introduction to Fiction
ENGL 104-3 Introduction to Film
ENGL 170-3 Writing and Communication Skills

2nd year - 14 credit hours

BIOL 210-3 Genetics
CHEM 201-3 Organic Chemistry I
CHEM 250-1 Organic Chemistry Lab I
CHEM 203-3 Organic Chemistry II
CHEM 251-1 Organic Chemistry Lab II

CHEM 204-3 Introductory Biochemistry

3rd and 4th years - 6 credit hours

BIOL 311-3 Cell and Molecular Biology

BCMB 306-3 Intermediary Metabolism

A total of 9 elective credit hours in upper division (300 and 400 level) from any discipline are required for degree completion.

Note: Students intending to apply to professional health degree programs are encouraged to take the following courses as electives:

PHYS 110-4, PHYS 111-4, MATH 100-3 and MATH 101-3.

Health Sciences

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Majors in Community and Population

Health

Students pursuing a major in either Community and Population Health Aboriginal and Rural Health, or Community and Population Health Environmental

Health are required to complete the following 27 credit

hours. It is recommended that students take the courses listed below in the year of study indicated:

1st year - 6 credit hours

CHEM 110-3 Chemistry of Everyday Life

or CHEM 100-3 General Chemistry I

One of:

ENGL 100-3 Introduction to Literary Structures

ENGL 102-3 Introduction to Poetry

ENGL 103-3 Introduction to Fiction

ENGL 104-3 Introduction to Film

ENGL 170-3 Writing and Communication Skills

2nd year - 6 credits

ECON 210-3 Introduction to Health Economics and Policy

or GEOG 202-3 Economic Geography of Resources and

Sustainability

HHSC 102-3 Introduction to Health Science II: Rural and

Aboriginal Issues

4th year - 9 credits

HHSC 421-3 Medical Geography

or ENV5 306-3 Human Ecology

HHSC 473-3 Health Promotion

SOCW 444-3 Social Work Critical Issues in Aging

In addition to the 21 credit hours listed above, students pursuing a major in either Community and Population Health-Aboriginal and Rural Health, or Community and Population Health-Environmental Health, are required to complete 12 credit hours focused in either Aboriginal and Rural Health or Environmental Health, specific to their major, as listed below.

Major in Community and Population Health – Aboriginal and Rural Health

Students must take:

ENPL 313-3 Rural Community Economic Development

FNST 303-3 First Nations Religion and Philosophy

or FNST 304-3 Indigenous Environmental Philosophy

Students must take an additional 6 credit hours from the following list, of which at least 3 credit hours must be upper-division.

Please note that some of these courses may require additional prerequisites:

ANTH 201-3 Medical Anthropology

ANTH 206-3 Ethnography in Northern British Columbia

ECON 410-3 Health Economics
FNST 249-3 Aboriginal Resource Planning
FNST 305-3 Seminar in First Nations Studies
POLS 403-3 Social and Health Policy and Administration
SOCW 440-3 Social Work and Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 443-3 Medical Social Work

Major in Community and Population Health – Environmental Health
Students must take:

ENPL 205-3 Environment and Society
ENSC 308-3 Northern Contaminated Environments

Students must take an additional 6 credit hours from the following list (please note that some of these courses may require additional prerequisites):

ECON 410-3 Health Economics
ENPL 208-3 First Nations Community and Environmental Planning
ENPL 304-3 Mediation, Negotiation and Public Participation
HIST 360-3 An Introduction to Environmental History
INTS 470-3 Global Environmental Governance
NREM 306-3 Society, Policy and Administration
or POLS 344-3 Society, Policy and Administration of Natural Resources

Resources
POLS 403-3 Social and Health Policy and Administration
Elective and Academic Breadth for all BHSC Majors
Electives at any level sufficient to ensure completion of a minimum 122 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

Health Sciences

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Bachelor of Health Sciences

Honours (BHSc, Honours)

Entry to the Honours Program takes place after the end of the second year (i.e., upon completion of 60 credit hours) and requires a minimum CGPA of 3.33 over the most recent 30 credit hours or permission of the School Chair. Consultation with Student Advising is highly recommended before applying. Attaining the minimum requirement does not guarantee entry to the honours program, which is at the discretion of the School Chair. Subsequent to entry and to remain in the honours program, students must maintain a minimum SGPA of 3.33 in each semester. All honours students complete a thesis project (HHSC 490-6 Honours Thesis) under the direct supervision of a faculty member.

To be awarded the BHSc Honours degree, students are required to complete 128 credit hours. This consists of 64 credit hours of common requirements for all BHSc students, with the remainder coming from the following majors, and electives, as follows:

Biomedical Studies: Students take 34 credit hours of courses from the Biomedical Studies Major; 21 elective credit hours of which at least 9 credit hours must be at the Health Sciences upper level; and the following 9 Honours credit hours:

HHSC 490-6 Honours Thesis

HHSC 497-3 Senior Seminar

Community and Population Health - Aboriginal and Rural Health:
Students take 21 credit hours from the common course requirements for both Community and Population Health Majors, as well as a

minimum of 12 credit hours (6 specified, 6 chosen) in Aboriginal and Rural Health-related courses; 22 credit hours are obtained from elective credit hours; and the following 9 Honours credit hours:

HHSC 490-6 Honours Thesis

HHSC 497-3 Senior Seminar

Community and Population Health - Environmental Health:

Students take 21 credit hours from the common course requirements for both Community and Population Health Majors, as well as a minimum of 12 credit hours (6 specified, 6 chosen) in Environmental Health-related courses; 22 credit hours are obtained from elective credit hours; and the following 9 Honours credit hours:

HHSC 490-6 Honours Thesis

HHSC 497-3 Senior Seminar

The minimum requirement for completion of a BHSc Honours is 128 credit hours.

All Honours Thesis research must comply with the Research Ethics Board requirements and is carried out at the discretion of the School of Health Sciences.

- 5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**
(Insert material as appropriate. In the case of course deletions, simply insert “Course deletion.” In the case of a change in course number, note that a “retired number” ideally should not be re-used. In the case of proposed revised Calendar Course Descriptions, please use the following guidelines)

Admission Requirement

Admission to the Bachelor of Health Sciences program is based on academic qualifications and available space. At the time of application, students must specify whether they intend to pursue either the Biomedical Studies Major or one of the two Community and Population Health Majors. Priority admission is given to students who meet admission criteria and apply by the deadline of February 1. Applications received after the deadline may be reviewed based on available space in the program. Self-identified Aboriginal applicants who meet or exceed the minimum requirements for admission to the program are given priority for up to twenty percent (20%) of the first-year seats for the Bachelor of Health Sciences program.

Applicants from BC and Yukon secondary schools must:

- *Meet the basic UNBC admission requirements, and*
- *Have completed Principles of Mathematics 11 or Pre-Calculus 11, Chemistry 11, Biology 12, English 12 and other approved Grade 12 courses as specified in the Admissions sections of the Undergraduate Calendar with a minimum of ~~C+~~ (70%) in each course.*

Other Applicants must:

- *Meet UNBC admission requirements, and*
- *Have completed the equivalent of Principles of Mathematics 11 or Pre-Calculus 11, Chemistry 11, Biology 12, English 12, and other approved Grade 12 courses as specified in the Admissions section of the Undergraduate Calendar with a minimum of ~~C+~~ 70% in each course.*

Students interested in specializing in the Biomedical Studies Major are strongly encouraged to take: Pre-Calculus 12, or Principles of Mathematics 12, and Chemistry 12 before entering the Program.

Common Requirements:

~~1st year – 20 credit hours~~

~~BIOL 103-3 Introductory Biology I~~

~~BIOL 104-3 Introductory Biology II~~

~~BIOL 123-1 Introductory Biology I Laboratory~~

~~BIOL 124-1 Introductory Biology II Laboratory~~

~~FNST 100-3 The Aboriginal Peoples of Canada~~

~~HHSC 101-3 Introduction to Health Science I: Issues and Controversies~~

~~HHSC 103-3 Health Care Systems~~

~~HHSC 105-3 Functional Anatomy~~

~~2nd year – 18 credit hours~~

~~BIOL 203-3 Microbiology~~

~~HHSC 201-3 Ethics and Law in Health Care~~

~~HHSC 311-3 Nutrition~~

~~PSYC 101-3 Psychology as a Science~~

~~PSYC 102-3 Psychology and Human Problems~~

~~STAT 240-3 Basic Statistics~~

~~or ECON 205-3 Statistics for Business and the Social Sciences~~

~~3rd year – 17 credit hours~~

~~FNST 302-3 First Nations Health and Healing~~

~~HHSC 305-3 Human Physiology I~~

~~HHSC 325-1 Human Physiology I Lab~~

~~HHSC 306-3 Human Physiology II~~

~~HHSC 326-1 Human Physiology II Lab~~

~~HHSC 351-3 Research Design and Methods for Health Sciences~~

~~PSYC 309-3 Introduction to Health Psychology~~

~~4th year – 9 credit hours~~

~~HHSC 401-3 Principles of Epidemiology~~

~~HHSC 471-3 Health and Chronic Disease Management~~

~~PSYC 345-3 Lifespan Development~~

~~or SOCW 421-3 Human Growth and Development~~

Major in Biomedical Studies

Students pursuing a major in Biomedical Studies are required to complete the following 98 credit hours of courses. It is recommended that students take the courses listed below in the year of study indicated. Students must take an additional 24 elective credit hours of which at least 9 credit hours must be upper-division courses from any discipline for degree completion.

1st year - 34 credit hours

BIOL 103-3 Introductory Biology I

BIOL 104-3 Introductory Biology II

BIOL 123-1 Introductory Biology I Laboratory

BIOL 124-1 Introductory Biology II Laboratory
FNST 100-3 The Aboriginal Peoples of Canada
HHSC 101-3 Introduction to Health Science I: Issues and Controversies
HHSC 103-3 Health Care Systems
HHSC 105-3 Functional Anatomy

CHEM 100-3 General Chemistry I
CHEM 120-1 General Chemistry Lab I
CHEM 101-3 General Chemistry II
CHEM 121-1 General Chemistry Lab II

Two of:

ENGL 100-3 Introduction to Literary Structures
ENGL 102-3 Introduction to Poetry
ENGL 103-3 Introduction to Fiction
ENGL 104-3 Introduction to Film
ENGL 170-3 Writing and Communication Skills

2nd year - 32 credit hours

BIOL 203-3 Microbiology
BIOL 210-3 Genetics
CHEM 201-3 Organic Chemistry I
CHEM 203-3 Organic Chemistry II
CHEM 250-1 Organic Chemistry Lab I
~~CHEM 203-3~~ ~~Organic Chemistry II~~
CHEM 251-1 Organic Chemistry Lab II
CHEM 204-3 Introductory Biochemistry
HHSC 201-3 Ethics and Law in Health Care
HHSC 311-3 Nutrition
PSYC 101-3 Psychology as a Science
PSYC 102-3 Psychology and Human Problems
STAT 240-3 Basic Statistics
or ECON 205-3 Statistics for Business and the Social Sciences

3rd and 4th years - 32 credit hours

BIOL 311-3 Cell and Molecular Biology
BCMB 306-3 Intermediary Metabolism
FNST 302-3 First Nations Health and Healing
HHSC 305-3 Human Physiology I
HHSC 306-3 Human Physiology II
HHSC 325-1 Human Physiology I Lab
HHSC 326-1 Human Physiology II Lab
HHSC 351-3 Research Design and Methods for Health Sciences
HHSC 401-3 Principles of Epidemiology

HHSC 471-3 Health and Chronic Disease Management
PSYC 309-3 Introduction to Health Psychology
PSYC 345-3 Lifespan Development
or SOCW 421-3 Human Growth and Development

Note: Students intending to apply to professional health degree programs are encouraged to take the following courses as electives: *PHYS 110-4, PHYS 111-4, MATH 100-3 and MATH 101-3.*

Major in Community and Population Health – Aboriginal and Rural Health

Students pursuing a major in either Community and Population Health - Aboriginal

and Rural Health, or Community and Population Health Environmental

Health are required to complete the following 94 credit

hours. It is recommended that students take the courses listed below

in the year of study indicated:

1st year - 29 credit hours

BIOL 103-3 Introductory Biology I

BIOL 104-3 Introductory Biology II

BIOL 123-1 Introductory Biology I Laboratory

BIOL 124-1 Introductory Biology II Laboratory

CHEM 100-3 General Chemistry I

FNST 100-3 The Aboriginal Peoples of Canada

HHSC 101-3 Introduction to Health Science I: Issues and

Controversies

HHSC 103-3 Health Care Systems

HHSC 105-3 Functional Anatomy

CHEM 110-3 Chemistry of Everyday Life

or CHEM 100-3 General Chemistry I

One of the following:

ENGL 100-3 Introduction to Literary Structures

ENGL 102-3 Introduction to Poetry

ENGL 103-3 Introduction to Fiction

ENGL 104-3 Introduction to Film

ENGL 170-3 Writing and Communication Skills

2nd year - 24 credits hours

BIOL 203-3 Microbiology

ECON 210-3 Introduction to Health Economics and Policy

or GEOG 202-3 Economic Geography of Resources and Sustainability

HHSC 102-3 Introduction to Health Science II: Rural and Aboriginal Issues

HHSC 201-3 Ethics and Law in Health Care
HHSC 311-3 Nutrition
PSYC 101-3 Psychology as a Science
PSYC 102-3 Psychology and Human Problems
STAT 240-3 Basic Statistics
or ECON 205-3 Statistics for Business and the Social Sciences

3rd year – 23 credits hours

ENPL 313-3 Rural Community Economic Development
FNST 302-3 First Nations Health and Healing
FNST 303-3 First Nations Religion and Philosophy
or FNST 304-3 Indigenous Environmental Philosophy
HHSC 305-3 Human Physiology I
HHSC 306-3 Human Physiology II
HHSC 325-1 Human Physiology I Lab
HHSC 326-1 Human Physiology II Lab
HHSC 351-3 Research Design and Methods for Health Sciences
PSYC 309-3 Introduction to Health Psychology

4th year - 18 credits hours

HHSC 401-3 Principles of Epidemiology
HHSC 421-3 Medical Geography
or ENVS 306-3 Human Ecology
HHSC 471-3 Health and Chronic Disease Management
HHSC 473-3 Health Promotion
PSYC 345-3 Lifespan Development
or SOCW 421-3 Human Growth and Development
SOCW 444-3 Social Work Critical Issues in Aging

Students must take an additional 6 credit hours from the following list, of which at least 3 credit hours must be upper-division courses.

~~Please note that some of these courses may require additional prerequisites:~~

Students must ensure that all prerequisites are fulfilled prior to registering in any course.

ANTH 201-3 Medical Anthropology
ANTH 206-3 Ethnography in Northern British Columbia
ECON 410-3 Health Economics
FNST 249-3 Aboriginal Resource Planning
FNST 305-3 Seminar in First Nations Studies
POLS 403-3 Social and Health Policy and Administration
SOCW 440-3 Social Work and Mental Health
SOCW 441-3 Social Work and Substance Abuse
SOCW 443-3 Medical Social Work

Major in Community and Population Health – Environmental Health

Students pursuing a major in either Community and Population Health Aboriginal and Rural Health, or Community and Population Health - Environmental Health are required to complete the following 94 credit hours. It is recommended that students take the courses listed below in the year of study indicated:

1st year - 29 credit hours

BIOL103-3 Introductory Biology I

BIOL104-3 Introductory Biology II

BIOL 123-1 Introductory Biology I Laboratory

BIOL 124-1 Introductory Biology II Laboratory

CHEM 100-3 General Chemistry I

FNST 100-3 The Aboriginal Peoples of Canada

HHSC 101-3 Introduction to Health Science I: Issues and Controversies

HHSC 103-3 Health Care Systems

HHSC 105-3 Functional Anatomy

CHEM 110-3 Chemistry of Everyday Life or

One of the following:

ENGL 100-3 Introduction to Literary Structures

ENGL 102-3 Introduction to Poetry

ENGL 103-3 Introduction to Fiction

ENGL 104-3 Introduction to Film

ENGL 170-3 Writing and Communication Skills

2nd year - 27 credits hours

BIOL 203-3 Microbiology

ECON 210-3 Introduction to Health Economics and Policy

or GEOG 202-3 Economic Geography of Resources and Sustainability

ENSC 308-3 Northern Contaminated Environments

HHSC 102-3 Introduction to Health Science II: Rural and Aboriginal Issues

HHSC 201-3 Ethics and Law in Health Care

HHSC 311-3 Nutrition

PSYC 101-3 Psychology as a Science

PSYC 102-3 Psychology and Human Problems

STAT 240-3 Basic Statistics

or ECON 205-3 Statistics for Business and the Social Sciences

3rd year - 20 credits hours

FNST 302-3 First Nations Health and Healing

ENSC 308-3 Northern Contaminated Environments

HHSC 305-3 Human Physiology I

HHSC 306-3 Human Physiology II

HHSC 325-1 Human Physiology I Lab

HHSC 326-1 Human Physiology II Lab

HHSC 351-3 Research Design and Methods for Health Sciences

PSYC 309-3 Introduction to Health Psychology

4th year – 24 credits hours

HHSC 401-3 Principles of Epidemiology

HHSC 421-3 Medical Geography

or ENVS 306-3 Human Ecology

HHSC 471-3 Health and Chronic Disease Management

HHSC 473-3 Health Promotion

PSYC 345-3 Lifespan Development

or SOCW 421-3 Human Growth and Development

SOCW 444-3 Social Work Critical Issues in Aging

Students must take an additional 6 credit hours from the following list. ~~(please note that some of these courses may require additional prerequisites)~~. Students must ensure that all prerequisites are fulfilled prior to registering in any course.

ECON 410-3 Health Economics

*ENPL 208-3 First Nations Community and Environmental
Planning*

ENPL 304-3 Mediation, Negotiation and Public Participation

HIST 360-3 An Introduction to Environmental History

INTS 470-3 Global Environmental Governance

NREM 306-3 Society, Policy and Administration

or POLS 344-3 Society, Policy and Administration of Natural Resources

POLS 403-3 Social and Health Policy and Administration

Elective and Academic Breadth for all BHSC Majors

Students take electives ~~Electives~~ at any level sufficient to ensure completion of a minimum 122 credit hours. ~~including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).~~ This includes taking any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

1. Rationale for the proposed revisions

Motion Number (assigned by
Steering Committee of Senate): S-201709.15

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the new Exchange Agreement between the University of Northern British Columbia and the University of Lingnan be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: Lingnan University would be the first exchange opportunity for UNBC students in Hong Kong. Lingnan is similar to UNBC both in size and age and 75% of Lingnan's classes are offered in English. In addition to a general student exchange agreement, Lingnan University is also interested in pursuing an exchange focusing on Aboriginal student mobility.

Motion proposed by: Bjorn Petersen, Interim Manager International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.16

Moved by: T. Whitcombe

Seconded by: T. Summerville

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017

Date



Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

An Agreement of Cooperation Between
Lingnan University, Hong Kong
and
the University of Northern British Columbia, Canada

I. Preamble

Lingnan University and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of undergraduate and graduate students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **three (3) students** annually at the undergraduate or graduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education or designate, at UNBC and
- **The Director, Office of Global Education at Lingnan University**

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Admission requirements and nomination procedures shall be determined by the host institutions.

The host institution has sole discretion to reject any candidates not considered suitable. In such a case, the home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the Lingnan University or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the

end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match that normally available to regular students at the host university.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Daniel WEEKS
President & Vice Chancellor

Date: _____

For the University of Northern British Columbia

Prof. Leonard K CHENG
President

Date: _____

For Lingnan University

Motion Number (assigned by
Steering Committee of Senate): S-201709.16

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the removal of the Northern Advancement Program, on page 51 (in the print or PDF calendar accessible on the UNBC web page) of the 2017/2018 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2017
2. **Rationale for the proposed revisions:** Interest in this program has been low for the last few years and the Northern Transitions Program has been implemented to address a broader audience and address some of the areas identified for improvement. The Northern Transitions Program has already been approved.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Northern Advancement Program

Introduction

The First Nations Centre, in keeping with its mandate to serve the native student population, offers a transition year of study in September of each year to students who would like to attend the University of Northern British Columbia. The program of study is important and relevant to students from both smaller rural communities and/or First Nations communities.

The University is situated in the territories of 78 Bands and 16 Tribal Councils as well as many urban First Nations organizations. The population of the region is about 300,000 of which First Nations people comprise approximately 10 percent.

The First Nations Centre does not limit its services to First Nations students. All programs and studies offered through the First Nations Centre are open to all UNBC students—native and non-native alike.

Students from smaller rural communities and First Nations students traditionally have had the most difficulty in adjusting to university in a larger centre because of cultural and sociological differences. The program is aimed at providing these students with assistance in making the transition to university. It will allow students to take full advantage of the educational opportunities offered, and prepare them for subsequent employment. The program will also ensure that a higher percentage of students will successfully complete their degrees as a result of their adjustment to, and enjoyment of, university life in a larger centre.

Program Description

The Northern Advancement program has been developed utilizing existing UNBC programs in the First Nations Centre in addition to the courses, ARTS 101-3 (Learning Strategies) and ARTS 102-3 (Research Writing). These new courses will provide a foundation for further study in a variety of fields at UNBC. The cornerstone of the Northern Advancement program is ARTS 101-3 and ARTS 102-3. The First Nations Centre programs have an emphasis on support services for students from smaller rural and First Nations communities.

ARTS 101-3 and ARTS 102-3 will provide an effective bridge for students entering UNBC. The transition and study skills component will begin two weeks prior to the start of classes and students will be required to attend a detailed orientation to the University that will include an off-campus two-day retreat. The courses will continue throughout the critical first year with students receiving instruction in developing skills in the following areas:

- library skills
- research skills
- text reading skills
- writing skills
- study skills
- public speaking
- group development
- stress management
- note taking skills
- assertiveness training
- career planning and
- test taking skills

In addition, since First Nations philosophy is one that is based on holistic learning, emphasis will be placed on developing support networks for personal growth as well as helping students in the program deal with personal issues that impede their academic success.

The delivery of ARTS 101-3 and ARTS 102-3 will be supported by the First Nations Centre. These include the assistance of First Nations community elders for cultural programming and personal guidance. In addition to elders, existing UNBC staff and faculty will be utilized to deliver specific components and courses of the program. A program co-ordinator from the First Nations Centre will coordinate the Northern Advancement Program, teach skill level sessions, and assist in community liaison and student recruitment.

Program Objectives

The program will provide a foundation for further study in a variety of fields at the University of Northern British Columbia. The cornerstone of the program is the emphasis on support services for First Nations students and students from smaller rural communities.

The objectives of this program are:

- to provide an orientation to university facilities and admission procedures
- to provide a supportive learning environment that facilitates the transition into university life
- to provide cultural activities which build self-esteem and respect for First Nations traditions and cultural values

Admission Requirements

Students will be required to complete a regular UNBC Admission Application form and indicate the Northern Advancement program as their academic intention.

Applicants must meet regular UNBC admission standards.

Each mature student application will be reviewed on its own merits. Mature applicants must:

- be permanent residents of British Columbia
- have been out of secondary school for at least three years and
- be at least 21 years of age on or before the first day of classes

Application Process

Students are encouraged to begin admission inquiries as soon as possible in the new calendar year.

The deadline for submission of applications, complete with all required documentation, for September registration is June 1. Complete files are given first preference for acceptance into the program. As spaces available in the program are limited, not all students who are eligible will be admitted.

To be considered for the Northern Advancement program, students must also submit the following with their application form:

- one official transcript from high school and all post-secondary institutions attended (photocopies or facsimiles are not accepted as official);
- a letter of intent outlining their career goals and the importance of the Northern Advancement program in achieving those goals;
- a letter of support from a high school teacher and/or band administrator, education coordinator or sponsoring organization.

Once admitted to UNBC:

- students are required to attend a two-week orientation session prior to the first day of classes which includes an off-campus two-day retreat with staff. Course timetables will be provided during orientation week.

Course Requirements

Normally this is a maximum five year UNBC credit program (some students may choose to complete the degree in four years). The program is designed to facilitate 25 students per year. Northern Advancement program students are advised to complete nine to twelve credit hours in each of their first and second semesters as follows:

Semester One

ARTS 101-3 Learning Strategies
FNST 100-3 The Aboriginal Peoples of Canada
Elective (three credit hours)

Semester Two

ARTS 102-3 Research Writing
Electives (six to nine credit hours)

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

~~Northern Advancement Program~~

~~Introduction~~

~~The First Nations Centre, in keeping with its mandate to serve the native student population, offers a transition year of study in September of each year to students who would like to attend the University of Northern British Columbia. The program of study is important and relevant to students from both smaller rural communities and/or First Nations communities.~~

~~The University is situated in the territories of 78 Bands and 16 Tribal Councils as well as many urban First Nations organizations. The population of the region is about 300,000 of which First Nations people comprise approximately 10 percent.~~

~~The First Nations Centre does not limit its services to First Nations students. All programs and studies offered through the First Nations Centre are open to all UNBC students—native and non-native alike.~~

~~Students from smaller rural communities and First Nations students traditionally have had the most difficulty in adjusting to university in a larger centre because of cultural and sociological differences. The program is aimed at providing these students with assistance in making the transition to university. It will allow students to take full advantage of the educational opportunities offered, and prepare them for subsequent employment. The program will also ensure that a higher percentage of students will successfully complete their degrees as a result of their adjustment to, and enjoyment of, university life in a larger centre.~~

Program Description

~~The Northern Advancement program has been developed utilizing existing UNBC programs in the First Nations Centre in addition to the courses, ARTS 101-3 (Learning Strategies) and ARTS 102-3 (Research Writing). These new courses will provide a foundation for further study in a variety of fields at UNBC. The cornerstone of the Northern Advancement program is ARTS 101-3 and ARTS 102-3. The First Nations Centre programs have an emphasis on support services for students from smaller rural and First Nations communities.~~

~~ARTS 101-3 and ARTS 102-3 will provide an effective bridge for students entering UNBC. The transition and study skills component will begin two weeks prior to the start of classes and students will be required to attend a detailed orientation to the University that will include an off-campus two-day retreat. The courses will continue throughout the critical first year with students receiving instruction in developing skills in the following areas:~~

- ~~• library skills~~
- ~~• research skills~~
- ~~• text reading skills~~
- ~~• writing skills~~
- ~~• study skills~~
- ~~• public speaking~~
- ~~• group development~~
- ~~• stress management~~
- ~~• note taking skills~~
- ~~• assertiveness training~~
- ~~• career planning and~~
- ~~• test taking skills~~

~~In addition, since First Nations philosophy is one that is based on holistic learning, emphasis will be placed on developing support networks for personal growth as well as helping students in the program deal with personal issues that impede their academic success.~~

~~The delivery of ARTS 101-3 and ARTS 102-3 will be supported by the First Nations Centre. These include the assistance of First Nations community elders for cultural programming and personal guidance. In addition to elders, existing UNBC staff and faculty will be utilized to deliver specific components and courses of the program. A program co-ordinator from the First Nations Centre will coordinate the Northern Advancement Program, teach skill level sessions, and assist in community liaison and student recruitment.~~

Program Objectives

~~The program will provide a foundation for further study in a variety of fields at the University of Northern British Columbia. The cornerstone of the program is the emphasis on support services for First Nations students and students from smaller rural communities.~~

~~The objectives of this program are:~~

- ~~• to provide an orientation to university facilities and admission procedures~~
- ~~• to provide a supportive learning environment that facilitates the transition into university life~~
- ~~• to provide cultural activities which build self-esteem and respect for First Nations traditions and cultural values~~

Admission Requirements

~~Students will be required to complete a regular UNBC Admission Application form and indicate the Northern Advancement program as their academic intention.~~

~~Applicants must meet regular UNBC admission standards.~~

~~Each mature student application will be reviewed on its own merits. Mature applicants must:~~

- ~~• be permanent residents of British Columbia~~
- ~~• have been out of secondary school for at least three years and~~
- ~~• be at least 21 years of age on or before the first day of classes~~

~~Application Process~~

~~Students are encouraged to begin admission inquiries as soon as possible in the new calendar year.~~

~~The deadline for submission of applications, complete with all required documentation, for September registration is June 1. Complete files are given first preference for acceptance into the program. As spaces available in the program are limited, not all students who are eligible will be admitted.~~

~~To be considered for the Northern Advancement program, students must also submit the following with their application form:~~

- ~~• one official transcript from high school and all post-secondary institutions attended (photocopies or facsimiles are not accepted as official);~~
- ~~• a letter of intent outlining their career goals and the importance of the Northern Advancement program in achieving those goals;~~
- ~~• a letter of support from a high school teacher and/or band administrator, education coordinator or sponsoring organization.~~

~~Once admitted to UNBC:~~

- ~~• students are required to attend a two-week orientation session prior to the first day of classes which includes an off-campus two-day retreat with staff. Course timetables will be provided during orientation week.~~

~~Course Requirements~~

~~Normally this is a maximum five-year UNBC credit program (some students may choose to complete the degree in four years). The program is designed to facilitate 25 students per year. Northern Advancement program students are advised to complete nine to twelve credit hours in each of their first and second semesters as follows:~~

~~Semester One~~

~~ARTS 101-3 Learning Strategies~~

~~FNST 100-3 The Aboriginal Peoples of Canada~~

~~Elective (three credit hours)~~

~~Semester Two~~

~~ARTS 102-3 Research Writing~~

~~Electives (six to nine credit hours)~~

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Office of the Registrar

College: not applicable

College Council Motion Number:

College Council Approval Date:

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. **Other Information**

Attachment Pages: 0# pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.17

Moved by: T. Whitcombe

Seconded by: M. Dale

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.17

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the proposed CASHS and CSAM courses outlined below be deleted from the academic calendar and the system.

CHEM

Page 211

CHEM 221 Organic and Biochemistry Lab

CHEM 311 Analytical Chemistry III

Page 212

CHEM 403 Topics in Inorganic Chemistry

CHEM 408 Environmental Chemistry II

ENPL

Page 240

ENPL 402 Terrain Assessment

ENSC

Page 243

ENSC 453 Env Resource Mgmt and Decision Making

ENVS

Page 244

ENVS 311 Northern Perspectives

MATH

Page 272

MATH 389 Special Topics In Mathematics

MATH 460 Mathematics Seminar

NURS

Page 278

Nursing 301 Advanced Pathophysiology

Page 279

Nursing 402 Health Promotion

Nursing 409 Pharmacotherapeutics for Nurses

Nursing 411 Medical Diagnostics for Nurses

Page 280

Nursing 428 Nursing Management

PHYS

Page 287

PHYS 304 Biophysics

Page 288
PHYS 451 Optics and Photonics II

PSYC
Page 294
PSYC 480 Critical Analysis in Psychology and the Health
Sciences

STAT
Page 300
STAT 441 Nonparametric Statistics
Page 159 Graduate Calendar
STAT 641 Nonparametric Statistics

1. **Effective date:** September 2017
2. **Rationale for the proposed revisions:** Inclusion of courses in the calendar that have not been offered may directly affect student plans for graduation or progression in a negative fashion.

Reports form CASHS and CSAM regarding courses not recently offered that should be considered for parking or deletion are attached.

3. **Implications of the changes for other programs, etc., if applicable:** Motions has been vetted by Colleges and forwarded through SCAAF.

4. **Reproduction of current Calendar entry for the item to be revised:**

Original Text for Course deletions Undergraduate Calendar

Page 211

CHEM 221-1 Organic and Biochemistry Lab A laboratory based course designed to accompany and complement CHEM 220-3. This course will introduce common laboratory techniques as well as introduce some of the properties and reactions of organic and biochemical compounds. Prerequisites: CHEM 121-1 Co-requisites: CHEM 220-3

CHEM 311-3 Analytical Chemistry III A laboratory course (two hours of lecture and three hours of laboratory per week) designed to augment CHEM 210-3 and CHEM 310-3. Topics include pH and ion specific electrodes, electrochemical methods and crystallography. Prerequisites: CHEM 203-3 and CHEM 210-3

Page 212

CHEM 403-3 Topics in Inorganic Chemistry This course considers advanced and selected topics in inorganic chemistry. Topics depend on instructor and student interest and normally focus on advanced material not dealt with in other courses. Note: Credit may be granted for both 400 and 600 level offerings of Topics in Chemistry courses, and either the 400 or 600 level or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean). Prerequisites: one of CHEM 320-3 or CHEM 321-3

CHEM 408-3 Environmental Chemistry II An advanced treatment of selected topics in environmental chemistry. Credit may be granted for both 400 and 600 level offerings of the course provided the content is sufficiently different (as determined by the Program Chair or Dean) Prerequisites: CHEM 302-4

Page 240

ENPL 402-3 Terrain Assessment An evaluation of different techniques used to classify terrain, including an understanding of the dynamics of land surface processes, the impacts of development, applied remediation methods, and

the use of terrain information for site and land use planning. Prerequisites: GEOG 210-3 and 60 credit hours Precluded: ENVS 402-3

Page 243

ENSC 453-3 Environmental Resources Management and Decision Making This course introduces various decision-making models and methods to aid in environmental resources management. Topics include environmental economics, benefit-cost analysis, planning evaluation and review technique (PERT), linear programming, multi-objective programming, integer programming, stochastic programming, dynamic programming, and nonlinear programming. A number of environmental systems serve as management examples, such as water resources, water quality, air quality, groundwater, solid waste, and forest ecosystem. Supporting computer software may be used. Prerequisites: MATH 100-3 and MATH 101-3, or MATH 152-3, or permission of the instructor Recommended: ENSC 308-3

Page 244

ENVS 311-3 Northern Perspectives Viewpoints and issues particularly relevant to environmental issues and planning activities in northern BC. Prerequisites: None Precluded: ENPL 311-3

Page 272

MATH 389-3 Special Topics in Mathematics The topic of this course varies depending on student interest and faculty availability. May be taken any number of times provided all topics are distinct. Prerequisites: Permission of instructor

Page 273

MATH 460-3 Mathematics Seminar Topic will vary from year to year. Offered in a seminar format with limited enrolment. Students will complete a substantial project under the supervision of the instructor. Prerequisites: Completed 90 credit hours and permission of the instructor

Page 278

NURS 301-3 Advanced Pathophysiology This course discusses the pathogenesis and pathophysiological mechanisms of select diseases and conditions, with an emphasis upon recent discoveries in genetics, immunology, and infection and includes conditions relevant to northern BC. Linkages between pathophysiological events and therapeutic modalities are made. This course presumes an understanding of anatomy, physiology, and basic pathophysiology. Prerequisites: None; admission for non-nursing students by permission of the instructor Precluded: NURS 202-3, HHSC 301-3

Page 279

NURS 402-3 Health Promotion This course examines health promotion theories, principles, and underlying philosophies within a primary health care framework. Students identify and critique health promotion issues and explore strategies that promote well-being among individuals, groups, and communities. Prerequisites: Upper-division standing in Nursing, or permission of the instructor Precluded: HHSC 473-3

NURS 409-3 Pharmacotherapeutics for Nurses This course examines the clinical application of drug therapy, with an emphasis on drugs commonly used in primary care settings. Implications of selected pharmacotherapeutics for patients and professional nurses are analyzed. Emphasis is on clinical decision-making for nurses working in rural or northern settings. Prerequisites: Upper-division standing In Nursing, or permission of the instructor

NURS 411-3 Medical Diagnostics for Nurses This course considers information, interpretation and implications of commonly ordered diagnostic tests. Aspects of specimen collection and test performance are covered. Areas of study include serum chemistry, hematology, microbiology, radiological imaging, and electrography. Emphasis is upon problem-solving and decision-making for nurses in acute care settings and in remote and rural areas. Prerequisites: Upper-division standing in Nursing, or permission of the instructor

Page 280

NURS 428-6 Nursing Management This course examines nursing management and leadership theory, current issues and practice in hospitals, health care agencies and communities. Special focus is on front-line nursing management within rural and northern communities in a changing health care system. This course permits the extension of skills and knowledge in the practice of nursing leadership and management. Prerequisites: NURS 304-3, NURS 306-3 Major

Restriction: Restricted to Post-Diploma BScN students, or permission of the Chair, School of Nursing Precluded: NURS 429-3

Page 287

PHYS 304-3 Biophysics Topics include the physics of biological systems, physical principles and techniques used to study the structure and dynamics of biological membranes. Prerequisites: PHYS 101-4 or 111-4; BIOL 101-4, or BIOL 103-3 and BIOL 123-1

Page 288

PHYS 451-3 Optics and Photonics II An examination of selected topics in modern optics, quantum optics and photonics. Topics will generally include: propagation of electromagnetic waves in waveguides, fibre optic transmission, laser oscillators, resonators and amplifiers, semiconductor photon sources and detectors, and nonlinear optical effects. Prerequisites: PHYS 206-4, PHYS 310-3, PHYS 351-3

Page 294

PSYC 480-3 Critical Analysis in Psychology and the Health Sciences This course addresses the logic of drawing conclusions in psychology and the health sciences. Through an analysis of the requirements for conducting reviews of the literature on a particular topic, the process of summarizing findings, and the conduct of clinical trials and their analysis, students are exposed to common pitfalls in and prerequisites for the establishment of knowledge. Prerequisites: PSYC 101-3, 102-3, 215-3, 315-4, or permission of the instructor

Page 300

STAT 441-3 Nonparametric Statistics This course discusses the methodology and application of nonparametric statistics. Topics covered include goodness-of-fit tests, contingency tables, empirical distribution function tests, the sign test, the Wilcoxon test, the Wilcoxon-Mann-Whitney test, the Kruskal-Wallis test, and rank correlation. Prerequisites: One of the following: MATH 240-3, MATH 242-3, MATH 341-3, MATH 342-3, MATH 371-3, ECON 205-3, PSYC 315-4 or STAT 240-3, STAT 371-3 Precluded: MATH 441-3

Page 159 Graduate Calendar

STAT 641-3 Nonparametric Statistics This course discusses the methodology and application of nonparametric statistics. Topics covered include goodness-of-fit tests, contingency tables, empirical distribution function tests, the sign test, the Wilcoxon test, the Wilcoxon-Mann-Whitney test, the Kruskal-Wallis test, and rank correlation. Precluded: MATH 441-3, STAT 441-3, MATH 641-3

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Course deletions Undergraduate Calendar

Page 211

~~CHEM 221-1 Organic and Biochemistry Lab A laboratory based course designed to accompany and complement CHEM 220-3. This course will introduce common laboratory techniques as well as introduce some of the properties and reactions of organic and biochemical compounds. Prerequisites: CHEM 121-1 Co-requisites: CHEM 220-3~~

~~CHEM 311-3 Analytical Chemistry III A laboratory course (two hours of lecture and three hours of laboratory per week) designed to augment CHEM 210-3 and CHEM 310-3. Topics include pH and ion specific electrodes, electrochemical methods and crystallography. Prerequisites: CHEM 203-3 and CHEM 210-3~~

Page 212

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Prerequisites: one of CHEM 320 3 or CHEM 321 3

~~CHEM 408 3 Environmental Chemistry II An advanced treatment of selected topics in environmental chemistry. Credit may be granted for both 400 and 600 level offerings of the course provided the content is sufficiently different (as determined by the Program Chair or Dean) Prerequisites: CHEM 302 4~~

Page 240

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Page 243

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Page 244

~~ENVS 311 3 Northern Perspectives Viewpoints and issues particularly relevant to environmental issues and planning activities in northern BC. Prerequisites: None Precluded: ENPL 311 3~~

Page 272

~~MATH 389 3 Special Topics in Mathematics The topic of this course varies depending on student interest and faculty availability. May be taken any number of times provided all topics are distinct. Prerequisites: Permission of instructor~~

Page 273

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Page 279

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Page 287

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Page 294

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Page 300

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Page 159 Graduate Calendar

STAT 641-3 Nonparametric Statistics This course discusses the methodology and application of nonparametric statistics. Topics covered include goodness of fit tests, contingency tables, empirical distribution function tests, the sign test, the Wilcoxon test, the Wilcoxon Mann-Whitney test, the Kruskal-Wallis test, and rank correlation. Precluded: MATH 441-3, STAT 441-3, MATH 641-3

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: N/A

College: N/A

College Council Motion Number: N/A

College Council Approval Date: N/A

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

7. **Other Information**

Attachment Pages: 5 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.0302

Moved by: M. Dale

Seconded by: T. Whitcombe

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair's Signature

For recommendation to ✓ , or information of _____ Senate.



MEMORANDUM

COLLEGE OF ARTS, SOCIAL AND HEALTH SCIENCES

A handwritten signature in black ink, appearing to read 'Bl. Schorcht', is positioned to the right of the college name.

TO: Kellie Howitt, Governance Officer

FROM: Blanca Schorcht, Dean of the College of Arts, Social and Health Sciences

DATE: May 30, 2017

RE: **CASHS courses not recently offered and Departmental responses**

Annotated List and Dean's Response

- 1. Anthropology:** The department has not yet provided their list of under-utilized courses. However, as they have unexpectedly lost one integral department member in the past two years, as well as one long-term position, and another faculty member is retiring this year, and the department is currently hiring a new faculty member, it would be prudent to wait with finalizing this list. I will be recommending that the department undergo a curriculum review.
- 2. Economics:** The department is currently in the process of hiring a new faculty member. The ongoing status of courses still needs to be confirmed. The department redesigned some of its curriculum in the past three years, especially as it developed its new course-based Master's program. I suspect that course deletions may have been overlooked.
- 3. Education:** The School of Education is currently in the process of re-designing its curriculum with the new changes in the K-12 curriculum in mind. As new courses are being added, old ones have not yet been deleted.
- 4. English:** Some of the courses on this list have been offered more recently than the list suggests. For example, ENGL 320 has been offered on-line; it is the precursor to ENGL 420 and should not be removed from the curriculum. It also fulfils Indigenous content requirements. ENGL 390 is being offered in the Fall of 2017. ENGL 444 is an internship and, therefore, is offered sporadically. ENGL 103 could conceivably be offered in the regions if there is enough interest, and so the department has kept this course. ENGL 201 has not been offered regularly, but just last month a possible instructor has expressed interest in teaching it. ENGL 282 is a course for whom there is currently- and only very recently - an instructor available, though it has not been

taught for some time. ENGL 404 was introduced with the BFA; it is possible that someone may be interested in teaching it in the future. In short, the main reason that some of these courses have not been offered regularly is lack of instructor availability, not necessarily due to lack of student interest. **I have recommended to the department at their Spring 2017 retreat that they should move forward with a curriculum review.**

5. **First Nations Studies:** Details in this area still need to be confirmed. Many of these courses are taught regionally only, and many are associated with specific languages and nations. There have also been several retirements in the department, and new faculty hired with their own teaching and research foci. Requires more follow up.
6. **Health Sciences:** Some of these courses are placeholders for Nursing when students transfer from CNC to UNBC. These include HHSC 110, and 111/112. The department has, in recent years, eliminated other courses that have not been taught regularly. **The master list does not appear to be up to date, according to the school.**
7. **History:** According to the department, this list is not accurate. HIST 301 was offered in 2015. HIST 110, 180, 321, 357, 391, 449, and 491 have already been removed from the calendar. HIST 120 and 330, which are not on this list, have also been removed from the calendar. HIST 493 is currently scheduled for Spring 2017 and Fall 2017. The department would like to offer HIST 380 and 440, but lack the faculty complement to do so.
8. **Global and International Studies:** INTS changed its curriculum two years ago. **Follow up still needs to be done, but it looks like many of these courses were part of the old curriculum, and some of them have already been removed from the calendar.** Many courses have also not been offered due to lack of faculty in the program. This year, it has run with only 1.25 faculty members. A faculty hire is in process, and this could change course offerings
9. **Nursing:** NURS 303 has not been taught since the early days of the post-diploma program. Students in the 4-year BScN take NURS 206, which is precluded with NURS 303 and with HHSC 311 as they are essentially equivalent courses. **NURS 303 should be removed from the calendar. The school notes that NURS 301, 402, 409, 411, and 428 can also be removed from the calendar.** NURS 202 and 412 need to be kept.
10. **Philosophy and Political Science:** There still needs to be follow up on these.
11. **Psychology:** The Psychology Department is doing a curriculum review and revision in the next academic year. They have had several significant retirements and have just recently hired two new faculty members. PSYC 220 has not been taught regularly due to lack of suitable faculty. One of the new faculty members may be teaching this course in upcoming years, starting in the Fall of 2017. The program has a dearth of second year courses currently. PSYC 408 was added to the calendar in 2013. The department has an agreement with NRES to offer it every other year and they have done so since Winter 2014. **PSYC 480 has never been offered. It could be removed from the calendar.**
12. **Social Work:** Still not sure on the status of these.

13. Women's Studies: Still not sure on the status of these.

Comments/Recommendation:

This is clearly a work in progress. **There are some errors in the master list from the report tabled to SCAAF in 2013; the list is outdated.**

More work needs to be done in individual instances to correctly identify the status of some of these courses, as well as noting the reasons that some of them have not been taught, and the likelihood of that changing given faculty turnaround. Several departments are in the beginning stages of curriculum reviews, which have been encouraged by the Dean of CASHS. Other departments that have not undergone a curriculum review in some time ought to be encouraged to do so, and courses correspondingly added and/or deleted. It is possible that some of these courses ought also to be cross-listed with other departments, or that an equivalent is available in another department. Finalization of the Academic Plan could also have an impact.

One of the challenges lies in our process: courses are generally added first, and then corresponding deletions happen. **My sense is that sometimes the deletions are overlooked once the new courses are in place.**

CSAM Courses For Consideration for Parking or Deletion From Calendar

In the March 2017 SCAAF meeting a list of courses that had not been offered recently was presented (dated September 2013). The CSAM Chairs and A/Dean have reviewed the list and below present the subset of courses from that list that should have action taken.

A number of the courses on the initial list have since been offered one or more times, and were judged to be active enough to retain. A number of other courses are seldom offered but reasonable to retain (e.g. dedicated Special Topics or Internship courses).

It has been suggested that the Registrar and Deans regularly (annually or biennially) pull a list of courses that have not been offered recently (e.g. 5 years or more) for review by the Programs for recommendation and consideration by SCAAF.

Erik Jensen
A/Dean, CSAM
May 19 2017

Course and Title	Last Offered	Recommendation
BIOL		
none		
CHEM		
CHEM 221 Organic and Biochemistry Lab	200501	DELETE
CHEM 311 Analytical Chemistry III	200705	DELETE
CHEM 403 Topics in Inorganic Chemistry	201501	PARK
CHEM 408 Environmental Chemistry II	200305	DELETE
COMM		
COMM 333 Women in Organizations	200705	PARK
COMM 413 Accounting - Advanced Topics	200905	PARK
COMM 430 Organization Studies - Selected Topics	200805	PARK
COMM 449 Advanced Topics in Marketing	200901	PARK
CPSC		
CPSC 142 not in calendar [apparently deleted after Sept 2013]		DELETE
CPSC 290 not in calendar		DELETE
CPSC 301 not in calendar		DELETE
CPSC 311 not in calendar		DELETE
CPSC 322 not in calendar		DELETE
CPSC 325 not in calendar		DELETE
CPSC 401 not in calendar		DELETE
CPSC 421 not in calendar		DELETE
CPSC 434 not in calendar		DELETE
CPSC 474 Natural Language Processing	200905	PARK
CPSC 674 Natural Language Processing	201005	PARK
CPSC 490 not in calendar		DELETE
CPSC 491 not in calendar		DELETE
CPSC 496 not in calendar		DELETE

CPSC 498 not in calendar DELETED

ENSC

ENSC 204 Principles and Practices of Planning never offered DELETED

ENSC 453 Env Resource Mgmt and Decision Making 200901 DELETED

ENPL

ENPL 402 Terrain Assessment 200505 DELETED

ENVS

ENVS 311 Northern Perspectives 200403 DELETED

FSTY

none

GEOG

none

MATH

MATH 105 Enriched Calculus 200905 PARK

MATH 389 Special Topics In Mathematics 200305 DELETED

MATH 460 Mathematics Seminar 199905 DELETED

ORTM

none

PHYS

PHYS 304 Biophysics 199605 DELETED

PHYS 451 Optics and Photonics II 200401 DELETED

STAT

STAT 441 Nonparametric Statistics never offered DELETED

STAT 641 Nonparametric Statistics never offered DELETED

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the proposed CASHS and CSAM courses be parked by removing them from active use in the academic calendar and the system.

CHEM

Page 212

CHEM 403 Topics in Inorganic Chemistry

COMM

Page 215

COMM 333 Women in Organizations

Page 216

COMM 413 Accounting - Advanced Topics

Page 217

COMM 430 Organization Studies - Selected Topics

Page 218

COMM 449 Advanced Topics in Marketing

CPSC

Page 224

CPSC 474 Natural Language Processing

Page 112 Graduate Calendar

CPSC 674 Natural Language Processing

MATH

Page 271

MATH 105 Enriched Calculus

1. **Effective date:** September 2017

2. **Rationale for the proposed revisions:** Placing course that have not been offered for some time in parking allows them to still be reactivated if needed based on changes in Faculty or programs.

3. **Implications of the changes for other programs, etc., if applicable:**

4. **Reproduction of current Calendar entry for the item to be revised:**

Page 212

CHEM 403-3 Topics in Inorganic Chemistry This course considers advanced and selected topics in inorganic chemistry.

Topics depend on instructor and student interest and normally focus on advanced material not dealt with in other courses. Note: Credit may be granted for both 400 and 600 level offerings of Topics in Chemistry courses, and either the 400 or 600 level or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean). Prerequisites: one of CHEM 320-3 or CHEM 321-3

Page 215

COMM 333-3 Women in Organizations This seminar course examines the issues faced by women in the work force.

Topics include women in non-traditional occupations and women as entrepreneurs. Individual, organizational and societal approaches to enhancing opportunities and quality of work life for working women are explored.

Prerequisites: COMM 230-3, ECON 100-3, and ECON 101-3, or permission of the instructor Precluded: ECON 301-3

Page 216

COMM 413-3 Accounting: Advanced Topics Advanced and selected topics in accounting. The general content tends to focus on material not dealt with on a recurring basis in the regular course sequence. Prerequisites: COMM 311-3, 312-3

Page 217

COMM 430-3 Organization Studies: Selected Topics This course focuses on three to five topics related to the material presented in COMM 230-3 Organizational Behaviour. As the course content may vary with each offering, students can consult the instructor/program for information concerning topics. Prerequisites: COMM 230-3

Page 218

COMM 449-3 Advanced Topics in Marketing Advanced and selected topics in marketing. Topics depend on instructor and student interest and focus on material not dealt with in the regular course sequence. Prerequisites: COMM 240-3, and permission of instructor

Page 224

CPSC 474-3 Natural Language Processing The course introduces the formal and practical methods of Natural Language processing. Topics include formal grammars and the Chomsky hierarchy, natural languages, models of syntax, augmented lexicons, parsing methods, semantic structures and knowledge representation for natural language processing, linguistic models, discourse models, problems of reference, machine translation, part of speech tagging, ambiguity and information retrieval. Prerequisites: CPSC 370-3 or permission of the instructor

Page 271

MATH 105-3 Enriched Calculus This course provides a rigorous introduction to the calculus of functions of one variable. Core topics covered are similar to those of MATH 100-3, except that the focus is less on the mechanics of calculus and more on the development of the ideas in calculus and of calculus as a foundation of mathematical thought. Additional special topics may be added by the instructor. Maple labs accompany this course. Prerequisites: Math 12 or Principles of Math 12 or Pre-calculus 12 or MATH 115-3 Precluded: MATH 100-3 or MATH 152-3

Page 112 Graduate Calendar

CPSC 674-3 Natural Language Processing This course introduces the formal and practical methods of Natural Language processing. Topics include formal grammars and the Chomsky hierarchy, natural languages, models of syntax, augmented lexicons, parsing methods, semantic structures and knowledge representation for natural language processing, linguistic models, discourse models, problems of reference, machine translation, part of speech tagging, ambiguity and information retrieval. Prerequisites: Permission of the instructor Precluded: CPSC 474-3

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Page 212

~~CHEM 403-3 Topics in Inorganic Chemistry This course considers advanced and selected topics in inorganic chemistry. Topics depend on instructor and student interest and normally focus on advanced material not dealt with in other courses. Note: Credit may be granted for both 400 and 600 level offerings of Topics in Chemistry courses, and either the 400 or 600 level or a combination of both may be repeated to a maximum of 6 credit hours, provided the content of the independent offerings of the courses is sufficiently different (as determined by the Program Chair or College Dean). Prerequisites: one of CHEM 320-3 or CHEM 321-3~~

Page 215

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Page 217

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~~presented in COMM 230 3 Organizational Behaviour. As the course content may vary with each offering, students can consult the instructor/program for information concerning topics. Prerequisites: COMM 230 3~~

Page 218

~~COMM 449 3 Advanced Topics in Marketing Advanced and selected topics in marketing. Topics depend on instructor and student interest and focus on material not dealt with in the regular course sequence. Prerequisites: COMM 240 3, and permission of instructor~~

Page 224

~~CPSC 474 3 Natural Language Processing The course introduces the formal and practical methods of Natural Language processing. Topics include formal grammars and the Chomsky hierarchy, natural languages, models of syntax, augmented lexicons, parsing methods, semantic structures and knowledge representation for natural language processing, linguistic models, discourse models, problems of reference, machine translation, part of speech tagging, ambiguity and information retrieval. Prerequisites: CPSC 370 3 or permission of the instructor~~

Page 271

~~MATH 105 3 Enriched Calculus This course provides a rigorous introduction to the calculus of functions of one variable. Core topics covered are similar to those of MATH 100 3, except that the focus is less on the mechanics of calculus and more on the development of the ideas in calculus and of calculus as a foundation of mathematical thought. Additional special topics may be added by the instructor. Maple labs accompany this course. Prerequisites: Math 12 or Principles of Math 12 or Pre-calculus 12 or MATH 115 3 Precluded: MATH 100 3 or MATH 152 3~~

Page 112 Graduate Calendar

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6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: N/A

College: N/A

College Council Motion Number: N/A

College Council Approval Date: N/A

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201709.0303

Moved by: M. Dale

Seconded by: T. Whitcombe

Committee Decision: CARRIED

Approved by SCAAF: September 6, 2017
Date



Chair's Signature

For recommendation to ✓, or information of _____ Senate.

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the admission category for admission from a BC Community College, University, and Yukon College be approved as proposed, and that changes to the admission category for admission from a college outside BC and Quebec be approved as proposed.

1. **Effective date:** September 2017

2. **Rationale for the proposed revisions:** Tourism is one of the largest industries and employers in the world and one of the fastest-growing sectors is nature-based and ecotourism. The BA in Nature-Based Tourism Management (NBTM) at UNBC has as a foundation of social science courses in Geography, Environmental Studies, Commerce and others, that support higher level courses in Outdoor Recreation and Tourism Management. Many diploma programs in Canada provide a similar foundation in social sciences, and we see an opportunity to make our NBTM degree available to graduates of diploma programs in relevant fields.

Criteria for admission to the College Diploma Degree Completion program in Nature-based Tourism Management include the following:

- The diploma program is from a recognized institution that is a member of Universities Canada or Colleges and Institutes Canada
- The diploma program leads to a recognized credential such as a diploma or equivalent
- The diploma program is composed of courses that have equivalent contact hours to UNBC courses
- The diploma program is academically rigorous (e.g. a majority of courses in the program would articulate to university credit)
- The diploma program is relevant to the study of Nature-based Tourism Management

3. **Implications of the changes for other programs, etc., if applicable:** none other than potential increase in student numbers in courses outside ESM.

4. **Reproduction of current Calendar entry for the item to be revised:**

Admission from a BC Community College, University College, and Yukon College

University Transfer Programs Including Associate in Arts or Science Degrees

To meet admission requirements, the cumulative grade point average (CGPA) on all transferable courses attempted must be at least 2.0 or C (63-66.9%). While all courses attempted are included in the calculation of a student's admission GPA, no transfer credit will be awarded for any course with a grade of less than 0.67 or D- (50-52.9%).

Transfer credit is awarded according to agreements articulated in the BC Transfer Guide (available online at <http://www.bccat.bc.ca>).

Note: UNBC guarantees priority admission and full transfer credit (minimum of 60 credit hours) to students transferring with an Associate in Arts or Science degree.

Diploma Programs

To meet admission requirements, applicants must present a minimum CGPA of 2.0 or C (63-66.9%).

Transfer credit for articulated courses is awarded at the point of admission. Upon declaration of a major in a related degree program, or direct admission into Nursing or Social Work degrees, students who hold specific Business Administration, Natural Resource Management or Environmental Studies or Nursing or Social Work Diplomas may be eligible for additional block credit.

Please note: To receive transfer credit in certain program areas, a higher minimum grade is required.

2+2 Programs

..... [omitted text]

Admission from College Outside BC and Quebec

The CGPA on all transferable courses attempted must be at least 2.0 or C (63-66.9%). No transfer credit will be awarded for any course with a grade of less than 0.67 or D- (50-52.9%).

Individual transfer credit is awarded for course work deemed to be university transferable in the home province on an individual basis. Holders of two-year diploma programs may be eligible for block credit, to a maximum of 30 credits.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

To meet admission requirements, the cumulative grade point average (CGPA) on all transferable courses attempted must be at least 2.0 or C (63-66.9%). While all courses attempted are included in the calculation of a student's admission GPA, no transfer credit will be awarded for any course with a grade of less than 0.67 or D- (50-52.9%).

Transfer credit is awarded according to agreements articulated in the BC Transfer Guide (available online at <http://www.bccat.bc.ca>).

Note: UNBC guarantees priority admission and full transfer credit (minimum of 60 credit hours) to students transferring with an Associate in Arts or Science degree.

Diploma Programs

To meet admission requirements, applicants must present a minimum CGPA of 2.0 or C (63-66.9%).

Transfer credit for articulated courses is awarded at the point of admission. Upon declaration of a major in a related degree program, or direct admission into Nursing or Social Work degrees, students who hold specific Business Administration, Natural Resource Management or Environmental Studies or Nursing or Social Work Diplomas may be eligible for additional block credit.

Please note: To receive transfer credit in certain program areas, a higher minimum grade is required.

2+2 Programs

Diploma Programs in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or related.

Students who have successfully completed a 2-year diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, with a minimum of a cumulative GPA of 2.00, are eligible for admission into the BA Nature-Based Tourism (Diploma Completion) Program.

..... [omitted text]

Admission from College Outside BC and Quebec

The CGPA on all transferable courses attempted must be at least 2.0 or C (63-66.9%). No transfer credit will be awarded for any course with a grade of less than 0.67 or D- (50-52.9%).

Individual transfer credit is awarded for course work deemed to be university transferable in the home province on an individual basis. Holders of two-year diploma programs may be eligible for block credit, to a maximum of 30 credits.

Diploma Programs in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or related.

Students who have successfully completed a 2-year diploma in Environmental Studies, Natural Resources, Tourism, Sport or Recreation Studies, Commerce, Geography, or equivalent, with a minimum of a cumulative GPA of 2.00, are eligible for admission into the BA Nature-Based Tourism (Diploma Completion) Program.

6. Authorization:

Program / Academic / Administrative Unit: ESM

College: CSAM

College Council Motion Number: CSAM.CC.2017 05.11 06.01

College Council Approval Date: MAY 11, 2017

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD201706.04

Moved by: G. Nixon

Seconded by: A. Aravind

Committee Decision: CARRIED

Approved by SCAD: June 13, 2017
Date

Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201709.20

SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES

PROPOSED MOTION

Motion: That Indigenous Teacher Education Program Field Centre joint service agreement between School District #27, School District #28, Tšllhqot'in National Government, Thompson Rivers University – Williams Lake, University Of Northern British Columbia and University Of British Columbia be approved as proposed.

Effective Date: September 2017

Rationale: The service agreement will allow UBC to share NITEP information with UNBC and enable the students to take elective courses at UNBC South-Central. UNBC will provide student services as it related to the elective courses that would be offered.

Motion proposed by: Titi Kunkel

Academic Program: Not applicable

Implications for Other Programs / Faculties? Yes (increase in enrolment for courses that are selected as NITEP electives).

College: CASHS

College Council / Committee Motion Number: Not applicable

College Council / Committee Approval Date: Not applicable

Attachment Pages (if applicable): 5 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES MEETING

Brief Summary of Committee Debate:

Motion No.: SCFNAP201709.03

Moved by: B. Schorcht

Seconded by: R. Wheate

Committee Decision: CARRIED

Approved by SCFNAP: September 18, 2017
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

INDIGENOUS TEACHER EDUCATION PROGRAM

FIELD CENTRE

JOINT SERVICES AGREEMENT

BETWEEN

WILLIAMS LAKE-QUESNEL PARTNERSHIP: SCHOOL DISTRICT #27, SCHOOL DISTRICT #28, T̓SILHQOT'IN NATIONAL GOVERNMENT, THOMPSON RIVERS UNIVERSITY – WILLIAMS LAKE, UNIVERSITY OF NORTHERN BRITISH COLUMBIA - QUESNEL

AND

INDIGENOUS TEACHER EDUCATION PROGRAM (NITEP) [UBC]

AUGUST 1, 2017 - JULY 30, 2020

The following document reflects an agreement among School District #27 (Williams Lake), School District #28 (Quesnel), T̓silhqot̓in National Government, Thompson Rivers University (TRU) -Williams Lake, and University of Northern British Columbia (UNBC) - Quesnel hereby referred to as the Williams Lake – Quesnel Partnership and the University of British Columbia for the provision of a NITEP Field Centre at a to be determined location. See Appendix 1 for a breakdown of services.

For the [fiscal] years: 1 August 2017 to 31 March 2018, 1 April 2018 to 31 March 2019, 1 April 2019 to 31 March 2020, and 1 April 2020 to 30 July 2020 the Williams Lake – Quesnel Partnership agrees to:

1. Identify two administrative liaisons for notice or communication between the parties, one for each location: [NAMES]
2. Provide the following facilities for the period 1 August 2017 to 30 July 2020 free of charge:
 - a. A furnished classroom for scheduled classes; provision for booking a classroom for additional hours for NITEP functions, space permitting.
 - b. Office space for the coordinator [includes computer access, MS Office, telephone local, internet], including use of all equipment and systems.
 - c. Access to wireless internet for student use.
 - d. A computer lab will be available with access to computers for student use, as well as video-conferencing system with current technology.
3. Provide the following services for actual cost:
 - a. Long distance telephone and fax - to be monitored and adjusted if necessary
 - b. Office and classroom supplies
 - c. Photocopying at .25 cents per copy
 - d. Additional program costs approved by the University of British Columbia [i.e. security and food services for weekend or evening events]
4. Invoice NITEP quarterly for services:
 - 1 August to 30 September
 - 1 October to 31 December
 - 1 January to 31 March
 - 1 April to 30 July
5. Actively recruit and distribute information to potential students for each intake.
6. Provide University Transferable Arts and Science Courses to students enrolled in NITEP. Reserve seats as necessary
7. Provide opportunities for educational placements in schools, cultural centres, educational organizations for NITEP Williams Lake – Quesnel students.
8. Evaluate the operation of the NITEP Field Centre to ensure the needs of NITEP and the Williams Lake – Quesnel Partnership are being addressed.

9. An orientation to the Williams Lake – Quesnel Partnership services for NITEP students and staff will be conducted early in the fall semester.

University of British Columbia, Indigenous Teacher Education Program agrees to:

1. Pay in a regular fashion, all invoiced charges as per this agreement.
2. Pay all other salaries, benefits and expenses to employees of the Indigenous Teacher Education Program [Coordinator, UBC Faculty].
3. Provide copies of all local advertising and promotion to the Williams Lake – Quesnel Partnership.
4. Provide recruitment and communication materials to the Williams Lake – Quesnel Partnership.
5. Maintain good communication with the Williams Lake – Quesnel Partnership through designated liaison.

General and Joint:

1. Either party may terminate this contract within six months notice, in writing.
2. The Indigenous Teacher Education Program Field Centre Coordinator must be acceptable to both parties.
3. A joint review of the delivery of the Indigenous Teacher Education Program at [field centre location] will be completed each year and revisions may be made as requested and agreed upon by each party.

Date

School District #27, Williams Lake

Date

School District #28, Quesnel

Date

T̓silhqot̓in National Government

Date

Thompson Rivers University, Williams Lake
Campus

Date

Daniel Ryan, Provost and VP Academic
University of Northern British Columbia

Date

Dr. Jan Hare, NITEP Director
Faculty of Education, UBC

Date

Mark Crosbie, Associate University Counsel
Office of the University Counsel, UBC

Date

per _____
Vice President, Finance, Resources & Operations, UBC



Appendix 1

The following is a breakdown of the Williams Lake – Quesnel partnership's agreement to provide facilities and services:

School District #27 (Williams Lake)

- Education placements for students

School District #28 (Quesnel)

- Classroom space for students
- Office space for Coordinator

Tsilhqot'in National Government

- Assisting with recruitment of students

Thompson Rivers University (TRU) -Williams Lake

- Classroom space for students
- Office space for Coordinator
- Provide university transferable Arts and Science courses
- Access to computer lab, video conferencing
- Access to wireless internet

University of Northern British Columbia (UNBC)

- Room bookings for meetings
- Provide university transferable Arts and Science courses
- Access to computer lab, video conferencing
- Access to wireless internet



Motion Number (assigned by SCS): S-201709.21

SENATE COMMITTEE ON REGIONAL POLICY AND INTER-INSTITUTIONAL RELATIONS (SCRPIIR)

PROPOSED MOTION

Motion: That the memorandum of understanding between Alexander College and the University of Northern British Columbia on guaranteed admissions pathways be approved as proposed

Effective Date: Upon the approval of Senate

Proposed by: Dr. Mark Dale, Dean of Regional Programs

Faculty / Academic Department: Regional Programs

Implications for Other Programs / Faculties: None

Rationale: Provides clarity for students and encourages transfer. (No change to rules)

Faculty Council / Committee Motion Number: N/A

Faculty Council / Committee Approval Date: N/A

TO BE COMPLETED AFTER SCRPIIR MEETING

Brief Summary of Committee Debate: Approval of MOU between Alexander College and UNBC

Motion No.: SCRPIIR201708.29

Moved by: Erik Jensen

Seconded by: Glen Schmidt

Committee Decision: CARRIED

Attachments: Yes

Approved by SCRPIIR: 09/06/2017
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**



Memorandum of Understanding

**Guaranteed Admission Pathways
For students from Alexander College to
The University of Northern British Columbia
2017-2022**

**Memorandum of Understanding Between
The University of Northern British Columbia (UNBC) and Alexander College
2017 - 2022**

This Memorandum of Understanding (MOU) has been established between The University of Northern British Columbia (UNBC), Prince George, British Columbia, and Alexander College, Burnaby, British Columbia. Both institutions are committed to improving the success and attainment of baccalaureate degrees by students transferring from Alexander College to UNBC. To assist students with the process and to help them understand the requirements of transferring, The University of Northern British Columbia and Alexander College agree to collaborate in facilitating the transition of students from Alexander College to UNBC.

As well, both institutions may agree to pursue other initiatives that will enrich the global education experience for their students and faculty. To this end, the parties have established the following agreement.

- a) The parties mutually agree to work in partnership to implement the specific terms of this agreement, for students transferring to UNBC as of January 2018;
- b) Each institution shall designate a liaison officer to develop and coordinate the activities identified. Either party may change the liaison officer at any time upon notice to the other party;
- c) The parties agree to work together to improving transfer student success and attainment of baccalaureate degrees;
- d) The parties agree to explore other activities of mutual interest as agreed upon by both institutions;
- e) The parties agree to consult annually on the status of the collaboration and any relevant matters;
- f) Projects developed under the MOU will be subject to all internally and legislatively required policies, practices and approvals at both institutions prior to implementation;
- g) The parties agree that this MOU will remain in effect for five (5) years from the date of signature, or until one of the parties requests its termination, whichever comes first. Notice of termination shall be given at least three (3) months prior, and shall not impact on any initiative already in the implementation phase. The duration of this MOU may be extended upon mutual agreement.

Purpose

The purpose of this agreement is to provide guaranteed pathways for students to continue their studies at UNBC, and to outline the terms and conditions for students from Alexander College transferring to UNBC.

1. Academic and Non-Academic Regulations/Policies

- 1.1 Students will be subject to all academic and non-academic regulations/policies of UNBC, including those related to transfer students.

2. Admission Requirements

- 2.1 Alexander College applicants who have completed the Associate of Arts or Associate of Science degree will be considered for admission to Year 3 of Bachelor's programs at UNBC as external transfer students. Such students will be admitted to a specified degree program and must meet the eligibility requirements as specified in 2.3. UNBC currently guarantees priority admission and full transfer credit (60 credit hours) to students who have completed an Associate of Arts or Science degree, but they must complete all outstanding requirements of the baccalaureate degree not completed in the associate degree.
- 2.2 Alexander College applicants who have not completed the Associate of Arts or Associate of Science degree will be considered for admission as external transfer students on a credit-by-credit basis, based on the assessment of transfer credits for the courses completed. Students will be admitted to a specified plan of study and must meet the eligibility requirements as specified in 2.3. The number of transfer credits granted will determine the year of study into which the students are admitted.
- 2.3 To be eligible for admission to UNBC, student applicants from Alexander College must meet the following academic requirements:
- a) A minimum cumulative GPA of 2.00, as determined by UNBC, in all university transfer courses; admission is guaranteed for those with a cumulative GPA of 3.00 or higher; and
 - b) Any specific departmental requirements for entry to a particular program of study.

3. Application Procedures

- 3.1 All applicants from Alexander College who seek full-time admission to baccalaureate degree study at The University of Northern British Columbia, whether they have completed an Associate of Arts or Science degree or not, apply through The University of Northern British Columbia.

4. Programs

- 4.1 Alexander College students who have completed the Associate of Arts or Associate of Science degree will be considered for admission to various programs at UNBC that lead to Bachelor of Arts, Bachelor of Science, or Bachelor of Health Science degrees. These programs and their admission criteria are provided in Appendix A. UNBC will update Appendix A annually.
- 4.2 Alexander College applicants who do not hold an Associate of Science degree will be considered for admission to various programs at UNBC on a credit-by-credit basis. In addition to meeting the minimum cumulative GPA required for admission to UNBC. Applicants may have to meet specific courses and minimum grade requirements for some programs.

5. Transfer of Courses

- 5.1 University transfer courses successfully completed by Alexander College applicants will be transferred at the time of admission to UNBC.
- 5.2 There will be no fee assesses to transfer courses that form part of this agreement.
- 5.3 In order to be considered eligible for transfer, a minimum grade of C must be obtained in each course and the student must be in good academic standing, as defined by The University of Northern British Columbia academic regulations.
- 5.4 A maximum of 60.0 credit hours of transfer work will be allowed.
- 5.5 The BC transfer Guide specifies the transferability of individual courses between the two institutions. The Transfer Guide is updated regularly. *Students with questions about the transferability of individual courses are encouraged to contact an advisor at UNBC.*

6. Transfer Student Support

- 6.1 UNBC commits to providing advising material to Alexander Advisors and students.
- 6.2 UNBC will award a minimum of five 2-course tuition waivers to Alexander students that transfer to UNBC. These awards will be based on academic excellence, with a waiver provided in each of the first two semesters.
- 6.3 UNBC recruiters and advisors will provide an information session at Alexander College each year of this agreement.

7. General

Each of the parties agrees:

- 7.1 To communicate with the other party about possible anticipated changes to the program/plan on a timely basis so that accurate Appendices are maintained.
- 7.2 To facilitate changes mutually agreed upon in a timely fashion.
- 7.3 To evaluate and update this MOU prior to the end of the listed period of validity or sooner as needed.
- 7.4 To develop a collaborative marketing strategy to promote the program(s). This will include regular visits to Alexander College by UNBC faculty and staff. Alexander College faculty and staff may also visit UNBC to learn more about eligible transfer programs.

8. Duration of Agreement

8.1 This agreement will come into effect on 1 September 2017 for a period of five (5) years and may be renewed by mutual consent.

8.2 This agreement will be reviewed by the parties after each academic year (no later than August).

8.3 This agreement may be terminated by either partner with a minimum of three (3) months written notice.

8.4 If the agreement is terminated, UNBC will make provision to allow any transfer students currently enrolled at the time of termination to complete their program.

Signatures:

Adrian Lipsett
Registrar and Director of Operations,
Alexander College

Date

Date

APPENDIX A

Degree Programs

The following degree program majors, minimum GPA for entry, and associated course requirements (if any) will apply to Alexander College applicants for the 2017-18 admission cycle:

a) Bachelor of Arts

Major	Minimum GPA	Required Course(s)	Required Grade
Geography	2.0*		
Psychology	2.0*		
Environmental Studies	2.0*		

b) Bachelor of Science

Major	Minimum GPA	Required Course(s)	Required Grade
Biology	2.0*		
Chemistry	2.0*		
Computer Science	2.0*		
Environmental Studies	2.0*		
Health Sciences	2.0*		
Mathematics	2.0*		
Physics	2.0*		

**subject to annual review and possible revision.*

**3.0 provides guaranteed admission*



Motion Number (assigned by SCS): SCSB20170823.03

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Auntie Toots Memorial Award be approved.

Effective Date: 2017-2018 Academic Year

Rationale: To activate the Auntie Toots Memorial Award commencing the 2017-2018 Academic Year.

Proposed By: Katherine Scouten – Director, Development and Alumni Relations

External Relations Contact: Katherine Scouten – Director, Development and Alumni Relations

Faculty/Academic Department: N/A

Date: August 23, 2017

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20170823.03

Moved by: Jensen

Seconded by: Chowdhury

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: August 23, 2017
Date


Acting Interim Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Auntie Toots Memorial Award

Awards Guide Description/Intent: Agnes M. Budan, affectionately known as “Auntie Toots”, was a strong advocate of post-secondary education. This award has been established in her name to support students pursuing a nursing degree.

Donor: Anonymous

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full time undergraduate Aboriginal student enrolled in his or her 3rd or 4th year of the Northern Collaborative Baccalaureate Nursing Program.

Criteria: Academic Proficiency

Effective Date: Established 2017

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB 20170823.04

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Al Nevison Graduate Research Award be approved.

Effective Date: 2017-2018 Academic Year

Rationale: To activate the above award commencing the 2017-2018 Academic Year.

Proposed By: Katherine Scouten – Director, Development and Alumni Relations

External Relations Contact: Katherine Scouten – Director, Development and Alumni Relations

Faculty/Academic Department: N/A

Date: August 23, 2017

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20170823.04

Moved by: Massingham

Seconded by: Beeler

Committee Decision: CARRIED

Attachments: 4 Pages

Approved by SCSB: August 23, 2017
Date


Acting Interim Chair's Signature

For information of Senate.

Al Nevison Graduate Research Award
For UNBC Students
Terms and Conditions

THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA



University Advancement
Est. 2017



**Terms and Conditions for the
AI Nevison Graduate Research Award
at the University of Northern British Columbia**

The University of Northern British Columbia (UNBC) is delighted to establish the AI Nevison Graduate Research Award with Mrs. Marjorie Nevison. This document outlines the terms and conditions for award at the University of Northern British Columbia.

CALENDAR INFORMATION:

Award Category: Graduate

Award Name: AI Nevison Graduate Research Award

Calendar Description/Intent: The intent of the AI Nevison Graduate Research Award is to provide financial support to a graduate student in the Natural Resources and Environmental Studies program. The award provides funding to support students pursue research projects that they would not otherwise be able to.

The award was established by Alan and Marjorie Nevison. Alan Nevison was an early builder and long-time vice president with Prince George based Industrial forestry Service Limited (IFS). AI moved to Prince George in the early 1950's when the central interior was thriving and bountiful with opportunity. He became a partner in the newly formed Industrial Forestry Service and over the decades helped build a highly successful consulting business that specialized in timber cruising, photogrammetry, and silviculture. Though he never attended university himself, AI and Marjorie recognized the importance of post-secondary education in an ever-changing modern world. This award is intended to support students as they study, research, create, and become the next generation of innovators and leaders.

Donor: Mrs. Marjorie Nevison

Value: \$1,500

Number: Two

Placement in which Calendar: Graduate

Award Type: Award

Eligibility: Available to a full or part time graduate student who is conducting research in the Natural Resources and Environmental Studies Program. The award can be given out to the same student more than once.

Criteria: Demonstrated financial need and overall GPA standing of 3.00 total.

Application Instructions: Fill out all sections of the Awards Application form and attach an abstract of your research. Include a letter indicating why this award will allow you to engage in research that would not otherwise be possible.

Effective Date: Endowed 2017

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the Chair of Ecosystem Science and Management and verification by the UNBC Awards Office.

ENDOWED AWARDS PARTNERSHIP ARRANGEMENTS:

Mrs. Marjorie Nevison has:

- Fully established an endowed fund with the University of Northern British Columbia.

UNBC will:

- Provide a charitable tax receipt in the amount of the gifts provided by the donor(s) in the year the University receives the donations.
- Invest and manage all donations to the endowed fund in accordance with applicable government regulations.
- Promote and advertise the **AI Nevison Graduate Research Award** in all appropriate external and internal publications.
- Provide the award(s) to the selected candidates from interest generated from the endowed funds.
- Make available the award amount based on the spending rate established by the UNBC Board of Governors through the Statement of Investment Policies and Goals. Accordingly, the endowment fund will be managed to maintain the purchasing power of endowment capital against the erosive power of inflation in order to protect the interest of future generations. Normal investment management and administration fees will be charged to the fund. The principal is to be preserved in perpetuity.
- Ensure student recipients provide a letter to the donor thanking them for their support.
- Provide an annual update on the status of the funds and on the student recipient(s).

UNBC may accept all donations to the endowment regardless of origin, subject to the donor's complete acceptance of the arrangements of this document. The fund will generate two awards per year, valued at approximately \$1,500 on an on-going basis. The University reserves the right to increase or decrease the number and/or value of the awards.

If future circumstances make it impossible or impractical for the University of Northern British Columbia to continue using the fund for the stated purposes, the University will endeavor to contact the donor to explore other purposes for the fund. If the University is unable to locate the donor or if the donor is deceased, the University may use the fund in the way it deems most beneficial for the institution, but must adhere as closely as possible to the spirit of the fund and to the donor's original intent.

Marjorie Nevison and the University may meet from time to time to review the terms of this agreement to ensure both parties continue to be satisfied with the partnership. It is understood that the funds of the donation were obtained in a rightful manner and are otherwise unencumbered.

The agreement will commence upon signing of the document. Signed in agreement on behalf of:

Signatory

Daniel Weeks, President & Vice-Chancellor
University of Northern British Columbia

Date

FOR OFFICE USE ONLY

Reviewed by the Financial Aid and Awards Officer and Dean of _____:

Linda Fehr, Financial Aid and Awards Officer

_____, *Dean of* _____

Copies to:

Financial Aid and Awards Office

Manager of Treasury Services

Office of University Advancement (2)

First award available in the Fall Semester of 2017.



Motion Number (assigned by SCS): SCSB20170823.05

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Future Health Professionals Bursary (to be changed to the "Pathways to Medicine Bursary") be approved.

Effective Date: 2017-2018 Academic Year

Rationale: Revised at the request of the donor.

Proposed By: Katherine Scouten – Director, Development and Alumni Relations

External Relations Contact: Katherine Scouten – Director, Development and Alumni Relations

Faculty/Academic Department: N/A

Date: August 23, 2017

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20170823.05

Moved by: Jensen

Seconded by: Massingham

Committee Decision: CARRIED

Attachments: 4 Pages

Approved by SCSB: August 23, 2017
Date


Acting Interim Chair's Signature

For information of Senate.

**Future Health Professionals Pathways
to Medicine Bursary**

For UNBC Students

Terms and Conditions

THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA



**Office of University Advancement
Aug 2016, revised Jan 2017, Jul
2017**



Terms and Conditions for the
Future Health Professionals Pathways to Medicine Bursary
at the University of Northern British Columbia

The University of Northern British Columbia (UNBC) is delighted to establish the Future Health Professionals Pathways to Medicine Bursary with the Northern Medical Programs Trust. This Bursary will be awarded to students in the NMP Pathways to Medicine Program scheduled to begin in September, 2018. The intention of this Program is to provide financial support, encourage and strengthen students applying to medical school through an enrichment program and ultimately increase their likelihood of success in gaining entry to the NMP. The intention is to create home-grown physicians from Northern BC at UNBC and, specifically, to support students who do not have the financial means to make the journey. This document outlines the terms and conditions for this award.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Future Health Professionals Pathways to Medicine Bursary

Awards Guide Description/Intent: This bursary has been established for high school graduates of schools within NMP Trust communities whose long term goal is to attend medical school, but the pathway is not open to them because of financial challenges, come from low socioeconomic backgrounds. In addition to financial support for undergraduate course work leading to a health professional program admission to the Northern Medical Program offered at UNBC, award winner- recipients will also be enrolled in the NMP's Pathways to Medicine Program (scheduled to begin in September 2018). have access to support from identified mentors from their intended program or healthcare profession.

Donor: Northern Medical Programs Trust

Value: Up to \$10,000

Number: ~~One~~ Three

Award Type: Bursary

Eligibility: Available to a full-time student who has applied to and been accepted into their undergraduate degree program of choice for study at UNBC independently. Applicants must intend to apply for a post-graduate health professional program offered the Northern Medical Program at or in partnership with UNBC. Applicants must be graduates of a high school within a Northern Medical Programs Trust community.

Criteria: Students from low socioeconomical backgrounds are eligible. Applicants must complete the student loan application with Student Aid BC and show need above maximum student loan allocation. Low socioeconomic status is defined as having an average gross family income (as reported on line 260 of parental and personal tax returns) the Statistics Canada before tax 'low income cut-off' for the past three years. Academic record will also be taken into account.

Conditions: This award is renewable for up to three (3) additional years based on the student maintaining good academic standing and a minimum cumulative GPA of 3.33 (77%) throughout their undergraduate studies (at the discretion of the Selection Committee). Recipients must also continue to be enrolled in the NMP Pathway to Medicine Program.

Note: Applicants must complete the on-line UNBC awards application including the financial need and career goals sections. The career goals section must include: a stated intent to enter a health profession the Northern Medical Program at UNBC program, what program the

| [applicant is interested in pursuing](#), why they are interested in that program and how they hope to achieve their goal, in 200 words or more. Applicants must submit high school and post-secondary transcripts, if applicable. Applicants must submit three (3) letters of reference and provide a copy of the previous three years' parental/personal income tax assessment(s).

Effective Date: Established 2016

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by a Committee comprised of: The Associate Vice-President, Northern Medical Program; a faculty member of the Northern Medical Program selected by the Associate Vice-President, Northern Medical Program; a faculty member of the College of Science and Management, selected by the College Dean; and a faculty member of the College of Arts, Social and Health Sciences, selected by the College Dean.

ENDOWED AWARDS PARTNERSHIP ARRANGEMENTS:

The Northern Medical Programs Trust has:

- Fully established an endowed fund with the University of Northern British Columbia.

UNBC will:

- Provide a charitable tax receipt in the amount of the gifts provided by the donor(s) in the year the University receives the donations.
- Invest and manage all donations to the endowed fund in accordance with applicable government regulations.
- Promote and advertise the [Future Health Professionals Pathways to Medicine](#) Bursary in all appropriate UNBC materials and publications.
- Provide the award(s) to the selected candidates from interest generated from the endowed funds.
- Ensure student recipients provide a letter to the donor thanking them for their support.
- Provide an annual update on the status of the funds and on the student recipient(s).
- Provide recognition to the Northern Medical Programs Trust as outlined in the Donor Recognition Program (http://www.unbc.ca/giving/recognition_programs.html).
- Endeavour to attract any potential matching funds for the donation(s) from various legitimate sources whenever possible.

UNBC may accept all donations to the endowment regardless of origin, subject to the donor's complete acceptance of the arrangements of this document. The University reserves the right to increase or decrease the number and/or value of the awards.

If future circumstances make it impossible or impractical for the University of Northern British Columbia to continue using the fund for the stated purposes, the University will endeavor to contact the donor to explore other purposes for the fund. If the University is unable to locate the donor or if the donor is deceased, the University may use the fund in the way it deems most beneficial for the institution, but must adhere as closely as possible to the spirit of the fund and to the donor's original intent.

Representatives of the Northern Medical Programs Trust and the University may meet from time to time to review the terms of this agreement to ensure both parties continue to be satisfied with

the partnership. It is understood that the funds of the donation were obtained in a rightful manner and are otherwise unencumbered.

The agreement will commence upon signing of the document. Signed in agreement on behalf of:

Signatory
Northern Medical Programs Trust

Daniel Weeks, President & Vice-Chancellor
University of Northern British Columbia

Date

FOR OFFICE USE ONLY

Reviewed by the Financial Aid and Awards Officer and Dean of _____:

Linda Fehr, Financial Aid and Awards Officer

_____, *Dean of* _____

Copies to:
Financial Aid and Awards Office
Manager of Treasury Services
Office of University Advancement (2)

First revised award available in the September semester of 2017.

Senate Committee Vacancies (September 21, 2017)

Senate Committee Acronyms:

SCS	Steering Committee of Senate
SCN	Senate Committee on Nominations
SCAA	Senate Committee on Academic Appeals
SCAD	Senate Committee on Admissions and Degrees
SCAAF	Senate Committee on Academic Affairs
SAAS	SCAAF Art Acquisition Subcommittee
SCCC	SCAAF Subcommittee on Curriculum and Calendar
CSCC	SCAAF Continuing Studies Credit Committee
SSAS	SCAAF Subcommittee on Academic Scheduling
REB	SCAAF Research Ethics Board
ACUC	SCAAF Subcommittee on Animal Care and Use
SCFNAP	Senate Committee on First Nations and Aboriginal Peoples
SCHDSR	Senate Committee on Honorary Degrees and Other Forms of Special Recognition
SCRPIIR	Senate Committee on Regional Policy and Inter-Institutional Relations
SCSB	Senate Committee on Scholarships and Bursaries
SCUB	Senate Committee on the University Budget
SCSDA	Senate Committee on Student Discipline Appeals

Vacancies sorted by committee:

COMMITTEE	POSITION	TERM EXPIRY DATE
SCS	Faculty Senator	03/31/2018
SCN	Student Senator †	03/31/2018
SCAA	Faculty Senator - CSAM †	03/31/2020
SCAD	Faculty Member — CSAM	03/31/2018
SCAAF	Faculty Senator	03/31/2019
	Lay Senator	03/31/2018
	Regional Senator	03/31/2020
CSCC	Faculty Member — CASHS	03/31/2020
	Faculty Member — CSAM	03/31/2020
	Undergraduate Senator	03/31/2017
	Graduate Student	03/31/2017
SSAS	Faculty Senator (appointed by Senate) (Chair) †	03/31/2019
	Graduate student †	03/31/2018
SCFNAP	Faculty Senator	03/31/2020
	Aboriginal Lay Senator or Aboriginal Regional Senator	03/31/2020
SCSB	Faculty Senator — CSAM	03/31/2018
SCUB	Faculty Member — Professional Program †	03/31/2020
	Faculty Senator — CSAM †	03/31/2020
SCSDA	First Nations Student	03/31/2018
	Graduate Student	03/31/2018
	Faculty Senator — CASHS	03/31/2018

Note: The symbol "†" denotes that an appointment by Senate is pending.



Motion Number (assigned by SCS): S-201709.25

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That there be dissolution of the Senate Committee of Regional Policy and Inter-Institutional Relations.

Effective Date: Upon the approval of Senate

Proposed by: Dr. Mark Dale, Dean of Regional Programs - on behalf of the Senate Committee of Regional Policy and Inter-Institutional Relations.

Faculty / Academic Department: Regional Programs

Implications for Other Programs / Faculties: None

Rationale: Before March 10, 2017, the last meeting of SCRPIIR was five years ago. The Senate Committee on Academic Affairs could take on the duties of the Senate Committee of Regional Policy and Inter Institutional Relations that seems more appropriate for integrated planning.

SCRPIIR Motion Number: SCRPIIR201703.05

SCRPIIR Motion: That, on the recommendation of the Senate Committee of Regional Policy and Inter-Institutional Relations, there be a dissolution of this committee.

SCRPIIR Meeting Date: March 10, 2017

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS201709.03

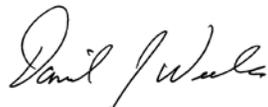
Moved by: B. Menounos

Seconded by: A. Blanding

Committee Decision: CARRIED

Attachments: 0

Approved by SCRPIIR: September 20, 2017
Date


Chair's Signature

For recommendation to ✓ **, or information of** _____ **Senate.**

SENATE COMMITTEE ON REGIONAL POLICY AND INTER-INSTITUTIONAL RELATIONS (SCRPIIR)

Terms of Reference:

- To advise Senate and its committees on those matters of importance to the regional nature of UNBC and to inform the University community, through Senate, of the regional mandate of the institution.
- To facilitate and maintain relationships with other post-secondary institutions within Canada.
- To advise Senate and its committees on inter-institutional arrangements within Canada, with the exception of the protocol and affiliation agreements between UNBC and First Nations and Aboriginal communities and educational institutions for which responsibility is assigned to the Senate Committee on First Nations and Aboriginal Peoples (SCFNAP).

Membership:

President (*ex officio*)

Provost (*ex officio*)

Vice Provost Student Recruitment

College Deans or designates

Vice President, Research and Graduate Programs

Three Faculty Members*, including:

a) one faculty member from each College*

b) one regional faculty member

** one faculty member must be a faculty Senator*

Two Students, including:

a) one regional student

b) one student Senator

Two Regional Senators

One representative from Wilp Wilxo'oskwhl Nisga'a (WWNI)

Director of First Nations Centre (non-voting)

Dean of Regional Programs

Regional Chair for the Northwest Region

Regional Chair for the Peace River-Liard Region

Regional Chair for the South Central Region

Secretary of Senate (non-voting)

Chair: A member of Senate elected annually in October by and from the members of the Committee

Committee Secretary: Dean of Regional Programs

Recording Secretary: Executive Assistant, Dean of Regional Programs

Quorum: Six (6) voting members present at meeting

Reporting Month: February



Motion Number (assigned by SCS): S-201709.26

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That the terms of reference for the Senate Committee on Academic Affairs be approved as proposed.

Effective Date: Upon the approval of Senate

Proposed by: Heather Sanford, University Secretary

Faculty / Academic Department: Office of the University Secretariat

Implications for Other Programs / Faculties: None

Rationale: 1) With the proposed dissolution of the Senate Committee on Regional Policy and Inter-Institutional Relations, SCAAF can take on the duties of SCRPIIR. 2) Divide the terms of reference into what SCAAF should review and consider, and to advise or make recommendations to Senate on AND what SCAAF can approve on behalf of Senate. 3) Change in membership 4) change in quorum requirements.

Attachments: The proposed terms of reference and the current terms of reference for SCAAF are attached. Annotations have been included.

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS201709.04

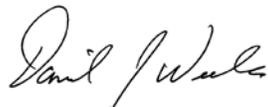
Moved by: A. Blanding

Seconded by: B. Menounos

Committee Decision: CARRIED

Attachments: 4 pages

Approved by SCRPIIR: September 20, 2017
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

1. To review and consider, and to advise or make recommendations to Senate with respect to:
 - (a) academic planning, including review and assessment of existing undergraduate and graduate programs and recommendations for expansion, curtailment or discontinuance
 - (b) Program Review - process, outcomes and reporting, and response or follow-up
 - (c) matters of particular importance to the UNBC's regional mandate
 - (d) activities of the Centre for Teaching, Learning and Technology, and teaching related issues and supports
 - (e) enrolment Management
 - (f) activities of the Library, and teaching related issues and supports
 - (g) new undergraduate or graduate programs, or significant modifications to programs
 - (h) enactment or revision of undergraduate and graduate academic regulations
 - (i) matters concerning undergraduate and graduate research and research policy
 - (j) establishment of Research Chairs
2. To **approve** on behalf of, and report to Senate on:
 - (a) agreements and relationships with other post-secondary institutions in Canada or anywhere in the world, including, affiliation agreements, pathway, transfer and articulation agreements, and including memorandums of understanding or letters of intent with educational institutions, where such agreements contain specific commitments for educational programming, and to refer such Agreements to the Board of Governors as appropriate
 - (b) all proposed new courses, course deletions, course changes and minor program revisions
 - (c) the integrated delivery of graduate course and undergraduate courses
 - (d) Continuing Studies credit courses, as referred by the SCAAF – Continuing Studies Credit Committee
 - (e) research grant in lieu of salary requests
 - (f) policies, revisions and initiatives related to:
 - (i) conservation of heritage objects and collections as referred by the SCAAF Art Acquisitions Committee, and to approve and recommend to the Board of Governors specific acquisitions, dispositions or decommissioning, as referred by AAC
 - (ii) animal care and use, as recommended by the SCAAF Committee on Animal Care & Use, for referral to the Board of Governors for approval
 - (iii) scheduling as referred by the SCAAF Committee on Academic Scheduling
 - (iv) biohazards, as recommended by the SCAAF Biohazard's Committee, for referral to the Board of Governors for approval
 - (v) research ethics, as recommended by the SCAAF Research Ethics Board

Commented [s1]: Heading added to partition those items / issues about which SCAAF provides advice and input and makes recommendations from those items over which SCAAF will exercise decision making authority (s.2) and report to Senate

Commented [s2]: From SCRPIIR T of R

Commented [s3]: From SCRPIIR and from current SCAAF T of R bullets 12 & 13

Commented [s4]: These provisions create a link in the SCAAF T of R to the work of the current sub-committees of SCAAF

Commented [s5]: Proposed – 26 voting members (currently 24)

Membership:

- President (*ex officio*)
Provost (Chair)
Vice President, Research and Graduate Programs (Vice Chair)
University Librarian
Dean, College of Arts, Social and Health Sciences
Dean, College of Science and Management
Dean, Regional Programs
Four Faculty Senators
Four Faculty Members (all who may be Senators), including:
 - (a) Faculty Member — CASHS
 - (b) Faculty Member — CSAM
 - (c) Faculty Member — Regional
 - (d) Faculty Member — Professional Program

Four Students (all who may be Senators), including:

- (a) Graduate Student — CASHS
- (b) Graduate Student — CSAM
- (c) Undergraduate Student — CASHS
- (d) Undergraduate Student — CSAM

One Lay Senator

One Regional Senator

One Representative from Wilp Wilxo'oskwhl Nisga

Director, Business Services and Continuing Studies

Director, International Education

Director, Centre for Teaching, Learning and Technology

Vice Provost, Student Recruitment

Secretary of Senate (non-voting)

Commented [s6]: Added here b/c of dissolution of SCRPIIR

Commented [s7]: Title change

Commented [s8]: Proposed

Chair:

Provost

**Committee and
Recording Secretary:**

Governance Officer

Quorum:

Majority – must include at least 3 faculty members and 1 student

Commented [s9]: Because of increase in decision making authority – advise adding a faculty quorum requirement. # of students entitled to participate remains the same – but reduction in # of students required for quorum recommended as this can be challenging, in particular in the summer months

Reporting Month:

September

Sub-Committees:

SCAAF Art Acquisition Subcommittee
SCAAF Continuing Studies Credit Committee
SCAAF Research Ethics Board
SCAAF Subcommittee on Academic Scheduling
SCAAF Subcommittee on Animal Care and Use
SCAAF Subcommittee on Curriculum and Calendar
Biohazards Committee

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC. Commented [s1]: 1(a)
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs. Commented [s2]: 1(g)
- To consider and make recommendations to Senate on course additions or deletions. Commented [s3]: 2(b)
- To receive and evaluate recommendations from the SCAAF Continuing Studies Credit Committee and to forward recommendations concerning the recommended courses to Senate for approval. Commented [s4]: 2(d)
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations. Commented [s5]: 1(h)
- To review periodically the activities of the Centre for Teaching and Learning and make recommendations on the Centre to Senate and to address any other Senate related teaching matter. Commented [s6]: 1(d)
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews. Commented [s7]: 1(b)
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions. Commented [s8]: 2(a)
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance. Commented [s9]: 2(b)
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses. Commented [s10]: 2(c)
- To advise on enrolment management issues. Commented [s11]: 1(e)
- To consider and advise Senate on matters relating to the internationalization of the University community. Commented [s12]: 2(a)
- To facilitate the development of academic agreements between UNBC and various international partners. Commented [s13]: 2(a)
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal. Commented [s14]: 2(a)
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them. Commented [s15]: 2(a)
- To review from time to time the operation of the Library, for report to Senate. Commented [s16]: 1(f)
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies. Commented [s17]: 2(f)(i)
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University. Commented [s18]: 1(i)
- To recommend to Senate the establishment of Research Chairs. Commented [s19]: 1(j)

Membership: Commented [s20]: Currently 24 voting members

- President (*ex officio*)
- Provost (Chair)
- Vice President, Research and Graduate Programs (Vice Chair)
- University Librarian
- Dean, College of Arts, Social and Health Sciences
- Dean, College of Science and Management
- Dean, Regional Programs
- Four Faculty Senators
- Four Faculty Members (all who may be Senators), including:
 - a) Faculty Member — CASHS
 - b) Faculty Member — CSAM
 - c) Faculty Member — Regional
 - d) Faculty Member — Professional Program

Four Students (all who may be Senators), including:

- a) Graduate Student — CASHS
- b) Graduate Student — CSAM
- c) Undergraduate Student — CASHS
- d) Undergraduate Student — CSAM

One Lay Senator

One Regional Senator

Director, Ancillary Services and Continuing Studies

Director, International Education

Vice Provost Student Recruitment

Secretary of Senate (non-voting)

Chair: Provost

**Committee and
Recording Secretary:** Governance Officer

Quorum: Majority, including at least one undergraduate student and one graduate student

Reporting Month: September

Sub-Committees: SCAAF Art Acquisition Subcommittee
SCAAF Continuing Studies Credit Committee
SCAAF Research Ethics Board
SCAAF Subcommittee on Academic Scheduling
SCAAF Subcommittee on Animal Care and Use
SCAAF Subcommittee on Curriculum and Calendar
Biohazards Committee