

## SENATE MEETING PUBLIC SESSION AGENDA

October 26, 2016  
3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

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### 1.0 **S-2016010.01**

#### **Approval of the Agenda †**

Page 1

That the agenda for the October 26, 2016 Public Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

### 2.0 **S-201610.02**

#### **Approval of Senate Minutes**

Page 5

That the minutes of the September 28, 2016 Public Session of Senate be approved as presented.

### 3.0 **Business Arising from Previous Minutes of Senate**

#### **3.1 Steering Committee of Senate**

Dr. Ryan

Regular

#### **S-201610.03**

##### **Amendment to Motion S-201603.16 - Motion to Commit**

Page 19

Be it Resolved that Senate Motion S-201603.16, re: Undergraduate Regulation #50 (Appeals Process) and specifically the associated Motion to Commit, be amended as follows:

- *By the removal of “and Mr. Clarkson”*
- *By the addition of “an Undergraduate Student Representative and a Graduate Student Representative, to be appointed by the President and Chair of Senate” immediately following “Senator Palmer,”*
- *By the removal of “a designate from the Office of Graduate Programs”, and*
- *By the addition of “a designate of the Office of the Vice President Research and Graduate Programs” immediately following “a designate of the Office of the Registrar and”*

Effective Date: October 26, 2016

### 3.2 Steering Committee of Senate

Dr. Ryan

Regular

#### **S-201610.04**

##### **Revisions to the Senate Handbook**

Page 20

That, on the recommendation of the Steering Committee of Senate,

Whereas, the administration position of *Dean of Graduate Programs* will be closed;

And whereas *the Dean of Graduate Programs* administration position is a voting member of Senate;

And whereas s. 35(2)(k) of the *University Act* requires that the ratio established in subsections (g) and (h) of 35(2) be preserved;

Now therefore, be it resolved that, s.1 of the Senate Handbook be amended by removing the words “**the Dean of Graduate Programs**” in subsection (g) and substituting the words “**the Vice-Provost of Student Recruitment**”

Effective Date: October 26, 2016

#### 4.0 President’s Report

#### 5.0 Report of the Provost

Dr. Ryan

#### 6.0 Report of the Registrar

Ms. McKenzie

#### 7.0 Question Period

Dr. Keen

#### 8.0 Removal of Motions from the Consent Agenda

Dr. Keen

#### 9.0 Committee Reports

#### 9.1 Senate Committee on Academic Affairs

Dr. Ryan

#### **“For Approval” Items:**

Regular

#### **S-201610.05**

##### **Changes to Graduate Calendar - Maximum Academic Load**

Page 24

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to regulation 2.4.2 (Maximum Academic Load), on page 25 of the 2016/2017 graduate calendar be approved as proposed.

Effective date: Immediately upon Senate approval

Regular

#### **S-201610.06**

##### **Approval of Graduate and Undergraduate Academic Dates for the 2017-2018 Academic Year**

Page 26

That, on the recommendation of the Senate Committee on Academic Affairs, the Graduate and Undergraduate Academic Dates for the 2017-2018 Academic Year be approved as proposed, with one of the September Semester options being selected.

Effective date: September 2017

Regular

#### **S-201610.07**

##### **Approval of Memorandum of Understanding between the University of Northern British Columbia and the Friedrich Schiller University of Jena**

Page 36

That, on the recommendation of the Senate Committee on Academic Affairs, a Memorandum of Understanding between the University of Northern British Columbia and the Friedrich Schiller University of Jena be approved as proposed.

Effective Date: January, 2017

- 9.2 **Senate Committee on Admissions and Degrees** (*no material*) Dr. Owen
- 9.3 **Senate Committee on First Nations and Aboriginal Peoples** (*no material*) Dr. Ryan
- 9.4 **Senate Committee on Scholarships and Bursaries** Dr. Owen

**“For Information” Items:**

**SCSB20160928.03** (approved)  
**New Xerox Canada Ltd. Award**  
 Page 43 That the new Terms and Conditions for the Xerox Canada Ltd. Award be approved.  
 Effective Date: 2016-2017 Academic Year

**SCSB20160928.04** (approved)  
**Revisions to the Canadian Citizenship Celebration Scholarships**  
 Page 45 That the revised Terms and Conditions for the Canadian Citizenship Celebration Scholarships be approved.  
 Effective Date: 2016-2017 Academic Year

**SCSB20160928.05** (approved)  
**Revisions to the KJM Sales Ltd. Athletics Award**  
 Page 47 That the revised Terms and Conditions for the KJM Sales Ltd. Athletics Award be approved.  
 Effective Date: 2016-2017 Academic Year

**SCSB20160928.06** (approved)  
**Revisions to the KJM Sales Ltd. Leadership Award**  
 Page 49 That the revised Terms and Conditions for the KJM Sales Ltd. Leadership Award be approved.  
 Effective Date: 2016-2017 Academic Year

**SCSB20160928.07** (approved)  
**Revisions to the Pulp, Paper and Woodworkers of Canada Local 9 Award**  
 Page 51 That the revised Terms and Conditions for the Pulp, Paper and Woodworkers of Canada Local 9 Award be approved.  
 Effective Date: 2016-2017 Academic Year

**SCSB20160928.08** (approved)  
**Revisions to the Rising Star Health Service Award**  
 Page 53 That the revised Terms and Conditions for the Rising Star Health Service Award be approved.  
 Effective Date: 2016-2017 Academic Year

- 9.5 **Senate Committee on Nominations** Dr. Casperson

**“For Approval” Items:**

Regular **S-201610.08**  
**Recommendation of Senate Committee Members to Senate**  
 That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.  
 Effective date: Immediately upon approval by Senate

<b><u>SENATE COMMITTEE POSITION TO BE FILLED</u></b> (except as otherwise noted, all terms begin immediately)	<b><u>CANDIDATE</u></b>
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**SENATE COMMITTEE ON NOMINATIONS**

Regional Senator (03/31/2019)	Mr. Michael Prevost
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**SENATE COMMITTEE ON ADMISSIONS AND DEGREES**

Graduate Student (March 31, 2017)	Ms. Audrey Fordjour
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**SENATE COMMITTEE ON STUDENT DISCIPLINE APPEALS**

Faculty Senator - CASHS (03/31/2018)

Dr. Maryna Romanets

**“For Information” Items:**

**Academic Planning Action Planning Group appointments beginning immediately:**

**Academic Structure Collaborative Team**

Graduate Student Representative

Farahnaz Soufinia

**Enrollment Initiatives Collaborative Team**

Graduate Student Representative

Richard Foo

**Faculty Renewal & Development Collaborative Team**

Graduate Student Representative

Grant Bachand

**Student Experience & Pedagogy Collaborative Team**

Graduate Student Representative

Wendel Schwab

**Academic Administrative Organization Collaborative Team**

Graduate Student Representative

Ankush Barad

- 9.6 Senate Committee on the University Budget** *(no material)* **Dr. Whitcombe**
- 9.7 Ad Hoc Committee of Senate Considering Motion S-201603.16 -** **Dr. Schorcht**  
Recommendations for Changes to Undergraduate Regulations 50 and 51 *(no material)*
- 10.0 S-201610.09** **Dr. Keen**  
**Approval of Motions on the Consent Agenda**  
That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.
- 11.0 Information** *(no material)*
- 12.0 Other Business** *(no material)*
- 13.0 S-201610.10**  
**Move to In Camera Session**  
That the meeting move In Camera.
- 14.0 S-201610.17**  
**Adjournment**  
That the Senate meeting be adjourned.

Motion Number (assigned by  
Steering Committee of Senate): S-201610.03

**STEERING COMMITTEE OF SENATE**

**PROPOSED MOTION**

**Motion: Amendment to Motion S-201603.16 - Motion to Commit**

Be it Resolved that Senate Motion S-201603.16, re: Undergraduate Regulation #50 (Appeals Process) and specifically the associated Motion to Commit, be amended as follows:

- *By the removal of "and Mr. Clarkson"*
- *By the addition of "an Undergraduate Student Representative and a Graduate Student Representative, to be appointed by the President and Chair of Senate" immediately following "Senator Palmer,"*
- *By the removal of "a designate from the Office of Graduate Programs", and*
- *By the addition of "a designate of the Office of the Vice President Research and Graduate Programs" immediately following "a designate of the Office of the Registrar and"*

**Effective Date:** October 26, 2016

**Rationale:** The University Secretary and the Steering Committee of Senate were tasked with coming up with a solution to the membership challenges outlined at the September 28, 2016 meeting of Senate regarding the ad hoc committee considering Motion S-201603.16.

**Motion proposed by:** Heather Sanford, University Secretary

**Academic Program:** Office of the University Secretariat

**Implications for Other Programs / Faculties?** None

**College:** N/A

**College Council / Committee Motion Number:** N/A

**College Council / Committee Approval Date:** N/A

**Attachment Pages (if applicable):** 2 pages

**INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCS201610.04

**Moved by:** K. Keen

**Seconded by:** P. Sanborn

**Committee Decision:** CARRIED

**Approved by SCS:** October 20, 2016  
**Date**

  
**Acting Chair's Signature**

**For recommendation to** ✓ **, or information of** \_\_\_\_\_ **Senate.**

Motion Number (assigned by  
Steering Committee of Senate): S-201610.04

## STEERING COMMITTEE OF SENATE

### PROPOSED MOTION

**Motion:** That, on the recommendation of the Steering Committee of Senate,

Whereas, the administrative position of *Dean of Graduate Programs* will be closed;

And whereas *the Dean of Graduate Programs* administrative position is a voting member of Senate;

And whereas s. 35(2)(k) of the *University Act* requires that the ratio established in subsections (g) and (h) of 35(2) be preserved;

Now therefore, be it resolved that, s.1 of the Senate Handbook be amended by removing the words "**the Dean of Graduate Programs**" in subsection (g) and substituting the words "**the Vice-Provost of Student Recruitment**"

**Effective Date:** October 26, 2016

**Rationale:** Due to the restructuring of the operation of graduate programs, the *Dean of Graduate Programs* position will close. UNBC is required under the *University Act* to preserve the voting ratio of Senior Administrators to Faculty to Students (1 – 2 – 1) on Senate.

**Changes to occur on page 1 and page 4 of the Senate Handbook:**

Page 1 - Striking the Dean of Graduate Programs position from the membership of Senate and adding another administrator, Vice Provost of Student Recruitment.

Page 4 - Removing Vice Provost Student Engagement from section 3 (e) Interpretation of the Definitions in the Senate Handbook (ix) "Senior University Administrators not otherwise elected or appointed to Senate."

**Motion proposed by:** Heather Sanford, University Secretary

**Academic Program:** Office of the University Secretariat

**Implications for Other Programs / Faculties?** None

**College:** Not applicable

**College Council / Committee Motion Number:** N/A

**College Council / Committee Approval Date:** N/A

**Attachment Pages (if applicable):**  2  pages

**INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCS201610.03

**Moved by:** P. Sanborn

**Seconded by:** E. Ezedebego

**Committee Decision:** CARRIED as amended

**Approved by SCS:**

October 20, 2016

**Date**



**Acting Chair's Signature**

**For recommendation to** ✓, **or information of** \_\_\_\_\_ **Senate.**

# SENATE HANDBOOK

## 1 • MEMBERSHIP OF SENATE

In accordance with Part 7, Section 35 of the *University Act*, the Senate shall be composed of the following members:

- (a) The Chancellor;
- (b) The President, who shall be chair;
- (c) the Provost;
- (d) the Vice President, Research and Graduate Programs;
- (e) the Director, Ancillary Services and Continuing Studies;
- (f) the Deans of Colleges;
- (g) ~~the Dean of Graduate Programs~~ Vice Provost Student Recruitment;
- (h) the Dean of Regional Programs;
- (i) the University Librarian;
- (j) 10 students elected by the students to ensure representation from each of the undergraduate and graduate student societies, of whom six shall be undergraduate students and four shall be graduate students, with at least one student from each College (1 year term);
- (k) 4 Regional Representatives, at least one of whom should be considered to be representative of the aboriginal communities (3 year term);
- (l) 20 faculty members (3 year term),
  - (i) 9 of whom shall be elected by faculty members in the College of Arts, Social and Health Sciences, from their number, and
  - (ii) 9 of whom shall be elected by faculty members in the College of Science and Management, from their number, and
  - (iii) 2 of whom shall be elected at large by all faculty members and librarians;
  - (iv) Faculty members not associated with either College may declare themselves associated with the College of their choice for the purpose of candidacy and voting in elections to Senate.
- (m) 4 Lay Senators, elected by and from the convocation (3 year terms)
- (n) 1 member to be elected by the governing body of Wilp Wilxo'oskwhl Nisga'a (WWN) (3 year term).

**Note:** Notwithstanding the *University Act*, Senior University Administrators not otherwise elected or appointed to Senate shall be regarded as fully participating non-voting members of Senate.

- (v) "Professional Librarian" means a person whose employment classification at the University includes the term "librarian," and the designations "full-time" and "continuing."
- (vi) "Professional Program" is defined as a program which is:
  - (a) accredited, and/or
  - (b) viewed as a professional program.

The following programs are noted as part of the "professional programs": Education, Environmental Engineering, Environmental Planning, Forestry, Nursing, Community Health, Social Work, Disability Management, and Medicine.

- (vii) "Regional Representative" means a Senator who is not a student, does not hold an academic appointment, is not a staff member or senior university administrator at the University of Northern British Columbia, and who represents the interests of one or more of the regions that the University of Northern British Columbia services.
- (viii) "Regional Student" means a student who is enrolled predominantly in credit course(s) at a location other than the Prince George Campus, and who is eligible to stand for office in accordance with Section 3 (o) of the UNBC Senate Handbook.
- (ix) "Senior University Administrators not otherwise elected or appointed to Senate" includes the following officers: Vice President, Administration and Finance; Vice President, External Relations; Vice Provost (Medicine); ~~Vice Provost Student Engagement~~; Director, Centre for Teaching, Learning and Technology; Director, First Nations Centre; Director, International Education; Chief Information Officer; University Secretary.
- (x) "Student" means someone who is a student in accordance with Section 3 (m) of the UNBC Senate Handbook.
- (xi) "Student Society" means either the Northern Undergraduate Student Society or the Northern British Columbia Graduate Students' Society.

### **3 (f) Senate Rules Governing Nominations to Available Seats on Senate**

The following rules shall apply to nominations to Senate other than for candidates representing Wilp Wilxo'oskwahl Nisga'a and the Alumni Association (for Lay Senators), for which bodies their own regulations shall apply subject to the requirements of the *University Act* and consistent with the procedures set out in this Handbook:

- (i) Normally, as anticipated vacancies arise on the Senate the nomination and election of members to available seats will be undertaken so as to be concluded before the vacancies have effect, and members shall assume their offices so as to assure continuity of the composition of the Senate.
- (ii) Each faculty and student candidate must complete the appropriate nomination form.
- (iii) The Call for Nominations shall be published in any appropriate manner as circumstances require.
- (iv) The election register shall be open to inspection by all members entitled to vote, in the Office of the Registrar, during the period for making nominations, between the hours of 9:00 a.m. and 4:30 p.m. (Pacific Time), Monday to Friday, except on holidays.
- (v) Nomination papers for faculty and student elections to the Senate shall be signed by no fewer than three persons, other than the candidate, entitled to vote in the election; and

Motion Number (assigned by  
Steering Committee of Senate): S-201610.05

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the changes to regulation 2.4.2 (Maximum Academic Load), on page 25 of the 2016/2017 graduate calendar be approved as proposed.

1. **Effective date:** Immediately upon Senate approval

2. **Rationale for the proposed revisions:**

Clarification was required on the “undergraduate or certificate program”. The intention of the current regulation refers to a graduate level student also taking an undergraduate degree, diploma or certificate concurrently. It does not reflect the addition of graduate level certificates and diplomas.

Also, the current regulation does not permit graduate-level students to take a Graduate degree and a graduate-level certificate or diploma at the same time, which is now possible.

3. **Implications of the changes for other programs, etc., if applicable:**

Provides clarity and validity for those programs who offer a graduate level diploma or certificate which may be taken separately or concurrently with a graduate program.

e.g. In the Education program, a Master of Education in Multi-disciplinary Leadership and a Leading for Learning Graduate Certificate can be taken concurrently.

4. **Reproduction of current Calendar entry for the item to be revised:**

**2.4.2** Simultaneous enrolment in a graduate program and an undergraduate, diploma or certificate program is not permitted.

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

**2.4.2** Simultaneous enrolment in a graduate program and an undergraduate degree, diploma or certificate program is not permitted.

**2.4.3** Simultaneous enrolment in more than one graduate program is not permitted with the exception of the situation covered by regulation 7.1.4b. Concurrent enrolment in a graduate degree program and related graduate diplomas or certificates may be permitted by an individual Program upon receipt of a separate application and payment of the appropriate fee(s).

For the Pre-Entry Program in Graduate Programs, please see Graduate Regulation 1.7.2.

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: (if applicable, or state "not applicable")

College: College of Science & Management

College Council Motion Number: Reviewed by College Council

College Council Approval Date: 2016:09:08

Senate Committee on First Nations and Aboriginal Peoples Motion Number: (if applicable, or state "not applicable")

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: (if applicable, or state "not applicable")

7. **Other Information**

Attachment Pages:   0   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201610.03

**Moved by:** T. Whitcombe **Seconded by:** E. Searle

**Committee Decision:** CARRIED as amended, with editorial revisions as recommended by the SCCC.

**Approved by SCAAF:** October 5, 2016  
**Date**

  
**Chair's Signature**

For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.

Motion Number (assigned by  
Steering Committee of Senate): S-201610.06

## SENATE COMMITTEE ON ACADEMIC AFFAIRS

### PROPOSED REVISION OF CALENDAR ENTRY

**Motion:** That the Graduate and Undergraduate Academic Dates for the 2017-2018 Academic Year be approved as proposed, with one of the September Semester options being selected.

1. **Effective date:** September 2017

2. **Rationale for the proposed revisions:**

To set the Academic Dates (Semester Dates) for the 2017-2018 academic year. Two options are provided for the September semester in response to the Senate motion S-201603.15 requesting some alternatives be explored for the 2017-2018 calendar year. They are as follows;

1. Go with the status quo, which is a short 4 day reading break in the fall;  
- **Option C** is an alternative of one extra day maintaining sufficient instructional days and providing a short 4 day break including the Statutory Holiday
2. No break at all. – **Option B** in the attached list

It is the Interim Registrar's opinion that Option C is the most feasible selection.

3. **Implications of the changes for other programs, etc., if applicable:**

The Academic Dates have an impact on all areas of the University.

4. **Reproduction of current Calendar entry for the item to be revised:**

Undergraduate Calendar: <http://www.unbc.ca/calendar/undergraduate/semester-dates>

Graduate Calendar: <http://www.unbc.ca/calendar/graduate/semester-dates>

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

**SEE ATTACHED**

6. **Authorization:**

**Program / Academic / Administrative Unit:** N/A

**College:** College of Arts, Social, and Health Sciences AND College of Science and Management

**College Council Motion Number:**

**College Council Approval Date:**

**Senate Committee on First Nations and Aboriginal Peoples Motion Number:**

**Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

7. **Other Information**

**Attachment Pages:**   8   pages

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

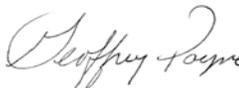
**Motion No.:** SCAAF201610.04

**Moved by:** E. Jensen

**Seconded by:** K. Smith

**Committee Decision:** CARRIED as amended.

**Approved by SCAAF:** October 5, 2016  
**Date**

  
**Chair's Signature**

**For recommendation to   ✓  , or information of \_\_\_\_\_ Senate.**

# Academic Dates

## Academic Year

The academic year extends from September 1 to August 31 and is composed of the following semesters:

- *September Semester: September to December*
- *January Semester: January to April*
- *May Semester: May to August*

## 2017 – 2018 Undergraduate Semester Dates

### 2017 September Semester

#### Options B & C

#### September

- 4 Monday Labour Day, University closed  
5 Tuesday Orientation Day  
6 Wednesday First day of classes, September Semester  
All September Semester fees due  
20 Wednesday Last day to add/drop September Semester courses without financial penalty  
Last day to change September Semester courses from audit to credit and credit to audit

#### October

- 9 Monday Thanksgiving Day, University closed  
26 Thursday Last day to withdraw from September Semester courses without academic penalty, 50% tuition refund

#### November

- 11 Saturday Remembrance Day, University closed

#### Option B No Mid Term Break

- 13 Monday University Closed

#### Option C Part Break

- 10 Friday Mid Semester Break

- 13 Monday University Closed

#### December

- 1 Friday Last day of classes  
5 Tuesday First day of exam period  
15 Friday Last day of exam period  
16 Saturday Maintenance Shutdown, Prince George Campus closed  
25 Monday Christmas Day, University closed  
26 Tuesday Boxing Day, University closed  
27-29 Wed to Fri University closed

## Semester Summary

### Option B No Reading

#### Break

61 Instructional Days

- 10 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 13 Fridays

10 Exam Days

### Option C Part Reading

#### Break

60 Instructional Days

- 10 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 12 Fridays

10 Exam Days

## 2018 January Semester

### January

1	Monday	New Year's Day, University closed
2	Tuesday	Orientation Day, University open
3	Wednesday	First day of classes, January Semester All January Semester fees due
17	Wednesday	Last day to add/drop January Semester courses without financial penalty Last day to change January Semester courses from audit to credit and credit to audit

### February

12	Monday	Family Day, University closed
13-16	Tues to Fri	Reading Break (no classes February 13-16)
22	Thursday	Last day to withdraw from January Semester courses without academic penalty, 50% tuition refund

### March

30	Friday	Good Friday, University closed
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### April

1	Sunday	Easter Sunday, University closed
2	Monday	Easter Monday, University closed
3	Tuesday	Registration Opens for 2017-2018 Academic Year
6	Friday	Last day of classes
10	Tuesday	First day of exam period
21	Saturday	Last day of exam period

### Semester Summary:

61 Instructional Days

- 11 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 12 Fridays

11 Exam days

## 2018 May Semester and 2018 Spring Intersession

May		
7	Monday	First day of classes, May Semester and Spring Intersession All May Semester fees due, including Spring/Summer Intersessions
11	Friday	*Last day to add/drop Spring Intersession courses without financial penalty
21	Monday	Victoria Day, University closed
22	Tuesday	Last day to add/drop May Semester courses without financial penalty Last day to change May Semester courses from audit to credit and credit to audit
25	Friday	Convocation *Last day to withdraw from Spring Intersession courses without academic penalty, 50% tuition refund

June		
15	Friday	Last day of classes, Spring Intersession
18	Monday	First day of exam period, Spring Intersession
22	Friday	Last day of exam period, Spring Intersession
23	Saturday	Maintenance shutdown, Prince George Campus Closed
25-29	Mon. to Fri.	Summer break for May Semester courses (no classes June 25 - 29)
26	Tuesday	Last day to withdraw from May Semester courses without academic penalty, 50% tuition refund

## 2018 May Semester and 2018 Summer Intersession

July		
1	Sunday	Canada Day, University closed
2	Monday	University closed
4	Wednesday	First Day of classes, Summer Intersession
10	Tuesday	*Last day to add/drop Summer Intersession courses without financial penalty
23	Monday	*Last day to withdraw from Summer Intersession courses without academic penalty, 50% tuition refund

August		
6	Monday	BC Day, University closed
10	Friday	Last day of classes, May Semester and Summer Intersession
13	Monday	First day of exam period, May Semester and Summer Intersession
17	Friday	Last day of exam period, May Semester and Summer Intersession

\* For condensed courses, the last day to add/drop and the last day to withdraw (50% tuition refund) is indicated in the course specific documentation.

### **Semester Summary:**

61 Instructional Days

- 10 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 13 Fridays

5 Exam Days

### **Spring Intersession Summary:**

29 Instructional Days

- 5 Mondays
- 6 Tuesdays
- 6 Wednesdays
- 6 Thursdays
- 6 Fridays

5 Exam Days

### **Summer Intersession Summary:**

27 Instructional Days

- 4 Mondays
- 5 Tuesdays
- 6 Wednesdays
- 6 Thursdays
- 6 Fridays

5 Exam Days

# Academic Dates

## Academic Year

The academic year extends from September 1 to August 31 and is composed of the following semesters:

- *September Semester - September to December*
- *January Semester - January to April*
- *May Semester - May to August*

## 2017 – 2018 Graduate Semester Dates

### 2017 September Semester

#### Options B & C

#### September

4	Monday	Labour Day, University closed
5	Tuesday	Orientation Day
6	Wednesday	First day of classes, September Semester
		All September Semester fees due
20	Wednesday	Last day to register or revise September Semester courses without financial penalty Last day to change September Semester courses from audit to credit and credit to audit

#### September

4	Monday	Labour Day, University closed
5	Tuesday	Orientation Day
6	Wednesday	First day of classes, September Semester All September Semester fees due
20	Wednesday	Last day to register or revise registration for the September Semester Last day to withdraw from program without financial penalty Last day to change September Semester courses from audit to credit and credit to audit

#### October

9	Monday	Thanksgiving Day, University closed
26	Thursday	*Last day to withdraw from September Semester courses without academic penalty

November

11 Saturday Remembrance Day, University closed

Option B No Reading Break

13 Monday University  
Closed

Option C Part Reading Break

10 Friday Reading Break  
13 Monday University  
Closed

December

1 Friday Last day of classes  
5 Tuesday First day of exam period  
15 Friday Last day of exam period  
16 Saturday Maintenance Shutdown, Prince George Campus closed  
25 Monday Christmas Day, University closed  
26 Tuesday Boxing Day, University closed  
27-29 Wed to Fri University closed

**Semester Summary**

Option B No Reading Break

61 Instructional Days  
• 10 Mondays  
• 12 Tuesdays  
• 13 Wednesdays  
• 13 Thursdays  
• 13 Fridays  
10 Exam Days

Option C Part Reading Break

60 Instructional Days  
• 10 Mondays  
• 12 Tuesdays  
• 13 Wednesdays  
• 13 Thursdays  
• 12 Fridays  
10 Exam Days

## 2018 January Semester

### January

1	Monday	New Year's Day, University closed
2	Tuesday	Orientation Day, University Open
3	Wednesday	First day of classes, January Semester All January Semester fees due
17	Wednesday	Last day to register or revise registration for the January Semester Last day to withdraw from program without financial penalty Last day to change January Semester courses from audit to credit and credit to audit

### February

12	Monday	Family Day, University Closed
13-16	Tues to Fri	Reading Break (no classes February 13-16)
22	Thursday	Last day to withdraw from January Semester courses without academic penalty

### March

30	Friday	Good Friday, University closed
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### April

1	Sunday	Easter Sunday, University closed
2	Monday	Easter Monday, University closed
3	Tuesday	Registration Opens for 2017-2018 Academic Year
6	Friday	Last day of classes
10	Tuesday	First day of exam period
21	Saturday	Last day of exam period

### **Semester Summary:**

61 Instructional Days

- 11 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 12 Fridays

11 Exam days

## 2018 May Semester

### May

7	Monday	First day of classes, May Semester All May Semester fees due
21	Monday	Victoria Day, University closed
22	Tuesday	Last day to register or revise registration for the May Semester Last day to withdraw from program without financial penalty Last day to change May Semester courses from audit to credit and credit to audit
25	Friday	Convocation

### June

23	Saturday	Maintenance Shutdown, Prince George Campus closed
25-29	Mon to Fri	Summer break (no classes June 25-29)
26	Tuesday	*Last day to withdraw from May Semester courses without academic penalty

### July

1	Sunday	Canada Day, University closed
2	Monday	University closed

### August

6	Monday	BC Day, University closed
10	Friday	Last day of classes
13	Monday	First day of exam period for May semester intersession
17	Friday	Last day of exam period for May semester intersession

\*Graduate students must have permission of their supervisor to alter their registration and must maintain continuous enrolment in order to maintain their status in their graduate program.

### **Semester Summary:**

#### 61 Instructional Days

- 10 Mondays
- 12 Tuesdays
- 13 Wednesdays
- 13 Thursdays
- 13 Fridays

#### 5 Exam Days

## 2017 – 2018 Senate Dates

September 27, 2017

October 25, 2017

November 22, 2017

December 13, 2017

January 24, 2018

February 28, 2018

March 28, 2018

April 25, 2018

May 23, 2018

June 27, 2018 (if required)

July 25, 2018 (if required)

August 22, 2018 (if required)

DRAFT

**SENATE COMMITTEE ON ACADEMIC AFFAIRS**

**PROPOSED MOTION**

**Motion:** That a Memorandum of Understanding between the University of Northern British Columbia and the Friedrich Schiller University of Jena be approved as proposed.

**Effective Date:** January, 2017

**Rationale:** The agreement meets the requirements of the policies and procedures for international agreements, complements UNBC's mission, and provides opportunities for students, faculty and staff which are accessible and pertinent to their study, research and work.

**Motion proposed by:** Blanca Schorcht, Dean

**Academic Program: Arts, Social and Health Sciences**

**Implications for Other Programs / Faculties?** Yes  
Programs and faculties presently benefit from the intellectual and cultural stimuli created by exchange students. These students have enriched the educational experience of many UNBC students, making them more knowledgeable world citizens.

**College:** Arts, Social and Health Sciences

**College Council / Committee Motion Number:**

**College Council / Committee Approval Date:**

**Attachment Pages (if applicable):**   #

**INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON  
ACADEMIC AFFAIRS MEETING**

**Brief Summary of Committee Debate:**

**Motion No.:** SCAAF201610.05

**Moved by:** K. Smith

**Seconded by:** B. Owen

**Committee Decision:** CARRIED

**Approved by SCAAF:**

October 5, 2016

**Date**



**Chair's Signature**

**For recommendation to ✓, or information of \_\_\_\_\_ Senate.**



seit 1558

**Memorandum of Understanding**  
**between**  
**the University of Northern British Columbia and**  
**the Friedrich Schiller University of Jena**

In order to extend the effective and mutually beneficial cooperation and develop academic and cultural exchange in education, research and other areas, the University of Northern British Columbia and the Friedrich Schiller University Jena hereby agree to cooperate toward the internationalization of higher education.

The areas of cooperation will include any program offered at either university which is felt to promote the above-mentioned goals. However, any specific program shall be subject to mutual consent, availability of funds and the approval of both universities. Such programs may include:

- a) exchange of faculty members
- b) exchange of students
- c) joint publications
- d) joint research projects
- e) joint conferences
- f) joint teaching projects
- g) joint cultural programs.

The terms of such mutual assistance and cooperation shall be discussed and agreed upon in writing by the responsible authority of each university prior to the initiation of any particular program or activity.

This agreement shall take effect upon approval by both parties and shall remain in effect for an initial period of three years. Upon expiration of this three (3) year period, it may be renewed by written agreement between the institutions for a further period of three (3) years. However, either university may terminate the agreement in writing at least ten months prior to the beginning of an academic term/year.

*(Place and date of issue)*

Date:

University of Northern British Columbia

Friedrich-Schiller-Universität Jena

President

President

**Appendix to MoU**  
**AGREEMENT ON ACADEMIC COOPERATION AND EXCHANGE**

**between**  
**the University of Northern British Columbia**  
**and**  
**Friedrich Schiller University Jena**

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The Friedrich Schiller University of Jena and the University of Northern British Columbia agree to the following terms and conditions with the intention of deepening the relations between the two institutions and mutually striving to promote scientific and cultural exchange activities. Cooperation shall be pursued in the following three areas:

- (1) Exchanging undergraduate students, graduate students, faculty and staff;
- (2) Exchanging information and documents which are of mutual interest; and
- (3) Arranging collaborative research opportunities, seminars, meetings, lectures, club activities, and other events of mutual concern.

#### **I. Administration Body/ Program Coordination**

The exchange program shall be administered through:

- a) International Office of Friedrich Schiller University Jena
- b) International Office of the University of Northern British Columbia

#### **II. Staff Exchange**

1. Both institutions agree to the possibility of exchanges by full-time staff.
2. The period of stay for staff exchanges shall not exceed one year.
3. The home institution shall pay all living expenses, research costs and travel expenses throughout the period of stay. The host institution shall assist in making accommodation arrangements.

#### **III. Exchange of Students**

##### **1. Duration of Exchanges**

Each institution agrees to exchange individual students for one semester or an academic year, ideally on a one-to-one basis.

##### **2. Number of Students to be exchanged**

In principle, each institution may send up to two students each year for a full year or up to four students for a semester within a full year. However, this number may vary in any given year, provided a balance of exchange is obtained over a five-year term.

##### **3. Student Program Fees / Benefits at Host Institution**

Participating students will pay tuition and other related fees to their home institution and will not be required to pay tuition to the host institution. Additional non-tuition fees required by the host institution, such as the semester contribution at University of Jena will be paid directly by each

participant. The semester contribution contains a general fee for the Student Union as well as a semester ticket which allows students to use all kinds of public transportation within Jena and the regional trains within the state of Thuringia.

The host institution agrees to inform exchange students on how to find accommodation during the normal semester or term period. All meal, accommodation and travel costs will be the responsibility of the individual student. Miscellaneous fees such as special (non-curricular) course fees, key deposits, books, etc., will be paid directly by each participant.

**4. Insurance**

Each participant is required to provide adequate health and accident insurance, which is not included in the standard tuition fee waiver. Proof of adequate insurance coverage must be submitted to the International Office of each institution.

University of Jena only accepts a German public health insurance or a European health insurance (EHIC).

**5. Dependents**

The obligations of each institution under this agreement are limited to the exchange students only and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

**6. Student Eligibility**

It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program and that academic backgrounds, as well as letters of recommendation, will be provided to the host institution. Students must have completed at least two semesters or equivalent at the home institution. Students must meet language proficiency requirements as established by the host institution.

Students should also be self-sufficient and of a stable personality to cope with the intercultural challenge of a study abroad. Students are expected to abide by the laws of the host country and the rules of the host institution. Grave misdemeanors will be brought to the attention of the home institution and may lead to de-registration.

**7. Additional remarks**

Although the University of Jena has infrastructures to host students with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, some infrastructures may not be adequate. The University of Jena would advise applicants to provide as much information ahead of time in order to inform the student of the feasibility of mobility.

**8. Balancing the Exchange**

Parity in numbers of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of the agreement.

**9. Academic Status of Students**

All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Credits toward the student's degree are to be awarded by the

home institution. Students are expected to maintain the equivalent of a full course load at the host institution. Students enrolled in the host institution will be subject to the same rules and regulations as local students.

**10. Financial**

This agreement does not create any financial obligation between the institutions; therefore no money shall be exchanged. Both institutions undertake to make their best efforts to obtain the necessary financial assistance from organizations providing support for such cooperative programs.

**11. Effective Date and Termination of Agreement**

This agreement comes into effect on the date of signature for an initial period of three years and can be renewed for another three-year period after the previous contract has expired. Extension of contract is an active step ten month before expiry of the previous contract and subject to prior existence of actual cooperation activities in the previous three-year period of contract. If the contract is not actively renewed, it expires automatically. It may be amended by agreement of the parties.

Either party may terminate this agreement at any time by serving a written notice to the other party. Such terminations will take effect ten months from the date of that written notice. In the event of such notice of termination, the exchange students will be permitted to complete the then-current semester in which the notice of termination was given.

**12. Signatures**

**Friedrich Schiller University Jena**

**University of Northern  
British Columbia**

Date:

Date:

.....

.....

**Contacts:**

<b>Friedrich Schiller University Jena</b>	<b>University of Northern British Columbia</b>
<b>Administrative Contact:</b> International Office Fürstengraben 1 07743 Jena Germany Tel: +49-3641-931160 Email: <a href="mailto:international@uni-jena.de">international@uni-jena.de</a> Web: <a href="http://www.uni-jena.de/International.html">http://www.uni-jena.de/International.html</a>	<b>Administrative Contact:</b>
<b>Departmental Contact:</b> .....	<b>Departmental Contact:</b> .....



Motion Number (assigned by SCS): SCSB20160928.03

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the new Terms and Conditions for the Xerox Canada Ltd. Award be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To activate the Xerox Canada Ltd. Award commencing the 2016-2017 Academic Year.

**Proposed By:** Jennifer Hicke, Administrator - Development Awards

**Office of University Advancement Contact:** Jennifer Hicke, Administrator - Development Awards

**Faculty/Academic Department:** N/A

**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.03

**Moved by:** Murphy

**Seconded by:** Schorcht

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** Xerox Canada Ltd. Award

**Awards Guide Description/Intent:** This award has been established to assist students in furthering their education.

**Donor:** Xerox Canada Ltd.

**Value:** \$1,000

**Number:** Five

**Award Type:** Award

**Eligibility:** Available to a full or part time undergraduate or graduate student. First preference will be given to students studying science or technology.

**Criteria:** Satisfactory academic standing.

**Effective Date:** Established 2016

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160928.04

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Canadian Citizenship Celebration Scholarships be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To revise the Canadian Citizenship Celebration Scholarships commencing the 2016-2017 Academic Year with revisions to the Value and Number sections as follows:

**Value:** ~~\$6,000~~ \$8,000 – available to graduate students  
\$10,000 – available to undergraduate students

**Number:** Up to Four

**Proposed By:** Jennifer Hicke, Administrator - Development Awards

**External Relations Contact:** Jennifer Hicke, Administrator - Development Awards

**Faculty/Academic Department:** N/A

**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.04

**Moved by:** Ezedebego

**Seconded by:** Jensen

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** Canadian Citizenship Celebration Scholarships

**Awards Guide Description/Intent:** In recognition that at a time when many countries, including the United States, refused to admit those fleeing Hitler's Austria, Canada welcomed the donor's parents and their family, and permitted them thereafter to acquire citizenship and to live and to prosper in freedom, the donor intends to provide students born outside of Canada and the United States of America with scholarship support to pursue their university education.

**Donor:** George C. Stevens

**Value:** ~~\$6,000~~ \$8,000 – available to graduate students

\$10,000 – available to undergraduate students

**Number:** Up to Four

**Award Type:** Scholarship

**Eligibility:** Available to a full time undergraduate or graduate student.

**Criteria:** Academic excellence

**Conditions:**

-Each scholarship applicant shall have been born outside Canada and the United States of America.

-Neither parent of the applicant, at the date of his or her birth, shall be (or at any time shall have been) a citizen of either Canada or the United States of America.

-The applicant shall have lawfully immigrated to Canada, and at the date of application shall have been a permanent resident of Canada (within the meaning of the Immigration Act) for a period of not less than three years.

-The applicant shall affirm that it is his or her intention, upon completion of studies (including if applicable, programs of studies abroad), to remain in Canada, to acquire Canadian citizenship (if he or she is not then a citizen) and to attempt to contribute to this country's prosperity.

-The University shall, over a reasonable period of time attempt to achieve diversity, on the basis of the national origin of the applicants, in its selection of scholarship recipients.

**Effective Date:** Established 2006

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160928.05

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the KJM Sales Ltd. Athletics Award be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To revise the KJM Sales Ltd. Athletics Award commencing the 2016-2017 Academic Year with revisions to the Value section as follows:

**Value:** ~~\$2,000~~ \$1500

**Proposed By:** Jennifer Hicke, Administrator - Development Awards

**Office of University Advancement Contact:** Jennifer Hicke, Administrator - Development Awards

**Faculty/Academic Department:** N/A

**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.05

**Moved by:** Murphy

**Seconded by:** Beeler

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** Athletic

**Award Name:** KJM Sales Ltd. Athletics Award

**Awards Guide Description/Intent:** KJM Sales Ltd. is a family owned industrial sales and steel fabricating company in Prince George. KJM Sales Ltd. is proud to help support students reach their academic goals.

**Donor:** KJM Sales Ltd.

**Value:** ~~\$2,000~~ \$1500

**Number:** Two (2)

**Award Type:** Award

**Eligibility:** Available to full time undergraduate students who are members of the varsity basketball teams.

**Criteria:** Satisfactory Academic Standing

**Application Instructions:** Nominations will be made by the respective coaches.

**Effective Date:** Established 2008

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the coaches and the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160928.06

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the KJM Sales Ltd. Leadership Award be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To revise the KJM Sales Ltd. Leadership Award commencing the 2016-2017 Academic Year with revisions to the Value section as follows:

**Value:** ~~\$2,000~~ \$1500

**Proposed By:** Jennifer Hicke, Administrator - Development Awards

**Office of University Advancement Contact:** Jennifer Hicke, Administrator - Development Awards

**Faculty/Academic Department:** N/A

**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**rief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.06

**Moved by:** Jensen

**Seconded by:** Beeler

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** KJM Sales Ltd. Leadership Award

**Awards Guide Description/Intent:** KJM Sales Ltd. Is a family owned industrial sales and steel fabricating company in Prince George. KJM Sales Ltd. is proud to help support students reach their academic goals.

**Donor:** KJM Sales Ltd.

**Value:** ~~\$2,000~~ \$1500

**Number:** Two

**Award Type:** Award

**Eligibility:** Available to a full time undergraduate student with demonstrated community involvement and leadership as well as involvement in recreational activities.

**Criteria:** Satisfactory academic standing.

**Note:** The UNBC Awards office will forward all eligible applications (names blacked out) to KJM Sales Ltd. who will then review and make a recommendation to the UNBC Awards Office.

**Application Instructions:** Submit a letter of nomination from a third party to the Awards and Financial Aid Office. The letter must provide confirmation of your leadership activities, community and recreational involvement.

**Effective Date:** Established 2010

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by KJM Sales Ltd. and the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160928.07

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)**

**PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Pulp, Paper and Woodworkers of Canada Local 9 Award be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To revise the Pulp, Paper and Woodworkers of Canada Local 9 Award commencing the 2016-2017 Academic Year as requested by the donor with revisions to the Award Name, Donor, and Eligibility sections as follows:

**Award Name:** ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9 Award

**Donor:** Members of the ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9

**Eligibility:** Available to a full or part time undergraduate or graduate student enrolled in any program of study who is a member, the spouse of a member, a child, grandchild or legal ward of a member or deceased member of the ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9. Proof of membership must be supplied to the Awards Office at the time of application.

**Proposed By:** Jennifer Hicke, Administrator - Development Awards  
**Office of University Advancement Contact:** Jennifer Hicke, Administrator - Development Awards  
**Faculty/Academic Department:** N/A  
**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.07

**Moved by:** Jensen

**Seconded by:** Murphy

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

**AWARDS GUIDE INFORMATION:**

**Award Category:** General

**Award Name:** ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9 Award

**Awards Guide Description/Intent:** The members of PPWC, Local 9 established two awards to encourage its members and their families to further their academic education in the north and to assist them in overcoming financial barriers to post-secondary education.

**Donor:** Members of the ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9

**Value:** \$1,500

**Number:** Two

**Award Type:** Award

**Eligibility:** Available to a full or part time undergraduate or graduate student enrolled in any program of study who is a member, the spouse of a member, a child, grandchild or legal ward of a member or deceased member of the ~~Pulp, Paper and Woodworkers~~ Public and Private Workers of Canada, Local 9. Proof of membership must be supplied to the Awards Office at the time of application.

**Conditions:** Student may receive this award more than once if there are no other qualified applicants in that year.

**Effective Date:** Established 2004

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160928.08

**SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)  
PROPOSED MOTION**

**Motion:** That the revised Terms and Conditions for the Rising Star Health Service Award be approved.

**Effective Date:** 2016-2017 Academic Year

**Rationale:** To revise the Rising Star Health Service Award commencing the 2016-2017 Academic Year with revisions to the Awards Guide Description/Intent, Eligibility, Conditions, Note and Recipient Selection sections as follows:

**Awards Guide Description/Intent:** This award has been created by the Northern Medical Programs Trust (NMPT) to identify and reward a top student who represents the future promise of health care professionals who are educated in the North. The award is announced and the recipient gives remarks at the annual Dr. Bob Ewert Memorial Lecture, which is presented by the Northern Medical Society and serves as an annual fundraiser for the NMPT.

**Eligibility:** Available to a Northern Medical Program student or graduate student enrolled in Nursing, Psychology or Health Sciences in good/satisfactory academic standing who is making an outstanding contribution to health care in the North through research and/or volunteerism.

**Conditions:** Student must be willing and available to speak at the annual Dr. Bob Ewert Memorial Lecture. By accepting the award, the student is agreeing to speak at the next scheduled lecture. For information on upcoming dates, please visit: <http://www.unbc.ca/giving/events.html> or call the UNBC Office of ~~External Relations~~ University Advancement at 250.960.5750.

**Note:** The successful candidate will have demonstrated leadership and excellence in conceiving of improved health services in the region, exemplary character as a future Northern health care provider, and be a role model to students. Application Deadline: ~~February 15<sup>th</sup>~~ March 1st

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by a selection committee comprised of ~~representatives of the Northern Medical Program, Psychology, Nursing, Health Sciences and the Northern Medical Society.~~ the Dean of the College of Arts, Social and Health Sciences or designate: the Regional Associate Dean or Assistant Dean of the Northern Medical Program, or designate: a Northern Medical Program Course Director, and a representative of the Northern Medical Society.

**Application Instructions:** Students must obtain a separate application form from the UNBC Awards Office. All candidates must provide: two letters of reference attesting to the student's abilities as a future northern health care provider and a role model for other students; and one endorsement of academic success and suitability from their Program Chair or Associate Dean. Applicants must also submit a copy of their most recent transcript.

**Proposed By:** Jennifer Hicke, Administrator - Development Awards

**Office of University Advancement Contact:** Jennifer Hicke, Administrator - Development Awards

**Faculty/Academic Department:** N/A

**Date:** September 28, 2016

**TO BE COMPLETED AFTER SCSB MEETING**

**Brief Summary of Committee Debate:** The Committee endorsed the motion.

**Motion No.:** SCSB20160928.08

**Moved by:** Murphy

**Seconded by:** Jensen

**Committee Decision:** CARRIED

**Attachments:** 1 Page

**Approved by SCSB:** September 28, 2016  
**Date**

  
**Chair's Signature**

**For information of Senate.**

## **AWARDS GUIDE INFORMATION:**

**Award Category:** Graduate and NMP

**Award Name:** Rising Star Health Service Award

**Awards Guide Description/Intent:** This award has been created by the Northern Medical Programs Trust (NMPT) to identify and reward a top student who represents the future promise of health care professionals who are educated in the North. The award is announced and the recipient gives remarks at the annual Dr. Bob Ewert Memorial Lecture, which is presented by the Northern Medical Society and serves as an annual fundraiser for the NMPT.

**Donor:** Northern Medical Programs Trust

**Value:** \$5,000

**Number:** One

**Award Type:** Award

**Eligibility:** Available to a Northern Medical Program student or graduate student enrolled in Nursing, Psychology or Health Sciences in good/satisfactory academic standing who is making an outstanding contribution to health care in the North through research and/or volunteerism.

**Conditions:** Student must be willing and available to speak at the annual Dr. Bob Ewert Memorial Lecture. By accepting the award, the student is agreeing to speak at the next scheduled lecture. For information on upcoming dates, please visit: <http://www.unbc.ca/giving/events.html> or call the UNBC Office of ~~External Relations~~ University Advancement at 250.960.5750.

**Note:** The successful candidate will have demonstrated leadership and excellence in conceiving of improved health services in the region, exemplary character as a future Northern health care provider, and be a role model to students. Application Deadline: ~~February 15<sup>th</sup>~~ March 1st

**Effective Date:** Established 2011

**Recipient Selection:** Senate Committee on Scholarships and Bursaries on recommendation by a selection committee comprised of ~~representatives of the Northern Medical Program, Psychology, Nursing, Health Sciences and the Northern Medical Society.~~ the Dean of the College of Arts, Social and Health Sciences or designate; the Regional Associate Dean or Assistant Dean of the Northern Medical Program, or designate; a Northern Medical Program Course Director, and a representative of the Northern Medical Society.

**Application Instructions:** Students must obtain a separate application form from the UNBC Awards Office. All candidates must provide: two letters of reference attesting to the student's abilities as a future northern health care provider and a role model for other students; and one endorsement of academic success and suitability from their Program Chair or Associate Dean. Applicants must also submit a copy of their most recent transcript.