

**SENATE MEETING
PUBLIC SESSION
AGENDA**

May 25, 2016
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

1.0 S-201605.01

Approval of the Agenda †

Page 1 That the agenda for the May 25, 2016 Public Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

2.0 S-201605.02

Approval of Senate Minutes

Page 8 That the minutes of the April 27, 2016 Public Session of Senate be approved as presented.

3.0 Business Arising from Previous Minutes of Senate

3.1 Removal of Motions from the Business Arising Consent Agenda

“For Approval” Item:

3.2 Senate Committee on Academic Affairs

Dr. Ryan

Consent

S-201604.07

Change to Course Description - NURS 458-6

Page 32

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the course description for NURS 458-6 Remote Nursing Certified Practice on page 276 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016

Consent

S-201604.08

Change to Preclusion - NURS 422-(6, 8)

Page 34

That, on the recommendation of the Senate Committee on Academic Affairs, the change to the preclusion for NURS 422-(6, 8) First Nations Health and Nursing on page 274 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016

- Consent **S-201604.09**
Change to Preclusion - NURS 453-3
Page 37 That, on the recommendation of the Senate Committee on Academic Affairs, the change to the preclusion for NURS 453-3 Nursing Practice with Older Persons on page 275 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Consent **S-201604.10**
Change to Preclusion - NURS 456-3
Page 39 That, on the recommendation of the Senate Committee on Academic Affairs, the change to the preclusion for NURS 456-3 Mental Health and Addictions on page 275 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Consent **S-201604.11**
Changes to Preclusion - NURS 457-3
Page 41 That, on the recommendation of the Senate Committee on Academic Affairs, the preclusion for NURS 457-3 Living and Working in a Rural Community on page 276 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Consent **S-201604.13**
Renewal of the Agreement of Cooperation between the University of Northern British Columbia and the University of Applied Sciences and Arts, Switzerland
Page 43 That, on the recommendation of the Senate Committee on Academic Affairs, the motion to approve the renewal of the Agreement of Cooperation between the University of Northern British Columbia and the University of Applied Sciences and Arts, Switzerland be approved as proposed.
Effective Date: Upon approval of the Senate

3.3 Steering Committee of Senate

Dr. Weeks

“For Approval” Items:

- Regular **S-201604.20**
Revision to SCAAF Membership
Page 49 That, on the on the recommendation of the Steering Committee of Senate, the Director of the Centre for Teaching and Learning be added as a voting member of SCAAF as proposed.
Effective Date: May 2016
- Regular **S-201604.21**
Revision to the Senate Handbook – Senate Committee on Scholarships and Bursaries Terms of Reference
Page 52 That, on the recommendation of the Steering Committee of Senate, the revision to the Senate Handbook for the Senate Committee on Scholarships and Bursaries terms of reference be approved as proposed.
Effective date: April 27, 2016
- Regular **S-201604.22**
Schedule of UNBC Senate Meetings
Page 54 That, on the recommendation of the Steering Committee of Senate, Section 3 (w)(i) of the Senate Handbook be amended as proposed.
Effective Date: April 27, 2016

“For Information” Item:

Page 58

Senate Handbook – Electronic Meetings and Yes/No/Hold Votes

Page 12 from the Senate Handbook has been included for information.

3.4

S-201604.23

Approval of Motions on the Business Arising Consent Agenda

Dr. Weeks

That the motions on the business arising consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

4.0

President’s Report

Dr. Weeks

5.0

Report of the Provost

Dr. Ryan

6.0

Report of the Registrar

Ms. Fligel

7.0

Question Period

Dr. Weeks

8.0

Removal of Motions from the Consent Agenda

Dr. Weeks

9.0

Committee Reports

9.1

Senate Committee on Academic Affairs

Dr. Ryan

Regular

S-201605.03

Changes to Program Description - Major in First Nations Studies

Page 59

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the program description for a Major in First Nations Studies on page 125 (in the print or PDF calendar accessible on the UNBC web page) of the 2014/2015 graduate / undergraduate calendar be approved as proposed.

Effective date: September 2015

Consent

S-201605.04

Changes to Course Description and Prerequisites - FNST 317-3

Page 64

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the course description and prerequisites for FNST 317-3 on page 244 PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

Effective date: September 2016

Regular

S-201605.05

Changes to the Common Requirements - Business Students

Page 66

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Common Requirements for all Business Students on page 68 in the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar be approved as proposed.

Effective date: September 2016

Regular

S-201605.06

Changes to BCOMM Degree Requirements - Major in Accounting

Page 70

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in Accounting in the BCOMM degree on page 70 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

Effective date: September 2016

- Regular **S-201605.07**
Changes to BCOMM Degree Requirements - Major in Finance
Page 73 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in Finance in the BCOMM degree on page 71 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.08**
Changes to BCOMM Degree Requirements - Major in General Business
Page 76 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in General Business in the BCOMM degree on page 72 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.09**
Changes to BCOMM Degree Requirements - Major in Human Resources Management
Page 79 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in Human Resources Management in the BCOMM degree on page 73 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.10**
Changes to BCOMM Degree Requirements - Major in International Business
Page 82 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in International Business in the BCOMM degree on page 74 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.11**
Changes to BCOMM Degree Requirements - Major in Marketing
Page 85 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the Major in Marketing in the BCOMM degree on page 75 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.12**
New Course Approval - COMM 200-3 Business Communication
Page 88 That, on the recommendation of the Senate Committee on Academic Affairs, the new course COMM 200-3 Business Communication be approved as proposed.
Proposed semester of first offering: Fall 2016
- Regular **S-201605.13**
Changes to Program Requirements - Major in First Nations Planning
Page 93 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the program requirements for the Major in First Nations Planning Requirements on page 111-112 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016
- Regular **S-201605.14**
Changes to Program Requirements - Major in Northern and Rural Planning
Page 96 That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to the program requirements for the Major in Northern and Rural Planning Requirements on page 110 of the 2015/2016 undergraduate calendar, be approved as proposed.
Effective date: September 2016

9.2 Senate Committee on First Nations and Aboriginal Peoples *(no material)*

Dr. Ryan

9.3 Senate Committee on Scholarships and Bursaries

Dr. Owen

“For Information” Items:

SCSB20160427.03

Page 99 **Inspiring Women Among Us Award**

That the new Terms and Conditions for the Inspiring Women Among Us Award be approved.
Effective Date: 2016-2017 Academic Year

SCSB20160427.04

Page 101 **CPA Education Foundation Awards**

That the new Terms and Conditions for the CPA Education Foundation Awards be approved.
Effective Date: 2016-2017 Academic Year

SCSB20160427.05

Page 103 **Jared Parker Memorial Scholarship**

That the new Terms and Conditions for the Jared Parker Memorial Scholarship be approved.
Effective Date: 2016-2017 Academic Year

SCSB20160427.06

Page 105 **Matt Pearce Athletics Scholarship**

That the new Terms and Conditions for the Matt Pearce Athletics Scholarship be approved.
Effective Date: 2016-2017 Academic Year

SCSB20160427.07

Page 107 **Dissolution of Various Terms and Conditions**

That the dissolution of the Terms and Conditions for the following awards be approved.

1. Aidan Kelly Leadership Award
2. Annita Caswell Memorial Bursary
3. International Association for Impact Assessment – Western and Northern Canada Affiliate Scholarship
4. Spirit of the North – JDC West Nursing Award
5. Vancouver Airport Authority Annual Scholarship
6. Westcana Electric Inc. Award
7. CMA Award.

Effective Date: 2016-2017 Academic Year

SCSB20160511.04

Page 120 **Miriam Matejova Award**

That the revised Terms and Conditions for the Miriam Matejova Award be approved.
Effective Date: 2016-2017 Academic Year

“For Approval” Item:

Regular **S-201604.15**

Recommendation of Academic Planning Action Planning Group Members to Senate

Page 122 That, on the recommendation of the Senate Committee on Nominations and barring further nominations from the floor, that Senate appoint two of the following candidates, who have met all eligibility requirements to serve on Academic Planning Action Planning Groups, to the Academic Structure Collaborative Team.

Effective date: Immediately upon approval by Senate

ACADEMIC PLANNING ACTION PLANNING GROUP POSITION TO BE FILLED (all terms begin immediately)

CANDIDATES

Academic Structure Collaborative Team

Faculty Members (2)

Greg Halseth
Ian Hartley
Kathy Lewis
Caroline Sanders

Regular **S-201604.16**

Recommendation of Academic Planning Action Planning Group Members to Senate

Page 122 That, on the recommendation of the Senate Committee on Nominations and barring further nominations from the floor, the following candidates, who have met all eligibility requirements to serve on Academic Planning Action Planning Groups as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

ACADEMIC PLANNING ACTION PLANNING GROUP POSITION TO BE FILLED (all terms begin immediately)

CANDIDATE

Faculty Renewal and Development Collaborative Team

Faculty Member

Ms. Ngoc Huynh

Faculty Member

Dr. Chris Johnson

Student Experience & Pedagogy Collaborative Team

Faculty Member

Dr. Caroline Sanders
(if not elected to Academic Structure Collaborative Team)

Academic Administrative Organization Collaborative Team

Faculty Member

Dr. Gail Fondahl

“For Information” Item:

Faculty Renewal and Development Collaborative Team

Faculty Member appointed by the Faculty Association

Dr. Kevin Keen

“For Approval” Item:

Regular

S-201603.17

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidate, who has met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED

(except as otherwise noted, all terms begin immediately)

CANDIDATE

SENATE COMMITTEE ON ACADEMIC APPEALS

Faculty Senator — CSAM (03/31/2018)

Dr. Alex Aravind

SENATE COMMITTEE ON ACADEMIC AFFAIRS

Faculty Senator (03/31/2019)

Dr. Tracy Summerville

**SENATE COMMITTEE ON HONORARY DEGREES AND
OTHER FORMS OF SPECIAL RECOGNITION**

Lay Senator (a member of the Alumni Association) (03/31/2018)

Ms. Andrea Palmer

“For Information” Item:

Faculty Senator Elected to Senate for a position beginning immediately:

Faculty Senator – CASHS (until March 31, 2017)

Dr. Maryna Romanets

9.5 Senate Committee on the University Budget (no material)

Dr. Whitcombe

10.0 Other Business (no material)

11.0 Information (no material)

12.0 S-201605.18

Move to In Camera Session

That the meeting move In Camera.

13.0 S-201605.26

Adjournment

That the Senate meeting be adjourned.

Motion Number (assigned by
Steering Committee of Senate): S-201604.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the course description for NURS 458-6 Remote Nursing Certified Practice on page 276 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** The revisions provide clarification that students may apply for remote nursing practice certification through CRNBC once they successfully complete the course. Also, students need both the major restriction, as well as permission of the Chair, to take the course.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

NURS 458-6 Remote Nursing Certified Practice This course focuses on Remote Nursing Certified Practice competencies. Key content areas include history and physical assessment, advanced clinical reasoning, informed judgment and pharmacotherapeutics for the management of specified common and predictable health conditions. Dispensary management and medication dispensing functions are also included. Content and course evaluation are based on a body-systems approach and incorporate the CRNBC Decision Support Tools for Remote Nursing Certified Practice. A mandatory extended workshop focusing on nursing practice in remote communities is included. Upon successful completion students apply for CRNBC Remote Nursing Practice Certification.

Major Restriction: Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, or by permission of the Chair, School of Nursing

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

NURS 458-6 Remote Nursing Certified Practice This course focuses on Remote Nursing Certified Practice competencies. Key content areas include history and physical assessment, advanced clinical reasoning, informed judgment and pharmacotherapeutics for the management of specified common and predictable health conditions. Dispensary management and medication dispensing functions are also included. Content and course evaluation are based on a body-systems approach and incorporate the CRNBC Decision Support Tools for Remote Nursing Certified Practice. A mandatory extended workshop focusing on nursing practice in remote communities is included. Upon successful

completion students may apply for ~~CRNBC~~ Remote Nursing Practice Certification through CRNBC.

Major Restriction: Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, ~~or~~ and by permission of the Chair, School of Nursing

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Nursing

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2016.03.17.03

College Council Approval Date: March 17, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201604.10

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201604.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the preclusion for NURS 422-(6, 8) First Nations Health and Nursing on page 274 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** Prior to integration of the Nursing programs, Year 4 and Post-Diploma students could not take both NURS 422 and NURS 457. After integration, this became possible, but students should not be taking both due to duplication of course content for theory.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

NURS 422-(6, 8) First Nations Health and Nursing This course provides the opportunity for students to increase their understanding of the theories, roles and practices required by nurses in First Nations communities. Included are the theoretical and practical exploration of the impact of colonization on health, effects of rapid cultural changes, nursing management of specific health issues, culturally sensitive approaches to nursing care, the health transfer process, and special topics related to health. During an extended clinical practicum, students integrate theoretical understandings and evidence in contributing to services and programs in First Nations communities, or in agencies that primarily serve First Nations clients. The NCBNP requires the 8 credit hour course, and Post-Diploma BScN students complete the 6 credit hour course.

Prerequisites: NURS 418-7, or permission of the Chair, School of Nursing for 8 credit hour course

Major Restriction: Post-Diploma BScN students, or permission of the Chair, School of Nursing for 6 credit hour course

Precluded: NURS 441-(3, 5, 8)

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:**

NURS 422-(6, 8) First Nations Health and Nursing This course provides the opportunity for students to increase their understanding of the theories, roles and practices required by nurses in First Nations communities. Included are the theoretical and practical exploration of the impact of colonization on health, effects of rapid cultural

changes, nursing management of specific health issues, culturally sensitive approaches to nursing care, the health transfer process, and special topics related to health. During an extended clinical practicum, students integrate theoretical understandings and evidence in contributing to services and programs in First Nations communities, or in agencies that primarily serve First Nations clients. The NCBNP requires the 8 credit hour course, and Post-Diploma BScN students complete the 6 credit hour course.

Prerequisites: NURS 418-7, or permission of the Chair, School of Nursing for 8 credit hour course

Major Restriction: Post-Diploma BScN students, or permission of the Chair, School of Nursing for 6 credit hour course

Precluded: NURS 441-(3, 5, 8), NURS 457-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Nursing

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2016.03.17.03

College Council Approval Date: March 17, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201604.11

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the preclusion for NURS 453-3 Nursing Practice with Older Persons on page 275 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** When integration of the Nursing programs was completed in 2012, there should have only been a one-way preclusion between NURS 453-3 and NURS 313-3 & NURS 316-2.5. If students who have NURS 313-3 & NURS 316-2.5 want to continue in the RNCP, they still need to take NURS 453-3. The content for NURS 313-3 & 316-2.5 was different than the new NURS 323-5.5. Students who have the new NURS 323-5.5 do not need to take NURS 453-3, as the theory is the same as NURS 453-3, so it remains precluded and NURS 323 can substitute for NURS 453 for the RNCP.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

NURS 453-3 Nursing Practice with Older Persons This course focuses on health-promoting, person-centred practice for nurses working with older persons in rural communities. Assessment focuses on the physical and mental health of older persons within the context of their everyday experience and their families and/or cultures. Particular attention is paid to the strengths of the individual as well as the presenting health challenges. Nurses explore strategies to prevent and/or address common health issues experienced by older persons.

Major Restriction: Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair, School of Nursing

Precluded: NURS 313-3, NURS 316-2.5, NURS 323-5.5, NURS 653-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

NURS 453-3 Nursing Practice with Older Persons This course focuses on health-promoting, person-centred practice for nurses working with older persons in rural communities. Assessment focuses on the physical and mental health of older persons within the context of their everyday experience and their families and/or cultures. Particular attention is paid to the strengths of the individual as well as the presenting health challenges. Nurses explore strategies to prevent and/or address common health issues experienced by older persons.

Major Restriction: Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair, School of Nursing

Precluded: NURS 313-3, NURS 316-2.5, NURS 323-5.5, NURS 653-3

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Nursing

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2016.03.17.03

College Council Approval Date: March 17, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201604.12

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201604.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the preclusion for NURS 456-3 Mental Health and Addictions on page 275 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** When integration of the Nursing programs was completed in 2012, there should have only been a one-way preclusion between NURS 456-3 and NURS 312-3 & NURS 315-2.5. If students who have NURS 312-3 & NURS 315-2.5 want to continue in the RNCP, they still need to take NURS 456-3. The content for NURS 312-3 & 315-2.5 was different than the new NURS 326-5.5. Students who have the new NURS 326-5.5 do not need to take NURS 456-3, as the theory is the same as NURS 456-3, so it remains precluded and NURS 326 can substitute for NURS 456 for the RNCP.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

NURS 456-3 Mental Health and Addictions This course provides knowledge and skills required to care for people living with common mental health and addiction issues encountered in rural nursing practice. A holistic relational nursing focus allows students to apply concepts to a variety of health challenges and to intervene appropriately. Nursing approaches to clinical decision-making with clients who have specific mental health problems such as psychotic, mood, anxiety and personality disorders are highlighted. Nursing practice approaches to addictions, substance use, and crisis intervention, including aggression and suicide attempts, are addressed.

Major Restriction: Rural Nursing Certificate Program or Post-Diploma
BScN students, or permission of the Chair, School of Nursing

Precluded: NURS 312-3, NURS 315-2.5, NURS 326-5.5, NURS 656-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

NURS 456-3 Mental Health and Addictions This course provides knowledge and skills required to care for people living with common mental health and addiction issues encountered in rural nursing practice. A holistic relational nursing focus allows students to apply concepts to a variety of health challenges and to intervene appropriately. Nursing approaches to clinical decision-making with clients who have specific mental health problems such as psychotic, mood, anxiety and personality disorders are highlighted.

Nursing practice approaches to addictions, substance use, and crisis intervention, including aggression and suicide attempts, are addressed.

Major Restriction: Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair, School of Nursing
Precluded: ~~NURS 312-3, NURS 315-2.5~~, NURS 326-5.5, NURS 656-3

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Nursing

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2016.03.17.03

College Council Approval Date: March 17, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201604.13

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201604.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the preclusion for NURS 457-3 Living and Working in a Rural Community on page 276 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** Prior to integration of the Nursing programs, Year 4 and Post-Diploma students could not take both NURS 422 and NURS 457. After integration, this became possible, but students should not be taking both due to duplication of course content for theory.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

NURS 457-3 Living and Working in a Rural Community This course enables students to gain an understanding and appreciation of the unique challenges facing nurses who live and work in rural communities. Confidentiality, anonymity, cultural safety, interprofessional relationships, population health, and maintaining competence are addressed. Students gain greater knowledge and sensitivity in the provision of ethical and effective health care for First Nations populations.

Prerequisites: NURS 330-4, or Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair, School of Nursing

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:**

NURS 457-3 Living and Working in a Rural Community This course enables students to gain an understanding and appreciation of the unique challenges facing nurses who live and work in rural communities. Confidentiality, anonymity, cultural safety, interprofessional relationships, population health, and maintaining competence are addressed. Students gain greater knowledge and sensitivity in the provision of ethical and effective health care for First Nations populations.

Prerequisites: NURS 330-4, or Rural Nursing Certificate Program or Post-Diploma BScN students, or permission of the Chair, School of Nursing

Precluded: NURS 422-(6, 8)

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Nursing

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2016.03.17.03

College Council Approval Date: March 17, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

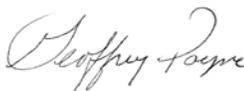
Motion No.: SCAAF201604.14

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201604.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the motion to approve the renewal of the Agreement of Cooperation between the University of Northern British Columbia and the University of Applied Sciences and Arts, Switzerland be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: The University of Applied Sciences and Arts Northwestern Switzerland (FHNW) has been a partner of UNBC since 2005. This exchange agreement is solely with the School of Business at FHNW and UNBC. This is an active exchange from a respected university in Basel, Switzerland internationally renowned for being an early advocate of Internationalization in the global business community.

Motion proposed by: Sylvester Chen, Director of International Education & Steven Cronshaw, Chair, School of Business

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: CSAM

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

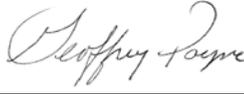
Motion No.: SCAAF201604.16

Moved by: S. Chen

Seconded by: I. Hartley

Committee Decision: CARRIED, as amended.

Approved by SCAAF: April 7, 2016
Date


Chair's Signature

For recommendation to ✓, or information of _____ Senate.

An Agreement of Cooperation Between
University of Applied Sciences and Arts Northwestern, Switzerland
School of Business
and
the University of Northern British Columbia, Canada
School of Business

I. Preamble

University of Applied Sciences and Arts Northwestern Switzerland and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of undergraduate students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to business.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **two (2) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education at UNBC and
- The Head of International Relations at University of Applied Sciences and Arts Northwestern Switzerland

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Admission requirements and nomination procedures shall be determined by the host institutions.

The host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the University of Applied Sciences and Arts Northwestern Switzerland or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a

student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Daniel Weeks
President & Vice Chancellor

Date: _____
For the University of Northern British Columbia

Prof. Robert Buttery
Head of International Relations

Date: _____
For the University of Applied Sciences and
Arts Northwestern Switzerland

Motion Number (assigned by
Steering Committee of Senate): S-201604.20

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That, on the on the recommendation of the Steering Committee of Senate, the Director of the Centre for Teaching and Learning be added as a voting member of SCAAF as proposed.

Effective Date: May 2016

Rationale: Discussions at SCAAF are regularly forwarded to the CTLT for more information, and are then returned to SCAAF the following month, or later, for further discussion. It would be more efficient to have the Director of the CTLT sit on SCAAF to address some of these directly.

Motion proposed by: Blanca Schorcht, Dean of the College of Arts, Social and Health Sciences

Academic Program: Not applicable

Implications for Other Programs / Faculties? None

College: Not applicable

College Council / Committee Motion Number: N/A

College Council / Committee Approval Date: N/A

Attachment Pages (if applicable): 2 pages

SCAAF Motion Number: SCAAF201604.18

INFORMATION TO BE COMPLETED AFTER STEERING COMMITTEE OF SENATE MEETING

Brief Summary of Committee Debate:

Motion No.: SCS201604.03

Moved by: K. Keen

Seconded by: D. Lightfoot

Committee Decision: CARRIED.

Approved by SCS: April 20, 2016

Date



Chair's Signature

For recommendation to , or information of _____ Senate.

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Terms of Reference:

- To be responsible for advising Senate on academic planning at UNBC.
- To consider and make recommendations to Senate on new undergraduate and graduate programs and major modifications to existing undergraduate and graduate programs.
- To consider and make recommendations to Senate on course additions or deletions.
- To receive and evaluate recommendations from the SCAAF Continuing Studies Credit Committee and to forward recommendations concerning the recommended courses to Senate for approval
- To consider and make recommendations to Senate on new and revised Undergraduate and Graduate Academic Regulations.
- To review periodically the activities of the Centre for Teaching and Learning and make recommendations on the Centre to Senate and to address any other Senate related teaching matter.
- To be responsible for the development and implementation of a program review process, and to make recommendations to Senate relating to the outcome of reviews.
- To review, for approval or recommendation as appropriate, affiliation agreements with other institutions.
- To review and make recommendations to Senate on existing undergraduate and graduate programs for purposes of assessment and possible expansion, curtailment, or discontinuance.
- To recommend to Senate graduate courses which are cross-listed with undergraduate courses.
- To advise on enrolment management issues.
- To consider and advise Senate on matters relating to the internationalization of the University community.
- To facilitate the development of academic agreements between UNBC and various international partners.
- To review and advise Senate on current international agreements and exchanges and make recommendations regarding their renewal.
- To approve, in exceptional and extraordinary circumstances, external international proposals; and to report to Senate as soon as practicable such approvals and the justification for them.
- To review from time to time the operation of the Library, for report to Senate.
- To establish policies regarding the conservation of heritage objects and collections that are owned by or in the possession of the university or any of its faculties, divisions, departments or other agencies.
- To advise Senate on all matters concerning undergraduate and graduate research and research policy at the University
- To recommend to Senate the establishment of Research Chairs

Membership:

President (*ex officio*)
Provost (Chair)
Vice President, Research (Vice Chair)
University Librarian
Dean, Graduate Programs
Dean, College of Arts, Social and Health Sciences
Dean, College of Science and Management
Dean, Regional Programs
Four Faculty Senators
Four Faculty Members (all who may be Senators), including:
a) Faculty Member — CASHS
b) Faculty Member — CSAM
c) Faculty Member — Regional
d) Faculty Member — Professional Program
Four Students (all who may be Senators), including:
a) Graduate Student — CASHS
b) Graduate Student — CSAM
c) Undergraduate Student — CASHS
d) Undergraduate Student — CSAM
One Lay Senator
One Regional Senator
Director, Ancillary Services and Continuing Studies

Director, Centre for Teaching, Learning and Technology
Director, International Education
One person appointed by the Vice Provost Student Engagement
Secretary of Senate (non-voting)

Chair: Provost

**Committee and
Recording Secretary:** Administrative Assistant – Senate

Quorum: Majority, including at least one undergraduate student and one graduate student

Reporting Month: September

Sub-Committees: SCAAF Art Acquisition Subcommittee
SCAAF Continuing Studies Credit Committee
SCAAF Subcommittee on Academic Scheduling
SCAAF Subcommittee on Curriculum and Calendar
Animal Care and Use Committee
Research Ethics Board
Biohazards Committee



Motion Number (assigned by Steering Committee of Senate): S-201604.21

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That, on the recommendation of the Steering Committee of Senate, the revision to the Senate Handbook for the Senate Committee on Scholarships and Bursaries terms of reference and membership be approved as proposed.

Effective Date: April 27, 2016

Made by: Heather Sanford, University Secretary

College / Academic Department: Office of the University Secretariat

Program: Not Applicable

Implications for Other Programs / Faculties? None.

Rationale: Through a recent revision of the Senate Committee on Scholarships and Bursaries membership, it was noted that at the June 28, 2013 Senate meeting the membership of the SCSB was changed; Assistant Provost was removed and replaced with the Vice Provost Student Engagement. The change in titles was not made in one of the SCSB terms of reference. The position of Vice President External Relations should be changed to the Vice President Advancement and Communications.

College Council / Committee Motion Number: not applicable

College Council / Committee Approval Date: not applicable

Other Committee Motion Number / Approval Date: not applicable

Attachment Pages (if applicable): 1 pages

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS201604.05

Moved by: D. Ryan

Seconded by: K. Keen

Committee Decision: CARRIED.

Attachments: 1 page

Approved by SCS: April 20, 2016
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

Terms of Reference:

- To review, approve and report to Senate all new calendar descriptions for university administered award programs and all changes to such programs.
- To recommend to Senate policies for governing the adjudication of awards and to make budgetary recommendations.
- To ensure the integration of award and bursary programs with recruiting through the agency of the ~~Assistant Provost~~ Vice Provost Student Engagement.
- To ratify the nominations for all student awards, including scholarships, bursaries, and academic prizes.

Membership:

President (*ex officio*)

Vice Provost Student Engagement

Dean, Graduate Programs

College Deans

Dean, Regional Programs

Four Faculty Senators, two from each College

Three Students, including:

- a) a graduate student
- b) an undergraduate student
- c) a student Senator

One Lay Senator

Vice President, ~~External Relations~~ Advancement and Communications or designate

Associate Registrar – Enrolment Services (non-voting)

Coordinator, Awards and Financial Aid (non-voting)

Development Awards Officer (non-voting)

Secretary of Senate (non-voting)

Chair:	Vice Provost Student Engagement
Committee Secretary:	Coordinator, Awards and Financial Aid
Recording Secretary:	Awards and Financial Aid Assistant
Quorum:	Majority
Reporting Month:	March



Motion Number (assigned by Steering Committee of Senate): S-201604.22

STEERING COMMITTEE OF SENATE

PROPOSED MOTION

Motion: That, on the recommendation of the Steering Committee of Senate, Section 3 (w)(i) of the Senate Handbook be amended as follows:

By adding the words “for the months of September through June,” immediately after the words local time and before the words “except under the following circumstances” in Section 3(w)(i).

Effective Date: April 27, 2016

Made by: Heather Sanford, University Secretary

College / Academic Department: Office of the University Secretariat

Program: Not Applicable

Implications for Other Programs / Faculties? None.

Rationale: Through a recent revision of the Senate schedule, it was noted that Senate is generally cancelled in July and sometimes in August. To maintain consistency and allow the University’s departments and programs to plan in advance, the SCS recommends that the Senate Handbook be changed to reflect Senate meetings to be scheduled from September to June.

College Council / Committee Motion Number: not applicable

College Council / Committee Approval Date: not applicable

Other Committee Motion Number / Approval Date: not applicable

Attachment Pages (if applicable): 3 pages (background information)

TO BE COMPLETED AFTER SCS MEETING

Brief Summary of Committee Debate:

Motion No.: SCS201604.05

Moved by: D. Ryan

Seconded by: D. Lightfoot

Committee Decision: CARRIED.

Attachments: 3 pages

Approved by SCS: April 20, 2016
Date


Chair’s Signature

For recommendation to **, or information of** _____ **Senate.**

BC UNIVERSITIES SENATE MEETING SCHEDULES – 2016

UNBC	SFU	UVic	UBC Vancouver	UBC Okanagan
September 23, 2015	September 14, 2015	September – no meeting	September 16, 2015	September 24, 2015
October 28, 2015	October 5, 2015	October 2, 2015	October 21, 2015	October 29, 2015
November 25, 2015	November 2, 2015	November 6, 2015	November 18, 2015	November 26, 2015
December 9, 2015	December 7, 2015	December 4, 2015	December 16, 2015 (cancelled)	December 17, 2015
January 27, 2016	January 4, 2016	January 8, 2016	January 20, 2016	January 28, 2016
February 24, 2016	February 1, 2016	February 5, 2016	February 17, 2016	February 25, 2016
March 23, 2016	March 7, 2016	March 4, 2016	March 16, 2016	March 31, 2016
April 27, 2016	April 4, 2016	April 1, 2016	April 20, 2016	April 28, 2016
May 25, 2016	May 16, 2016	May 6, 2016	May 18, 2016	May 19, 2016
June 22, 2016	June 6, 2016	June – no meeting	June – no meeting	June – no meeting
July 27, 2016	July 4, 2016	July – no meeting	July – no meeting	July – no meeting
August 24, 2016	August – no meeting	August – no meeting	August – no meeting	August – no meeting

Scheduled Senate Meeting at BC Research Universities

UNBC

SENATE HANDBOOK

3 (w) Regular Meetings

(i) The Senate shall normally meet once per month on the fourth Wednesday of each month, at 3:30 p.m. local time except under the following circumstances:

(a) In December the meeting shall take place on the second Wednesday of the month.

(b) In exceptional circumstances, the Chair may postpone a regular meeting of Senate and shall instruct the Secretary to inform members of the new date.

(c) If in the opinion of the Steering Committee of Senate, there is insufficient business to justify a regular meeting of Senate, the meeting may be canceled and the Secretary instructed to inform members at least nine days in advance.

(ii) The Secretary of Senate will distribute the notice of meeting and the agenda to the members of Senate at least five days prior to the meeting. This information will be made available electronically to the UNBC community by posting to 'facstaff' and 'general.' Supporting papers will be available upon request to the Secretary of Senate.

(iii) The open session will normally terminate by 5:30 p.m. except under unusual circumstances where the meeting may be extended by successful motion for extension, requiring a simple affirmative majority of those who vote.

SFU

SENATE RULES

V. SENATE MEETINGS

A. Regular

1. Senate usually meets once a month on the first working Monday of each month except for May and September when the schedule of Senate may be changed to accommodate the approval and awarding of degrees at Convocation. **Normally there will be no meeting in August.**

2. In exceptional circumstances, the Chair may postpone a regular meeting and instruct the Secretary to inform the members as to the new date.

3. If in the opinion of the Chair and on the advice of the Senate Committee on Agenda and Rules (SCAR), there is insufficient business to justify a regular meeting, the Chair may cancel the meeting and instruct the Secretary to so inform the members.

UVic

RULES AND PROCEDURES

Regular Meetings

13.00 Senate holds regular meetings each month from **October to May**. Regular meetings will normally be held on the first Friday of the month at 3:30 p.m. in the Senate and Board Chambers.

14.00 A regular meeting may be cancelled by the Chair of Senate on recommendation of the Senate Committee on Agenda and Governance if the committee determines there is insufficient business to justify holding a meeting.

UBC – Vancouver

RULES AND PROCEDURES OF THE VANCOUVER SENATE

17. Regular Meetings

a. The Senate shall be scheduled to meet **monthly from September through May** at a location, date, and time as specified by the Agenda Committee before the start of each Academic Year. Should a change be made to the location, date, or time specified for any meeting, at least seven (7) days' notice of such a change shall be given to Senators

d. The Agenda Committee may cancel a regular meeting if there is neither urgent nor sufficient business.

UBC Okanagan

RULES AND PROCEDURES OF THE OKANAGAN SENATE

15. Regular Meetings

a. The Senate shall schedule nine **regular meetings each academic year, normally** on either the third or the fourth Wednesday of the month from **September through May**. Such meetings shall normally be called to order at 3:30 p.m.

3 (z) Special Meetings

- (i) In exceptional circumstance a special meeting of Senate may be called if:
 - (a) The Chair considers a matter to be of sufficient urgency, or
 - (b) There is a petition of at least seven members of Senate, at least five of whom must be elected, or
 - (c) The Chair receives a special request from the Board of Governors.
- (ii) Business conducted at any special meeting of Senate must be limited to and consistent with the special reason for which the meeting was called.
- (iii) The Secretary of Senate shall have at least seventy-two hours before the scheduled start time for any special meeting of Senate to distribute by mail, telephone, facsimile or electronic mail a notice of meeting, agenda and supporting documents to the members of Senate.
- (iv) Consistent with subsections (i) to (iii), a vote may be called using e-mail when it is impractical for Senate to meet as a body, or when Senate determines a need to have a vote prior to the next regularly-scheduled meeting of Senate. E-mail votes shall offer the choices "Yes," "No," or "Hold."
 - When the "Yes" votes form a portion of the votes cast sufficient to pass the motion, it shall pass.
 - When the "No" votes form a portion of the total votes cast sufficient to defeat the motion, the motion is defeated.
 - Otherwise, debate on the motion shall be postponed ("Held") until the next in-person meeting.Electronic ballots must be received directly from the Secretary, and returned to the Secretary from the electronic address to which it was delivered by the date specified in the call for the vote. Section 3 (bb) (iii) (b) (specifying how the Chair shall vote) does not apply to votes conducted under Section 3 (z) (iv).

3 (aa) Quorum on the Senate

Greater than fifty per cent of the current membership shall constitute quorum for the transaction of business at a regular or special meeting of Senate, provided that the members present include the following:

- (i) At least 10 members of faculty elected to Senate, and
- (ii) At least 5 student members elected to Senate.

3 (bb) Conduct of Meetings

- (i) Except as otherwise stated the use of recording devices and cameras is not permitted after a meeting has been called to order, except at the discretion of the Chair.
- (ii) Motions from the floor may be made orally; however, at the request of the Chair or the Secretary, the mover may be required to put the motion in writing.
 - (a) Motions may also originate in the following ways:
 - From a Committee presenting a report, or
 - From a Committee advising Senate in advance of its intention to bring forth motions at the next regular meeting of Senate, or
 - From a College, if the Steering Committee of Senate considers that the matter does not need to be referred to a Senate Committee, or

Motion Number (assigned by
Steering Committee of Senate): S-201605.03

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program description for a Major in First Nations Studies on page 125 (in the print or PDF calendar accessible on the UNBC web page) of the 2015/2016 graduate / undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016

2. **Rationale for the proposed revisions:**

The substitution of FNST 300 -3 (Research Methods in First Nations Studies for FNST 305-3 (Seminar in First Nations Studies) as an upper division requirement will ensure that those who graduate with FNST as their Major will have a basic understanding of research methods.

3. **Implications of the changes for other programs, etc., if applicable:**

None

4. **Reproduction of current Calendar entry for the item to be revised:**

First Nations Studies (BA Program)

Major in First Nations Studies

A major in First Nations Studies requires students to take 48 credit hours of First Nations Studies, at least 21 credit hours of which must be upper-division courses. Those courses from the offerings of other programs with content focused on First Nations are designated as Approved ancillary courses for a major in First Nations Studies, and may be included among the 48 credit hours required for a major [for example HIST 390-3 (Aboriginal People in Canada)]. Students may not take more than 60 credit hours of First Nations Studies without written permission from the Chair of the Department of First Nations Studies program. After the 100 level courses taken by all students majoring in First Nations Studies, the program requires only two other mandatory three-credit courses, FNST 200-3 (Methods and Perspectives in First Nations Studies), and FNST 305-3 (Seminar in First Nations Studies), permitting each student to design a program emphasizing various aspects of First Nations Studies such as contemporary political issues, languages and cultures, etc.

The minimum requirement for completion of a Bachelor of Arts with a major in First Nations Studies is 120 credit hours.

Program Requirements Lower-Division Requirement

100 and 200 Level

FNST 100-3 The Aboriginal Peoples of Canada

FNST 200-3 Perspectives in First Nations Studies

Any one of the following culture or language courses:

(Please see accompanying sheet for list.)

Upper-Division Requirement

300 Level

FNST 305-3 Seminar in First Nations Studies

400 Level

FNST 440-3 Internship in First Nations Studies

Fifteen credit hours of 300- or 400-level First Nations Studies courses or approved ancillary courses for the major in First Nations Studies.

Subject Requirement

Eighteen credit hours of First Nations Studies or approved ancillary courses at any level.

Elective and Academic Breadth

Nine credit hours of upper-division electives (to meet UNBC residency requirement).

Fifty-seven credit hours at any level in any subject to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:

First Nations Studies (BA Program)

Major in First Nations Studies

A major in First Nations Studies requires students to take 48 credit hours of First Nations Studies, at least 21 credit hours of which must be upper-division courses. Those courses from the offerings of other programs with content focused on First Nations are designated as Approved ancillary courses for a major in First Nations Studies, and may be included among the 48 credit hours required for a major ~~{(for example HIST 390-3 (Aboriginal People in Canada))}~~. Students may not take more than 60 credit hours of First Nations Studies without written permission from the Chair of the Department of First Nations Studies program. After the ~~100-level courses taken by~~ lower division requirements have been met, all students majoring in First Nations Studies, ~~the program requires are required to take only~~ must take two other mandatory three-credit upper-division courses, FNST 200-3 (Perspectives in First Nations Studies), and FNST 300-3 (Research Methods in First Nations Studies), FNST 305-3 (Seminar in First Nations Studies), and FNST 440-3 (Internship in First Nations Studies) plus eighteen credit hours of 300- or 400-level First Nations Studies courses or approved ancillary courses for the major in First Nations Studies. ~~This structure permits permitting~~ each student to design a program emphasizing various aspects of First Nations Studies such as contemporary political issues, languages and cultures, etc.

The minimum requirement for completion of a Bachelor of Arts with a major in First Nations Studies is 120 credit hours.

Program Requirements Lower-Division Requirements

100 and 200 Level

FNST 100-3 The Aboriginal Peoples of Canada

FNST 200-3 Perspectives in First Nations Studies

Any one of the following culture or language courses:

(Please accompanying sheet for list.)

Upper-Division Requirements

300 Level

FNST 300-3 Research Methods in First Nations Studies

~~FNST 305-3 Seminar in First Nations Studies~~

400 Level

FNST 440-3 Internship in First Nations Studies

~~Fifteen~~ Eighteen credit hours of 300- or 400-level First Nations Studies courses or approved ancillary courses for the major in First Nations Studies.

Subject Requirement

~~Eighteen~~ Twenty-one credit hours of First Nations Studies or approved ancillary courses at any level.

Elective and Academic Breadth

~~Nine credit hours of~~ Upper-division electives (to meet UNBC residency requirement).

~~Fifty-seven credit hours~~ Electives at any level in any subject to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: First Nations Studies

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2016.04.21.01

College Council Approval Date: April 21, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP201604.06

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: April 14, 2016

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.07

Moved by: T. Whitcombe

Seconded by: Allan Wilson

Committee Decision: CARRIED as amended, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.04

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the course description and prerequisites for FNST 317-3 on page 244 PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016

2. **Rationale for the proposed revisions:**

The original course description is somewhat limiting (the focus on one specific Nation) and the terminology is redundant (Aboriginal/First Nations). Also, students with no prior experience in a certain healing tradition will not be in a position to 'host' as a result of taking a course about it.

The original prerequisite, FNST 281-3 Aboriginal Medicines II – Administering Ethics, in many cases would not be relevant and it is rarely offered and FNST 302-3 First Nations Health and Healing or FNST 303-3 First Nations Religion and Philosophy are relevant and a good foundation for this course. Due to the nature of the course it is important that every student be made aware of specific cultural protocols and the nature of the course before registration takes place,

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

FNST 317-3 Aboriginal Healing Practices

This course focuses on the he traditional healing practices of a specific Aboriginal/First Nations group. Students are expected to participate in the organization, preparation, and hosting of one or more traditional healing practice. This course is taught in the traditional territory of a specific Aboriginal group.

Prerequisites: FNST 281-3

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:**

FNST 317-3 Aboriginal Healing Practices

This course focuses on the traditional healing practices and cultural protocols of a specific Aboriginal ~~First Nations~~ group, or a specific healing practice across several Aboriginal groups. Students are expected to participate in the organization, and

preparation, and hosting of one or more traditional healing practices. This course is taught in the traditional territory of a specific Aboriginal group.

Prerequisites: FNST 281-3 Either FNST 302-3 or FNST 303-3, and permission of the course instructor

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: First Nations Studies

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2016.04.21.02

College Council Approval Date: April 21, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP201604.07

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: April 14, 2016

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.08

Moved by: B. Owen **Seconded by:** B. Schorcht

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the Common Requirements for all Business Students on page 68 in the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** This calendar change represents part of a restructuring of our BCOMM offerings. This section of the calendar deals with courses that all BCOMM students must take, regardless of their Major. The School of Business has developed a strategic plan for next 5-10 years that has as its overall vision "Fostering Business Leadership With A Global Vision In The North And Beyond". The proposed calendar changes in this document serve to bring the BCOMM courses required of all our students into line with our Vision Statement. The detailed changes proposed here are now enumerated and discussed in more detail:
 - (1) **Addition of FNST 100-3 (The Aboriginal Peoples of Canada)** to the list of required courses for all BCOMM students. This additional will better situate and differentiate our Business Program with our vision of "fostering business leadership...in the North". This change also brings the BCOMM into better alignment with the overall UNBC vision which is to serve the needs of northern people and significantly amongst northern people, First Nations people. All BCOMM students will through this course receive background in First Nations history, culture and languages which will assist in their work with First Nations communities as business professionals and leaders after graduation.
 - (2) **Addition of COMM 200-3 Business Communications** to the list of required courses for all BCOMM students. Business leadership is predicated most fundamentally on effective communication. Instructors, student advisors, employers and others have noted some deficits in the business communication skills of our BCOMM graduates. For example, they note that our graduates often need help in writing routine business correspondence and project proposals after they have graduated and are on the job. The addition of the Business Communications brings us into line with similar courses at our comparator universities, e.g., COMM 395 (Business Communications) at UBC and BUS 360-4 (Business Communication) at SFU.
 - (3) **COMM 343-3 Addition of Behavioural Marketing to the Common requirements for all Business Students.** This change gives added breadth to the common BCOMM requirements by adding an upper-level Marketing course. This addition of this course to the common requirements for the BCOMM degree gives all BCOMM students an additional theory-driven managerial decision-making perspective to complement their BCOMM and also recognizes the increased availability of PhD qualified faculty in the Marketing area.
3. **Implications of the changes for other programs, etc., if applicable:** The First Nations Studies (FNST) and Economics (ECON) departments are impacted by these changes. The First Nations Studies Program has been consulted on the addition of FNST 100-3 to the BCOMM requirements. They are supportive of this change but wish to discuss further with the School of Business the resource implications of adding another

section of FNST 100-3 to their course schedule (the addition of another section would be required given the sizable number of additional BCOMM students who would be taking FNST 100 under this proposal).

4. Reproduction of current Calendar entry for the item to be revised:

Common Requirements for all Business Students

Note: Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of C- or better. BCOMM students can only register in 300- and 400-level COMM courses when MATH 150-3 and MATH 152-3 are completed with a minimum grade of C- or better. In exceptional circumstances the Program Chair may waive these requirements.

Lower-Division Requirement

100 Level

COMM 100-3* Introduction to Canadian Business

ECON 100-3 Microeconomics

ECON 101-3 Macroeconomics

MATH 150-3** Finite Mathematics for Business and Economics

or MATH 220-3 Linear Algebra

MATH 152-3** Calculus for Non-majors

or MATH 100-3 Calculus I

*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement.

**Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra).

200 Level

COMM 210-3 Financial Accounting

COMM 211-3 Managerial Accounting

COMM 220-3 Financial Management I

COMM 230-3 Organizational Behaviour

COMM 240-3 Introduction to Marketing

COMM 251-3 Introduction to Management Science

CPSC 250-3 Applied Business Computing

ECON 205-3 Statistics for the Social and Management Sciences

or STAT 240-3 Basic Statistics

Upper-Division Requirement

300 and 400 Level

COMM 300-3 Introduction to Business Law

COMM 320-3 Financial Management II

COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics

COMM 350-3 Production and Operations Management

COMM 351-3 Management Information Systems

COMM 400-3 Strategic Management

ECON 310-3 Intermediate Microeconomic Theory

ECON 311-3 Intermediate Macroeconomic Theory

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:

Common Requirements for all Business Students

~~Note:~~ Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of C- or better. BCOMM students can only register in ~~300- and 400-level~~ upper division COMM courses when MATH 150-3 and MATH 152-3 are completed with a minimum grade of C- or better. In exceptional circumstances the Program Chair of the School of Business may waive ~~these~~ the above requirements.

Lower-Division Requirements

100 Level

COMM 100-3* Introduction to Canadian Business

FNST 100-3 The Aboriginal Peoples of Canada

ECON 100-3 Microeconomics

ECON 101-3 Macroeconomics

MATH 150-3** Finite Mathematics for Business and Economics

or MATH 220-3 Linear Algebra

MATH 152-3** Calculus for Non-majors

or MATH 100-3 Calculus I

*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement.

**Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra).

200 Level

COMM 200-3 Business Communications

COMM 210-3 Financial Accounting

COMM 211-3 Managerial Accounting

COMM 220-3 Financial Management I

COMM 230-3 Organizational Behaviour

COMM 240-3 Introduction to Marketing

COMM 251-3 Introduction to Management Science

CPSC 250-3 Applied Business Computing

ECON 205-3 Statistics for ~~the Social and Management~~ Business and the Social Sciences

or STAT 240-3 Basic Statistics

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law

COMM 320-3 Financial Management II

COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics

COMM 343-3 Behavioural Marketing

COMM 350-3 Production and Operations Management

COMM 351-3 Management Information Systems

COMM 400-3 Strategic Management

ECON 310-3 Intermediate Microeconomic Theory

ECON 311-3 Intermediate Macroeconomic Theory

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit:

College: College of Science & Management

College Council Motion Number: CSAMCC 2016:04:14:04

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

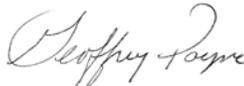
Motion No.: SCAAF201605.09

Moved by: T. Whitcombe

Seconded by: E. Jensen

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in Accounting in the BCOMM degree on page 70 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016
2. **Rationale for the proposed revisions:**

The rationales for the two changes proposed here are:

(1) ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the Accounting Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM Accounting Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the accounting Major. They are better served by ECON 350-3 (Managerial Economics) which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

(2) To replace ECON 311 (Intermediate Macroeconomic Theory) students in the BCOMM Accounting Major are required to choose one course from a list of upper-year economics courses (ECON 300-3, ECON 301-3, ECON 308-3, ECON 311-3, ECON 312-3, ECON 317-3, ECON 321-3, ECON 401-3, ECON 407-3, ECON 425-3, or ECON 435) that best enriches the background to the Accounting Major. For example, students majoring in Accounting can take ECON 317-3 (Money, Banking and Financial Institutions) or ECON 435-3 (Financial Economics and Quantitative Methods). The choice of one of these ECON courses is more appropriate to the background preparation, interests, and career directions of BCOMM than is ECON 311 (Intermediate Macroeconomic Theory). Through this change the BCOMM students are better served in their future roles of fostering business leadership with a global vision in the North and beyond by adding an additional economics-based dimension to their BCOMM Major.

3. **Implications of the changes for other programs, etc., if applicable:** These changes affect the Economics Department. They have been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.

4. Reproduction of current Calendar entry for the item to be revised:

Upper-Division Requirement

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 310-3 Intermediate Financial Accounting I
COMM 311-3 Intermediate Financial Accounting II
COMM 312-3 Intermediate Managerial Accounting
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
COMM 411-3 Advanced Management Accounting
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

One of:

COMM 410-3 Accounting Theory
COMM 414-3 Advanced Financial Accounting

Two of:

COMM 313-3 Personal Taxation
COMM 314-3 Corporate Taxation
COMM 315-3 International Accounting
COMM 412-3 Auditing
COMM 413-3 Accounting: Advanced Topics

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~striethrough~~”:
Rationale for the proposed revisions**

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 310-3 Intermediate Financial Accounting I
COMM 311-3 Intermediate Financial Accounting II
COMM 312-3 Intermediate Managerial Accounting
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
COMM 411-3 Advanced Management Accounting
~~ECON 310-3 Intermediate Microeconomic Theory~~
~~ECON 311-3 Intermediate Macroeconomic Theory~~
ECON 350-3 Managerial Economics

One of the following ECON courses as best suits the student's BCOMM Major:

_____ ECON 300-3 Labour Economics
_____ ECON 301-3 Women and the Economy
_____ ECON 308-3 International Economic Relations
_____ ECON 311-3 Intermediate Macroeconomic Theory
_____ ECON 312-3 Introduction to Econometrics
_____ ECON 317-3 Money, Banking and Financial Institutions

Motion Number (assigned by
Steering Committee of Senate): S-201605.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in Finance in the BCOMM degree on page 71 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016

2. **Rationale for the proposed revisions:**

The rationales for the two changes proposed here are:

(1) ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the Finance Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM Finance Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the Finance Major. They are better served by ECON 350-3 (Managerial Economics) which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

(2) To replace ECON 311 (Intermediate Macroeconomic Theory) students in the BCOMM Finance Major are required to choose one course from a list of upper-year economics courses (ECON 300-3, ECON 301-3, ECON 308-3, ECON 311-3, ECON 312-3, ECON 317-3, ECON 321-3, ECON 401-3, ECON 407-3, ECON 425-3, or ECON 435) that best enriches the background to their Major area of study. For example, students majoring in Finance can take ECON 321-3 (Economics of Developing Countries). The choice of one of these ECON courses is more appropriate to the background preparation, interests, and career directions of for BCOMM students and so replaces ECON 311 (Intermediate Macroeconomic Theory). Through this change the BCOMM students are better served in their future roles of fostering business leadership with a global vision in the North and beyond by adding an additional economics-based dimension to their BCOMM Major.

3. **Implications of the changes for other programs, etc., if applicable:** These changes affect the Economics Department. They have been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.

4. Reproduction of current Calendar entry for the item to be revised:

Upper-Division Requirement

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 320-3 Financial Management II
COMM 321-3 Investments and Security Analysis
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
COMM 420-3 Advanced Financial Management
COMM 422-3 Management of Financial Institutions
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

Two of:

COMM 322-3 International Financial Management
COMM 323-3 Risk, Insurance, and Financial Planning
COMM 421-3 Portfolio Theory and Management
COMM 423-3 Financial Engineering
COMM 429-3 Finance: Advanced Topics

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:
Rationale for the proposed revisions**

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 320-3 Financial Management II
COMM 321-3 Investments and Security Analysis
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
COMM 420-3 Advanced Financial Management
COMM 422-3 Management of Financial Institutions
~~ECON 310-3 Intermediate Microeconomic Theory~~
~~ECON 311-3 Intermediate Macroeconomic Theory~~

ECON 350-3 Managerial Economics

One of the following ECON courses as best suits the student's BCOMM Major:

ECON 300-3 Labour Economics
ECON 301-3 Women and the Economy
ECON 308-3 International Economic Relations
ECON 311-3 Intermediate Macroeconomic Theory
ECON 312-3 Introduction to Econometrics
ECON 317-3 Money, Banking and Financial Institutions
ECON 321-3 Economics of Developing Countries
ECON 401-3 Global Economy and Development
ECON 407-3 The Economy of Northern BC
ECON 425-3 Trade and the Environment

Motion Number (assigned by
Steering Committee of Senate): S-201605.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in General Business in the BCOMM degree on page 72 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016
2. **Rationale for the proposed revisions:**

The rationales for the two changes proposed here are:

(1) ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the General Business Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM General Business Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the General Business Major. They are better served by ECON 350-3 (Managerial Economics) which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

(2) To replace ECON 311 (Intermediate Macroeconomic Theory) students in the BCOMM Business Major are required to choose one course from a list of upper-year economics courses (ECON 300-3, ECON 301-3, ECON 308-3, ECON 311-3, ECON 312-3, ECON 317-3, ECON 321-3, ECON 401-3, ECON 407-3, ECON 425-3, or ECON 435) that best enriches the background to their Major area of study. For example, students majoring in General Business can take ECON 301-3 (Women and the Economy). The choice of one of these ECON courses is more appropriate to the background preparation, interests, and career directions of students majoring in General Business replaces and so replaces ECON 311 (Intermediate Macroeconomic Theory). Through this change the BCOMM students are better served in their future roles of fostering business leadership with a global vision in the North and beyond by adding an additional economics-based dimension to their BCOMM Major.

3. **Implications of the changes for other programs, etc., if applicable:** These changes affect the Economics Department. They have been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.
4. **Reproduction of current Calendar entry for the item to be revised:**

300 and 400 Level
COMM 300-3 Introduction to Business Law
COMM 302-3 Entrepreneurship
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

Twelve credit hours selected from any of the other four majors or from the following (with no more than six credit hours in any one major area):

COMM 331-3 Organizational Theory
COMM 333-3 Women in Organizations
or ECON 301-3 Women and the Economy
COMM 430-3 Organization Studies: Selected Topics
COMM 431-3 Industrial Relations
COMM 432-3 Cross-cultural Workplace Practices
COMM 439-3 HRM: Selected Topics
COMM 450-3 Total Quality Management
COMM 498-(3-6) Special Topics in Business Administration

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:
Rationale for the proposed revisions**

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 302-3 Entrepreneurship
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
~~ECON 310-3 Intermediate Microeconomic Theory~~
~~ECON 311-3 Intermediate Macroeconomic Theory~~
ECON 350-3 Managerial Economics

One of the following ECON courses as best suits the student's BCOMM Major:

ECON 300-3 Labour Economics
ECON 301-3 Women and the Economy
ECON 308-3 International Economic Relations
ECON 311-3 Intermediate Macroeconomic Theory
ECON 312-3 Introduction to Econometrics
ECON 317-3 Money, Banking and Financial Institutions
ECON 321-3 Economics of Developing Countries
ECON 401-3 Global Economy and Development
ECON 407-3 The Economy of Northern BC
ECON 425-3 Trade and the Environment
ECON 435-3 Financial Economics and Quantitative Methods

Twelve credit hours selected from any of the other four majors or from the following (with no more than six credit hours in any one major area):

COMM 331-3 Organizational Theory

COMM 333-3 Women in Organizations
or ECON 301-3 Women and the Economy
COMM 430-3 Organization Studies: Selected Topics
COMM 431-3 Industrial Relations
COMM 432-3 Cross-cultural Workplace Practices
COMM 439-3 HRM: Selected Topics
COMM 450-3 Total Quality Management
COMM 498-(3-6) Special Topics in Business Administration

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: N/A

College: College of Science & Management

College Council Motion Number: CSAMCC OMNIBUS MOTION 2016:04:14:05

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.12

Moved by: T. Whictombe

Seconded by: K. Smith

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in Human Resources Management in the BCOMM degree on page 73 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016

2. **Rationale for the proposed revisions:**

The rationales for the two changes proposed here are:

(1) ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the Human Resources Management Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM Human Resources Management Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the Human Resources Management Major. They are better served by ECON 350-3 (Managerial Economics) which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

(2) To replace ECON 311 (Intermediate Macroeconomic Theory) students in the BCOMM Human Resources Management Major are required to choose one course from a list of upper-year economics courses (ECON 300-3, ECON 301-3, ECON 308-3, ECON 311-3, ECON 312-3, ECON 317-3, ECON 321-3, ECON 401-3, ECON 407-3, ECON 425-3, or ECON 435) that best enriches the background to their Major area of study. For example, students majoring in Human Resource Management can choose to take ECON 300-3 (Labour Economics). The choice of one of these ECON courses is more appropriate to the background preparation, interests, and career directions of BCOMM students in the HRM Major and so replaces ECON 311 (Intermediate Macroeconomic Theory). Through this change the BCOMM students are better served in their future roles of fostering business leadership with a global vision in the North and beyond by adding an additional economics-based dimension to their BCOMM Major.

3. **Implications of the changes for other programs, etc., if applicable:** These changes affect the Economics Department. They have been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.

4. Reproduction of current Calendar entry for the item to be revised:

Upper-Division Requirement

300 and 400 Level

COMM 300-3 Introduction to Business Law

COMM 304-3 Employment Law in Canada

COMM 320-3 Financial Management II

COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics

COMM 334-3 Strategic Human Resource Planning

COMM 335-3 Organizational Effectiveness

COMM 350-3 Production and Operations Management

COMM 351-3 Management Information Systems

COMM 400-3 Strategic Management

COMM 431-3 Industrial Relations

COMM 433-3 Recruitment, Selection and Retention

COMM 434-3 Compensation

COMM 435-3 Organizational Learning, Development and Training

COMM 436-3 Workplace Health and Safety

ECON 310-3 Intermediate Microeconomic Theory

ECON 311-3 Intermediate Macroeconomic Theory

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:
Rationale for the proposed revisions

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law

COMM 304-3 Employment Law in Canada

COMM 320-3 Financial Management II

COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics

COMM 334-3 Strategic Human Resource Planning

COMM 335-3 Organizational Effectiveness

COMM 350-3 Production and Operations Management

COMM 351-3 Management Information Systems

COMM 400-3 Strategic Management

COMM 431-3 Industrial Relations

COMM 433-3 Recruitment, Selection and Retention

COMM 434-3 Compensation

COMM 435-3 Organizational Learning, Development and Training

COMM 436-3 Workplace Health and Safety

~~ECON 310-3 Intermediate Microeconomic Theory~~

~~ECON 311-3 Intermediate Macroeconomic Theory~~

ECON 350-3 Managerial Economics

One of the following ECON courses as best suits the student's BCOMM Major:

ECON 300-3 Labour Economics

ECON 301-3 Women and the Economy

ECON 308-3 International Economic Relations

ECON 311-3 Intermediate Macroeconomic Theory

ECON 312-3 Introduction to Econometrics

ECON 317-3 Money, Banking and Financial Institutions

ECON 321-3 Economics of Developing Countries

Motion Number (assigned by
Steering Committee of Senate): S-201605.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in International Business in the BCOMM degree on page 74 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016

2. **Rationale for the proposed revisions:**

The rationales for the two changes proposed here are:

(1) ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the International Business Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM International Business Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the International Business Major. They are better served by ECON 350-3 Managerial Economics which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

(2) To replace ECON 311 (Intermediate Macroeconomic Theory) students in the BCOMM International Business Major are required to choose one course from a list of upper-year economics courses (ECON 300-3, ECON 301-3, ECON 308-3, ECON 311-3, ECON 312-3, ECON 317-3, ECON 321-3, ECON 401-3, ECON 407-3, ECON 425-3, or ECON 435) that best enriches the background to their Major area of study. For example, students majoring in International Business can take ECON 308-3 (International Economic Relations). The choice of one of these ECON courses is more appropriate to the background preparation, interests, and career directions of BCOMM students in the International Business major and so replaces ECON 311 (Intermediate Macroeconomic Theory). Through this change the BCOMM students are better served in their future roles of fostering business leadership with a global vision in the North and beyond by adding an additional economics-based dimension to their BCOMM Major.

3. **Implications of the changes for other programs, etc., if applicable:** These changes affect the Economics Department. They have been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.

4. Reproduction of current Calendar entry for the item to be revised:

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 303-3 Introduction to International Business
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

Three of:

COMM 315-3 International Accounting
COMM 322-3 International Financial Management
COMM 432-3 Cross-cultural Workplace Practices
COMM 441-3 International Marketing

**5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:
Rationale for the proposed revisions**

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 303-3 Introduction to International Business
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
~~ECON 310-3 Intermediate Microeconomic Theory~~
~~ECON 311-3 Intermediate Macroeconomic Theory~~
ECON 350-3 Managerial Economics

One of the following ECON courses as best suits the student's BCOMM Major:

ECON 300-3 Labour Economics
ECON 301-3 Women and the Economy
ECON 308-3 International Economic Relations
ECON 311-3 Intermediate Macroeconomic Theory
ECON 312-3 Introduction to Econometrics
ECON 317-3 Money, Banking and Financial Institutions
ECON 321-3 Economics of Developing Countries
ECON 401-3 Global Economy and Development
ECON 407-3 The Economy of Northern BC
ECON 425-3 Trade and the Environment
ECON 435-3 Financial Economics and Quantitative Methods

Three of the following:

COMM 315-3 International Accounting

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: N/A

College: College of Science & Management

College Council Motion Number: CSAMCC OMNIBUS MOTION 2016:04:14:05

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.14

Moved by: T. Whitcombe

Seconded by: K. Smith

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Major in Marketing in the BCOMM degree on page 75 of the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September, 2016

2. **Rationale for the proposed revisions:**

ECON 350-3 (Managerial Economics) replaces ECON 310 Intermediate Microeconomic Theory as a required course for BCOMM students in the Marketing Major. ECON 310 elaborates on the theory presented ECON 100-3 and has somewhat limited value to BCOMM Marketing Majors. The offering of ECON 350-3 as a required course is more appropriate to the background preparation, interests, and career directions of BCOMM students in the Marketing Major. They are better served by ECON 350-3 (Managerial Economics) which applies economic concepts to managerial decision making and so better prepares them for their roles as business leaders.

3. **Implications of the changes for other programs, etc., if applicable:** This change affects the Economics Department. It has been discussed with the Economics Department and they have made the necessary changes on their side to harmonize their offerings with this proposal.

4. **Reproduction of current Calendar entry for the item to be revised:**

Upper-Division Requirement

300 and 400 Level

COMM 300-3 Introduction to Business Law

COMM 320-3 Financial Management II

COMM 330-3 Human Resource Management

COMM 332-3 Business and Professional Ethics

COMM 343-3 Behavioural Marketing

COMM 350-3 Production and Operations Management

COMM 351-3 Management Information Systems

COMM 400-3 Strategic Management

COMM 442-3 Marketing Strategy

COMM 443-3 Marketing Research

ECON 310-3 Intermediate Microeconomic Theory

ECON 311-3 Intermediate Macroeconomic Theory

Two of:

COMM 340-3 Marketing Communications

COMM 341-3 Sales Management

COMM 342-3 Services Marketing
COMM 346-3 Internet Marketing
COMM 347-3 Marketing Channels and Retail Marketing
COMM 441-3 International Marketing
COMM 449-3 Advanced Topics in Marketing

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 343-3 Behavioural Marketing
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
COMM 442-3 Marketing Strategy
COMM 443-3 Marketing Research
~~ECON 310-3 Intermediate Microeconomic Theory~~
~~ECON 311-3 Intermediate Macroeconomic Theory~~
ECON 350-3 Managerial Economics

Two of the following:

COMM 340-3 Marketing Communications
COMM 341-3 Sales Management
COMM 342-3 Services Marketing
COMM 346-3 Internet Marketing
COMM 347-3 Marketing Channels and Retail Marketing
COMM 441-3 International Marketing
COMM 449-3 Advanced Topics in Marketing

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: N/A

College: College of Science & Management

College Council Motion Number: CSAMCC OMNIBUS MOTION 2016:04:14:05

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: N/A

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: N/A

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.15

Moved by: T. Whitcombe

Seconded by: K. Smith

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course COMM 200-3 Business Communication be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** Fall 2016
2. **Academic Program:** Bachelor of Commerce (BCOMM)
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** COMM 200-3
4. **Course Title:** Business Communication
5. **Goal(s) of Course:** To provide all BCOMM students with basic knowledge and skills in written and oral business communication, as well as more advanced skills in case study analysis and communication in diverse work environments. These skills are very valuable for students as they complete their BCOMM studies at UNBC and as they begin their employment in the business world.
6. **Calendar Course Description:** This course provides basic skills in written and oral business communication ~~to BCOMM students.~~ It ~~will assist~~ students ~~to transition in transitioning~~ from academic to business writing ~~and as well as~~ to effectively organize and deliver written and orally presented business reports. Topics covered in this course ~~will include:~~ Recognizing and avoiding plagiarism; accessing and using research sources for business purposes; writing business correspondence including letters and emails; and working on collaborative writing projects. Students ~~will~~ acquire skills in communicating within workplaces typified by diverse backgrounds and varying work roles. Students ~~are will also be~~ introduced to the case study method and the writing and delivery of solutions for business cases
7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

b) Is variable credit available for this course? Yes _____ No X

8. Contact Hours (per week):

Lecture 3

Seminar _____

Laboratory _____

Other (please specify) _____

9. Prerequisites (taken prior): COMM 100

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

each year X

alternating years _____

16. Proposed text / readings: None

B. Significance Within Academic Program

1. Anticipated enrolment 100-150 per year

2. If there is a proposed enrolment limit, state the limit and explain: _____

3. Required for: Major: BCOMM Minor: _____ Other: _____

4. Elective in: Major: _____ Minor: _____ Other: _____

5. Course required by another major/minor:

6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Commerce (BCOMM)
8. **What other courses are being proposed within the Program this year?**
9. **What courses are being deleted from the Program this year?**

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:**
4. **Has this overlap been discussed with the Program concerned?** N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes _____ No X

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** Instructor with a specialization in business communication
 - ii. **Space (classroom, laboratory, storage, etc.):**
 - iii. **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):**

E. Additional Attached Materials

F. Other Considerations

1. **First Nations Content*:** Yes** _____ No X

* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

If "yes**," refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** An undergraduate business communication course is normally required of all business students by Schools of Business in North America. The addition of this course to UNBC School of Business BCOMM Program is in keeping with usual practice of comparator business schools.

3. **Attachment Pages (in addition to required "Library Holdings" Form):** # pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** College of Science & Management

2. **College Council Motion Number(s):** CSAMCC Motion 2016:04:14:06

3. **College Council Approval Date(s):** April 14, 2016

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** Not Applicable

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** Not Applicable

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.16

Moved by: E. Jensen **Seconded by:** A. Wilson

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: COMM 200 (Business Communication)

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes No

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?


University Librarian (or designate) signature

April 21/2016
Date

Motion Number (assigned by
Steering Committee of Senate): S-201605.13

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the program requirements for the Major in First Nations Planning Requirements on page 111-112 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** The following course requirements are no longer offered by the other programs. The courses have been removed from the course calendar but were never removed from the Major in First Nations Planning requirements. The senate had approved the deletion of these courses.

~~FNST 215 3 Issues in External Relations for Contemporary Indigenous Peoples~~

~~An introductory survey of contemporary issues for First Nations people in BC, in Canada, and indigenous peoples of the world. Students will research and present seminars on specific issues in which governments and organizations external to the First Nation are involved, such as land rights, self government, repatriation of cultural property, etc.~~

~~Prerequisites: FNST 100 3, or permission of the Program Chair~~

~~FNST 216 3 Issues in Internal Organization for Contemporary Indigenous Peoples~~

~~An introductory survey of contemporary issues for First Nations people in BC, in Canada, and indigenous peoples of the world. Students will research and present seminars on specific issues in which decision making within First Nations is involved, such as political organization, economic and environmental strategies, and strategies for cultural survival, etc.~~

~~Prerequisites: FNST 100 3, or permission of the Program Chair~~

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

Lower-Division Requirements

BIOL 110-3 Introductory Ecology
FNST 100-3 The Aboriginal Peoples of Canada
FNST 131-3 First Nations Language Level 1

Three of:

ANTH 213-3 Peoples and Cultures
FNST 161-3 First Nations Culture Level 1
FNST 200-3 Methods and Perspectives in First Nations Studies
FNST 203-3 Introduction to Traditional Ecological Knowledge
FNST 215-3 Issues in External Relations for Contemporary Indigenous Peoples
FNST 216-3 Issues in Internal Organization for Contemporary Indigenous Peoples
GEOG 100-3 Environments and People: The Geography of Natural Hazards
HHSC 102-3 Introduction to Health Sciences II: Rural and Aboriginal Issues
MATH 115-3 Precalculus
NREM 210-4 Integrated Resource Management

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:**

Lower-Division Requirements

BIOL 110-3 Introductory Ecology
FNST 100-3 The Aboriginal Peoples of Canada
FNST 131-3 First Nations Language Level 1

Three of the following:

ANTH 213-3 Peoples and Cultures
FNST 161-3 A First Nations Culture; Level 1
FNST 200-3 Methods and Perspectives in First Nations Studies
FNST 203-3 Introduction to Traditional Ecological Knowledge
~~FNST 215-3 Issues in External Relations for Contemporary Indigenous Peoples~~
~~FNST 216-3 Issues in Internal Organization for Contemporary Indigenous Peoples~~
GEOG 100-3 Environments and People: The Geography of Natural Hazards
~~HHSC 102-3 Introduction to Health Sciences II: Rural and Aboriginal Issues~~
MATH 115-3 Precalculus
NREM 210-4 Integrated Resource Management

6. **Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

Program / Academic / Administrative Unit:

College: College of Science & Management

College Council Motion Number: CSAM CONSENT 2016:04:14:03

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 1 page

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

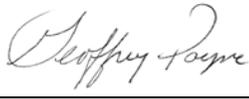
Brief Summary of Committee Debate:

Motion No.: SCAAF201605.18

Moved by: T. Whictombe **Seconded by:** B. Schorcht

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201605.14

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the program requirements for the Major in Northern and Rural Planning Requirements on page 110 of the 2015/2016 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2016
2. **Rationale for the proposed revisions:** The following course requirements are no longer offered by the other programs. The courses have been removed from the course calendar but were never removed from Major in Northern and Rural Community Planning requirements. This was removed by Senate.

~~FNST 216 3 Issues in Internal Organization for Contemporary Indigenous Peoples~~

~~An introductory survey of contemporary issues for First Nations people in BC, in Canada, and indigenous peoples of the world. Students will research and present seminars on specific issues in which decision making within First Nations is involved, such as political organization, economic and environmental strategies, and strategies for cultural survival, etc.~~

~~Prerequisites: FNST 100 3, or permission of the Program Chair~~

3. **Implications of the changes for other programs, etc., if applicable:** None

4. Reproduction of current Calendar entry for the item to be revised:

Major Requirements
Lower-Division Requirements

BIOL 110-3 Introductory Ecology

One of:

GEOG 100-3 Environments and People: The Geography of Natural Hazards
or GEOG 206-3 Society and Space

Three of:

ANTH 213-3 Peoples and Cultures
ENVS 306-3 Human Ecology (regional campus only)
FNST 100-3 The Aboriginal Peoples of Canada
FNST 216-3 Issues in Internal Organization for Contemporary Indigenous People
GEOG 100-3 Environments and People: The Geography of Natural Hazards
GEOG 101-3 Human Geographies of Global Change
GEOG 200-3 British Columbia: People and Places
GEOG 202-3 Economic Geography of Resources and Sustainability
GEOG 206-3 Society and Space
INTS 100-3 Introduction to Global Studies
MATH 115-3 Precalculus
POLS 100-3 Contemporary Political Issues
SOCW 201-3 Introduction to Social Welfare

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strike through~~”:

Major Requirements
Lower-Division Requirements

BIOL 110-3 Introductory Ecology

One of the following:

GEOG 100-3 Environments and People: The Geography of Natural Hazards
or GEOG 206-3 Society and Space

Three of the following:

ANTH 213-3 Peoples and Cultures
ENVS 306-3 Human Ecology (regional campus only)
FNST 100-3 The Aboriginal Peoples of Canada

~~FNST 216-3 Issues in Internal Organization for Contemporary Indigenous People~~

GEOG 100-3 Environments and People: The Geography of Natural Hazards
GEOG 101-3 Human Geographies of Global Change
GEOG 200-3 British Columbia: People and Places
GEOG 202-3 Economic Geography of Resources and Sustainability
GEOG 206-3 Society and Space
INTS 100-3 Introduction to Global Studies

MATH 115-3 Precalculus
POLS 100-3 Contemporary Political Issues
SOCW 201-3 Introduction to Social Welfare

6. **Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)**

Program / Academic / Administrative Unit:

College: College of Science & Management

College Council Motion Number: CSAM CONSENT 2016:04:14:03

College Council Approval Date: April 14, 2016

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. **Other Information**

Attachment Pages: 1 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201605.18

Moved by: K. Smith

Seconded by: B. Schorcht

Committee Decision: CARRIED, with editorial revisions as recommended by the SCCC.

Approved by SCAAF: May 4, 2016
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**



Motion Number (assigned by SCS): SCSB20160427.03

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Inspiring Women Among Us Award be approved.

Effective Date: 2016-2017 Academic Year

Rationale: To activate the Inspiring Women Among Us Award commencing the 2016-2017 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: April 27, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160427.03

Moved by: Murphy

Seconded by: Jensen

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: April 27, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Inspiring Women Among Us Award

Awards Guide Description/Intent: A UNBC degree has the power to change lives through education and experiences that being a student provides. A better job, more self-confidence, financial independence, greater engagement in the community, a positive peer group – all are direct impacts of engaging with professors, students and the opportunities that campus life provides while achieving a UNBC education. This award was established to assist women who are facing barriers in pursuing a UNBC degree.

Donor: Inspiring Women Among Us Committee and community donors

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full or part time undergraduate or graduate student who identifies as female and who is facing significant challenges and/or financial barriers.

Criteria: satisfactory academic standing.

Note: There is no application deadline, however all applicants must provide a statement outlining why they feel they are eligible for this award.

Effective Date: Established 2016

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160427.04

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the CPA Education Foundation Awards be approved.

Effective Date: 2016-2017 Academic Year

Rationale: To activate the CPA Education Foundation Awards commencing the 2016-2017 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: April 27, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160427.04

Moved by: Jensen

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: April 27, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: CPA Education Foundation Awards

Awards Guide Description/Intent: The Chartered Professional Accountants' Education Foundation would like to honour top business students from UNBC.

Donor: Chartered Professional Accountants' Education Foundation

Value: \$500

Number: Two

Award Type: Award

Eligibility: Available to full time undergraduate students enrolled in his or her 3rd or 4th year in the School of Business BComm Program with a major in Accounting.

Criteria: The awards will be given to those students who have a standing that is at least in the top quartile of the class and have the highest standing in COMM 312.

Conditions: Applicants must indicate their intention to pursue the CPA designation.

Effective Date: Established 2016

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: CPA Education Foundation Awards

Awards Guide Description/Intent: The Chartered Professional Accountants' Education Foundation would like to honour top business students from UNBC.

Donor: Chartered Professional Accountants' Education Foundation

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to full time undergraduate students enrolled in his or her 4th year the School of Business BComm Program with a major in Accounting.

Criteria: Applicants must possess all pre-requisite course credits as defined by the CPA Western School of Business to be eligible to enter the CPA program. The awards will be given to those students who have a final program GPA at least in the top quartile of the graduating group and have the highest standing in COMM 411.

Conditions: Applicants must indicate their intention to pursue the CPA designation.

Effective Date: Established 2016

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160427.05

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Jared Parker Memorial Scholarship be approved.

Effective Date: 2016-2017 Academic Year

Rationale: To activate the Jared Parker Memorial Scholarship commencing the 2016-2017 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: April 27, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160427.05

Moved by: Murphy

Seconded by: Jensen

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: April 27, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: Jared Parker Memorial Scholarship

Awards Guide Description/Intent: Jared Parker was born and raised in Prince George and was passionate about snowboarding, friends and family. Tragically Jared took his life at the age of 20, in 2015, after suffering from depression and anxiety. Friends and family of Jared have created this scholarship to leave a legacy honouring his life, and to support research around mental health, awareness, and stigmatization.

Donor: Family and Friends of Jared Parker

Value: \$1,000

Number: One

Award Type: Scholarship

Eligibility: Available to a full or part time graduate student doing research in mental health or mental health awareness. First preference will be given to applicants doing research in mental health in youth.

Criteria: Academic excellence

Conditions: Applicants must provide a letter outlining information on his or her research.

Note: If there are multiple eligible applicants, preference will be given to students who have demonstrated financial need.

Effective Date: Endowed

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20160427.06

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Matt Pearce Athletics Scholarship be approved.

Effective Date: 2016-2017 Academic Year

Rationale: To activate the Matt Pearce Athletics Scholarship commencing the 2016-2017 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: April 27, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160427.06

Moved by: Bankole

Seconded by: Reimer

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: April 27, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Athletic

Award Name: Matt Pearce Athletics Scholarship

Awards Guide Description/Intent: The Matt Pearce Athletics Scholarship was established to memorialize a man who had the drive to succeed as both an athlete and a scholar. Matt excelled in high school, varsity, and professional sport, earned Bachelor degrees in both Science and Education, and spent 18 years teaching and coaching Prince George. This award is given to varsity athletes at UNBC who demonstrate the same strong dedication to these two aspects of university life.

Donor: The UNBC Athletics supporters

Value: \$1,000

Number: Two (Preference for one award to be given to a male varsity basketball player, one award to be given to a female varsity basketball player.)

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student. First preference will be given to a resident of Northern British Columbia.

Criteria: Academic proficiency.

Effective Date: Established 2016

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the respective coaches of the UNBC Men's and Women's Varsity Basketball teams.



Motion Number (assigned by SCS): SCSB20160427.07

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the dissolution of the Terms and Conditions for the following awards be approved:

1. Aidan Kelly Leadership Award
2. Annita Caswell Memorial Bursary
3. International Association for Impact Assessment – Western & Northern Canada Affiliate Scholarship
4. Spirit of the North – JDC West Nursing Award
5. Vancouver Airport Authority Annual Scholarship
6. Westcana Electric Inc. Award
7. CMA Award.

Effective Date: 2016-2017 Academic Year

Rationale: The donors' giving intentions have changed from when they first established the awards, and the donors are no longer funding the awards.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: April 27, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160427.07

Moved by: Smith

Seconded by: Murphy

Committee Decision: CARRIED

Attachments: 12 Pages

Approved by SCSB: April 27, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Aiden Kelly Leadership Award

Awards Guide Description/Intent: Aiden Kelly is a proud graduate of UNBC and also a strong advocate of Northern BC and the benefits that the University helps bring to the community of Prince George.

Donor: Aiden Kelly

Value: \$1,000

Number: One

Award Type: Award

Eligibility: Available to a full time undergraduate student with demonstrated community involvement and leadership as well as involvement in recreational activities.

Criteria: Satisfactory academic standing

Note: Applicants are requested to submit a letter of nomination from a third party confirming their leadership, community and recreational activities.

Effective Date: Established 2012

Recipient Selection: The UNBC Awards Office will forward the eligible applicants' letters of nomination to Aiden Kelly (names to be blacked out) for review. Selection will be made by the Senate Committee on Scholarships and Bursaries on recommendation from the UNBC Awards Office and Aiden Kelly.

Annuita Caswell Memorial Bursary
For UNBC Students
Terms and Conditions

THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA



University Advancement
March 2002, revised March 2009,
revised May 2010



**Terms and Conditions for the
Annita Caswell Memorial Bursary
at the University of Northern British Columbia**

The University of Northern British Columbia (UNBC) is delighted to establish the Annita Caswell Memorial Bursary with the Central Interior Logging Association. This document replaces previous undertakings and outlines the terms and conditions for the Annita Caswell Memorial Bursary at the University of Northern British Columbia.

CALENDAR INFORMATION:

Award Category: In-course

Award Name: Annita Caswell Memorial Bursary

Calendar Description/Intent: Annita Caswell was a twenty-five year employee at the main office of the Central Interior Logging Association (CILA). She embraced the values of the organization and was committed to the members it served. As office manager, she kept the operations running smoothly, providing service and a 'family' environment to the CILA membership. CILA represents some 200 independent logging and log-hauling contractors and suppliers in central and northern BC. Since 1966, the Association has worked to improve the business climate of its members through representation on issues of safety, environment, forestry and transportation policy at Federal, Provincial and Regional levels as well as liaison with industry groups and other forest sector stakeholders. Our website is located at www.cila.ca.

Donor: Central Interior Logging Association

Value: \$1,000

Number: One

Placement in which Calendar: Undergraduate

Award Type: Bursary

Eligibility: Available to a full time undergraduate student with a declared major in Forestry who has completed a minimum of 60 credit hours and who is a resident of Northern British Columbia. First preference will be given to students within the service area of CILA which includes: the Yukon border in the north to 100 Mile House in the south; Hazelton in the west to the Alberta border in the east.

Criteria: Academic proficiency and demonstrated financial need.

Application Instructions: Fill out all sections of the Awards Application form.

Effective Date: Established 2002

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

ANNUAL AWARDS PARTNERSHIP ARRANGEMENTS:

The Central Interior Logging Association will:

- Provide the award funds in the amount of \$1,000 to the University by March 31 of the year that the award is to be provided.

- Inform UNBC in writing on or before 31st of December in the year prior to your intended withdrawal of the award(s). This provides UNBC time to withdraw advertising of the award(s) in the Academic Calendar for the upcoming new year.

UNBC will:

- Provide a charitable tax receipt in the amount of the gifts provided by the Donor(s) in the year the University receives the donations.
- Promote and advertise the Annita Caswell Memorial Bursary in all appropriate external and internal publications.
- Encourage students receiving the award to contact the donor(s) and thank them for their support.
- Provide an annual update on the student recipient(s) by the University President or designate.
- Provide recognition to Central Interior Logging Association as outlined in the Donor Recognition Brochure (http://www.unbc.ca/giving/recognition_programs.html).

Representatives of the Central Interior Logging Association and the University may meet from time to time to review the terms of this agreement to ensure both parties continue to be satisfied with the partnership. It is understood that the funds of the donation were obtained in a rightful manner and are otherwise unencumbered.

The agreement will commence upon signing of the document. Signed in agreement on behalf of:

Maryanne Arcand, Executive Director
Central Interior Logging Association

George Iwama, President & Vice-Chancellor
University of Northern British Columbia

Date

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<p>Reviewed by the Financial Aid and Awards Officer and Dean of _____:</p> <p><i>Linda Fehr, Financial Aid and Awards Officer</i></p> <p>_____</p> <p>_____, <i>Dean of</i> _____</p> <p>Copies to: Financial Aid and Awards Office Manager of Treasury Services Office of University Advancement (2)</p>
111 of 122
First revised award available in the September semester of 2010.

AWARDS GUIDE INFORMATION:

Award Category: Graduate

Award Name: International Association for Impact Assessment – Western & Northern Canada Affiliate Scholarship

Awards Guide Description/Intent: This scholarship is intended to help support a Masters' or PhD student at UNBC whose research covers an aspect of environmental impact assessment in Northern or Western Canada.

Donor: International Association for Impact Assessment – Western & Northern Canada Affiliate

Value: \$2,500

Number: One

Award Type: Scholarship

Eligibility: Available to a full or part time graduate student enrolled in a program leading to a Master's degree or PhD in Natural Resources & Environmental Studies. The student will have completed the first year of their program and have a demonstrated interest and aptitude in any sector in the field of impact assessment. The student must be working on predicting, evaluating, managing, assessing or monitoring the impacts of human activities on ecosystems and people in Northern (referring to lands north of the 60th parallel) or Western Canada, in order to assist in decision making about economic developments. First preference will be given to students from the Yukon, Northwest Territories or Nunavut. Second preference will be given to students who have been living and/or working in the Yukon or North West Territories or Nunavut. Preference will be given to full-time Master's students.

Criteria: Academic proficiency.

Conditions: Student is unable to receive this award more than once.

Application Instructions: Fill out all sections of the Awards Application form and attach your Resume and an abstract of your research.

Effective Date: Established 2011

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the Dean of Graduate Programs.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: Spirit of the North – JDC West Nursing Award

Awards Guide Description/Intent: This award was established to support a nursing student in furthering his or her education and achieving his or her career goals.

Donor: UNBC JDC West Team

Value: \$5,000

Number: One

Award Type: Award

Eligibility: Available to a full time undergraduate student enrolled in the School of Nursing (BScN Program). Student must have demonstrated community involvement. First preference will be given to a resident of Northern British Columbia. If there are no qualified undergraduate applicants, the award may be available to a graduate student.

Criteria: Academic proficiency

Effective Date: Established 2013

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

**Vancouver Airport Authority Annual
Scholarship**

For UNBC Students

Terms and Conditions

THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA



**External Relations
April 1998, revised March 2011,
revised April 2012**



Terms and Conditions for the Vancouver Airport Authority Annual Scholarship at the University of Northern British Columbia

The University of Northern British Columbia (UNBC) is delighted to continue the Vancouver Airport Authority Annual Scholarship with the Vancouver Airport Authority. This document replaces previous terms and conditions for the Vancouver Airport Authority Annual Scholarship at the University of Northern British Columbia.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Vancouver Airport Authority Annual Scholarship

Awards Guide Description/Intent: Vancouver Airport Authority has established this annual scholarship to reward those students from British Columbia who have achieved academic excellence. Through the establishment of this scholarship, the Airport Authority offers its support to British Columbia students.

Donor: Vancouver Airport Authority

Value: \$2,000

Number: One

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student enrolled in and have a major course of study in International Business; ~~Marketing~~; Environmental Planning; ~~Geography~~, ~~International Studies~~, ~~Women's Studies~~, Outdoor Recreation and Conservation; or Nature-Based Tourism Management who has completed 60 credit hours. First preference will be given to residents of British Columbia by virtue of birth or uninterrupted residence for four years immediately preceding the commencement of current studies at UNBC. The candidate will be a Canadian Citizen. Preference will be given to students with demonstrated community involvement through voluntary or other activities.

Criteria: Academic excellence.

Application Instructions: Fill out all sections of the Awards Application form and attach two letters of reference; one from an individual who is familiar with your academic background and one from an individual who is familiar with your work or volunteer background. You must also submit a short essay (not more than 500 words) outlining your academic goals, career aspirations, and interest in the Airport Authority Scholarship..

Effective Date: Established 1998

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

ANNUAL AWARDS PARTNERSHIP ARRANGEMENTS:

Vancouver Airport Authority will:

- Provide the award funds in the amount of \$2,000 to the University by March 31 of the year that the award is to be provided.

- Inform UNBC in writing on or before 31st of December in the year prior to your intended withdrawal of the award(s). This provides UNBC time to withdraw advertising of the award(s) in the Academic Calendar for the upcoming year.

UNBC will:

- Provide a charitable tax receipt in the amount of the gifts provided by the Donor(s) in the year the University receives the donations.
- Promote and advertise the Vancouver Airport Authority Annual Scholarship in all appropriate UNBC materials and publications.
- Ensure student recipients provide a letter to the Donor(s) thanking them for their support.
- Provide an annual update on the student recipient(s).
- Provide recognition to Vancouver Airport Authority as outlined in the Donor Recognition Program (http://www.unbc.ca/giving/recognition_programs.html).

Representatives of Vancouver Airport Authority and the University may meet from time to time to review the terms of this agreement to ensure both parties continue to be satisfied with the partnership. It is understood that the funds of the donation were obtained in a rightful manner and are otherwise unencumbered.

The agreement will commence upon signing of the document. Signed in agreement on behalf of:

Signatory
Vancouver Airport Authority

George Iwama, President & Vice-Chancellor
University of Northern British Columbia

Date

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Reviewed by the Financial Aid and Awards Officer and Dean of _____:

Linda Fehr, Financial Aid and Awards Officer

_____, *Dean of* _____

Copies to:

Financial Aid and Awards Office
Manager of Treasury Services
Office of External Relations (2)

First award available in the September semester of 2011.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Westcana Electric Inc. Award

Awards Guide Description/Intent: Westcana Electric is a Prince George-based electrical company that is a leader in developing and providing environmentally friendly lighting and electrical systems. Westcana has established this award to support students conducting projects on renewable sources of energy.

Donor: Westcana Electric Inc.

Value: \$4,000

Number: One

Award Type: Award

Eligibility: Available to a full or part time graduate or undergraduate student who has completed 60 credit hours and is doing a project on renewable sources of energy, with a preference given to a project on renewable sources of electricity. First preference will be given to an undergraduate student.

Criteria: Satisfactory academic standing.

Application Instructions: Fill out all sections of the Awards Application form and attach your Resume and a letter outlining your project.

Effective Date: Established 2011

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the Chair of the Environmental Programs and verification by the UNBC Awards Office.

Detailed Award Information

Welcome to the UNBC Scholarship Bursary and Awards Guide

Use this guide to review a listing of scholarships bursaries and awards offered at UNBC the selection criteria and application periods for the academic year.

* Additional information regarding the awards criteria program award amount and application instructions is available by clicking on each award name.

* The information in this guide is subject to change and the availability of funds.

Information and instructions for applying for UNBC Awards is available on the Awards and Financial Web page.

Award Detail Information

Name:	CMA Award
Description:	
Type:	In-Course Undergraduate Awards
Selection Process:	Recipient selection is made by the Awards Office/SCSB
Application Method:	On-line Application
Apply To:	Awards and Financial Aid Office
Award Criteria:	Scholarships are awarded annually by the Certified Management Accountants Society of BC honouring top business students from UNBC. Donor: The Certified Management Accountants Society of BC Value: \$1,000 credit towards CMA student fees Number: Up to five Eligibility: These continuing education tuition awards will be granted to graduating students who will continue their education in pursuit of the CMA professional accounting designation. Criteria: Applicants must possess all 15 prerequisite course credits as defined by CMA to be eligible to write the Society's Entrance Examination. The scholarships will be awarded to those students who have a final program GPA in the top quartile of the graduating group and have the highest GPAs in COMM 312/411. Conditions: Awarded upon enrollment in the Certified Management Accountant professional accounting program. Application Instructions: Submit a letter stating your intention of pursuing a CMA designation to the Awards Office. Note: Awarded in the Spring. Established 1996
Accept Applications?:	Yes
Application Requires Additional Documentation?:	Yes
Applications Accepted:	Oct 15, 2015 to Mar 01, 2016
Code:	0461

Applies to Programs

Program Name
Bachelor of Commerce

[Return to Award List](#)

RELEASE: 8.4

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Motion Number (assigned by SCS): SCSB20160511.04

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Miriam Matejova Award be approved.

Effective Date: 2016-2017 Academic Year

Rationale: To revise the Miriam Matejova Award commencing the 2016-2017 Academic Year with alterations to the Eligibility section as follows:

Eligibility: Available to a full time undergraduate student who is a permanent resident or naturalized Canadian citizen who has completed high school or other secondary school outside of Canada and the United States. ~~Recipient must not have~~ First preference will be given to applicants who have not commenced any schooling in Canada or the United States prior to UNBC, including elementary or secondary. ~~First~~ Second preference will be given to a student enrolled in the Global and International Studies Program. ~~Second~~ Third preference will be given to a female student.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty/Academic Department: N/A

Date: May 4, 2016

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20160511.04

Moved by: Beeler

Seconded by: Murphy

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 11, 2016
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Entrance

Award Name: Miriam Matejova Award

Awards Guide Description/Intent: Miriam Matejova is a UNBC alumnus with an Honours degree in International Studies (2009). As a permanent resident of Canada with no prior Canadian schooling, she had difficulties receiving funding in the first year of her studies – despite her high academic achievements outside of Canada. Since then, she has received many academic and leadership awards from UNBC and wishes to help someone who may be in a similar situation achieve his/her dreams.

Donor: Miriam Matejova and Don Munton

Value: approx. \$1700

Number: One

Award Type: Award

Eligibility: Available to a full time undergraduate student who is a permanent resident or naturalized Canadian citizen who has completed high school or other secondary school outside of Canada and the United States. ~~Recipient must not have~~ First preference will be given to applicants who have not commenced any schooling in Canada or the United States prior to UNBC, including elementary or secondary. ~~First~~ Second preference will be given to a student enrolled in the Global and International Studies Program. ~~Second~~ Third preference will be given to a female student.

Criteria: Academic excellence and demonstrated financial need.

Conditions: Upon acceptance of the award, the recipient must write a creative letter/story (minimum 1 page) describing why he/she came to Canada (and where from) and why he/she selected UNBC and the particular program he/she is enrolled in. The letter should also include the recipient's future plans, hopes and dreams.

Effective Date: Established 2012

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

Academic Planning Action Planning Groups

Positions organized by committee:

COMMITTEE	POSITION	Interested Candidates	Recommendations from the SCN
Academic Structure Collaborative Team	Faculty Member (2)	Greg Halseth Ian Hartley Chris Johnson Kathy Lewis Caroline Sanders	Greg Halseth Ian Hartley Kathy Lewis Caroline Sanders (election by Senate)
Enrolment Initiatives Collaborative Team	Faculty Members (2)	Caroline Sanders	
Faculty Renewal and Development Collaborative Team	Faculty Member (2)	Ngoc Huynh Chris Johnson Caroline Sanders	Ngoc Huynh Chris Johnson (appointed)
Student Experience & Pedagogy Collaborative Team	Faculty Member (2)	Caroline Sanders	Caroline Sanders (appointed if not elected to Academic Structure Collaborative Team)
Academic Administrative Organization Collaborative Team	Faculty Member (2)	Gail Fondahl Caroline Sanders	Gail Fondahl (appointed)