

SENATE MEETING PUBLIC SESSION AGENDA

June 24, 2015
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

1.0 **S-201506.01**

Approval of the Agenda †

Page 1 That the agenda for the June 24, 2015 Public Session of Senate be approved as presented.

† **NOTE:** *The Senate Agenda for the public session consists of two parts, a consent agenda and a regular agenda. The consent agenda contains items that are deemed to be routine or noncontroversial and are approved by the Steering Committee of Senate for placement on that agenda. Any Senator wishing to discuss any item on the consent agenda may ask the Chair of Senate that the item be removed from the consent agenda and placed on the regular agenda. Items removed from the consent agenda will be placed on the regular agenda and dealt with in the order in which they appear on the full agenda. Senators wishing to ask a question regarding an item on the consent agenda, without necessarily removing that item from the consent agenda, are strongly encouraged to direct questions to the Secretary of Senate in advance of the meeting.*

2.0 **S-201506.02.1**

Approval of Senate Minutes

Page 9 That the minutes of the May 27, 2015 Public Session of Senate be approved as presented.

S-201506.02.2

Approval of Senate Minutes

Page 60 That the minutes of the April 22, 2015 Public Session of Senate be approved as presented.

3.0 **Business Arising from Previous Minutes of Senate**

- | | | |
|-----|---|---------------------|
| 3.1 | Student Orientation – Information given to incoming students about Senate. | Dr. Owen |
| 3.2 | Last time election needed to be held for undergraduate candidates for Senate. | Mr. Hanschen |
| 3.3 | Counselling services and mental health counselling services available at the institutions that UNBC has exchange agreements with. | Dr. Owen |
| 3.4 | Senate Engagement in the Consultation of Physical Infrastructure at UNBC
- Establishment of an <i>ad hoc</i> committee of Senate | Dr. Weeks |
| 4.0 | President's Report | Dr. Weeks |
| 5.0 | Report of the Provost | Dr. Krane |
| 6.0 | Report of the Registrar | Mr. Hanschen |
| 7.0 | Question Period | Dr. Weeks |
| 8.0 | Removal of Motions from the Consent Agenda | Dr. Weeks |

9.0 Committee Reports

9.1 Senate Committee on Academic Affairs

Dr. Krane

"For Approval" Items:

- Regular **S-201506.03**
New Course Approval - POLS 480-3
Page 74 That, on the recommendation of the Senate Committee on Academic Affairs, the new course, POLS 480-3 Law and Politics in the Arctic, be approved as proposed.
Proposed semester of first offering: January 2016
- Regular **S-201506.04**
New Course Approval - POLS 680-3
Page 79 That, on the recommendation of the Senate Committee on Academic Affairs, the new course, POLS 680-3 Law and Politics in the Arctic, be approved as proposed.
Proposed semester of first offering: January 2016
- Regular **S-201506.05**
Changes to Program Requirements – Major in Political Science
Page 84 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to program requirements for the Major in Political Science, on page 177-78 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.06**
Changes to Program Requirements – Joint Major in Economics/Political Science
Page 87 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to program requirements for the Joint Major in Economics/Political Science, on page 86 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.07**
Changes to Program Requirements - Joint Major in English/Political Science
Page 90 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to program requirements for the Joint Major in English/Political Science, on page 104 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.08**
Changes to Program Requirements - Joint Major in Environmental Studies and Political Science
Page 95 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the program requirements for the Joint Major in Environmental Studies and Political Science, on page 120 121 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.09**
Changes to Program Requirements - Joint Major in History/Political Science
Page 99 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to program requirements for the Joint Major in History/Political Science, on page 145 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.10**
Changes to Program Requirements - Joint Major in Global and International Studies/Political Science
Page 102 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to program requirements for the Joint Major in Global and International Studies/Political Science, in UNBC Senate motion # S-201411.09 passed on Nov. 26, 2014, be approved as proposed.
Effective date: September 2015

- Regular **S-201506.11**
Changes to Program Requirements - Joint Major in Political Science/Women Studies
Page 106 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Program requirements for the Joint Major in Political Science/Women Studies, on page 178-79 of the 2014/2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.12**
Changes to Program Requirements - Psychology (PhD Program)
Page 110 That, on the recommendation of the Senate Committee on Academic Affairs, the requirement to submit scores on the Graduate Record Examination Advanced Psychology test for applicants who do not have a Master's degree in Psychology be removed from the Admission section in the Psychology (PhD Program) on page 91 of the 2014/2015 Graduate Calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.13**
Changes to Program Requirements – Psychology (MSc Program)
Page 116 That, on the recommendation of the Senate Committee on Academic Affairs, the requirement to submit scores on the Graduate Record Examination General and Advanced Psychology tests be removed from the Admission section in the Psychology (MSc Program) on page 90 of the 2014/2015 Graduate Calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.14**
Changes to Electives – Masters of Social Work
Page 121 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the electives available for Masters of Social Work students be approved as proposed.
Effective date: January 2016
- Regular **S-201506.15**
New Course Approval - SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future
Page 123 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future be approved as proposed.
Proposed semester of first offering: January 2016
- Regular **S-201506.16**
New Course Approval - SOCW 671-3 Reflections on Practice: Child/Youth Mental Health
Page 128 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 671-3 Reflections on Practice: Child/Youth Mental Health be approved as proposed.
Proposed semester of first offering: May 2016
- Regular **S-201506.17**
New Course Approval - SOCW 672-3 Social Work/Counseling Skills with Children/Youth
Page 133 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 672-3 Social Work/Counseling Skills with Children/Youth be approved as proposed.
Proposed semester of first offering: September 2016
- Regular **S-201506.18**
New Course Approval - SOCW 673-3 Mental Illness and Addictions among Children/Youth
Page 138 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 673-3 Mental Illness and Addictions among Children/Youth be approved as proposed.
Proposed semester of first offering: January 2017
- Regular **S-201506.19**
New Course Approval - SOCW 674-3 Crisis Work With Children/Youth: Restoring Balance
Page 143 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 674-3 Crisis Work with Children/Youth: Restoring Balance be approved as proposed.
Proposed semester of first offering: May 2017

- Regular **S-201506.20**
New Course Approval - SOCW 675-3 Community-Based Prevention: Creating Balance
Page 149 That, on the recommendation of the Senate Committee on Academic Affairs, the new course SOCW 675-3 Community-Based Prevention: Creating Balance be approved as proposed.
Proposed semester of first offering: September 2017
- Regular **S-201506.21**
Changes to Degree Requirements - Master of Science in Business Administration
Page 155 That, on the recommendation of the Senate Committee on Academic Affairs, the change to the program prerequisites for the Master of Science in Business Administration, on page 50 in the PDF calendar accessible on the UNBC web page of the 2014/2015 graduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.22**
Change to the Undergraduate Calendar Entry - School of Business (BCOMM Program)
Page 158 That, on the recommendation of the Senate Committee on Academic Affairs, the change to the undergraduate calendar entry for the School of Business (BCOMM Program) on page 68 in the PDF calendar accessible on the UNBC web page of the 2014/2015 graduate / undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.23**
New Academic Program Proposal - Bachelor of Commerce Honours Program
Page 160 That, on the recommendation of the Senate Committee on Academic Affairs, the new Bachelor of Commerce Honours Program be approved as proposed.
Proposed Start Date: September 2015
- Regular **S-201506.24**
New Course Approval - COMM 497-(3,6) Honours Thesis in Business Administration
Page 168 That the new course COMM 497-(3,6) Honours Thesis in Business Administration be approved as proposed.
Proposed semester of first offering: September, 2015
- Regular **S-201506.25**
Changes to the Program Requirements - Geography GIS Minor
Page 173 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the program requirements for the Geography GIS Minor on pages 138 of the 2014-2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.26**
Changes to the Program Requirements - Public Administration and Community Development major
Page 177 That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the program requirements for the Public Administration and Community Development major on pages 134-136 of the 2014-2015 undergraduate calendar, be approved as proposed.
Effective date: September 2015
- Regular **S-201506.27**
Approval of the new bilateral exchange agreement between Kangwon National University, Republic of South Korea
Page 190 That, on the recommendation of the Senate Committee on Academic Affairs, the proposed new bilateral exchange agreement between Kangwon National University, Republic of South Korea be approved as proposed.
Effective Date: Upon approval of the Senate

- Consent **S-201506.28**
Approval of Renewal of the Bilateral Exchange Agreement between University of Northern British Columbia and PSB Paris School of Business, France
- Page 194 That, on the recommendation of the Senate Committee on Academic Affairs, the motion to renew the bilateral Exchange Agreement between University of Northern British Columbia and PSB Paris School of Business, France, be approved as proposed.
 Effective Date: Upon approval of the Senate
- Consent **S-201506.29**
Approval of Renewal of the Exchange Agreement between University of Northern British Columbia and Hebei University, China
- Page 198 That, on the recommendation of the Senate Committee on Academic Affairs, the motion to renew the Exchange Agreement between University of Northern British Columbia and Hebei University, China be approved as proposed.
 Effective Date: Upon approval of the Senate
- Regular **S-201506.30**
Approval of Draft Exchange Agreement between Hankyong National University (HKNU), Korea and UNBC
- Page 206 That, on the recommendation of the Senate Committee on Academic Affairs, the draft exchange agreement between Hankyong National University (HKNU), Korea and UNBC be approved as proposed.
 Effective Date: Upon approval of the Senate
- Consent **S-201506.31**
Approval of Updated language for the approved 1+1 Master of Science Degree with Wenzhou University and UNBC
- Page 210 That, on the recommendation of the Senate Committee on Academic Affairs, the updated language for the approved 1+1 Master of Science Degree with Wenzhou University and UNBC be approved as proposed.
 Effective Date: Upon approval of the Senate
- Regular **S-201506.32**
Approval of Memorandum of Understanding between University of Northern British Columbia and MingDao University, Taiwan
- Page 216 That, on the recommendation of the Senate Committee on Academic Affairs, the motion to approve the Memorandum of Understanding between University of Northern British Columbia and MingDao University, Taiwan be approved as proposed.
 Effective Date: Upon approval of the Senate
- Regular **S-201506.33**
Approval of the Memorandum of Understanding between University of Northern British Columbia and Zhengzhou University, China
- Page 218 That the motion to approve the Memorandum of Understanding between University of Northern British Columbia and Zhengzhou University, China be approved as proposed.
 Effective Date: Upon approval of the Senate
- Regular **S-201506.34**
Approval of the Establishment of the (NH-UNBC) Knowledge Mobilization Research Chair
- Page 220 That, on the recommendation of the Senate Committee on Academic Affairs, Senate approves the establishment of the (NH-UNBC) Knowledge Mobilization Research Chair.
 Effective Date: Immediately upon approval of Senate.

“For Approval” Items:Regular **S-201506.35****Changes to the Admissions Table for Graduate Program Admission Dates**

Page 246 That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to the admissions table for graduate program admission dates, on page 21 of the 2014/2015 graduate calendar, be approved as proposed.

Effective date: May 1, 2015 for the January 2016 admission cycle

Regular **S-201506.36****Changes to the English Language Requirements for Admission to Graduate Studies**

Page 250 That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to the English Language Requirements for admission to Graduate Studies, on page 36 of the 2014 Graduate Academic Calendar be approved as proposed.

Effective date: May 1, 2015 for the January 2016 admission cycle

Regular **S-201506.37****Changes to the Admission Requirements for the School of Social Work**

Page 256 That, on the recommendation of the Senate Committee on Admissions and Degrees, the change(s) to the Admission Requirements for the School of Social Work be approved as proposed.

Effective date: September 2015

Regular **S-201506.38****Application for Admission Deadline – Master of Engineering in Integrated Wood Design**

Page 258 That, on the recommendation of the Senate Committee on Admissions and Degrees, the Application for Admission Deadline to the Master of Engineering in Integrated Wood Design be approved as proposed.

Effective date: As soon as approved by Senate

Regular **S-201506.39****Application for Admission Deadline – Master of Engineering in Integrated Wood Design**

Page 263 That, on the recommendation of the Senate Committee on Admissions and Degrees, the application for admission deadline to the Master of Engineering in Integrated Wood Design Program for January 2016 intake be approved as proposed.

Effective date: As soon as approved by Senate

Regular **S-201506.40****Requirements for Admission - Master of Engineering in Integrated Wood Design**

Page 265 That, on the recommendation of the Senate Committee on Admissions and Degrees, the Requirements for Admission to the Master of Engineering in Integrated Wood Design Program be approved as proposed.

Effective date: As soon as approved by Senate

9.3 Senate Committee on Scholarships and Bursaries

“For Information” Items:Consent **SCSB20150519.03****Jan Goodlad Memorial Scholarship**

Page 267 That the new Terms and Conditions for the Jan Goodlad Memorial Scholarship be approved.

Effective Date: 2015-2016 Academic Year

Consent **SCSB20150519.04****Ricci Dalton Award**

Page 269 That the new Terms and Conditions for the Ricci Dalton Award be approved.

Effective Date: 2015-2016 Academic Year

Consent **SCSB 20150519.05****Cloverdale Paint Bursary**

Page 271 That the revised Terms and Conditions for the Cloverdale Paint Bursary be approved.

Effective Date: 2015-2016 Academic Year

Consent **SCSB 20150519.06**
Spectra Energy Transmission Bursaries for Aboriginal Students
Page 273 That the revised Terms and Conditions for the Spectra Energy Transmission Bursaries for Aboriginal Students be approved.
Effective Date: 2015-2016 Academic Year

Consent **SCSB 20150519.08**
Dissolution of the NutritionLink Award
Page 275 That the dissolution of the Terms and Conditions for the NutritionLink Award be approved.
Effective Date: 2015-2016 Academic Year

9.4 Senate Committee on the University Budget (no material) Dr. Whitcombe

9.5 Senate Committee on Nominations (SCN) Vacant

“For Approval” Items:

Regular **S-201506.41**
Membership Changes to Senate Committees (no material)
That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.
Effective date: Immediately upon approval by Senate

<u>SENATE COMMITTEE POSITION TO BE FILLED</u> <i>(except as otherwise noted, all terms begin immediately)</i>	<u>CANDIDATE</u>
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SENATE COMMITTEE ON ADMISSIONS AND DEGREES (SCAD)

Faculty Member — Professional Program (3/31/2018)	Dr. Jueyi Sui (CSAM)
Faculty Member (3/31/2018)	Dr. Kristen Guest
One of the “two persons appointed by the Registrar”	Ms. Heidi Lawson
Graduate Student (3/31/2016)	Ms. Ibukun Oluseyi Olasanmi

SENATE COMMITTEE ON ACADEMIC AFFAIRS (SCAAF)

Faculty Member — CSAM (03/31/2018)	Dr. Pranesh Kumar
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SCAAF Subcommittee on Curriculum and Calendar (SCCC)

Faculty Senator, designate of Dean of CSAM (30/31/2018)	Dr. Daniel Erasmus
Faculty Senator, designate of Dean of Graduate Programs (3/31/2017)	Dr. Andrew Kitchenham

Senate Committee on First Nations and Aboriginal Peoples (SCFNAP)

First Nations Representative – Protocol Group (03/31/2018)	Ms. Deanna Nyce
Faculty Member – CSAM (03/31/2018)	Dr. Annie Booth

Senate Committee on Scholarships and Bursaries (SCSB)

Graduate Student (03/31/2016)	Mr. Julius Bankole
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Senate Committee on the University Budget (SCUB)

Faculty Member — Professional Program (03/31/2017)	Dr. Andrew Kitchenham
CUPE Staff Representative, appointed by CUPE (03/31/2018)	Mr. John Orlowsky

10.0 S-201506.42 Dr. Weeks

Approval of Motions on the Consent Agenda

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

11.0 Other Business

12.0 Information

12.1 Presentation – Northern Medical Program

Dr. Winwood

13.0 S-201506.43

Move to In Camera Session

That the meeting move In Camera.

14.0 S-201506.47

Adjournment

That the Senate meeting be adjourned.

Motion Number (assigned by
Steering Committee of Senate): S-201506.03

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course, POLS 480-3 Law and Politics in the Arctic, be approved as follows:

A. Description of the Course

This is a course in legal and political issues that pertain to Arctic regions in Canada and other northern nations.

1. **Proposed semester of first offering:** January 2016.
2. **Academic Program:** Political Science
3. **Course Subject, Number and Credit hours:** POLS 480-3
4. **Course Title:** Law and Politics in the Arctic
5. **Goal(s) of Course:** The course will provide students with a survey of legal and political issues in circumpolar Arctic regions.
6. **Calendar Course Description:**

This course focuses on legal and political issues in the Arctic, including relevant areas of international law, comparative constitutional law, political science and international relations. Topics may include sovereignty, resources, the environment, geo-political trends, human rights including Indigenous peoples' rights, governance, international cooperation, security, diplomacy and globalization.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: n/a

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture _____

Seminar 3

Laboratory _____

Other (please specify) _____

9. Prerequisites (taken prior): Upper-division standing

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: none

13. Course Equivalencies: none

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

each year X

alternating years _____

16. Proposed text / readings:

Natalia Loukacheva (ed.). *Polar Law Textbook*. Copenhagen: Nordic Council of Ministers, 2010.

Natalia Loukacheva (ed.). *Polar Law Textbook II*. Copenhagen: Nordic Council of Ministers, 2013.

B. Significance Within Academic Program

The course will provide students with 400-level credits toward al Political Science and Joint Political Science majors. It will give students a comprehensive background of knowledge in an area of special interest to UNBC as a university of the North.

1. Anticipated enrolment 10

2. If there is a proposed enrolment limit, state the limit and explain: n/a

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: Political Science Minor: _____ Other: _____

5. Course required by another major/minor: none

6. **Course required or recommended by an accrediting agency:** none
7. **Toward what degrees will the course be accepted for credit?** All UNBC undergraduate degrees.
8. **What other courses are being proposed within the Program this year?**

POLS 380-3 Law and Indigenous Peoples
POLS 680-3 Law and Politics in the Arctic

9. **What courses are being deleted from the Program this year?** none

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** none
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** n/a
4. **Has this overlap been discussed with the Program concerned?** Yes n/a No n/a
5. **In offering this course, will UNBC require facilities or staff at other institutions?**

Yes _____ No X

If yes, please describe requirements: n/a

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** none
 - ii. **Space (classroom, laboratory, storage, etc.):** one classroom per year
 - iii. **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** none

E. Additional Attached Materials

none

F. Other Considerations

1. **First Nations Content*:** Yes** X No _____
* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. **Other Information:** The course will be taught by a Canada Research Chair who has recently joined the Department of Political Science.
3. **Attachment Pages (in addition to required “Library Holdings” Form):** _____ pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences
2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC2015.04.16.03
3. **College Council Approval Date(s):** April 16, 2015
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.03

Moved by: D. Ryan

Seconded by: I. Hartley

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date



Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: POLS 480-3 Law and Politics in the Arctic

Library Holdings:

a) Are current library holdings adequate? Yes ✓ No

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature
KEELIN MCCABE

11 Feb 2015

Date

Motion Number (assigned by
Steering Committee of Senate): S-201506.04

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course, POLS 680-3 Law and Politics in the Arctic, be approved as follows:

A. Description of the Course

This is a graduate course in legal and political issues that pertain to Arctic regions in Canada and other northern nations.

1. **Proposed semester of first offering:** January 2016.
2. **Academic Program:** Political Science
3. **Course Subject, Number and Credit hours:** POLS 680-3
4. **Course Title:** Law and Politics in the Arctic
5. **Goal(s) of Course:** The course will provide students with a survey of legal and political issues in circumpolar Arctic regions.
6. **Calendar Course Description:**

This course focuses on legal and political issues in the Arctic, including relevant areas of international law, comparative constitutional law, political science and international relations. Topics may include sovereignty, resources, the environment, geo-political trends, human rights including Indigenous peoples' rights, governance, international cooperation, security, diplomacy and globalization.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: n/a

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture _____

Seminar 3

Laboratory _____

Other (please specify) _____

9. Prerequisites (taken prior): none

10. Prerequisites with concurrency (taken prior or simultaneously): none

11. Co-requisites (must be taken simultaneously): none

12. Preclusions: POLS 480-3

13. Course Equivalencies: none

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____

each year X

alternating years _____

16. Proposed text / readings:

Natalia Loukacheva (ed.). *Polar Law Textbook*. Copenhagen: Nordic Council of Ministers, 2010.

Natalia Loukacheva (ed.). *Polar Law Textbook II*. Copenhagen: Nordic Council of Ministers, 2013.

B. Significance Within Academic Program

The course will provide students with 400-level credits toward all Political Science and Joint Political Science majors. It will give students a comprehensive background of knowledge in an area of special interest to UNBC as a university of the North.

1. Anticipated enrolment 5

2. If there is a proposed enrolment limit, state the limit and explain: n/a

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: _____ Minor: _____ Other: MA, Political Science

5. Course required by another major/minor: none

6. **Course required or recommended by an accrediting agency:** none
7. **Toward what degrees will the course be accepted for credit?** UNBC graduate degrees.
8. **What other courses are being proposed within the Program this year?**

POLS 380-3 Law and Indigenous Peoples
 POLS 480-3 Law and Politics in the Arctic

9. **What courses are being deleted from the Program this year?** none

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** none
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** n/a
4. **Has this overlap been discussed with the Program concerned?** Yes n/a No n/a
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
 Yes _____ No X

If yes, please describe requirements: n/a

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
 Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** none
 - ii. **Space (classroom, laboratory, storage, etc.):** one classroom per year
 - iii. **Library Holdings:** See attached form
 - iv. **Computer (time, hardware, software):** none

E. Additional Attached Materials

none

F. Other Considerations

1. **First Nations Content***: Yes** X No _____
* *Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

**If “yes,” refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. **Other Information:** The course will be taught by a Canada Research Chair who has recently joined the Department of Political Science.
3. **Attachment Pages (in addition to required “Library Holdings” Form):** _____ pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences
2. **College Council Motion Number(s):** Omnibus Motion: CASHSCC2015.04.16.03
3. **College Council Approval Date(s):** April 16, 2015
4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:**
5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.04

Moved by: D. Ryan

Seconded by: I. Hartley

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date



Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: POLS 680-3 Law and Politics in the Arctic

Library Holdings:

- a) Are current library holdings adequate? Yes ✓ No
- b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

- c) If no to a), what is the proposed funding source?



University Librarian (or designate) signature

11 Feb 2015

Date

KEACIN MCGABE

SCAAF New Course Approval Library Form
Motion submitted by: **Dr. Boris DeWiel**
Date of submission or latest revision: **February 2, 2015**

Motion Number (assigned by
Steering Committee of Senate): S-201506.05

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to program requirements for the Major in Political Science, on page 177-78 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. We have also revised course requirements in response to changes made by Global and International Studies. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

The Department of Global and International Studies has been consulted.

4. **Reproduction of current Calendar entry for the item to be revised:**

Major in Political Science

Political Science majors are required to take 51 credit hours in Political Science and related disciplines.

The Political Science major offers a foundation in four fields of political science: Canadian Government, Comparative Politics, Political Philosophy, and International Politics.

The minimum requirement for completion of a Bachelor of Arts with a major in Political Science is 120 credit hours.

Program Requirement

Lower-Division Requirement

100 Level

POLS 100-3 Contemporary Political Issues

200 Level

INTS 205-3 Introduction to International Studies
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing in Political Science

Upper-Division Requirement

300 and 400 Level

INTS 310-3 Origins and Evolution of International Studies
POLs 303-3 Democracy and Dictatorship
POLs 320-3 Canadian Politics and Policy
POLs 370-3 Political Philosophy: Early Modernity to Post-Modernity

An additional 21 credit hours in POLS or INTS, of which at least 6 credit hours must be at the 400 level.

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Major in Political Science

Political Science majors are required to take 51 credit hours in Political Science and related disciplines.

The Political Science major offers a foundation in four fields of political science: Canadian Government, Comparative Politics, Political Philosophy, and International Politics.

The minimum requirement for completion of a Bachelor of Arts with a major in Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

100 Level

POLs 100-3 Contemporary Political Issues
~~INTS 100-3 Introduction to Global Studies~~

200 Level

~~INTS 205-3 Introduction to International Studies~~
POLs 200-3 Canadian Government and Politics
POLs 202-3 Canada in Comparative Perspective
POLs 270-3 Political Philosophy: Antiquity to Early Modernity
POLs 290-3 Research and Writing ~~in~~ for Political Science

Upper-Division Requirement

~~300 and 400 Level~~

~~INTS 310-3 Origins and Evolution of International Studies~~
POLs 303-3 Democracy and Dictatorship
POLs 320-3 Canadian Politics and Policy
POLs 370-3 Political Philosophy: Early Modernity to Post-Modernity

~~An additional 21 credit hours in POLS or INTS, of which at least 6 credit hours must be at the 400 level.~~

Nine credit hours of 400-level Political Science courses

Six additional credit hours of upper-division Political Science courses

Nine credit hours of upper-division Global and International Studies courses

Elective and Academic Breadth

Students take ~~Electives~~ **electives** at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours. This including **includes taking** any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.05

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.06

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to program requirements for the Joint Major in Economics/Political Science, on page 86 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

This change has been approved by the Department of Economics.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in Economics/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in Economics and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

ECON 100-3 Microeconomics
ECON 101-3 Macroeconomics
ECON 202-3 History of Economic Thought
ECON 203-3 Canadian Economic History
ECON 205-3 Statistics for Social and Management Science
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Comparative Government and Politics
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

Upper-Division Requirement

ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory
POLS 303-3 Democracy and Dictatorship
POLS 320-3 Canadian Politics and Policy

POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Nine credit hours in Political Science at the 300 or 400 level.

Eighteen credit hours in Economics at the 300 or 400 level.

Elective and Academic Breadth

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Joint Major in Economics/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in Economics and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

ECON 100-3 Microeconomics
ECON 101-3 Macroeconomics
ECON 202-3 History of Economic Thought
ECON 203-3 Canadian Economic History
ECON 205-3 Statistics for the Social and Management Science
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in ~~Comparative Government and Politics~~ Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

Upper-Division Requirement

ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory
POLS 303-3 Democracy and Dictatorship
POLS 320-3 Canadian Politics and Policy
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Nine credit hours in Political Science at the ~~300~~ or 400 level.

Eighteen credit hours in Economics at the 300 or 400 level.

Elective and Academic Breadth

Elective credit hours as necessary to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science and Economics

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC.2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.06

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.07

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to program requirements for the Joint Major in English/Political Science, on page 104 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

Consultation with the Chair of the Department of English has taken place regarding the proposed changes to the joint major.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in English/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in English and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

ECON 205-3 Statistics for the Social and Management Sciences
or STAT 240-3 Basic Statistics
ENGL 211-3 Survey of English Literature I
ENGL 212-3 Survey of English Literature II
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

One of:

ENGL 100-3 Introduction to Literary Structures
ENGL 102-3 Introduction to Poetry
ENGL 103-3 Introduction to Fiction
ENGL 104-3 Introduction to Film

One of:

ENGL 200-3 Gender and Literary Theory
ENGL 300-3 Theory
ENGL 400-3 Contemporary Theory

Two of:

ENGL 210-3 Women and Literature: A Survey
ENGL 280-3 Shakespeare
ENGL 281-3 Introduction to Renaissance Literature
ENGL 282-3 Introduction to Restoration and 18th Century Literature
ENGL 283-3 Introduction to Romantic Literature
ENGL 284-3 Introduction to Victorian Literature
ENGL 285-3 Modern British Literature

Upper-Division Requirement

Of the thirteen English courses (39 credit hours) required for this joint major, seven courses (21 credit hours) must be at the 300 and/or 400 level, with at least two of those seven courses (6 of those 21 credit hours) at the 400 level.

POLS 303-3 Democracy and Dictatorship
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Two of:

ENGL 320-3 First Nations Literature
ENGL 331-3 Genres in Canadian Literature
ENGL 340-3 Postcolonial Literature
ENGL 350-3 Comparative Literature
ENGL 381-3 Renaissance Literature
ENGL 382-3 Restoration and 18th Century Literature
ENGL 383-3 Romantic Literature
ENGL 384-3 Victorian Literature
ENGL 386-3 19th Century Literature in the United States
ENGL 410-3 Contemporary Women's Literature
ENGL 420-3 Special Topics in First Nations Literature
ENGL 430-3 Special Topics in Canadian Literature
ENGL 440-3 Special Topics in Postcolonial Literature I
ENGL 450-3 Special Topics in Comparative Literature

One 300-level POLS course

One 400-level POLS course

Five additional English courses (15 credit hours). Up to two of the following ancillary courses (up to 6 credit hours) may be counted among those five additional courses:

WMST 306-3 Indigenous Women: Perspectives
WMST 309-3 Gender and Film
WMST 311-3 History of Feminism
WMST 401-3 Cultural Studies: Gender, Race and Representation
WMST 411-3 Contemporary Feminist Theories

Three additional courses (9 credit hours) of Political Science at the 300 or 400 level.

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credit hours necessary to meet the Academic Breadth

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

Joint Major in English/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in English and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

ECON 205-3 Statistics for the Social and Management Sciences
or STAT 240-3 Basic Statistics
ENGL 211-3 Survey of English Literature I
ENGL 212-3 Survey of English Literature II
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

One of:

ENGL 100-3 Introduction to Literary Structures
ENGL 102-3 Introduction to Poetry
ENGL 103-3 Introduction to Fiction
ENGL 104-3 Introduction to Film

One of:

ENGL 200-3 Gender and Literary Theory
ENGL 300-3 Theory
ENGL 400-3 Contemporary Theory

Two of:

ENGL 210-3 Women and Literature: A Survey
ENGL 280-3 Shakespeare
ENGL 281-3 Introduction to Renaissance Literature
ENGL 282-3 Introduction to Restoration and 18th Century Literature
ENGL 283-3 Introduction to Romantic Literature
ENGL 284-3 Introduction to Victorian Literature
ENGL 285-3 Modern British Literature

Upper-Division Requirement

Of the ~~thirteen~~ **13** English courses (39 credit hours) required for this joint major, seven courses (21 credit hours) must be at the 300 and/or 400 level, with at least two of those seven courses (6 of those 21 credit hours) at the 400 level.

POLS 303-3 Democracy and Dictatorship
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Two of:

ENGL 320-3 First Nations Literature
ENGL 331-3 Genres in Canadian Literature
ENGL 340-3 Postcolonial Literature
ENGL 350-3 Comparative Literature
ENGL 381-3 Renaissance Literature
ENGL 382-3 Restoration and 18th Century Literature
ENGL 383-3 Romantic Literature
ENGL 384-3 Victorian Literature

ENGL 386-3 19th Century Literature in the United States
ENGL 410-3 Contemporary Women's Literature
ENGL 420-3 Special Topics in First Nations Literature
ENGL 430-3 Special Topics in Canadian Literature
ENGL 440-3 Special Topics in Postcolonial Literature I
ENGL 450-3 Special Topics in Comparative Literature

~~One 300-level POLS course~~

~~One 400-level POLS course~~

Five additional English courses (15 credit hours). Up to two of the following ancillary courses (up to 6 credit hours) may be counted among those five additional courses:

WMST 306-3 Indigenous Women: Perspectives
WMST 309-3 Gender and Film
WMST 311-3 History of Feminism
WMST 401-3 Cultural Studies: Gender, Race and Representation
WMST 411-3 Contemporary Feminist Theories

Three additional courses (9 credit hours) of Political Science at the ~~300 or~~ 400 level.
Two additional courses (6 credit hours) of Political Science at the upper division.

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credit hours necessary to meet the Academic Breadth

6. Authorization:

Program / Academic / Administrative Unit: Political Science and English

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.07

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.08

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the Joint Major in Environmental Studies and Political Science, on page 120-121 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Global and International Studies has made changes to their curriculum. The course INTS 205-3 - Introduction to International Studies has been deleted and replaced with INTS 100-3 – Introduction to Global Studies. Some course names have also been updated as previously approved by Senate.

3. **Implications of the changes for other programs, etc., if applicable:**

The Chair of the Department of Environmental Studies has been consulted.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in Environmental Studies and Political Science

The Joint Major in Environmental Studies and Political Science is for students who want both a broad understanding of environmental issues and the political knowledge needed to respond to those issues. The minimum requirement for completion of a Bachelor of Arts with a Joint Major in Environmental Studies and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

100 Level

ANTH 102-3 Anthropology: A World of Discovery
or FNST 100-3 The Aboriginal Peoples of Canada
BIOL 110-3 Introductory Ecology
ENPL 104-3 Introduction to Planning
ENVS 101-3 Introduction to Environmental Citizenship
GEOG 101-3 Human Geographies of Global Change
GEOG 204-3 Introduction to GIS for the Social Sciences
or GEOG 205-3 Cartography and Geomatics
GEOG 206-3 Society and Space

INTS 205-3 Introduction to International Studies
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity

Upper-Division Requirement

ENVS 306-3 Human Ecology
ENVS 309-3 Gender and Environmental Studies
 or GEOG 305-3 Political Ecology
 or GEOG 420-3 Geographies of Environmental Justice
ENVS 325-3 Global Environmental Change: Science and Policy
ENVS 326-3 Natural Resources, Environmental Issues and
 Public Engagement
FNST 304-3 Indigenous Environmental Philosophy
 or NREM 303-3 First Nations' Approaches to Resource
 Management
NREM 306-3 Society, Policy and Administration
 or POLS 344-3 Society, Policy and Administration of Natural
 Resources
POLS 302-3 How Government Works
 or POLS 320-3 Canadian Politics and Policy
POLS 303-3 Democracy and Dictatorship
POLS 370-3 Political Philosophy: Early Modernity to
 Post-Modernity
 or POLS 372-3 Theories of Justice
ENPL 401-3 Environmental Law
ENVS 440-(2-6) Internship
 or POLS 440-3 Internship I
ENVS 414-3 Environmental and Professional Ethics
ORTM 408-3 The Psychology of Recreation and Tourism
 or PSYC 408-3 Environmental Problems and Human
 Behaviour
POLS 400-(3-6) Classics in Political Philosophy
 or POLS 472-3 Seminar in Political Philosophy
POLS 413-3 Democracy, Citizenship and Human Rights
 or POLS 415-3 Comparative Northern Development

One of:

NRES 421-1 Professional Writing
and NRES 422-2 Undergraduate Report
or
NRES 430-6 Undergraduate Thesis

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credit hours necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Joint Major in Environmental Studies and Political Science

The Joint Major in Environmental Studies and Political Science is for students who want both a broad understanding of environmental issues and the political knowledge needed to respond to those issues. The minimum requirement for completion of a Bachelor of Arts with

a Joint Major in Environmental Studies and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

~~100-Level~~

ANTH 102-3 Anthropology: A World of Discovery
or FNST 100-3 The Aboriginal Peoples of Canada
BIOL 110-3 Introductory Ecology
ENPL 104-3 Introduction to Planning
ENVS 101-3 Introduction to Environmental Citizenship
GEOG 101-3 Human Geographies of Global Change
INTS 100-3 Introduction to Global Studies
POLS 100-3 Contemporary Political Issues
GEOG 204-3 Introduction to GIS for the Social Sciences
or GEOG 205-3 Cartography and Geomatics
GEOG 206-3 Society and Space
~~INTS 205-3 Introduction to International Studies~~
~~POLS 100-3 Contemporary Political Issues~~
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity

Upper-Division Requirement

ENVS 306-3 Human Ecology
ENVS 309-3 Gender and Environmental Studies
or GEOG 305-3 Political Ecology
or GEOG 420-3 Geographies of Environmental Justice
ENVS 325-3 Global Environmental Change: Science and Policy
ENVS 326-3 Natural Resources, Environmental Issues and
Public Engagement
FNST 304-3 Indigenous Environmental Philosophy
or NREM 303-3 First Nations' Approaches to Resource
Management
NREM 306-3 Society, Policy and Administration
or POLS 344-3 Society, Policy and Administration of Natural
Resources
POLS 302-3 How Government Works
or POLS 320-3 Canadian Politics and Policy
POLS 303-3 Democracy and Dictatorship
POLS 370-3 Political Philosophy: Early Modernity to
Post-Modernity
or POLS 372-3 Theories of Justice
ENPL 401-3 Environmental Law
ENVS 440-(2-6) Internship
or POLS 440-3 Internship I
ENVS 414-3 Environmental and Professional Ethics
ORTM 408-3 The ~~Psychology~~ Psychology of Recreation and Tourism
or PSYC 408-3 Environmental Problems and Human
Behaviour
POLS 400-(3-6) Classics in Political Philosophy
or POLS 472-3 Seminar in Political Philosophy
POLS 413-3 Democracy, Citizenship and Human Rights and Diversity
or POLS 415-3 Comparative Northern Development

One of the following:

NRES 421-1 Professional Writing
and NRES 422-2 Undergraduate Report

or
NRES 430-6 Undergraduate Thesis

Elective and Academic Breadth

Students take ~~Electives~~ **electives** at any level in any subject ~~sufficient~~ sufficient to ensure completion of a minimum of 120 credit hours. ~~This including~~ **includes taking** any additional credits ~~hours~~ necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science and Environmental Studies

College: Arts, Social and Health Sciences

College Council Motion Number: Omnibus Motion: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.08

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date


Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.09

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to program requirements for the Joint Major in History/Political Science, on page 145 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

The Chair of the Department of History has been consulted and has approved this change.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in History/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in History and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

HIST 190-3 World History to 1550
HIST 191-3 World History since 1550
POLS 100-3 Contemporary Political Issues
ECON 205-3 Statistics for Social and Management Sciences
or STAT 240-3 Basic Statistics
POLS 200-3 Canadian Government and Politics
POLS 202-3 Comparative Government and Politics
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

Nine credit hours of History at the 100 or 200 level.

Upper-Division Requirement

HIST 300-3 Historiography: The Nature of the Historical Discipline
POLS 303-3 Democracy and Dictatorship
POLS 320-3 Canadian Politics and Policy

POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Nine credit hours in Political Science at the 300 or 400 level.

Eighteen credit hours in History at the 300 or 400 level.

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credit hours necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:

Joint Major in History/Political Science

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in History and Political Science is 120 credit hours.

Program Requirements

Lower-Division Requirement

HIST 190-3 World History to 1550

HIST 191-3 World History since 1550

POLS 100-3 Contemporary Political Issues

ECON 205-3 Statistics for ~~the~~ Social and Management Sciences
or STAT 240-3 Basic Statistics

POLS 200-3 Canadian Government and Politics

POLS 202-3 Canada in Comparative ~~Government and Politics~~ Perspective

POLS 270-3 Political Philosophy: Antiquity to Early Modernity

POLS 290-3 Research and Writing for Political Science

Nine credit hours of History at the 100 or 200 level.

Upper-Division Requirement

HIST 300-3 Historiography: The Nature of the Historical Discipline

POLS 303-3 Democracy and Dictatorship

POLS 320-3 Canadian Politics and Policy

POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity

Nine credit hours in Political Science at the ~~300 or~~ 400 level.

Eighteen credit hours in History at the 300 or 400 level.

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credit hours necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science and History

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.09

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date



Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.10

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to program requirements for the Joint Major in Global and International Studies/Political Science, in UNBC Senate motion # S-201411.09 passed on Nov. 26, 2014, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. We have also updated the course options by adding some newly developed courses. Motions for two of the new courses (POLS 380 and POLS 480) are concurrent and the others have previously been approved. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

The Department of Global and International Studies has been consulted.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in Global and International Studies/Political Science

Joint majors are designed for students interested in combining two related fields of study. They normally involve a specific set of course requirements selected to provide solid specialization in each of the two fields. The graduation requirements for a joint major can normally be met in four years of study.

The minimum requirement for completion of a Bachelor of Arts with a joint major in Global and International Studies and Political Science is 120 credit hours.

Lower-Division Requirement

ECON 100-3 Microeconomics
or ECON 202-3 History of Economic Thought
ECON 101-3 Macroeconomics
ECON 205-3 Statistics for the Social and Management Sciences
or STAT 240-3 Basic Statistics
INTS 100-3 Introduction to Global Studies
INTS 210-3 Globalizations
POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

Upper-Division Requirement

INTS 310-3 Origins and Evolution of Our Globalizing World

Nine (9) credit hours of 300 or 400-level Global and International Studies courses.

POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
POLS 303-3 Democracy and Dictatorship

Two of:

POLS 305-3 United States Politics
POLS 311-3 Russian Politics and Society
POLS 314-3 European Politics and Government
POLS 405-3 Topics in Society and Democracy
POLS 415-3 Comparative Northern Development

Fifteen additional credit hours of 300 or 400 level Global and International Studies and Political Science courses.

Language and Regional Studies Requirement

One of:

GEOG 220-3	World Regions: Latin America and the Caribbean
GEOG 222-3	World Regions: Russia
HIST 218-3	Republican Latin America
INTS 200-3	Contemporary Russia
INTS 203-3	Contemporary Japan
INTS 204-3	Contemporary China
INTS 207-3	Contemporary Latin America
INTS 240-3	Contemporary Circumpolar North

Twelve (12) credit hours of Global and International Studies language courses. At least two courses must be in one language

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Joint Major in Global and International Studies/Political Science

~~Joint majors are designed for students interested in combining two related fields of study. They normally involve a specific set of course requirements selected to provide solid specialization in each of the two fields. The graduation requirements for a joint major can normally be met in four years of study.~~

The minimum requirement for completion of a Bachelor of Arts with a joint major in Global and International Studies and Political Science is 120 credit hours.

Lower-Division Requirement

ECON 100-3 Microeconomics
or ECON 202-3 History of Economic Thought
ECON 101-3 Macroeconomics
ECON 205-3 Statistics for the Social and Management Sciences
or STAT 240-3 Basic Statistics
INTS 100-3 Introduction to Global Studies
INTS 210-3 Globalizations

POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
POLS 202-3 Canada in Comparative Perspective
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Research and Writing for Political Science

Upper-Division Requirement

INTS 310-3 Origins and Evolution of Our Globalizing World
~~Nine (9) Twelve additional credit hours of 300 or 400-level upper-division~~ Global and International Studies courses.
POLS 303-3 Democracy and Dictatorship
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
~~POLS 303-3 Democracy and Dictatorship~~
Two One of the following:
POLS 305-3 United States Politics
POLS 309-3 Politics and Society in China
POLS 311-3 Russian Politics and Society
POLS 314-3 European Politics and Government
POLS 315-3 Contemporary Issues in the Circumpolar World
POLS 380-3 Law and Aboriginal Peoples
One of:
POLS 405-3 Topics in Society and Democracy
POLS 414-3 Comparative Federalism
POLS 415-3 Comparative Northern Development
POLS 480-3 Law and Politics in the Arctic
~~Fifteen additional credit hours of 300 or 400-level Global and International Studies and Political Science courses.~~
Six additional credit hours of 400-level Political Science courses
Six additional credit hours of upper-division Global and International Studies or Political Science courses

Language and Regional Studies Requirement

One of the following:

GEOG 220-3	World Regions: Latin America and the Caribbean
GEOG 222-3	World Regions: Russia
HIST 218-3	Republican Latin America
INTS 200-3	Contemporary Russia
INTS 203-3	Contemporary Japan
INTS 204-3	Contemporary China
INTS 207-3	Contemporary Latin America
INTS 240-3	Contemporary Circumpolar North

~~Twelve (12)~~ credit hours of Global and International Studies language courses. At least two courses must be in one language

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science and Global and International Studies

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.10

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.11

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the Joint Major in Political Science/Women Studies, on page 178-79 of the 2014/2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Department of Political Science has adopted a policy requiring all students majoring in political science to complete at least nine credits at the 400 level. The changes do not increase the overall number of required courses.

3. **Implications of the changes for other programs, etc., if applicable:**

The Chair of the Department of Women's Studies has been consulted and has approved this change.

4. **Reproduction of current Calendar entry for the item to be revised:**

Joint Major in Political Science/Women's Studies

The Political Science/Women's Studies Joint Major will equip students to understand the relationship between the study of the literature and its women's studies context. The degree will be particularly attractive to students who intend to pursue a career in teaching or further studies in Political Science or Women's Studies.

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in Political Science and Women's Studies is 120 credit hours.

Program Requirements

Lower-Division Requirement

POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
WMST 100-3 Introduction to Women's Studies
POLS 202-3 Comparative Government and Politics
ECON 205-3 Statistics for the Social and Management Sciences
or STAT 240-3 Basic Statistics
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 Reading and Writing for Political Science

Three additional Women's Studies courses at the 100 or 200 level.

Upper-Division Requirement

INTS 308-3 Gender and International Studies
POLS 320-3 Canadian Politics and Policy
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
WMST 302-3 Women and the Contemporary World
WMST 307-3 Qualitative Research Methods
HIST 311-3 History of Feminism

Additional Requirement

Three additional courses selected from:

ANTH 401-3 Anthropological Perspectives on Inequality
ANTH 406-3 Feminist Perspectives in Anthropology
COMM 333-3 Women in Organizations
ECON 301-3 Women and the Economy
ENVS 309-3 Gender and Environment
FNST 407-3 First Nations Perspectives on Race, Class, Gender and Power
HIST 309-3 Women in Canada
HIST 453-3 Topics in the History of Gender
HIST 454-3 Topics in Women's History
NURS 412-3 Women and Health
SOCW 433-3 Women in the Human Services
SOCW 449-3 Gender Sexuality
WMST 303-3 Lesbian and Bisexual Lives
WMST 304-3 Contemporary Women's Writing in an International Frame
WMST 309-3 Gender and Film
WMST 312-3 Introduction to the History of Gender
WMST 401-3 Cultural Studies: Gender, Race, and Representation
WMST 410-3 Feminist Political Philosophy
WMST 411-3 Contemporary Feminist Theories
WMST 413-3 Topics in Aboriginal Women's Studies
WMST 420-3/
ENGL 410-3 Contemporary Women's Literature
WMST 498-(3-6) Selected Topics

Three of:

POLS 303-3 Democracy and Dictatorship
POLS 305-3 United States Politics
POLS 311-3 Russian Politics and Society
POLS 314-3 European Politics and Government
POLS 405-3 Topics in Society and Democracy
POLS 415-3 Comparative Northern Development

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

5. Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":

Joint Major in Political Science/Women's Studies

The Political Science/Women's Studies Joint Major ~~will~~ equips students to understand the relationship between the study of the literature and its women's studies context. The degree ~~will be~~ is particularly attractive to students who intend to pursue a career in teaching or further studies in Political Science or Women's Studies.

The minimum requirement for completion of a Bachelor of Arts with a Joint Major in Political Science and Women's Studies is 120 credit hours.

Program Requirements

Lower-Division Requirement

ECON 205-3 Statistics for the Social and Management Sciences or STAT 240-3 Basic Statistics

POLS 100-3 Contemporary Political Issues
POLS 200-3 Canadian Government and Politics
~~WMST 100-3 Introduction to Women's Studies~~
POLS 202-3 **Canada in Comparative Government and Politics Perspective**
~~ECON 205-3 Statistics for the Social and Management Sciences~~
~~or STAT 240-3 Basic Statistics~~
POLS 270-3 Political Philosophy: Antiquity to Early Modernity
POLS 290-3 ~~Reading~~ **Research** and Writing for Political Science
WMST 100-3 Introduction to Women's Studies

Three additional Women's Studies courses at the 100 or 200 level.

Upper-Division Requirement

HIST 311-3 History of Feminism

INTS 308-3 Gender and International Studies
POLS 320-3 Canadian Politics and Policy
POLS 370-3 Political Philosophy: Early Modernity to Post-Modernity
WMST 302-3 Women and the Contemporary World
WMST 307-3 Qualitative Research Methods
~~HIST 311-3 History of Feminism~~

Three additional Political Science courses (9 credit hours) at the 400 level.

Additional Requirement

Three additional courses selected from **the following**:

ANTH 401-3 Anthropological Perspectives on Inequality
ANTH 406-3 Feminist Perspectives in Anthropology
COMM 333-3 Women in Organizations
ECON 301-3 Women and the Economy
ENVS 309-3 Gender and Environment
FNST 407-3 First Nations Perspectives on Race, Class, Gender and Power
HIST 309-3 Women in Canada
HIST 453-3 Topics in the History of Gender
HIST 454-3 Topics in Women's History
NURS 412-3 Women and Health
SOCW 433-3 Women in the Human Services
SOCW 449-3 Gender **and** Sexuality
WMST 303-3 Lesbian and Bisexual Lives
WMST 304-3 Contemporary Women's Writing in an International Frame
WMST 309-3 Gender and Film
WMST 312-3 Introduction to the History of Gender
WMST 401-3 Cultural Studies: Gender, Race, and Representation
WMST 410-3 Feminist Political Philosophy
WMST 411-3 Contemporary Feminist Theories
WMST 413-3 Topics in Aboriginal Women's Studies
WMST 420-3/ **ENGL 410-3 Contemporary Women's Literature**
~~ENGL 410-3 Contemporary Women's Literature~~

WMST 498-(3-6) Selected Topics in Women's Studies

Three of:

- ~~POLS 303-3 Democracy and Dictatorship~~
- ~~POLS 305-3 United States Politics~~
- ~~POLS 311-3 Russian Politics and Society~~
- ~~POLS 314-3 European Politics and Government~~
- ~~POLS 405-3 Topics in Society and Democracy~~
- ~~POLS 415-3 Comparative Northern Development~~

Elective and Academic Breadth

Electives at any level in any subject sufficient to ensure completion of a minimum of 120 credit hours including any additional credits necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization:

Program / Academic / Administrative Unit: Political Science and Women's Studies

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC2015.04.16.03

College Council Approval Date: April 16, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.11

Moved by: W. Owen

Seconded by: W. Schwab

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.12

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the requirement to submit scores on the Graduate Record Examination Advanced Psychology test for applicants who do not have a Master's degree in Psychology be removed from the Admission section in the Psychology (PhD Program) on page 91 of the 2014/2015 Graduate Calendar, be approved as proposed.

1. **Effective date:** September 2015
2. **Rationale for the proposed revisions:** The Graduate Record Examination General and Advanced Psychology test scores have not been useful in making admission decisions and constitute a barrier to timely submission of applications from prospective students living in rural and northern communities.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Psychology (PhD Program)

Cindy Hardy, Professor and Chair
Sherry Beaumont, Associate Professor
Henry Harder, Professor
Han Li, Professor
Paul Madak, Professor
Kenneth Prkachin, Professor
Robert Tait, Professor
William Owen, Associate Professor
Glenda Prkachin, Associate Professor
Paul D. Siakaluk, Associate Professor
Lorraine Lavallee, Assistant Professor

Website: www.unbc.ca/psychology

The PhD in Psychology at UNBC provides breadth in the substantive and methodological areas of Psychology, with a focus on health

and human psychology. The PhD provides advanced research and experiential training so that graduates gain skills beneficial to academic and related areas.

More specifically, the objectives of the PhD program in Psychology is to develop scholars and researchers who have an advanced level of understanding of the psychological sciences, including comprehensive knowledge of contemporary theory and evidence in Psychology and a high level of methodological expertise and can contribute to the larger body of scientific knowledge of psychology through research.

Admission

Applicants must have both a Bachelors and Masters degree, at least one of which must be in Psychology with a research-based thesis.

Students interested in applying for the PhD in Psychology are responsible for ensuring that all application materials are received at UNBC by the application deadline:

- a letter of interest,
- official transcripts from all post-secondary institutions,
- three letters of reference from academic referees, and
- a copy of a thesis or paper submitted for course work.

In addition to the above, applicants who do not have a Master's degree in Psychology must submit scores on the Graduate Record Examination Advanced Psychology test by the application deadline.

Application deadlines are found in this calendar under "Semester Dates" or online at: www.unbc.ca/calendar/graduate, also under "Semester Dates." The Psychology PhD Program accepts students for September semester admission.

For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduate-programs.

Requirements

Students in the PhD program are required to complete a minimum of 12 credit hours of course work consisting of two graduate seminars:

PSYC 800-3 Graduate Seminar

3 credit hours of research practica:
PSYC 860-(3-6) Research Practicum

and two courses from:

- PSYC 810-3 Cognitive Neuroscience
- PSYC 815-3 Social Psychology
- PSYC 820-3 Health Psychology
- PSYC 822-3 Cross-Cultural Communication in Health Care Settings
- PSYC 825-3 Cognitive Neuropsychological Assessment
- PSYC 826-3 Personality Assessment
- PSYC 830-3 Psychological Interventions

PSYC 831-3 Psychopathology
PSYC 835-3 Cognition and Learning
PSYC 845-3 Developmental Psychology

Required courses in Psychology are offered on a two-year schedule. These courses provide students with the basic foundations upon which to build their PhD research. In addition, students are required to complete successfully a comprehensive examination and a PhD dissertation (PSYC 890-12). The comprehensive examination is tailored to ensure each student is adequately prepared to begin work on the PhD dissertation.

Students must have a cumulative GPA of B+ or better by the end of their second semester of registration, and maintain it at B+ or better thereafter.

Students may be required to address deficiencies within their background preparation in Psychology or in their area of concentration that are identified by the Psychology Graduate Committee. Additional courses may be required.

Normally, students take a comprehensive examination by the end of the first year in the program (or 12 credit hours for part-time students). Upon successfully completing the comprehensive examination, and presenting an acceptable dissertation proposal to their supervisory committee, a student is granted PhD Candidate status, and embarks upon completion of the dissertation under the supervision of a Faculty Academic Supervisor. Normally, it is expected that the defence of the dissertation by full-time PhD Candidates will take place within three years of acceptance into the program.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Psychology (PhD Program)

Cindy Hardy, Professor and Chair
Sherry Beaumont, Associate Professor
Henry Harder, Professor
Han Li, Professor
Paul Madak, Professor
Kenneth Prkachin, Professor
Robert Tait, Professor
William Owen, Associate Professor
Glenda Prkachin, Associate Professor
Paul D. Siakaluk, Associate Professor
Lorraine Lavallee, Assistant Professor

Website: www.unbc.ca/psychology

The PhD in Psychology at UNBC provides breadth in the substantive

and methodological areas of Psychology, with a focus on health and human psychology. The PhD provides advanced research and experiential training so that graduates gain skills beneficial to academic and related areas.

More specifically, the objectives of the PhD program in Psychology is to develop scholars and researchers who can contribute to the larger body of scientific knowledge of psychology through research and have an advanced level of understanding of the psychological sciences, including comprehensive knowledge of contemporary theory and evidence in Psychology and a high level of methodological expertise, and can contribute to the larger body of scientific knowledge of psychology through research.

Admission

Applicants must have both a ~~Bachelor's~~ Bachelor's and ~~Master's~~ Master's degree, at least one of which must be in Psychology with a research-based thesis.

Students interested in applying for the PhD in Psychology are responsible for ensuring that all application materials are received at UNBC by the application deadline:

- a letter of interest; ;
- official transcripts from all post-secondary institutions; ;
- three letters of reference from academic referees; ; and
- a copy of a thesis or paper submitted for course work.

~~In addition to the above, applicants who do not have a Master's degree in Psychology must submit scores on the Graduate Record Examination Advanced Psychology test by the application deadline.~~

Application deadlines are found in this calendar under "Semester Dates" or online at: www.unbc.ca/calendar/graduate, also under "Semester Dates." The Psychology PhD Program accepts students for September semester admission.

For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduate-programs.

Requirements

Students in the PhD program are required to complete a minimum of 12 credit hours of course work consisting of ~~two~~ one graduate seminars:

PSYC 800-3 Graduate Seminar

3 credit hours of research practica:
PSYC 860-(3-6) Research Practicum

and two courses from:

- PSYC 810-3 Cognitive Neuroscience
- PSYC 815-3 Social Psychology
- PSYC 820-3 Health Psychology
- PSYC 822-3 Cross-Cultural Communication in Health Care Settings

PSYC 825-3 Cognitive Neuropsychological Assessment
PSYC 826-3 Personality Assessment
PSYC 830-3 Psychological Interventions
PSYC 831-3 Psychopathology
PSYC 835-3 Cognition and Learning
PSYC 845-3 Developmental Psychology

Required courses in Psychology are offered on a two-year schedule. These courses provide students with the basic foundations upon which to build their PhD research. In addition, students are required to complete successfully a comprehensive examination and a PhD dissertation (PSYC 890-12). The comprehensive examination is tailored to ensure each student is adequately prepared to begin work on the PhD dissertation.

Students must have a ~~cumulative~~ Cumulative GPA of 3.33 (B+) ~~B+~~ or better by the end of their second semester of registration, and maintain it at B+ or better thereafter.

Students may be required to address deficiencies within their background preparation in Psychology or in their area of concentration that are identified by the Psychology Graduate Committee. Additional courses may be required.

Normally, students take a comprehensive examination by the end of the first year in the program (or 12 credit hours for part-time students). Upon successfully completing the comprehensive examination, and presenting an acceptable dissertation proposal to their supervisory committee, a student is granted PhD Candidate status, and embarks upon completion of the dissertation under the supervision of a Faculty Academic Supervisor. Normally, it is expected that the defence of the dissertation by full-time PhD Candidates ~~will~~ take place within three years of acceptance into the program.

6. Authorization:

Program / Academic / Administrative Unit: Department of Psychology

College: Arts, Social and Health Sciences

College Council Motion Number: CONSENT MOTION: CASHSCC.2015.05.21.03

College Council Approval Date: May 21, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.03

Moved by: T. Whitcombe

Seconded by: W. Owen

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date

Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the requirement to submit scores on the Graduate Record Examination General and Advanced Psychology tests be removed from the Admission section in the Psychology (MSc Program) on page 90 of the 2014/2015 Graduate Calendar, be approved as proposed.

1. **Effective date:** September 2015
2. **Rationale for the proposed revisions:** The Graduate Record Examination General and Advanced Psychology test scores have not been useful in making admission decisions and constitute a barrier to timely submission of applications from prospective students living in rural and northern communities.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Psychology (MSc Program)

Cindy Hardy, Professor and Chair
Sherry Beaumont, Professor
Henry Harder, Professor
Han Li, Professor
Paul Madak, Professor
Kenneth Prkachin, Professor
Robert Tait, Professor
William Owen, Associate Professor
Glenda Prkachin, Associate Professor
Paul D. Siakaluk, Associate Professor
Lorraine Lavallee, Assistant Professor

Website: www.unbc.ca/psychology

The MSc in Psychology at UNBC provides breadth in the substantive and methodological areas of Psychology, with a focus on health and human psychology. The MSc provides advanced research and experiential training so that graduates gain skills beneficial to

academic and related areas.

Admission

Applicants must have an Honours degree in Psychology or an undergraduate degree in Psychology (or a related field) with research experience.

Students interested in applying for the MSc in Psychology are responsible for ensuring that all application materials are received at UNBC by the application deadline:

- a completed application form,
- a letter of interest,
- official transcripts from all post-secondary institutions,
- scores on the Graduate Record Examination General and Advanced Psychology tests,
- three letters of reference from academic referees, and
- a copy of a thesis or paper submitted for course work.

Application deadlines are found in this calendar under “Semester Dates” or online at: www.unbc.ca/calendar/graduate, also under “Semester Dates.” The Psychology MSc Program accepts students for the September Semester.

For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduate-programs.

Requirements

Students in the MSc Program are required to complete a minimum of 20 credit hours of course work consisting of two quantitative methods courses:

PSYC 600-4 Quantitative Methods I
PSYC 605-4 Quantitative Methods II

and four courses, two of which must be from among the following:

PSYC 610-3 Cognitive Neuroscience
PSYC 615-3 Social Psychology
PSYC 620-3 Health Psychology
PSYC 631-3 Psychopathology
PSYC 635-3 Cognition and Learning
PSYC 645-3 Developmental Psychology

Required graduate courses in Psychology are offered on a two-year schedule.

These courses will provide students with the basic foundations upon which to build their MSc research. In addition, all MSc students are required to successfully complete an MSc thesis (PSYC 690-12).

Students must have a cumulative GPA of B+ or greater by the end of their second semester of registration, and maintain it at B+ or better

thereafter.

Students may be required to address deficiencies within their background preparation in Psychology or in their area of concentration that are identified by the Psychology Graduate Committee. Additional courses may be required.

Normally, a student will present an acceptable thesis proposal to their supervisory committee by the end of their first year in the program. It is expected that defence of the Master's thesis will take place within two years of acceptance into the program.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Psychology (MSc Program)

Cindy Hardy, Professor and Chair
Sherry Beaumont, Professor
Henry Harder, Professor
Han Li, Professor
Paul Madak, Professor
Kenneth Prkachin, Professor
Robert Tait, Professor
William Owen, Associate Professor
Glenda Prkachin, Associate Professor
Paul D. Siakaluk, Associate Professor
Loraine Lavallee, Assistant Professor

Website: www.unbc.ca/psychology

The MSc in Psychology at UNBC provides breadth in the substantive and methodological areas of Psychology, with a focus on health and human psychology. The MSc provides advanced research and experiential training so that graduates gain skills beneficial to academic and related areas.

Admission

Applicants must have an Honours degree in Psychology or an undergraduate degree in Psychology (or a related field) with research experience.

Students interested in applying for the MSc in Psychology are responsible for ensuring that all application materials are received at UNBC by the application deadline:

- a completed application form; ;
- a letter of interest; ;
- official transcripts from all post-secondary institutions; ;
- ~~scores on the Graduate Record Examination General and~~

~~Advanced Psychology tests,~~

- three letters of reference from academic referees, ; and
- a copy of a thesis or paper submitted for course work.

Application deadlines are found in this calendar under “Semester Dates” or online at: www.unbc.ca/calendar/graduate, also under “Semester Dates.” The Psychology MSc Program accepts students for the September Semester.

For additional information about graduate admissions or to download application materials, go to the Graduate Programs website at www.unbc.ca/graduate-programs.

Requirements

Students in the MSc Program are required to complete a minimum of 20 credit hours of course work consisting of two quantitative methods courses:

PSYC 600-4 Quantitative Methods I
PSYC 605-4 Quantitative Methods II

and four courses, two of which must be from among the following:

PSYC 610-3 Cognitive Neuroscience
PSYC 615-3 Social Psychology
PSYC 620-3 Health Psychology
PSYC 631-3 Psychopathology
PSYC 635-3 Cognition and Learning
PSYC 645-3 Developmental Psychology

Required graduate courses in Psychology are offered on a two-year schedule.

These courses ~~will~~ provide students with the basic foundations upon which to build their MSc research. In addition, all MSc students are required to successfully complete an MSc thesis (PSYC 690-12).

Students must have a cumulative GPA of 3.33 (B+) ~~B+~~ or greater by the end of their second semester of registration, and maintain it at B+ or better thereafter.

Students may be required to address deficiencies within their background preparation in Psychology or in their area of concentration that are identified by the Psychology Graduate Committee. Additional courses may be required.

Normally, ~~a student will~~ ~~students~~ present an acceptable thesis proposal to their supervisory committee by the end of their first year in the program. It is expected that defence of the Master’s thesis will take place within two years of acceptance into the program.

6. Authorization:

Program / Academic / Administrative Unit: Department of Psychology

College: Arts, Social and Health Sciences

College Council Motion Number: CONSENT MOTION: CASHSCC.2015.05.21.03

College Council Approval Date: May 21, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages (fill in number of pages, or indicate "0" if there are no attachments)

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.04

Moved by: T. Whitcombe

Seconded by: W. Owen

Committee Decision: CARRIED

Approved by SCAD: June 10, 2015
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.14

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the electives available for Masters of Social Work students be approved as proposed.

1. **Effective date:** January 2016
2. **Rationale for the proposed revisions:** We are proposing that the Aboriginal Child and Youth Mental Health Certificate be moved from the undergrad social work program to the graduate social work program. If this proposal is successful, these courses will be able to augment the existing electives available to graduate students.
3. **Implications of the changes for other programs, etc., if applicable:** These courses will be available as electives to all graduate students.
4. **Reproduction of current Calendar entry for the item to be revised:**

From page 93 of graduate calendar:

Electives

SOCW 604-3* Directed Readings
SOCW 610-3 Wellness: Alternate Approaches
SOCW 613-3 Clinical Social Work Practice
SOCW 615-3 Multi-Cultural Social Work Practice
SOCW 620-3 Policy Making/Human Services
SOCW 621-3 Comparative Welfare Analysis
SOCW 640-3 Social Work Supervision and Leadership
SOCW 651-3 Legal Issues for Women
SOCW 698-3 Special Topics
SOCW 701-3 Research Practicum

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~striketrough~~”:**

From page 93 of graduate calendar:

Electives

SOCW 604-3* Directed Readings
SOCW 610-3 Wellness: Alternate Approaches
SOCW 613-3 Clinical Social Work Practice
SOCW 615-3 Multi-Cultural Social Work Practice

SOCW 620-3 Policy Making/Human Services
 SOCW 621-3 Comparative Welfare Analysis
 SOCW 640-3 Social Work Supervision and Leadership
 SOCW 651-3 Legal Issues for Women
 SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future
 SOCW 671-3 Reflections on Practice: Child/Youth Mental Health
 SOCW 672-3 Social Work/Counselling Skills with Children/Youth
 SOCW 673-3 Mental Illness and Addictions Among Children/Youth
 SOCW 674-3 Crisis Work With Children/Youth: Restoring Balance
 SOCW 675-3 Community-based Prevention: Creating Balance
 SOCW 698-3 Special Topics
 SOCW 701-3 Research Practicum

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit:

College: Arts, Social and Health Sciences

College Council Motion Number: CONSENT: CASHS2015.05.21.03

College Council Approval Date: May 21, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP 201505.04

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.15

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 670-3 Aboriginal Peoples in Canada: Past/Present/Future be approved as proposed:

A. Description of the Course

This course examines the history of Aboriginal peoples in Canada coupled with an examination of current and future impacts in relation to Aboriginal children and youth. A particular focus is on the importance and knowledge of traditional family systems, parental attachment, and evolving methods and practices. Interwoven discussions also include managing personal issues in professional practice, self-care and the concepts of bringing together Aboriginal and Western frameworks for health and mental health.

- 1. Proposed semester of first offering:** January 2016
- 2. Academic Program:** School of Social Work
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 670-3
- 4. Course Title:** Aboriginal Peoples in Canada: Past/Present/Future
- 5. Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.
- 6. Calendar Course Description:**

This course examines the history of Aboriginal peoples in Canada and current and future impacts on Aboriginal children and youth. A particular focus is on the importance and knowledge of traditional family systems, parental attachment, and evolving methods and practices. Discussions also include managing personal issues in professional practice, self-care and the intersection of Aboriginal and Western frameworks for physical and mental health.

- 7. Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct

number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) **Is variable credit available for this course?** Yes _____ No X

Variable credit is denoted by the following examples:

- i) "**3-6**": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "**3,6**": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture	<u> # </u>	Seminar	<u> # </u>
Laboratory	<u> # </u>	Other (please specify)	<u> on-line _____ </u>

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years ✓

16. Proposed text / readings: Note: Readings will be revised/updated as appropriate.

Walmsley, Christopher (2005). *Protecting Aboriginal Children*. Vancouver: UBC Press.

B. Significance Within Academic Program

1. Anticipated enrolment 8-16 students per course

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: Master of Social Work Minor: _____ Other: _____

5. Course required by another major/minor:

None

6. Course required or recommended by an accrediting agency: None

7. **Toward what degrees will the course be accepted for credit?** Aboriginal Child & Youth Mental Health Graduate Certificate
8. **What other courses are being proposed within the Program this year?** 6 courses in Certificate, 3 per year (one in each semester)
9. **What courses are being deleted from the Program this year?** SOCW 501, SOCW 502, SOCW 503, SOCW 504, SOCW 505 and SOCW 506

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____
N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** None
- iii. **Library Holdings:** None
- iv. **Computer (time, hardware, software):** On-line courses. CTLT support required.

E. Additional Attached Materials New Course Approval Motion Form Checklist and Library Holdings Form.

F. Other Considerations

1. **First Nations Content*:** Yes** X No _____

*** Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

****If "yes,"** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** None

3. **Attachment Pages (in addition to required "Library Holdings" Form):** 0 pages

G. **Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences

2. **College Council Motion Number:** CONSENT MOTION: CASHSCC.2015.05.21.03

3. **College Council Approval Date(s):** May 21, 2015

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP 201505.05

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.07

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED.



Approved by SCAAF: June 10, 2015

Date

Chair's Signature

For recommendation to ✓ , or information of Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: SOCW 670-3 Aboriginal Peoples in Canada:
Past/Present/Future

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

This course is a modification of a previously supported course, therefore no additional support is necessary.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

Heather Empey
University Librarian (or designate) signature

Feb 26/15
Date

Motion Number (assigned by
Steering Committee of Senate): S-201506.16

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 671-3 Reflections on Practice: Child/Youth Mental Health be approved as proposed:

A. Description of the Course

This course is designed for students who are, or plan to be, working in an Aboriginal child and youth mental health setting. The objective is to provide an opportunity to reflect on practice experience. The historical and cultural development of social work practice models is surveyed emphasizing contemporary models such as anti-oppressive practice, constructivism, and feminist practice. Assessment, intervention, planning, advocacy, organizing, recording, confidentiality, evaluation, case management, interdisciplinary environments, and termination are also studied.

- 1. Proposed semester of first offering:** May 2016
- 2. Academic Program:** School of Social Work
- 3. Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 671-3
- 4. Course Title:** Reflections on Practice: Child/Youth Mental Health
- 5. Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.

6. Calendar Course Description:

This course provides an opportunity to reflect on practice. The course surveys historical and cultural development of social work practice, emphasizing contemporary models such as anti-oppressive practice, constructivism, and feminist practice. The students study assessment, intervention, planning, advocacy, organizing, recording, confidentiality, evaluation, case management, interdisciplinary environments, and termination.

- 7. Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

- * If “yes.” please indicate the maximum number** of credit hours which may be applied to a student’s degree using this course: #
- ** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) **“3-6”**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) **“3,6”**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture	<u> # </u>	Seminar	<u> # </u>
Laboratory	<u> # </u>	Other (please specify)	<u> on-line </u>

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
 each year _____
 alternating years ✓

16. Proposed text / readings: Note: Readings will be revised/updated as appropriate.

Kirmayer, L.J. & Valaskakis, G.G., Eds. (2009). Healing traditions: The mental health of Aboriginal peoples in Canada. Vancouver, BC: UBC Press.

B. Significance Within Academic Program

1. Anticipated enrolment 8 – 16 students per course

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: _____ Minor: _____ Other: _____

5. Course required by another major/minor:

6. **Course required or recommended by an accrediting agency:** None
7. **Toward what degrees will the course be accepted for credit?** Aboriginal Child & Youth Mental Health Graduate Certificate
8. **What other courses are being proposed within the Program this year?** 6 courses in Certificate, 3 per year (one in each semester)
9. **What courses are being deleted from the Program this year?** SOCW 501, SOCW 502, SOCW 503, SOCW 504, SOCW 505 and SOCW 506

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** None
4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____
N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** None
 - iii. **Library Holdings:** None
 - iv. **Computer (time, hardware, software):** None

- E. **Additional Attached Materials** New Course Approval Motion Form Checklist and Library Holdings Form.

F. Other Considerations

1. **First Nations Content**:** Yes** X No _____

*** Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

****If "yes,"** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. **Other Information:** None

3. **Attachment Pages (in addition to required "Library Holdings" Form):** 1 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences

2. **College Council Motion Number:** CONSENT MOTION: CASHSCC.2015.05.21.03

3. **College Council Approval Date(s):** May 21, 2015

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP 201505.05

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.08

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date



Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.17

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 672-3 Social Work/Counseling Skills with Children/Youth be approved as proposed:

A. Description of the Course

This course examines practice and intervention skills focused on restoring balance when working with Aboriginal children and youth. The course examines basic issues of child development as well as communication skills that are effective in working with younger people. Specific therapeutic assessments and interventions are discussed and practiced within the course. The importance of balancing the relationship between western and traditional treatment and intervention approaches is also examined.

1. **Proposed semester of first offering:** September 2016
2. **Academic Program:** School of Social Work
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 672-3
4. **Course Title:** Social Work/Counseling Skills with Children/Youth
5. **Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.
6. **Calendar Course Description:**

This course examines practice and intervention skills for working with Aboriginal children and youth. Topics discussed include: basic issues of child development; communication skills that are effective in working with younger people; and specific therapeutic assessments and interventions. The importance of balancing the relationship between western and traditional treatment and intervention approaches is also explored.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture _____ # _____

Seminar _____ # _____

Laboratory _____ # _____

Other (please specify) on-line _____

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years ✓ _____

16. Proposed text / readings: Note: Course readings will be revised/updated as appropriate.

Corey, G. (2009). *Theory and practice of counseling and psychotherapy* (8th edition.). Belmont, CA: Brooks/Cole – Thomson Learning.

Graveline, F.J. (1998). *Circle Works: Transforming Eurocentric Consciousness*, Halifax .

B. Significance Within Academic Program

1. Anticipated enrolment 8 – 16 students per course

2. If there is a proposed enrolment limit, state the limit and explain: _____ # _____

3. Required for: Major: _____ Minor: _____ Other: _____

4. Elective in: Major: Master of Social Work Minor: _____ Other: _____

5. Course required by another major/minor: None

6. Course required or recommended by an accrediting agency: None

7. Toward what degrees will the course be accepted for credit? Aboriginal Child & Youth Mental Health Graduate Certificate

8. **What other courses are being proposed within the Program this year?** 6 courses in Certificate, 3 per year (one in each semester)
9. **What courses are being deleted from the Program this year?** SOCW 501, SOCW 502, SOCW 503, SOCW 504, SOCW 505 and SOCW 506

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** None
4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____
N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
Yes _____ No X

If “yes,” please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** None
 - iii. **Library Holdings:** None
 - iv. **Computer (time, hardware, software):** on-line courses – CTLT support required

E. Additional Attached Materials New Course Approval Motion Form Checklist and Library Holdings Form.

F. Other Considerations

1. **First Nations Content*:** Yes** X No _____

*** Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

- 2. **Other Information:** None
- 3. **Attachment Pages (in addition to required "Library Holdings" Form):** 1 pages
- G. **Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)**
 - 1. **College(s):** Arts, Social and Health Sciences
 - 2. **College Council Motion Number:** CONSENT MOTION: CASHSCC.2015.05.21.03
 - 3. **College Council Approval Date(s):** May 21, 2015
 - 4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP 201505.05
 - 5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.09
Moved by: D. Ryan **Seconded by:** K. Smith
Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date **Chair's Signature**

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.18

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 673-3 Mental Illness and Addictions among Children/Youth be approved as proposed:

A. Description of the Course

Common types of mental illness are studied along with an overview of substance misuse and addictions. Structural elements impacting mental health such as poverty, racism, and isolation are considered as well as biological, traumatic, attachment, and familial factors. The epidemiology of mental illness among Aboriginal children and youth is examined along with factors associated with etiology. Pharmacological interventions are also examined.

1. **Proposed semester of first offering:** January 2017
2. **Academic Program:** School of Social Work
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 673-3
4. **Course Title:** Mental Illness and Addictions among Children/Youth
5. **Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.
6. **Calendar Course Description:**

This course focuses on common types of mental illness with an overview of substance misuse and addictions. Students are introduced to structural elements impacting mental health such as poverty, racism, and isolation, as well as biological, traumatic, attachment, and familial factors. The epidemiological and etiological related mental illness among Aboriginal children and youth are examined. Pharmacological interventions are also examined.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) **Can the course be repeated for credit if the subject matter differs substantially?**

Yes* No X

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct

number of credit hours noted) is included within the Calendar Course Description:

"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) **Is variable credit available for this course?** Yes _____ No X

Variable credit is denoted by the following examples:

- i) **"3-6"**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) **"3,6"**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture #

Seminar #

Laboratory #

Other (please specify) on-line _____

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years ✓

16. Proposed text / readings: Note: Readings will be revised/updated as appropriate.

American Psychiatric Association. (2013). *Diagnostic and statistical manual of mental disorders* (5th ed.). Washington, DC.

Kirmayer, L. & Valaskasis, G. (2009). *Healing traditions: The mental health of Aboriginal people in Canada*. Vancouver: UBC Press.

Phares, V. (2008). *Understanding abnormal child psychology* (2nd ed.). New Jersey: John Wiley and Sons.

Ralph, I. (2010). *Psychotropic agents* (15th ed.). Grand Forks, BC: IGR Publications.

Vukic, A., Gregory, D., Martin-Misener, R., & Etowa, J. (2011). Aboriginal and western conceptions of mental health and illness. *Pimatisiwin: A Journal of Aboriginal and Indigenous Community Health*, 9(1), 65 - 86.

B. Significance Within Academic Program

1. Anticipated enrolment 8-16 students per course

2. If there is a proposed enrolment limit, state the limit and explain: N/A

3. **Required for:** Major: _____ Minor: _____ Other: _____
4. **Elective in:** Major: Master of Social Work Minor: _____ Other: _____
5. **Course required by another major/minor:** None
-

6. **Course required or recommended by an accrediting agency:** None
7. **Toward what degrees will the course be accepted for credit?** Aboriginal Child & Youth Mental Health Graduate Certificate
8. **What other courses are being proposed within the Program this year?** 6 courses in Certificate, 3 per year (one in each semester)
9. **What courses are being deleted from the Program this year?** SOCW 501, SOCW 502, SOCW 503, SOCW 504, SOCW 505 and SOCW 506

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** None
4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____
N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?**
Yes _____ No X

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
- i. **College Staffing:** None
- ii. **Space (classroom, laboratory, storage, etc.):** None
- iii. **Library Holdings:** None

iv. **Computer (time, hardware, software):** On-line courses – CTLT support required

E. **Additional Attached Materials** New Course Approval Motion Form Checklist and Library Holdings Form.

F. **Other Considerations**

1. **First Nations Content*:** Yes** X No _____

* **Whether a new course has First Nations content is to be determined by the relevant College Council(s).**

If "yes." refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to SCAAF.

3. **Other Information:** None

4. **Attachment Pages (in addition to required "Library Holdings" Form):** 1 pages

G. **Authorization** (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Arts, Social and Health Sciences

2. **College Council Motion Number(s):** CONSENT: CASHS2015.05.21.03

3. **College Council Approval Date(s):** May 21, 2015

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** SCFNAP 201505.05

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:**

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.10

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date

Chair's Signature

For recommendation to ✓ , **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.19

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 674-3 Crisis Work With Children/Youth: Restoring Balance be approved as proposed:

A. Description of the Course

This course examines the nature of crisis and looks at the type of crisis situations faced by children and youth, giving special attention to Aboriginal children and youth. Basic crisis intervention skills are identified and practiced towards the restoration of balance. There is a particular focus on suicide, including assessment of suicide lethality, intervention skills, skills for working with survivors, cluster suicide and suicide epidemics, and prevention work. Other trauma or crisis work, critical incident debriefing with children and youth and an examination of individual, family and community risk and protective factors are also addressed.

1. **Proposed semester of first offering:** May 2017
2. **Academic Program:** School of Social Work
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 674-3
4. **Course Title:** Crisis Work With Children/Youth: Restoring Balance
5. **Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.
6. **Calendar Course Description:**

This course examines the nature and types of crisis situations faced by children and youth, with special attention to Aboriginal children and youth. Basic crisis intervention skills are identified and aimed at the restoration of balance. There is a particular focus on suicide, including assessment of suicide lethality, intervention skills, skills for working with survivors, cluster suicide and suicide epidemics, and prevention work. The course addresses other trauma or crisis work, critical incident debriefing with children and youth and individual, family and community risk and protective factors.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

- * If “yes.” please indicate the maximum number** of credit hours which may be applied to a student’s degree using this course: #
- ** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as “3” and the following notation (with the correct number of credit hours noted) is included within the Calendar Course Description:
“This course may be repeated to a maximum of XX credit hours if the material is substantially different.”

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) **“3-6”**: in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) **“3,6”**: in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture	<u> # </u>	Seminar	<u> # </u>
Laboratory	<u> # </u>	Other (please specify)	<u> on-line </u>

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
 each year _____
 alternating years ✓

16. Proposed text / readings: Note: Readings will be revised/updated as appropriate.

Everett, B. (2009, June 14). *Belonging: Social exclusion, social inclusion, personal safety and the experience of mental illness*. Retrieved from <http://www.mooodisorderscanada.ca/documents/Publications/BELONGING%20FINAL%20REPORT.pdf>

Grandbois, D. (2005). Stigma of mental illness among American Indian and Alaska native nations: Historical and contemporary perspectives. *Issues in Mental Health Nursing*, 26(10), 1001-1024.

Kirmayer, L.J., Brass, G.M., Holton, T., Paul, K., Simpson, C., & Tait, C. (2007, June 14). *Suicide among aboriginal people in Canada*. Retrieved from <http://www.ahf.ca/downloads/suicide.pdf>

MacNeil, M. (2008). An epidemiologic study of aboriginal adolescent risk in Canada: The meaning of suicide. *Journal of Child and Adolescent Psychiatric Nursing*, 21(1), 3-12.

3. If there is an overlap, and no preclusion is required, please explain why not: None
4. Has this overlap been discussed with the Program concerned? Yes _____ No _____
N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?
Yes _____ No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If "yes," please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe ADDITIONAL resources required over the next five years to offer this course.

- i. College Staffing: None
- ii. Space (classroom, laboratory, storage, etc.): None
- iii. Library Holdings: None
- iv. Computer (time, hardware, software): On-line course. CTLT support required.

- E. Additional Attached Materials** New Course Approval Motion Form Checklist and Library Holdings Form.

F. Other Considerations

1. First Nations Content*: Yes** X No _____
* Whether a new course has First Nations content is to be determined by the relevant College Council(s).

**If "yes," refer the motion to the Senate Committee on First Nations and Aboriginal Peoples prior to SCAAF.

2. Other Information: None
3. Attachment Pages (in addition to required "Library Holdings" Form): 1 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. College(s): Arts, Social and Health Sciences
2. College Council Motion Number(s): CONSENT: CASHS2015.05.21.03
3. College Council Approval Date(s): May 21, 2015

4. Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP 201505.05

5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.11

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date

Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.20

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course SOCW 675-3 Community-Based Prevention: Creating Balance be approved as proposed:

A. Description of the Course

This course examines community prevention strategies and risk reduction as it applies to child and youth mental health, highlighting the role and restoration of traditional activities that promote wellness for Aboriginal children and youth. Interventions and practical application of prevention strategies in relation to suicide, parenting, disability, and other issues are addressed. Approaches to identifying and building on existing community programs and community strengths are also emphasized.

1. **Proposed semester of first offering:** September 2017
2. **Academic Program:** School of Social Work
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** SOCW 675-3
4. **Course Title:** Community-Based Prevention: Creating Balance
5. **Goal(s) of Course:** This course is intended to appeal to working social workers who are seeking professional development. It also provides additional electives for graduate students.
6. **Calendar Course Description:**

This course examines community prevention strategies and risk reduction as it applies to child and youth mental health, and highlights the role and restoration of traditional activities that promote wellness for Aboriginal children and youth. Interventions and practical application of prevention strategies in relation to suicide, parenting, disability, and other issues are addressed. The course emphasizes approaches to identifying and building on existing community programs and community strengths.

7. **Credit Hours:** 3 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* No

* If "yes," please indicate the maximum number** of credit hours which may be applied to a student's degree using this course: #

** If the course may be taken more than once but will only ever be offered for 3 credit hours, for example, per offering, the credit hours are simply expressed as "3" and the following notation (with the correct

number of credit hours noted) is included within the Calendar Course Description:
"This course may be repeated to a maximum of XX credit hours if the material is substantially different."

b) Is variable credit available for this course? Yes _____ No X

Variable credit is denoted by the following examples:

- i) "3-6": in this example, the course may be offered for 3, 4, 5, OR 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3-6).
- ii) "3,6": in this example, the course may be offered for EITHER 3 or 6 credit hours during a single offering. In this example, the course number would be expressed as CHEM 210-(3,6).

8. Contact Hours (per week):

Lecture	<u> # </u>	Seminar	<u> # </u>
Laboratory	<u> # </u>	Other (please specify)	<u>on-line _____</u>

9. Prerequisites (taken prior): BSW, Bachelor of Child & Youth Care or other bachelor-level degree subject to Chair Approval.

10. Prerequisites with concurrency (taken prior or simultaneously): None

11. Co-requisites (must be taken simultaneously): None

12. Preclusions: None

13. Course Equivalencies: None

14. Grade Mode: NORMAL (i.e., alpha grade)

15. Course to be offered: each semester _____
each year _____
alternating years ✓

16. Proposed text / readings: Note: Readings will be revised/updated as appropriate.

Acting on What We Know: Preventing Youth Suicide in First Nations
http://whitestone.suicideinfo.ca/images/Preventing_Youth_Suicide_in_First_Nations.pdf.

Bellefeuille, G., & Jamieson, D. (2009). Relational-centred planning: A turn toward creative potential and possibilities In G. Bellefeuille & F. Ricks (Eds.), *Standing on the precipice: Inquiry into the creative potential of child and youth care practice* (35-72). Edmonton, AB: MacEwan Press.

Berry, J. W. (1999). Aboriginal cultural identity. *The Canadian Journal of Native Studies* XIX, (1)1-36.

Capacchione, L. (2002). Know Thyself: Relating to Yourself, Relating to Others.
<http://www.luciac.com/essays/InnerChildRelations.html>.

Faulker, S. (2008). Drumming for life. (March). *Reclaiming Children and Youth*.

First Nations Centre, National Aboriginal Health Organization (2005). Assessment and Planning Tool Kit: Suicide prevention in First Nations Communities.

Iarocci, G., Root, R., & Burack, J. (2009). Social competence and mental health among Aboriginal youth: An integrative development perspective. In L. J. Kirmayer & G. G. Valaskakis (Eds.), *Healing traditions: The mental health of Aboriginal peoples in Canada* (80-106). Vancouver, BC: UBC Press.

Jacono, J., & Jacono B. (2008). The use of puppetry for health promotion and suicide prevention among Mi'Mmaq Youth. *Journal of Holistic Nursing*, 26(1), 50-55.

McLeod, M. (2006). This is the buddha's love. *Shambhala Sun*, March, 50-57.

Neckowaya, R., Brownleea, K., & Castellanal, B. (2007). Attachment Theory Consistent with Aboriginal Parenting Realities? *First Peoples Child & Family Review*, 3 (2), 65-74.

Stewart, S. (2008). Promoting Indigenous mental health: Cultural perspectives on healing from Native counsellors in Canada. *International Journal of Health Promotion & Education*, 46, 12-19.

Tervo, J. (2001). Music therapy for adolescents. *Clinical Child Psychology and Psychiatry*, 6(1): 79-91.

Wortzman, R. (2009) Mental health promotion as a prevention and healing tool for issues of youth suicide in Canadian Aboriginal communities. *First Peoples and Family Review*, 4(1), 20-27.

B. Significance Within Academic Program

1. **Anticipated enrolment** 8-16 students per course
2. **If there is a proposed enrolment limit, state the limit and explain:** #
3. **Required for:** Major: _____ Minor: _____ Other: _____
4. **Elective in:** Major: Masters of Social Work Minor: _____ Other: _____
5. **Course required by another major/minor:**

6. **Course required or recommended by an accrediting agency:** None

7. **Toward what degrees will the course be accepted for credit?** Aboriginal Child & Youth Mental Health Graduate Certificate

8. **What other courses are being proposed within the Program this year?** 6 courses in Certificate, 3 per year (one in each semester)

9. **What courses are being deleted from the Program this year?** SOCW 501, SOCW 502, SOCW 503, SOCW 504, SOCW 505 and SOCW 506

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** Yes _____ No _____
N/A

5. In offering this course, will UNBC require facilities or staff at other institutions?

Yes _____ No X

If yes, please describe requirements:

6. Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?

Yes _____ No X

If **“yes,”** please contact the Articulation Officer in the Office of the Registrar.

D. Resources required

1. Please describe **ADDITIONAL** resources required over the next five years to offer this course.

i. College Staffing: None

ii. Space (classroom, laboratory, storage, etc.): None

iii. Library Holdings: None

iv. Computer (time, hardware, software): On-line course. CTLT support required.

E. Additional Attached Materials

F. Other Considerations

1. First Nations Content*: Yes** X No _____

** Whether a new course has First Nations content is to be determined by the relevant College Council(s).*

****If “yes,”** refer the motion to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

2. Other Information: None

3. Attachment Pages (in addition to required “Library Holdings” Form): 1 pages

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. College(s): Arts, Social and Health Sciences

2. College Council Motion Number(s): CONSENT: CASHS2015.05.21.03

3. College Council Approval Date(s): May 21, 2015

4. Senate Committee on First Nations and Aboriginal Peoples Motion Number: SCFNAP 201505.05

5. Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

**INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE
COMMITTEE ON ACADEMIC AFFAIRS MEETING**

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.12

Moved by: D. Ryan

Seconded by: K. Smith

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015

Date

Chair's Signature

For recommendation to ✓, or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: SOCW 675-3 Community-Based Prevention: Creating Balance

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes X No

This course is a modification of a previously supported course; therefore no additional support is necessary.

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

c) If no to a), what is the proposed funding source?

Heather Ensey
University Librarian (or designate) signature

Feb 26/15
Date

Motion Number (assigned by
Steering Committee of Senate): S-201506.21

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the program prerequisites for the Master of Science in Business Administration, on page 50 in the PDF calendar accessible on the UNBC web page of the 2014/2015 graduate calendar, be approved as proposed.

1. **Effective date:** September 2015
2. **Rationale for the proposed revisions:** There are two reasons for this recommended change in the Statistics prerequisites in the Master of Science in Business Administration. First, the present requirement of STAT 671-3 Linear Models and STAT 675-3 Methods for Multivariate Data is somewhat restrictive of the choices that students may make in choosing Statistics courses that are most relevant to their program of study. The proposed revision requires students to take STAT 671-3 as a basic introduction to statistics at the graduate level but allows students to choose as a second statistics course the one that best resources their planned area of research concentration. For example, an MSc student pursuing a specialization in Marketing might chose to take STAT 672-3 Survey Sampling Design and Analysis; whereas, a student in Finance might choose to take STAT 675-3 Methods for Multivariate Data to best resource their MSc research. The second reason relates to the scheduling frequency of graduate-level statistics courses.
3. **Implications of the changes for other programs, etc., if applicable:** This change was developed jointly between the Chairs of Business and Mathematics with the assistance of the CSAM Dean. The change will allow for more efficient use of resources and less administrative burden for both the School of Business and the Mathematics Department.
4. **Reproduction of current Calendar entry for the item to be revised:**

Additional Required Courses

(taken in either first or second year)

STAT 671-3 Linear Models

STAT 675-3 Methods for Multivariate Data

With permission of the Chair of the MSc Program in Business

Administration, alternative courses in other programs may be taken

as substitutes for STAT 671-3 and STAT 675-3 if the STAT courses

are not available when needed to meet MSc Program requirements

When the above two STAT courses are available they are to be taken

in preference to alternative courses.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

Additional Required Courses

~~(taken in either first or second year)~~

~~STAT 671-3 Linear Models~~

~~STAT 675-3 Methods for Multivariate Data~~

~~With permission of the Chair of the MSc Program in Business~~

~~Administration, alternative courses in other programs may be taken~~

~~as substitutes for STAT 671-3 and STAT 675-3 if the STAT courses are not available when needed to meet MSc Program requirements. When the above two STAT courses are available they are to be taken in preference to alternative courses.~~

Additional Required Courses In Statistics
(taken in either first or second year)

STAT 671-3 An Introduction to Linear Modelling;
and one of the following:
STAT 672-3 Survey Sampling Design and Analysis;
STAT 673-3 Experimental Design and Analysis; or
STAT 675-3 Methods for Multivariate Data.

The student and supervisor choose the additional STAT course from the above list to best fit the student's MSc program of study. More specifically, the three additional STAT courses align to the business disciplines within the MSc as:

_____ STAT 672-3 (All business disciplines);
_____ STAT 673-3 (Human Resources Management, Marketing, and Operations Management); and
_____ STAT 675-3 (All business disciplines)

A different graduate-level statistics course may be taken from the School of Business or other UNBC department as an alternative to STAT 671-3, STAT 672-3, STAT 673-3, or STAT 675-3. Students select both required statistics courses in consultation with their supervisor and require the permission of the Chair of the MSc – BA Program.

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

College: Science and Management

College Council Motion Number: CSAMCC Motion 2015:05:14:03

College Council Approval Date: May 14, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not Applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not Applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.13

Moved by: D. Ryan

Seconded by: A. Kehler

Committee Decision: CARRIED



Approved by SCAAF: June 10, 2015
Date

Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.22

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change to the undergraduate calendar entry for the School of Business (BCOMM Program) on page 68 in the PDF calendar accessible on the UNBC web page of the 2014/2015 graduate / undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015
2. **Rationale for the proposed revisions:** Some BCOMM students leave MATH 150 and MATH 152, courses which are requirements for all BCOMM students, until late in their programs and then run into difficulties in meeting requirements for graduation or are unable to take senior level BCOMM courses which have MATH 150 or MATH 152 as prerequisites. As well, in these cases (which are all too frequent) weaknesses in Mathematics skills are only identified by the Business and Mathematics Department Chairs relatively late in the students' programs, often too late for effective remedial help with the Academic Success Centre, Academic Resource Centre, Business student advisor or other supports set up by the university to assist students in academic difficulty. This calendar change will allow the Chairs to identify students in difficulty relatively early in their BCOMM Programs and steer them to student support services before they encounter upper-division courses that require MATH 150 and 152 as pre-requisite. This calendar change will result in higher student success rates and higher levels of student retention in the BCOMM Program.
3. **Implications of the changes for other programs, etc., if applicable:** The Chair of the School of Business has consulted with the Mathematics Chair and they have developed this calendar change jointly.

4. **Reproduction of current Calendar entry for the item to be revised:**

Common Requirements for all Business Students

Note: Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of "C-" or better. In exceptional circumstances the Program Chair may waive this requirement on a case by case basis.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

Common Requirements for all Business Students

Note: Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of "~~C-~~ C- or better. BCOMM students can only register in 300- and 400-level BCOMM courses when MATH 150-3 and MATH 152-3 are completed with a minimum grade of "C-" C- or better. In exceptional circumstances the Program Chair may waive these requirements ~~on a case by case basis.~~

6. **Authorization:** (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: School of Business

College: Science and Management

College Council Motion Number: CSAM Motion 2015:04:09:04

College Council Approval Date: April 9, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not Applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not Applicable

7. **Other Information**

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.20

Moved by: T. Whitcombe

Seconded by: D. Ryan

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to ✓ , **or information of** **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.23

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW ACADEMIC PROGRAM PROPOSAL

Motion: That the new Bachelor of Commerce Honours Program be approved as proposed.

A. General Information

Program Title: Bachelor of Commerce (BCOMM) Honours

Program Objectives: To provide an option for BCOMM students who are interested in pursuing graduate studies in business. Most BCOMM students are interested in pursuing professional careers, but there are occasional students who will enter the BCOMM with an interest in pursuing a research career or who have acquired an interest during their BCOMM Program in pursuing graduate studies and a research career after graduation. The BCOMM Honours Program is meant to connect these students with interested professors in the School of Business who can help to better prepare them for entry into and successful completion of research-based graduate studies.

Credential upon Completion of the Program: Bachelor of Commerce Honours

Program Offering the Degree: School of Business

Proposed Start Date: September 2015

Suggested Institutional Priority: High. The School of Business is presently serving only one type of undergraduate student, one who wishes to directly enter the business world after graduation as a certified accountant or human resource manager, marketing manager, and so on. There is no provision in the current program structure of the School of Business for undergraduate students to take on a BCOMM Program with an emphasis on the research role. Providing this option should increase enrolments in the School of Business and will also provide research professionals for the North who can take up unfilled positions in education, non-for-profits, government agencies and departments, industry, and business.

Relationship of Proposed Program to the Mandate of the Institution: The proposed BCOMM Honours Program fits very well with the mandate described in the UNBC Undergraduate Calendar under the heading "Research At UNBC":

"The University of Northern British Columbia prides itself on being a small institution with a large research mandate and presence. ...The principal research values of UNBC are: excellence, innovation, social and economic relevance, and interdisciplinarity. The goals of research at UNBC are to contribute to the advancement of knowledge, and to stimulate economic growth and diversification in ways that are sustainable and that have widespread social support. The research programs of students and faculty often occur in partnership with community groups, industry, government agencies, and other interested parties. This is particularly true of the disciplines which engage heavily in research on issues that are of direct relevance to the rural and remote communities, their supporting industries and social structures, and the boreal and northern regions."

(from page 14 of the PDF version of the UNBC Undergraduate Calendar)

Implications for the Cooperative Education Option: This BCOMM Honours Program is not appropriate to Cooperative Education because the research experience gained pursuant to the program will be with professors at UNBC rather than with external organizations.

B. Program Description

General Calendar Description:

BCOMM Honours

Students in the BCOMM Honours Program must complete all requirements for the ~~BCOMM~~ **BComm** in their major(s) of choice. In addition, the students must successfully complete ~~six~~ **6** credit hours of COMM 497-(3-6) Honours Thesis. The Honours Thesis must be conducted under the supervision of a faculty member with PhD qualifications. Entry to the Honours Program takes place after the end of the second year of ~~BCOMM~~ **BComm** studies (~~i.e. i.e.~~, upon completion of at least 60 credit hours) and requires a minimum GPA of 3.33 calculated on the last 60 credit hours completed at the time of declaration to the Honours Program. Prospective-~~BCOMM~~ **BComm** Honours Students must have successfully completed MATH 150-3, MATH 152-3, CPSC 250-3, and ECON 205-3, or their equivalents, before they will be considered for entry to the ~~BCOMM~~ **BComm** Honours Program. Attaining a minimum GPA of 3.33 in the first two years of the ~~BCOMM~~ **BComm** does not guarantee entry to the Honours Program, which ~~will be is~~ at the discretion of the Department. To remain in the Honours Program students must maintain a minimum ~~semester~~ **Semester** GPA of 3.33 to be calculated at the end of each semester ~~as well as and~~ receive no grade lower than a C+ in any course after entry to the Honours Program.

Curriculum: Students in the BCOMM Honours Program must complete all requirements for the BCOMM in their major(s) of choice. In addition, the students must successfully complete six credit hours of COMM 497-(3,6) Honours Thesis. The minimum requirement for completion of a BSc Honours in Business Administration is 120 credit hours which includes six credit hours of COMM 497-(3,6) Honours Thesis.

Specialties within Program: Students will complete an Honours thesis as appropriate to the area of concentration of their faculty supervisor, including but not limited to, the Majors in the Business Program: Accounting, Finance, Marketing, International Business, General Business and Human Resources Management.

Related Programs at Other Institutions: The Honours degree in Business Administration at Simon Fraser University is a non-research program that gives students "additional depth" in their area of concentration, rather than research skills. UBC has a "Commerce Scholars Program" which serves the function of a BCOMM Honours at their Business School. The University of Victoria's Business School does not have a BBA or BCOMM Honours Program option. There does appear to be a unique niche for a BCOMM Honours Program that is dedicated to business-related research at UNBC when we are compared to the Business Programs at the other three research-intensive universities in British Columbia.

Relation to Existing Programs: The proposed BCOMM Honours will direct highly-qualified graduates of our undergraduate business program into our existing Master of Science Program in Business Administration.

Articulation Arrangement: None

Consultations with Other Institutions: None. There does not appear to be a substantive basis for such discussions with other research-intensive universities in British Columbia given the uniqueness of this

proposal.

C. Need for Program

Enrolment Projections: Given the small number of PhD-level faculty in the School of Business (8.5 tenured and tenure-track members) potentially available to supervise Honour's students in the School of Business, the enrolment in this program must be capped at a maximum of 10 students per year. Given the present orientation of students entering the BCOMM Program, i.e., toward professional roles in business, it is unlikely at any rate that the number of students wishing to pursue the BCOMM Honours option would reach 10 in any one year.

Cultural, Social and Economic Needs: According to the *British Columbia Labour Market Outlook* published by WorkBC over one million total job openings are expected to 2022 in this province. About 34% of these forecasted job openings will require a university degree. A number of the Top 60 occupations requiring post-secondary education and training to the university level, i.e., the "A" level of occupational skill, are in business or management. The expansion in job opportunities for British Columbia is most pronounced in the Northwest and North Coast/Nechako regions which are primary catchment areas for UNBC (see pages 16 and 17 of the *British Columbia 2022 Labour Market Outlook*).

Labour Market Demands: The *British Columbia 2022 Labour Market Outlook* lists the Top 60 jobs that will be most demand up to the year 2022. Three of these jobs are well suited to graduates coming directly out of our proposed BCOMM Honours Program: Professional occupations in business management consulting (4,200 job opening in BC to 2022), Professional occupations in advertising, marketing and public relations (3,400 openings to 2022), and Business development officers and marketing researchers and consultants (2,600 openings). If the student taking the BCOMM Honours moves on to complete graduate work at UNBC or elsewhere two additional types of job openings from the Top 60 list become available: College and other vocational instructors (6,200 openings to the year 2022), and university professors and lecturers (4,800 openings). The job prospects for BCOMM Honours graduates are excellent, regardless of whether the BCOMM Honours is the terminal degree or the student pursues further studies in graduate school after completing the BCOMM Honours.

Other Benefits: By engaging highly qualified undergraduate students in research with School of Business faculty at a relatively early stage the BCOMM Honours will help the UNBC School of Business further expand its research footprint in three targeted areas over the next ten years: Marketing, Finance, and Business Informatics.

D. Faculty

Faculty list:

Steven Cronshaw, Professor and Chair
Waqar Haque, Professor (cross-listed with Computer Science)
Sungchul Choi, Associate Professor
Balbinder Deo, Associate Professor
Rick Tallman, Associate Professor
Jing Chen, Assistant Professor
Reza Chowdhury, Assistant Professor
Elizabeth Croft, Assistant Professor
Xin Ge, Associate Professor

Expected Teaching Loads: It is expected that interested faculty in the School of Business might take on 1-2 BCOMM Honours students in supervision of their Honours theses.

Research Funding: BCOMM students who work with a faculty member having grant funds in the faculty member's area of research might receive some research support from those funds.

E. Program Delivery

Distance Learning Components: None

Class Size and Structure: BCOMM Honours students will be supervised on a 1-to-1 basis by their faculty supervisors.

Experiential Learning: There will be a substantial amount of experiential learning provided to BCOMM Honours students through close supervisory and mentoring relationships with faculty members.

F. Program Resources

Administrative Requirements: No additional requirements

Operating Requirements: No additional requirements

Capital Requirements: No additional requirements

Start-up Costs: None

Special Resource Requirements: A dedicated lab space for BCOMM Honours students with at least one computer work station, e.g., to run statistical analyses and simulations, is needed.

G. Library Resource Requirements (See attached form)

H. Evaluation

Academic Quality of Program: High

Methods of Internal Institutional Review: Regular five-year external program reviews of the UNBC School of Business

Relevant External Program Experts: The School of Business anticipates that adjunct faculty members will be added to our faculty list over the next five years who could serve as additional resources for supervising BCOMM Honours students.

I. Miscellaneous

Special Features: This proposed BCOMM Honours Program is well aligned with UNBC priorities for research-intensiveness and experiential learning.

Attachment Pages (in addition to required Library Form): 1

J. Authorization

College: Science and Management

College Council Motion Number: CSAM Omnibus Motion 2015:04:09:05

College Council Approval Date: April 9, 2015

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.21

Moved by: T Whitcombe

Seconded by: D. Ryan

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Library Resource Requirements Form
(to be submitted with SCAAF New Academic Program Proposal Motion Form)

NEW ACADEMIC PROGRAM PROPOSAL: Bachelor of Commerce Honours Program

G. Library Resource Requirements (to be completed by Librarians)

Subscription to periodicals and e-resources are adequate to support a BComm Honours degree.

The current library monograph holdings are inadequate to support a BComm Honours degree. There are a number of areas that do not have current holdings. An addition of ~100 books is required to strengthen weak areas of the collection. See attached "BComm Honours Library Evaluation" document for details.

A **one-time allocation of \$7500** is required as well as **ongoing allocation of \$5000/yr**. The School of Business will provide a one-time allocation of \$7500 and the Library will allocate \$5000 annually for business and management books.

1. Space Requirements:

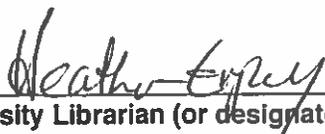
- a) holdings:
- b) study / work:

2. Library Administrative Support Requirements:

3. Capital Requirements (other than new course-specific):

4. Holdings Requirements (List all new courses that carry new holdings requirements, and include total cost):

Areas of the monograph collection that need strengthening include: Human Resources, Management, Business Ethics, Accounting, Marketing, Business Mathematics, Business Communications, Management Information Systems and Data Mining. An additional ~100 monographs would suffice to strengthen these areas at an approximate one-time cost of \$7500. See attached "BComm Honours Library Evaluation" document for details.



University Librarian (or designate) signature



Date

Introduction:

A full analysis of the “Commerce” collection was performed to determine the state of our collection as it relates to the implementation of the undergraduate honours program (COMM 497). The following conclusions are based on library monograph allocations and age of collection reports.

Conclusions Drawn from Analysis:

The monograph collection has been underfunded for the last five (5 years), which has had a detrimental effect on the library’s ability to support the implementation of the honours program. In past years (in consultation with the School of Business) it was determined that emphasis should be placed on the acquisition of journals and databases. As a result the monograph budget was reduced. This decision has had a negative impact on the “Commerce” monograph collection as a whole rendering the collection out of date and insufficient in its growth to meet the current and future research needs of students and faculty by the end of the decade.

Recommendation:

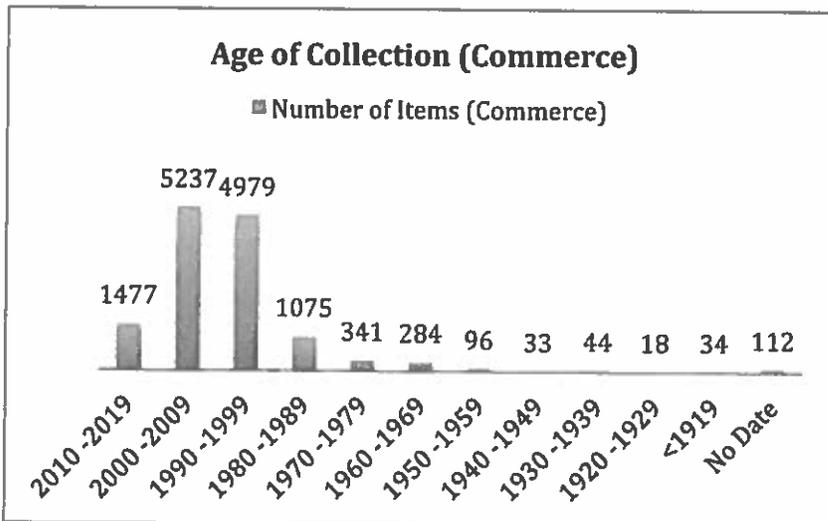
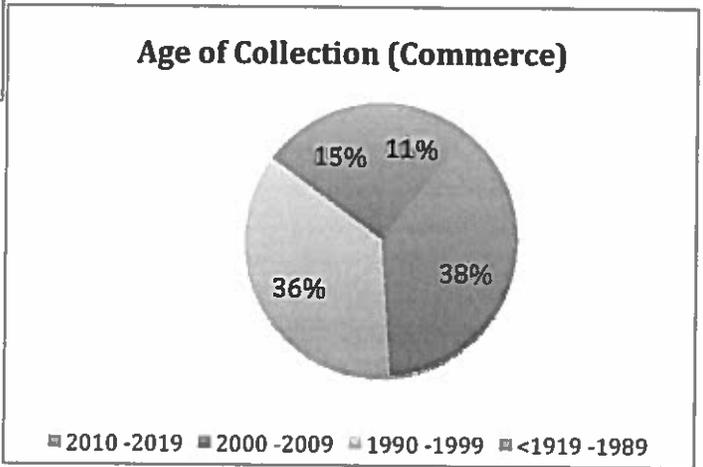
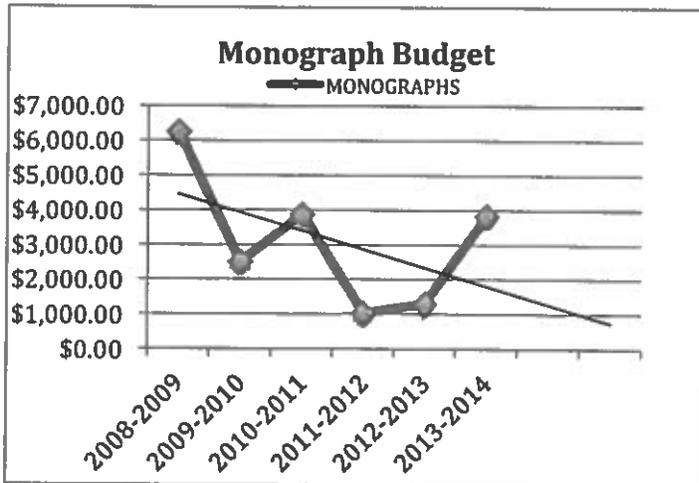
It is recommended that additional funds be added to the Commerce monograph collection in order to ensure that the collection is current and relevant.

Specific areas of the collection that require strengthening are: Human Resources (Personnel Management), Management, Business Ethics, Accounting, Marketing, Business Mathematics, Business Communications, Management Information Systems and Data Mining. The number of titles collected in these areas is 50% below the number of titles that should have been acquired, as we are half way through the decade. These areas are integral to the B. Comm. degree, (especially the Honours degree), but are weak in terms of currency as the budget emphasis has been on journals and database subscriptions over the last five years. An estimated 700 volumes is recommended to strengthen these areas. However, given that the average cost of a business or management book is \$65 USD¹, this would require an allocation of \$45,500. Realistically, ~100-120 volumes would suffice to strengthen these collection areas to an adequate level, which would require an approximate one-time allocation of \$7,500. To ensure the collection maintains its currency, I recommend that the ongoing allocation for business and management books be not less than \$5000/yr.

The ongoing budget allocation to maintain currency can be accommodated within the existing Library Acquisitions budget but may require consultation with the Business Dept. as to reallocation of resources. However, the Library will require a one-time allocation of \$7,500 to strengthen the currently weak areas.

¹ Lynden, F. C. (2015). U.S. College Book Price Information, 2014. Choice, 52:8, 1278-1281.

Monograph Allocations	
COMM	MONOGRAPHS
2008-2009	\$6,243.37
2009-2010	\$2,496.33
2010-2011	\$3,860.98
2011-2012	\$1,032.35
2012-2013	\$1,299.05
2013-2014	\$3,825.48



Motion Number (assigned by
Steering Committee of Senate): S-201506.24

SENATE COMMITTEE ON ACADEMIC AFFAIRS

NEW COURSE APPROVAL MOTION FORM

Motion: That the new course COMM 497-(3,6) Honours Thesis in Business Administration be approved as follows:

A. Description of the Course

1. **Proposed semester of first offering:** September, 2015
2. **Academic Program:** School of Business (BCOMM Program)
3. **Course Subject, Number*, and Credit hours (e.g. CHEM 210-3):** COMM 497-(3,6)
4. **Course Title: Honours Thesis in Business Administration**
5. **Goal(s) of Course:** To provide opportunities for students registered in the proposed BCOMM Honours Program to develop, test and write up research in business administration under the supervision of a PhD-qualified faculty member in the UNBC School of Business. The Honours Thesis will give these students an initial experience in conducting high-quality theory-driven research under the supervision and mentorship the faculty member and is intended as the capstone experience for the students in the BCOMM Program that will lead to further graduate studies in business or a career in business administration that relies heavily on the interpretation and application of research findings to solve organizational problems, e.g., finance and marketing analysts.

6. Calendar Course Description:

~~Students who have been admitted to and enrolled in the BCOMM Honours Program will in their 4th year of study~~ pursue an independent research study under the supervision of a ~~PHD~~ **PhD**-qualified faculty member in the School of Business. ~~The students will~~ present the results of their thesis research to members of the School of Business and other interested members of the university community.

7. **Credit Hours:** 3,6 credit hours (Normally, UNBC courses are 3 credit hours and may not be repeated for additional credit. If this course falls outside the norm, please complete sections "a)" and "b)" below).

a) Can the course be repeated for credit if the subject matter differs substantially?

Yes* _____ No X

b) Is variable credit available for this course? Yes X No _____

8. **Contact Hours (per week):** As mutually arranged between student and supervisor
9. **Prerequisites (taken prior):** Prospective BCOMM Honours Students must have successfully completed MATH 150, MATH 152, CPSC 250-3, and ECON 205-3, or their equivalents, before they will be considered for entry to the BCOMM Honours Program.
10. **Prerequisites with concurrency (taken prior or simultaneously):** None
11. **Co-requisites (must be taken simultaneously):** None
12. **Preclusions:** None
13. **Course Equivalencies:** None
14. **Grade Mode:** PASS/FAIL
15. **Course to be offered:** each semester X
each year
alternating years
16. **Proposed text / readings:** As assigned by supervisor and appropriate to the topic of the Honours Thesis.

B. Significance Within Academic Program

1. **Anticipated enrolment** 5 BCOMM Honours students per year
2. **If there is a proposed enrolment limit, state the limit and explain:** An absolute limit of 10 students per year can be admitted to the BCOMM Honours per year due to the limited number of available PhD-qualified faculty in the School of Business
3. **Required for:** Completion of Bachelor of Commerce Honours Program
4. **Elective in:** Not applicable
5. **Course required by another major/minor:** None
-

6. **Course required or recommended by an accrediting agency:** No
7. **Toward what degrees will the course be accepted for credit?** Bachelor of Commerce Honours
8. **What other courses are being proposed within the Program this year?** None
9. **What courses are being deleted from the Program this year?** Some HRM-related courses will be deleted – paperwork is in preparation

C. Relation to Other Program Areas

1. **Identify courses in other UNBC Programs that overlap with this course; describe the overlap and comment on its significance:** None
2. **Is a preclusion required?** Yes _____ No X
3. **If there is an overlap, and no preclusion is required, please explain why not:** N/A
4. **Has this overlap been discussed with the Program concerned?** N/A
5. **In offering this course, will UNBC require facilities or staff at other institutions?** No

If yes, please describe requirements:

6. **Is this course replacing an existing course that is included in one or more transfer agreements with external institutions?**
 Yes _____ No X

D. Resources required

1. **Please describe ADDITIONAL resources required over the next five years to offer this course.**
 - i. **College Staffing:** None
 - ii. **Space (classroom, laboratory, storage, etc.):** Office space for housing computer work station (see below)
 - iii. **Library Holdings:** See attached form (complete "Library Holdings" Form and submit with motion form)
 - iv. **Computer (time, hardware, software):** A dedicated computer work station for mathematical simulations and statistical analyses

- E. **Additional Attached Materials:** Not Applicable

F. Other Considerations

1. **First Nations Content*:** Yes _____ No X

2. **Other Information:** N/A

3. **Attachment Pages (in addition to required "Library Holdings" Form):** 0

G. Authorization (Please ignore — Section to be completed by Committee Recording Secretaries)

1. **College(s):** Science and Management

2. **College Council Motion Number(s):** CSAM Omnibus Motion 2015:04:09:05

3. **College Council Approval Date(s):** April 9, 2015

4. **Senate Committee on First Nations and Aboriginal Peoples Motion Number:** Not Applicable

5. **Senate Committee on First Nations and Aboriginal Peoples Meeting Date:** Not Applicable

INFORMATION TO BE COMPLETED BY RECORDING SECRETARY AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.22

Moved by: T. Whitcombe

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date


Chair's Signature

For recommendation to ✓ , or information of _____ Senate.

Library Holdings Form
(to be submitted with SCAAF New Course Approval Motion Form)

PROPOSED NEW COURSE: COMM 497-3,6 Honours Thesis

Library Holdings (to be completed by the appropriate Librarian):

a) Are current library holdings adequate? Yes _____ No X

b) If no to a), what monographs / periodicals / E-resources will be needed, and at what estimated cost?

Subscriptions to periodicals and e-resources are adequate to support a BComm Honours degree.

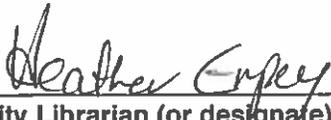
The current library monograph holdings are inadequate to support a BComm Honours degree as there are a number of areas that do not have current holdings. An addition of ~100 books is required to strengthen weak areas of the collection.

Areas of the monograph collection that need strengthening include: Human Resources, Management, Business Ethics, Accounting, Marketing, Business Mathematics, Business Communications, Management Information Systems and Data Mining. An additional ~100 monographs would suffice to strengthen these areas at an approximate one-time cost of \$7500.

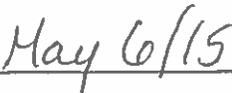
See attached "BComm Honours Library Evaluation" document for details.

c) If no to a), what is the proposed funding source?

A one-time allocation of \$7500 is required as well as ongoing allocation of \$5000/yr. The School of Business will provide a one-time allocation of \$7500 and the Library will allocate \$5000 annually for business and management books.



University Librarian (or designate) signature



Date

Motion Number (assigned by
Steering Committee of Senate): S-201506.25

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the Geography GIS Minor on pages 138 of the 2014-2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The Geography GIS Minor lists a number of Computer Science courses in its list of required and choice courses. As a result of past Computer Science curriculum changes, there is a need to update the courses listed in the Minor. A summary of the changes is as follows:

Course name changes:

From: CPSC 126-3 Introduction to Computer Systems
To: CPSC 126-3 Introduction to Computing

From: CPSC 350-3 Computer Graphics
To: CPSC 350-3 Introduction to Computer Graphics

Course deletions:

CPSC 422-3 Database Systems
CPSC 440-3 Computer Networks

Course additions:

CPSC 324-3 Introduction to Database Systems

CPSC 344-3 Data Communications and Networking
or COMM 353 Business Data Communications and Networking
or CPSC 444-3 Computer Networks

The net result is more flexibility on student choice.

3. **Implications of the changes for other programs, etc., if applicable:**

As students seek to add this Minor to their degree experience at UNBC, the changes may increase student numbers in the identified Computer Science and Geography courses. The changes have all been reviewed with Computer Science, their Program Chair, and their Curriculum Chair.

4. Reproduction of current Calendar entry for the item to be revised:

Minor in GIS (Geographic Information Systems)

The aim of the minor is to provide a level of competence in, and exposure to, a combination of courses in Geographic Information Systems and Computer Science technologies. This grouping is designed to serve both majors in NRES programs and in Computer Science. Combining these selected courses in Geography and Computer Science will provide a level of proficiency in geographic data processing and analysis suitable for careers in the GIS industry.

The three required Geography courses are the core of the minor, along with four additional courses selected from a list of GIS courses and Computer Science courses, of which CPSC 110-3 (Introduction to Computer Systems and Programming), CPSC 126-3 (Introduction to Computer Systems), and CPSC 350-3 (Introduction to Computer Graphics) are aimed at those not majoring in Computer Science.

A maximum of two courses (six credit hours) at or above the 200 level used to fulfill program requirements for a major or another minor may also be used to fulfill requirements for a minor in GIS.

The minimum requirement for the completion of the minor in GIS is 21 credit hours, of which at least 12 must be upper-year credits.

Requirements

GEOG 205-3	Cartography and Geomatics
GEOG 300-3	Geographic Information Systems
GEOG 432-3	Remote Sensing

Four (4) from the courses listed below, to include at least one (1) in GEOG/ENPL and two (2) in CPSC:

GEOG 204-3	Introduction to GIS for the Social Sciences
ENPL 303-3	Spatial Planning with GIS
GEOG 413-3	Advanced GIS
GEOG 457-3	Advanced Remote Sensing
CPSC 100-4	Computer Programming I
or CPSC 110-3	Introduction to Computer Systems and Programming
CPSC 126-3	Introduction to Computer Systems
CPSC 270-3	Human Interface Design
CPSC 350-3	Computer Graphics
CPSC 422-3	Database Systems
CPSC 440-3	Computer Networks

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Minor in GIS (Geographic Information Systems)

The aim of the minor is to provide a level of competence in, and exposure to, a combination of courses in Geographic Information Systems and Computer Science technologies. ~~This grouping is designed to serve both majors in NRES programs and in Computer Science.~~ Combining these selected courses in Geography and Computer Science will provide a level of proficiency in geographic data processing and analysis suitable for careers in the GIS industry.

The three required Geography courses are the core of the minor, along with four additional courses selected

from a list of GIS courses and Computer Science courses, ~~of which~~ CPSC 110-3 (Introduction to Computer Systems and Programming), CPSC 126-3 (~~Introduction to Computer Systems~~ Introduction to Computing), and ~~CPSC 350-3 (Introduction to Computer Graphics)~~ and CPSC 344-3 (Data Communications and Networking) are aimed at those not majoring in Computer Science.

A maximum of two courses (six 6 credit hours) at or above the 200 level used to fulfill program requirements for a major or another minor may also be used to fulfill requirements for a minor in GIS.

The minimum requirement for the completion of the minor in GIS is 21 credit hours, of which at least 12 credit hours must be upper-year credits.

Requirements

GEOG 205-3	Cartography and Geomatics
GEOG 300-3	Geographic Information Systems
GEOG 432-3	Remote Sensing

Four (~~4~~) courses from the ~~courses~~ listed below, to include at least one (~~1~~) in GEOG/ENPL and two (~~2~~) in CPSC:

GEOG 204-3	Introduction to GIS for the Social Sciences
ENPL 303-3	Spatial Planning with GIS <u>Geographical Information Systems (GIS)</u>
GEOG 413-3	Advanced GIS
GEOG 457-3	Advanced Remote Sensing
CPSC 100-4	Computer Programming I
or CPSC 110-3	Introduction to Computer Systems and Programming
CPSC 126-3	Introduction to Computer Systems <u>Introduction to Computing</u>
CPSC 270-3	Human Interface Design
<u>CPSC 324-3</u>	<u>Introduction to Database Systems</u>
CPSC 350-3	Computer Graphics <u>Introduction to Computer Graphics</u>
CPSC 422-3	Database Systems
CPSC 440-3	Computer Networks
<u>CPSC 344-3</u>	<u>Data Communications and Networking</u>
or COMM 353-3	<u>Business Data Communications and Networking</u>
or CPSC 444-3	<u>Computer Networks</u>

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Geography

College: College of Science and Management

College Council Motion Number: CSAM Consent Motion 2015:04:09:03

College Council Approval Date: April 9, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not Applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not Applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.18

Moved by: D. Ryan

Seconded by: P. Siakaluk

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.26

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the changes to the program requirements for the Public Administration and Community Development major on pages 134-136 of the 2014-2015 undergraduate calendar, be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:**

The PACD major has proven to be robust and valuable to graduates. As it is built upon the course offerings from academic units across the university, from time to time it requires updating to account for changes that those other academic units have made to their courses and the scheduling of those courses. The changes under this motion to the PACD major were made for 6 reasons:

- Course names had been changed by their respective academic units in earlier Calendar revisions (17 instances)
- Course numbers were changed by their respective academic units in earlier Calendar revisions (4 instances)
- Courses were removed from the Calendar by their respective academic units in earlier Calendar revisions (4 instances)
- Courses were added to increase student choice and to account for course scheduling (26 instances)
- Course swap (POLS 302 was moved to Public Administration choices and POLS 403 was moved to Required Upper Division courses) because of the regularity of course offerings.
- One course was deleted (FNST 440-3-6 Internship)
- One course was deleted due to challenges around prerequisites (1 instance)
- To correct the count of needed Upper Division electives

3. **Implications of the changes for other programs, etc., if applicable:**

Summary of changes by Academic Unit:

Anthropology

Course substitution: ANTH 102 for ANTH 101; ANTH 101 was deleted from calendar by Anthropology
ANTH 421 course added to provide additional choice

Commerce

COMM 300 course added to provide additional choice

Economics

ECON 120 course added to provide additional choice

ECON 210 course number changed by Economics

ECON 305 course name changed by Economics

ECON 331 course added to provide additional choice

ECON 401 course deleted due to challenges around prerequisites

Environmental Planning

ENPL 305 course added to provide additional choice

ENPL 319 course number changed by Environmental Planning

ENPL 401 course added to provide additional choice

Environmental Studies

ENVS 101 course added to provide additional choice

ENVS 326 course added to provide additional choice

First Nations Studies

FNST 304 course name changed by First Nation Studies

FNST 451 course added to provide additional choice

Geography

GEOG 101 course name changed by Geography

GEOG 200 course added to provide additional choice

GEOG 202 course name changed by Geography

GEOG 206 course name changed by Geography

GEOG 301 course added to provide additional choice

GEOG 305 course name changed by geography

GEOG 308 course name changed by Geography

GEOG 401 course name changed by Geography

GEOG 403 course name changed by Geography

GEOG 426 course added to provide additional choice

History

HIST 215 course added to provide additional choice

HIST 360 course added to provide additional choice

HIST 390 course added to provide additional choice

Political Science

POLS 220 course removed from calendar by Political Science

POLS 255 course added to provide additional choice

POLS 290 course name changed by Political Science

POLS 302 course name changed by Political Science

POLS 316 course name changed by Political Science

POLS 335 course removed from calendar by Political Science

POLS 434 course added to provide additional choice

Outdoor Recreation and Tourism Management

ORTM 100 course name changed by Outdoor Recreation and Tourism Management

ORTM 200 course name changed by Outdoor Recreation and Tourism Management

ORTM 310 course number changed by Outdoor Recreation and Tourism Management

Social Work

- SOCW 201 course added to provide additional choice
- SOCW 455 course moved to provide additional choice
- SOCW 457 course added to provide additional choice

Nature of consultation:

Between November 28 and 29, 2014, a copy of the draft motion and a cover email explaining the changes was sent to the Chairs of each affected academic unit (listed above) as well as the Student Advisor responsible for Geography.

On January 26, 2015, a reminder email together with the draft motion (and the earlier email explaining the changes) was again sent to the Chairs of each affected academic unit listed above.

In summary, I heard from 9 of the impacted programs and the Student Advisor. Only ANTH and COMM did not get back to me.

NOTE: This motion includes FNST courses and should be referred to the Senate Committee on First Nations and Aboriginal Peoples **prior to** SCAAF.

4. Reproduction of current Calendar entry for the item to be revised:

Major in Public Administration and Community Development

The Public Administration and Community Development major gives students the skills required to function within a range of groups, organizations, and offices. The graduate is able to interact with appropriate professionals, receive their input and reports, and collate a wide range of information and material in service of their group/organization/office. Skills in analysis and synthesis are complemented by an ability to work cooperatively and effectively, and an ability to communicate clearly through written, oral, and graphic mediums.

The Public Administration and Community Development major requires completion of 120 credit hours, 48 of which must be at the upper-division level. At the lower-division level, students must take the seven required courses and a minimum of one course from each of the seven categories. At the upper-division level, students must take the four required courses and a minimum of one course from each of the seven categories. To complete the 120 credit hours, students must take 45 credit hours of electives, of which 18 credit hours must be at the upper-division level.

It is possible for students to organize their course choices (categories and electives) to achieve a "specialization" of course work. An Area of Specialization requires 24 credit hours (eight courses) in one of the following:

- Specialization in Local Public Administration
- Specialization in Aboriginal Community Development
- Specialization in Planning

Program Requirements

Lower-Division Requirements

Required:

COMM 100-3	Introduction to Canadian Business
ECON 100-3	Microeconomics
ECON 101-3	Macroeconomics
ENPL 104-3	Introduction to Planning
FNST 100-3	Aboriginal Peoples of Canada
GEOG 101-3	Human Geography
POLS 100-3	Contemporary Political Issues

Select ONE course from each category below:

Community:

GEOG 206-3	Social Geography
GEOG 209-3	Migration and Settlement
FNST 217-3	Contemporary Challenges Facing Aboriginal Communities

Public Administration:

ECON 110-3	Introduction to Health Economics and Policy
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Governance:

HIST 257-3	Public Law in Canada
POLS 200-3	Canadian Government and Politics
POLS 257-3	Public Law in Canada

First Nations:

ENPL 208-3	First Nations Community and Environmental Planning
FNST 249-3	Aboriginal Resource Planning

Methods:

ECON 205-3	Statistics for the Social and Management Sciences
ENPL 204-3	Principles and Practices of Planning
ENPL 206-3	Planning Analysis and Techniques
FNST 200-3	Methods and Perspectives in First Nations Studies
FNST 203-3	Introduction to Traditional Environmental Knowledge
GEOG 204-3	Introduction to GIS for the Social Sciences
GEOG 205-3	Cartography and Geomatics

Economic:

COMM 230-3	Organizational Behaviour
ECON 203-3	Canadian Economic History
GEOG 202-3	Economic Geography
ORTM 200-3	Sustainable Resource Recreation and Tourism

General:

ANTH 101-3	People and Cultures
ARTS 102-3	Research Writing
COMM 240-3	Introduction to Marketing
POLS 290-3	Research and Writing in Political Science
ORTM 100-3	Leisure in Life

Upper-Division Requirements

Required:

ENPL 313-3	Rural Community Economic Development
POLS 302-3	Canadian Public Administration

POLS 332-3 Community Development
GEOG 424-3 Social Geography of Northern Communities

Select ONE course from each category below:

Community:

ANTH 316-3 The Social Theory and Structure of Contemporary Canadian Society
COMM 302-3 Entrepreneurship
ENPL 301-3 Sustainable Communities: Structure and Sociology
ORTM 407-3 Recreation, Tourism, and Communities
SOCW 437-3 Social Work with Groups and Communities

Public Administration:

ENPL 304-3 Mediation, Negotiation, Public Participation
POLS 344-3 Society, Policy, and Administration of Natural Resources
POLS 351-3 Local Services and Public Policy
POLS 360-3 Politics of Public Finance
POLS 403-3 Social and Health Policy and Administration
SOCW 435-3 Community Social Policy

Governance:

ANTH 410-3 Theory of Nation and State
GEOG 305-3 Political Geography
POLS 316-3 Community Government and Politics
POLS 320-3 Canadian Politics and Policy
POLS 333-3 Politics and Government of BC
POLS 350-3 Law and Municipal Government

First Nations:

ANTH 404-3 Comparative Study of Indigenous Peoples of the World
ENPL 409-3 Advanced First Nations Community and Environment Planning
FNST 304-3 First Nations Environmental Philosophy and Knowledge
GEOG 403-3 Aboriginal Geography
NREM 303-3 First Nations Approaches to Resource Management
ORTM 306-3 Indigenous Tourism and Recreation
POLS 415-3 Comparative Northern Development
SOCW 455-3 First Nations Governance and Social Policy

Methods:

ENPL 419-3 Social Research Methods
FNST 300-3 Research Methods in First Nations Studies
ORTM 410-3 Research Methods and Analysis

Economic:

COMM 303-3 Introduction to International Business
ECON 305-3 Environmental Economics
ECON 401-3 Global Economy
ECON 407-3 The Economy of Northern BC
GEOG 401-3 Resource Geography

General:

COMM 332-3 Business and Professional Ethics
COMM 340-3 Marketing Communications
COMM 342-3 Services Marketing
ENVS 414-3 Environmental and Professional Ethics

FNST 440-3-6	Internship in First Nations Studies
FNST 498-3	Special Topics in First Nations Studies
GEOG 308-3	Introduction to Medical Geography
GEOG 420-3	Geographies of Environmental Justice
POLS 327-3	Leadership and Ethics in Local Government

Areas of Specialization

It is possible for students to organize their course choices (areas and electives) to achieve an Area of Specialization of course work. For the PACD major, completion of a specialization requires 24 credit hours (eight courses) from one of the following:

- Specialization in Local Public Administration
- Specialization in Aboriginal Community Development
- Specialization in Planning

Area of Specialization in Local Public Administration:

* Students choosing this Area of Specialization should be aware that UNBC also offers a Public Administration Certificate through the Department of Political Science, as well as a First Nations Public Administration Certificate through the Department of First Nations Studies.

Lower-Division course choices

COMM 100-3	Introduction to Canadian Business
COMM 230-3	Organizational Behaviour
POLS 220-3	Canadian Law and Aboriginal People
POLS 290-3	Research and Writing in Political Science

Upper-Division course choices

POLS 316-3	Community Government and Politics
POLS 320-3	Canadian Politics and Policy
POLS 327-3	Leadership and Ethics in Local Government
POLS 333-3	Politics and Government of BC
POLS 335-3	Community Politics
POLS 350-3	Law and Municipal Government
POLS 351-3	Local Services and Public Policy
POLS 360-3	Politics of Public Finance
POLS 403-3	Social and Health Policy and Administration

Area of Specialization in Aboriginal Community Development:

Lower-Division course choices

ENPL 208-3	First Nations Community and Environmental Planning
FNST 200-3	Methods and Perspectives in First Nations Studies
FNST 203-3	Introduction to Traditional Environmental Knowledge
FNST 217-3	Contemporary Challenges Facing Aboriginal Communities
FNST 249-3	Aboriginal Resource Planning
POLS 220-3	Canadian Law and Aboriginal People

Upper-Division course choices

ANTH 404-3	Comparative Study of Indigenous Peoples of the World
COMM 302-3	Entrepreneurship

ENPL 409-3	Advanced First Nations Community and Environment Planning
FNST 300-3	Research Methods in First Nations Studies
FNST 304-3	First Nations Environmental Philosophy and Knowledge
FNST 416-3	International Perspective
FNST 440-(3-6)	Internship in First Nations Studies
FNST 498-3	Special Topics in First Nations Studies
GEOG 403-3	Aboriginal Geography
NREM 303-3	First Nations Approaches to Resource Management
ORTM 306-3	Indigenous Tourism and Recreation

Area of Specialization in Planning:

* It should be noted that the Area of Specialization in Planning does not lead to an accredited planning degree. The School of Environmental Planning offers a professional accredited Canadian Institute of Planner degree. Refer to the calendar for further information.

Required courses

ENPL 104-3	Introduction to Planning
ENPL 204-3	Principles and Practices of Planning
ENPL 301-3	Sustainable Communities: Structure and Sociology
ENPL 304-3	Mediation, Negotiation, Public Participation

Four of the following:

ENPL 206-3	Planning Analysis and Techniques
ENPL 208-3	First Nations Community and Environmental Planning
ENPL 313-3	Rural Community Economic Development
ENPL 409-3	Advanced First Nations Community and Environment Planning
ENPL 419-3	Social Research Methods

Elective and Academic Breadth Requirement

45 elective credit hours in any subject as necessary to ensure completion of a minimum of 120 credit hours (at least 18 of these elective hours must be at the 300 or 400 level) including any additional credit hours necessary to meet the Academic Breadth requirement of the University (see [Academic Regulation 15](#)).

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:

Major in Public Administration and Community Development

The Public Administration and Community Development major gives students the skills required to function within a range of groups, organizations, and offices. ~~The graduate~~ Graduates are able to interact with appropriate professionals, receive their input and reports, and collate a wide range of information and material in service of their group/organization/office. Skills in analysis and synthesis are complemented by an ability to work cooperatively and effectively, and an ability to communicate clearly through written, oral, and graphic ~~mediums~~ media.

The Public Administration and Community Development major requires completion of 120 credit hours, 48 of which must be at the ~~upper-division~~ division level. At the ~~lower-division level~~ division, students must take the seven required courses and a minimum of one course from each of the seven categories. At the ~~upper-division level~~ division, students must take the four required courses and a minimum of one course from each of the seven categories. To complete the 120 credit hours, students must take 45 credit hours of electives, of which ~~18~~ 15 credit hours must be at the ~~upper-division~~ division

level division.

It is possible for students to organize their course choices (categories and electives) to achieve a "specialization" of course work. An Area of Specialization requires **eight courses** (24 credit hours) ~~(eight courses)~~ in one of the following:

- Specialization in Local Public Administration
- Specialization in Aboriginal Community Development
- Specialization in Planning

Program Requirements

Lower-Division Requirements

Required:

COMM 100-3	Introduction to Canadian Business
ECON 100-3	Microeconomics
ECON 101-3	Macroeconomics
ENPL 104-3	Introduction to Planning
FNST 100-3	Aboriginal Peoples of Canada
GEOG 101-3	Human Geography <u>Human Geographies of Global Change</u>
POLS 100-3	Contemporary Political Issues

Select ONE course from each category below:

Community:

GEOG 206-3	Social Geography <u>Society and Space</u>
GEOG 209-3	Migration and Settlement
FNST 217-3	Contemporary Challenges Facing Aboriginal Communities

Public Administration:

ECON 440-3 <u>ECON 210-3</u>	Introduction to Health Economics and Policy
<u>POLS 255-3</u>	<u>Introduction to Law in Canada</u>
<u>SOCW 201-3</u>	<u>Introduction to Social Welfare</u>

Governance:

<u>ENVS 101-3</u>	<u>Introduction to Environmental Citizenship</u>
HIST 257-3	Public Law in Canada
POLS 200-3	Canadian Government and Politics
POLS 257-3	Public Law in Canada

First Nations:

ENPL 208-3	First Nations Community and Environmental Planning
<u>FNST 200-3</u>	<u>Perspectives in First Nations Studies</u>
FNST 249-3	Aboriginal Resource Planning
or ENPL 208-3	<u>First Nations Community and Environmental Planning</u>
<u>HIST 215-3</u>	<u>Global History of Indigenous People</u>

Methods:

ECON 205-3	Statistics for the Social and Management Sciences
ENPL 204-3	Principles and Practices of Planning
ENPL 206-3	Planning Analysis and Techniques
FNST 200-3	Methods and Perspectives in First Nations Studies
FNST 203-3	Introduction to Traditional Environmental Knowledge

GEOG 204-3 Introduction to GIS for the Social Sciences
GEOG 205-3 Cartography and Geomatics

Economics:

COMM 230-3 Organizational Behaviour
ECON 203-3 Canadian Economic History
GEOG 202-3 Economic Geography of Resources and Sustainability
ORTM 200-3 Sustainable ~~Resource~~ Outdoor Recreation and Tourism

General:

~~ANTH 101-3~~ People and Cultures
~~ANTH 102-3~~ Anthropology: A World of Discovery
ARTS 102-3 Research Writing
COMM 240-3 Introduction to Marketing
ECON 120-3 Globalization and the World's Economies
POLS 290-3 Research and Writing ~~in~~ for Political Science
~~ORTM 100-3~~ Leisure in Life Foundations of Outdoor Recreation and Tourism

Upper-Division Requirements

Required:

ENPL 313-3 Rural Community Economic Development
~~POLS 302-3~~ Canadian Public Administration
POLS 332-3 Community Development
POLS 403-3 Social and Health Policy and Administration
GEOG 424-3 Social Geography of Northern Communities

Select ONE course from each category below:

Community:

ANTH 316-3 The Social Theory and Structure of Contemporary Canadian Society
COMM 302-3 Entrepreneurship
ENPL 301-3 Sustainable Communities: Structure and Sociology
GEOG 301-3 Cultural Geography
ORTM 407-3 Recreation, Tourism, and Communities
POLS 434-3 Resource Communities in Transition
SOCW 437-3 Social Work with Groups and Communities
SOCW 457-3 Individual and Community Wellness

Public Administration:

COMM 330-3 Human Resources Management
ENPL 304-3 Mediation, Negotiation, Public Participation
ENPL 401-3 Environmental Law
POLS 302-3 How Government Works
POLS 344-3 Society, Policy, and Administration of Natural Resources
POLS 351-3 Local Services and Public Policy
POLS 360-3 Politics of Public Finance
~~POLS 403-3~~ Social and Health Policy and Administration
SOCW 435-3 Community Social Policy
SOCW 455-3 First Nations Governance and Social Policy

Governance:

ANTH 410-3 Theory of Nation and State
ENVS 326-3 Natural Resources, Environmental Issues and Public Engagement

GEOG 305-3	Political Geography <u>Ecology</u>
POLS 316-3	Community <u>Municipal Government and Politics</u>
POLS 320-3	Canadian Politics and Policy
POLS 333-3	Politics and Government of BC
POLS 350-3	Law and Municipal Government

First Nations:

ANTH 404-3	Comparative Study of Indigenous Peoples of the World
ENPL 409-3	Advanced First Nations Community and Environment Planning
FNST 304-3	First Nations <u>Indigenous Environmental Philosophy and Knowledge</u>
GEOG 403-3	Aboriginal Geography <u>First Nations and Indigenous Geography</u>
<u>GEOG 426-3</u>	<u>Geographies of Culture, Rights and Power</u>
<u>HIST 390-3</u>	<u>Aboriginal People in Canada</u>
NREM 303-3	First Nations Approaches to Resource Management
ORTM 306-3	Indigenous Tourism and Recreation
POLS 415-3	Comparative Northern Development
SOCW 455-3	First Nations Governance and Social Policy

Methods:

<u>ANTH 421-3-6</u>	<u>Ethnographic Field Methods</u>
<u>ENPL 305-3</u>	<u>Environmental Impact Assessment</u>
ENPL 419-3 <u>319-3</u>	Social Research Methods
FNST 300-3	Research Methods in First Nations Studies
ORTM 410-3 <u>310-3</u>	Research Methods and Analysis

Economics:

COMM 303-3	Introduction to International Business
ECON 305-3	Environmental Economics <u>and Environmental Policy</u>
ECON 401-3	Global Economy
<u>ECON 331-3</u>	<u>Forest Economics</u>
ECON 407-3	The Economy of Northern BC
GEOG 401-3	<u>Tenure, Conflict and Resource Geography</u>

General:

COMM 332-3	Business and Professional Ethics
COMM 340-3	Marketing Communications
COMM 342-3	Services Marketing
ENV5 414-3	Environmental and Professional Ethics
FNST 440-3-6	Internship in First Nations Studies
<u>FNST 451-3</u>	<u>Traditional Use Studies</u>
FNST 498-3	Special Topics in First Nations Studies
<u>GEOG 200-3</u>	<u>British Columbia: People and Places</u>
GEOG 308-3	Introduction to Medical Geography <u>Environments of Health and Care</u>
GEOG 420-3	Geographies of Environmental Justice
<u>HIST 360-3</u>	<u>An Introduction to Environmental History</u>
POLS 327-3	Leadership and Ethics in Local Government

Areas of Specialization

It is possible for students to organize their course choices (areas and electives) to achieve an Area of Specialization of course work. For the PACD major, completion of a specialization requires eight courses (24 credit hours) (~~eight courses~~) from one of the following:

- Specialization in Local Public Administration

- Specialization in Aboriginal Community Development
- Specialization in Planning

Area of Specialization in Local Public Administration:

* Students choosing this Area of Specialization should be aware that UNBC also offers a Public Administration Certificate through the Department of Political Science, as well as a First Nations Public Administration Certificate through the Department of First Nations Studies.

Lower-Division course choices

COMM 100-3	Introduction to Canadian Business
COMM 230-3	Organizational Behaviour
POLS 220-3	Canadian Law and Aboriginal People
<u>POLS 255-3</u>	<u>Introduction to Law in Canada</u>
POLS 290-3	Research and Writing in Political Science

Upper-Division course choices

POLS 316-3	Community <u>Municipal</u> Government and Politics
POLS 320-3	Canadian Politics and Policy
POLS 327-3	Leadership and Ethics in Local Government
POLS 333-3	Politics and Government of BC
POLS 335-3	Community Politics
POLS 350-3	Law and Municipal Government
POLS 351-3	Local Services and Public Policy
POLS 360-3	Politics of Public Finance
POLS 403-3	Social and Health Policy and Administration

Area of Specialization in Aboriginal Community Development:

Lower-Division course choices

ENPL 208-3	First Nations Community and Environmental Planning
FNST 200-3	Methods and Perspectives in First Nations Studies
FNST 203-3	Introduction to Traditional Environmental Knowledge
FNST 217-3	Contemporary Challenges Facing Aboriginal Communities
FNST 249-3	Aboriginal Resource Planning
<u>or ENPL 208-3</u>	<u>First Nations Community and Environmental Planning</u>
POLS 220-3	Canadian Law and Aboriginal People

Upper-Division course choices

ANTH 404-3	Comparative Study of Indigenous Peoples of the World
COMM 302-3	Entrepreneurship
ENPL 409-3	Advanced First Nations Community and Environment Planning
FNST 300-3	Research Methods in First Nations Studies
FNST 304-3	First Nations <u>Indigenous</u> Environmental Philosophy and Knowledge
FNST 416-3	International Perspective
FNST 440 (3-6)	Internship in First Nations Studies
<u>FNST 451-3</u>	<u>Traditional Use Studies</u>
FNST 498-3	Special Topics in First Nations Studies
GEOG 403-3	Aboriginal <u>First Nations and Indigenous</u> Geography
<u>HIST 390-3</u>	<u>Aboriginal People in Canada</u>
NREM 303-3	First Nations Approaches to Resource Management
ORTM 306-3	Indigenous Tourism and Recreation
<u>SOCW 455-3</u>	<u>First Nations Governance and Social Policy</u>

Area of Specialization in Planning:

* It should be noted that the Area of Specialization in Planning does not lead to an accredited planning degree. The School of Environmental Planning offers a professional accredited Canadian Institute of Planner degree. Refer to the calendar for further information.

Required courses

ENPL 104-3	Introduction to Planning
ENPL 204-3	Principles and Practices of Planning
ENPL 301-3	Sustainable Communities: Structure and Sociology
ENPL 304-3	Mediation, Negotiation, Public Participation

Four of the following:

ENPL 206-3	Planning Analysis and Techniques
ENPL 208-3	First Nations Community and Environmental Planning
<u>ENPL 305-3</u>	<u>Environmental Impact Assessment</u>
ENPL 313-3	Rural Community Economic Development
<u>ENPL 401-3</u>	<u>Environmental Law</u>
ENPL 409-3	Advanced First Nations Community and Environment Planning
ENPL 419-3 <u>319-3</u>	Social Research Methods
<u>ENVS 326-3</u>	<u>Natural Resources, Environmental Issues and Public Engagement</u>

Elective and Academic Breadth Requirement

45 ~~Forty-five~~ elective credit hours in any subject as necessary to ensure completion of a minimum of 120 credit hours (at least ~~18~~ **15** of these elective **credit** hours must be at the 300 or 400 level) including any additional credit hours necessary to meet the Academic Breadth requirement of the University (see Academic Regulation 15).

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Geography

College: College of Science and Management

College Council Motion Number: CSAM Consent Motion 2015:04:09:03

College Council Approval Date: April 9, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: Not Applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: Not Applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.19

Moved by: D. Lightfoot

Seconded by: K. Smith

Committee Decision: CARRIED



Approved by SCAAF: May 6, 2015
Date

Chair's Signature

For recommendation to , or information of _____ Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.27

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the proposed new bilateral exchange agreement between Kangwon National University, Republic of South Korea be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: Kangwon National University (KNU) is located in Chuncheon in the Republic of Korea which is about one hour East of Seoul. KNU provides a safe and affordable study environment and provides many socio-cultural experiences through their Buddy program wherein a Korean student is assigned to all exchange students. KNU's academic terms are in alignment with the UNBC academic calendar. The International Education department recommends that the proposed agreement be approved as a further step to increasing UNBC's International efforts in additional countries. An MOU between UNBC and KNU was signed October 10, 2014.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: not applicable

Implications for Other Programs / Faculties? none

College: not applicable

College Council / Committee Motion Number: not applicable

College Council / Committee Approval Date: not applicable

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201505.23

Moved by: K. Smith

Seconded by: D. Lightfoot

Committee Decision: CARRIED

Approved by SCAAF: May 6, 2015
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

**An Agreement of Cooperation Between
Kangwon National University, Republic Korea
and
the University of Northern British Columbia, Canada**

I. Preamble

Kangwon National University (KNU) and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **three (3) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education at UNBC and
- The Dean of Academic & Students Affairs at Kangwon National University

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to the Kangwon National University will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

A Kangwon National University student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of the Kangwon National University.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the Kangwon National University or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled

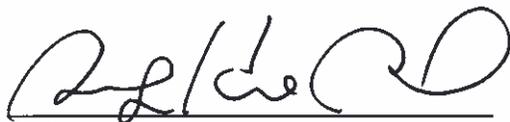
in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university. If students elect not to live in the university residence or if such accommodation is not available, the host institution will assist students in locating suitable accommodation off campus.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.



Dr. Shin Seung Ho
President

Date: Apr. 8, 2015

Kangwon National University
Gangwon-Do, Republic of Korea

Dr. Daniel Weeks
President & Vice Chancellor

Date: _____

University of Northern British Columbia
Prince George, BC, Canada

Motion Number (assigned by
Steering Committee of Senate): S-201506.28

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the motion to renew the bilateral Exchange Agreement between University of Northern British Columbia and PSB Paris School of Business, France, be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: The bilateral Exchange agreement between our two institutions has been in effect since 2007 and is an active exchange agreement. The ESGCV – Groupe ESG and PSB Paris School of Business both belong to a joint group Studalis in France. The Schools' International Directors have asked if UNBC would sign separate agreements with these two schools and split the exchange numbers between the two schools. The ESGCV – Groupe ESG went through SCAAF on May 6th, 2015 with an adjusted student number for Senate. The International Department recommends this Exchange Agreement be signed as it is a very popular destination with UNBC students, particularly from the School of Business.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.14

Moved by: S. Chen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date


Chair's Signature

For recommendation to **, or information of** Senate.

An Agreement of Cooperation Between
PSB Paris School of Business, France
and
the University of Northern British Columbia, Canada

I. Preamble

PSB Paris School of Business and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **two (2) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education at UNBC and
- The Head of International Mobility at PSB Paris School of Business

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to the PSB Paris School of Business will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

A PSB student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of the PSB Paris School of Business.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the PSB or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university. If students elect not to live in the university residence or if such accommodation is not available, the host institution will assist students in locating suitable accommodation off campus.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Daniel Weeks
President & Vice Chancellor

Date: _____

For the University of Northern British Columbia

Mr Armand Derhy
Dean

Date: _____

For PSB Paris School of Business

Motion Number (assigned by
Steering Committee of Senate): S-201506.29

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the motion to renew the Exchange Agreement between University of Northern British Columbia and Hebei University, China be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: The Exchange agreement between our two institutions has been in effect since 2002 and is an active exchange agreement. Hebei University sends many students to UNBC, primarily fee-paying Study Abroad students

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 7 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.15

Moved by: S. Chen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date



Chair's Signature

For recommendation to **, or information of** **Senate.**

An Agreement of Cooperation Between
Hebei University, China
and
the University of Northern British Columbia, Canada

I. Preamble

Hebei University and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **three (3) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education at UNBC and
- **The Director of Office of International Cooperation at Hebei University**

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to the Hebei University will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

A Hebei University student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of the Hebei University.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the Hebei University or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Daniel Weeks
President & Vice Chancellor

Date: _____

For the University of Northern British Columbia

Dr. Hongrui Wang
President

Date: _____

For Hebei University

中国河北大学与加拿大北不列颠哥伦比亚大学

学术合作协议书

一. 序言

河北大学与北不列颠哥伦比亚大学（UNBC）本着发展校际关系和学术合作的意愿达成本协议。本协议在平等互惠的原则下，在以下领域内实施合作：

- (1) 两校学生的交换培养；
- (2) 以教学、科研和其他学术活动为目的的教师交换；
- (3) 双方可共同合作完成一些研究项目,分享研究成果；
- (4) 双方交流信息,包括科研及学术方面的出版物、发行书目及参考资料，教辅以及课程设置；
- (5) 双方联合参与科技会议及学术研讨会；
- (6) 其他双方认同的活动。

双方合作范围不限，但应特别注重促进与语言学习和文化交流有关的合作。

二. 学术交流与人员交换项目

为促进校际研究、学术活动的发展，加强师资力量，检测合作研究效益，提高研究生的教育水准，双方学校都欢迎来自另一方的访问教师及研究人员到学校学习交流，但无需为来访者提供经济资助。双方都尽可能使访问人员享受大学服务设施（办公空间，合理的事物性的帮助，图书馆优先使用权）。若无此条件提供，接待方应在接待访问者之前通知另一方学校。

如需安排来访教师、学者或研究人员讲授教学计划的课程，相关事宜由两校商定有关附加协议。

三. 学生交换培养项目

(一) 学生的提名与选拔

双方学校每年可在本科生或研究生中提名选拔 3 名学生赴对方学校进行为期一年或不满一年的学术研究。本着互惠的原则，交换准则遵循一对一的原则。一名学习一学年的学生可对等两名各学习一个学期的学生。双方学校并不一定在一年内必须互派相等数目的学生，而是寻求在协议期间的交换学生的总体数目上的平衡。

如果超出了接收学校的三个名额，派出学校可以按照自己的海外留学计划派出学生。具体事宜由北不列颠哥伦比亚大学的国际教育处处长与河北大学国际合作处处长负责。

选拔学生是该生所在学校的责任。选拔方法由双方按协议执行。基本准则为：(1) 学习成绩优异。(2) 对希望参加交换项目课程学习的学生所提供的理由进行评估。

UNBC 提名派往河北大学的学生需持有：(1) 一份填好的申请表。(2) 一份 UNBC 校方承认的大学成绩报告单。(3) 河北大学认可的许可函。

河北大学欲派往 UNBC 的学生需持有：(1) 一份填好的申请表。(2) 一份河北大学校方承认的大学成绩报告单。(3) 河北大学认可的许可函。

接收方学校有权拒收其认为不合适的申请学生。在此情况下，选派方可再提交其他申请人材料供对方参考。

鉴于每个学校都有些课程交换生不能选修，两校都应告知对方交换学生不能选修的课程。

（二）学习课程及学生生活

参加交换培养的河北大学和 UNBC 的学生应参加各自学校商议并被批准的课程学习，且该课程不应与接收方的规定冲突。学生必须事先获得某学习课程的书面注册许可方可获得学分。已被批准的学习课程如无该生本校的书面批准，不可变更（该书面认可信可由学生的学习顾问出据，一份必须送往注册处）。

学生按照接收方课程安排学习，享有该校学生的一切权利，遵守该校的纪律及规章制度。双方学校互相提供交换生表现情况的信息。学生获得选派方学校学位，而非接收方学校学位。

协议各方同意为交换培养的学生提供咨询及其它学业方面的服务。双方应帮助交换生融入学校生活。学校指定一名管理者或协调人作为学生在接收方学校的联系人。

（三）费用

参与该交换项目的学生按本校或本国的要求支付学费等其他费用，学生在接收方学校无需再付费，与某些服务相关的临时费用、学生会、社团费用、医疗保险、书本材料、娱乐等费用除外。旅程安排、获得必要的学生签证、居留许可证、健康保险等开支是参与交换项目学生的责任。所有的交换生都要求参加健康保险并向接收方出据证明。

选择住在校内学生宿舍的交换生应缴纳在接受方期间所需住宿费，准许住在学校宿舍（住宿条件要良好）的学生，在交换培养期间，从到达之日起至最后考试结束包括学期间隙都可住宿，但不包括暑假，登记了暑期课程的除外。在此情况下，提供住宿的时间应根据交换培养期间接收学校的校历而定。

向交换生提供的住宅质量应相当于或优于接收方学生的住宿条件。

四. 协议有效期及管理办法

协议条款及条件有效期为五年，每年双方可检查并在双方认可的情况下更改。每个学校指定一名交换培养项目的管理者或协调人，这两个人将负责开发每年的议定书及来年两校之间学术交流内容。另指定一名联络员，通过提供有关共同的科研兴趣、资金来源等信息促进合作研究的发展。

任何一方终止此协议，但需在终止前至少六个月提出书面通知。若任何一方终止协议，双方应同意执行协议终止期前的既定责任和义务。

河北大学校长

傅广生教授

日期:

北不列颠哥伦比亚大学校长

Dr. Daniel Weeks

日期:

Motion Number (assigned by
Steering Committee of Senate): S-201506.30

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the draft exchange agreement between Hankyong National University (HKNU), Korea and UNBC be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: An MOU with Hankyong National University was approved by Senate in November 2014 to establish a closer tie to this large and well-established University in Korea. Since the establishment of the MOU with Hankyong National University, they have sent us over 47 students to our English Language Studies program at UNBC. HKNU has a number of classes taught in English of interest to UNBC students and the institution is enthusiastic to become an exchange partner with UNBC.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 3 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.16

Moved by: S. Chen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date


Chair's Signature

For recommendation to **, or information of** Senate.

An Agreement of Cooperation Between
Hankyong National University, Korea
and
the University of Northern British Columbia, Canada

I. Preamble

Hankyong National University (HKNU) and the University of Northern British Columbia (UNBC) enter into this agreement in order to promote collegial relations and academic cooperation between the two institutions. Each university will make every effort to foster cooperation in the following areas, based upon the principles of equality and reciprocity:

- a) the exchange of students;
- b) the exchange of faculty for the purpose of teaching, research and other scholarly activity;
- c) the conduct of cooperative and comparative research programs, with both sides having equal access to the results of such work;
- d) the exchange of information, including scientific and scholarly publications, bibliographic and reference materials, teaching aids, and curricula;
- d) joint participation in scientific conferences, symposia and congresses;
- e) and other mutually agreeable undertakings.

Without in any way limiting the scope of the agreement, the two universities are especially interested in fostering cooperative examination of issues related to language learning and cultural understanding.

The 'home institution' is the institution in which the student is originally enrolled. The 'host institution' is the institution to which the exchange student is attached for the duration of the exchange.

II. Scientific and Faculty Exchanges

In order to facilitate inter-institutional research and scholarly activity, contribute to faculty development, examine joint research interests and enhance graduate student education, each university agrees to welcome visiting faculty members and research fellows from the other institution. While neither institution is obliged to provide financial support for such visitors, each agrees to make every effort to furnish visiting faculty with access to university facilities (office space, reasonable secretarial support and library privileges) provided that such facilities are available. If such facilities are not available, the host institution must inform the partner institution prior to agreeing to receive any visiting faculty.

In the event that visiting faculty/scholars/researchers are invited to teach a regularly scheduled course, this will be subject to a separate agreement being entered into.

III. Student Exchange Program

A. Nomination and Selection of Student Participants

Each university may nominate up to **three (3) students** annually at the undergraduate level to spend an academic year or part of an academic year at the other university. Exchanges will be guided by the general principle of reciprocity - one student for one student. One (1) student studying for one academic year will be considered equivalent to two (2) students, each studying for one semester. While it is not requisite that an equal number of students be exchanged in a given year, an overall balance will be sought through the duration of the agreement.

In the event that there are insufficient exchange places available at either university, the other university may send student(s) under the respective Study Abroad programmes. These are administered by:

- The Director of International Education at UNBC and
- The Director of International Affairs at Hankyong National University

The selection of student participants is the responsibility of the home institution. The method of selection will be determined by each party to the agreement applying the following criteria in a general way: (a) academic excellence; and (b) an evaluation of the students' reasons for wishing to pursue the course of study made available through the exchange program.

Nomination of a University of Northern British Columbia student to the Hankyong National University will be accompanied by: (a) a completed application form, (b) an official university transcript, and (c) a letter of permission from recognized officials of UNBC.

A Hankyong National University student seeking admission to the University of Northern British Columbia as an exchange student shall furnish: (a) a completed UNBC application form, (b) an official transcript, and (c) a letter of permission from recognized officials of the Hankyong National University.

The Host institution has sole discretion to reject any candidates not considered suitable. In such a case, the Home institution may submit additional applications for consideration.

Some programs are unavailable for exchange and study abroad students and both institutions will inform each other of current restricted programs.

B. Academic Program and Student Life

Each of the Hankyong National University or UNBC students who participate in the exchange shall pursue an academic program which is developed in consultation with and approved by his/her respective institution, and which is not in conflict with the regulations of the host university. Credit will not be granted unless the student has received prior written approval to enrol in a particular course of study. The approved program of study may not be varied without written permission of the student's home university. (This approval can be obtained from the student's academic advisor and a copy must be forwarded to the Registrar's Office or equivalent).

Each student will take courses regularly offered at the host university and will have all the rights and privileges enjoyed by other students on that campus. Students participating in an exchange program will be subject to the rules, regulations and discipline of the host institution in which they are enrolled. It is further agreed that the two universities will provide each other with adequate information on the performance of participants. Participating students will continue as candidates for degrees of their home institution and will not be candidates for degrees of the host institution.

Each party to this agreement agrees to provide appropriate advisory and other academic services to exchange students. Each institution also agrees to work toward the integration of exchange students into student life. Each university will appoint an administrator or coordinator for this program who will serve as a contact person for the students while they are at the host institution.

C. Fees and Expenses

Students participating in this exchange shall be liable for such tuition, fees and charges as required by their home institution or country. No additional fees will be required of exchange students at the host university except incidental payments associated with some services, student union/society fees, medical insurance, books, materials, recreation, and the like. Travel arrangements, expenses and the acquisition of all necessary student visas, residence permits, health insurance and the like are the responsibility of each exchange student. All participating students are required to have adequate health insurance coverage and provide proof of this to the host institution.

Exchange students who elect to stay in on-campus housing will pay the cost of accommodation in student residence for the duration of their exchange to the host institution. For students who are granted a place in the university residence (and remain in good standing), housing will be available for the full period of the exchange from the suggested date of arrival for incoming participants at the host university through the end of the last examination period, including breaks between academic sessions but excluding summer vacations unless a student has enrolled in courses over the summer period. In all cases, the period for which accommodation is to be provided should be based upon the academic calendar in effect at the host university during the exchange period.

The quality of accommodation provided shall match or exceed that normally available to regular students at the host university. If students elect not to live in the university residence or if such accommodation is not available, the host institution will assist students in locating suitable accommodation off campus.

IV. Duration and Administration of the Agreement

The terms and conditions of this agreement will remain in effect for five (5) years, subject to annual review and modification by agreement of both universities. Each university will appoint an administrator or coordinator for this exchange program. It will be the responsibility of these two individuals to develop an annual protocol to this agreement, spelling out what academic exchanges will take place between the institutions for the ensuing year. A contact person will also be designated to facilitate cooperative research by providing information on common research interests, funding sources and so on.

Either university may terminate the agreement by providing the other university with written notice at least six (6) months prior to the suggested date of termination. If either party terminates this agreement, each party agrees to carry out any obligations and responsibilities assumed prior to the termination date.

Dr. Daniel Weeks
President & Vice Chancellor

TAE Beomseok
President

Date: _____

Date: _____

For the University of Northern British Columbia

For Hankyong National University

Motion Number (assigned by
Steering Committee of Senate): S-201506.31

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the updated language for the approved 1+1 Master of Science Degree with Wenzhou University and UNBC be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: The 1+1 Master of Science Program under the MSc NRES (Environmental Science) Degree is a formal agreement that was approved by Senate Motion No.2-201206.04 in June 2012. The program is up and running and we have students in the program at UNBC from Wenzhou University, China. During an inventory of the International Exchange Agreements, the International Education staff discovered language in the Agreement of Cooperation with Wenzhou University on a 1+1 Master of Science Program that puts UNBC at risk due to a change in Citizenship and Immigration Canada (CIC) laws. Please refer to the highlighted sections in the attached agreement for the language that should be stricken from the agreement.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? None

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 7 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.17

Moved by: T. Whitcombe

Seconded by: D. Ryan

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date


Chair's Signature

For recommendation to ✓ **or information of** Senate.

Agreement of Cooperation on
1+1 Master of Science Program
Between
University of Northern British Columbia, Canada
And
Wenzhou University, China

This agreement is between Wenzhou University (hereinafter referred to as WZU) and University of Northern British Columbia (hereinafter referred to as UNBC) on the basis of the mutual benefit principle, the recognition of equality for each other and the mutual trust in the mutual recognition of academic credits.

I. Objectives

The objective of this cooperative agreement is to establish an international partnership to provide graduate study opportunities in Canada for the undergraduate students legally registered in WZU through joint efforts of both parties so as to make a greater contribution to the future development of China and to the development of economic understanding, business relations and cultural exchange between China and Canada.

II. Name of Cooperative Program

1+1 Master of Science Program in Natural Resources and Environmental Studies (NRES) (Environmental Science): A two-year program in which students study at UNBC for one school year (i.e., three semesters) and then transfer to WZU to study for one year for a master's degree.

III. Description of the Program

In this program, students may be required to take advanced English training that will not be counted in the typical 4-year undergraduate and 2-year graduate systems. Students are eligible to apply for admission to Graduate Studies at UNBC while completing their last year of study in a bachelor's degree at WZU. Students need to satisfy all graduation requirements as specified by UNBC before obtaining the intended master's degree and shall abide by University policies and regulations, as well as Canadian laws and regulations, when studying in Canada. Major details of the program are presented as follows:

- Students selected for this program shall finish the first year of graduate study at UNBC and the second year of study at WZU.
- Degree completion may take longer than two (2) years, depending on the ability of students to complete their studies and the nature of a selected thesis topic.
- UNBC will confer to successful students a Master's Degree upon their successful completion of the graduate program of study, including meeting the grade point average requirement for the degree as specified by UNBC.

IV. Majors or Academic Fields Involved

This agreement covers the M.Sc. program in Natural Resources and Environmental Studies (NRES) (Environmental Science) as agreed between the two universities.

V. Requirements of UNBC Admissions and Regulations

Policy 1:

WZU students may apply for admission to UNBC in their last year of undergraduate study at WZU. Applicants must provide evidence of their knowledge and ability for the studies that they plan to pursue at UNBC. A grade point average of at least 3.00 (or equivalent to 80%) in the work of the last 60 credit hours leading to the bachelor's degree is required for entry. Admission to the program will be based on a student's academic ability and the availability of an appropriate supervisor at UNBC.

Policy 2:

The application package to UNBC for each student must contain:

- an application for admission form to the MSc NRES at UNBC¹,
 - students will need to indicate in their application documents that they are applying for the 1+1 Master of Science program.
- one recommendation letter issued by WZU to replace the three required reference/assessment reports,
- one official transcript issued by WZU,
- a personal statement of academic interests (1-2 pages),
- the UNBC Graduate Student Funding Information Sheet²,
- the graduate studies application fee.

Policy 3:

Each applicant must meet the UNBC English Language Requirement.

Policy 4:

Each successful applicant entering the program will have a co-supervisor at UNBC and a co-supervisor at WZU. The supervisory committee consists of the two co-supervisors and one additional UNBC faculty member, and is chaired by the co-supervisor at UNBC. The committee is formed by the end of the first semester of study at UNBC.

Policy 5:

Students must meet the minimum residency requirement of the program at UNBC as per the current calendar. Each student entering the program will complete the first year of study at UNBC, and the second year of study at WZU. Due to the nature of the thesis topic a student selects, the program of study may last more than two years. Students may elect to come back to UNBC to finish their theses in the third year if required.

¹ (http://www.unbc.ca/graduateprograms/programs/nres_msc.html)

² (http://www.unbc.ca/assets/csam/forms/funding_form.pdf)

Policy 6:

The Master of Science program requires students to complete five courses (15 credits, including two core courses and three elective courses) and a MSc thesis (12 credits). It is recommended that students take the two required core courses and two elective courses during the first year at UNBC. Students are also expected to work out a thesis proposal in their first year at UNBC. Students will transfer to WZU to complete their second year of study. It is recommended that students takes one elective course at WZU (see section VI.1.C) and conduct active research leading to a MSc thesis.

Policy 7:

The Master of Science program requires a final oral examination in English. Students may proceed to an oral examination when the supervisory committee is satisfied that the thesis represents an examinable document for the degree requirements. The Dean of Graduate Programs (or designate) from UNBC will act as Chair at the final oral examination. The location of the final oral examination can be at UNBC or WZU, but will be determined based on a student's preference and the availability of the examination committee members to travel to the examination campus.

Policy 8:

Credits for courses taken at WZU may be acceptable for transfer to UNBC, depending on the extent to which the WZU curriculum matches the curriculum at UNBC for a particular course.

Policy 9:

Students who violate any university regulations or standards of conduct may be subject to penalty as stipulated in the UNBC General Graduate Regulations and Policies.

VI. Responsibilities for WZU and UNBC

1. Responsibilities of WZU

A. Recruitment of students

WZU is responsible for recruiting qualified students to be considered for the 1+1 Master of Science Program, and will provide a recommendation letter for qualified applicants for admission to UNBC. WZU will also help students identify a co-supervisor at WZU.

B. English language teaching

WZU will design and provide an effective English curriculum that helps potential partnership students learn English and meet language requirements set forth by UNBC. The English curriculum will develop skills in reading, writing, listening and speaking university-level English.

C. Elective course teaching

WZU will develop at least one elective course that will be available for students when they return to WZU in the second year of the degree program. The contents of the elective course should be agreed upon by UNBC so that the credits can be transferred to the degree requirements.

D. Collection of tuition and fees

WZU will collect tuition and fees from students in the partnership program while they are studying in China for their second year of study in accordance with the standards set up by Chinese educational or political authorities. The tuition and fees collected in China are WZU's property.

E. Provision of student services

WZU will provide students with services that assist with their studies and daily life on the campus of WZU. During the transition period, when students begin to transfer from China to Canada, WZU will offer assistance in preparing application for admission to UNBC, transcripts, course descriptions, health forms, evaluations of students' academics, and visa applications.

2. Responsibilities of UNBC

A. Assistance in admission to the program

UNBC will offer students from WZU assistance in their applications for admission to the UNBC graduate program, including issuing admission letters to qualified students in a timely manner. UNBC will also help students identify a co-supervisor at UNBC.

B. Assistance in credit transfer

UNBC will recognize and accept credits for those courses from WZU that are equivalent to the UNBC curricula. In the process of credit transfer, UNBC will provide academic advice and guidance throughout the process.

C. Issuance of academic certification

UNBC will grant WZU students with the degree "Master of Science in Natural Resources and Environmental Studies" upon their successful fulfillment of academic requirements. Degree credentials issued to qualified WZU students will be the same as those issued to regular UNBC students within the same program.

D. English language training

Additional advanced English language training, if required, may be available to students at UNBC for additional fees.

E. Collection of tuition and fees

Students are responsible for paying all applicable tuition and fees while they are studying in Canada in accordance with the standards that apply to Canadian students on the UNBC campus. Students in the partnership program must pay UNBC a continuing student registration fee in order to maintain their graduate student status at UNBC for their second year of study at WZU and any time period beyond two years. The tuition and fees collected in Canada are the property of UNBC.

F. Student services

WZU students studying at UNBC are eligible for services available to other students at UNBC. WZU students may apply to reside in on-campus housing, and may access other campus facilities.

VII. Resolution of Conflicts

Both WZU and UNBC agree that disputes or conflicts that arise in the process of implementation are to be resolved through friendly talks and patient negotiations.

VIII. Additional Documents and Agreements

This agreement may be supplemented by additional documents providing specific details regarding this agreement.

IX. Term of Agreement

This agreement takes effect the day when it is signed by representatives of both sides and expires in five years thereafter.

X. Termination of Agreement

If one party intends to terminate this agreement, the party should inform the other party, in a written form of this decision six months in advance. Meanwhile, both parties should fulfill the responsibilities to current students within the program.

XI. Others

This agreement is in quadruplicate, and both parties will hold two original copies with one in English and one in Chinese.

Dr. Wei Xue
Vice President, International
Wenzhou University

Dr. Daniel Weeks
President & Vice Chancellor
University of Northern British Columbia

Date: _____

Date: _____

Motion Number (assigned by
Steering Committee of Senate): S-201506.32

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the motion to approve the Memorandum of Understanding between University of Northern British Columbia and MingDao University, Taiwan be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: MingDao is a nationally accredited private University located in ChangHua, Taiwan that is looking to develop closer ties to UNBC based on similarities between our two institutions' research, education, and environmental goals. MingDao University would like to initiate a 2+2 undergraduate program and potentially a 1+1 Master's Degree program with UNBC. This Memorandum of Understanding would allow both parties to formalize initial discussions that would be beneficial to both institutions.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.18

Moved by: S. Chen

Seconded by: W. Schwab

Committee Decision: CARRIED

Approved by SCAAF: June 10, 2015
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Memorandum of Understanding
Between
The University of Northern British Columbia
And
MingDao University

In order to develop academic areas of mutual interest, the University of Northern British Columbia in Canada and MingDao University in Taiwan, ROC, agree to affirm a relationship for the following purposes:

1. Customized English Language Studies Programs ;
2. Exchange students and faculty members;
3. Promote cooperation in academic activities;
4. Develop other mutually beneficial programs.

Specific details of the implementation of specific activities that would follow from the above shall be negotiated between the two institutions and outlined in separate protocol agreements and shall be subject to approval by both institutions.

This agreement shall continue for five (5) years, renewable thereafter, unless either institution wishes to terminate it. Written notice of termination six months prior to the effective date of termination is required.

Date: _____

Date: _____

Dr. Daniel Weeks
President and Vice-Chancellor

Prof. Kuo, Chu-Hsun
President

University of Northern British Columbia
Canada

MingDao University
Taiwan, Republic Of China

Motion Number (assigned by
Steering Committee of Senate): S-201506.33

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That the motion to approve the Memorandum of Understanding between University of Northern British Columbia and Zhengzhou University, China be approved as proposed.

Effective Date: Upon approval of the Senate

Rationale: Zhengzhou University is a comprehensive University in Zhengzhou, Henan Province, China that is interested in starting collaboration discussions. This MOU would be a first step in solidifying the relationship between our institutions to begin developing a 2+2 program that will be both academically and financially beneficial for both institutions.

Motion proposed by: Sylvester Chen, Director of International Education

Academic Program: n/a

Implications for Other Programs / Faculties? Yes

College: n/a

College Council / Committee Motion Number: n/a

College Council / Committee Approval Date: n/a

Attachment Pages (if applicable): 1 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.19

Moved by: S. Chen

Seconded by: W. Schwab

Committee Decision: CARRIED.

Approved by SCAAF: June 10, 2015
Date


Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Memorandum of Understanding
Between
The University of Northern British Columbia
And
Zhengzhou University

In order to develop academic areas of mutual interest, the University of Northern British Columbia in Canada and Zhengzhou University in China agree to affirm a relationship for the following purposes:

1. Customized English Language Studies Programs ;
2. Exchange students and faculty members;
3. Promote cooperation in academic activities;
4. Develop other mutually beneficial programs.

Specific details of the implementation of specific activities that would follow from the above shall be negotiated between the two institutions and outlined in separate protocol agreements and shall be subject to approval by both institutions.

This agreement shall continue for five (5) years, renewable thereafter, unless either institution wishes to terminate it. Written notice of termination six months prior to the effective date of termination is required.

Date: _____

Date: _____

Dr. Daniel Weeks
President and Vice-Chancellor

Dr. Zhang, Qianhong
Vice President, International

University of Northern British Columbia
Canada

Zhengzhou University
China

Motion Number (assigned by
Steering Committee of Senate): S-201506.34

SENATE COMMITTEE ON ACADEMIC AFFAIRS

PROPOSED MOTION

Motion: That, on the recommendation of the SCAAF, Senate approves the establishment of the (NH-UNBC) Knowledge Mobilization Research Chair.

Effective Date: Immediately upon approval of Senate

Rationale: The Office of Research is currently pursuing this research chair.

Made by: Ranjana Bird

College / Academic Department:

Program: not applicable

Implications for Other Programs / Faculties? None

College Council / Committee Motion Number: not applicable

College Council / Committee Approval Date: not applicable

Attachment Pages (if applicable): 25 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAAF201506.20

Moved by: R. Bird

Seconded by: D. Ryan

Committee Decision: CARRIED, with the condition that the supporting documentation be reviewed for typographical and grammar errors and revised based on these errors.

Approved by SCAAF: June 10, 2015
Date



Chair's Signature

For recommendation to **, or information of** _____ **Senate.**

Research and Education Chair in “Knowledge Mobilization in Health”

Northern Health (NH) proposes to establish a Chair titled “Knowledge Mobilization in Health” at UNBC. This proposal is aligned with the MOU between NH-UNBC and has received approval from the NH-UNBC MOU oversight committee. The establishment and position description was approved by the oversight committee on January 30, 2015. This committee consists of the Board Chairs from NH and UNBC and the CEO of NH and the President and Vice-Chancellor of UNBC. The next step is to receive approval from the Senate. This document contains a position description of the Chair constructed jointly by NH and UNBC (Health Research Institute).

The full financial support for this Chair is provided by Northern Health for three years.

The Northern Health-University of Northern British Columbia (NH-UNBC) Knowledge Mobilization (Kmb) Research Chair

Northern Health and the University of Northern British Columbia have through their Memorandum of Understanding formalized their long-standing and historical partnership.

The MoU recognizes UNBC’s and NH’s interdependences related to:

- 1) preparing students for the health professions,
- 2) developing new knowledge relevant to the health system in the North and translation of knowledge into policy and practice,
- 3) building capacity to educate students at the undergraduate and graduate level,
and
- 4) fostering a learning environment while creating an academic culture in NH that supports student learning, research, and professional development (Appendix 3).

To contribute to achieving the goals of the MoU and to improve health care, health system sustainability, and health outcomes in the North, NH with its partners has identified knowledge mobilization in the context of a rural and northern region as one of the foundational elements for achieving impact. NH therefore provided funding to UNBC for a Knowledge Mobilization Research Chair. NH’s desire is for the Chair to create an enduring legacy in the North related to improving health and contributing to the science of Kmb. The Chair will be located within the Health Research Institute and the School of Health Sciences or other appropriate department at UNBC.

Kmb “refers to moving available knowledge (often from formal research) into active use. It involves efforts to bridge the gap between research, policy, and practice in order to improve outcomes in various organizations or sectors. Kmb involves knowledge sharing between research producers (e.g. university researchers) and research users (including professionals or others whose work can benefit from research findings).”([http://en.wikipedia.org/wiki/Knowledge_mobilization.](http://en.wikipedia.org/wiki/Knowledge_mobilization)) Simply put, it is about closing the gap between research and practice/policy by turning knowledge into action. This can be done by:

- 1) engaging knowledge or research users in helping identify research questions requiring study and engaging them in other phases of the research process as appropriate. Such engagement is designed to improve the eventual application of research findings when they become available

(this also known as integrated knowledge translation, collaborative research, engaged scholarship, participatory or action research, etc), and

- 2) making knowledge users aware of research findings and facilitating their use of them in decision making (also known as dissemination and implementation/application). An important tenet of the concept of knowledge mobilization is the co-production of knowledge and mutual learning (two way flow of knowledge and information) that results from researchers and knowledge users meaningfully collaborating and partnering on research.

The science of knowledge mobilization is about understanding the determinants of knowledge use and studying strategies to accelerate the uptake of research in practice and policy. To date, knowledge mobilization research has tended not to focus on the unique northern and remote context, which undoubtedly influences the relevance of all research findings as well as the strategies that might be used to facilitate research uptake in the north.

There are 3 important inter-related components to the Chair position: knowledge mobilization research, capacity building for collaborative research, and efforts to ensure the sustainability of the Chair.

1) Advancing Knowledge Mobilization Science/research

The Chair is expected to:

- conduct research contributing to the science of knowledge mobilization in a Northern context
- develop a plan and a process for identifying and tracking research contributing to knowledge mobilization science at UNBC/NH
- contribute to the networking of UNBC/NH knowledge mobilization researchers
- develop a plan to monitor and evaluate the bibliometric impact of UNBC/NH
- be actively engaged in knowledge mobilization research

2) Building Capacity for Collaborative Research

The Chair is expected to:

- assess UNBC undergraduate and graduate training programs for inclusion of training on collaborative research and how to conduct research in a collaborative fashion and to offer suggestions about how to better include collaborative research training in student education
- mentor and build capacity among junior faculty in collaborative research and the art of writing successful collaborative research grants
- contribute to building capacity of NH knowledge users to engage in collaborative research (and the use of research)
- build capacity to conduct collaborative research in northern British Columbia by facilitating the linking and networking of researchers and NH knowledge users
- develop a plan to monitor and evaluate the impact of collaborative research in northern BC.

3) Ensuring the Chair position has a long term impact

The Chair is expected to:

- raise the profile of the Chair, HRI, collaborative research between NH and UNBC, and the practice and science of knowledge mobilization in the north and beyond

- bring in resources that supports the development of a program of research focused on knowledge mobilization within the context of rural and northern health care and services.

The term of the inaugural recipient of the Chair is 3 years and includes salary and operating funding.

The ideal candidate will be a senior academic scientist recognized nationally and internationally for their expertise and experience in knowledge translation practice and science and for conducting collaborative health research/engaged scholarship with health system senior executives, directors and managers, and frontline clinicians.

The individual will be adept with mix-methods and theoretically pluralistic. The individual will have deep understanding of the Northern and remote context and its influence on the mobilization of knowledge. The individual will have extensive experience cultivating, negotiating, and sustaining academic and research partnerships with health authorities, health systems, the not-for-profit public sector (e.g. health charities), health professional associations, researchers, and other key stakeholders. The Chair will have extensive experience developing educational programs, supervising students and trainees, and mentoring junior and other colleagues.

Characteristics: strategic thinker, inclusive and supportive of diversity, team player, consensus builder, diplomatic, people skills, driven by excellence, outcomes and relevance, pragmatic, persistent, balanced.



Memorandum of Understanding

This agreement dated for reference the 22nd day of June, 2010.

Between:

University of Northern British Columbia (UNBC)

-and-

Northern Health Authority (NH)

Whereas:

1. UNBC and NH have developed strategic plans outlining their respective mission statements, values and strategic directions (see Appendices 1 and 2);
2. UNBC is committed to improving the quality of life in its region, the province, and beyond, by attaining the highest standards of undergraduate and graduate teaching, learning, and research;
3. UNBC is committed to building partnerships in order to be innovative, resourceful, and responsive to student and community needs;
4. NH is committed to improving the health of people in the North;
5. NH is committed to working in partnership with organizations that will help further their mission;
6. UNBC and NH share co-terminus service areas, with the exception of Williams Lake and area;
7. UNBC and NH are committed to establishing structures and processes that enable creativity and innovation;
8. UNBC and NH have developed a vibrant and productive working relationship that has garnered provincial and national attention (see Appendix 3).

Therefore, the parties agree as follows:

1. To execute this Memorandum of Understanding as an enabling agreement to formalize a long-standing and historical partnership.
2. To profile the partnership with regional, provincial, and national policy and funding organizations, including but not limited to the Ministry of Health Services, the Ministry of Healthy Living and Sport, the Ministry of Advanced Education,

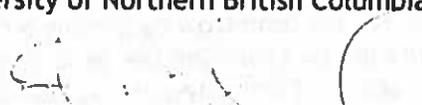
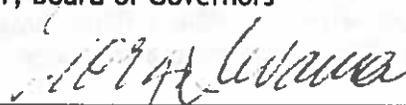
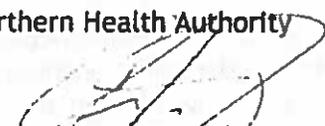
Public Health Agency of Canada, First Nations Inuit Health, Canadian Institute of Health Research, Canadian Health Services and Policy Research, Michael Smith Foundation for Health Research.

3. To seek opportunities to use a UNBC - NH partnership to further education, research, and innovation for the purpose of improving the quality of life for people who live in the North. This may include, but is not restricted to, health provider and professional education, population health research, clinical research infrastructure, Aboriginal health, information sharing and database development, and policy development.
4. To establish an *Executive Oversight Committee* that will review the key strategies underway to further the UNBC - NH partnership and will ensure regional, provincial, and national relationships are fostered with policy and funding partners.
5. To create an environment that fosters innovation in both organizations, through the development of an *Innovation and Development Commons*, which will:
 - a. Stimulate innovation and transformation in both organizations and foster innovation in health services and policy, health provider and professional education, and health research.
 - b. Improve the health outcomes of the people living in Northern B.C.
 - c. Improve the quality of health care delivery and health provider and professional education.
 - d. Create an environment that is successful in recruiting and retaining skilled personnel.
 - e. Create opportunities for collaborative research and attract related funding.
6. The *Innovation and Development Commons* will accomplish this by:
 - a. Creating a virtual and real environment for educators, researchers, physicians, health professionals, service providers, and managers to interact and develop relationships and partnerships around topics of mutual interest.
 - b. Creating a virtual and real environment to engage academics and professionals who may not traditionally have opportunity to interact for the purpose of problem-solving, designing innovative approaches to practical issues, and pursuing knowledge development or knowledge exchange opportunities.
 - c. Providing education for health professionals that qualifies for academic or continuing education credit related to quality improvement, health services research, information management and so on.
 - d. Supporting a robust knowledge exchange strategy.
 - e. Identifying researchable questions and topics relevant to health services and policy, population health, and clinical practice and expand the boundaries of research. Fostering the development of research proposals, grant applications, and implementation of research for the purpose of developing new knowledge.
 - f. Building sophisticated data interpretation and analysis capacity.
 - g. Providing a forum for graduate students to conduct research and contribute to the translation of knowledge into practice and quality improvement.
7. To establish a *Steering Committee* that will develop a 3 to 5 year strategy related to health human resource education needs and research development and will

oversee the planning, development, implementation, and evaluation of the *Innovation and Development Commons* and other collaborative initiatives.

8. To identify in-kind resources and seed funding that will be committed to the initial planning and development of the *Innovation and Development Commons*, including but not limited to coordination, space, technology, education, research support and capacity development.
9. To designate a lead from each organization, through the Steering Committee, to provide leadership to the initial planning and development of the *Innovation and Development Commons*.
10. To proactively seek funding to support the partnered approach to education, research, and innovation from traditional and non-traditional funding organizations.
11. To learn from other academic and service provider organizations that have created partnerships that have successfully led to incorporating evidence into policy and practice for the purpose of improving quality and to seek opportunities to interact with such organizations for mutual learning and development.
12. To seek opportunities to broaden the partnership and to share knowledge, experiences, and expertise with other jurisdictions, nationally and internationally, with similar interests.
13. To seek opportunities to partner and share knowledge with other Northern and rural academic and service organizations focused on improving the health and wellbeing of northern and rural populations.
14. This agreement will be reviewed annually by the Executive Oversight Committee. Revisions will be mutually agreed to by both organizations and approved by the Board of Directors of NH and Board of Governors of UNBC.

In Witness Whereof the parties have executed this agreement as of the date set out below:

<p>Date: June 22, 2010</p> <p>University of Northern British Columbia</p>  <hr/> <p>Dawn Martin Chair, Board of Governors</p>  <hr/> <p>George Iwama President and Vice Chancellor</p>	<p>Date: June 22, 2010</p> <p>Northern Health Authority</p>  <hr/> <p>Charles Jago Chair, Board of Directors</p>  <hr/> <p>Cathy Ulrich President and CEO</p>
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The University Plan
THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA
19, June 2010

Foreword

The University of Northern British Columbia was born of need and a dream. The need to offer a university education to the bright and talented students of northern British Columbia motivated 16,000 citizens to pay \$5 each and petition government for a university in the north, for the north. Its founders dreamed of a university that would meet this need and improve the world through its research, service, and the graduates it produced.

Today—20 years after its birth, and 16 years after the doors of its Prince George campus opened—the University of Northern British Columbia is coming of age. While the majority of our 4300 students study in Prince George, students are also active on our Terrace, Fort St. John and Quesnel campuses. Approximately 70% of our students come from northern British Columbia; 17% are in graduate programs and 11% are Aboriginal. We are known for the personalized education our students receive. Among Canadian universities of its kind, UNBC is recognized as one of the top 3 for research and overall reputation. Our research is recognized, not only for its nature and magnitude, but also for its orientation to communities. Our founders have good reason to be proud of this University.

We live in an era where security and future energy supplies are in question. The need for respect among cultures, the protection of human rights and peace has never been greater. Over generations, human activity has created a warming climate on our planet. Pressures on the world are exacerbated by increases in global population and in the middle classes in those countries with highest population growth. Globalized economies and increasing movement between countries bring new health risks on a planetary scale. While millions still die of starvation, increases in infectious diseases and obesity are also significant threats to life and health. All of this has happened in a relatively short time and the pace of change is increasing. How do we prepare our students to contribute to our shared future?

The University of Northern British Columbia prepares for tomorrow by playing a critical role in the world today. We contribute to knowledge by providing the best education for our students and focusing on the needs of society. Committed to excellence, we nurture the personal nature of our community while engaging the distinctiveness of our location. Here in the taiga, the largest terrestrial biome on earth, we are surrounded by natural beauty and resource-based industries. What a fitting stage to exercise stewardship for our planet through our teaching, scholarship and service.

Our Values

We excel in our teaching, our research and our service as well as in the management of the University. We are innovative in all of these efforts. We aspire to the highest standards in all that we do.

We value our community. We care passionately for the people that make up the UNBC community. We aspire to sustain our culture of mutual respect. We strive to engage students, faculty and staff in all aspects of university life.

We value the contribution of indigenous peoples in British Columbia and around the world.

We are relevant to northern British Columbia and other like-regions in the world. We respond to the needs that arise, according to the talents and resources we have.

We exercise good governance in the management of the university. In our practices, we are effective, transparent and compassionate.

Vision and Mission

Our Vision

To be a student-centered, research-intensive university, uniquely Northern and personal in character, responsive to the region it serves, of national and international acclaim.

Our Mission

To improve the quality of life in our region, province and world by attaining the highest standards of undergraduate and graduate teaching, learning, and research. To serve our vast region by nurturing relationships and being innovative, resourceful and responsive to student and community needs.

A Place of Learning

At the university we are privileged to create knowledge through our research and to share that knowledge with our students. We continue to be inspired by our wonderful undergraduate and graduate students who are active partners in our scholarship and teaching.

We maintain and develop a strong core curriculum. An intimate and personal learning experience will continue to be a hallmark of an education at the University of Northern British Columbia.

We ensure that the way we teach is the best it can be. To this end we explore new models of learning for both our students and faculty.

We are committed to the success of all our students.

We develop the whole student through scholarship as well as through service, sport and physical recreation. We support faculty and staff in each of these areas.

Our research benefits teaching and learning. We develop the involvement of undergraduates in research, and bring the fruits of our research into the classroom, thereby nurturing a culture of inquiry.

A Place of Scholarship

We are an active community of scholars, diverse in interests and outstanding in achievement. Creating knowledge and applying it to the needs of our communities are equally important at the University of Northern British Columbia. Success in research is integral to the personal and professional satisfaction of being part of a research-intensive university. In turn, this success benefits the reputation of our university.

We are building a strong reputation for our research and service in:

- Environment & Natural Resources
- Community Development
- Health
- First Nations and Indigenous Studies

We support the success of our researchers. Through mentorship and administrative support we are committed to sustaining and improving success in competitive grant funding as well as in the outputs of our scholarship.

We provide the best possible infrastructure and support for our researchers.

Commensurate with the growth in our research we will develop our community of graduate students and postdoctoral fellows.

We involve undergraduates in our research.

We encourage interdisciplinarity, and the integration of knowledge from different fields of scholarship.

A Place of Service

Being a leading university we must be respected as well as relevant and responsive to the communities we serve. True to the dreams of its founders, the University of Northern British Columbia has always been committed to communities throughout the North, in British Columbia and around the world.

We integrate teaching and service to benefit our students.

We work with communities in British Columbia and around the world, urban and rural, northern and indigenous, in their social and economic needs.

We support our industries to ensure their competitive edge in a global marketplace.

A Community

The University of Northern British Columbia is a relatively new community, spread across four campuses. Many of our current members were founding employees of the University even before the new campus in Prince George was opened. We have grown since those early days, and with growth it has become more difficult to sustain that close sense of camaraderie. Yet people continue to hold a great passion for, and pride in the institution. Furthermore, our alumni and many others in our communities are very proud of our University. We wish to enhance this sense of community.

We communicate effectively within the university and with the wider community. Our donors and supporters are kept abreast of university affairs—our successes as well as our challenges.

We will be transparent in the operations of the university.

We celebrate our successes. Recognizing contributions in teaching, research and service is an important part of our culture.

We will foster increased social interaction.

We will strengthen our support to our alumni around the world. We engage alumni in meaningful ways, informing them of University affairs and seeking their input and support for our efforts.

We will re-establish communications with our founders, honouring their vision and work by involving them in our activities and aspirations.

Building on Success

We aspire to be the one of the best universities in the world, and to bring the resulting benefits to British Columbia and to Canada. We are committed to providing a personal education of the highest quality to our students. We believe that our high degree of research activity contributes to that goal and to the creation of knowledge. Building on our successes, we will be among the best in the following areas:

- Environment & Natural Resources
- First Nations and Indigenous Issues
- Health and Quality of Life
- Northern Community Sustainability and Development
- Innovative distributed delivery of programs

We invite you to join us, whether you are a student, a potential faculty or staff member, or a supporter. There is a bright future for the University of Northern British Columbia, and you are important in our journey. Together we will take significant steps towards that future and set the stage for the many ways in which the University of Northern British Columbia will contribute to and serve the world.

Northern Health Strategic Plan

Northern Health has developed a new Strategic Plan to take our organization through to 2015. Following 2008's region-wide consultation with staff and stakeholders, the plan defines Northern Health's new vision, mission, values and key goals, and our new slogan, "The Northern way of caring."

Mission Statement - Our Purpose

Through the efforts of our dedicated staff and physicians, in partnership with communities and organizations, we provide exceptional health services for Northerners.

Organizational Values - The Beliefs that Guide our Work

We treat people with:

- Respect: honouring diversity and treating people fairly
- Compassion: caring genuinely
- Empathy: understanding and earning trust

We demonstrate:

- Integrity: ensuring open, honest, ethical behaviour
- Stewardship: showing transparent, responsible and effective use of resources
- Quality: providing exceptional service guided by evidence

We work in a spirit of:

- Collaboration: working to better serve the people of Northern BC
- Innovation: learning and finding better ways to deliver health care

Vision - A Picture of 2015

Northern Health leads the way in promoting health and providing health services for Northern and rural populations.

- Northern Health is known for our strong primary health care system. People experience seamless and coordinated service. The 'Primary Care Home' is the foundation for multidisciplinary health care and helps people navigate across services.
- Northern Health involves people and their families in their own health and health care. Individuals and families feel respected and are treated compassionately.
- Northern Health provides high quality health services, using evidence and innovation, to meet the needs of our Northern and rural populations. We are known for the creativity of our staff and physicians and for our innovative use of technology to care for people as close to home as possible.
- Northern Health is recognized as an outstanding place to work, learn, and grow. We foster a safe and healthy work environment. Education and development of people in the north, for the north, attracts and retains staff and physicians.
- Northern Health works with communities and organizations to support Northern people to live well and prevent injury and illness. The health status of Northern people is improving faster than the rest of BC.

Integrated Accessible Health Services

Northern people will have access to integrated health services, built on a foundation of primary health care.

We will:

- Partner with others to establish multi-disciplinary 'Primary Care Homes' where people will access coordinated health services.
- Partner with aboriginal people to build a health system that honours diversity and provides service in a culturally relevant manner.
- Build efficient and effective secondary and specialty services which are aligned with the 'Primary Care Home' and designed to meet the needs of Northern populations.
- Develop and implement strategies that improve service provider collaboration.
- Measurably improve satisfaction with the health services provided by Northern Health.

A Focus on Our People

Northern Health will create a dynamic work environment that engages, retains and attracts staff and physicians.

We will:

- Measurably improve staff and physician engagement within Northern Health.
- Establish a culture of workplace health and safety.
- Establish and implement an innovative retention strategy that includes:
- Developing and supportive effective, innovative leaders and managers who will guide our organization now and in the future.
- Educating, developing, and mentoring our staff internally and through partnerships with academic and other organizations.
- Providing clear expectations of staff through performance planning.
- Develop and implement an innovative recruitment strategy.

A Population Health Approach

Northern Health will lead initiatives that improve the health of the people we serve.

We will:

- Work with communities and organizational partners to identify and act on key issues where a population health approach can have a significant positive impact on the health of Northern people.
- Work in partnership with our staff and physicians to create initiatives that foster a safe, healthy, and environmentally responsible workplace.
- Use population health evidence to inform health service planning and resource allocation.

High Quality Services

Northern Health will ensure quality in all aspects of the organization.

We will:

- Establish a culture of continuous quality improvement and patient safety.
- Establish the organizational structures and processes required for effective

decision making.

- Foster a learning environment and engage in research, in partnership with academic organizations.
- Strengthen our capacity to manage the change needed to improve quality.
- Identify and manage risks to the organization and strengthen our preparedness for emergencies.

Appendix 3

Building on the Current UNBC and NH Partnership

UNBC and NH have been working in partnership for a number of years in health services and policy research and in the education of health professionals. The areas where UNBC and NH are interdependent are outlined below. A solid foundation has been established in each of these areas which will be enhanced through the formalization of an organizational partnership. Such a partnership will enable UNBC and NH to continue to lead the way in education, research, innovation, and quality improvement efforts relevant to rural and Northern jurisdictions.

UNBC's and NH's interdependencies include:

1. The preparation of students for the health professions. NH relies on UNBC to educate professionals 'from the North, for the North' who are academically prepared to work in northern and rural jurisdictions. UNBC provides the education and NH supports the education through practicum placements, preceptorships, practice-based project opportunities, and other learning experiences. UNBC and NH collaborate in the following areas:
 - a. Undergraduate and graduate education of students in preparation for the health professions, including but not limited to Nursing, Nurse Practitioner Program, Northern Medical Program, Rehabilitation Medicine, Psychology, Social Work.
 - b. Undergraduate and graduate education of students in preparation for support services in the health system, including but not limited to business, geography, commerce, health sciences, human resources, aboriginal affairs, disability management, computer science/information management.
 - c. Graduate education of students in preparation for leadership roles in the health system.
2. The development of new knowledge relevant to the health system in the North and the translation of knowledge into policy and practice. UNBC is a research intensive university and as such, has attracted a cadre of researchers interested in research of relevance to Northern and rural health services. NH is creating an academic culture that fosters continuous quality improvement and actively uses evidence to inform policy and practice. UNBC and NH collaborate in the following areas:
 - a. Fostering health services and policy research and population health research.
 - b. Developing bench science and clinical trial capacity.
 - c. Supporting graduate students undertaking thesis-related research.
 - d. Harmonizing research review and ethics review processes.
 - e. Organizing and facilitating knowledge exchange endeavours.

3. **Building capacity to educate students at the undergraduate and graduate level through:**
 - a. **Appointment of NH managers and staff as adjunct faculty and sessional faculty.**
 - b. **Joint appointment of NH managers, staff, and physicians to faculty and practice/management positions at UNBC and NH.**
 - c. **Participation of NH physicians and staff in teaching course content in the Northern Medical Program.**
 - d. **Enabling faculty at UNBC to retain a practice-base in NH facilities.**
4. **Fostering a learning environment and creating an academic culture in NH that supports student learning, research, and professional development.**

LETTER OF AGREEMENT

BETWEEN

UNIVERSITY OF NORTHERN BRITISH COLUMBIA

AND

NORTHERN HEALTH

REGARDING

**Northern Health and UNBC Innovation & Development Commons
Partnership Initiative**

On June 22, 2010 Northern Health and UNBC signed a Memorandum of Understanding to formally recognize a long-standing and historical partnership.

To demonstrate Northern Health's commitment to this partnership NH will provide \$2,500,000 in kind funds to UNBC to support the establishment and evaluation of an Innovation and Development Commons and related research which will:

- a. Stimulate innovation and transformation in both organizations and foster innovation in health services and policy, health provider and professional education, and health research.
- b. Improve the health outcomes of the people living in Northern B.C.
- c. Improve the quality of health care delivery and health provider and professional education.
- d. Create an environment that is successful in recruiting and retaining skilled personnel.
- e. Create opportunities for collaborative research and attract related funding.

The Innovation and Development Commons will accomplish this by:

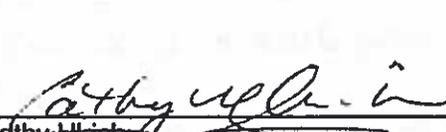
- a. Creating a virtual and real environment for educators, researchers, physicians, health professionals, service providers, and managers to interact and develop relationships and partnerships around topics of mutual interest.
- b. Creating a virtual and real environment to engage academics and professionals who may not traditionally have opportunity to interact for the purpose of problem-solving, designing innovative approaches to practical issues, and pursuing knowledge development or knowledge exchange opportunities.
- c. Providing education for health professionals that qualifies for academic or continuing education credit related to quality improvement, health services research, information management and so on.
- d. Supporting a robust knowledge exchange strategy.
- e. Identifying researchable questions and topics relevant to health services and policy, population health, and clinical practice and expand the boundaries of research. Fostering the development of research proposals, grant applications, and implementation of research for the purpose of developing new knowledge.
- f. Building sophisticated data interpretation and analysis capacity.

- g. Providing a forum for graduate students to conduct research and contribute to the translation of knowledge into practice and quality improvement.

Northern Health and the University of Northern British Columbia (UNBC) have entered into an Agreement whereby Northern Health will transfer \$2,500,000 to UNBC to support the establishment and evaluation of an Innovation and Development Commons and related research through a collaborative partnership between Northern Health staff and UNBC researchers. The Innovation and Development Commons will be implemented in accordance with the June 22, 2010 MOU (*Schedule A*) and *Schedule B*.

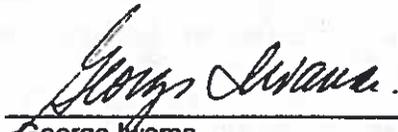
This Agreement can be cancelled by either party with a minimum of three months notice. Should the Agreement be cancelled, UNBC will return uncommitted funds to Northern Health.

The parties agree that this Agreement will be effective March 10, 2011 and will be renewed annually in (February) of each year.



Cathy Ulrich
CEO

Northern Health



George Kwama
President/CEO

University of Northern British Columbia



Date

Date

Schedule A

Memorandum of Understanding

This agreement dated for reference the 22nd day of June, 2010.

Between:

University of Northern British Columbia (UNBC)

-and-

Northern Health Authority (NH)

Whereas:

1. UNBC and NH have developed strategic plans outlining their respective mission statements, values and strategic directions (see Appendices 1 and 2);
2. UNBC is committed to improving the quality of life in its region, the province, and beyond, by attaining the highest standards of undergraduate and graduate teaching, learning, and research;
3. UNBC is committed to building partnerships in order to be innovative, resourceful, and responsive to student and community needs;
4. NH is committed to improving the health of people in the North;
5. NH is committed to working in partnership with organizations that will help further their mission;
6. UNBC and NH share co-terminus service areas, with the exception of Williams Lake and area;
7. UNBC and NH are committed to establishing structures and processes that enable creativity and innovation;
8. UNBC and NH have developed a vibrant and productive working relationship that has garnered provincial and national attention (see Appendix 3).

Therefore, the parties agree as follows:

1. To execute this Memorandum of Understanding as an enabling agreement to formalize a long-standing and historical partnership.
2. To profile the partnership with regional, provincial, and national policy and funding organizations, including but not limited to the Ministry of Health Services, the Ministry of Healthy Living and Sport, the Ministry of Advanced Education, Public Health Agency of Canada, First Nations Inuit Health, Canadian Institute of Health Research, Canadian Health Services and Policy Research, Michael Smith Foundation for Health Research.

3. To seek opportunities to use a UNBC – NH partnership to further education, research, and innovation for the purpose of improving the quality of life for people who live in the North. This may include, but is not restricted to, health provider and professional education, population health research, clinical research infrastructure, Aboriginal health, information sharing and database development, and policy development.
4. To establish an *Executive Oversight Committee* that will review the key strategies underway to further the UNBC – NH partnership and will ensure regional, provincial, and national relationships are fostered with policy and funding partners.
5. To create an environment that fosters innovation in both organizations, through the development of an *Innovation and Development Commons*, which will:
 - a. Stimulate innovation and transformation in both organizations and foster innovation in health services and policy, health provider and professional education, and health research.
 - b. Improve the health outcomes of the people living in Northern B.C.
 - c. Improve the quality of health care delivery and health provider and professional education.
 - d. Create an environment that is successful in recruiting and retaining skilled personnel.
 - e. Create opportunities for collaborative research and attract related funding.
6. The *Innovation and Development Commons* will accomplish this by:
 - a. Creating a virtual and real environment for educators, researchers, physicians, health professionals, service providers, and managers to interact and develop relationships and partnerships around topics of mutual interest.
 - b. Creating a virtual and real environment to engage academics and professionals who may not traditionally have opportunity to interact for the purpose of problem-solving, designing innovative approaches to practical issues, and pursuing knowledge development or knowledge exchange opportunities.
 - c. Providing education for health professionals that qualifies for academic or continuing education credit related to quality improvement, health services research, information management and so on.
 - d. Supporting a robust knowledge exchange strategy.
 - e. Identifying researchable questions and topics relevant to health services and policy, population health, and clinical practice and expand the boundaries of research. Fostering the development of research proposals, grant applications, and implementation of research for the purpose of developing new knowledge.
 - f. Building sophisticated data interpretation and analysis capacity.
 - g. Providing a forum for graduate students to conduct research and contribute to the translation of knowledge into practice and quality improvement.
7. To establish a *Steering Committee* that will develop a 3 to 5 year strategy related to health human resource education needs and research development and will oversee the planning, development, implementation, and evaluation of the *Innovation and Development Commons* and other collaborative initiatives.
8. To identify in-kind resources and seed funding that will be committed to the initial planning and development of the *Innovation and Development Commons*, including but not limited to coordination, space, technology, education, research support and capacity development.
9. To designate a lead from each organization, through the Steering Committee, to provide leadership to the initial planning and development of the *Innovation and Development Commons*.
10. To proactively seek funding to support the partnered approach to education, research, and innovation from traditional and non-traditional funding organizations.

11. To learn from other academic and service provider organizations that have created partnerships that have successfully led to incorporating evidence into policy and practice for the purpose of improving quality and to seek opportunities to interact with such organizations for mutual learning and development.
12. To seek opportunities to broaden the partnership and to share knowledge, experiences, and expertise with other jurisdictions, nationally and internationally, with similar interests.
13. To seek opportunities to partner and share knowledge with other Northern and rural academic and service organizations focused on improving the health and wellbeing of northern and rural populations.
14. This agreement will be reviewed annually by the Executive Oversight Committee. Revisions will be mutually agreed to by both organizations and approved by the Board of Directors of NH and Board of Governors of UNBC.

Schedule B Payment

Northern Health agrees to provide \$2,500,000 to the University of Northern British Columbia to fund the development/evaluation/research of the Innovation and Development Commons as outlined in this Letter of Agreement. The funding will be provided as follows:

1. Contribute \$2,500,000 to support this initiative:
 - a. \$1,500,000 to be used towards IDC program development and physical space
 - b. \$1,000,000 to be invested and used to leverage additional funding towards the future development of the IDC
2. Use of funds will be informed by a three year work plan developed with input and approval from the IDC Steering Committee and Executive Oversight Committee.
3. This contribution is to enable the planning, resourcing, evaluation and research of/for the Innovation and Development Commons, including but not limited to:
 - a. Quality curriculum development
 - b. Training and education focused on quality improvement
 - c. Clinical site patient simulation programming for education/training and quality improvement
 - d. Education, analysis, research support and capacity development
 - e. Knowledge exchange activities among researchers, educators and clinicians that will affect quality of health/healthcare and help to further align research, education and clinical care in northern British Columbia
 - f. Specific research activities related to health systems that offer clear practical value for northern British Columbia
 - g. Optimization of learning/innovation space and technology and IDC governance/structure
 - h. Other activities as authorized by the Executive Oversight Committee
4. Will not be subject to UNBC Administration fees.
5. The University of Northern British Columbia will provide the CEO, Northern Health with a financial statement on a semiannual basis:
 - a. Mid-year report will be submitted on or before September 30 each year
 - b. Annual report will be submitted on or before March 31 each year.

UNBC/NH Partnership Steering Committee Terms of Reference

Purpose:

Provide strategic advice to the Partnership implementation Co-Leads and the Executive Oversight Committee on the implementation, and evaluation of the University of Northern British Columbia and Northern Health Memorandum of Understanding.

Responsibilities:

1. Continue to articulate and refresh the vision for the Innovation and Development Commons (IDC) and the physical/human requirements needed for success.
2. Oversee the implementation, evaluation and further development of the 3 to 5 year Partnership strategic work plan.
3. Identify and promote the establishment of structures and processes that will support the development and implementation of a long-term education plan to address health human resource needs in the North, further develop educational capacity, capitalize on available human resources, and attract and retain students interested in health related careers.
4. Identify and promote the establishment of structures and processes that will foster research relationships and partnerships between UNBC and NH, in consultation with health and social service researchers and NH staff and physicians.
5. Identify and promote the structures and processes that will support sustained excellence in knowledge creation and knowledge mobilization in northern British Columbia.
6. Promote the enhancement of capacity, in part through the development and support of partnerships, in biomedical, clinical, population health and health services research in Northern BC.

Accountability:

The Steering Committee is accountable to the Executive Oversight Committee.

Membership:

Co Leads, Health Research Institute, UNBC (One is Partnership Implementation Co-Lead)
Vice Provost, Medicine, UNBC/Associate Dean, Northern Medical Program, UBC
Vice President Research, UNBC
Dean, College of Arts, Social, and Health Sciences, UNBC
Dean, College of Science and Management, UNBC
VP, Clinical Programs
Chief Operating Officer and Chief Nursing Officer, NH
VP, Human Resources, NH
VP, Planning, Quality, and Information Management, NH (Partnership Implementation Co-Lead)
VP, Medicine, NH
Regional Director Quality and Innovation, NH

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Secretariat:

Regional Manager, Innovation and Development Commons
Manager, Health Research Institute

Support:

The Steering Committee will be supported by the NH VP Planning, Quality and Information Management's office.

Meetings:

A minimum of once per year or more frequently as required.

Reporting:

The Steering Committee will report to the Executive Oversight Committee through the Partnership Implementation Co-Leads (Co-Lead Health Research Institute, UNBC and VP Planning, Quality, and Information Management, NH).

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Motion Number (assigned by
Steering Committee of Senate): S-201506.35

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the admissions table for graduate program admission dates, on page 21 of the 2014/2015 graduate calendar, be approved as proposed.

1. **Effective date:** effective May 1, 2015 for the January 2016 admission cycle

2. **Rationale for the proposed revisions:**

In order to ensure that we are providing timely offers of admission, new deadlines for admission are proposed. The new deadlines will allow the Graduate Studies Unit, the Office of Graduate Programs, and programs to evaluate and render admission decisions earlier in the process, which should aid in recruitment. In addition, this allows Graduate Studies to have admission decisions made in line with the adjudication for awards in order to tie admission offers to awards offers. This will also allow additional time to obtain supplemental information (such as Criminal Records Checks).

Furthermore, moving the deadline for January from September to May will allow international applicants time to obtain visas prior to starting their program, reducing the number of deferrals processed in the Office of the Registrar.

To reflect the change in program name approved in S-201411.05 changing Master of Community Health Science to Master of Health Sciences.

3. **Implications of the changes for other programs, etc., if applicable:** Programs will be required to assess and make admission decisions earlier in the process. The new online application system will facilitate an earlier admissions adjudication process

4. **Reproduction of current Calendar entry for the item to be revised**

Application for Admission Deadline* Dates Refer to www.unbc.ca/apply/graduate for updates or changes

Application Deadline According to Preferred Semester of Entry

Degree (Alphabetical by subject)	September	January	May
<i>Business Administration (MBA)</i>	<i>February 01</i>	<i>no intake</i>	<i>no intake</i>
<i>Business Administration (MScBA)</i>	<i>February 15</i>	<i>no intake</i>	<i>no intake</i>
<i>Community Health Science (MSc)</i>	<i>February 15</i>	<i>no intake</i>	<i>no intake</i>

Development Economics (MA)	February 15	September 15	no intake
Disability Management (MA)	February 15	no intake	no intake
Education (MEd – Counselling Specialization)	December 15	no intake	no intake
Education (MEd – Multidisciplinary Leadership Specialization)	February 15**	no intake***	February 15**
Education (MEd – Special Education Specialization)	February 15	no intake	no intake
English (MA)	January 15	no intake	no intake
First Nations Studies (MA) - biennial intake	February 15	no intake	no intake
Gender Studies (MA)	February 15	September 15	no intake
Health Sciences (PhD)	February 15	no intake	no intake
History (MA)	February 15	September 15	no intake
Interdisciplinary Studies (MA and MSc)	February 15**	September 15	February 15**
International Studies (MA)	February 15	September 15	no intake
Mathematical, Computer, Physical, & Molecular Sciences (MSc)	February 15	September 15	no intake
Natural Resources and Environmental Studies (MA)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MNRES)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MSc)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (PhD)	February 15**	September 15	February 15**
Nursing (MScN)	February 15	September 15	no intake
Nursing (MScN(FNP))	February 15	no intake	no intake
Political Science (MA)	February 15	September 15	no intake
Psychology (MSc)	January 15	no intake	no intake
Psychology (PhD)	January 15	no intake	no intake
Social Work (MSW)	February 15	no intake	no intake

*Applications for admission should be submitted as early as possible to the Office of the Registrar. Incomplete applications and applications received after the deadlines will be considered late and may not be processed in time to permit admission.

5. Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”: Application for Admission Deadline* Dates Refer to

www.unbc.ca/apply/graduate for updates or changes

Application Deadline According to Preferred Semester of Entry

Degree (Alphabetical by subject)	September	January	May
Business Administration (MBA)	February 01 <u>December 15</u>	no intake	no intake
Business Administration (MScBA)	February 15 <u>December 15</u>	no intake	no intake
Community Health Science (MSc)	February 15	no intake	no intake
Development Economics (MA)	February 15 <u>December 15</u>	September 15	no intake
Disability Management (MA)	February 15 <u>December 15</u>	no intake	no intake
Education (MEd – Counselling Specialization)	December 15	no intake	no intake
Education (MEd – Multidisciplinary Leadership Specialization)	February 15 <u>December 15**</u>	no intake***	February 15** <u>December 15**</u>
Education (MEd – Special Education Specialization)	February 15 <u>December 15</u>	no intake	no intake
English (MA)	January 15 <u>December 15</u>	no intake	no intake
First Nations Studies (MA) - biennial intake	February 15 <u>December 15</u>	no intake	no intake

Gender Studies (MA)	February 15	September 15	
	December 15	May 1	no intake
Health Sciences (MSc)	December 15		no intake
Health Sciences (PhD)	February 15		
	December 15	no intake	no intake
History (MA)	February 15		
	December 15	September 15	no intake
Interdisciplinary Studies (MA and MSc)	February 15**	September 15	February 15**
	December 15	May 1	December 15
International Studies (MA)	February 15	September 15	no intake
	December 15	May 1	
Mathematical, Computer, Physical, & Molecular Sciences (MSc)	February 15	September 15	no intake
	December 15	May 1	
Natural Resources and Environmental Studies (MA)	February 15**	September 15	February 15**
	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (MNRES)	February 15**	September 15	February 15**
	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (MSc)	February 15**	September 15	February 15**
	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (PhD)	February 15**	September 15	February 15**
	December 15**	May 1	December 15**
Nursing (MScN)	February 15	September 15	no intake
	December 15	May 1	
Nursing (MScN) Family Nurse Practitioner	February 15	no intake	no intake
	December 15		
Political Science (MA)	February 15	September 15	no intake
	December 15	May 1	
Psychology (MSc)	January 15	no intake	no intake
	December 15		
Psychology (PhD)	January 15	no intake	no intake
	December 15		
Social Work (MSW)	February 15	no intake	no intake
	December 15		

6. Authorization: (Please ignore — Section to be completed by Committee Recording Secretaries)

Program / Academic / Administrative Unit: Office of the Registrar

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2014.12.18.02

College Council Approval Date: December 18, 2014

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD201505.05

Moved by: A. Aravind

Seconded by: K. Guest

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2015
Date

Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**



SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the English Language Requirements for admission to Graduate Studies, on page 36 of the 2014 Graduate Academic Calendar be approved as proposed.

1. **Effective date:** effective May 1, 2015 for the January 2016 admission cycle

2. **Rationale for the proposed revisions:** The purpose of this change is to update the graduate academic calendar English language admission requirements in order to reflect current practices in post-secondary admissions and to streamline the admissions process for applicants. The standards for admission need to be strengthened in order to reinforce a clear, fair and consistent administrative practice. Furthermore, there has been increasing concern from faculty members and the administration that the English language proficiency of some International students is not sufficient for the rigor of graduate school. To ensure student's academic success, we must be able to assess the English language skills of applicants in a way that is consistent, impartial, equitable and verifiable. In addition, this change updates the requirements for UNBC English Language studies courses to reflect current practices.

3. **Implications of the changes for other programs, etc., if applicable:** (state nature of consultation, or indicate "None")

This change could impact any graduate-level program who admits International applicants.

4. **Reproduction of current Calendar entry for the item to be revised:**

1.1 English Language Requirements

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant be able to demonstrate an acceptable level of proficiency in the use of English in order to receive and participate in classroom instruction and discussion as well as to complete written assignments.

Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. French-speaking Canadians and Canadian First Nations language speakers are exempted from this requirement. Students who completed their undergraduate degree program entirely in the English language are exempted from this requirement.

Acceptable evidence of English language proficiency may be any one of the following:

- TOEFL (Test of English as a Foreign Language) score of 88 or higher in the internet-based test, with not less than 20 in any of the Reading, Listening, Writing or Speaking components; or equivalent other TOEFL score. UNBC's institutional TOEFL code is 0320.

- IELTS (International English Language Testing System) score of at least 6.5 overall, with not less than 6.0 in any of the four modules.
- LPI (Language Proficiency Index) score of at least 5.
- Comparable results in any other internationally recognized English Language Assessment test considered as equivalent to TOEFL or IELTS.
- A final grade of 2.00 (C) or better in the UNBC English Language Studies 50 Component 1 and 2, obtained prior to application for Graduate admission.

In order to be considered valid, these scores must be sent directly from the testing agency/institution to the Office of the Registrar.

5. Proposed revision with changes underlined and deletions indicated clearly:

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant be able to demonstrate an acceptable level of proficiency in the use of English in order to receive and participate in classroom instruction and discussion as well as to complete written assignments.

Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. French-speaking Canadians and Canadian First Nations language speakers are exempted from this requirement. ~~Students who completed their undergraduate degree program entirely in the English language are exempted from this requirement.~~ Students who have completed a degree program entirely in the English Language at a recognized institution from a country approved by UNBC where English is an official language may be exempted from this requirement. A listing of English Language Proficiency test exempt countries is maintained by the Office of the Registrar. Applicants from countries not on the waiver list who have completed their four year undergraduate degree entirely in the English language may request a waiver of the English Language Proficiency Requirement. The Office of the Registrar and the Dean of Graduate Programs, in consultation with programs, will assess each waiver and supporting documentation. Waivers are not guaranteed. The decision of the Office of the Registrar and the Dean of Graduate Programs will be final. It is recommended that applicants for whom English is not their primary language submit an accepted English Language Proficiency test score.

Acceptable evidence of English language proficiency may be any one of the following:

- TOEFL (Test of English as a Foreign Language) score of 88 or higher in the internet-based test, with not less than 20 in any of the Reading, Listening, Writing or Speaking components; or equivalent other TOEFL score. UNBC's institutional TOEFL code is 0320.
- IELTS (International English Language Testing System) score of at least 6.5 overall, with not less than 6.0 in any of the four modules.
- ~~LPI (Language Proficiency Index) score of at least 5.~~
- Comparable results in any other internationally recognized English Language Assessment test considered as equivalent to TOEFL or IELTS.
- A final grade of 3.00 (B) or better in both the UNBC English Language Studies 50 and English Language Studies 170, obtained concurrently and prior to application for Graduate admission.

- ~~A final grade of 2.00 (C) or better in the UNBC English Language Studies 50 Component 1 and 2, obtained prior to application for Graduate admission.~~

In order to be considered valid, these scores must be sent directly from the testing agency/institution to the Office of the Registrar. Scores are valid for a period of two years.

Graduate programs may require higher English Language proficiency scores. Please consult the Program section of the calendar for additional requirements.

The University of Northern British Columbia reserves the right to consider, in addition to test scores, any factors that it considers appropriate in making a final determination of the English language proficiency of an applicant.

6. Authorization:

Program / Academic / Administrative Unit: Office of the Registrar

Other Committee Motion Number: (if applicable, specify, or state “not applicable”)

Other Committee Approval Date: (if applicable, or state “not applicable”)

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2014.12.18.03

College Council Approval Date: December 18, 2014

7. Other Information

Attachment Pages: 3 pages (fill in number of pages, or indicate “0” if there are no attachment pages)

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ACADEMIC AFFAIRS MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD201505.06

Moved by: A. Aravind **Seconded by:** K. Guest

Committee Decision: CARRIED

Approved by SCAAF: May 11, 2015
Date

Chair’s Signature

For recommendation to ✓ , **or information of** _____ **Senate.**



**English Language Proficiency
Test Exemption List**

Office of the Registrar
University of Northern British Columbia
3333 University Way, Prince George, BC V2N 4Z9
Telephone: 250-960-6300 **Facsimile:** 250-960-6330
Email: graduate-admissions@unbc.ca
Website: www.unbc.ca/registrar

Applicants whose first language is not English must provide proof of English language proficiency (ELP). However, applicants who have completed a degree entirely in the English language at a recognized institution from a country where English is an official language may be exempted from the ELP requirement. This list is subject to modification, including additions and deletions where approved by the Office of the Registrar.

Anguilla
Antigua
Australia
Bahamas
Barbados
Bermuda
Belize (British Honduras)
Canada
Cayman Island
England
Falkland Islands
Fiji
Gibraltar
Grenada
Guam
Guyana
Ireland (Republic of Eire)
Ireland (Northern)
Jamaica
Malta
Mauritius
Montserrat
New Zealand
Pacific Islands (American Samoa, Baker Island, Chatham Islands, Cook Islands, Line Islands, Marianas Islands, Federated States of Micronesia, Nauru, Palau, Pitcairn Islands, Solomon Islands)
Panama Canal Zone
Puerto Rico
Ryukyu Islands
Seychelles
Singapore
South Africa
St. Helena
St. Kitts & Nevis
St. Lucia
St. Vincent
Scotland
Trinidad & Tobago
Turks & Caicos Islands
United Kingdom
U.S.A.
Virgin Islands
Wales



**English Language
Requirement Exemption
Request Form**

Office of the Registrar
 University of Northern British Columbia
 3333 University Way, Prince George, BC V2N 4Z9
Telephone: 250-960-6300 **Facsimile:** 250-960-6330
Email: graduate-admissions@unbc.ca
Website: www.unbc.ca/registrar

Identification #		Date of Birth	
Last Name		Telephone #	
First Name		Email	

ADMISSION INFORMATION

Admission Term		Program Applied To	
First Language		Total Years of Study in English	

EDUCATION HISTORY

Institution Name	Credential Awarded	Country of Study	Length of Study	Language of Instruction

HISTORY OF RESIDENCY Please append a list if you require more space

Country	Dates of Residency	Occupation	Language Used

ENGLISH LANGUAGE STUDIES Please provide a summary of your previous English language studies, focusing on high achievement in courses that require substantial usage of English. If you have taken English Language Studies coursework, please note it below. Attach a copy of your supporting transcripts to this form. Please note: official transcripts in the English language or a notarized translation to English and the original language official transcript are required for admission, and should be sent in separately. If you require more space, please append a letter to this form.

ADDITIONAL INFORMATION Please provide any additional information you feel would support your request for a waiver of the English language proficiency requirement.

INCLUDE A SAMPLE OF WRITTEN ACADEMIC WORK WITH THIS WAIVER REQUEST FORM

INFORMATION RELEASE STATEMENT AND SIGNATURE

Students are advised that the use of information provided on this English Language Requirement Exemption Request Form, and other information placed in a student record, complies with the BC *Freedom of Information and Protection of Privacy Act*, and with the policies and procedures of the University of Northern British Columbia. In addition to internal administrative uses related to student admission, registration and status, student information may also be used in strict confidence in University research and planning. Certain student information is provided on a confidential basis to Partner Institutions, to Statistics Canada as governed by the *Canada Statistics Act*, and to the BC Government. The internal use of student records, and the obligatory reporting of student data to external bodies, respects the absolute confidentiality of student information.

I have read and understand the above statement:

Signature		Date	
-----------	--	------	--

FOR OFFICE USE ONLY

GSO Recommendation: Grant Waiver Deny Waiver

Comments

Signature _____ Date _____

Dean of Graduate Programs Decision: Waiver Granted Waiver Denied

Comments

Signature _____ Date _____

Motion Number (assigned by
Steering Committee of Senate): S-201506.37

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the change(s) to the Admission Requirements for the School of Social Work be approved as proposed.

1. **Effective date:** September 2015

2. **Rationale for the proposed revisions:** The stipulation regarding 60 credit hours of study prior to admission must clearly state that a minimum of 48 credit hours be comprised of liberal arts and science courses.

3. **Implications of the changes for other programs, etc., if applicable:** None

4. **Reproduction of current Calendar entry for the item to be revised:**

Admission Requirements

Admission to the Bachelor of Social Work program is limited and is based on academic qualifications and available space. Students will normally complete 60 credit hours of study and achieve a minimum grade point average of 2.67 (B-) (calculated on a student's most recent 60 credit hours of study) and meet other selection criteria prior to program entry. More information about these criteria can be found in the BSW Supplementary Application for Admission form.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

Admission Requirements

Admission to the Bachelor of Social Work program is limited and is based on academic qualifications and available space. Students will normally complete 60 credit hours of study that includes a minimum of 48 credit hours of liberal arts and science courses. ~~Students will and~~ achieve a minimum grade point average of 2.67 (B-) (calculated on a student's most recent 60 credit hours of study) and meet other selection criteria prior to program entry. More information about these criteria can be found in the BSW Supplementary Application for Admission form.

6. **Authorization:**

Program / Academic / Administrative Unit: School of Social Work

College: Arts, Social and Health Sciences

College Council Motion Number: CASHSCC.2014.12.18.06

College Council Approval Date: December 18, 2014

Senate Committee on First Nations and Aboriginal Peoples Motion Number:

Senate Committee on First Nations and Aboriginal Peoples Meeting Date:

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD201505.07

Moved by: M. Ouellet

Seconded by: H. Lawson

Committee Decision: CARRIED

Approved by SCAD: May 11, 2015
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.38

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the Application for Admission Deadline to the Master of Engineering in Integrated Wood Design be approved as proposed.

1. **Effective date:** As soon as approved by Senate.
2. **Rationale for the proposed revisions:** The Master of Engineering (MEng) in Integrated Wood Design is a new graduate program at UNBC and the application for admission deadline needs to be set for the normal January start. Since the program will be a highly competitive program for admission of students, it is necessary to have an early admission date of May 1 to facilitate complete review of the files for January start. The program is a cohort model and the students will begin taking classes in the January semester.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

Application for Admission Deadline* Dates

Please refer to Apply to Graduate Programs web site for update or changes and information on late applications.

Degree (Alphabetical by Subject)	Application Deadline According to Preferred Semester of Entry		
	September	January	May
Business Administration (MBA)	February 01	no intake	no intake
Business Administration (MSc)	February 15	no intake	no intake
Community Health Science (MSc)	February 15	no intake	no intake
Development Economics (MA)	February 15	September 15	no intake
Disability Management (MA)	February 15	no intake	no intake
Education (MEd -- Counselling Specialization)	December 15	no intake	no intake

Education (MEd -- Multidisciplinary Leadership Specialization)	February 15**	no intake***	February 15**
Education (MEd -- Special Education Specialization)	February 15	no intake	no intake
English (MA)	January 15	no intake	no intake
First Nations Studies (MA) - <i>biennial intake</i>	February 15	no intake	no intake
Gender Studies (MA)	February 15	September 15	no intake
Health Sciences (PhD)	February 15	no intake	no intake
History (MA)	February 15	September 15	no intake
Interdisciplinary Studies (MA and MSc)	February 15**	September 15	February 15**
International Studies (MA)	February 15	September 15	no intake
Mathematical, Computer, Physical, and Molecular Sciences (MSc)	February 15	September 15	no intake
Natural Resources and Environmental Studies (MA)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MNRES)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MSc)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (PhD)	February 15**	September 15	February 15**
Nursing (MScN) (MScN: FNP)	February 15 February 15	September 15 no intake	no intake no intake
Political Science (MA)	February 15	September 15	no intake
Psychology (MSc)	January 15	no intake	no intake
Psychology (PhD)	January 15	no intake	no intake
Social Work (MSW)	February 15	no intake	no intake

5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

Application for Admission Deadline* Dates

Please refer to **Apply to Graduate Programs** web site for update or changes and information on late applications.

Degree (Alphabetical by Subject)	Application Deadline According to Preferred Semester of Entry		
	September	January	May
Business Administration (MBA)	February 01	no intake	no intake
Business Administration (MSc)	February 15	no intake	no intake
Community Health Science (MSc)	February 15	no intake	no intake
Development Economics (MA)	February 15	September 15	no intake
Disability Management (MA)	February 15	no intake	no intake
Education (MEd -- Counselling Specialization)	December 15	no intake	no intake
Education (MEd -- Multidisciplinary Leadership Specialization)	February 15**	no intake***	February 15**
Education (MEd -- Special Education Specialization)	February 15	no intake	no intake
English (MA)	January 15	no intake	no intake
First Nations Studies (MA) - <i>biennial intake</i>	February 15	no intake	no intake
Gender Studies (MA)	February 15	September 15	no intake
Health Sciences (PhD)	February 15	no intake	no intake
History (MA)	February 15	September 15	no intake
<u>Integrated Wood Design (MEng)</u>	<u>no intake</u>	<u>May 1</u>	<u>no intake</u>
Interdisciplinary Studies (MA and MSc)	February 15**	September 15	February 15**
International Studies (MA)	February 15	September 15	no intake

Mathematical, Computer, Physical, and Molecular Sciences (MSc)	February 15	September 15	no intake
Natural Resources and Environmental Studies (MA)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MNRES)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (MSc)	February 15**	September 15	February 15**
Natural Resources and Environmental Studies (PhD)	February 15**	September 15	February 15**
Nursing (MScN) (MScN: FNP)	February 15 February 15	September 15 no intake	no intake no intake
Political Science (MA)	February 15	September 15	no intake
Psychology (MSc)	January 15	no intake	no intake
Psychology (PhD)	January 15	no intake	no intake
Social Work (MSW)	February 15	no intake	no intake

Applications after May 15th may be considered on a case by case basis.

Applications for admission should be submitted as early as possible to the Office of the Registrar. Incomplete applications and applications received after the deadlines will be considered late and may not be processed in time to permit admission.

6. Authorization:

Program / Academic / Administrative Unit: MEng Integrated Wood Design

College: Science and Management

College Council Motion Number: CSAMCC Omnibus Motion 2015:05:14:04

College Council Approval Date: May 14, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD20150526.06

Moved by: J. Sui

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAD: May 26, 2015
Date


Chair's Signature

For recommendation to ✓, **or information of** _____ **Senate.**

Motion Number (assigned by
Steering Committee of Senate): S-201506.39

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the application for admission deadline to the Master of Engineering in Integrated Wood Design Program for January 2016 intake be approved as proposed.

1. **Effective date:** As soon as approved by Senate
2. **Rationale for the proposed revisions:** The Master of Engineering (MEng) in Integrated Wood Design is a new graduate program at UNBC and the application for admission deadline needs to be set for a January 2016 start. The program is currently under review by the BC Ministry of Advanced Education. It is anticipated that all of the approvals will be completed by September 2015 if not earlier. It is necessary to have a different application deadline for this coming year rather than the prescribed date of May 1 which will be in place for subsequent years. This will facilitate quick and complete review of the qualified applications for January start and allow time for successful applicants to obtain the necessary immigration documents if necessary.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:** As the program has yet to be accepted by the Ministry, it presently does not exist in the calendar and therefore a reproduction of the current Calendar entry is not possible. However, this will not affect the program going forward.
5. **Proposed revision with changes underlined and deletions indicated clearly using “~~strikethrough~~”:**

The application deadline for admission to the Master of Engineering in Integrated Wood Design program is September 15, 2015 for the January 2016 start only. Applications for admission should be submitted as early as possible to the Office of the Registrar. Incomplete applications and applications received after the deadlines will be considered late and may not be processed in time to permit admission.

6. **Authorization:**

Program / Academic / Administrative Unit: MEng Integrated Wood Design

College: Science and Management

College Council Motion Number: CSAMCC Omnibus Motion 2015:05:14:04

College Council Approval Date: May 14, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. **Other Information**

Attachment Pages: # pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD20150526.07

Moved by: J. Sui

Seconded by: B. Schorcht

Committee Decision: CARRIED

Approved by SCAD: May 26, 2015
Date


Chair's Signature

For recommendation to ✓ , or information of Senate.

Motion Number (assigned by
Steering Committee of Senate): S-201506.40

SENATE COMMITTEE ON ADMISSIONS AND DEGREES

PROPOSED REVISION OF CALENDAR ENTRY

Motion: That the Requirements for Admission to the Master of Engineering in Integrated Wood Design Program be approved as proposed.

1. **Effective date:** As soon as approved by Senate.
2. **Rationale for the proposed revisions:** The Master of Engineering (MEng) in Integrated Wood Design is a new graduate program at UNBC and will likely be highly competitive for admission of students. There is a need for exceptional admissions given that students will come from related civil engineering backgrounds. In addition to Section 1.3.3, another way being proposed for a student to gain entry into the degree program is through demonstrated significant formal training and/or related civil engineering practice. The pre-entry program (PEP) outlined in the Calendar is not appropriate for the MEng given that the degree is designed as a cohort. All students start the courses at the same time and follow a rigid course schedule; a student who completes a PEP would not be able to start mid-way through the degree because of course pre-requisites.
3. **Implications of the changes for other programs, etc., if applicable:** None
4. **Reproduction of current Calendar entry for the item to be revised:**

The program is awaiting approval by the Minister of Advanced Education so is presently not included in the Calendar. There is no "entry" to reproduce.

5. **Proposed revision with changes underlined and deletions indicated clearly using "strikethrough":**

In addition to the admission application requirements outlined in Section 1.0 of the Graduate Academic Calendar, applicants are required to hold a four-year (120 credit hours) baccalaureate degree from a recognized institution in Civil Engineering.

Exceptional Admission

Applicants who have a four-year (120 credit hours) baccalaureate degree (or equivalent) may be granted admission to the program if sufficient related engineering content can be demonstrated.

The Pre-Entry Program as outlined in Section 1.7.2 is not applicable for applicants to gain entry in the MEng Program.

6. **Authorization:**

Program / Academic / Administrative Unit: MEng Integrated Wood Design

College: Science and Management

College Council Motion Number: CSAMCC Omnibus Motion 2015:05:14:04

College Council Approval Date: May 14, 2015

Senate Committee on First Nations and Aboriginal Peoples Motion Number: not applicable

Senate Committee on First Nations and Aboriginal Peoples Meeting Date: not applicable

7. Other Information

Attachment Pages: 0 pages

INFORMATION TO BE COMPLETED AFTER SENATE COMMITTEE ON ADMISSIONS AND DEGREES MEETING

Brief Summary of Committee Debate:

Motion No.: SCAD201506.01

Moved by: P. Flagel

Seconded by: H. Lawson

Committee Decision: CARRIED.

Approved by SCAD: June 11, 2015
Date



Chair's Signature

For recommendation to ✓ , or information of Senate.



Motion Number (assigned by SCS): SCSB20150519.03

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Jan Goodlad Memorial Scholarship be approved.

Effective Date: 2015 – 2016 Academic Year

Rationale: To activate the Jan Goodlad Memorial Scholarship for the 2015-2016 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty / Academic Department: N/A

Date: May 19, 2015

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20150519.03

Moved by: Erasmus

Seconded by: Bankole

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 19, 2015

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Jan Goodlad Memorial Scholarship

Awards Guide Description/Intent: This award was established as a result of a generous estate gift received from the late Jan Goodlad, who was a regular donor to the University.

Donor: Jan Goodlad

Value: \$10,000

Number: One

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student enrolled in the B.Ed. Program. First preference will be given to lone parents with primary custody of his/her child(ren).

Criteria: Academic excellence.

Note: This is a one time award

Effective Date: Established 2015

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office in consultation with the Chair of the School of Education



Motion Number (assigned by SCS): SCSB20150519.04

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the new Terms and Conditions for the Ricci Dalton Award be approved.

Effective Date: 2015 – 2016 Academic Year

Rationale: To activate the Ricci Dalton Award commencing the 2015-2016 Academic Year.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty / Academic Department: N/A

Date: May 19, 2015

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20150519.04

Moved by: Schorcht

Seconded by: Erasmus

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 19, 2015
Date


Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: In-course

Award Name: Ricci Dalton Award

Awards Guide Description/Intent: This award was established in honour of long-time UNBC staff member, Ricci Dalton, who worked as a practicum Placement Coordinator and Education Advisor in the School of Education. To be awarded to a Bachelor of Education student who demonstrates a positive attitude, respect for individuality, acceptance of diversity, and dedication to the teaching profession.

Donor: UNBC School of Education and Friends of Ricci Dalton

Value: \$500

Number: Two (1 to a student enrolled in Elementary Education, 1 to a student enrolled in Secondary Education)

Award Type: Award

Eligibility: Available to full time undergraduate students enrolled in his/her second year of the Bachelor of Education Program.

Criteria: Academic Excellence and demonstrated financial need.

Note: Student must submit a reference letter from Cooperating Teacher/Practicum Supervisor/BEd Professor.

Effective Date: Established 2015

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the School of Education and the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20150519.05

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Cloverdale Paint Bursary be approved.

Effective Date: 2015-2016 Academic Year

Rationale: To revise the Cloverdale Paint Bursary commencing the 2015-2016 Academic Year with alterations to the Awards Guide Description/Intent and Award Value sections as follows:

Awards Guide Description/Intent: Cloverdale Paint is a private western Canadian company that started in Surrey, BC in 1933. The company has grown steadily opening branches and our Prince George location opened in 1986. We now operate in Saskatchewan, Alberta, BC, Manitoba, Ontario and Quebec. The owners and employees are proud to support scholarship in many Universities and Colleges in western Canada.

Value: ~~\$600~~ \$1000

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty / Academic Department: N/A

Date: May 19, 2015

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20150519.05

Moved by: Smith

Seconded by: Erasmus

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 19, 2015

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Open

Award Name: Cloverdale Paint Bursary

Awards Guide Description/Intent: Cloverdale Paint is a private western Canadian company that started in Surrey, BC in 1933. The company has grown steadily opening branches and our Prince George location opened in 1986. We now operate in Saskatchewan, Alberta, BC, Manitoba, Ontario and Quebec. The owners and employees are proud to support scholarship in many Universities and Colleges in western Canada.

Donor: Cloverdale Paint Inc.

Value: ~~\$600~~ \$1000

Number: One

Award Type: Bursary

Eligibility: Available to a full time undergraduate student. Student must be a resident of British Columbia or Alberta. First preference will be given to students related to employees of Cloverdale Paint.

Criteria: Demonstrated financial need and demonstrated commitment to community service and career and/or entrepreneurial objectives.

Application Instructions: Fill out all sections of the Awards Application form and attach a letter outlining community service and career and/or entrepreneurial objectives.

Effective Date: Established 2001

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20150519.06

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the revised Terms and Conditions for the Spectra Energy Transmission Bursaries for Aboriginal Students be approved.

Effective Date: 2015-2016 Academic Year

Rationale: To revise the Spectra Energy Transmission Bursaries commencing the 2015-2016 Academic Year with alterations to the Award Name, Donor Name, Number and Eligibility sections as follows:

Award Name: Spectra Energy ~~Transmission~~-Bursaries for Aboriginal Students

Donor: Spectra Energy ~~Transmission~~

Number: ~~Eight~~ Seven

Eligibility: Available to full time undergraduate Aboriginal students who are residents of the Northern Rockies Regional Municipality, Peace River Regional District, Regional District Fraser Fort-George, Cariboo Regional District or any municipality within those Regional Districts and who are enrolled in ~~any of the following programs: Anthropology, Biology, Chemistry, Computer Science, Geography (Minor In GIS), BSc Geography, Natural Resource Management, Commerce, Nursing or Natural Resources Planning.~~ a degree program within the College of Science and Management.

Proposed By: Jennifer Hicke, Administrator – Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty / Academic Department: N/A

Date: May 19, 2015

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20150519.06

Moved by: Smith

Seconded by: Schorcht

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 19, 2015

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: Open

Award Name: Spectra Energy Transmission Bursaries for Aboriginal Students

Awards Guide Description/Intent:

Donor: Spectra Energy Transmission

Value: \$2,500.00

Number: ~~Eight~~ Seven

Award Type: Bursary

Eligibility: Available to full time undergraduate Aboriginal students who are residents of the Northern Rockies Regional Municipality, Peace River Regional District, Regional District Fraser Fort-George, Cariboo Regional District or any municipality within those Regional Districts and who are enrolled in ~~any of the following programs: Anthropology, Biology, Chemistry, Computer Science, Geography (Minor In GIS), BSc Geography, Natural Resource Management, Commerce, Nursing or Natural Resources Planning.~~ a degree program within the College of Science and Management.

Criteria: Demonstrated financial need

Note: First preference will be given to students who are in their final year of studies.

Effective Date: Established 2008, subject to renewal on an annual basis.

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.



Motion Number (assigned by SCS): SCSB20150519.08

SENATE COMMITTEE ON SCHOLARSHIPS AND BURSARIES (SCSB)

PROPOSED MOTION

Motion: That the dissolution of the Terms and Conditions for the NutritionLink Award be approved.

Effective Date: 2015-2016 Academic Year

Rationale: To dissolve the NutritionLink Award commencing the 2015-2016 Academic Year. The donor has elected to withdraw funding as UNBC no longer offers courses that fit with their mission.

Proposed By: Jennifer Hicke, Administrator - Development Awards

External Relations Contact: Jennifer Hicke, Administrator - Development Awards

Faculty / Academic Department: N/A

Date: May 19, 2015

TO BE COMPLETED AFTER SCSB MEETING

Brief Summary of Committee Debate: The Committee endorsed the motion.

Motion No.: SCSB20150519.08

Moved by: Schorcht

Seconded by: Erasmus

Committee Decision: CARRIED

Attachments: 1 Page

Approved by SCSB: May 19, 2015

Date

Chair's Signature

For information of Senate.

AWARDS GUIDE INFORMATION:

Award Category: General

Award Name: NutritionLink Award

Awards Guide Description/Intent: This award was established by NutritionLink to provide funding to students interested in promoting nutrition and healthy food choices.

Donor: NutritionLink

Value: \$500

Number: One

Award Type: Award

Eligibility: Available to a full or part time undergraduate student enrolled in one or more of the following courses: NURS 206-3, HHSC 311-3, ANTH 311-3 or FNST 282-3. First preference will be given to a student whose interest is promoting nutrition in First Nations communities in BC. Second preference will be given to a student whose interest is promoting nutrition in rural communities in BC.

Criteria: Demonstrated financial need and satisfactory academic standing.

Conditions: Students must complete a 500 word essay outlining their interest and aptitude for nutrition or nutrition education. NutritionLink may choose to publish the winning essay in their newsletter.

Effective Date: Established 2012

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.