

**SENATE MEETING
PUBLIC SESSION
MINUTES**

March 11, 2009
3:30 – 5:30 PM

Room 7-172 Bentley Centre - Prince George Campus

Present:

J. Bankole, T. Binnema, N. Black, C. Bock, D. Casperson, M. Dale, B. Deo, S. Déry, B. DeWiel, H. Domshy, H. Donker, G. Fondahl, C. Greening, I. Hartley, R. Hoffman, J. Holler, K. Hutchings, C. Jago, J. Jeffery, E. Jensen, G. Kerr (Secretary of Senate), D. Macknak, P. Madak, B. McGill, A. Michalos, C. Myers (Recording), D. Nyce, G. Prkachin, S. Rennebohm, T. Shaw, D. Tasa, S. Wagner

Regrets:

E. Annis, C. Chasteauneuf, J. Hyndman, J. Li, M. Reid, R. Robinson, J. Schneider, E. Sharp, M. Thomson, J. Young, S. Zahir

The meeting commenced at 3:30 p.m.

1.0 S-200903.01

Approval of the Agenda

Donker / Jeffery

That the Agenda for the March 11, 2009 Public Session of Senate be approved as presented.
CARRIED.

Dr. Jago requested Senate's consent to proceed by way of a quasi-committee of the whole so that he could retain the Chair in accordance with Robert's Rules of Order. No opposition was expressed with regard to the request to proceed in this manner.

2.0 Approval of Senate Minutes:

2.1 Notes of informal meeting of Senators, held on February 11, 2009 (for information only)

Note: As a result of lack of quorum at the last Senate meeting, there were no Senate minutes to be approved. The notes from the informal meeting of February 11, 2009 were included for information only, and all agenda items requiring Senate approval from that meeting were included for ratification under Business Arising, below.

3.0 Business Arising from Previous Minutes of Senate

3.1 Recent Changes to Travel Arrangement Procedures

Ms. Sheila Keith, Director of Purchasing, Contracts, and Risk Management, attended the meeting. She responded to questions and concerns expressed in relation to the recent implementation of procedures establishing My Travel as the University's exclusive travel provider. The Chair of Senate thanked Ms. Keith for attending the Senate meeting to provide this information.

3.2 Committee of the Whole

Open Discussion

3.2.1 Breadth Requirement

Dale

S-200903.03

Quasi-Committee of the Whole — Motion to Convene

Jensen / Wagner

That Senate move into Committee of the Whole for the purpose of discussing the breadth requirement, and that the discussion be limited to one hour in length.

CARRIED.

The breadth requirement was discussed in the quasi-committee of the whole. The matter will be discussed further at the next meeting of the Senate Committee on Academic Policy and Planning.

S-200903.04

Quasi-Committee of the Whole — Motion to Rise

Casperson/ Donker

That the Committee of the Whole rise.

CARRIED.

3.3 S-200903.03

Ratification of Motions from Informal Meeting of February 11, 2009 — Report from the Senate Committee on Academic Policy and Planning

Dale / Tasa

That the motions approved at the informal meeting of February 11, 2009, originating from the Senate Committee on Academic Policy and Planning, be ratified. The motions as passed are presented below, details on pages 53 to 101 of the February Senate public session package.

Effective date: March 11, 2009

CARRIED.

3.3.1 **Approval of Student Exchange Agreement Between Universitaet des Saarlandes, Germany and the University of Northern British Columbia**

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the student exchange agreement between Universitaet des Saarlandes, Germany and the University of Northern British Columbia be approved as proposed.

Effective date: January 2009; formerly motion S-200902.03.

3.3.2 **Calendar Change — English Language Requirements**

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change(s) to the Undergraduate calendar (page 34): English Language Requirements be approved as proposed.

Effective date: September 2009; formerly motion S-200902.04.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

English Language Requirements

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant should be able to demonstrate an acceptable level of proficiency in the use of English to receive and participate in classroom instruction and discussion as well as complete written assignments.

Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission.

Acceptable evidence of English language proficiency may be any one of the following:

TOEFL (Test of English as a Foreign Language) score of at least 570 in the paper-based test and at least 230 in the computer-based test. UNBC's institutional TOEFL code is 0320. Note: Applicants taking the new TOEFL exam (September 2005 and beyond) must score at least ~~89~~ 88.

3.3.3 New Course Approval — FNST 312-3

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the new course FNST 312-3 Image of the Indian in Film be approved as proposed.
Proposed semester of first offering: May 2009; formerly motion S-200902.05.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course explores the history of images of the Indian in film and how such images continue to influence the ongoing relationships between Indigenous and settler societies today. Included in this course is an exploration of the images presented by Indigenous filmmakers themselves.

Prerequisites: FNST 100 or permission of instructor
Preclusions: (FNST 498-3 Image of the Indian in Film)

3.3.4 New Course Approval — FNST 313-3

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the new course FNST 313-3 Healing within Art: Space, Time and Materials be approved as proposed.
Proposed semester of first offering: May 2009; formerly motion S-200902.06.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines healing within art from an Indigenous perspective, including fundamental concepts of expressive art as a healing force, creating a space and time for healing within art, and use of basic material such as paint, clay and collage for therapeutic purposes. This course emphasizes experiential learning methods, where students create, process and share art. Students gain an understanding of the socio-political contexts of personal struggles and successes, as well as learn to apply Indigenous spiritual philosophies.

Prerequisites: FNST 100 or permission of instructor
Preclusions: (FNST 498-3 Healing Within Art)

An Executive Summary of proposed changes to the School of Nursing curriculum was included for information.

3.3.5 Calendar Change — School of Nursing (Aims of the BScN Program)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the last bulleted item in the 'Aims of the BScN Program' be approved as proposed.
Effective date: May 2009; formerly motion S-200902.07.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

- NCBNP students will meet professional practice requirements as identified in the current CRNBC Competencies in Context of Entry-level RN Practice in BC (~~2006~~)

3.3.6 Calendar Change — School of Nursing (Standards of Professional Conduct)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the 'Standards of Professional Conduct' in the School of Nursing be approved as proposed.
Effective date: May 2009; formerly motion S-200902.08.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Standards of Professional Conduct

In addition to all University and Program expectations, all students are expected to abide by professional standards as set forth in the current CRNBC Professional Standards for Registered Nurses and Nurse Practitioners and the Canadian Nurses Association (CNA) Code of Ethics for Registered Nurses (~~2002~~). Violation of professional standards may result in suspension or dismissal from the program or the educational institution.

3.3.7 Calendar Change — School of Nursing (General Requirements)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the General Requirements for Nursing be approved as proposed.
Effective date: May 2009; formerly motion S-200902.09.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

General Requirements

Nursing courses ~~will~~ are normally ~~be~~ restricted to students admitted into the BScN program, unless otherwise specified in a course description. Not all courses in the Calendar are offered every semester or academic year. Admission to the BScN program does not guarantee registration in any specific course; early registration is advised.

~~A maximum number of three nursing courses may be taken by a non-nursing student without being admitted to the NCBNP.~~

The admission criteria and general requirements set out in the Admissions section of this Calendar are applicable to this section.

3.3.8 Calendar Change — School of Nursing (Immunizations for Nursing)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the paragraph regarding Immunizations for Nursing be approved as proposed.
Effective date: May 2009; formerly motion S-200902.10.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Immunization & and CPR Certification

All students accepted into the undergraduate School of Nursing will be sent documentation and information regarding immunization policies. Once accepted to the NCBNP, Certificate, or Post-Diploma programs, all students must submit:

- record of immunization status. Current status for the following immunizations is **strongly recommended**: diphtheria, tetanus, poliomyelitis, measles, mumps, rubella, hepatitis B and varicella. A Mantoux test (PPD) for tuberculosis is also strongly recommended. Completed immunization forms for the NCBNP must be submitted to the Admissions Office at the institution the student is currently attending prior to ~~March 31~~ September 30 in the first year of attendance. Students entering the Certificate or Post-Diploma BScN must complete and submit specified immunization forms prior to commencing a course with a clinical component. Failure to do so may result in the student not being allowed to practice in the clinical setting.
- documentation of CPR certification, level C, which must be maintained throughout the program. Proof of CPR certification must be submitted prior to commencement of classes. CPR must be recertified every two years regardless of expiry date on the card.

3.3.9 Calendar Change — School of Nursing (Minimum Grade and Prerequisite Requirements)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the minimum grade and prerequisite requirements for Nursing be approved as proposed. Effective date: May 2009; formerly motion S-200902.11.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Qualification for Degree

It is the responsibility of the student to ensure that his/her degree or certificate requirements are met. Graduation requirements are found in the Regulations and Policies section of this Calendar. To fulfill the requirements of graduation, the student must:

- attain a minimum cumulative GPA of 2.33 (C+) on all courses used for credit towards the degree or certificate
- obtain a minimum passing grade of 2.00 (C) in the following courses, or their equivalents, as applicable to the specific program. *Note: Students enrolling in any required course must have completed all prerequisites with a grade of (C) or better:*
 - all NURS courses, including NURS electives, with the exception of designated clinical practica nursing courses which require a passing grade of (P)
 - all mandatory HHSC courses
 - ANTH 101-3
 - MATH ~~242-3~~ 240-3
 - POLS 403-3
- complete all requirements for the appropriate program as follows:
 - NCBNP BScN within eight years, starting with the first semester of registration in a NURS course in the NCBNP at UNBC or one of its collaborative partner institutions
 - Post-Diploma BScN within eight years, starting with the first semester of registration in a NURS course in the Post-Diploma BScN at UNBC

- Certificate program within six years, starting with the first registration in a NURS course in the Certificate program at UNBC.

3.3.10 Change to Program Requirements — Northern Collaborative Baccalaureate Nursing Program (Statistics Requirement)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the Statistics requirement for the NCBNP be approved as proposed.
Effective date: May 2009; formerly motion S-200902.12.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

200 Level

MATH 240-3 Basic Statistics (at UNBC)

~~MATH 242-3 Statistics for Social and Health Sciences (at UNBC)~~

or ECON 205-3 Statistics for Social and Management Sciences (at UNBC)

or MATH 104-3 Introduction to Statistics (at CNC)

or MATH 157-3 Business Statistics (at CNC)

or PSYC 201-3 Statistics for the Social Sciences (at CNC)

or MATH 131-3 Introduction to Statistics (at NWCC)

or MATH 251-3 Statistics (at NWCC)

Note: UNBC MATH ~~242-3~~ 240-3, CNC MATH 104-3, or NWCC MATH 131-3 are recommended for the Statistics requirement.

3.3.11 Change to Program Requirements — Post-Diploma Baccalaureate Nursing Program (Statistics Requirement)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the Statistics requirement for the Post-Diploma Baccalaureate Nursing Program be approved as proposed.

Effective date: May 2009; formerly motion S-200902.13.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Program Requirements

Lower Division Requirement

200 Level

~~MATH 242-3 Statistics for Social and Health Sciences or equivalent~~

MATH 240-3 Basic Statistics, or equivalent

3.3.12 Change to Program Requirements — Rural Acute Care Nursing Certificate BScN Completion (Statistics Requirement)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the change to the Statistics requirement for the Rural Acute Care Nursing Certificate BScN Completion be approved as proposed.

Effective date: May 2009; formerly motion S-200902.14.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~striketrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

BScN Completion

Students wishing to complete the UNBC Post-Diploma BScN will be required to successfully complete 15 credit hours in addition to the Rural Acute Care Nursing Certificate to a total of 45 credit hours.

200 Level

~~MATH 242-3 Statistics for Social and Health Sciences or equivalent~~
MATH 240-3 Basic Statistics, or equivalent

300 Level

NURS 304-3 Introduction to Nursing Knowledge

400 Level

NURS 403-3 Introduction to Nursing Research
NURS 408-3 Nursing Leadership
POLS 403-3 Social and Health Policy and Administration

3.3.13 New Course Approval — POLS 298-3

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the new course POLS 298-3 Special Topics in Political Science be approved as proposed.
Proposed semester of first offering: September 2009; formerly motion S-200902.15.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

The content of this course varies according to instructor and student requests. This course may be repeated, up to a maximum of six credit hours.

3.3.14 New Course Approval — POLS 327-3

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the new course POLS 327-3 Professional Ethics in Governance be approved as proposed.
Proposed semester of first offering: September 2009; formerly motion S-200902.16.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course in applied ethics uses the theories and concepts of moral philosophy to examine issues in governance and public service.

Preclusions: COMM 332-3

3.4 **S-200903.04**

Ratification of Motions from Informal Meeting of February 11, 2009 — Report from the Senate Committee on Research and Graduate Studies

Fondahl / Nyce

That the motions approved at the informal meeting of February 11, 2009, originating from the Senate Committee on Research and Graduate Studies, be ratified. The motions as passed are presented below, details on pages 170 to 178 of the February Senate public session package.

Effective date: March 11, 2009

CARRIED.

3.4.1 Calendar Change — English Language Requirements

That, on the recommendation of the Senate Committee on Research and Graduate Studies, the changes to the Graduate Programs Admissions and regulations for 1.1 English Language Requirements (page 37) be approved as proposed.

Effective date: September 2009; formerly motion S-200902.17.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

1.1 English Language Requirements

English is the primary language of instruction and communication at UNBC. Consequently, it is expected that an applicant should be able to demonstrate an acceptable level of proficiency in the use of English to receive and participate in classroom instruction and discussion, as well as complete written assignments.

Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission.

Acceptable evidence of English language proficiency may be any one of the following:

TOEFL (Test of English as a Foreign Language) score of at least 570 in the paper-based test and at least 230 in the computer based test. UNBC's institutional TOEFL code is 0320. Applicants taking the new TOEFL exam (September 2005 and beyond) must score at least ~~89~~ 88.

3.4.2 Calendar Description Change — School of Social Work

That, on the recommendation of the Senate Committee on Research and Graduate Studies, the change to the UNBC Academic Calendar Description for School of Social Work be approved as proposed.

Effective date: May 2009; formerly motion S-200902.18.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Taking a MSW at UNBC

This program requires the successful completion of a minimum course work of 27 credit hours for practicum students, and ~~24~~ 21 credit hours for thesis students. The program comprises an integrated core of five required courses, two elective courses, and a thesis, OR five required courses, four electives, and a practicum.

3.4.3 Calendar Revision — Re-Registration (Subsection 2.2 of the Graduate Academic Calendar)

That, on the recommendation of the Senate Committee on Research and Graduate Studies, the changes to Section 2.0 *Registration Procedures and Status*, sub-section 2.2 *Re-registration* be approved as proposed.

Effective date: May 2009; formerly motion S-200902.19.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

2.2 Enrollment and Re-Enrollment

2.2.1 Continuity of Registration All students are required to either register in every semester (September, January, May) from the time of admission until the requirements of the degree have been met, or formally withdraw in accordance with regulation 2.5

below. Students are required to pay minimum tuition fee units (see Fees section).

~~Students who have withdrawn from their Graduate Program and later wish to return must reapply, pay the reapplication fee, and provide a letter to the Graduate Studies Officer stating their rationale for wishing to return to their Graduate Program.~~

~~Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post-secondary level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar.~~

2.2.2 Re-registration Students who are missing one semester or more of registration and who have not been withdrawn from their graduate program must:

- a) Pay any outstanding fees
- b) Register for those semesters not previously registered in
- c) Pay any new tuition fee units

Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post-secondary level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar.

2.2.3 Reinstatement Students who have withdrawn with permission from their graduate program and later wish to return can only do so if, inclusive of their time away from their graduate program, they have not exceeded the time limit applicable to their graduate program (See Regulation 7.7); and have supervisory support for reinstatement.

Students who have not exceeded the time limit must do the following:

- a) Submit a new Application for Admission to Graduate Programs Form and pay the reapplication fee
- b) Provide a letter to the Graduate Studies Officer stating their rationale for wishing to return to their graduate program
- c) Provide proof of supervisory support for their reinstatement

Students who have registered at another university or college since last in attendance at the University of Northern British Columbia are required to state the names of all educational institutions of post-secondary level attended and to submit an official transcript of their academic records at these institutions to the Office of the Registrar.

Students who have exceeded the time limit period or who have been withdrawn without permission please see section 2.2.4 (Reapplication).

2.2.4 Reapplication Students who have either a) been withdrawn without permission or b) whose time limit has expired must re-apply to UNBC as new applicants and pay the reapplication fee. If admitted, students must start anew; normal program requirements apply, including time limitations regardless of previously completed coursework accepted (see 4.2.1) and minimum tuition fee units.

3.5 S-200903.05

Ratification of Motions from Informal Meeting of February 11, 2009 — Report from the Steering Committee of Senate

Nyce / McGill

That the motion approved at the informal meeting of February 11, 2009, originating from the Steering Committee of Senate, be ratified. The motion as passed is presented below, details on pages 195 and 196 of the February Senate public session package.

Effective date: March 11, 2009

CARRIED.

3.5.1 Revision to Senate Handbook — Terms of Reference for the Senate Committee on Student Discipline Appeals

That, on the recommendation of the Steering Committee of Senate, the revision to the terms of reference for the Senate Committee on Student Discipline Appeals be approved as proposed.

Effective date: Immediately upon approval by Senate; formerly motion S-200902.20.

4.0 President's Report

Jago

President Jago reminded Senators of the upcoming special Senate budget meeting to be held on March 25, 2009. He added that there would a Town Hall meeting to discuss the budget the day prior to the Senate meeting. At the Senate meeting, there will be a formal presentation to Senate from the President regarding the budget, to provide Senate with an opportunity to offer their advice on the budget. The Senate Committee on the University Budget will also present its report at the Senate meeting. On Friday, March 27, the budget will be presented to the appropriate committee of the Board of Governors, and to the full Board on Saturday, March 28.

5.0 Report of the Provost

Dale

6.0 Question Period

A Senator asked about the status of hiring committee work, specifically for the President and Librarian, as well as whether there were plans to proceed with replacing the Dean of the College of Science and Management. Dr. Jago responded that the President's Search Committee was conducting interviews. Dr. Dale replied that an offer was pending to a University Librarian, and that there were short lists of candidates for the Dean of the College of Arts, Social and Health Sciences, as well as the Chair of Physical Therapy. With regard to the Dean of the College of Science and Management, the Provost indicated that discussions were taking place.

A question was raised regarding the schedule for summer courses. A Senator asked when this would be advertised, adding that other universities advertise their list of courses a year in advance, and asking why UNBC didn't do the same. The Provost responded that this was a good idea. The Registrar indicated that the schedule was slightly late this year, although it had been later in previous years. He added that it is difficult to determine what professors will be available to teach in the summer, but if the Office of the Registrar had that information, they could certainly entertain advertising these courses. The Registrar offered to look at the standard in British Columbia regarding the advertisement of summer courses and report back to Senate.

Action: G. Kerr to look at the standard in British Columbia regarding the advertisement of summer courses and report back to Senate.

7.0 Committee Reports

7.1 Senate Committee on Scholarships and Bursaries

Madak

To Senate for Information:

SCSB20090211.03

Revised Terms and Conditions — Northern BC Graduate Students' Society Legacy Scholarship

That the revised Terms and Conditions for the Northern BC Graduate Students' Society Legacy Scholarship be approved.

Effective date: September 2009

SCSB20090211.04

2008/2009 SCSB Annual Report

That the 2008/2009 SCSB Annual Report be approved.

Effective date: February 2009

A Senator questioned why there was not a motion to receive this report. Dr. Jago responded that it is the prerogative of Senate to request that any items coming to Senate for information be approved by Senate.

S-200902.21A

Motion to Receive Report

Casperson / Jensen

That the 2008/2009 annual report of the Senate Committee on Scholarships and Bursaries be received.
CARRIED.

8.0 Other Business

8.1 Report of the Registrar (no material)

Kerr

8.2 UNBC's Statement on the 2010 Olympic Games (for discussion) (Page 44)

The President indicated that this memorandum was for the advice of Senate. He added that a number of students have indicated a wish to be involved with the Olympics, and that lower mainland universities are closed during that time. There was thus a request for clarification regarding the University's position, which is essentially "business as usual." There were no comments from Senators regarding the statement.

9.0 Information (no material)

There were no items for information.

10.0 **S-200902.27**

Adjournment

Tasa / Greening

That the Senate meeting be adjourned.
CARRIED.

The meeting ended at 4:50 p.m.