

**SENATE MEETING
PUBLIC SESSION
MINUTES**

June 28, 2017

3:30 – 5:30 PM

Senate Chambers (Room 1079 Charles J McCaffray Hall)

Present: B. Annear (Secretary of Senate), M. Barnes, S. Barton, S. Beeler, A. Blanding, M. Bouchard, D. Casperson, R. Chowdhury, M. Dale, B. Deo, L. Dohler, H. Empey, M. Erickson, W. Fellers, L. Haslett, K. Hirsh-Pearson, S. Hogan, S. Horianopoulos, S. Hoff (Recording Secretary), N. Huynh, E. Jensen, A. Larsen, M. Mandy, H. Massingham, B. Menounos (Vice Chair), J. Moore, G. Nixon, A. Oguntola, A. Palmer, R. Robinson, D. Ryan, A. Saenz, B. Schorcht, A. Stroet, T. Summerville, D. Wessell Lightfoot, C. Whalen, R. Wheate, T. Whitcombe

Regrets: L. Handfield, K. Howitt (Recording Secretary), M. Murphy, D. Nyce, G. Payne, M. Peterson, M. Prevost, D. Weeks (Chair)

Absent: A. Aravind

The meeting commenced at 3:31 p.m. The Vice Chair was in the chair.

1.0 S-201706.01

Approval of the Agenda

Casperson

That the agenda for the June 28, 2017 Public Session of Senate be approved as presented.

CARRIED

2.0 S-201706.02

Approval of Senate Minutes

Schorcht

That the minutes of the May 24, 2017 Public Session of Senate be approved as presented.

CARRIED

A question was raised with respect to the language in a previously approved motion [S-201705.13 Change(s) to the Calendar Regarding Undergraduate English Language Requirements] specifically, why the wording of Pearson Test of English doesn't parallel the International English Language Testing System, and why some motions that impact Calendar language were not reviewed by the SCAAF Subcommittee on Curriculum and Calendar (SCCC).

The Chair suggested follow-up after the meeting.

3.0 Academic Planning Action Plan – Recommendations

Dr. Ryan

“For Approval” Item:

Dr. Ryan was asked to assume the Chair for this agenda item.

The Registrar read a message on behalf of the President acknowledging the significance of this motion and Academic Action Plan and acknowledging the work of those involved. The message is attached to the minutes as Appendix I.

The Provost also thanked the Academic Planning Action Groups and the Director, Integrated Planning for their work. Dr. Lewis presented on behalf of the Academic Planning team. A member of each of the working groups attended. Dr. Ryan provided a PowerPoint presentation. The PowerPoint Presentation is attached to the minutes as Appendix II.

A Senator requested that in the next eight months Senate spend half an hour at each Senate meeting discussing the areas in the Plan that are under the mandate of Senate and prioritize them. He asked the Steering Committee of Senate to allocate time on the Senate agenda to allow Senators time to discuss these items.

Action item: The SCS is to consider allocating time on each Senate agenda to discuss and prioritize areas of the Academic Planning Action Plan Recommendations under the mandate of Senate.

S-201706.03

UNBC Academic Action Plan

Blanding

That Senate endorses the Academic Action Plan as presented, and recommends that the Board, through Management, and with the ongoing support and input of Senate, integrates the goals and recommendations outlined in the Academic Action Plan, into UNBC's Integrated Strategic Planning Framework, to the full extent financially and reasonably possible.

Effective date: Upon the approval of Senate

Motion

Committee of the Whole

Mandy

That Senate move into Committee of the Whole for the purpose of having a broad discussion about the UNBC Academic Action Plan.

CARRIED

Discussion

Amendment 1

Casperson

That the word "Management" be changed to "Senior Administration".

CARRIED

Amendment 2

Barton

To strike the words "to the full extent financially and reasonably possible" and replace that with the words "consistent with the principles of collegial governance".

Amendment to Amendment 2

Erickson

To add the words "consistent with the principles of collegial governance" but not strike the words "to the full extent financially and reasonably possible".

CARRIED

Amendment 2 was CARRIED as amended.

Motion S-201706.03 as amended:

That Senate endorses the Academic Action Plan as presented, and recommends that the Board, through Senior Administration, and with the ongoing support and input of Senate, integrates the goals and recommendations outlined in the Academic Action Plan, into UNBC's Integrated Strategic Planning Framework, to the full extent financially and reasonably possible, consistent with the principles of collegial governance.

CARRIED as amended.

Motion

Move Out of Committee of the Whole

Mandy

That Senate move out of Committee of the Whole.

CARRIED

The Vice-Chair assumed the Chair.

Motion

Motion to Thank

Mandy

That Senate formally thanks the Academic Planning Action Planning Groups.

CARRIED

Notice of Motion

Casperson

That Senate specifically endorse the unnumbered recommendations that begin on page 7 of the Academic Action Plan – Draft Recommendations to create an Academic Action Plan Advisory Committee.

4.0 Business Arising from Previous Minutes of Senate

4.1 Merit-based Awards – Follow up from the April 26, 2017 Senate meeting

At the April 26, 2017 Senate meeting, a Senator asked if the \$2.5/2.6 million in Merit-based Awards represents an increase or decrease relative to previous years, and the Senator requested information on the overall trend.

The Provost reported that in the last five years the merit based awards have increased and the amount awarded last year was the highest amount and the greatest percentage of awards presented. Although the trend is upward, there is a fair amount of variability. The need-based awards and total value of the awards are also up. Last year 98.6% percent of awards available were awarded.

5.0 President's Report

On behalf of the President, the Registrar presented outgoing Senator, Dr. Wendy Fellers with a certificate of appreciation in recognition to her service on Senate.

6.0 Report of the Provost

Dr. Ryan

The Provost reported that since the last Senate meeting we have received the 2016/2017 FTE audit report. The numbers indicate that domestic enrolment is up 7.3 percent for this year. Applications are up 19 percent over applications this time last year. Admissions are up 9.2 percent, registrations are up 10 percent and currently FTEs are up 9.2 percent.

A Senator asked the Provost if materials on admissions, enrolment and registrations similar to materials included in the June Board public meeting package could also be included in the August Senate public package for Senate for discussion.

Action item: The Provost will include information about admissions, enrolment and registrations similar to that included in the Board's June Public Session meeting package for the August 23, 2017 Senate meeting, and present the material.

Senators were asked to forward any questions they have about admissions, enrolment and registration in advance to the Provost, to ensure responses can be incorporated in the presentation.

7.0 Report of the Registrar

Mr. Annear

The Registrar reported on the election for the vacant Graduate Student Senator position that was held on June 22, 2017 and June 23, 2017. Aishat Oguntola was elected. A call for nominations was sent to

CSAM faculty on June 26, 217 for three CSAM Senator vacancies. Nominations can be submitted to Ms. Howitt prior to 4:00 pm on Tuesday, July 11, 2017.

8.0 Question Period

No questions were submitted in advance and the Chair called for questions from the floor.

A Senator asked if Impact Benefit Agreements with that are associated with awards for First Nations students, are recognized on the University's or Donor's website.

The Vice President, University Advancement noted that recipients are requested to write thank-you notes to donors. He acknowledged the particular situation with regards to First Nations students and the role that donor industries may have played in their communities.

Action item: The Vice President, University Advancement is to enquire about Impact Benefit Agreements associated with First Nations awards to see if they are recognized on the University's or on Donor's websites and report back to the Senator.

A Senator asked if there are awards that are not being awarded because no one meets the conditions of the donor agreement.

The Acting Dean of CSAM noted that they analyze and track which awards are awarded and not awarded during the previous years. Awards which are not awarded for a few years are sent to the Development Office for review to see if the terms and conditions can be modified to make them more available to students.

The Provost stated that in the past two years, 98% of the awards available to UNBC students were awarded.

A Senator referred to Recommendation 3.1.2a of the Academic Action Plan which asks the University to review delivery models such as IASK, mentorship and XMAT as examples of different methods for teaching basic skills, and asked if the IASK program is still funded on a trial basis or if it has permanent funding? The Senator also asked if Senate could be provided with information to assess the costs and success of this program.

The Provost noted that the IASK program is still funded as a pilot. There have been recent discussions about the best way to move forward. There are a number of items that have been tracked, such as student learning, but other items should be reviewed as well. Discussions are ongoing.

A Senator asked Senator Erickson if there are any awards where a student may not know who the donor is prior to accepting the award.

Senator Erickson stated that when students apply for awards, they are matched with specific awards based on eligibility. While she would not accept an award from a donor if that compromised her beliefs, there may be other students who would accept because of financial need.

A Senator referred to recommendation 1.2.2a of the Academic Plan regarding UNBC's interaction with the community and noted that community members have raised concerns to him as to the way UNBC is perceived by the local community. The Senator queried whether UNBC will be taking a committee approach to look at how the University can best serve the community.

The Provost and the Vice President Advancement noted that UNBC has a number of strong relationships with the community. It has not been determined how the University will take next steps on this specific recommendation. The Provost noted that if there are specific concerns or issues, it is always important and helpful if they are brought forward to the University.

9.0 Removal of Motions from the Consent Agenda

Dr. Menounos

There were no motions on the Consent Agenda.

10.0 Committee Reports

10.1 Senate Committee on Academic Affairs

Dr. Ryan

None

10.2 Senate Committee on Admissions and Degrees

Mr. Annear

None

10.3 Senate Committee on First Nations and Aboriginal Peoples

Dr. Ryan

None

A Senator asked the Provost whether this Committee has met since the last Senate meeting.

The Provost noted that regular monthly meetings are being called but quorum has not been achieved recently. The University Secretary is working on revising the Terms of Reference for SCFNAP so that Senate can consider how to address this issue.

10.4 Senate Committee on Scholarships and Bursaries

Mr. Annear

The Registrar stated the number of awards by person has gone up by 14 percent since 2012.

“For Approval” Item:

S-201706.04

UNBC Leadership Bursary

Whitcombe

That, on the recommendation of the Senate Committee on Scholarships and Bursaries, the new Terms and Conditions for the UNBC Leadership Bursary be approved.

Effective Date: 2017-2018 Academic Year

CARRIED

A Senator asked if there is a requirement for a letter of recommendation for the UNBC Leadership Bursary. In the Bursary description, the criterion requires that applicants demonstrate leadership. He asked if the question within the application is sufficient or should there be additional requirements, and is there clarity with respect to how leadership is defined at the University.

The Registrar noted that at this point the criteria does not specifically state there needs to be a letter presented to the committee to make that decision. This will be taken back to the Senate committee on awards for review as I believe that point needs to be discussed further at the awards committee.

Action item: The Registrar will discuss the UNBC Leadership Bursary criteria with the Senate Committee on Scholarships and Bursaries and determine if additional requirements or clarification will be needed to determine how applicants can demonstrate leadership.

Senator Blanding noted that the Students as Partners Ad Hoc Committee had a lot of conversation about how leadership is defined when discussing the Dean’s List and leadership.

The Registrar asked if Senator Blanding could forward the information to him so that he could bring it forward to the SCSB.

“For Information” Items:

SCSB20170510.03 (approved)

Alpha Pi Beta Sorority Bursary

That the new Terms and Conditions for the Alpha Pi Beta Sorority Bursary be approved.

Effective Date: 2018-2019 Academic Year

SCSB20170510.04 (approved)

QuizMe Award

That the new Terms and Conditions for the QuizMe Award be approved.
Established 2017 (Effective Date: 2021-2022)

10.5 Senate Committee on Nominations

Dr. Casperson

“For Approval” Item:

S-201706.05

Recommendation of Senate Committee Members to Senate

Blanding

That, on the recommendation of the Senate Committee on Nominations, the following candidate, who has met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED
(except as otherwise noted, all terms begin immediately)

CANDIDATE

SENATE COMMITTEE ON ACADEMIC APPEALS

Faulty Member (03/31/2020)

Ms. Ngoc Huynh

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

Recommendation of Regional Representative to Senate

S-201706.06

Recommendation of Regional Representatives to Senate

Jensen

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidate, who has met all eligibility requirements to serve on Senate, be elected to Senate in accordance with Section 3(q)(i) of the Senate Handbook.

Effective date: Immediately upon approval by Senate

SENATE POSITION TO BE FILLED

CANDIDATE

Regional Representative – South Central (03/31/2020)

Ms. Laurey-Anne Roodenburg

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

Senator Casperson reported that the Senate Committee on Academic Affairs Subcommittee on Academic Scheduling has a Faculty Senator vacancy, which also resulted in the loss of the Chair. Interested Faculty Senators should contact the Senate Committee on Nominations about the vacancy.

10.6 Steering Committee of Senate

None

11.0 Information

None

12.0 Approval of Motions on the Consent Agenda

Dr. Menounos

There were no motions on the Consent Agenda.

13.0 Other Business

13.1 Notice of Motion – May 24, 2017

“For Approval” Item:

S-201706.07

Changes to the Senate Handbook – Addition of the Faculty Association President or Delegate as a Non-Voting Member of Senate

Wessell Lightfoot

That the Senate Handbook be amended with regards to the inclusion of the President or Delegate of the Faculty Association to be regarded as fully participating non-voting member of Senate similar to that non-voting member participation of the President of NUGSS and the President of GSS.

Effective Date: On approval of Senate

Motion

Whitcombe

That the vote on motion S-201706.07 be held by secret ballot.

CARRIED

The University Secretary noted that granting a non-voting member the right to appoint a delegate would be inconsistent with the Senate Handbook and practice for non-voting members.

Amendment 1

That “or delegate” be struck from the motion.

The University Secretary confirmed that if the Faculty Association President was on a leave and the Association had an “Acting President”, that person could attend Senate meetings. Senator Whalen, who proposed the motion, was amicable to Amendment 1.

The University Secretary noted that because changes had been made to the Senate Handbook in April 2017 to include a category for “Other Representatives” the motion (S-201706.07) should be amended as follows:

Amendment 2

That section 3 (e) (xii) of the Senate Handbook be changed to include the President of the Faculty Association and should read as follows:

“Other Representatives not otherwise elected or appointed to Senate” includes the following positions: President of NUGSS, President of NBCGSS, the Senior Advisor to the President on Aboriginal Relations, and the President of the Faculty Association.

Senator Whalen, who presented the motion, was amicable to Amendment 2.

Motion

Casperson

In accordance with Senate regulation 3(w) iii, that the Senate session extend beyond 5:30 p.m.

CARRIED

A secret ballot vote was held for motion S-201706.07.

A Senator asked if it was possible to get the result of the secret ballot vote.

There was uncertainty whether the vote count could be released. The Chair asked that the matter be reviewed after the Senate meeting. The vote count should be reported at the next meeting of Senate if it is in order.

14.0

S-201706.08

Move to In Camera Session

Deo

That the meeting move In Camera.

CARRIED

15.0

S-201706.12

Adjournment

Hogan

That the Senate meeting be adjourned.

CARRIED

The meeting ended at 5:52 p.m.