

**SENATE MEETING  
PUBLIC SESSION  
MINUTES**

September 23, 2015

3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

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**Present:**

A. Aravind, J. Bankole, S. Beaumont, M. Bouchard, D. Clarkson, B. Deo, G. Deo, D. Desai, D. Erasmus, W. Fellers, M. Green, K. Guest, T. Hanschen (Secretary of Senate), K. Howitt (Recording Secretary), E. Jensen, K. Keen, A. Kehler, A. Kitchenham, C. Koehn, A. LeBlanc, D. Wessell Lightfoot, S. MacKay, B. Menounos, M. Ouellet, A. Palmer, K. Reimer, D. Ryan, B. Schorcht, W. Schwab, D. Shirodaria, P. Siakaluk (Vice Chair), K. Smith, A. Stroet, J. Sui, P. Tobin, D. Weeks (Chair), C. Whalen, T. Whitcombe, A. Wilson

**Regrets:**

M. Dale, B. Krane, J. S. MacDonald, M. Murphy, D. Nyce, R. Robinson

**Absent:**

R. Brouwer, D. Burke, K. Kuo

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The meeting commenced at 3:33 p.m.

**1.0 S-201509.01**

**Approval of the Agenda**

Whitcombe

That the agenda for the September 23, 2015 Public Session of Senate be approved as presented.

**Amendment to the Agenda**

Bouchard

That the addition of the following motion "A vote of confidence for Dr. Ranjana Bird in the position of the Vice President of Research" be added as an agenda item under **Other Business**.

The main motion and amendment were CARRIED.

**2.0 S-201509.02.1**

**Approval of Senate Minutes**

Schwab

That the minutes of the September 16, 2015 Extraordinary Session of Senate be approved as presented.

CARRIED.

**S-201509.02.2**

**Approval of Senate Minutes**

Smith

That the minutes of the August 26, 2015 Public Session of Senate be approved as presented.

CARRIED.

### **3.0 Business Arising from Previous Minutes of Senate**

#### **3.1 Policy on Minute Taking**

**Mr. Hanschen**

Mr. Hanschen said the Minute Taking Policy had been included in the meeting package on pages 17-18 for information.

There was question on how Senate could change the policy. Mr. Hanschen replied that the policy is an administrative policy and not a Senate policy so Senate cannot change it. There was discussion around abstaining; Mr. Hanschen said that abstentions are not recorded in the minutes.

#### **4.0 President's Report**

**Dr. Weeks**

Dr. Weeks welcomed everyone back and updated Senate on Dr. Krane's condition and will continue to keep everyone updated on Dr. Krane's condition.

Shortly after the announcement of the crisis in Syria, the executive tried to quickly find a way to assist. Dr. Weeks is hoping that they will be able to announce soon that UNBC will be able to assist five Syrian students to come and study at UNBC. There are financial concerns and other considerations to be made in regard to international students. The City of Prince George and some local service groups are interested in helping UNBC on this front.

Dr. Weeks said he sent out a couple of email messages prior to the Senate meeting stating that Dr. Ranjana Bird has resigned from her position as the Vice President of Research. She will take an administrative leave and then return to UNBC as a full professor.

The President's Report to Senate from June 1, 2015 – September 23, 2015 has been attached to the minutes as Appendix I.

#### **5.0 Report of the Provost**

**Dr. Ryan**

Dr. Ryan has only been in the role for about a week. He thanked Dr. Erik Jensen for taking on the role of the Acting Dean of CSAM. Dr. Ryan has been learning about the portfolio. He will be supporting Dr. Krane's direction on the Academic Planning. The Academic Planning website has a number of updates. Dr. Ryan was at an Academic Planning meeting in Quesnel in the morning and he will travel through the region in the next few days for further meetings.

Dr. Ryan said that the Master of Engineering in Integrated Wood design received approval from the Degree Quality Assessment Board about a week ago, and students are now in the midst of being enrolled.

#### **6.0 Report of the Registrar**

**Mr. Hanschen**

Mr. Hanschen had nothing to report.

#### **7.0 Question Period**

**Dr. Weeks**

A Senator asked for further explanation as to why UNBC has lost the Vice President Finance and Administration, the Vice President External Relations, the Vice President Academic and Provost, and the Vice President Research in the past year. Dr. Weeks replied that each situation is unique and has its own nuances. He has reported openly about each one.

A Senator asked if there was a hold on the search for the Associate Vice-President Academic and Vice-Provost. Dr. Weeks said they are re-examining the terms of reference for the position and clarifying the role that person will play. The intention is to still proceed with the position and the recommendation to the search committee will be that the search should begin internally. A Senator asked with the changes in the position, if it will come back to Senate for approval. Dr. Weeks said it will come back to Senate. The terms under which this position exists will not change. All of the newly created positions that are not accounted for as a line item, will be softly funded and have a term attached to them. When the terms are ready to expire, and if it can be justified to keep these positions, Dr. Weeks will make the case that these are necessary positions that add value to the institution.

A Senator asked if it was a good idea to continue to move ahead with the Academic Planning without all the key people in place. He asked what the advantage was in moving ahead quickly rather than taking a step back and moving ahead slowly. Dr. Weeks expressed the importance of continuing to move forward. Dr. Krane gave a very good roadmap as to how to proceed. There are some unanticipated challenges, but it is important to move onto the second phase because we need to find out where we are heading, and we no longer have the luxury of postponing this. The problem with the budget and how it interacts with our academic aspirations has existed for about a decade. Ms. Daigle said we are in an urgent situation with our budget and it is important to have more conversations about what our priorities are as an institution, so they can align with the University budget. There are many financial factors that need to be considered, and Ms. Daigle would like to do a presentation with the Provost at an upcoming Senate meeting around what that looks like, building on the work Mr. Falk did.

A Senator asked if Dr. Dale had been considered for the Acting Vice President Academic and Provost, as he has been in this portfolio before. Dr. Weeks said that given Dr. Dale's current role as the Dean of Regional Programs, it was important he stay engaged in this critical portfolio moving forward with the Academic Plan. It would not be a tenable decision to move him out of this role now. Dr. Weeks said that Dr. Dale is a constant source of information and support.

A Senator said she heard there will be elected faculty members on the committee in the second phase of the Academic Plan and wanted to know what the composition of that committee will be. Dr. Weeks said we are currently finishing up phase one and are discussing how to deploy phase two. In phase two, high level thematic ideas will be taken from phase one and put into an operational context. As these ideas work their way down, it will make more sense to have the people best positioned to advice on them. Dr. Weeks said they have not yet determined how they will appoint or elect people to these committees.

A Senator said that there is a substantial feeling from College Council that the planning process should have originated with Senate in the first place and faculty feel there should be a democratic presence in this. Due to the number of unfortunate circumstances, she suggested it would better to start the process from the beginning in Senate where she felt it should have happened in the first place. Another Senator said the process started in Senate a year and a half ago with a SCUB report that said the University needed to change its priorities and develop an Academic Plan, and the Academic Plan would be what would drive the budget. The report was presented to Senate, and Senate that said the University needed to start this process. Dr. Weeks said he has been at several universities where this process has taken place, and he does not know of them doing things differently. He said Senate has the absolute authority in determining the academic direction of the University. Information that comes from the Academic Planning will be recommendations to Senate.

A Senator said in order to involve Senate and have an Academic Plan move forward, it is important to have the expertise and experience of senior administrators on these committees.

A Senator said that Dr. Weeks was not present at the meeting where Senators found out that a lot more work had been done in regard to the Academic Plan than they initially thought, and it was said at that meeting that faculty felt people should have been elected onto the committee. He said it is difficult for faculty to understand why senior administration does not understand this is a big issue to the people that deliver the academic programs at the University. Dr. Weeks said Dr. Krane came in with no agenda and that he looked around for people willing to help. He has heard an overwhelming response to the activities that have taken place over the summer. Dr. Weeks said moving forward, there will be elections for faculty. He said that at other universities he has been at, the planning process was led by the Provost. A lot of people have a stake in the decisions that will be made and it was not intended as a slight to Senate by not holding elections.

Dr. Weeks asked Senators to not throw out all the hard work that has been done so far. He said UNBC has gotten to this point in the Academic Planning Process on more than one occasion in the past. It is at our peril if we do not move onto the next step and make it a reality.

## 8.0 Removal of Motions from the Consent Agenda

Dr. Weeks

Menounos asked for motion **SCSB20150826.03 - Governor General's Gold Medal Adjudication Process & Criteria** to be removed from the Consent Agenda. Hanschen said this motion came to Senate for information as Senate has delegated deciding authority to the Senate Committee on Scholarships and Bursaries. It was decided that the motion would be discussed under **Other Business**.

There were no other requests made to remove motions from the Consent Agenda.

## 9.0 Committee Reports

### 9.1 Senate Committee on Academic Affairs

Dr. Ryan

#### "For Approval" Items:

##### **S-201509.03**

##### **Change in Calendar Entry – Graduate Calendar**

Kitchenham

That, on the recommendation of the Senate Committee on Academic Affairs, the change(s) to specific regulations of graduate calendar, be approved as proposed.

Effective date: As soon as approved by Senate

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

### 1.3 Admission to Master's Degrees

1.3.3 A faculty member who wishes to supervise an applicant ~~to a Graduate Program~~ who has a four-year (120 credit hours) Baccalaureate degree (or equivalent) ~~which~~ that does not meet the ~~grade point average~~ **GPA** requirements stated above and who obtains the recommendation of the appropriate program ~~may seek~~ **must have** approval from the Dean of Graduate Programs who ~~to~~ admits the applicant. The applicant must have significant formal training and relevant professional experience to offset ~~such grade point average~~ **GPA** deficiencies.

### 2.5 Leave of Absence or Withdrawal from the University

2.5.1 Students who wish to request a leave of absence must apply using the Leave of Absence Form to the Dean of Graduate Programs, with supporting documentation from their supervisor, and with detailed documentation (~~e.g.~~ **E.g.**, a doctor's note) explaining the need for such a leave. A student **should apply prior to the beginning of the leave of absence or in the same academic year if the request is retroactive.** ~~may normally have a~~ **A** leave of absence **is normally** for no more than one year in a graduate degree program. Under exceptional circumstances and only as recommended by the supervisor and approved by the Dean of Graduate Programs, a further leave of absence may be granted. Students cannot undertake academic or research work nor use any of the University's facilities during the period of leave. After the leave of absence is completed, students must register for the next semester. The transcript will record the notation: "Leave of Absence".

### ~~2.7~~ 2.6.1 Western Deans' Agreement

Students currently registered in a graduate program who wish to undertake studies at a western Canadian university for transfer credit toward their graduate degree at the University of Northern British Columbia may be eligible for exchange status under the provision of the Western Deans' Agreement. Information and **relevant** forms ~~for this purpose~~ are available from the Graduate Programs ~~web site~~ **website**, [www.unbc.ca/graduateprograms](http://www.unbc.ca/graduateprograms), or at the Office of Graduate Programs. Students must include an outline of the course work that they propose to ~~take~~ **undertake including a demonstration of the appropriateness of the selected course to as a replacement of existing courses in the program of study. The application must be submitted to, and supported, by the supervisor.** ~~when submitting their Western Deans' Agreement Form to their supervisor~~. If the application is approved by the Dean of Graduate Programs, the university concerned ~~will be~~ **is** notified by the Office of Graduate Programs. All applicable tuition fees ~~will be~~ **are** waived by the host institution.

However, ancillary student fees are still applied. All students attending other institutions under the provisions of the Western Deans' Agreement must register concurrently at the University of Northern British Columbia in their thesis or project, and pay the ~~semester~~ **appropriate fees**.

#### 4.1 Course and Program Requirements

**4.1.1 Graduate Programs** Within the first semester of ~~attendance~~ **registration** in a graduate degree program, **the supervisor will forward to the Office of Graduate Programs** forward a completed Graduate Program Approval Form ~~will be forwarded to the Office of Graduate Programs by the Supervisor~~ on behalf of each student.

**4.1.2 Graduate supervision** **Supervision** Unless otherwise specified, **the graduate supervisor nominates** the supervisory committee ~~will be nominated by the graduate supervisor~~ and **the Program forwards the** names forwarded ~~by the Program~~ to the Office **Dean** of Graduate Programs ~~by the Program~~ **for approval**, normally within one semester of the first registration in the thesis, project, practicum, comprehensive examination or dissertation.

**4.1.4 Integrated courses** **Courses** Normally, Master's students ~~enrolled~~ **enrolled** in thesis programs should complete at least ~~six~~ **6** credit hours of graduate course work in addition to any integrated delivery courses that may be taken. **The Chair of Program or, if applicable, the Chair of the Graduate Committee decides whether or not a graduate course qualifies as part of the 6 credit hours requirement of a student's degree.**

#### 4.2 Time Limit

The maximum time for completion given below is not intended to be the normal time for completion. It is intended to take into account a wide variety of extraordinary circumstances and events that may delay completion.

**4.2.1** Normally, a student proceeding toward a Master's degree will be required to complete all degree requirements within five years (60 consecutive months) from the date of the first registration in the Master's degree. In no case will a degree be awarded in less than 12 consecutive months from the time of the first registration. However, it is expected that a full-time student will complete a Master's degree within 36 consecutive months from the date of first registration.

**4.2.2** Variances to the time limits specified in **4.2.1** are as follows:

— ~~Master of Education (Part time) seven years (84 consecutive months).~~

**4.2.2** If a degree is not ~~awarded~~ **completed** within the specified period following the first registration, the student will be withdrawn from the program. Under exceptional circumstances, time extensions may be granted by the Dean of Graduate Programs. Such requests for time extension must be made in writing to the Dean of Graduate Programs prior to the end of the semester in which the student's time limit expires. **The request must include a timeline for the completion of the degree and a letter of support from the student's supervisor.**

**4.2.3** **A time extension will normally be approved for one semester with the expectation that all outstanding degree requirements of a student's graduate program (including the defence and thesis corrections) are completed within this period of time. Only in exceptional circumstances will further time extensions be granted. Students who fail to complete at the end of a time extension will be required to withdraw from their graduate program.**

**4.2.4** Variances to the time limits specified in **4.2.1** and **4.2.3** are as follows:

► ~~Master of Education (Part time) seven years (84 consecutive months).~~

The request must include a timeline for the completion of the degree accompanied by supporting documentation from the student's supervisor.

#### 4.3 Academic Performance

**4.3.1** Students must attain a ~~semester grade point average~~ **Semester GPA** of at least 3.00 (B) for every semester in which they are registered. Individual programs may set higher standards. Any student with a ~~semester grade point average~~ **Semester GPA** below 3.00 may be allowed to register in the next semester while their academic performance is reviewed by their supervisory committee. ~~and~~ **Continuation** in their Graduate Program is recommended by the supervisory committee ~~and approved~~ **subject to approval** by the Dean of Graduate Programs.

Students who were registered in one course in a semester that resulted in a ~~semester grade point average~~ **Semester GPA** less than 3.00 based on a B- grade may be allowed to continue in their graduate program. However, if the student's ~~cumulative grade point average~~ **Cumulative GPA** is lower than a 3.00, a continuance review is ~~needed~~ **required**.

**4.3.3** Graduate students may not repeat graduate courses except under exceptional circumstances if recommended by the supervisory committee ~~and approved~~ **subject to approval** by the Dean of Graduate Programs.

**4.3.4** ~~Students registered in a thesis, project, practicum or comprehensive examination will have their progress evaluated through progress reports completed by their~~ **The** supervisor in consultation with the supervisory committee (if applicable) and the student, **completes a progress report for students registered in a thesis, project, practicum or comprehensive examination on a yearly basis** and ~~submitted~~ **submits** to the Dean of Graduate Programs **for approval**. If the progress report indicates a second Needs Improvement or Unsatisfactory progress, **the supervisory committee with the Graduate Program Chair reviews** the student's continuation is reviewed by their supervisory committee with the Graduate Program Chair **in a formal continuance review meeting and** ~~submits~~ **submits** Recommendations are submitted to the Dean of Graduate Programs for final decision.

**4.3.5** Conditions may be imposed by the Dean of Graduate Programs for continuation in the program. The conditions normally must be met within the next semester or the student will be required to withdraw.

#### 4.5 Final Oral Examinations and Examining Committees

**4.5.6** Students who are awarded a pass decision with minor or major revisions will be required to submit a corrected thesis, which has been approved by the supervisory committee and /or external examiner, if applicable, to the Office of Graduate Programs by the date stated on the outcome of defence form. Students who do not submit a corrected thesis or fail to provide revisions which are acceptable to their examining committee will be deemed to have failed the defence and will not be recommended for the award of their graduate degree.

#### 7.1 Admission

**7.1.3** The Dean of Graduate Programs may approve the ~~Admission~~ **of an applicant** to a Doctoral program without a Master's degree if the applicant has **received** normally requires a Baccalaureate degree from a recognized institution with a ~~cumulative grade point average~~ **Cumulative GPA** of at least 3.67 ("A-") **(A-)** and the

completion of **has completed** at least two semesters of a Master's degree program at the University of Northern British Columbia with a cumulative grade point average **Cumulative GPA** of at least 3.67 (~~"A-"~~) **(A-)**.

## 7.7 Time Limit

**7.7.3 A time extension is approved for one semester with the expectation that all outstanding degree requirements of a student's graduate program (including the defence and thesis corrections) are completed within this period of time. Only in exceptional circumstances are further time extensions granted. Students who fail to complete at the end of a time extension are required to withdraw from their graduate program.**

~~7.7.3~~ **7.7.4 Residency Requirement** A student with a Master's degree registering in a Doctoral program must pursue studies under the direction of a faculty member as a full-time student for at least two full semesters within 24 consecutive months of initial registration.

## 7.10 Final Oral Examinations (Doctorate)

**7.10.7 Format of the Examination** The first part of the oral examination shall consist of 25- to 30-minute oral presentation by the candidate to include a summary of the salient points of the research. ~~This~~ **which** is followed by the questioning and examination of the candidate by the examining committee. The question period is normally a maximum of two hours in duration. The initial questioner will be the external examiner, followed, if required, ~~thereafter~~ by the members of the supervisory committee. There will be two rounds of questions in total by all members of the examining committee followed by a final opportunity from the external examiner to ask any outstanding questions.

The Chair of the oral examination may exercise discretion in allowing questions from the audience following completion of the formal examination.

**The adjournment of a defence at any point is under the discretion of the Chair of the defence**

### **S-201509.04**

#### **Revised Language for Approved 1+1 Master of Science Degree with Wenzhou University and UNBC**

Kitchenham

That, on the recommendation of the Senate Committee on Academic Affairs, the revised language for the approved 1+1 Master of Science Degree with Wenzhou University and UNBC be approved as proposed.

Effective Date: Upon approval of the Senate

CARRIED (consent agenda).

### **S-201509.05**

#### **Approval for the Memorandum of Understanding between the University of Northern British Columbia and the University of Teacher Education Lucerne, Switzerland**

Kitchenham

That, on the recommendation of the Senate Committee on Academic Affairs, the motion to approve the Memorandum of Understanding between the University of Northern British Columbia and the University of Teacher Education Lucerne, Switzerland be approved as proposed.

Effective Date: Upon approval of the Senate

CARRIED.

**“For Approval” Items:**

**S-201508.06**

**Revisions to Senate Handbook — Committee Membership**

Schwab

That, on the recommendation of the Steering Committee of Senate, the revisions to the Senate Handbook be approved as proposed.

Effective Date: September 23, 2015

CARRIED.

**9.3 Senate Committee on Scholarships and Bursaries**

**Dr. Owen**

As Dr. Owen was not available, Dr. Erasmus presented the SCSB committee report.

**“For Information” Items:**

**SCSB20150519.07**

**Miriam Matejova Award**

Kitchenham

That the revised Terms and Conditions for the Miriam Matejova Award be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.03**

**Governor General’s Gold Medal Adjudication Process & Criteria**

Kitchenham

That the definition of the adjudication process and criteria (including eligibility, selection criteria, and tiebreaker information) for the Governor General’s Gold Medal for graduate students be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.04**

**Master of Engineering in Integrated Wood Design Program Scholarships**

Kitchenham

That the Terms and Conditions for the new Master of Engineering in Integrated Wood Design Program Scholarships be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.05**

**Prince George Women’s Soccer Association Award**

Kitchenham

That the new Terms and Conditions for the Prince George Women’s Soccer Association Award be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.06**

**Earl Johnson Memorial Scholarship**

Kitchenham

That the new Terms and Conditions for the Earl Johnson Memorial Scholarship be approved.

Effective Date: 2016-2017 Academic Year

CARRIED (consent agenda).

**SCSB20150826.07**

**Tom Dennett Memorial Scholarship**

Kitchenham

That the new Terms and Conditions for the Tom Dennett Memorial Scholarship be approved.

Effective Date: 2016-2017 Academic Year

CARRIED (consent agenda).

**SCSB 20150826.08**

**Dissolution of the Northern Capital Sports Society Award**

Kitchenham

That the dissolution of the Terms and Conditions for the Northern Capital Sports Society Award be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.10**

**Academic Distinction Adjudication Process**

Kitchenham

That the definition of the adjudication process for Academic Distinction for graduate students be approved.

Effective Date: 2015-2016 Academic Year

CARRIED (consent agenda).

**SCSB20150826.11**

**Doctoral Dissertation Completion Award Payment Installments Revision**

Kitchenham

That the payment installments for the Doctoral Dissertation Completion Award be amended such that the total award is \$6,000, with \$4,000 paid during the award tenure and the remaining \$2,000 after successful dissertation completion and defense.

Effective Date: August 26, 2015

CARRIED (consent agenda).

**9.4 Senate Committee on the University Budget**

**Dr. Whitcombe**

Dr. Whitcombe presented the draft document of the Guiding Principles for the Budget Planning Process (2015 – 2018) (included as Appendix II in the minutes) and asked for feedback from Senators. Feedback included:

- under the People category and Operational Effectiveness, Research Plan should be included, as well as other plans (for example, something like a business plan);
- should include effective leadership at the research level;
- the language in point 5 is too broad and could create possibility of conflict. It was decided that the statement was more about accountability than authority and will go back to SCUB for rewording.

Dr. Whitcombe asked for further feedback to be sent to Ms. Howitt. Dr. Whitcombe said SCUB wants to know if these guidelines are workable and meet the requirements of Senate in order to go forward with the budget. SCUB would like to bring the final version back to Senate for approval.

Action Item: Ms. Howitt is to send all feedback regarding the draft document of the Guiding Principles for the Budget Planning Process (2015 – 2018) to the Senate Committee on the University Budget.

**9.5 Senate Committee on Nominations (SCN)**

**Dr. Koehn**

**“For Approval” Items:**

**S-201509.07**

**Membership Changes to Senate Committees**

Schwab

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

**SENATE COMMITTEE POSITION TO BE FILLED**

**CANDIDATE**

***(except as otherwise noted, all terms begin immediately)***

**SENATE COMMITTEE ON FIRST NATIONS AND ABORIGINAL PEOPLES (SCFNAP)**

There were no further nominations, so the motion was CARRIED.

**“For Information” Items:**

Appointment of Faculty Members by acclamation to the Search Committee for the Associate Vice-President Academic and Vice-Provost

Faculty Member – CASHS

Dr. Titi Kunkel

Faculty Member – CSAM

Dr. David Casperson

**9.5.1 Election of Vice Chair of Senate**

Dr. Paul Siakaluk was nominated for the position by Dr. Kevin Keen. There being no further nominations, Senate was asked to vote on the nomination of Dr. Siakaluk, where the nomination was CARRIED.

**10.0 S-201509.078**

**Approval of Motions on the Consent Agenda**

**Dr. Weeks**

Kitchenham

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.  
CARRIED.

**11.0 Other Business**

**11.1 Motion**

Bouchard

A vote of confidence for Dr. Ranjana Bird in the position of the Vice President of Research.  
CARRIED.

There was a discussion on the resignation of Dr. Ranjana Bird from the position of the Vice President of Research and the recognition of the leadership she showed and contributions she made while in that position. Dr. Geoff Payne will be taking on the role of Interim VP Research. As Dr. Weeks has been in this portfolio before and has some knowledge of its operation, he will be assisting Dr. Payne.

**11.2 Discussion on SCSB20150826.03 - Governor General’s Gold Medal Adjudication Process & Criteria**

A Senator said there was concern over the allocation of Governor Generals coming from the colleges and wanted to make sure the process is fair and equitable.

Dr. Smith said there is only one medal and they are trying to be fair to both Masters and PhD students. It is possible to ask programs and Chairs for this information.

Action Item: SCSB will look to see if there is some data that can be reported back to Senate regarding the Governor General’s Gold Medal Adjudication Process & Criteria to ensure it is a fair process.
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**12.0 Information**

There were no items for information.

**13.0 S-201509.08**

**Move to In Camera Session**

Smith

That the meeting move In Camera.  
CARRIED.

14.0

**S-201509.13**

**Adjournment**

Whitcombe

That the Senate meeting be adjourned.

CARRIED.