

**SENATE MEETING
PUBLIC SESSION
MINUTES**

March 23, 2016
3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

Present: A. Aravind, J. Bankole, S. Beeler, M. Bouchard, D. Casperson, D. Clarkson, M. Dale, B. Deo, G. Deo, D. Erasmus, W. Fellers, K. Guest, T. Hanschen (Secretary of Senate), K. Howitt (Recording Secretary), E. Jensen, K. Keen, A. Kehler, D. Wessell Lightfoot, B. Menounos, M. Murphy, D. Nyce, I. Olasanmi, M. Ouellet, A. Palmer, M. Peterson, K. Reimer, R. Robinson, W. Schwab, P. Siakaluk (Vice Chair), K. Smith, D. Weeks (Chair), T. Summerville, C. Whalen, T. Whitcombe, A. Wilson

Regrets: D. Desai, M. Green, J. S. MacDonald, G. Payne, M. Prevost, A. Robinson, D. Ryan, B. Schorcht, G. Schmidt, D. Shirodaria, A. Stroet, P. Tobin

Absent: D. Burke, A. LeBlanc

The meeting commenced at 3:30 p.m. Dr. Weeks welcomed new Faculty Senator, Dr. Tracy Summerville and thanked the following outgoing Senators for their service: Dr. Paul Siakaluk who served as Vice-Chair, Daniel Burke, David Clarkson, Angela Kehler, Mercedes Ouellet, Wendel Schwab, Julius Bankole, Dhruv Desai, Darshik Shirodaria, Moira Green, and Pam Tobin.

1.0 **S-201603.01**
Approval of the Agenda
Smith

That the agenda for the March 23, 2016 Public Session of Senate be approved as presented.

Amendment 1
Whitcombe

That motion S-201603.16 be removed from the agenda and sent back for action to the Senate Committee on Academic Appeals.
DEFEATED.

Amendment 2
Murphy

That the election of the Vice Chair of Senate be included after motion S-201603.13.

The main motion and Amendment 2 were CARRIED.

2.0 **S-201603.02**
Approval of Senate Minutes
Kehler

That the minutes of the February 24, 2016 Public Session of Senate be approved as presented.
CARRIED.

3.0 Business Arising from Previous Minutes of Senate

In Dr. Ryan's absence, the report from the Senate Committee on Academic Affairs was presented by the Vice-Provost, Dr. Owen.

"For Approval" Item:

3.1 Senate Committee on Academic Affairs

Dr. Owen

S-201603.03

Principles and Composition of the Academic Planning Action Groups

Smith

That the Senate Committee on Academic Affairs (SCAAF) recommends to Senate that the principles and the composition of the five Action Planning Groups be adopted; and the selection of the members for the Action Planning Groups be conducted as proposed.
Effective Date: March 23, 2016

There was a discussion regarding motion S-201603.03. The following motions were a result of the discussion:

Amendment 1

Murphy

That one of the three faculty members from the Faculty Renewal and Development Collaborative Team be appointed by the Faculty Association.
CARRIED.

Amendment 2

Whitcombe

That under Selection of Action Planning Groups the first bullet be changed to read as follows:

"The Northern Undergraduate Student Society (NUGSS) will select their undergraduate student representatives for each of the Action Planning Groups through their normal process; NUGSS Executive will facilitate the process."

Amendment to Amendment 2

Schwab

That NUGSS Executive will facilitate the process in conjunction with the Undergraduate Student Senators.

Amendment 2 and the amendment to amendment 2 were CARRIED.

Amendment 3

Olasanmi

That under Selection of Action Planning Groups the second bullet be changed to read as follows:

"Northern BC Graduate Student Society will select their student representatives for each of the Action Planning Groups through their normal process; the NGSS Executive will facilitate the process in conjunction with the Graduate Student Senators."

CARRIED.

Amendment 4

Whitcombe

That the Academic Planning Action Groups be populated and presented to Senate by the April 27, 2016 Senate meeting.
DEFEATED.

Amendment 5

Whitcombe

That the Senate Committee on Nominations will have an open call for both faculty members and Senators. SCN will then hold an election based on all nominated individuals. Voting will be by all faculty. SCN will propose the elected individuals to Senate.
DEFEATED.

Motion S-201603.03 was CARRIED as amended.

This motion, as amended, will go directly to the various bodies involved in populating the Action Planning Groups. The Principles and Composition of the Academic Planning Action Groups document as amended has been attached to the minutes as Appendix I.

4.0 President's Report

Dr. Weeks

Dr. Weeks reported on his recent and productive trip to Vietnam and China with UNBC's Director of International Education. Some MOUs were renewed and new opportunities identified.

Dr. Weeks commented on both the provincial and federal budgets. Provincially, the President, Vice Presidents and other RUCBC members are working to advance post-secondary interests. Federally there are a number of positive prospects and opportunities in the budget for the post-secondary sector, and Dr. Weeks is working on the details for a trip to Ottawa in early May to meet with cabinet ministers, and if possible the Prime Minister to pursue some of these opportunities.

5.0 Report of the Provost

Dr. Ryan

Dr. Owen presented in Dr. Ryan's absence. Only one item was reported on: The report to Senate on the External Review process was sent to Senators on March 21, 2016 for review. It will be included in the April Senate meeting package, and Dr. Ryan will speak to it at that time.

6.0 Report of the Registrar

Mr. Hanschen

Mr. Hanschen reported that elections for a CSAM Faculty Representative on Senate and an Undergraduate Student Representative on the Board of Governors will be conducted on March 30, 2016 and March 31, 2016. One Graduate Student Representative position on Senate is still vacant. All other vacancies have been filled by acclamation. The SCN will be meeting on April 12, 2016 to consider applications to fill Senate committee vacancies. Mr. Hanschen asked that Senators who are on committees where their terms are ending, please continue to serve until such a time as they can be replaced.

7.0 Question Period

Dr. Weeks

Question – A concern was raised about how to ensure that the environment in Senate is not intimidating, particularly for student senators who only serve a one year term. Reference was made to use of sarcasm which can make individuals hesitate to contribute.

Dr. Weeks – Dr. Weeks indicated that efforts are being made through the office of the University Secretary to ensure a more fulsome onboarding process for all Senators and members of the Board of Governors.

Dr. Owen also indicated that he would raise this with the student engagement team to consider available options for leadership development that might be helpful in this regard.

Question - What is the status of the vice presidential hires and timelines?

Dr. Weeks – indicated he would speak about this during the President's Report in-camera.

Question – At the December 9, 2015 meeting, the University Secretary promised Senate clarification on the process used to select the Chancellor. One set of documents was received at one of the Senate meetings, but there is also a second set of documents that have been circulated online for a couple of weeks. Is there a reason why the second set of redacted documents has not been made available to all Senators and where are we with the clarification on the Chancellor Selection process?

Dr. Weeks – The University Secretary is on vacation and there was not enough time before she left to get the documents out to Senators. Copies of the document can be made once she returns. The question about the Chancellor selection process was to be answered in-camera.

Question – There were a number of people in the gallery that day as well. When will the information be made available to the public?

Dr. Weeks – The information will be made public as soon as it is possible. As the information originally came to Senate in-camera, clarification of the process will be reported to Senate in camera as well.

Question – Ten months ago the Vice Chair of Senate asked for the past five years of financial statements. Will these be provided?

Dr. Weeks – indicated Senate could have whatever years they want. He believes the data is available on the SharePoint site and asked Ms. Daigle and Ms. Smith for clarification.

Ms. Daigle – She said she would need to confirm this and get back to Senate.

Dr. Whitcombe indicated that SCUB has an extensive record of the financial statements, there is an Extensive record of the operating statements, and it goes back about ten years. It is on the Board of Governors site and people can look at budgets over a number of years.

Ms. Daigle – As long as they do not have to create new documents and there is additional information needed, let them know. There is nothing they will not share that is available.

Action Item: Ms. Howitt will send the Members of Senate the link to the financial statements requested.

8.0 Removal of Motions from the Consent Agenda **Dr. Weeks**

There were no requests made to remove motions from the consent agenda.

9.0 Committee Reports

9.1 Senate Committee on Academic Affairs **Dr. Ryan**

“For Approval” Items:

Motions S-201603.04 to S-201603.06 were dealt with as an omnibus motion.

S-201603.04

New Course Approval - ANTH 217-3 Language and Culture

Siakaluk

That, on the recommendation of the Senate Committee on Academic Affairs, the new course ANTH 217-3 Language and Culture be approved as proposed

Proposed semester of first offering: September 2016

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

ANTH 217-3 Language and Culture This course provides an overview of the ways linguistic anthropology analyzes languages and communication. Topics may include: ethnolinguistics and ethnoscience; discourse analysis; and language use and language planning in the modern nation-state.

Prerequisites: None

Recommended: ANTH 102-3

Precluded: ANTH 306-3 and 402-3

S-201603.05

Course Deletion - ANTH 306-3 Culture and Communication

Siakaluk

That, on the recommendation of the Senate Committee on Academic Affairs, the deletion of ANTH 306-3 Culture and Communication on page 195 of the 2015/2016 undergraduate calendar, be approved as proposed.

Effective date: September 2016

CARRIED.

S-201603.06

Change to Program Requirements - Minor in Anthropology: Sociocultural Anthropology Siakaluk

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Minor in Anthropology: Sociocultural Anthropology on page 62 of the 2015 16 Undergraduate Calendar be approved as proposed.

Effective date: September 2016

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Minor in Anthropology: Sociocultural Anthropology

The minor requires completion of a total of six courses (18 credit hours), consisting of two lower-division courses (6 credit hours) and four upper-division courses (12 credit hours).

Requirements

Select 6 credit hours from:

ANTH 211-3 Anthropology Through Film

or ANTH 213-3 Peoples and Cultures

ANTH 315-3 ~~Understanding Anthropological~~ Theory

Select 12 credit hours from:

ANTH 300-3 Methods in Social Anthropology

ANTH 303-3 Archives/Texts/Museums and Contemporary Communities

ANTH 304-3 Kinship and Social Organization

ANTH 305-3 Circumpolar Ethnography

~~ANTH 306-3 Culture and Communication~~

ANTH 310-3 Applied Anthropology

ANTH 400-3 ~~Topics in~~ Anthropological Theory

ANTH 401-3 Anthropological Perspectives on Inequality

ANTH 404-3 Comparative Study of Indigenous Peoples of the World

ANTH 405-3 Landscapes, Place and Culture

ANTH 406-3 Feminist Perspectives in Anthropology

ANTH 407-3 ~~Topics in BC~~ British Columbia Ethnography

ANTH 410-3 Theory of Nation and State

ANTH 413-(3-6) Environmental Anthropology

ANTH 414-3 Religion, Ideology, and Belief Systems

ANTH 415-3 Economic Anthropology

ANTH 419-3 Political and Legal Anthropology

ANTH 421-3 Ethnographic Field Methods

ANTH 422-3 Ethnographic Research Project

ANTH 423-3 Urban Anthropology

ANTH 460-3 Anthropology Capstone

S-201603.07

New Course Approval - FSTY 345-3 Wood Materials Science

Whitcombe

That, on the recommendation of the Senate Committee on Academic Affairs, the new course FSTY 345-3 Wood Materials Science be approved as follows:

Proposed semester of first offering: September 2016

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course provides students with a broad knowledge of wood as a material and introduces various topics of wood science. The topics include: anatomical structure of softwood and hardwood; identification of local wood species; wood-water relationships influencing strength and physical properties; and processing of forest products. Value-added strategies and product diversification through manufacturing and marketing are discussed as well as life-cycle analysis.

Prerequisites (taken prior): One of: BIOL 103, CHEM 100, ENSC 150, PHYS 100 or PHYS 110

Motions S-201603.08 and S-201603.09 were dealt with as an omnibus motion.

S-201603.08

Approval of Dual Credit Agreement between UNBC and Cedars Christian School

Erasmus

That, on the recommendation of the Senate Committee on Academic Affairs, the Dual Credit Agreement between UNBC and Cedars Christian School be approved as proposed.

Effective Date: September 2016

CARRIED.

S-201603.09

Approval of Dual Credit Agreement between UNBC and Westside Academy

Erasmus

That, on the recommendation of the Senate Committee on Academic Affairs, the Dual Credit Agreement between UNBC and Westside Academy be approved as proposed.

Effective Date: September 2016

CARRIED.

S-201603.10

Approval of Agreement of Cooperation between UNBC and Nord University

Olasanmi

That, on the recommendation of the Senate Committee on Academic Affairs, Agreement of Cooperation between UNBC and Nord University, Norway be approved as proposed.

Effective Date: Upon the approval of Senate

CARRIED.

There was a spelling mistake in the rationale of the motion; Bødo should be spelled Bodø.

S-201603.11

Approval of Renewal of the Exchange Agreement between University of Northern British Columbia and University of Bonn, Germany

That, on the recommendation of the Senate Committee on Academic Affairs, the motion to renew the Exchange Agreement between University of Northern British Columbia and University of Bonn, Germany be approved as proposed.

Effective Date: Upon approval of the Senate

POSTPONED to the April 27, 2016 meeting. Quorum was lost before the approval of the motions on the consent agenda.

9.2 Senate Committee on Admissions and Degrees

Dr. Owen

“For Approval” Item:

S-201603.12

Approval of Grade 12 Course Used for Admission - Business/Hospitality Management 12

That, on the recommendation of the Senate Committee on Admissions and Degrees, the course Business/Hospitality Management 12 that is being offered at College Heights Secondary School in Prince George be added to the list of recognized Approved Grade 12 courses used for admission to UNBC.

Effective date: September 2016

POSTPONED until the April 27, 2016 meeting. Quorum was lost before the approval of the motions on the consent agenda.

Motion

Whitcombe

In accordance with Senate regulation 3(w) iii, that the Senate session extend beyond 5:30 p.m.
CARRIED.

Motion for Recess

Menounos

That Senate move to recess for 5 minutes.

CARRIED.

Senate back in session at 5:33 p.m.

9.3 Senate Committee on First Nations and Aboriginal Peoples Dr. Ryan

As Dr. Ryan was unable to attend the Senate meeting, there was nothing to report.

9.4 Senate Committee on Scholarships and Bursaries Dr. Owen

“For Information” Items:

SCSB20160224.04

UNBC Alma Mater Award

That the new Terms and Conditions for the UNBC Alma Mater Award be approved.

Effective Date: 2016-2017 Academic Year

SCSB20160224.05

van Adrichem Family Nisga’a Leadership Award

That the new Terms and Conditions for the van Adrichem Family Nisga’a Leadership Award be approved.

Effective Date: 2016-2017 Academic Year

9.5 Senate Committee on Nominations Dr. David Casperson

S-201603.13

Recommendation of Senate Committee Members to Senate

Casperson

That, on the recommendation of the Senate Committee on Nominations, the following candidate, who has met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED

(except as otherwise noted, all terms begin immediately)

CANDIDATE

SENATE COMMITTEE ON NOMINATIONS

Faculty Senator (03/31/2017)

Dr. Michael Murphy

Further nominations were sought from the floor. Dr. Whitcombe nominated Dr. Tracy Summerville as a Faculty Senator on the Senate Committee on Nominations, and she accepted. An election was held by secret ballot and Dr. Murphy was elected to the position.

CARRIED.

“For Information” Items:

Faculty Senators Elected to Senate by acclamation for positions beginning immediately:

Faculty Senator – CASHS (until March 31, 2017)

Dr. Glen Schmidt

Faculty Senator at Large (until March 31, 2018)

Dr. Tracy Summerville

9.5.1 Election of the Vice Chair of Senate

The Chair of the Senate Committee on Nominations, Dr. Casperson, opened the floor to nominations for the position of Vice Chair of Senate. Mr. Schwab nominated Dr. Guest, however she declined. Dr.

Whitcombe nominated Dr. Tracy Summerville, and she accepted. Dr. Menounos nominated Dr. Keen, and he accepted. Mr. Clarkson nominated Dr. Casperson, however he declined. There was a discussion on the length of the term for the Vice Chair of Senate, as the election typically takes place in September. It was decided this was an election for the Vice Chair of Senate with a term up to one year. As there were two nominees, Senators voted by secret ballot, and Dr. Keen was elected as Vice Chair of Senate for a term up to one year beginning at the next Senate meeting.

9.6 Senate Committee on the University Budget

Dr. Whitcombe

For Information" Item:

9.6.1 SCUB20160317.01

2016 Annual Report from the Senate Committee on the University Budget

That the 2016 Annual Report from the Senate Committee on the University Budget be approved and forwarded to Senate for information.

Effective Date: March 17, 2016

There were no questions for the Chair of the Senate Committee on the University Budget regarding the annual report.

9.6.2 Update on the Proposed Budget

Ms. Smith, Director of Finance and Budgets, and Ms. Daigle, Interim Vice President Administration and Finance, gave Senate an update on some of the changes to the draft budget since her presentation to Senate on March 16, 2016. A discussion on the budget followed after Ms. Smith's update.

Quorum was lost at 6:35 p.m. – any motions not passed by 6:35 p.m. are to appear on the April 27, 2016 Senate public agenda under Business Arising.

10.0 S-201603.14

Approval of Motions on the Consent Agenda

Dr. Weeks

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

POSTPONED until the April 27, 2016 meeting. Quorum was lost before the approval of the motions on the consent agenda.

11.0 Other Business

S-201603.15

Mr. Clarkson

BE IT RESOLVED THAT Senate requests that the Registrar to investigate and recommend various options for the inclusion of a full-week reading break in the Fall semester prior to the consideration of the 2017/18 academic year.

POSTPONED until the April 27, 2016 meeting. Quorum was lost before the motion could be considered.

Senate discussed motion S-201603.15. Dr. Weeks said there are only four options in regard to this motion:

1. The fall semester could start earlier;
2. The end of the fall semester could be tightened up;
3. Go with the status quo, which is a short 4 day reading break in the fall; or
4. No break at all.

Mr. Hanschen will bring a short explanation regarding the consequences to each of these choices forward when the process to set the following year's academic calendar begins, which generally begins in the late summer/early fall. Mr. Clarkson said he was okay with this decision.

S-201603.16

Mr. Clarkson

BE IT RESOLVED THAT Undergraduate Regulations #50 (Appeals Process) and #5 (Senate Committee on Academic Appeals) be referred to the appropriate committee of Senate for study and provision of recommendations on:

- a. Providing for non-adversarial adjudication as an intermediate step in the appeals processes;
- b. Establishing standards of evidence;
- c. Clarifying the reasons for which a grade can be appealed;
- d. Specifying the kinds of remedies which can be sought and awarded by the Senate Committee on Academic Appeals; and
- e. Setting out the procedural rules for hearings of the Senate Committee on Academic Appeals;

AND FURTHERMORE,

BE IT RESOLVED THAT the Undergraduate Regulations and Policies be amended as follows (the amendments can be found on page 85 of the Senate public session meeting package).

POSTPONED until the April 27, 2016 meeting. Quorum was lost before the motion could be considered.

There is a process to get the consideration of something like motion moving. Mr. Hanschen said it would originate at the committee. For this motion, that committee would be the Senate Committee on Academic Appeals. The committee would discuss the motion and decide if they wish to move forward.

Most academic appeals are dealt with at the professor/chair/dean level; more informal appeal. there are many changes in this motion that have implications to faculty like this would that it be brought to the committee level, then College Councils.

There was a discussion on whether this motion should go to SCAA, or if a small committee should be struck by Senate that would report back to Senate regarding the policy issues.

Dr. Weeks said he will speak to the University Secretary about reviewing the terms of reference for several of the Senate committees and the structure that could be put into place to examine motions like this one when she returns.

12.0 Information

There was no information for Senate.

**13.0 S-201603.17
Move to In Camera Session**

Smith
That the meeting move In Camera.
CARRIED.

**14.0 S-201603.21
Adjournment**

Smith
That the Senate meeting be adjourned.
CARRIED.

The meeting ended at 7:10 p.m.