

BOARD OF GOVERNORS

PUBLIC SESSION MINUTES

Friday, June 17, 2016

9:50 am – 12:00 pm

UNBC Senate Chambers Room #1079

Present: J. Moore, D. Weeks, K. Beeler, K. Lewis, K. LaForge, R. Matheson (Chair), S. Simmons, S. Yu, T. Wolsey, J. Ziebart (Vice-Chair – via teleconference), W. Schwab, M. Ifem, C. Clyne.

Regrets: H. Nyce Sr.

Administration: D. Ryan (Interim Vice-President Academic and Provost), R. Knight (Vice-President of Finance and Business Operations), G. Payne (Interim Vice-President Research), C. Smith (Director of Finance & Budgets), H. Sanford (University Secretary), S. Hoff (Governance Officer and Recording Secretary), K. Howitt (Governance Officer), D. Nagy (Executive Assistant - Support)

1. Chair's Remarks

The Chair updated the Board on the vacant Order in Council Appointment. The Board Resourcing Office will be putting forward a name in July, and we should have a new Board member joining in September.

The Ministry of Advanced Education has sent out a new Board Orientation Guide for Board Members of post-secondary institutions in BC. It will be distributed.

2. Approval of Agenda

Amendments: S. Simmons requested that item 6 be amended by integrating items 6.c, 6.d, 6.g and 6.h into 6.a, 6.b, 6.e and 6.f.

MOTION: 2016BP06.15.01 (S. Simmons / C. Clyne)

That the Agenda for the Public Session of the June 17, 2016 meeting of the Board of Governors be approved, as amended.

CARRIED

3. Approval of Minutes

a. March 18, 2016

That, the Public Session Minutes of the March 18, 2016 meeting of the Board of Governors be approved, as presented.

b. May 5, 2016

That, the Public Session Minutes of the May 5, 2016 meeting of the Board of Governors be approved, as presented.

c. May 20, 2016

That, the Public Session Minutes of the May 20, 2016 meeting of the Board of Governors be approved, as presented.

d. May 26, 2016

That, the Public Session Minutes of the May 26, 2016 meeting of the Board of Governors be approved, as presented.

Minutes were not approved. R. Matheson requested that the approval of all minutes be moved to the Closed Session of the Board for review.

4. Consent Agenda

- a. Removal of items from Consent Agenda
- b. Approval of Consent Agenda
There were no items on the consent agenda.

5. Business Arising

- a. Update UNBC Sexual Assault Policy – B. Daigle
In May of 2016, the BC Government introduced Bill 23 which requires all post-secondary institutions have a stand-alone policy that addresses sexual violence by May of 2017. B. Owen, Vice-Provost Student Engagement was called on to give a presentation on UNBC's Sexual Assault Policies and procedures. UNBC is working with other institutions, and internally has a small working group as well as a President's Task Force, reviewing the principles and process. Human Resources launched a website – <http://www.unbc.ca/positive-environment>.

6. Human Resources Committee – C. Clyne, Chair

- a. Currently Advertised Faculty Positions – D. Ryan
Report received and discussed.
- b. Harassment & Discrimination Report – R. Knight
Report received and discussed.

ACTION: R. Knight to provide clarification on the respective roles of Managers and Human Resources in hiring, discipline and termination.
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7. Finance and Audit Committee – S. Simmons, Chair

- a. Enrolment Report – D. Ryan
Report received and discussed.
- b. Capital Projects Update – R. Knight
S. Rennick provided an update on Capital Projects.
- c. Agreements, Scholarships, Bursaries & Awards – D. Ryan
Materials, as approved by Senate and the Finance and Audit Committee, received and discussed.
- d. Routine Capital Year End Report – R. Knight
Report received. S. Rennick spoke to this item.
- e. Northern Sport Centre Ltd. Financials – R. Knight
Report received and discussed.
- f. Endowment Investment Portfolio Update – R. Knight
Report received and discussed.
- g. Northern Sport Centre Annual Report – R. Knight
Report received and discussed.
- h. FTE Audit Report to March 31, 2016 – R. Knight
Report received and discussed.

8. Governance Committee – K. Lewis, Chair

- a. Institutional Accountability Plan and Report (IARP) (verbal) – D. Ryan & R. Knight
The IARP must be submitted to the Ministry by July 15th, 2016. It will be distributed to the Board in early July for review and for approval, by electronic vote. A conference call will be offered prior to the electronic vote, for any questions and feedback.

9. Office of Advancement and Communications – D. Weeks

- a. Office of Advancement and Communications Report
Report received and discussed.

10. Office of Research – G. Payne

- a. Office of Research Report – G. Payne
Report received and discussed.

11. President's Report

a. Report on President's Activities (verbal) – D. Weeks

The President reported on numerous meetings off-campus over the past few months, including providing closing remarks at the “Stewards of the Future conference” and opening a new UNBC facility at the John Prince Research Centre. He is continuing to visit departments around the University with the Provost.

12. Chancellor's Report (verbal)

The Chancellor commented positively on his first convocations in the role of Chancellor, and indicated that he looks forward to participating at Board and Senate meetings throughout the year. He will also be connecting with Chancellors from the other BC Universities on a regular basis.

13. Other Business

MOTION: 2016BP06.15.02 (W. Schwab / S. Yu) CARRIED
