

BOARD OF GOVERNORS - PUBLIC SESSION MINUTES

Friday, January 29, 2016

9:00am – 12:00pm

UNBC Senate Chambers Room #1079

Participants:

Karin Beeler, Carolee Clyne, Eric Depenau, Katherine LaForge (Teleconference), Kathy Lewis, John MacDonald (Regrets), Ryan Matheson, Harry Nyce Sr., Sean Simmons, Daniel Weeks, Tracey Wolsey, Simon Yu, Julie Ziebart

UNBC Representatives (Non-Voting):

Geoff Payne (Interim Vice-President Research), Colleen Smith (Director of Finance & Budgets), Barb Daigle (Interim Vice-President Administration and Finance), Daniel Ryan (Acting Vice-President Academic and Provost), Katherine Scouten (Development Manager), Heather Sanford (University Secretariat)

Denise Nagy (EA, Board of Governors - Recording)

1. Chair's Remarks

The Chair welcomed everyone in attendance at today's meeting of the Board of Governors and acknowledged that the meeting is taking place on the traditional territory of the Lheidli T'enneh. Today we have an education component with guest speakers from UCIPP, Kiera and Andrew.

NOTE: *The Board of Governors Agenda for the Public Session consists of a consent agenda and a regular agenda. The consent agenda contains items that are routine and non-controversial, and discussion is not necessary. The consent agenda is moved and approved as a group. The Chair will inquire whether there are any items that need to be removed from the consent agenda and if so, these items will be placed on the regular agenda. The Chair will ask for approval of the items or motions on the consent agenda as follows:*

MOTION: 2016BP01.29.01

Mover: K. Lewis Seconder: C. Clyne

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

CARRIED

2. Approval of Agenda

K. Lewis requested that the members of the University Community in the gallery this morning have an opportunity to provide comments to the Board. The Board Chair acknowledged this request and will allow comments from the gallery as item 4.a.

MOTION: 2016BP01.29.02

Mover: H. Nyce Seconder: E. Depenau

That, the Agenda for the Public Session of the January 29, 2016 meeting of the Board of Governors be approved, as amended.

3. Approval of Minutes

November 14, 2015

Motion from agenda item 6. b. the word "relevant" to be changed to the word "accurate"

MOTION: 2016BP01.29.03

Mover: E. Depenau Seconded: K. Lewis

That, the Public Session Minutes of the November 14, 2015 meeting of the Board of Governors be approved as amended.

CARRIED

4. **Business Arising**

a. University Community Gallery Comments

Twenty minutes was allotted by the Board Chair to allow several members of the University Community in the gallery to communicate their concerns surrounding the Chancellor Search process to the Board.

5. **Human Resources Committee – Harry Nyce Sr., Chair**

Consent a. President's Recommendation for Promotion and/or Tenure (information) – D. Weeks/D. Ryan

Regular b. Currently Advertised Faculty Positions (discussion) – D. Ryan

A discussion took place at the Human Resources Committee meeting this past Wednesday regarding the currently advertised faculty positions. There has been one applicant interviewed for the School of Nursing position, and the preferred start date for this position is July 1st, however the candidate may negotiate a different date during the interview process.

6. **Finance and Audit Committee – Julie Ziebart, Chair**

Regular a. Planning Update (discussion) – B. Daigle/R. Ryan

B. Daigle provided detailed information regarding the budget and the planning process. The budget will come forward to the next Board meeting in March. The Academic plan has been through Senate this past week and in the near future committees will be formed as we move forward with the academic plan. Senate is beginning to appreciate the urgency of the Academic plan in conjunction to our budget. The academic plan will be used in the next budget cycle to drive our budget, as we are committed to a decentralized budget process. This year's budget will be a roll over budget, with feedback from the University community in regards to priorities.

Regular b. Capital Projects Update (discussion) – B. Daigle/C. Smith

A discussion took place at the Finance and Audit Committee meeting this past Wednesday. In regards to the BMO Building downtown we are working on a business case that would include housing continuing studies and a partnership with the city of Prince George to include the land next door to the building. It was noted that costs are significant to bring the BMO Building up to date; approximately \$11 million would be the amount of the loan. The loan would be tracked internally and it can be included in information that comes forward to the board as part of annual reporting. The UNBC residences renewal project scope of work is still going to be under the \$11 million dollar budget.

Regular c. Enrolment Report (discussion) – D. Ryan

The report is available in the meeting package. The numbers in the winter 2016 summary have actually moved up; however we are still early in the cycle. A copy of the regional report was distributed to the Board members in attendance. Several Board members expressed their concerns with decreased enrollment. The senior administration responded to the concerns with additional details.

There was a break in the meeting proceedings at 10:55 am and the meeting reconvened at 11:00 am.

Consent d. Agreements, Scholarships, Bursaries and Awards (information) – D. Ryan

7. **Governance Committee – Simon Yu, Chair**

Regular a. 2016/17 Ministry Mandate Letter (discussion) – R. Matheson/H. Sanford

The letter will need to be fine-tuned to better reflect our institution and H. Sanford is going to draft a letter for the Board Chair to review. R. Matheson advised that in the past this letter has been contentious and this is the first time that we have been asked to give a response to the draft document by the Ministry. D. Weeks commented that RUCBC has collected the comments from

other institutions and will integrate our comments with the others, as the government is likely to make some changes based on the collective RUCBC submission.

8. Office of External Relations – Daniel Weeks

- Regular a. Office of External Relations Report (discussion) – D. Weeks/K. Scouten
- (i) Fundraising Report
 - (ii) Communications with Stakeholders
 - (iii) Report on Government Relations

The report is provided in the meeting package. K. Lewis commented that she commends the work that has been done in this area of the University. The report highlights the areas that we are focusing our fundraising efforts on.

9. Office of Research – Geoff Payne

- Regular a. Office of Research Report (discussion) – G. Payne
- The report is provided in the meeting package. Overall the report is in line with the broader UNBC Community update. The Interim Vice-President of Research has been attending college council meetings to give updates on Research Activities. We will continue to support and conduct regular reviews of the Research Chairs as these reviews are meant to ensure that expectations are met in attaining targets. D. Weeks commented that the Chair review is meant to be about quality assurance. K. Lewis commented that the collaboration between advancement and research is to be applauded.

10. President’s Report

- Regular a. Report on President’s Activities (information)
- President Weeks advised the Board that Dr. Joselito (Lito) Acrocena one of UNBC’s Faculty members, has passed away and a scholarship has been set up in his name. The Board needs to think about how to recognize the incredible work of our Professors.

The search for the two vacant Vice-President positions is going well and the search firm is doing a very good job with the candidates. In the Week’s Review communication which will be distributed later today there is an update on Dr. Bill Krane and the Acting and Interim Vice-Presidents. Once the current Vice-President’s searches are completed and the positions are filled we will move on to filling the Acting positions. The timeline for the next search committees being established would be in the Fall of 2016.

Identifying that the number one risk for our institution is recruiting, the President is going to head overseas to China and Vietnam in March for an International recruitment mission.

The Senior Advisor to the President on Aboriginal Relations, R. Robinson will continue to work in local communities and represent the Office of the President. UNBC will be translating all of our current signage on campus into the Carrier language, as signs are replaced or added.

11. Chancellor’s Report

No report provided for this meeting session.

12. Other Business

- a. Presentation on Directors & Officers Liability Coverage by UCIPP (9:30 am – 10:00 am) – H. Sanford
- This presentation was moved to the beginning of the meeting to accommodate the guests presenting this morning.

13. Adjournment

MOTION: 2016BP01.29.03 Mover: T. Wolsey Seconder: K. Lewis CARRIED
