

**SENATE MEETING
PUBLIC SESSION
MINUTES**

September 23, 2010
1:00 – 2:30 PM
Room 7-172 Bentley Centre

Present:

O. Adegbite, E. Annis, M. Archie, G. Ashoughian, S. Beeler, T. Binnema, C. Carriere, D. Casperson, C. Chasteauneuf, L. Chen, M. Dale (Vice Chair), A. Dayanandan, J. DeGrace (Secretary of Senate), S. Déry, H. Donker, G. Fondahl, W. Haque, M. Hatcher, R. Hoffman, K. Hutchings, G. Iwama (Chair), E. Jensen, E. Kim, M. Kizhakkeniyil, J. Li, J. MacDonald, F. MacPhail, C. Myers (Recording), D. Nyce, M. Reid, D. Ryan, I. Uche-Ezeala, J. Van Barneveld, A. Yakemchuk, J. Young

Regrets:

J. Alec, S. Bennett, R. Brouwer, M. Green, D. Leighton-Stephens, D. Macknak, S. McKenzie, C. O'Callaghan, R. Robinson, S. Wagner

Absent:

R. Lazenby, S. Zahir

The meeting commenced at 1:00 p.m.

1.0 S-201009.01

Approval of the Agenda ♦

Reid / Déry

That the Agenda for the September 23, 2010 Public Session of Senate be approved as presented.
CARRIED.

2.0 S-201009.02

Approval of Senate Minutes

Kim / Donker

That the Minutes of the August 25, 2010 Public Session of Senate be approved as presented.
CARRIED.

3.0 Business Arising from Previous Minutes of Senate

3.1 Changes to Information Placed on UNBC Academic Transcripts

S-201009.03

Motion to Take From the Table — Senate Motion S-201008.13 (Changes to Information Placed on UNBC Academic Transcripts)

Hutchings / Ryan

That motion S-201008.13 ("That, on the recommendation of the Senate Committee on Academic Policy and Planning, the information placed on UNBC academic transcripts be amended by including – in addition to the letter grade and Grade Point attached to a course outcome – the number of students in the class and, where the number of letter grades assigned is five or greater, the median grade in the class"), from the Senate meeting of August 25, 2010, be taken from the table.

Effective Date: September 23, 2010

CARRIED.

S-201009.04 (formerly motion S-201008.13)

Changes to Information Placed on UNBC Academic Transcripts

Hutchings / Ryan

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the information placed on UNBC academic transcripts be amended by including – in addition to the letter grade and Grade Point attached to a course outcome – the number of students in the class and, where the number of letter grades assigned is five or greater, the median grade in the class.

Effective date: September 2010

Concerns regarding privacy issues related to recording smaller class sizes were discussed, and an amendment to the motion was proposed:

Amendment:

Casperson / Ryan

That the phrase "five or greater" be changed to "eight or greater," so that the motion now reads:

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the information placed on UNBC academic transcripts be amended by including – in addition to the letter grade and Grade Point attached to a course outcome – the number of students in the class and, where the number of letter grades assigned is eight or greater, the median grade in the class.

Effective date: September 2010

The motion, as amended, was CARRIED.

4.0 President's Report

Iwama

The President reported on the Wood Innovation and Design Centre, noting that the matter has not been discussed recently and that he was seeking an update on the status of this initiative.

Regarding enrolment and retention, President Iwama expressed that this is a very important topic, and that the assistance of everyone in the University is required to address enrolment numbers. He added that he was especially seeking input of students and that he recognizes that all members of the University community need to work together to address enrolment.

Dr. Iwama indicated that the research-intensive universities were looking into moving out of the government reporting entity (GRE), for a number of important reasons including governance, labour relations, accounting practices, and financial.

Finally, Dr. Iwama mentioned that the Steering Committee of Senate would welcome input from Senators regarding the topics for discussion to be undertaken at upcoming meetings of Senate.

5.0 Report of the Provost

Dale

The Provost report that he would be presenting the enrolment numbers at the next meeting of Senate, but that undergraduate enrolment was down and needs to be addressed. As a result, the University has advertised for the position of Assistant Provost Enrolment. Dr. Dale also reported that discussions were

taking place regarding the expansion of Engineering programs, and that the University was receiving positive signals that approval would be granted for some form of a Physical Therapy program, probably as a Clinical Education Centre rather than a complete program. With regard to the Health Sciences PhD, the proposed program had received a positive external review, and the University was awaiting results in that regard.

6.0 Question Period

A Senator asked whether the University had contemplated the use of external recruiters, and the matter was discussed. The President was asked about his trip to China and reported that it went very well and that a delegation from Jiangmen would be coming to UNBC in October. Some questions were asked regarding the Space Committee and the survey of classroom space that was conducted some time ago. The matter was discussed and the President suggested that, although the Space Committee is not a committee of Senate, it might be interesting to invite someone from the Committee to speak to Senate.

7.0 S-201009.05

Approval of Motions on the Consent Agenda (no material)

Donker / Dery

That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.

8.0 Committee Reports

8.1 Senate Committee on Academic Policy and Planning

Dale

"For Approval" Items:

An Executive Summary of the proposed changes to the curriculum for the School of Nursing was included for information.

S-201009.06

Changes to Clinical Practica Scheduling and Expectations — Northern Collaborative Baccalaureate Nursing Program

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the Clinical Practica Scheduling and Expectations for the NCBNP, on page 163 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Clinical Practica Scheduling and Expectations

Clinical practica may be configured and offered outside the existing timetable structure and sessional dates, such as a four or six week block. The students in the NCBNP must complete a consolidating nursing practicum following both their fourth and sixth semesters of study in the program.

~~Attendance in each nursing practicum course is mandatory. Students may only miss clinical hours for approved reasons following prior consultation with their clinical instructor. Students who miss more than 10% of their total required practicum experience hours will be considered at risk for failure and may be required to withdraw from the course.~~

Attendance in each clinical course is mandatory. Students who do not complete their total required practicum experience hours will be at risk of failure. Any time a student is unable to attend practicum due to unforeseen circumstances, the student must contact his/her clinical instructor and the clinical area with as much notice as possible. The opportunity to make up missed clinical time is not guaranteed and may only be granted for extreme extenuating circumstances.

S-201009.07

Changes to Calendar Description — Removal of the Criminal Records Search, Immunization and CPR Certification sections from the Nursing General Requirements

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the removal of the Criminal Records Search, Immunization and CPR Certification sections from the Nursing General Requirements on page 162/163 of the 2010/2011 undergraduate calendar be approved as proposed.

Effective date: September 2010

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

General Requirements

Nursing courses are normally restricted to students admitted into the BScN program, unless otherwise specified in a course description. Not all courses in the Calendar are offered every semester or academic year. Admission to the BScN program does not guarantee registration in any specific course; early registration is advised.

The admission criteria and general requirements set out in the Admissions section of this Calendar are applicable to this section.

Standards of Professional Conduct

In addition to fulfilling all University and Program expectations, all students are expected to abide by professional standards as set forth in the current CRNBC Professional Standards for Registered Nurses and Nurse Practitioners and the Canadian Nurses Association (CNA) Code of Ethics for Registered Nurses. Violation of professional standards may result in suspension or dismissal from the program or the educational institution.

Criminal Records Search

~~Students will be required to undergo a criminal records search prior to being admitted. (Refer to Academic Regulation #19 in this Calendar).~~

College of Registered Nurses of British Columbia Requisite Skills and Abilities

All students who apply to the Northern Collaborative Baccalaureate Nursing Program ~~and must~~ demonstrate the capacity to meet College of Registered Nurses of British Columbia's (CRNBC) Requisite Skills and Abilities. Certain basic skills and abilities are required for a student to attain the Competencies in the Context of Entry-Level Registered Nurse Practice in British Columbia. These Requisite Skills and Abilities can be found on the CRNBC website.

Immunization and CPR Certification

All students accepted into the undergraduate nursing program will be sent documentation and information regarding immunization policies. Once accepted to the NCBNP, Certificate, or Post-Diploma programs, all students must submit:

- record of immunization status. Current status for the following immunizations is strongly recommended: diphtheria, tetanus, poliomyelitis, measles, mumps, rubella, hepatitis B and varicella. A Mantoux test (PPD) for tuberculosis is also strongly recommended. Completed immunization forms for the NCBNP must be submitted to the Admissions Office at the institution the student is currently attending prior to Sept 30 in the first year of attendance. Students entering the Certificate or Post Diploma BScN must complete and submit specified immunization forms prior to commencing a course with a clinical component. Failure to do so may result in the student not being allowed to practice in the clinical setting.
- documentation of CPR certification, level C, which must be maintained throughout the program. Proof of CPR certification must be submitted prior to commencement of classes.
- CPR must be recertified every two years regardless of expiry date on the card.

Clinical Practica Scheduling and Expectations

Clinical practica...

S-201009.08

Changes to Calendar Description — Northern Collaborative Baccalaureate Nursing Program (Addition of Criminal Records Search, Immunization and CPR Certification Sections)

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the additions to the Northern Collaborative Baccalaureate Nursing Program calendar description, on page 164 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010
CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Northern Collaborative Baccalaureate Nursing Program

The Northern Collaborative Baccalaureate Nursing Program (NCBNP) requires students to take at least 95 credit hours of Nursing courses. The minimum requirement for completion of a Bachelor of Science in Nursing is 134 credit hours.

Transfer Credit

Transfer credit and/or advanced standing may be awarded for course work completed at other recognized institutions. All transfer credit for course work taken prior to admission to the BScN program will be evaluated at the request of the student, and applied at the time of initial registration in the program.

The total transfer credit awarded on the basis of acceptable course work completed at non-collaborative partner institutions may not exceed 60 credit hours. Nursing courses must have been completed within five years prior to admission to be eligible for transfer credit into the nursing program.

Criminal Records Search

NCBNP students are required to undergo criminal records searches prior to being admitted, as well as upon entry to third year. (Refer to Academic Regulation 19 in this Calendar.)

Immunization and CPR Certification

All students accepted into the NCBNP are sent documentation and information regarding immunization policies. Once accepted to the Program, all students must submit:

- record of immunization status. Current status for the following immunizations is strongly recommended: diphtheria, tetanus, poliomyelitis, measles, mumps, rubella, hepatitis B and varicella. A Mantoux test (PPD) for tuberculosis is also strongly recommended. Completed immunization forms must be submitted to the Admissions Office at the institution the student is currently attending prior to Sept 30 in the first year of attendance. Failure to do so may result in the student not being allowed to practice in the clinical setting.
- documentation of CPR certification, level C, which must be maintained throughout the program. Proof of CPR certification must be submitted prior to commencement of classes.
- CPR must be recertified every two years regardless of expiry date on the card.

Admission Requirements

Self-identified...

S-201009.09

Changes to Admission Requirements — Northern Collaborative Baccalaureate Nursing Program

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the Admission Requirements for the NCBNP, on page 164 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2011

CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Applicants from BC and Yukon secondary schools must:

- meet UNBC admission requirements, and
- ~~have completed Principles of Math 11, English 12, Biology 12, Chemistry 11 with a minimum C+ (65%) in each course~~
- have completed the following courses with a minimum C+ (65%) in each course:
 - one of Foundations of Mathematics 11, Pre-calculus 11, or Principles of Math 11
 - Chemistry 11
 - English 12
- have completed Biology 12 with a minimum B (73%) within 5 years prior to the semester of admission to the NCBNP

Other applicants must:

- meet UNBC admission requirements, and
- ~~have completed the equivalent of Principles of Math 11, English 12, Biology 12, Chemistry 11 with a minimum of C+ (65%) in each course~~
- have completed the equivalent of the following courses with a minimum C+ (65%) in each course:
 - one of Foundations of Mathematics 11, Pre-calculus 11, or Principles of Math 11
 - Chemistry 11
 - English 12
- have completed the equivalent of Biology 12 with a minimum B (73%) within 5 years prior to the semester of admission to the NCBNP

S-201009.10

Changes to Calendar Description — Post-Diploma Baccalaureate Nursing Program

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the additions to the Post-Diploma Baccalaureate Nursing Program calendar description, on page 166 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010
CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Post-Diploma Baccalaureate Nursing Program

The minimum requirement for completion of the Post-Diploma Baccalaureate Nursing Program BScN is 45 credit hours with 24 of these required credit hours in nursing. Admission occurs in September and January. The fulfillment of admission requirements does not guarantee admission to the post-diploma program and is based on available space.

A total of 15 credit hours may be transferred from other recognized institutions into the nursing program. In order to meet the clinical concentration requirement of the nursing program, students may transfer credit from successfully completed studies at the nursing post-diploma level, provided that the certificate or diploma was completed within the five years prior to admission. Normally, the student is currently practicing in that specialty area.

Admission Requirements

Applicants must:

- meet UNBC admission requirements
- submit official transcript(s) from diploma program
- provide evidence of active and continuing registration as a nurse in British Columbia. Annual documentation of current, practicing CRNBC licensure is required while enrolled in the program.

Once accepted to the Post-Diploma Baccalaureate Nursing Program, all students must complete and submit specified immunization forms prior to commencing a course with a clinical component. Failure to do so may result in the student not being allowed to practice in the clinical setting. Current status for the following immunizations is strongly recommended: diphtheria, tetanus, poliomyelitis, measles, mumps, rubella, hepatitis B and varicella. A Mantoux test (PPD) for tuberculosis is also strongly recommended.

A total of 15 credits may be transferred from other recognized institutions into the nursing program. In order to meet the clinical concentration requirement of the nursing program, students may transfer credit from successfully completed studies at the nursing post-diploma level, provided that the certificate or diploma was completed within the five years prior to admission. Normally, the student is currently practising in that specialty area.

In order to meet the graduation requirements for the BScN, the post-RN student must successfully complete the following courses:

Program Requirements

S-201009.11

Changes to Calendar Description — Rural Nursing Certificate Program

That, on the recommendation of the Senate Committee on Academic Policy and Planning, the additions to the Rural Nursing Certificate Program calendar description, on page 167 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010
CARRIED (consent agenda).

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Rural Nursing Certificate Program

The Rural Nursing Certificate Program provides the opportunity for Registered Nurses to pursue a concentrated program of courses in Rural Nursing. The Certificate provides students with some of the essential knowledge and clinical skills needed to provide nursing care in rural practice.

The Certificate Program has been developed as an academic program that is practice-driven, and is supported by health authorities across British Columbia. It is based upon the principles of primary health care, and provides an orientation to the needs of nurses working in rural and remote communities.

The Certificate requires successful completion of 30 credit hours. Admission occurs in September and January.

A maximum of 15 credit hours from other recognized institutions may be transferred into the Certificate and the BScN completion option.

The Certificate is designed to be completed on a part-time basis through distance education. Students can complete their BScN through the attainment of 15 additional credit hours of prescribed courses.

This Certificate does not replace the UNBC Post-Diploma BScN program as it offers a focus in one specialized area only. Other focus areas provided through the UNBC Post-Diploma BScN, notably community health, community continuing care, First Nations health and nursing, and nursing management are not included in the Certificate program.

~~Applicants must meet the admission criteria for the UNBC Post-Diploma Baccalaureate Nursing Program.~~ Nursing Program policies for Registered Nurse students pursuing a degree apply to Certificate students.

Admission Requirements

Applicants must:

- meet UNBC admission requirements
- submit official transcript(s) from degree or diploma program
- provide evidence of active and continuing registration as a nurse in British Columbia. Annual documentation of current, practicing CRNBC licensure is required while enrolled in the program.

Once accepted to the Rural Nursing Certificate Program, all students must complete and submit specified immunization forms prior to commencing a course with a clinical component. Failure to do so may result in the student not being allowed to practice in the clinical setting. Current status for the

following immunizations is strongly recommended: diphtheria, tetanus, poliomyelitis, measles, mumps, rubella, hepatitis B and varicella. A Mantoux test (PPD) for tuberculosis is also strongly recommended.

Certificate Requirements

"For Information" Items:

SCAPP201009.09

Change to Calendar Course Description — NURS 451-3

That the change to the course description for NURS 451-3 Health Assessment and RN First Call, on page 253 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

NURS 451-3 Health Assessment and RN First Call

This course provides students with the knowledge and skills needed to extend their ability to conduct a thorough health assessment for diverse client populations throughout the lifespan. The competencies required for RN First Call certified practice are taught. Students conduct age appropriate comprehensive health histories and physical examinations, identify health concerns and risks, taking into account culture, ethnicity and health beliefs, and make informed clinical judgments. The diagnoses and treatment of minor acute illnesses ~~and the suturing of minor wounds~~, as determined by the CRNBC approved Decision Support Tools, are included. An extended skills-building workshop is included. Upon successful completion students may apply for CRNBC RN First Call Practice Certification.

SCAPP201009.10

Change to Course Prerequisite — NURS 455-6

That the change to the course prerequisite for NURS 455-6 Critical Care, Emergency and Trauma, on page 253 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

NURS 455-6 Critical Care, Emergency and Trauma This course provides students with the practical evidence-based information, skills and tools necessary to identify clients with critical conditions and to intervene appropriately and effectively within the context and confines of rural nursing practice. The most salient aspects of adult, geriatric and pediatric emergency and critical care encountered in rural practice are examined. The course includes a focused lab experience and a practicum. This course is restricted to registered nurses.

Major Restriction: Restricted to the Rural Nursing Certificate Program or Post-Diploma BScN students only, or by permission of the Chair, School of Nursing.

Pre- or co-requisite: ~~NURS 451-3 or equivalent~~

Recommended: NURS 451-3

Precluded: ~~NURS 417-4 or equivalent~~

SCAPP201009.11

Addition of Course Preclusion — NURS 308-3

That the addition of HHSC 201-3 as a course preclusion for NURS 308-3, on page 249 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

NURS 308-3 Ethics and Law in Nursing This course examines ethical reasoning and the use of ethical theory in nursing practice decisions. Health care law as it relates to nursing practice is explored. Special focus is on the meaning and use of nursing practice acts, professional standards of practice and nursing codes of ethics.

Prerequisites: NURS 220-5 or permission of the Program Chair

Precluded: HHSC 201-3

SCAPP201009.12

Addition of Course Preclusion — HHSC 201-3

That the addition of NURS 308-3 as a course preclusion for HHSC 201-3, on page 232 of the 2010/2011 undergraduate calendar, be approved as proposed.

Effective date: September 2010

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

HHSC 201-3 Ethics and Law in Health Care This course examines ethical and legal concepts as applied to health care and health care research. Further, students explore how new technology and therapeutic practices change the parameters of ethical and moral reasoning, and the impact this has on health law. In addition, students are exposed to ethical practices and policies that form the foundation of health-related research.

Prerequisites: Enrolment in the BHSc program, or permission of the instructor.

Precluded: NURS 308-3

SCAPP201009.13

Changes to Calendar Course Description, Prerequisites, and Co-Requisites — CHEM 303-3

That the changes to the course description, prerequisites, and co-requisites for CHEM 303-3 Quantum Chemistry be approved as proposed.

Effective date: September 2011

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CHEM 303-3 Quantum Chemistry Basic quantum mechanics including the origin of quantum theory, atomic models, waves, particles, Schrödinger equations, free and bound states, the hydrogen atom, atomic structure and spectra. This course covers techniques of quantum mechanics and their application to problems relevant to chemistry. Methods such as the variation method, perturbation theory, and Hartree-Fock Self-Consistent Field theory, are applied to simple chemical systems. The extension of these to more complex systems is explored.

Prerequisites: PHYS 205-3 and CHEM 200-3

Co-requisites: MATH 201-3

Precluded: PHYS 302-3

SCAPP201009.14**Approval of 2010 Annual Report**

That the 2010 Annual Report (September 1, 2009 to August 31, 2010) from the Senate Committee on Academic Policy and Planning be approved by the Committee and forwarded to Senate for information.
Effective date: September 1, 2010

8.2 Senate Committee on Scholarships and Bursaries

Russell

"For Information" Items:**SCSB20100811.03****Belford-Transken Scholarship**

That the new Terms and Conditions for the Belford-Transken Scholarship be approved.
Effective Date: Following the passing of donors

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Category: Open

Award Name: Belford-Transken Scholarship

Calendar Description/Intent:

Donor: Si Transken and Ken Belford

Value: \$5,000

Number: One

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student who is involved in social justice activism, especially creative writing and/or poetry.

Criteria: Academic proficiency

Application Instructions: Fill out all sections of the Awards Application form and attach a letter outlining your involvement in social justice activism.

Effective Date: Established 2010

Note: This award will be activated only in the event the donors become deceased at the same time.

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20100811.04**Gerald and Lorraine Burns Business Scholarships**

That the new Terms and Conditions for the Gerald and Lorraine Burns Business Scholarships be approved.

Effective Date: Following the passing of the donors.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Category: Open

Award Name: Gerald and Lorraine Burns Business Scholarships

Calendar Description/Intent: Gerald and Lorraine Burns lived in Prince George from 1972-2003. Lorraine was an elementary educator (teacher and principal) and Gerald worked with Canada Manpower where he was responsible for a number of programs including training programs, both with Industry and the College of New Caledonia. Gerald and Lorraine appreciate the establishment of UNBC in Prince George and would like to support the students who choose to attend.

Donor: The Estate of Gerald and Lorraine Burns

Value: A minimum of \$1,000

Number: A minimum of Three

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to full time undergraduate students enrolled in the Bachelor of Commerce Program who are residents of British Columbia. First preference will be given to students who have graduated from a secondary school within a 30 kilometre radius of the City of Prince George.

Criteria: Academic excellence.

Note: Recipients are encouraged to reflect on their good fortune as an award recipient and consider making a contribution to this fund in the future.

Application Instructions: Fill out all sections of the Awards Application form and attach your Resume.

Effective Date: Established 2010 (*Note: This award will be activated following the passing of the donors.*)

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20100811.05

Morrison Undergraduate Scholarship in History

That the new Terms and Conditions for the Morrison Undergraduate Scholarship in History be approved.

Effective Date: 2010-2011 Academic Year

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Category: In-course

Award Name: Morrison Undergraduate Scholarship in History

Calendar Description/Intent: To mark the service to UNBC of William Morrison, founding Dean of Research and Graduate Studies, and member of the History Program. To be awarded annually to an outstanding student, not yet eligible to graduate, who has taken at least three upper division History courses.

Donor: William Morrison

Value: \$250

Number: One

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student enrolled in the BA Program, with a major in History. The recipient must have taken at least three upper division History courses, but is not yet eligible to graduate.

Criteria: Academic excellence.

Note: If there is no suitable undergraduate candidate, two graduate scholarships may be awarded (see *Morrison Graduate Scholarship in History*).

Application Instructions: Fill out all sections of the Awards Application form and attach your Resume.

Effective Date: Established 2010

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC History Program.

SCSB20100811.06**Morrison Graduate Scholarship in History**

That the new Terms and Conditions for the Morrison Graduate Scholarship in History be approved.

Effective Date: 2010-2011 Academic Year

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Category: Graduate

Award Name: Morrison Graduate Scholarship in History

Calendar Description/Intent: To mark the service to UNBC of William Morrison, founding Dean of Research and Graduate Studies, and member of the History Program. To be awarded annually to an outstanding student completing the first year of graduate studies in History.

Donor: William Morrison

Value: \$250

Number: One

Placement in which Calendar: Graduate

Award Type: Scholarship

Eligibility: Available to a full time graduate student enrolled in their first year of the MA Program in History.

Criteria: Academic excellence.

Note: If there is no suitable graduate candidate, two undergraduate scholarships may be awarded (see *Morrison Undergraduate Scholarship in History*).

Application Instructions: Fill out all sections of the Awards Application form and attach your Resume.

Effective Date: Established 2010

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC History Program.

SCSB20100811.07**Transken-Belford Scholarship**

That the new Terms and Conditions for the Transken-Belford Scholarship be approved.

Effective Date: Following the passing of donors

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Category: Open

Award Name: Transken-Belford Scholarship

Calendar Description/Intent:

Donor: Si Transken and Ken Belford

Value: \$5,000

Number: One

Placement in which Calendar: Undergraduate

Award Type: Scholarship

Eligibility: Available to a full time undergraduate student who has a demonstrated interest in creative social justice activism, especially creative writing and/or poetry.

Criteria: Academic proficiency

Application Instructions: Fill out all sections of the Awards Application form and attach a letter outlining your interest in creative writing.

Effective Date: Established 2010

Note: This award will be activated only in the event the donors become deceased at the same time.

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20100811.08**Pepsi Annual Athletic Awards**

That the revised Terms and Conditions for the Pepsi Annual Athletic Awards be approved.

Effective Date: 2010-2011 Academic Year

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Calendar Description/Intent: ~~The Pepsi Bottling Group is the world's largest manufacturer, seller and distributor of Pepsi-cola beverages—some of the world's most recognized consumer brands. PBG is a publicly traded company that generates nearly \$8 billion in annual sales. It operates in the US, Canada, Spain, Greece, and Russia, accounting for about one third of the Pepsi-cola volume in the world, and employs 38,700 people worldwide.~~

~~As part of PBG's continuing support of UNBC support has been directed towards the Athletics Department. We feel that growing this area will not only enhance the University of Northern British Columbia but the Northern region as well.~~

Pepsi Beverages Company is an operating unit of PepsiCo. PBC operates in the United States, Canada and Mexico and encompasses approximately 75% of PepsiCo's North American beverage volume. PBC's diverse portfolio includes some of the world's most widely recognized beverage brands, including Pepsi, Mountain Dew, Sierra Mist, Aquafina, Gatorade, Sobe, Lipton and Amp energy. PBC also manufactures and distributes third party brands in key local markets such as Dr Pepper, Crush, Rock Star and Muscle Milk. The operating unit is headquartered in Westchester County, New York.

Donor: The Pepsi Bottling Group Pepsi Beverages Company

SCSB20100811.09**Marion and Lawrence de Grace Scholarship**

That the revised Terms and Conditions for the Marion and Lawrence de Grace Scholarship be approved.

Effective Date: 2010-2011 Academic Year

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Award Name: Marion and Lawrence and Robert de Grace Memorial Scholarship

Calendar Description/Intent: ~~Marion de Grace, along with her late husband Lawrence de Grace of Prince George, has held a tradition of community involvement in Prince George. Lawrence's commitment to Prince George extends from his founding of Industrial Forestry Services (IFS) in 1952, an entirely Canadian-owned forestry company, currently employing approximately 70 active employees. IFS's growth has paralleled that of the British Columbia interior forest industry. Clientele consist of forest industry companies, federal, provincial and municipal governments, other resource industries, First Nations Bands and private land owners.~~

Marion and Lawrence de Grace were active members of the Prince George community. As a leader in the forest industry, Lawrence founded Industrial Forestry Services (IFS) in 1952.

Robert de Grace, son of Marion and Lawrence de Grace, lived in Prince George most of his life. A Chartered Accountant, Robert helped establish the highly respected firm of Schmitz and de Grace.

Donor: The Marion de Grace Family

Value: a minimum of \$1,000

Eligibility: Available to a full time undergraduate student enrolled in ~~Forestry, Education or Accounting—the Bachelor of Education program. Recipient will be a resident of Northern British Columbia. Second preference will be given to a candidate enrolled in the Nursing Program who has expressed a desire to go into Public Health.~~

SCSB20100811.10**Spectra Energy Transmission Bursaries for Aboriginal Students**

That the revised Terms and Conditions for the Spectra Energy Transmission Bursaries for Aboriginal Students be approved.

Effective Date: 2010-2011 Academic Year

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Eligibility: Available to full time undergraduate Aboriginal students who are residents of the Northern Rockies Regional District Municipality, Peace River Regional District, Regional District Fraser Fort-George, Cariboo Regional District or any municipality within those Regional Districts and who are enrolled in any of the following programs: Anthropology, Biology, Chemistry, Computer Science, Geography (Minor In GIS), BSc Geography, Natural Resource Management, Commerce, Nursing or Natural Resources Planning.

Effective Date: Established 2008, *Note: This is a one-time award subject to renewal on an annual basis.*

8.3 Steering Committee of Senate

Iwama

S-201009.12

Revision to Senate Handbook — Consent Agendas

Hutchings / Reid

That the most recent edition of the Senate Handbook be amended to recognize formally the practice of using Consent Agendas through the following changes (commentary in Courier font):

- In Article 3(u)(i) [Order of the Agenda] insert “Approval of the Consent Agenda” between “Question Period” and “Reports of Committees”.
- In Article 3(bb) [Conduct of Meetings] add a new subsection 3(bb)(vii) that reads as follows:

The Senate may use a Consent Agenda to expedite the routine business of Senate. The Consent Agenda is an omnibus motion to approve motions that have been identified as being routine, either by Senate Committees on their own behalf, or by the Steering Committee of Senate.

The intent of using a Consent Agenda is to approve rapidly items of a routine nature, while still protecting the rights of individual Senators to engage in debate on any matter that a Senator feels to be of importance.

When a motion to adopt the Consent Agenda is on the floor the following rules apply:

- (a) As the purpose of the motion is to expedite business, the motion is undebatable.
- (b) At the request of any voting Senator, the Consent Agenda shall be amended to remove from the omnibus any motion that the Senator wishes to discuss.
- (c) Adoption of the Consent Agenda requires a simple majority vote.
[Should adoption of the Consent Agenda fail, all motions are placed on the regular agenda.]
- (d) After the consent agenda is adopted, the items on it are considered adopted, and are consequently ignored when encountered in the normal course of business.
[Should need arise, a motion adopted through the consent agenda may be reconsidered through a normal motion to reconsider.]

Effective date: September 23, 2010

CARRIED.

8.4 Senate Committee on Nominations

Reid

S-201009.13

Membership Changes to Senate and/or Senate Committees (no material)

Reid / Donker

That, on the recommendation of the Senate Committee on Nominations, and barring further nominations from the floor of Senate, the following candidates, who have met all eligibility requirements to serve on Senate and/or Senate committees as indicated, be appointed as proposed.

SENATE OR SENATE COMMITTEE POSITION TO BE FILLED
(except when otherwise noted, all terms begin immediately)

CANDIDATE

Senate Committee on Academic Policy and Planning

Faculty Senator (until March 31, 2012)

Jianbing Li

SCAPP and SCRGS Continuing Studies Credit Committee

Undergraduate Student (until March 31, 2011)

Joyce Forson

Senate Committee on First Nations and Aboriginal Peoples

First Nations Representative — Member at Large (until March 31, 2013)

Nancy James

Senate Committee on Scholarships and Bursaries

Undergraduate Student (until March 31, 2011)

Joyce Forson

As there were no further nominations from the floor, the motion was CARRIED.

8.4.1 Election of Vice Chair of Senate

The Chair of the Senate Committee on Nominations, Senator Reid, thanked Dr. Dale on behalf of Senate for his service as the Vice Chair of Senate. He then opened the floor to nominations for the position of Vice Chair of Senate. Senator Dale nominated Senator Hutchings, and Senator Hutchings accepted the nomination. Senator Binnema nominated Senator Casperson, and Senator Casperson accepted the nomination. As there were two nominees, Senators voted by secret ballot, and Senator Hutchings was elected as Vice Chair of Senate for a term of one year. Senator Hutchings was congratulated on his election. Dr. Iwama noted that both Senator Casperson and Senator Hutchings were members of the Steering Committee of Senate and thanked them for standing for election for the position of Vice Chair of Senate.

8.5 Senate Committee on Student Discipline Appeals

Reid

8.5.1 Annual Report (Verbal)

Senator Reid provided a verbal annual report from the Senate Committee on Student Discipline Appeals. He reported that there had been no appeals to this committee, that they had met twice during the year to develop policy and procedures to be used by the committee, and the policy would be forwarded to the next meeting of Senate.

9.0 Other Business

9.1 Report of the Registrar

DeGrace

The Registrar had nothing to report.

10.0 Information

Dr. Iwama reported that attending Senate meetings was a highlight for him, and that he regretted he would be absent from the next meeting of Senate to attend a meeting of the Association of Universities and Colleges of Canada. Thus, Dr. Iwama indicated, the new Vice Chair, Senator Hutchings, would be chairing the meeting, and thanked Senator Hutchings in advance for doing so.

11.0 S-201009.14

Adjournment

Reid / Hutchings

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 2:00 p.m.