



Wire Transfer Information - Outgoing

The following information is required by UNBC in order to transfer a payment from our Bank to the Student/Vendor requesting funds.

**** Handwritten forms not accepted ****

BENEFICIARY BANK INFORMATION		
SWIFT CODE: (Must have for International Wires)		
For Europe:	Sort Code:	IBAN Number:
Institution Name:		
Institution Number:		
Transit/Branch Number:		
Account Number:		
Street Address:		
City:		
Country:		
Postal (ZIP) Code:		

BENEFICIARY INFORMATION	
Name: (Must be legal Name of Account Holder)	
Street Address:	
City:	
Country:	
Postal (ZIP) Code:	
Student Number or Vendor Invoice :	

Currency in which you wish to be paid in: _____

Beneficiary Bank Information

SWIFT CODE:	Sometimes also called a SWIFT number - is a standard format for Business identifier codes (BIC). It's used to identify banks and financial institutions globally. These codes are used when transferring money between banks.
Sort Code:	The sort code, which is a six digital number, is usually formatted as three pairs of numbers.
IBAN:	Stands for International Bank Account Number, which you can use when making or receiving International payment.
Institution Name:	(Canadian) Name of the Financial Institution that we are returning the funds to.
Institution Number:	(Canadian) Financial Institution number (Bank Code). This is a designation number is generally 4 digits in length.
Transit/Branch Number:	(Canadian) A 5-digit number comprised of your 4-digit branch number, followed by a number indicating the geographical location of your branch
Account Number:	Primary identifier for ownership. The account number is where you are asking UNBC to deposit the funds to.
Street Address:	Address of the bank that UNBC is depositing to.
City:	City of the bank that UNBC is depositing to.
Country:	Country of the bank that UNBC is depositing to.
Postal/Zip Code:	Postal/Zip Code of the bank that UNBC is depositing to.

Beneficiary Information

Name:	Full Legal Name of the account holder (does not need to be the student however if not the student we will require a Third Party Release form)
Street Address:	The address that is attached to the bank account above (must be legible).
City:	The city that is attached to the address to the bank account number above.
Country:	The country that is attached to the address to the bank account number above.
Postal/Zip Code:	The postal/zip code that is attached to the address to the bank account number above.
Student Number:	The UNBC Student number that was provided to the student upon acceptance.