

FEES COMMITTEE MEETING AGENDA

November 26, 2024, 3pm – 4pm

Zoom Meeting

Participants:

Kimberly Read, University Registrar (Chair)

John McNeill, Administrative Manager (Representing the Provost)

Syeda Emaan Iftikhar, NUGSS President

Bruce Danesh, NBCGSS representative

Trina Fyfe, University Librarian

Ronald Camp II, Dean, Business & Economics

Kriston Rennie, Dean, Indigenous Studies, SSH

Trevor Fuson, Chief Information Officer

Christie Ray, Director of Business Services

Rahim Somani, VP, Finance & Administration

Kiran Kullar, Director Finance (Non-Voting)

Ann Mutisya, Controller Finance (Non-Voting)

Jen Heard (Non-Voting)

Jo-Ann Woods (Non-Voting)

Natasha Jordan (Non-Voting)

Recording Secretary: Saeedeh Goodarzvand Chegini – Committee Support (minutes)

Regrets:

Non-Committee Participants:

Note: Click on individual Fee item to hyperlink to the related Fee Proposal Document.

1. Additions to/Approval of Agenda

2. Business Arising

2.1 Approval of Minutes from October 15, 2024 Meeting - **Approved**

3. New

3.1 ENPL 320

This new fee supports operational costs such as paper materials, markers, and other hosting expenses required for community engagement. It aligns with recent curriculum changes where some mandatory fees were removed, and new ones were introduced.

Approved

3.2 ENPL 409

This fee is needed to support new expenses related to the studio versions of these courses, including community engagement and honorarium costs. It aligns fees for undergraduates and graduates to reflect program needs and best practices.

Approved

3.3 ENPL 609

Approved

3.4 MBA – Regional Immersion Fee

This fee would support regional immersion trips for MBA students, such as trips to Kitimat, Terrace, and other Northwest regions. These trips enhance the student experience and engagement with local communities. Sustainability concerns due to inflation will be mitigated by alternating regional trips with on-campus activities.

Approval in principle to move forward with student consultation for this new fee

Approved

3.5 MBA Deposit – Change Management Certificate

The deposit secures student commitment for this graduate certificate program, which serves as a pathway to the MBA. This certificate is targeted at professionals with technical expertise who need leadership and business skills. The deposit ensures students are serious about enrolling, given the high demand and limited seats.

Approved

3.6 PayMy Tuition Payment Plan

The fee covers administrative costs (\$25) and platform fees (\$25) associated with the new "Pay My Tuition" platform. This will streamline payment plans, which were previously handled on a case-by-case basis.

Approved

4. Revision

4.1 MLPL - Meal Plan – 5 Day

Approved

4.2 MLPL – Meal Plan – 7 Day

Approved

4.3 PARR – Residence Parking

Approved

4.4 RESL – Residence Life Fee

Approved

4.5 RZ12 – 2 Bedroom – Residence Rent

Approved

4.6 RZ14 – 4 Bedroom - Residence Rent

Approved

4.7 RZ 14 – Nightly Rate

Approved

4.8 RNIF – Infrastructure Fee

Approved

4.9 NUGSS Building Fee

Approved

4.10 NUGSS Society Fee (PG)

Approved

4.11 NUGSS Society Fee (regional)

Approved

4.12 MBA Deposit

Approved

4.13 MBA International Tuition

4.14 Graduate Orientation Fee

4.15 Undergraduate Orientation Fee

5. Deletion

5.1 Time Extension Fee

6. Other Business

6.1 International Graduate Tuition

7. Adjournment