



Division of Medical Sciences
Summer Research Studentship (SRS)
Award Guidelines

OBJECTIVE

The purpose of the Division of Medical Sciences (DMS) Summer Research Studentship (SRS) program is to provide funding to eligible students to support an opportunity to explore health research under the supervision of a Division of Medical Sciences faculty member (see list of eligible faculty: <https://www.unbc.ca/division-medical-sciences/dms-faculty>).

ELIGIBILITY

SRS application packages must be submitted by a Student-Supervisor team as one application.

Students must meet the following eligibility criteria:

- *be a Yr1 or Yr3 UBC undergraduate medical student in the Northern Medical Program (NMP) who has applied to the UBC Faculty of Medicine Student Summer Research Program (SSRP) or Multidisciplinary Research Program in Medicine (MRPM)*, OR*
- *be a Yr2 UBC undergraduate medical student in the Northern Medical Program (NMP)*
- *be a student in the UBC Master of Physiotherapy- North (MPT-N) or UBC Master of Occupational Therapy- North (MOT-N), OR*
- *be a UNBC undergraduate student.*

Supervisors are a DMS faculty member whose primary appointment is with UNBC or UBC in the Northern Medical Program (NMP), the Master of Physiotherapy North (MPT-N), or the Master of Occupational Therapy North (MOT-N).

AWARD CONDITIONS

1. Only one application per supervisor may be submitted to the DMS SRS competition.
2. Awards will be granted to students who have not received summer research funding from other sources (e.g. BC Cancer, NSERC Undergraduate Student Research Award (USRA), UBC FoM SSRP, UBC FoM MRPM). If you are awaiting a decision from one of these funding sources, you are eligible to apply, but must decline if the above funding is successful.
3. Supervisors must have operating funds in place to cover all research expenses (if applicable).
4. DMS SRS awards aim to provide research experience for students while they are on vacation time. Students cannot be enrolled in classes while holding the award.

STIPEND INFORMATION

1. Stipends will be allocated at a rate of \$400/week for the requested number of weeks (minimum of 2 weeks to a maximum of 10 weeks).
2. Students are expected to engage in full-time research activities (35 hours/wk) for the duration of the award.
3. The stipend may only be used for salary support and cannot be used for vacation pay, travel, relocation, research supplies or other purposes; supervisors are responsible for all other expenses.

APPLICATION

Applications must include the following:

1. Completion of the DMS SRS Eligibility and Information Survey (via application link provided)
2. Lay summary suitable for a media release (1200-character max)
3. Research Proposal (1-page max):
 - The proposal should include a project title, background, research question/hypothesis, objective(s)/aim(s), experimental approach, proposed timeline, and significance of the research project. Content should be appropriate for an interdisciplinary health research review panel.

4. Supervisor's Training Plan (1200-character max, to be completed by the Supervisor)
5. Student's Learning Goals (1200-character max, to be completed by the Student)
6. Student transcript from current program of study (unofficial; screenshot is acceptable)

APPLICATION PRESENTATION

1. For free form sections of the application please use Times New Roman font, minimum 12pt
2. Single-spaced
3. All margins set at a minimum of 3/4" (1.87 cm)
4. Submit as a single PDF, including all sections above, using this naming convention:
STUDENT LAST NAME, SRS 2025

REVIEW OF APPLICATIONS

1. Process
 - Applications will be peer-reviewed by an *ad hoc* committee recruited annually.
 - The committee will include 4-5 members: the committee Chair, 2-3 DMS faculty members and the DMS Research Manager and/or Coordinator.
 - A call for interest on the committee will be sent to all DMS faculty. The Chair will endeavor to include faculty from various academic ranks, with varied research expertise and include previous SRS Award holders. Supervisors who have submitted applications to the SRS will not be eligible for membership in the same year.
 - Membership on the committee will be considered service to the DMS and can be included in Performance Assessment Reviews (PARs).
2. Selection Criteria and Decision Making
 - Applications that are complete and meet eligibility requirements will be prioritized.
 - Committee members will assess the quality of the application and rank the applications for funding. Assessments and rankings will be discussed at the review meeting and resolved by consensus. The number of funded applications will depend on the funding envelope (which will be announced at the outset of the annual competition), and the duration of award funding requested in the applications.
 - In assessing the quality of the application, the committee will consider the impact/significance of the student learning goals and supervisor training plan, the quality of the proposal/ lay summary and feasibility of the proposed research for the timeline requested.

APPLICATION SUBMISSION

Complete and submit the SRS Eligibility and Information survey questionnaire, and upload supporting documents as a single PDF as described above, by using this link:

[2025 DMS Summer Research Studentship Application Link](#)

APPLICATION DEADLINE: **Monday, March 17, 2025, 11:59pm**

ANTICIPATED NOTICE OF DECISION: **April 18, 2025**

For more information, or for assistance with completing your application, please reach out to:
Deanna Brown, DMS Research Coordinator, or Michelle Oster, DMS Research Manager at
dmsresearch@unbc.ca *or Dr. Sarah Gray, DMS Research Lead, at* sarah.gray@unbc.ca

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