

CSAM Graduate Teaching Excellence Award for Graduate Teaching Assistants Guidelines

The College of Science and Management offers one teaching award per year for graduate students. Any **graduate** student who has taught in the College of Science and Management as a Graduate Teaching Assistant during the Fall 2017 and/or Winter 2018 semesters may be nominated. Each nomination must be signed by **five** students, and should be **accompanied by a letter** addressing the award criteria. Nomination forms are available from the Office of the Dean of CSAM, from the CSAM website or from any faculty member within the College of CSAM.

The award criteria are:

- exceptional teaching
- clear and effective instruction and assistance to students
- motivation and inspiration of students to learn

Nominations must be received in the Office of the Dean of CSAM by **4pm on April 20, 2018**. A Selection Committee consisting of one faculty representative from each of the MCPS and NRES Graduate Program Committees, the graduate student representatives to these Committees and one undergraduate student from CSAM nominated by NUGSS will assess the nominations and faculty input. For each nominee, the Selection Committee will invite written input from the faculty member(s) who have supervised the nominee during the Fall 2017 and/or Winter 2018 semesters. The Selection Committee will forward its recommendation to the Dean of CSAM. Should either of the graduate student representatives on the Selection Committee be nominated, the Graduate Student Society will be asked to provide an alternate representative.

**2018 GRADUATE TEACHING EXCELLENCE AWARD
FOR GRADUATE TEACHING ASSISTANTS
NOMINATION FORM**

The College of Science and Management offers one teaching award per academic year. Any graduate student who taught any courses in the College of Science and Management as a Graduate Teaching Assistant during the Fall 2017 and/or Winter 2018 semesters may be nominated. Each nomination must be signed by five students and accompanied by a letter of nomination.

We, the undersigned students, would like to nominate _____
for a Graduate Teaching Excellence Award.

1. _____

2. _____

3. _____

4. _____

5. _____

The attached letter of nomination should address the following:

- why we believe the teaching assistant to be an exceptional teacher
- clarity and effectiveness of instruction, and assistance to students
- how the teaching assistant motivates and inspires students to learn

Deadline for receipt of nominations is 4:00 p.m. April 20, 2018. Nominations are to be submitted to the Office of College of Science and Management, attention Teresa Bell. (Admin Building Room 1047) Questions? Contact teresa.bell@unbc.ca