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Registration Options

HOW TO USE THIS REGISTRATION PACKAGE:

Read through the material and decide on your choices for:

- Monday pre-conference Study Tours and Study Sessions
- Tuesday Forums
- Wednesday Area Association Lunch
- Thursday Banquet
- Partners Program

REGISTER and pay on-line

Go to: www.ubcm.ca. Click on "Convention Registration" icon.

Resolutions

Resolutions received prior to the June 30, 2011 deadline will be processed and included in the "Resolutions Book" which will be **mailed to members in August**.

Resolutions received after the deadline are considered "late" but will be accepted by the Executive Director up until noon, Friday, September 23, 2011. However, the Executive will review all late resolutions and determine whether or not the resolution meets the criteria to be admitted for debate.

Members are reminded that to be admitted for debate, a late resolution must be deemed to be of an **urgent or emergency** nature and should address an issue that has arisen after the June 30 deadline date.

Elections

The ongoing administration and policy determination of the UBCM is governed by an Executive Board that is elected and appointed at the Annual Convention. As a result of bylaw changes endorsed at the 2010 Convention, the Board has added two additional "elected positions" for Vancouver Metro Area Representatives - increasing the Board to 21 members. **If you are an elected official from a GVRD member local government or a GVRD electoral area representative, you are eligible to run, and / or vote, for one of these two new positions.**

THERE ARE THIRTEEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (five positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (two positions)

THERE ARE EIGHT APPOINTED POSITIONS:

- Past President
- City of Vancouver Representative
- GVRD Representative
- Area Association Representatives: AKBLG, AVICC, LMLGA, NCLGA, SILGA

NOMINATING COMMITTEE – is appointed under provisions of the UBCM bylaws and is composed of the Immediate Past President and representatives of the five Area Associations.

The Nominating Committee is responsible for making two sets of recommendations to the full Convention: for Table Officer positions on Wednesday and for the remaining Executive positions on Thursday.

Closing Date for Nominations: July 29, 2011

For further information on the election process contact: Chair, UBCM Nominating Committee, c/o UBCM Office, or visit the website (ubcm.ca) under Convention / Nominations and Elections.

UBCM Annual Convention

"RETHINK, REPLACE & REJUVENATE: THE NEW 3 R's"

There is absolutely nothing to be said in favour of growing old. There ought to be legislation against it. - Patrick Moore

Whether or not we embrace it, this is one of life's truths – we are getting older. And as the workforce tips the scale toward retirement, local governments must adjust to accommodate this shift.

Local governments currently face increasing challenges with respect to aging populations, workforces and infrastructure. Emerging trends are presenting new challenges, and our ability to anticipate these challenges may determine our capacity to grow and adapt our communities, long-term.

The dynamics of our communities are changing. Concepts that we have long understood – retirement, volunteerism, and community involvement, among others – are being rethought. By engaging these shifts, we can create stronger local governments with deep roots throughout the province.

Now is the ideal time to take a renewed look at our environments, policies and procedures, and rethink the way we serve our communities. There will inevitably be gaps that need to be filled, and facilities in need of repair. But despite shifting demographics, there are also ample opportunities to tap into the potential within our communities.

This week, we will develop the policies that will shape our actions over the coming year, and beyond. We will also take time to expand and hone our knowledge base, and develop approaches for anticipating change and building momentum. And as always, we will rely on one another to share strategies and successes.

At the 2011 UBCM Convention in Vancouver, let us develop a proactive approach to the challenges we face, and turn trends into progress.

President's Message

Demographic shifts are creating challenges for all sectors of public service – including local government. We all know that as community dynamics change, local governments must adapt and improve their services to keep up. It is the how of this equation that can sometimes be elusive.

This year's theme takes a proactive stance on a familiar adage, and encourages us to rethink our approach, replace aspects of our services that are no longer working, and rejuvenate the ones that are. Though simple, these steps will ensure that we remain relevant and productive in the eyes of all of our constituents.

While each of our communities will have unique issues resulting from shifting demographics, many challenges are shared across the province. The 2011 UBCM Convention will provide an opportunity to delve further into some of these issues, and tailor approaches specific to your region. As we encounter unprecedented changes economically, socially and even politically, it only makes sense that we come together as a provincial organization to strategize and share knowledge.

Over the course of the week, you will have the chance to address your issues and concerns through resolutions, setting the framework for our organization's work over the coming year. We will also offer sessions that are relevant to this year's theme, and will assist you in identifying and managing your own community's priorities. You will have the chance to meet with provincial officials, and emphasize local issues on the provincial level. Experts and speakers, such as influential keynote speaker Dr. David Foot, will also be on hand to provide knowledge and context to guide us.



Barbara Steele
UBCM President

Main Convention Venues

Vancouver Convention & Exhibition Centre (VCEC)

East Building, Vancouver, BC

- Monday Pre-Conference Sessions
- Delegate & Partner Registration Services
- Tuesday Forums, Small Talk, Mid-Sized Communities
Large Urban Communities
- UBCM Welcome Reception, West Building
- Plenary Sessions & Resolutions (Wednesday - Friday)
- AVICC, LMLGA & NCLGA Area Association Lunch (Wed)
- Annual Banquet (Thursday)
- Workshops (Wednesday/Thursday)

Fairmont Waterfront Hotel (across from VCEC):

- Tuesday Forum for Electoral Area Directors
- SILGA & AKBLG Area Association lunches (Wed)

Accommodations

Delegates are responsible for making their own accommodation arrangements. For a list of hotel blocks please visit the Convention website at:

**www.ubcm.ca
under "Convention"/2011 Convention,
click on "Accommodations"**

It is my pleasure to invite you to the 2011 convention. UBCM remains a member-driven organization, and it is your debate and deliberation over convention week that allows us to advocate on your behalf. I look forward to seeing you in Vancouver, where we will employ the new three R's to inspire our work, moving forward.

Monday Pre-Convention Sessions/Study Tours

| MONDAY, SEPTEMBER 26 (MORNING SESSIONS) | MONDAY, SEPTEMBER 26 (AFTERNOON SESSIONS) |
|---|---|
| <ul style="list-style-type: none"> Agricultural Study Tour (8:30 am) Green Communities (9:00 am) Creating Age-Friendly Communities (9:00 am) Building Communities, Building the Future: Local Government-First Nation Relations (9:00 am) | <p>→ return at 5:00 pm</p> <ul style="list-style-type: none"> Keeping Your Community Safe: Crime Prevention Programs That Work (1:30 pm) The Forestry Economy: A Vital Economic Resource for all BC Communities (1:30 pm) |

ALL-DAY STUDY TOUR/SESSION

■ Agriculture Study Tour 8:30 am – 5:00 pm

Join the BC Ministry of Agriculture as we take a trip to the Fraser Valley for a tour showcasing some of the big players in local food. By visiting several significant agricultural operations, you'll discover the many different ways our local farms deliver food to you above and beyond the farmers' market. You'll also learn how your local government can ensure their success by planning for agriculture. Tour stops may include:

- the production and distribution facility of one of the most productive agricultural operations supplying mushrooms to BC;
- an innovative turkey farm with a bistro and store that supplies whole turkeys to families and retailers in the Metro Vancouver and Fraser Valley regions;
- a thriving berry and vegetable operation with a mouth-watering bakery and store.

Lunch will be provided and there will also be various opportunities to purchase local farm products. Please dress for the weather and wear farm-appropriate footwear. Partners/spouses are welcome as well, but must formally register for the tour, as there is a fixed limit to the number of people that can attend.

Fee: \$50

HALF-DAY STUDY SESSIONS ~ AM

■ Green Communities 9:00 am – 12:00 noon

With over 179 local government signatories to the Climate Action Charter, local governments have demonstrated their commitment to reducing both their corporate and community-wide greenhouse gas emissions (GHG). In support of these climate action goals, UBCM and the Province, through the joint Green Communities Committee (GCC), have undertaken actions to build the capacity of local governments to design and implement climate change initiatives.

This session will outline the concept of carbon neutrality using the GCC's four step approach; assist local governments in learning how to measure their corporate emissions using SMARTTool (or an equivalent measurement tool); and provide detail on the guidance document "Becoming Carbon Neutral," which is designed to help local governments balance their corporate emissions to zero by investing in GHG reduction projects and /or through purchasing offsets.

Fee: \$25

■ Creating Age-Friendly Communities

9:00 am – 12:00 noon

With the senior population projected to double over the next 20 years, there is an immediate need for local governments to ensure that they are planning for this aging demographic. Through presentations by provincial and local government officials, this session will offer information and ideas to assist communities in determining how age-friendly they are, what can be done to make their communities more age-friendly, and what resources are available. Best practices and projects will also be shared at this session to motivate local governments to action.

Fee: \$25

■ Building Communities, Building the Future: Local Government-First Nation Relations

9:00 am – 12:00 noon

It has been twenty years since UBCM produced its first policy paper on local government interests with respect to First Nations land claims and treaty settlement. Since that time we have witnessed the establishment of the BC Treaty Commission; formation of TACs; successful completion of treaties; establishment of the New Relationship and more recently enhanced opportunities for non-treaty agreements. Throughout this policy transition, local governments and First Nations have made great strides in building their relationship. This has led to greater collaboration and planning, development of service agreements and increasing partnerships between the two parties. But in order to continue to build this relationship, consultation and communication must remain at the foundation. This session will assess the current state of local government-First Nations relations, identify where we can improve upon the present processes and explore opportunities as we move forward.

The second part of the session will highlight one of the newest tools available to assist local governments and First Nations meet their infrastructure needs. The tool, developed by FCM's First Nations –Municipal Community Infrastructure Partnership Program (CIPP), is the Service Agreement Toolkit. The Toolkit provides valuable information on service agreement best practices, case studies, templates, checklists and other useful resources.

Fee: \$25

Monday Pre-Convention Sessions - Cont.

HALF-DAY STUDY SESSIONS ~ PM

■ Keeping Your Community Safe: Crime Prevention Programs That Work

1:30 pm – 4:30 pm

Canadians consider being able to live in a safe secure environment one of the most important aspects of their lives. Communities recognize the importance of developing strategies that enhance public safety and security through crime prevention. This workshop will provide information and tools that municipalities can use to address local crime issues in their communities. The workshop will explore promising programs in BC communities that are working to promote community engagement and positive youth development.

Fee: \$25

■ The Forest Economy: A Vital Economic Resource for all BC Communities

1:30 pm – 4:30 pm

BC's forest economy remains a vital economic foundation for BC communities. This session will look at the opportunities that the new forest economy presents for strengthening local economies. Forest industry icon, Irving K. Barber will lead our panel joined by John MacDonald, MacDonald Dettwiler and Associates and Greg Halseth from UNBC's Community Development Institute.

They will share the body of information and data they have assembled about the new forest economy. It is their belief that the principal opportunities will emerge not from large-scale operations, but from small-scale, community-based operations that encourage a diversified and integrated approach to utilizing forest resources. Our presenters will have an opportunity to engage in discussion with our panel of community representatives as well as delegates throughout this half day session.

Fee: \$25

Tuesday Special Study Tour

■ Flower Auction 5:30 am (promptly)

You asked for it - you got it! This tour is the highest-rated element at every Vancouver convention! Start your day in paradise...see this fascinating industry in action. Open to delegates and partners. Always a sell-out...book early!

Fee: \$30

OPEN TO DELEGATES AND PARTNERS

Forums

Tuesday, September 27
9:00 am – 12:00 noon (concurrent sessions)

• ELECTORAL AREA DIRECTORS • LARGE URBAN COMMUNITIES • MID-SIZED COMMUNITIES • SMALL TALK

Fee: \$60 (includes session, continental breakfast, lunch & coffee services)

The primary purpose of UBCM is to serve the common interests of all local governments. However, we also recognize the diversity within our membership and have set aside the Tuesday morning forums as an opportunity to bring similar-sized communities together to promote problem-solving.

Choose to attend ONE of the following:

■ Electoral Area Directors' Forum: In the Director's Chair

A general-interest session based on interests of Electoral Area directors.

■ Large Urban Communities Forum

This session, designed for larger municipalities with particular urban issue concerns, is now an established part of the UBCM Convention.

■ Mid-Sized Communities Forum

This is for communities in the 5,000 to 20,000 population range. Bring your ideas and make this a great session.

■ Small Talk Forum

Designed to interest small communities under 5,000 population.

Registration

Registration

The following is included with your delegate registration fee:

- Delegates Welcome Reception (Tuesday)
- Coffee Services
- Thursday/Friday Continental Breakfast
- Wednesday/Thursday Workshops
- Clinics

The following events have additional fees attached:

- Pre-Convention Study Sessions/Tours (Monday)
- Forum Sessions (Electoral Areas, Large Urban, Mid-Sized Communities, Small Talk) includes coffee, breakfast and lunch (Tuesday)
- Area Association Lunch (Wednesday)
- Annual Banquet (Thursday)
- Partners Program Activities (incl. Welcome Reception)

To register, please complete form and pay on-line or manually and return with payment to UBCM. Program selections will not be processed until payment is received.

Registration Modifications & Cancellations

Please fax or email **written** notice of modifications to UBCM: 604-270-9116 as soon as possible to avoid potential delays on-site. 50% refund if cancelling after 4:30 pm, **September 9, 2011**. NO REFUND after 4:30 pm, September 16, 2011. **Pre-Registration closes September 16, 2011, registration after September 19 must be done on-site with payment.** Substitutions are permitted – please notify UBCM at the earliest opportunity.

Check-in Desks

Foyer, Vancouver Convention Centre

Delegates Registration

Hours:

Monday 7:00 am to 5:00 pm
Tuesday 7:00 am to 6:00 pm
Wednesday 7:00 am to 4:30 pm
(and thereafter as required)

Partners Registration

Hours:

Tuesday 8:30 am to 4:30 pm
Wednesday 8:30 am to 4:30 pm

NOTE:

Fees quoted in this package are "incentive" prices based on registrations received by **4:30 pm, August 12, 2011**. Fees increase for registrations received after this date.

GO TO TOP SECTION FOR GENERAL REGISTRATION AND CHOOSE MEMBER OR NON-MEMBER

Networking Events

Tuesday, September 27

- Welcome Reception @ the new Vancouver Convention Centre, West Building – 5:00 - 7:00 pm
Included in Delegate Fee. \$40 for partners/guests.

Wednesday, September 28

- Area Association Luncheons – 12:00 noon
All five Areas Associations:
• AKBLG • AVICC • LMLGA • NCLGA • SILGA
will be hosting a luncheon during the 2011 UBCM Convention. Locations will be posted in your delegate program.

Fee: \$40 (**delegates only**)

- Government of BC Reception – 5:00 - 6:30 pm
- CUPE Reception – 8:00 - 11:00 pm

Thursday, September 29

- Delegate Lunch – 12:00 noon
Fee: \$40

- Annual Banquet – Vancouver Convention Centre
6:30 Reception 7:30 pm Dinner
Fee: \$100 per person

Provincial Participation

The UBCM Executive anticipates that we will have a large delegation of Cabinet Ministers and other MLAs at the Convention this year. The Community Sport & Cultural Development Minister and certain other Ministers and ministry staff will be on-site at the Convention to meet with delegates.

Government Appointments

This process is coordinated by **provincial government staff**. A notice containing complete information to schedule meetings with the Premier, Cabinet Ministers and provincial staff will be circulated by the Province to members in July.

Government Staff Appointments On-site Information Desk:

Monday: 8:30 am - 4:00 pm

Tuesday: 8:30 am - 4:00 pm

Wednesday: 8:30 am - 4:00 pm

Thursday: 8:30 am - 4:00 pm

} **Lobby, VCEC
East Building**

} **Municipal Marketplace
(far end of Exhibition Hall C)
East Building**

Partners Programs

Participants in the following events are required to check-in at the PARTNERS PROGRAM DESK (opens Tuesday, September 27, 2011 at 8:30 am) to receive specific instructions and updated information. Pre-registration is strongly encouraged. Registrations will be accepted on-site, space permitting only. All programs meet in the lobby of Vancouver Convention & Exhibition Centre, East Building.

Tuesday Special Study Tour

■ Flower Auction 5:30 am (promptly)

You asked for it - you got it! This tour is the highest-rated element at every Vancouver convention! Start your day in paradise...see this fascinating industry in action. Open to delegates and partners. Always a sell-out...book early!

Fee: \$30

Wednesday, September 28, 2011

■ Hike - Lynn Canyon Suspension Bridge

Lynn Canyon's popularity is its marvelous suspension bridge from which visitors cast cautious glances at the water 150 feet (50 m) below, where it turns from placid emerald green to whipped-up whitewater in an instant. The sturdy steel cables hold the bridge as you safely cross the canyon to explore west coast rain forest with scenic canyons, pools and creeks. Trails follow both sides of the canyon and lead upstream to a 30-Foot Pool and downstream to Twin Falls Bridge. Light snack & beverage provided.

8:30 am - 12:00 noon

\$45 pp

■ Vancouver Garden Tour

Vancouver is one of Canada's premier garden cities and today's excursion will take us to two world-class, garden attractions! The Van Dusen Botanical Garden is a 55 acre site with plant collections from around the world. Stroll through the gentle landscapes on your own or follow along with our docent-led tour. We then turn our attention to



the Dr. Sun Yat-Sen Classical Chinese Garden. The first Chinese garden to be built outside of China, these scholar-garden-homes represented the height of Chinese culture incorporating elements of poetry and philosophy into the garden design. The interactive tour is not to be missed! Fee includes admission to parks, light snack and beverage.

1:00 pm - 5:00 pm

\$60 pp

Thursday, September 29, 2011

■ Vancouver Architectural Gastown Walking Tour

The birthplace of Vancouver; historic Gastown offers a quaint entrance to Canada's most thriving Pacific port. Come relive Gastown's early logging and mining history and explore the beautiful downtown core. Enjoy this 90 minute walk, witnessing first-hand Vancouver's transformation from wannabe to world class travel destination.

8:30 am - 12:30 pm

\$30 pp

■ Scenic Tour Luncheon Cruise

Vancouver boasts one of the world's most beautiful city harbours, and what better way to see it than from the water. Join us for a sumptuous buffet of sinful delights aboard the prestigious luxury yacht the Pride of Vancouver. We'll embark on a 3-hour trip up the inland waters of the scenic and serene Indian Arm. Among the highlights, be prepared to see all kinds of wildlife, stately waterfront properties, provincial parks, protected lands and spectacular waterfalls.

1:00 pm - 4:30 pm

\$87 pp



Convention Clinic Series

Pre-registration is NOT required for these sessions.

The early-morning clinics are always popular stops for those attending UBCM Convention who want information on more specific topics. This year clinics will be held as follows:

Tuesday - 7:30 - 8:30 am
Wednesday and Thursday - 7:30 - 8:15

Workshops

Look for Thursday workshop descriptions in the August UBCM newsletter.

2011 Preliminary Program in Brief

The final detailed agenda will be contained in Convention Bulletins and your Convention Program.

Monday, September 26

7:00 am – 5:00 pm Registration
8:30 am – 4:30 pm Study Tours
9:00 am – 12 noon Study Sessions
1:30 pm – 4:30 pm Study Sessions
5:00 pm – 6:30 pm Regional Hospital District Meeting

Tuesday, September 27

7:00 am Clinics Continental Breakfast
7:00 am – 6:00 pm Registration
7:30 am – 8:30 am Forum Clinics: (5 concurrent)
9:00 am – 12 noon Mid-Sized Communities Forum
Large Urban Communities Forum
Electoral Area Directors Forum
Small Talk Forum
12:00 noon Forum Lunches
2:00 pm – 4:00 pm Provincial Policy Sessions
3:00 – 5:00 pm Municipal Insurance Association AGM
4:00 – 5:00 pm Municipal Finance Authority AGM
5:00 pm – 7:00 pm Welcome Reception

Wednesday, September 28

7:00 am – 4:30 pm Registration
7:00 am Delegates' Continental Breakfast
7:30 am – 8:15 am Clinics: (4 or 5 concurrent)
8:30 am CONVENTION OPENING SESSION
O Canada
Invocation
President's Opening Address
9:00 am ANNUAL MEETING
Adoption of Conference Rules and Procedures
Adoption of Minutes of 2010 Convention
Annual Report
Question-and-Answer Period
Adoption of Financial Statements
Appointment of Auditors
Appointment of Convention Committees
Welcome from Host Municipality
9:20 am First Report of the Nominating Committee for the
Positions of Table Officers
9:25 – 10:25 am Keynote Address
10:30 am Municipal Marketplace opens
10:30-11:55 am Principal Policy Session: Resolutions

11:55 am Nominations from the floor for Table Officer positions
12:00 pm – 1:30 pm Area Association Lunches (optional)
1:45 – 2:15 pm Address by the Minister of Community, Sport and
Cultural Development
2:15 pm – 2:30 pm Candidate speeches (as necessary)
2:30 – 2:45 pm Address by FCM President
2:30 – 5:00 pm Election of Table Officers (opens as necessary)
3:00 pm – 4:15 pm Cabinet Panels
4:15 pm – 4:30 pm Presentation of 2011 Energy & Climate Action Awards
5:00 pm – 6:30 pm BC Government Reception
8:00 pm – 11:00 pm CUPE Reception

Thursday, September 29

7:00 am Delegates' Continental Breakfast;
7:30 am – 8:15 am Clinics: (4 or 5 concurrent)
8:00 am – 9:00 am Election of Table Officers
8:30 am – 8:35 am Second Report of the Nominating Committee for
Executive positions
8:35 am – 8:55 am Address by Leader of the Opposition
8:55 am – 11:25 am Resolutions Session Continues
11:25 am – 11:30 am Nominations from the Floor for Executive Positions
11:30 am – 12:00 noon Candidates' Speeches
12:00 noon Delegates Lunch
1:30 pm Delegates Lunch Dessert in Municipal Marketplace
3:00 pm Close of Municipal Marketplace
2:00 pm – 4:00 pm Concurrent Workshops: (4 sessions)
2:30-5:00 pm Election of Remaining Executive Positions (as
necessary)
6:30 pm UBCM Reception
7:30 pm Annual Banquet
Presentation of Long-Service Awards and Life
Memberships

Friday, September 30

7:00 am Delegates' Continental Breakfast
7:30 – 8:30 am Election for Executive Positions continues
8:00 am – 8:30 am Federal Address
8:30 am – 8:35 am Address by Leader of the Green Party
8:35 am – 10:45 am Consideration of reports on
Report on Resolutions Received after the Deadline
Remaining Section "B" Resolutions
10:45 – 11:00 am Installation of President elect
11:00 am Address by the Premier
12 noon Adjourn