



CALL FOR NOMINATIONS – UNIVERSITY CHANCELLOR

The UNBC Chancellor Nomination Committee is inviting confidential nominations for the position of University Chancellor.

ROLE of the CHANCELLOR

The Chancellor is the ceremonial head of the University and Chair of Convocation. In addition to ceremonial functions and the conferral of degrees, the Chancellor is an *ex-officio* voting member of the UNBC Board of Governors and Senate. The Chancellor serves on a number of Board and Senate Committees, including the Senate Committee on Honorary Degrees and Other Forms of Special Recognition.

For additional information on the Roles and Responsibilities of the Chancellor: [UNBC Chancellor Position Description - Roles and Responsibilities](#)

CRITERIA for APPOINTMENT

The Chancellor is a distinguished person whose service, contributions, reputation, and record of excellence in their field(s) of endeavor reflect the mission, vision, and values of the University of Northern British Columbia.

The Chancellor position requires experience and knowledge of ceremony and protocol and a high level of ease and comfort with ceremony and public speaking.

TERMS of APPOINTMENT

The Chancellor position is a non-remunerated, volunteer position.

The Chancellor serves for an initial three-year term and, should the Chancellor be willing and able, the appointment may be renewed for one additional three-year term, on review by the UNBC Chancellor Nomination Committee and on the approval of the UNBC Board of Governors.

NOMINATION and APPOINTMENT PROCESS

In accordance with the *University Act* of British Columbia, the Chancellor is appointed by the UNBC Board of Governors on nomination by the Alumni Association and after consultation with the UNBC Senate.

The nomination and appointment process is further outlined in the [UNBC Chancellor Nomination, Selection, and Appointment Procedures](#) approved by the UNBC Board of Governors.

Nominations may be made by members of the Committee, the University Community or the public.

Personal information of Nominees and Nominators will be managed and protected in accordance with the *Freedom of Information and Protection of Privacy Act*. Documentation and personal information received by the Committee during its deliberations will be treated as confidential and will only be used or disclosed for the purpose for which the information was collected.

Confidential nominations are now being accepted for a Chancellor. The appointment is expected to commence, **July 1, 2022**. The Nomination Form may be completed online [Online Nomination Form](#) or may be printed [Printable Nomination Form](#) and submitted in confidence to:

Office of University Governance
Attn: Kellie Howitt, Senior Governance Officer
CONFIDENTIAL – CHANCELLOR NOMINATION
University of Northern British Columbia
3333 University Way, Prince George, BC V2N 4Z9

or via email: Kellie.Howitt@unbc.ca with the subject line
CONFIDENTIAL – CHANCELLOR NOMINATION

The review of Nominations will commence March 14, 2022 and, in accordance with the approved *Procedures* nominations will remain open until the position is filled.

Questions: Please contact the Senior Governance Officer, Kellie Howitt,
Kellie.Howitt@unbc.ca (250) 960-5240