

## Understanding Your Data: UNBC Career Centre

What Information is used from the UNBC Student Information System?

- Name
- Program
- Gender (if disclosed)
- UNBC Email
- Student ID
- Semester and Cumulative GPA
- Enrolment Status (full-time, part-time)
- International/Domestic Student Status

### How Your Data Will Be Used:

The Career Centre collects this information exclusively to provide tailored career support and services, such as:

- Determining eligibility for specific programs (e.g., GPA requirements for Co-op participation).
- Conducting targeted outreach to inform you about relevant career opportunities based on enrolment status, academic program, and international/domestic student status.

### Reporting and Confidentiality:

- Certain data, such as gender, will be anonymized (all personally identifiable information removed) and aggregated to compile statistical reports about UNBC student activities.
- These reports help UNBC fulfill reporting obligations to governing bodies and to improve services.
- No personally identifiable information (such as name, email, or student ID) will be shared externally.

### Protecting Your Information:

- Your data will remain confidential and securely stored.
- Data use is strictly limited to enhancing your career-related experiences at UNBC.

For any further questions regarding your data, please contact the UNBC Career Centre.