

## 2025-2026 UNBC CAREER CENTRE VENDOR AGREEMENT

This Agreement is between the University of Northern British Columbia established by an Act of the Province of British Columbia (the "University") and the Vendor.

The Vendor agrees to pay the University for the services and facilities according to the 2025-2026 UNBC Career Centre Connection Registration. The University grants permission to the Vendor to make use of the facilities and services available at the University, based on the conditions of usage.

### CONDITIONS OF USAGE:

#### 1.0 Use:

- a. The Vendor must have an employee present during the event.
- b. Subletting of tables or sending agents is not permitted.
- c. The Vendor's booth(s) may not have lit candles, heated incense, or any other open flame.
- d. All displays, exhibits, and decorations must be free standing without attachments to walls, ceilings, or floors.
- e. It is preferred that Vendors not use single use plastics for materials distribution.

**2.0 Raffles:** The Vendor, outside groups, or organizations may not have a raffle at any events.

#### 3.0 Public Safety:

- a. The Vendor's activities on the premises will be conducted with full regard to public safety.
- b. The Vendor will be responsible for making all persons associated with any aspect of their rental aware of all emergency procedures as outlined at: [http://www.unbc.ca/safety/building\\_fire\\_evacuation.html](http://www.unbc.ca/safety/building_fire_evacuation.html).

**4.0 Loss or Damage to the Vendor or others:** The University is not liable for any loss, damage, or bodily injury of whatsoever nature and howsoever caused that may be suffered by the Vendor, the Vendor's successors, the Vendor's customers, assigns or personal representatives, or any person who is in attendance on the Premises under this Agreement or who uses any equipment supplied by the University under this Agreement.

**5.0 Travel:** The Vendor is responsible for their own transportation and/or accommodation to the UNBC Prince George Campus.

**6.0 Indemnity:** The Vendor agrees to indemnify, defend, save and hold harmless, the University, its successor(s), assign(s), and authorized representative(s) and each of them from and against any and all losses whether directly or vicariously caused or incurred, arising or resulting from any and all actions of the vendor, and their respective servant(s), agent(s), employee(s), officer(s), director(s), shareholder(s) or assistant(s) while on the premises for the event(s), excepting always liability arising out of the negligent acts of the University, its successor(s), assign(s), and authorized representative(s).

**7.0 Insurance:** The Vendor must, at its own expense and prior to the date of the event, purchase and, if requested, provide evidence of the following insurance to the University:

- Commercial General Liability in an amount not less than \$2,000,000.00 inclusive per occurrence against bodily injury and property damage and including liability assumed under this Agreement. This insurance must include the University of Northern British Columbia added as an additional insured.

**8.0 Workers' Compensation:** The Vendor is responsible for carrying WorkSafeBC insurance coverage, if it qualifies, or the equivalent from other Provinces

**9.0 Cancellation by UNBC:** UNBC reserves the right to cancel any Career Centre Event and terminate this Agreement. UNBC will not exercise its right to cancel the event under this paragraph in an unreasonable manner and will provide the Vendor with as much notice as possible. If UNBC cancels any event, UNBC will return any deposits made by the Vendor for the specific event. Where UNBC cancels any Career Centre event or terminates this Agreement, the Vendor hereby agrees that UNBC is not liable for any loss of any nature or kind whatsoever and howsoever caused that may be suffered by the Vendor and non-performance of the Agreement by UNBC is excused.