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|  | **Academic Success Centre** | Room 10-2584 |
| 250-960-6367 |
| www.unbc.ca/asc |

**Academic Peer Tutor/Leader**

**Position Description**

**Position Title:** Academic Peer Tutor/Leader

**Term:** Fall/Winter Semesters

**Hours:**  3 - 8 hrs. per week dependent on position

**Pay:** $12/hr undergraduate students, $14/hr graduate students

**Position Profile**

Be a part of the Academic Success Centre (ASC) team and build your academic, facilitation, and interpersonal skills by supporting students in achieving academic success. Peer tutors and leaders play an integral role at the ASC in contributing to the development of students as they transition into and through their university careers.

Peer tutors and supplemental instruction (SI) leaders provide leadership and academic mentorship to UNBC students through individual and group tutoring, supported learning groups, and the delivery of workshops in the following subject areas: Writing, Study Skills, Mathematics, Statistics, Physics, Chemistry, Commerce, and Economics. Additional opportunities include serving as ambassadors for the ASC in order to raise awareness and promote available programs and services as well as representing the ASC at special events.

You will be trained in a variety of tutoring, communication, relational, and facilitation techniques as well as academic skills related to a particular position. You will participate in ongoing training throughout the academic year.

**Benefits**

* Develop leadership, communication, and interpersonal skills
* Develop public speaking and facilitation skills with a diverse student population
* Expand your network of students, faculty and staff
* Contribute to the development of UNBC students
* Gain work experience in a collaborative team environment/professional office
* Increase your knowledge of academic success related issues
* Gain an increased awareness of university services and resources
* Develop your own career by building valuable skills and competencies

**Qualifications**

* Demonstrated academic success
* A professional and mature attitude
* Strong communication and time management skills
* A strong interest in teaching and learning and the student experience
* Public speaking or group facilitation experience is considered an asset

For more information, see individual job postings and/or email asc@unbc.ca