

End of Semester Checklist

1 Maximize Potential Marks

Any additional marks you can earn now will reduce pressure during the final exam.

- ☐ Review the syllabus and note all remaining assignment due dates.
- ☐ Identify the value of any overdue assignments.
- ☐ Ask your instructor which assignments can still be submitted late.
- ☐ Complete all assignments that are still eligible for marks.



2 Gather Your Resources

Organize everything so you know exactly what needs to be studied.

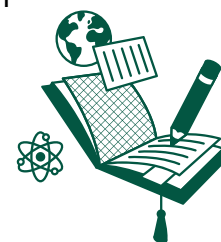
- ☐ Check the syllabus to confirm what the exam will cover.
- ☐ Collect all assignments, quizzes, midterms, and lecture notes.
- ☐ Find notes for any classes you missed.
- ☐ Mark relevant chapters in the textbook.
- ☐ Sort your notes and assignments into logical sections or units.
- ☐ Schedule study time for each section, plus time at the end for a full review.



3 Review the Material

Break content into manageable parts to prevent overload.

- ☐ Study the notes and assignments for one section
- ☐ Read the chapter introductions and summaries for that section
- ☐ Review diagrams, charts, and the end-of-chapter questions
- ☐ Create a simplified study sheet highlighting key points
- ☐ Review your midterm to identify recurring themes or question styles
- ☐ Move on to the next section and repeat the process
- ☐ Review all simplified study sheets together
- ☐ Identify weak areas and revisit those sections



Memorization Techniques



- **Lists** - Write items in order several times. Create acronyms to make sequences easier to recall. Flashcards are great for grouped lists because they allow quick repetition and self-testing.



- **Cycles** - Draw the cycle diagram from memory. If you can recreate it accurately, you know all the parts and their relationships.



- **Definitions** - Make individual flashcards for each term. Sort cards into “known” and “unknown” piles. Focus on the unknown to save time and reinforce new material.



- **Diagrams** - Cover labels with sticky notes and test yourself. Alternatively, redraw the diagram from scratch. Memorize the components as a list, then practice placing them correctly.



- **Theories or Concepts** - Explain the concept using an example. This mirrors how you learned it. Include any assumptions and frame your explanation so it's easy to recall during exams.

Identifying Important Concepts



- If your instructor repeats a concept or spends extra time explaining it, it's likely important and may appear on exams.
- Topics mentioned in both lecture and lab, or clarified after confusion, are high-priority.
- Your notes usually reflect what matters most. Pay attention to hints about checking the textbook for additional details.

Other Study Resources



Use textbook quizzes and review summaries and questions to check your understanding.



Study with your peers. Explaining concepts strengthens your grasp and fills gaps in your notes.



Create your own quiz questions. Swap questions with a partner for extra practice.

