

Posting #19-018EM

Academic Director, School of Education College of Arts, Social and Health Sciences (Associate or Full Professor)

Purpose

The University of Northern British Columbia, in conjunction with the School of Education, invites applications for an Academic Director eligible for the rank of Associate or Full Professor (tenured or tenure-track). Reporting to the Dean of the College of Arts, Social and Health Sciences, the Academic Director provides overall leadership to the School of Education to align with the University's strategic priorities and British Columbia's mandate, ensuring successful student enrolment and excellent graduates. The Director provides leadership to facilitate strong and vibrant Education programs, for engagement, participation and influence. The Director will work collaboratively with faculty, administrative units and external partners to create a progressive learning, research and community service environment, ensuring outcomes that are met.

The UNBC School of Education is a destination program encompassing certificates, as well as BEd and MEd degrees. It is a dynamic program with particular commitments to a northern and rural focus, and significant opportunities for growth and development throughout our region. Working with our team of committed educators, the Academic Director will provide excellence in leadership to advance the program to its fullest potential.

UNBC's Academic Director for the School will have demonstrated experience or potential for excellence in academic leadership and collegiality; teaching; outstanding team-work, problem-solving and communications skills; experience working with the K-12 education system; and a significant record as a scholar. Current teacher certification and/or knowledge of the BC curriculum environment would be considered assets. This is an exciting opportunity to be a leader in an innovative program that offers enthusiasm for educational innovation. For more info about the School of Education, visit our website: <http://www.unbc.ca/education/>.

This is a leadership level position and a member of the Senior Leaders Forum (Deans, Directors, Vice-President and select others). This position works closely with external stakeholders including School Districts, the Teacher Regulation Branch, and provincial ministries and to realize the goals and priorities of the School of Education.

Accountabilities

Strategic and Operational Planning

- Develops and implements strategic and operational plans to support the success of the School of Education;
- Ensures program offerings meet and exceed the diverse needs of students and the community;
- Develops, improves, and implements processes and policies that support UNBC's vision for the School of Education at the University;
- Creates a financially sustainable plan to align with the strategic directions of the University;
- Ensures a strong UNBC Education brand and profile through collaborative marketing and communications strategies;
- Secures effective contract and partner agreements through strategic partnerships and effective relationships with external stakeholders.

People and Change Leadership

- Ensures positive relationships are developed and maintained internally and externally;
- Ensures the success of colleagues and direct reports;
- Develops, maintains and encourages effective, transparent and clear communication strategies;
- Ensures excellence in the development and delivery of programs and services;
- Will be responsible for assigning teaching loads and mentoring faculty.

Financial and Resource Management

- Ensures quality of service delivery for students, faculty, staff and external partners;
- Responsible for the development of a strategic financial unit plan;
- Ensures awareness and alignment to UNBC policies, procedures and protocols or makes/influences changes;
- Ensures appropriate accountability and transparency in all activities within the School of Education.

Risk Management

- Incorporates the identification, assessment and management of risk into all planning and decision making related to the School of Education;
- Aligns to the spirit and substance of the collective agreements;
- Commits to safety; enquires into and promptly addresses safety concerns;
- Complies with University policies, Federal and Provincial laws and regulations, the Teacher Regulation Branch, BC Teachers' Council and all relevant protocols and practices.

Qualifications

The Academic Director of Education at UNBC will have an earned doctoral degree, demonstrated excellence as an academic leader, experience working with the teaching profession (especially the K to 12 system), excellent team-work and communications skills and a significant record as a scholar.

- Demonstrated progressive leadership experience, preferably in a post-secondary environment;
- The ability to handle multiple, complex projects with competing priorities and timelines;
- Strong problem solving and conflict resolution skills with the demonstrated ability to collaborate with others to achieve positive outcomes;
- Excellent verbal, written and interpersonal communication skills;
- A high level of tact and diplomacy to deal with sensitive and complex issues;
- Strong judgment and decision making skills.

A combination of education and experience will be considered.

Salary

Salary will be commensurate with education and experience.

UNBC offers employee tuition waivers (includes spouse and dependents), excellent benefit and pension packages, as well as employee training and development opportunities. For more details please see <http://www.unbc.ca/human-resources/employee-benefits>.

Normal hours of work will be 8:30am – 4:30pm Monday through Friday, with expectations of flexibility to work evenings and weekends as required.

About the Community

Since its founding in 1990, the University of Northern British Columbia has emerged as one of Canada's best small research-intensive universities, with a passion for teaching, discovery, people, and the North. Located in the spectacular landscape near the geographic centre of beautiful British Columbia, UNBC's excellence is derived from community-inspired research, hands-on learning, and alumni who are leading change around the world.

For the past 10 years, UNBC has placed in the top three in its category in the annual Maclean's university rankings, the only University of its size to achieve that feat. UNBC also recently placed among the top four per cent of higher education institutions worldwide by the Times Higher Education World University Rankings.

With a diverse student population, the University is friendly, inclusive, and supportive. Prince George is a city of ~74,000 people with impressive cultural, educational, and recreational amenities. For more information about living and working in Prince George, please refer to <http://www.unbc.ca/experience> and <https://moveupprincegeorge.ca>. Make your mark with this leading post-secondary institution.

To Apply

Please forward your resume and proof of education quoting competition #19-018EM to:

Human Resources, University of Northern British Columbia,
3333 University Way, Prince George, BC, V2N 4Z9

Email submissions: HRecruit@unbc.ca

Inquiries: (250) 960-5521

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. The University of Northern British Columbia is committed to employment equity and encourages applications from women, aboriginal peoples, persons with disabilities and members of visible minorities.

We thank all applicants for their interest in UNBC however, only those applicants selected for further consideration will be contacted.

Priority will be given to applications received by March 1, 2019.