



# MILIEU

Children & Family Services Inc.

## JOB DESCRIPTION: RESIDENTIAL CHILD & YOUTH WORKER

---

The Residential Child & Youth Worker is accountable to the Residence Manager

### MANDATE:

Milieu's supports and services are committed to person-centered practice and seek to foster independence, help build relationships, and increase community inclusion and citizenship opportunities for those we serve. We believe every individual has gifts and contributions they can make in their communities. This understanding is the foundation for our mission *"to empower and support people as valued, contributing citizens in communities."*

### JOB SUMMARY:

Assists children and youth develop life skills, social skills and/or access to community resources. Provides individual care and guidance consistent with the needs of an individual group with mental health issues, behavioural challenges, or addictions. Provides stabilization through predictable structures, clear expectations and positive behaviour support. Incumbents must have the ability to work within a multi-disciplinary team context, and be able to demonstrate skills in basic counselling, crisis intervention, conflict resolution and problem solving, as well as written and verbal communication skills.

### KEY DUTIES AND RESPONSIBILITIES:

- Participates in assessment, goal setting and program planning such as Individualized Support Plans for persons supported. Documents and implements the plan. Provides input into the evaluation of the program.
- Evaluates individuals' needs, and develops short term and long term plans to meet such needs with the active participation of the individuals and their personal networks (both professional and nonprofessional).
- Reviews and evaluates individuals' progress and makes adjustments to programs as required. Provides feedback and support to individuals and/or their families.
- Support individuals to function more independently in their own homes, work places and communities. Provide support with daily life skills, social skills and /or behaviour management. Teaches and assists individuals with activities such as hygiene, basic cooking, money management, shopping, and safety skills. Facilitates physical, recreational, educational, social and vocational activities, and maintains liaison with other agencies, professionals, government officials and the community. Accompanies and/or transports individuals to activities such as appointments, shopping, school, employment or leisure activities.
- May be required to assist individuals with lifts and transfers.
- Recognizes, analyzes and deals with potential emergency situations such as individuals' aggressive behaviour to minimize potential harm to the person and/or the public. Report issues and problems to the manager.
- Administers medication to individuals in accordance with established policies and procedures.
- Ensure health and safety standards are maintained. Attends to the physical, emotional, and medical needs of the children or youth.

- Provides written and/or verbal reports regarding individuals' daily activities and progress. Ensures that all required documentation is complete and accurate.
- Performs other related duties as required such as, but not limited to, minor repairs of the home, lawn mowing, painting, and other such regular household activities needed for the daily upkeep and maintenance of the home. Staff need to be able to lift a minimum of 5 lbs.
- Contribute to team effectiveness through clear and direct communication and participation in staff meetings.
- Is familiar with (through regular review) Milieu Children & Family Services policies, procedures, individual protocols and care plans.

#### **EDUCATION AND QUALIFICATIONS:**

- A certificate in human/ social services or a related discipline or an acceptable combination of education and experience.
- A minimum of two year experience working with individuals with developmental disabilities and/or physical/medical/behavioral support needs or an equivalent combination of education, training, and experience.
- Knowledgeable of and encourages each person served to develop and expand his/her methods of communication
- Demonstrated ability to facilitate relationships and connections wherein persons served expand their personal support networks and find new and meaningful relationships.
- Proficient in Microsoft Word and Outlook
- Negative T.B test Clearance
- Food Safe Certification where required
- Criminal Record Check for Children and Vulnerable Adults (Local and Provincial) - Clearance
- Clear Health Certificate
- Valid First Aid and CPR certification
- Class 5 or where required class 4 unrestricted driver's license
- Clear and Current Driver's Abstract.
- Mandt Certification (Available training upon successful application)

#### **CLASSIFICATION AND GRID LEVEL:**

Residential Child and Youth Worker  
JJEP Wage Grid 11

Please send resume applications to [humanresources@milieu.ca](mailto:humanresources@milieu.ca)