

Web & Systems Librarian

Posting #FALI01-25

Geoffrey R. Weller Library Term position (12 months)

The University of Northern British Columbia (UNBC) invites applications for a term Librarian position in the Geoffrey R. Weller Library. The position is open to candidates at rank I or II (Librarian I or II), depending on qualifications, with a proposed start date of July 1, 2025. As an institution committed to the fostering of an inclusive and transformative learning environment, UNBC values high quality and growth in both teaching and scholarship.

Reporting to the University Librarian, and working collaboratively with Librarians and library staff, the Northern BC Archives, and the broader UNBC community, the Web and Systems Librarian joins a small team of dedicated librarians enhancing research and learning at UNBC.

The Web and Systems Librarian will oversee the UNBC Library website and systems, including the integrated library system (ILS). With support from the UNBC Web Team and Information Technology Services, this position will provide direction for the maintenance and enhancement of library technologies. This position will work closely with the UX Library Technical Assistant (UX LTA) to make user-centered improvements to library online user interfaces. With the help of the UX LTA, the Web and Systems Librarian has the opportunity to develop a centralized web presence to support graduate student research (virtual Research Commons) at UNBC.

All librarians provide reference and instruction and liaise with academic programs, providing specialized research support to students and faculty. Librarians at UNBC contribute to scholarship in their field and are encouraged to participate actively in appropriate associations, user groups and professional bodies.

Responsibilities of this position include:

- Overseeing the library website, including planning, developing and implementing web content, such as the development of a virtual Research Commons.
- Managing the integrated library system (OCLC WMS) for the library. This will include updating configuration policies, streamlining workflows, and troubleshooting issues with library staff and with the vendor as needed.
- Initiating and collaborating on user experience for the website and other user facing online interfaces, such as the SpringShare suite (LibGuides/LibCal), UNBC's Institutional Repository, WMS Discovery, etc.
- Fulfilling a liaison librarian role in designated disciplines (Psychology and English) through the support of teaching, research, collection development, student appointments, graduate library research, and the provision of information literacy sessions.
- Actively participates in the provision of reference services (face-to-face and virtual), both locally and provincially via AskAway.
- Contributing to the collegial leadership of the library by participating in Library and University committees.
- Other functions normally performed by professional Librarians.

Required Knowledge, Skills, Abilities, and Qualifications

- Graduate degree from an accredited program of library, or information sciences, or equivalent internationally accredited program. Applicants who are scheduled to complete their programs by 01 July 2025 may apply;
- Knowledge of web software and design
- Knowledge of integrated library systems
- Demonstrated commitment to user-centered service
- Excellent oral and written communication skills
- Demonstrated team building skills and enthusiasm to work collaboratively.
- Demonstrated analytical and problem-solving skills, independent decision-making ability, accuracy, and ability to conceptualize

Mentorship is available to the successful applicant to offer support as they become familiar with the position.

Highly Preferred Knowledge, Skills, Abilities, and Qualifications:

- Academic library experience is an asset
- Familiarity with user experience methodology is an asset
- Knowledge of any of the following: SpringShare suite (LibGuides/LibCal), Drupal, WMS and WMS Discovery.

Additional Preferred Knowledge, Skills, Abilities, and Qualifications:

- Recent experience in providing reference and instruction services in an academic library setting
- Proven ability to work well independently and within a team
- Experience working with emerging technologies

Our Commitment to Diversity and Employment Equity

The University of Northern British Columbia is fully committed to creating and maintaining an equitable, diverse, and inclusive environment that is accessible to all. We are devoted to ensuring a welcoming, safe, and inclusive campus free from harassment, bullying, and discrimination. This commitment is woven into our motto and mission. In the Dakelh language, UNBC's motto 'En Cha Huná translates to "he/she/they also live" and means respect for all living things. Through the respect for all living things, we are able to grow and learn better together, each bringing our own unique individual differences and contributions to inspire leaders for tomorrow by influencing the world today.

Employment equity requires that we remove barriers and overcome both direct and indirect discrimination. In this way, the pool of excellent candidates increases substantially. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

About the University and its Community

Since its founding in 1990, the University of Northern British Columbia (UNBC) has emerged as one of Canada's best small research-intensive universities, with a passion for teaching, discovery, people, and the North. UNBC's excellence is derived from community-inspired research, hands-on learning, and alumni who are leading change around the world.



Since time immemorial, Indigenous peoples have walked gently on the diverse traditional territories where the University of Northern British Columbia community is grateful to live, work, learn, and play. We are committed to building and nurturing relationships with Indigenous peoples, we acknowledge their traditional lands, and we thank them for their hospitality. UNBC's largest campus in Prince George is located on the traditional unceded territory of the Lheidli T'enneh, in the spectacular landscape near the geographic centre of beautiful British Columbia.

UNBC's three regional campuses are located in Quesnel, Fort St. John, and Terrace. The South-Central campus in Quesnel is situated on the traditional territory of the Lhtako Dené (Red Bluff Band), Nazko, Lhoosk'uz Dené Nation (Kluskus Band), and Esdilagh First Nations (formerly Alexandria Band). Lhtako, Nazko, and Lhoosk'uz are Dakelh First Nations, and Esdilagh is a member of the Tsilhqot'in Nation. The Peace River-Liard campus in Fort St. John is situated on the traditional territory of the Doig River, Blueberry River and Halfway River First Nations. They are the Dunne-Za people. The Northwest campus in Terrace is situated on traditional Ts'msyen (Tsimshian) territory of the Kitsumkalum and Kitselas First Nations. It includes a satellite campus in the coastal community of Prince Rupert.

UNBC consistently ranks in the top three in its category in the annual Maclean's university rankings. UNBC also recently placed among the top five per cent of higher education institutions worldwide by the Times Higher Education World University Rankings.

With a diverse student population, the University is friendly, inclusive, and supportive. Prince George is a city of ~74,000 people with impressive cultural, educational, and recreational amenities. For more information about living and working in Prince George, please refer to <http://www.unbc.ca/experience> and <https://moveupprincegeorge.ca>. Make your mark with this leading post-secondary institution.

Salary

The salary for this position will be determined with consideration of the successful candidate's relevant qualifications and experience as per the UNBC Faculty Association Collective Agreement. The annual salary range for this position is expected to be from \$80,740 to \$99,640. Please refer to the link below to the Collective Agreement (Article 48) for more compensation information:

<https://www.unbc.ca/sites/default/files/sections/human-resources/salary-grid-increases-july-1-2024-updated-cola.pdf>

To Apply

Applicants should forward the following documents to FacultyRecruitment@unbc.ca or mail to Office of the Provost quoting the posting number (#FALI01-25):

- cover letter indicating potential contributions to the Library;
- curriculum vitae;
- the names and addresses of three references (including telephone and email information); and
- the Statement of Eligibility to Work in Canada form, which can be found here:
<https://www2.unbc.ca/sites/default/files/sections/human-resources/statementofemploymenteligibilityjan0520221.pdf>.

Voluntary Form:

- the Self-Identification form, which can be found here:



<https://www.unbc.ca/sites/default/files/sections/human-resources/unbcself-idreviseddec2022-fillable.pdf>

Persons with disabilities, who anticipate needing accommodation for any part of the application and hiring process, may contact UNBC Health & Wellbeing at employeeewellbeing@unbc.ca. Any personal information provided will be maintained in confidence.

Please note that the UNBC offers relocation assistance to Term Members (Article 51.7). Please see the [Faculty Agreement](#) for the salary range of a Librarian I & II.

Mail Submissions: Office of the Provost, University of Northern British Columbia
3333 University Way, Prince George, B.C., V2N 4Z9

Email Submissions: FacultyRecruitment@unbc.ca

Inquiries: Dr. Trina Fyfe, University Librarian
Trina.Fyfe@unbc.ca
(250) 960-6612

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. We thank all applicants for their interest in UNBC. However, only those applicants selected for further consideration will be contacted.

This posting is subject to budgetary approval.

Applications received on or before June 30, 2025, will receive full consideration; however, applications will be accepted until the position is filled.

