

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA  
SENATE MEETING  
PUBLIC SESSION  
MINUTES**



**September 8, 2004**

**3:30 – 5:30 PM**

**Room 7-172 Bentley Centre - Prince George Campus**

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**Present:** S. Beeler, R. Berthiaume (teleconference), T. Binnema, C. Brown, H. Brunt, S. Cochran, J. DeGrace, D. Ditto, A. Espiritu, A. Fredeen, C. Hawkins, D. Hemingway, A. Hussein, C. Jago (Chair), E. Jensen, J. Kennedy-Pannett, D. Macknak, M. Mandy, R. Matheson (teleconference), B. McGill, P. Montgomery, B. Morrison, K. Naziripour, A. Nussbaumer, D. Nyce (teleconference), K. Otter, D. Procter, F. Rahemtulla, J. Randall, S. Scholefield, J. Sims, D. Small, J. Swanger, B. Tait, T. Whitcombe, S. Wilson, N. Zutz, C. Myers (Recording Secretary)

**Regrets:** B. Anderson, M. Blouw, E. Kinghorn, B. Malcolm, B. Milakovic, B. Muir, K. Penner, B. Simard, H. Smith, D. Snadden

**Guests:** A. Booth, K. Egger, W. Haque

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The meeting commenced at 3:32 pm.

**1.0 S-200409.01**

**Approval of the Agenda**

**Tait / Mandy**

That the Agenda for the September 8, 2004 Public Session of Senate be approved as presented.  
CARRIED.

**2.0 S-200409.02**

**Approval of the Minutes of the June 9, 2004 Public Session**

**McGill / Small**

That the Minutes of the Public Session of Senate of June 9, 2004 be approved as presented.  
CARRIED.

**3.0 Business Arising from Previous Meetings of Senate — None**

**4.0 President's Report**

**4.1 Introduction of Vice-President (Academic) and Provost — Dr. Howard Brunt (no material)**

The new Vice-President (Academic) and Provost, Dr. H. Brunt, was introduced by President Jago and was welcomed to Senate.

**4.2 Introduction of New Student Senators — Nicole Zutz, Scott Scholefield (no material)**

The Chair introduced two new Student Senators, who were welcomed by the other Senators.

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## 5.0 Report of the Vice-President (Academic) and Provost

The Vice-President (Academic) and Provost, Dr. H. Brunt, had nothing to report.

## 6.0 Question Period

Senator J. Swainger asked the Registrar about the number of students registered as compared with last year. J. DeGrace indicated that this year's numbers were close to last year's, but that, at this point, comparison was difficult.

*Action: J. DeGrace to provide a written report regarding registration numbers to the October meeting of Senate.*

## 7.0 Committee Reports:

### 7.1 Senate Committee on Academic Policy & Planning

#### **S-200409.03**

##### **University of Northern British Columbia Internationalization Strategy**

**McGill / Whitcombe**

That the University of Northern British Columbia Internationalization Strategy be approved as proposed.

Effective date: September 2004

CARRIED.

#### **S-200409.04**

##### **Renewal of the Agreement of Cooperation Between the Swedish University of Agricultural Studies (SLU), Uppsala, Sweden, and the University of Northern British Columbia**

**McGill / Whitcombe**

That the renewal of the Agreement of Co-operation between the Swedish University of Agricultural Sciences (SLU), Uppsala, Sweden, and the University of Northern British Columbia be approved as proposed.

Effective date: Fall 2004

UNANIMOUSLY CARRIED.

#### **S-200409.05**

##### **Renewal of the Agreement of Co-operation between the Yakutsk State University, Russia, and the University of Northern British Columbia**

**McGill / Whitcombe**

That the renewal of the Agreement of Co-operation between the Yakutsk State University, Russia, and the University of Northern British Columbia be approved as proposed.

Effective date: Fall 2004

UNANIMOUSLY CARRIED.

#### **S-200409.06**

##### **Amendment to Academic Regulation 32 (Graduation Constraints)**

**McGill / Tait**

That Academic Regulation 32 (Graduation Constraints) be amended as indicated by changing the effective dates of parts c) and d) from "September 2004" to "June 2004."

Effective Date: June 2004

1 OPPOSED

CARRIED.

**S-200409.07**

**Addendum to the Tenure and Promotion, Regional Social Work Faculty Document  
McGill / Hemingway**

That the Addendum to the Tenure and Promotion, Regional Social Work Faculty document be approved as proposed.

Effective Date: Fall 2004

MOTION WITHDRAWN.

Senator C. Hawkins asked why this item was coming to Senate for approval. Dean Randall said that the item went through the Dean's Council, then to the Senate Committee on Academic Policy and Planning and, using accepted practice, it should then come to Senate.

Senator T. Whitcombe explained that the previous Faculty Agreement stated that the document had to go to Senate for approval, while this is not a requirement of the new Faculty Agreement. Rather, the document should go back to the newly formed College Review Committee for consideration.

*Action: C. Myers to forward this document to Dean Randall, Chair of the CASHS College Evaluation Committee.*

**S-200409.08**

**New Course Approval — BIOL 325-3**

**McGill / Otter**

That the new course BIOL 325-3 (Ecological Analyses) be approved as proposed.

Effective Date: Winter 2006

CARRIED.

**S-200409.09**

**Calendar Description Change —Major in Wildlife and Fisheries, Natural Resources  
Management Program**

**McGill / Otter**

That the change to the Calendar text, to reflect the addition of BIOL 325-3 (Ecological Analyses) as a required course for the Major in Wildlife and Fisheries in the Natural Resources Management Program, be approved as proposed.

Effective Date: Fall 2005

MOTION WITHDRAWN.

Senator P. Montgomery questioned this motion, as the addition of Biology 325 was missing.

Dr. K. Egger spoke to the question, and indicated this motion predates a new motion, and is not the correct motion. The Chair ruled that, since it is incorrect, the motion be withdrawn.

**S-200409.10**

**New Course Approval — COMM 451-3**

**McGill / Tait**

That the new course COMM 451-3 (Project Management) be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.11**

**New Course Approval — CPSC 250-3**

**McGill / Whitcombe**

That the new course CPSC 250-3 (Applied Business Computing) be approved as proposed.

Effective Date: Winter 2005

CARRIED.

**A summary of Curriculum Changes to the Environmental Science Program was included for information.**

**S-200409.12**

**New Academic Program Approval — Bachelor of Science Honours - Environmental Science**

**McGill / Procter**

That the new Bachelor of Science Honours - Environmental Science degree be approved as proposed.

Effective Date: Fall 2005

CARRIED.

Senator J. Swainger asked whether the number of credit hours required for this degree was greater than the number of hours required for a general degree. Senator P. Montgomery responded that he believed it was 139 credit hours, which is twelve credit hours over the 127 credit hours required for a regular degree.

Senator T. Whitcombe questioned whether this should go to the Degree Quality Assurance Board for approval. C. Jago responded that it may go to the Degree Quality Assurance Board for information, but that Senate had the authority to approve the degree.

**S-200409.13**

**Change in Requirements — Bachelor of Science Environmental Science Major**

**McGill / Whitcombe**

That the Bachelor of Science Environmental Science Major be changed as proposed.

Effective Date: Fall 2005

CARRIED.

**S-200409.14**

**Change in Requirements — Environmental Science Minor**

**McGill / Procter**

That the Environmental Science Minor be changed as proposed.

Effective Date: Fall 2005

CARRIED.

**Motions S-200409.15 to S-200409.20 were dealt with as an Omnibus Motion.**

**S-200409.15**

**Course Deletion — ENSC 307-3**

**McGill / Tait**

That the course ENSC 307-3 (Physical Ecology) be deleted and removed from the Calendar.

Effective Date: Fall 2005

CARRIED.

**S-200409.16**

**New Course Approval — ENSC 350-3**

**McGill / Tait**

That the new course ENSC 350-3 (Fluid Mechanics) be approved as proposed.

Effective Date: Fall 2005

CARRIED.

**S-200409.17**

**New Course Approval — ENSC 425-3**

**McGill / Tait**

That the new course ENSC 425-3 (Global Change Science) be approved as proposed.

Effective Date: Fall 2005

CARRIED.

**S-200409.18**

**New Course Approval — ENSC 451-3**

**McGill / Tait**

That the new course ENSC 451-3 (Groundwater Hydrology) be approved as proposed.

Effective Date: Winter 2006

CARRIED.

**S-200409.19**

**New Course Approval — ENSC 452-3**

**McGill / Tait**

That the new course ENSC 452-3 (Reclamation and Remediation of Disturbed Environments) be approved as proposed.

Effective Date: Winter 2006

CARRIED.

**S-200409.20**

**New Course Approval — ENSC 453-3**

**McGill / Tait**

That the new course ENSC 453-3 (Environmental Resources Management and Decision Making) be approved as proposed.

Effective Date: Winter 2006

CARRIED.

**S-200409.21**

**Change in Upper Division Physics Requirement for the Joint Mathematics / Physics Major**

**McGill / Mandy**

That the change in the upper division Physics requirement for the Joint Mathematics / Physics major be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**Motions S-200409.22 to S-200409.24 were dealt with as an Omnibus Motion.**

***Action: Dean McGill to confirm that these were, in fact, the motions which were passed at the meeting of the Senate Committee on Academic Policy and Planning.***

**S-200409.22**

**Change — Wildlife and Fisheries Major, Natural Resources Management Bachelor of Science Degree**

**McGill / Otter**

That the addition of BIOL 325-3 (Ecological Analyses) as a required course in the Wildlife and Fisheries major of the Natural Resources Management Bachelor of Science degree be approved as proposed.

Effective Date: Fall 2005

CARRIED.

**S-200409.23**

**Course Change — Wildlife and Fisheries Major, Natural Resources Management Bachelor of Science Degree**

**McGill / Otter**

That the replacement of GEOG 205-3 (Cartography and Geomatics) with GEOG 300-3 (Geographic Information Systems) as a required course in the Wildlife and Fisheries major of the Natural Resources Management BSc degree be approved as proposed.

Effective Date: Fall 2005

CARRIED.

**S-200409.24**

**Course Changes — Natural Resources Management Wildlife and Fisheries Major**

**McGill / Otter**

That the addition of PHYS 115-4 (General Introduction to Physics) or PHYS 100-4 (Introduction to Physics I) to the required 100-level courses in the Natural Resources Management Wildlife and Fisheries Major be approved as proposed.

Effective Date: Fall 2005

CARRIED.

**A summary of Curriculum Changes to the Social Work Program was included for information.**

**Motions S-200409.25 to S-200409.32 were dealt with as an Omnibus Motion.**

**S-200409.25**

**Calendar Change — Bachelor of Social Work (Credit Hours)**

**McGill / Hemingway**

That the change to the credit hours statement on page 202 of the 2004 – 2005 Academic Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.26**

**Calendar Change — Bachelor of Social Work (Elective Credit Hours)**

**McGill / Hemingway**

That the change to the elective credit hours statement on page 202 of the 2004 – 2005 Academic Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.27**

**Calendar Change — Bachelor of Social Work (Course Inclusion)**

**McGill / Hemingway**

That the inclusion of SOCW 454-3 (Disability Issues) under Program Requirements, Elective Courses, on page 203 of the Undergraduate Academic Calendar 2004-2005 be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.28**

**Calendar Change — Bachelor of Social Work (Moving of Course)**

**McGill / Hemingway**

That the movement of SOCW 421-3 (Human Growth and Development) from the Elective Courses to Program Requirements, 400 Level be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.29**

**Calendar Change — Bachelor of Social Work: Child Welfare Specialization (Course Elimination)**

**McGill / Hemingway**

That the change in the requirements for the Child Welfare Specialization, by the elimination of SOCW 434-3 (First Nations / Human Services) from the Child Welfare Specialization, be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.30**

**Calendar Change — Bachelor of Social Work: Child Welfare Specialization (Listing of Additional Required Courses)**

**McGill / Hemingway**

That the change in the requirements for the Child Welfare Specialization, by the listing of SOCW 426-3 (Current Issues in Child Welfare Practice) and SOCW 439-3 (Social Work / Law and the Justice System) as required courses in the Bachelor of Social Work: Child Welfare Specialization, be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.31**

**Calendar Change: Course Deletion — SOCW 430-3**

**McGill / Hemingway**

That the deletion of the course SOCW 430-3 (Social Work and Profiling Communities) from the Undergraduate Calendar be approved.

Effective Date: Fall 2004

CARRIED.

**S-200409.32**

**Calendar Change: Course Deletion — SOCW 434-3**

**McGill / Hemingway**

That the deletion of the course SOCW 434-3 (First Nations / Human Services) from the Undergraduate Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.



To Senate for Information

**SCAPP20040804.56**

**Course Description and Prerequisite Change — BIOL 323-3**

That the course description and prerequisites for BIOL 323-3 (Evolutionary Biology) be changed as proposed.

Effective Date: Fall 2005

**SCAPP20040804.59**

**Course Prerequisite Change — BIOL 410-3**

That the prerequisites for BIOL 410-3 (Population and Communities) be changed as proposed.

Effective Date: Fall 2005

**SCAPP20040804.64**

**Course Prerequisite Change — COMM 210-3**

That the prerequisite requirement for COMM 210-3 (Financial Accounting) be changed as proposed, to accurately reflect program standards.

Effective Date: Fall 2004

**SCAPP20040804.65**

**Course Prerequisite Change — COMM 302-3**

That the prerequisite requirement for COMM 302-3 (Entrepreneurship) be changed from 15 credit hours of Commerce courses to 30 credit hours of Commerce courses.

Effective Date: Fall 2004

**SCAPP20040804.66**

**Course Prerequisite Change — COMM 303-3**

That the prerequisite requirement for COMM 303-3 (Introduction to International Business) be changed as proposed.

Effective Date: Fall 2004

**SCAPP20040804.17**

**Course Description and Prerequisite Change — CPSC 320-3**

That the course description and prerequisites for CPSC 320-3 (Programming Languages) be changed as proposed.

Effective Date: Fall 2004

Senator M. Mandy asked what the acronym “EBNF” in the course description represented, and it was suggested that the it be spelled out in the course description, with the acronym added in brackets.

***Action: Dr. W. Haque responded that he would provide the information to the Registrar, J. DeGrace, in order that the appropriate changes could be made.***

**SCAPP20040804.41**

**Course Title and Calendar Description Change — ENSC 308-3**

That the change in course title of ENSC 308-3 (Northern Environments) to “Northern Contaminated Environments” and the change in Calendar description be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.42**

**Calendar Description Change — ENSC 404-3**

That the change in Calendar description for ENSC 404-3 (Hazardous Waste Management) be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.43**

**Course Title and Calendar Description Change Course — ENSC 406-3**

That the change in course title of ENSC 406-3 (Ecological Modelling) to “Environmental Modelling” and the change in Calendar description be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.44**

**Course Title and Calendar Description Change — ENSC 408-3**

That the change in course title of ENSC 408-3 (Macro-meteorology) to “Storms” and the change in Calendar description be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.45**

**Calendar Description Change — ENSC 418-3**

That the change in Calendar description for ENSC 418-3 (Environmental Measurement and Analysis) be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.18**

**Course Prerequisite Change — FSTY 208-3**

That the addition of FSTY 205-3 (Introduction to Soil Science) as a prerequisite for FSTY 208-3 (Silvics) be approved as proposed.

Effective Date: Fall 2004

**A summary of Curriculum Changes to the Geography Program was included for information.**

**SCAPP20040804.20**

**Calendar Description Change — GEOG 101-3**

That the change to the Calendar description for GEOG 101-3 (Human Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.21**

**Calendar Description Change — GEOG 200-3**

That the change to the Calendar description for GEOG 200-3 (Geography of BC) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.22**

**Calendar Description Change — GEOG 202-3**

That the change to the Calendar description for GEOG 202-3 (Economic Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.54**

**Calendar Description Change — GEOG 205-3**

That the change to the Calendar description for GEOG 205-3 (Cartography and Geomatics) be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.23**

**Calendar Description and Prerequisite Change — GEOG 207-3**

That the change to the Calendar description and prerequisites for GEOG 207-3 (Historical Geography of Canada) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.55**

**Calendar Description Change — GEOG 300-3**

That the change to the Calendar description for GEOG 300-3 (Geographic Information Systems) be approved as proposed.

Effective Date: Fall 2005

**SCAPP20040804.24**

**Calendar Description and Prerequisite Change — GEOG 301-3**

That the changes to the Calendar description and prerequisites for GEOG 301-3 (Cultural Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.25**

**Calendar Description and Prerequisite Change — GEOG 302-3**

That the changes to the Calendar description and prerequisites for GEOG 302-3 (Geography of Russia) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.26**

**Calendar Description and Prerequisite Change — GEOG 305-3**

That the changes to the Calendar description and prerequisites for GEOG 305-3 (Political Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.27**

**Calendar Description and Prerequisite Change — GEOG 306-3**

That the changes to the Calendar description and prerequisites for GEOG 306-3 (Geography of International Development) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.28**

**Course Prerequisite Change — GEOG 308-3**

That the change to the course prerequisites for GEOG 308-3 (Introduction to Medical Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.29**

**Course Name, Calendar Description, and Prerequisite Change — GEOG 309-3**

That the changes to the name, Calendar description and prerequisites of GEOG 309-3 (Settlements Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.30**

**Course Name, Calendar Description, and Prerequisite Change — GEOG 333-3**

That the changes to the name, Calendar description and prerequisites of GEOG 333-3 (Geography Field School) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.31**

**Calendar Description and Prerequisite Change — GEOG 401-3**

That the changes to the Calendar description and prerequisites for GEOG 401-3 (Resource Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.32**

**Calendar Description and Prerequisite Change — GEOG 402-3**

That the changes to the Calendar description and prerequisites for GEOG 402-3 (Geography of the Circumpolar North) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.33**

**Calendar Description and Prerequisite Change — GEOG 403-3**

That the changes to the Calendar description and prerequisites for GEOG 403-3 (Aboriginal Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.34**

**Course Title, Calendar Description, and Prerequisite Change — GEOG 422-3**

That the changes to the title, Calendar description, and prerequisites for GEOG 422-3 (Geography of World Trade) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.35**

**Calendar Description and Prerequisite Change — GEOG 424-3**

That the changes to the Calendar description and prerequisites for GEOG 424-3 (Social Geography of Northern Communities) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.36**

**Calendar Description Change — GEOG 428-3**

That the change to the Calendar description for GEOG 428-3 (Advanced Medical Geography) be approved as proposed.

Effective Date: Fall 2004

**SCAPP20040804.37**

**Course Prerequisite Change — PHYS 302-3**

That the change to the prerequisite for PHYS 302-3 be approved as proposed.

Effective Date: Fall 2004

**7.2 Senate Committee on Research & Graduate Studies**

**A summary of Curriculum Changes to the Master of Arts in Disability Management was included for information.**



**S-200409.33**

**New Course Approval — DISM 609-3**

**Tait / Randall**

That the new course DISM 609-3 (Professional Ethics in Health Care Management) be approved as proposed.

Effective Date: Winter 2005

CARRIED.

**S-200409.34**

**Course Change — EDUC 716-3 Grading System**

**Tait / Randall**

That the change to the course grading system for EDUC 716-3 (Clinical Counselling), from a Pass / Fail grading system to a letter grading system, be approved as proposed.

Effective Date: Winter 2004

CARRIED.

**A summary of Curriculum Changes to the Bachelor of Science, Major in Environmental Planning was included for information.**

**Motions S-200409.35 and S-200409.36 were dealt with as an Omnibus Motion.**

**S-200409.35**

**Course Deletions – ENPL 603-3 and 616-3**

**Tait / McGill**

That the courses ENPL 603-3 (Environmental Planning) and ENPL 616-3 (Ecological Economics) be deleted from the Graduate Calendar.

Effective Date: Fall 2005

CARRIED.

**S-200409.36**

**New Course Approval — ENPL 609-3**

**Tait / McGill**

That the new course ENPL 609-3 (First Nations Community and Environmental Planning) be approved as proposed.

Effective Date: Spring / Summer 2006

CARRIED.

**A summary of Curriculum Changes to the Psychology Master of Science and Doctor of Philosophy Programs was included for information.**

**Motions S-200409.37 to S-200409.41 were dealt with as an Omnibus Motion.**

**S-200409.37**

**Calendar Description Change — Psychology Program, Graduate Application Deadline Dates**

**Tait / Randall**

That the change to the graduate application deadline for the Psychology Program on page 48, under 1.0 General Admission of the 2004-2005 UNBC Graduate Calendar, from February 15 to January 15 for Fall 2004 onward, be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.38**

**Calendar Description Change — Psychology Program, Master of Science Program Admission  
Tait / Randall**

That the revision to the first paragraph of the Psychology - Master of Science Program Admission description on page 90 of the 2004-2005 Graduate Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.39**

**Calendar Description Change — Psychology Program, Doctor of Philosophy Program Admission  
(Submission of Application Material by January 15)**

**Tait / Randall**

That the revision to the first paragraph of the Psychology - Doctor of Philosophy Program Admission description on page 91 of the 2004-2005 Graduate Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.40**

**Calendar Description Change — Psychology, Doctor of Philosophy Program Admission  
(Submission of Test Scores by January 15)**

**Tait / Randall**

That the revision to the first paragraph of the Psychology - Doctor of Philosophy Program Admission description on page 91 of the 2004-2005 Graduate Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**S-200409.41**

**Calendar Description Change — Psychology Program, Graduate Students' Academic  
Performance**

**Tait / Randall**

That the revision to the Calendar entries regarding academic performance for Psychology graduate students on pages 90 and 91 of the 2004-2005 Graduate Calendar be approved as proposed.

Effective Date: Fall 2004

CARRIED.

**To Senate for Information**

**SCRGS200704.01**

**Course Number Change — COMM 600-3**

That the change in course number for COMM 600-3 (Business & Corporate Strategy) to COMM 603-3 (which was approved in February 2004 by Senate) be approved as proposed.

Effective Date: Fall 2004

**SCRGS020604.04**

**Course Title and Description Change — ENPL 619-3**

That the changes to the course title and description for ENPL 619-3 (Rural Planning and Design) be approved as proposed.

Effective Date: Fall 2005

### 7.3 Senate Committee on Academic Appeals

#### *To Senate for Information*

#### 7.3.1 Summary of Academic Appeal Procedures and Revisions to Appeal Forms

Changes to the Academic Appeal procedures and revisions to appeal forms were approved at the meeting of the Senate Committee on Academic Appeals on August 19, 2004, to clarify the appeal process.

Senator J. Swainger spoke to this item, indicating that the revisions were undertaken in order to clarify the procedure for appeals to be brought forward, so that appeal packages are complete when they reach the Senate Committee on Academic Appeals, and that the correct information is provided in the appeal packages.

### 7.4 Senate Committee on Organization and Rules

#### **S-200409.42**

##### **2004 Annual Report of the College of Arts, Social and Health Sciences (CASHS)**

##### **Tait / Procter**

That the 2004 Annual Report (July 1, 2003 to June 30, 2004) of the College of Arts, Social and Health Sciences (CASHS) be received.

Effective Date: September 8, 2004

CARRIED.

#### **S-200409.43**

##### **2004 Annual Report of the College of Science and Management (CSAM)**

##### **Tait / Whitcombe**

That the 2004 Annual Report (2003 – 2004) of the College of Science and Management (CSAM) be received.

Effective Date: September 8, 2004

CARRIED.

#### **S-200309.44**

##### **Nominations and Election of Vice-Chair of Senate (no material)**

##### **Whitcombe / Procter**

That Howard Brunt be nominated for the position of Vice-Chair of Senate.

CARRIED.

##### **Tait / Nyce**

That nominations for the position of Vice-Chair of Senate be closed.

CARRIED.

Dr. Brunt accepted the position of Vice-Chair of Senate. The term will be for one year, from September 8, 2004, to September 7, 2005.

#### *To Senate for Information*

#### **SCOR 200408.03**

##### **Membership Changes to Senate and Senate Committees (no material)**

The following recommendations from the SCOR Sub-Committee on Rules and Nominations (SSCRN) for candidates to serve on Senate and Senate Committees were approved by the Senate Committee on Organization and Rules (SCOR) on August 25, 2004:



**Senate**

**(Two Student Senator vacancies)**

Nicole Zutz (Biology)

Undergraduate Student Senator

Scott Scholefield (Forestry)

Graduate Student Senator

**SCOR Sub-Committee on Rules and Nominations (SSCRN)**

**(One Student Senator vacancy)**

Scott Scholefield (Forestry)

Graduate Student Senator

**Senate Committee on Admissions and Admissions Standards (SCAAS)**

**(One Undergraduate Student Representative and One Graduate Student Representative vacancy)**

Arjina Mangat (Biology)

Undergraduate Student Representative

Gary McKivett (English / History)

Graduate Student Representative

**SCRGS Research Ethics Board (REB)**

**(Two Faculty Representative vacancies)**

Greg Halseth

Faculty Representative, College of Science and Management

**8.0 Other Business — None**

**8.1 Report of the Registrar — None**

**9.0 Information — None**

**10.0 S-200409.45**

**Adjournment**

**Morrison**

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 4:05pm.