

**-THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA
SENATE MEETING
PUBLIC SESSION
MINUTES**



January 14, 2004

3:30 – 5:30 PM

Room 7/172 Bentley Centre - Prince George Campus

Present: S. Beeler, T. Binnema, C. Brown, L. Coates, A. Espiritu, J. DeGrace, A. Fredeen, S. Gill, C. Hawkins, D. Hemingway, A. Hussein, C. Jago (Chair), E. Jensen, J. Kennedy-Pannett, E. Kinghorn (teleconference), B. Malcolm, M. Mandy, W. McGill, P. Montgomery, W. Morrison, K. Naziripour, D. Nyce, A. Nussbaumer, K. Otter, D. Poff (Vice-Chair), D. Procter, F. Rahemtulla, J. Randall, B. Simard (teleconference), J. Sims, J. Swainger, R. Tait, T. Whitcombe, S. Wilson, A. Truant (Recording Secretary)

Regrets: B. Anderson, R. Berthiaume, M. Blouw, S. Cochran, D. Ditto, D. Macknak, R. Matheson, B. Milakovic, B. Muir, K. Penner, H. Smith, D. Snadden

Guests: S. McIntyre, C. Russell

The meeting commenced at 3:35pm.

Aileen Espiritu was welcomed to her first Senate meeting as a Faculty Senator.

1.0 S-200401.01

Approval of the Agenda

Mandy/Tait

That the Agenda for the January 14, 2004 Public Session of Senate be approved as proposed.

CARRIED

2.0 Minutes of the December 17, 2003 Public Session

The Minutes of the December 17, 2003 Public Session of Senate will be forwarded to the February 11, 2004 Senate meeting for approved.

3.0 Business Arising from Previous Meetings of Senate

3.1 Clarification re: Listing of the 2003/04 Award Recipients

Susan McIntyre, Chair of the Senate Committee on Scholarships & Bursaries, provided the following clarification to questions raised at the last Senate meeting with regard to the list of 2003/04 Award Recipients:

- . Nomination by donor – the donor nominated the recipients and the Awards Office ensured that the nominees met the eligibility criteria. The names of the nominees were forwarded to the Senate Committee on Scholarships & Bursaries for final approval.
- . Aldyen Hamber Women's Studies Bursary – the amount was confirmed at \$750. This was corrected on the original spreadsheet.
- . The list of awards – this was not a complete list. Earlier lists were sent to Senate for approval. This list represented the awards that were given out later in the Fall.

- . GPA values – these were incorrect. The GPA values were either University GPA's for continuing or high school entrance averages (percentages) for new students – high school admissions averages were not converted to GPA's. The spreadsheet to be corrected for greater clarity.

4.0 President's Report

4.1 November 2003 Enrolment Analysis Report – for information

These reports would continue to come forward to Senate and be a record of Senate in the future.

The following trends would be identified when it is presented to the Board of Governors:

- . The two Colleges were growing equally in size – not as it had been in the past. This was due to the expansion of the Nursing Program, the BEd and other new programs in the College of Arts, Social & Health Sciences.
- . Increased graduate enrolment in the College of Science & Management.
- . The decreased enrolment in Forestry was an issue.

The trends had been monitored and tied in with discussions at various levels.

Action: Dean Tait to discuss how the graduate numbers were reported with the Director of Institutional Analysis & Planning. It should be reported by Graduate Program, and the label at the bottom which reads "undeclared", should be changed to "non-degree students".

4.2 Association of Universities and Colleges of Canada (AUCC) – “The Consenting University & the Dissenting Academy: Binary Friction”

Received for information.

4.3 First Draft of the Three Year Service Plan

The President reported that universities must file a Three Year Service Plan with the provincial government in April this year. It is expected that the draft would be submitted to the Senate Committee on Academic Policy & Planning in February and to the Senate and the Board of Governors in March for thorough discussions before it was submitted to the government.

5.0 Report of the Vice-President (Academic) and Provost - None

6.0 Question Period

Senator Otter raised a question regarding the University policy on the 72hour rule on submission of grades to the Registrar's Office after the final exam period. He asked how old this policy was and requested that it be revisited. During the last examination period one of his classes with 300 students had their exam scheduled on the final day of examinations and he was requested to submit the grades within 72hours.

In response, the Registrar advised that Faculty would in the near future be able to enter grades on-line on “Web for Faculty”, which would eliminate the need for a hard copy of the grades and for grades to be entered manually by staff in the Registrar's Office. As well, every attempt had usually been made to schedule exams for large classes early in the exam period to allow more time for marking. The grades were needed within this time frame so that students could be advised of their academic standing prior to the holidays.

Action: The question would be referred to the Senate Committee on Academic Policy & Planning for further discussion and a report brought back to the Senate.

7.0 Committee Reports:

7.1 Senate Committee on Academic Policy & Planning

S-200401.03

Agreement of Cooperation between the Jönköping International Business School, Jönköping University (Sweden) and UNBC

Poff/Whitcombe

That the Agreement of Cooperation between the Jönköping International Business School, Jönköping University (Sweden) and the University of Northern British Columbia be approved.

Effective Date: 2004-2005 Academic Year

UNANIMOUSLY CARRIED

S-200401.04

Agreement between the College of New Caledonia, Northern Lights College and the University of Northern British Columbia

Poff/Whitcombe

That the agreement between the College of New Caledonia, Northern Lights College and the University of Northern British Columbia to accept international/domestic students for whom English is not their first language be approved. This agreement will be in effect for one year and will be subject to review by the SCAPP Sub-Committee for International Agreements.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

The Vice-Chair added that we expect to have a pilot English as a Second Language program this summer. Students would be admitted to Northern Lights College and the College of New Caledonia and would be offered a conditional admission to the University based on their successful studies and proficiency in English.

Senator Otter questioned how this agreement would affect Canadian students who may have English as a second language and wish to apply for admittance to the UNBC Graduate Program. Carolyn Russell, Coordinator of the International Centre, advised that this would be for any student who entered the program at the Northern Lights College or the College of New Caledonia. The question would be whether or not UNBC Graduate Studies would accept this program to satisfy admission requirements. The Vice-Chair stated that at this time we were in the process of thinking about our institutional needs for ESL and we would look at this as we pilot our first group.

Action: This would be taken back to the appropriate Committee for review. If this was a need on campus we would explore opportunities of offering it to ESL students at other institutions.

To Senate for Information

SCAPP 20031203.06

Course Prerequisites Change – BIOL 101-4

That the prerequisites for BIOL 101-4, Introductory Biology I, be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.06

Course Prerequisites Change – BIOL 102-4

That the prerequisites for BIOL 102-4, Introductory Biology II, be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.06

Course Prerequisites Change – BIOL 423-3

That the prerequisites for BIOL 423-3, Molecular Evolution and Ecology, be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.07

Change GEOG Requirement in the NRM Wildlife and Fisheries Major

That the GEOG 210-3, Geomorphology requirement in the Natural Resources Management Wildlife and Fisheries Major, be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.08

Change BIOL Requirement in the NRM Wildlife and Fisheries Major

That the BIOL 301-3, Systematic Botany, or FSTY 201- 4, Plant Systems requirement in the Natural Resources Management Wildlife and Fisheries Major, be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.09

Change 200 Level Courses in the NRM Wildlife and Fisheries Major

That the 200-level list of “one of” courses in the Natural Resources Management Wildlife and Fisheries Major be changed as proposed.

Effective Date: September 2005

SCAPP 20031203.10

Change in Breadth Requirement

That the Breadth Requirement preclusion statement on page 100 be changed as proposed.

Effective Date: September 2004

SCAPP 20031203.14

Prerequisites Change to Women’s Studies Courses

That the following changes to prerequisites to Women’s Studies courses be approved:

1. WMST 204-3 to be deleted as a prerequisite to WMST 303-3
2. WMST 101-3 to be deleted as a prerequisite to WMST 310-3
3. WMST 102-3 to be deleted as a prerequisite to WMST 311-3
4. WMST 202-3 to be deleted as a prerequisite to WMST 403-3

Effective Date: January 2004

At the request of the Senate, Dean Randall referred #4 of this motion to Gordon Martel, Coordinator for Women’s Studies, as it seemed that this section of the motion was incomplete.

Revised Wording Confirmed:

4. WMST 101-3 and WMST 202-3 to be deleted as prerequisites to WMST 403-3.

7.2 Senate Committee on Research & Graduate Studies

S-200401.05

2003 Annual Report – Senate Committee on Research & Graduate Studies

Mandy/Tait

That the Annual Report from the Senate Committee on Research and Graduate Studies for 2003 be received.

Effective Date: December 2003

CARRIED

7.3 Senate Committee on Scholarships & Bursaries

S-200401.06

UNBC Achievement Awards

Tait/Hemingway

That the changes to the UNBC Achievement Awards as proposed by the University Liaison Office be approved.

Effective Date: Winter 2004

UNANIMOUSLY CARRIED

S-200401.07

Change to Criteria for Graduate Entrance Scholarships

Tait/Hemingway

That the eligibility criteria for the Graduate Entrance Scholarships be changed as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

<i>Action: The renewable aspect of this Scholarship to be clearly identified.</i>

S-200401.08

Dean's Entrance Scholarships in Environmental Engineering

Tait/Hemingway

That the Terms and Conditions for the Dean's Entrance Scholarships in Environmental Engineering be approved.

Effective Date: Established 2004

CARRIED

S-200401.09

Vancouver Foundation First Nations Bursary

Tait/Hemingway

That the Terms and Conditions for the Vancouver Foundation First Nations Bursary be approved.

Effective Date: Established 2004

CARRIED

S-200401.10

Associated Canadian Travellers and Auxiliary Bursary

Tait/Hemingway

That the recipient of the Associated Canadian Travellers and Auxiliary Bursary be approved as presented.

Effective Date: Fall 2003

CARRIED

7.4 Senate Committee on Organization and Rules

S-200401.11

October 1, 2001 to September 30, 2003 Annual Report of the Senate Committee on Student Services (SCSS)

Tait/Mandy

That the October 1, 2001 to September 30, 2003 Annual Report of the Senate Committee on Student Services (SCSS) be received.

Effective Date: January 2004

CARRIED

To Senate for Information

SCOR 200401.03

2004/05 Senate Meeting Dates for inclusion in the Calendars

That the proposed listing of the 2004/05 Senate meeting dates be inserted after “Sessional Dates” in the Calendars.

Effective Date: January 2004

SCOR 200401.04

Repeal of Part 7 – Senate, Section 35 (2) (j) of the University Act – Bill 35

That further to the repeal of Part 7 – Senate, section 35 (2) (j), of the University Act at the third reading of Bill 35 on October 20, 2003, the proposed revision of section 1 of the UNBC Senate Handbook be approved.

Effective Date: January 2004

SCOR 200401

Newly Elected Member of the Senate – Aileen Espiritu

Aileen Espiritu was elected by acclamation to fill the vacant CASHS Faculty Senator position, which will expire on January 31, 2005.

8.0 Other Business

8.1 Report of the Registrar

Declaration of Vacancy on the Senate

Undergraduate Student Senator, Yasmine Hussein, resigned from the Senate from the date of this meeting.

9.0 Information - None

10.0 S-200401.12

Move to In-Camera

Mandy/Malcolm

That the meeting move In-Camera

CARRIED

11.00 S-200401.16

Adjournment

Mandy

That the Senate meeting be adjourned.

The meeting ended at 4:10pm.