

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA  
SENATE MEETING  
PUBLIC SESSION  
MINUTES**



**February 11, 2004**

**3:30 – 5:30 PM**

**Room 7/172 Bentley Centre - Prince George Campus**

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**Present:** S. Beeler, R. Berthiaume (teleconference), T. Binnema, M. Blouw, C. Brown, S. Cochran, D. Ditto, A. Espiritu, J. DeGrace, A. Fredeen, S. Gill, C. Hawkins, D. Hemingway, C. Jago (Chair), E. Jensen, J. Kennedy-Pannett, M. Mandy, W. McGill, B. Milakovic, P. Montgomery, W. Morrison, B. Muir, K. Naziripour, D. Nyce (teleconference), A. Nussbaumer, K. Otter, K. Penner, D. Poff (Vice-Chair), D. Procter, F. Rahemtulla, J. Randall, B. Simard (teleconference), H. Smith, J. Swainger, R. Tait, T. Whitcombe, S. Wilson, A. Truant (Recording Secretary)

**Regrets:** B. Anderson, L. Coates, A. Hussein, E. Kinghorn, D. Macknak, B. Malcolm, R. Matheson, J. Sims, D. Snadden

**Guests:** C. Schell, E. Croft, P. Madak

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**1.0 S-200402.01**

**Approval of the Agenda**

Tait/Hemingway

That the Agenda for the February 11, 2004 Public Session of Senate be approved as proposed.

CARRIED

**2.0 Approval of Minutes**

**S-200402.02**

**Minutes of the January 14, 2004 Public Session**

Morrison/Mandy

That the Minutes of the January 14, 2004 Public Session of Senate be approved as presented.

CARRIED

**S-200402.03**

**Minutes of the December 17, 2003 Public Session**

Morrison/McGill

That the Minutes of the December 17, 2003 Public Session of Senate be approved as presented.

CARRIED

**3.0 Business Arising from Previous Meetings of Senate - None**

**4.0 President's Report**

The President spoke about the recent Throne Speech in which it was stated that by the year 2010, 25,000 new student spaces were to be added to BC's colleges, universities and institutes.

**5.0 Report of the Vice-President (Academic) and Provost - None**

## 6.0 Question Period

Senator Binnema requested information regarding the celebration of the 10<sup>th</sup> anniversary of UNBC. The Chair confirmed that a Special Convocation was being planned for August 17, 2004. The intent of this event was to recognize the people who were instrumental in establishing this University and the event would coincide with the opening of the Northern Health Sciences building. More information to be provided at the In-Camera session.

## 7.0 Committee Reports:

### 7.1 Senate Committee on Academic Policy & Planning - None

### 7.2 Senate Committee on Research & Graduate Studies

**An Executive Summary of the Changes to the Master of Business Administration Degree and Diploma was included for information.**

#### **S-200402.04**

#### **New Degree - Master of Business Administration (MBA)**

Tait/Poff

That the new Degree of Master of Business Administration be approved as proposed.

Effective Date: September 2005

CARRIED

4 OPPOSED

1 ABSTENTION

#### **Friendly Amendment**

. Throughout the proposal the word Masters to be changed to Master.

C. Schell and Elizabeth Croft from the Business Program attended the meeting to provide clarification. There was considerable discussion/concern regarding this proposal. Dean Tait explained that the intent of this Program was for students to move from the diploma program after the first year to the MBA program in the second year. The Chair added that this proposal had been brought to Senate solely to deal with academic matters. If approved, the cost estimates would be submitted to the March meeting of the Board of Governors before the proposal was sent to the Ministry for review.

#### Discussion Summary:

- . pg #15 "supervision of ten students will be equivalent to one three credit course". It was questioned whether faculty could buy out courses they teach, but this would not be the case.
- . D. Poff added that delivery of this Program would be significantly different. C. Schell added that in the initial stages, faculty would be brought in from other institutions as some aspects of the Program were expected to be self-funded, but it was hoped that eventually all the teaching would be done by UNBC faculty.
- . There was concern regarding managing of the workload, given the number of courses and supervisions. C. Schell advised that flexibility had been built in and the co-supervisory format could be used. It was not expected that all the supervision would be done by UNBC faculty.
- . The program did not require a thesis, but consisted of projects.
- . D. Poff added that the last year had been a very successful year for hiring of business faculty.
- . With regard to how this proposal would fit into the 5 Year Plan and the Action Plan, D. Poff confirmed that this was part of the original 1991 Strategic Plan as well as being an income generating proposal.
- . This would build depth to the existing BCOM, which has 5 majors.
- . The demand for an MBA in the north had been constantly raised by local businesses.

- . It was expected that the students would be part-time, and if there was sufficient interest from regional students, some of the workshops could be held in the regions or in chat rooms so that not all workshops needed to be held at the Prince George campus.
- . There was nothing in the plan stating that business graduate students would be hired as TA's. C. Schell confirmed that there should be no draw on the graduate TA pool.
- . If the proposal was approved, the Diploma Program would begin in the summer of 2004 and the MBA in the summer of 2005.
- . The concerns regarding the shortage of space on campus were discussed. Funds had been budgeted for the use of external facilities for video conferencing.
- . A. Nussbaumer advised that the start up funds indicated would be sufficient to allow the library to license at least one full-text database.

**S-200402.05**

**New Graduate Diploma - Master of Business Administration (MBA)**

Tait/Procter

That the new Graduate Diploma in Business Administration be approved as proposed.

Effective Date: August 2004

CARRIED

2 OPPOSED

1 ABSTENTION

**Friendly Amendment**

The third bullet under the section "Admission Requirements" to be re-worded as follows:

"a Graduate Management Admission Test (GMAT) with a minimum score of 500 is recommended".

*Action: As there was no policy for Graduate Diplomas, the Senate Committee on Research & Graduate Studies (SCRGS) would be asked to undertake the task of drafting one for review and approval.*

**Motions # S-200402.06 to S-200402.21 were dealt with as an Omnibus Motion.**

**S-200402.06**

**New Course Approval – COMM 600-3**

Tait/McGill

That the new course COMM 600-3, Business & Corporate Strategy, be approved as proposed.

Effective Date: Fall 2004

CARRIED

**S-200402.07**

**New Course Approval – COMM 610-3**

Tait/McGill

That the new course COMM 610-3, Accounting, be approved as proposed.

Effective Date: Fall 2004

CARRIED

**S-200402.08**

**New Course Approval – COMM 620-3**

Tait/McGill

That the new course COMM 620-3, Corporate Finance, be approved as proposed.

Effective Date: Winter 2005

CARRIED

**S-200402.09**

**New Course Approval – COMM 632-3**

Tait/McGill

That the new course COMM 632-3, Organizational Behaviour, be approved as proposed.

Effective Date: Fall 2004

CARRIED

**S-200402.10**

**New Course Approval – COMM 640-3**

Tait/McGill

That the new course COMM 640-3, Marketing, be approved as proposed.

Effective Date: Winter 2005

CARRIED

**S-200402.11**

**New Course Approval – COMM 650-3**

Tait/McGill

That the new course COMM 650-3, Operations Management, be approved as proposed.

Effective Date: Winter 2005

CARRIED

**S-200402.12**

**New Course Approval – COMM 690-3**

Tait/McGill

That the new course COMM 690-3, Northern Business Issues, be approved as proposed.

Effective Date: Summer 2005

CARRIED

**S-200402.13**

**New Course Approval – COMM 701-3**

Tait/McGill

That the new course COMM 701-3, Strategy Implementation, be approved as proposed.

Effective Date: Winter 2006

CARRIED

**S-200402.14**

**New Course Approval – COMM 703-3**

Tait/McGill

That the new course COMM 703-3, International Business, be approved as proposed.

Effective Date: Winter 2006

CARRIED

**S-200402.15**

**New Course Approval – COMM 725-3**

Tait/McGill

That the new course COMM 725-3, Financial Management, be approved as proposed.

Effective Date: Fall 2005

CARRIED

**S-200402.16**

**New Course Approval – COMM 735-3**

Tait/McGill

That the new course COMM 735-3, Law, Governance and Ethics, be approved as proposed.

Effective Date: Fall 2005

CARRIED

**S-200402.17**

**New Course Approval – COMM 736-3**

Tait/McGill

That the new courses COMM 736-3, Human Resource Management and Industrial Relations, be approved as proposed.

Effective Date: Fall 2005

CARRIED

**S-200402.18**

**New Course Approval – COMM 755-3**

Tait/McGill

That the new course COMM 755-3, Management of Technology, be approved as proposed.

Effective Date: Winter 2006

CARRIED

**S-200402.19**

**New Course Approval – COMM 798-3**

Tait/McGill

That the new course COMM 798-3, Independent Study, be approved as proposed.

Effective Date: Fall 2005

CARRIED

**S-200402.20**

**New Course Approval – COMM 799-6**

Tait/McGill

That the new course COMM 799-6, MBA Project, be approved as proposed.

Effective Date: Fall 2005

CARRIED

**S-200402.21**

**New Course Approval – ECON 608-3**

Tait/McGill

That a new course, ECON 608-3, Managerial Economics, be approved as proposed.

Effective Date: Fall 2004

CARRIED

**An Executive Summary for Proposed Motions to Revise the Master of Education Program was included for information. Dean Tait advised that the changes were being recommended to meet the needs of the community.**

**S-200402.22**

**Revision to Prerequisites for EDUC 602-4**

Tait/Randall

That the revision to the prerequisites for EDUC 602-4, Educational Research Data Analysis, be approved as proposed.

Effective Date: January 2004

CARRIED

Motions #S-200402.23 to S-200402.31 were dealt with as an Omnibus Motion.

**S-200402.23**

**Revision to the Course Credits and Course Description for EDUC 610-3**

Tait/Randall

That the revision to the course credits and course description for ECUC 610-3, Qualitative Analysis in Education, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.24**

**Revision to the Course Description for EDUC 613-3**

Tait/Randall

That the revision to the course description for EDUC 613-3, Interpersonal Counselling Skills, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.25**

**Revision to the Course Title and Course Description for EDUC 691-3**

Tait/Randall

That the revision to the course title and description for EDUC 691-3, Education Programs: Interdisciplinary Seminar, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.26**

**Revision to the Course Description for EDUC 711-3**

Tait/Randall

That the revision to the course description for EDUC 711-3, Counselling Theory, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.27**

**Revision to the Course Description and Prerequisites for EDUC 712-3**

Tait/Randall

That the revision to the course description and prerequisites for EDUC 712-3, Counselling Practice, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.28**

**Revision to the Course Title and Course Description for EDUC 715-3**

Tait/Randall

That the revision to the course title and description for EDUC 715-3, Educational and Career Counselling, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.29**

**Revision to the Course Description for EDUC 716-3**

Tait/Randall

That the revision to the course description for EDUC 716-3, Clinical Counselling, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.30**

**Revision to the Course Description and Prerequisites for EDUC 719-3**

Tait/Randall

That the revision to the course description and prerequisites for EDUC 719-3, Counselling Practicum, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.31**

**Revision to the Course Description and Prerequisites for EDUC 797-3**

Tait/Randall

That the revision to the course description and prerequisites for EDUC 797-3, Comprehensive Examination, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.32**

**Revision to the Master of Education Program**

Tait/Randall

That the proposed revision of the Master of Education program to change the admission requirements, and program requirements for Thesis, Project, and Comprehensive Examination, be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**S-200402.33**

**Revision of the Master of Education in Educational Counselling Program**

Tait/Randall

That the proposed revision of the Master of Education in the Educational Counselling program to change the name, description, credit hours, and prerequisites be approved as proposed.

Effective Date: January 2004

UNANIMOUSLY CARRIED

**7.3 Senate Committee on Scholarships & Bursaries - None**

**7.4 Senate Committee on Organization and Rules**

**To Senate for Information**

**Changes to Membership of Senate Committees (no material)**

A joint meeting of the SCOR Sub-Committee on Rules & Nominations (SSCRN) and the Senate Committee on Organization & Rules (SCOR) approved the following membership recommendations for Senate Committees:

**Senate Committee on the University Budget (SCUB)**

Aileen Espiritu Faculty Senator  
Brian Milakovic Graduate Student Senator

**Senate Committee on First Nations & Aboriginal Peoples (SCFNAP)**

Heather Smith Faculty Senator.

**7.5 Senate Committee on Regional Policy and Inter-Institutional Relations (SCRPIIR)**

**S-200402.34**

**Annual Report of the Senate Committee on Regional Policy & Inter-Institutional Relations**

Whitcombe/Randall

That the SCRPIIR Annual Report dated February 2004 be received.

Effective Date: February 2004

CARRIED

**7.6 Senate Committee on Honorary Degrees & Other Forms of Special Recognition (SCHDSR)**

**S-200402.35**

**Annual Report of the Senate Committee on Honorary Degrees & Other Forms of Special Recognition (SCHDSR)**

Whitcombe/Hemingway

That the SCHDSR Annual Report dated February 2003 to January 2004 be received.

Effective Date: February 2004

CARRIED

**7.7 Senate Committee on Admissions & Admissions Standards (SCAAS)**

**S-200402.35A**

**Revised Admission Regulations**

Poff/Tait

That the revised admission regulations be approved as proposed.

Effective Date: February 2004

CARRIED

The Registrar confirmed that pages #197 to #210 showed the changes that were submitted. The changes that were not italicized were revised in order to correct grammar and style.

***Action: Senator Mandy recommended and the members of Senate concurred that the following changes were to be made to page #205 under the section "Time Limit for Transfer Credit":***

- . The order of the first two sentences in the first paragraph to be reversed***
- . The sentence beginning "Transfer credit may not be awarded..." to be re-worded and brought back to Senate. A possible re-wording: "Transfer credit will not normally be awarded for ..."***

With regard to the 10 year rule, it was agreed that each request should be dealt with individually as there were always exceptions to the rule.



**8.0 Other Business**

**8.1 Report of the Registrar – None**

**9.0 Information – None**

**10.0 S-200402.35B**

**Move to In-Camera**

Whitcombe/Morrison

That the meeting move In-Camera

CARRIED

**11.00 S-200402.40**

**Adjournment**

Whitcombe

That the Senate meeting be adjourned.

CARRIED

The meeting ended at 4:55pm.