

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA
SENATE MEETING
PUBLIC SESSION
MINUTES**



November 12, 2003

3:30 – 5:30 PM

Room 7/172 Bentley Centre - Prince George Campus

Present: S. Beeler, R. Berthiaume (teleconference), T. Binnema, C. Brown, L. Coates, S. Cochran, J. DeGrace, A. Fredeen, S. Gill, A. Hussein, C. Jago (Chair), E. Jensen, J. Kennedy-Pannett, E. Kinghorn (teleconference), M. Mandy, W. McGill, B. Malcolm, P. Montgomery, W. Morrison, K. Naziripour, D. Nyce (teleconference), A. Nussbaumer, K. Otter, K. Penner, D. Procter, J. Randall, B. Simard (teleconference), J. Sims, Heather Smith, J. Swainger, R. Tait, T. Whitcombe, A. Truant (Recording Secretary).

Regrets: B. Anderson, M. Blouw, D. Ditto, C. Hawkins, D. Hemingway, Y. Hussein, D. Macknak, R. Matheson, D. Poff (Vice-Chair), F. Rahemtulla, S. Wilson.

Guests: W. Haque, G. Halseth & K. Egger.

1.0 S-200311.01

Approval of the Agenda

McGill/Tait

That the Agenda for the November 12, 2003 Public Session of Senate be approved as proposed.

CARRIED

2.0 S-200311.02

Approval of Minutes - of the October 8, 2003 Public Session

Malcolm/Swainger

That the Minutes of the October 8, 2003 Public Session of Senate be approved with the inclusion of the following paragraph under the section "Report of CSAM to Senate", motion #35:

"Senator Mandy queried the use of the phrase "academic units" in the report. The College had been told by the Dean that the restructuring affected only the administrative units, not academic units".

CARRIED

3.0 Business Arising from Previous Meetings of Senate – None

4.0 President's Report

4.1 Welcome to New Senators

The Chair welcomed the new Senators.

4.1A Declaration of Vacancy – Senator S. Beaumont

The Chair advised that he had received the resignation of Senator Sherry Beaumont and had accepted it with regrets.

As there had been a recent election to fill a Faculty "Member at Large" position on Senate, the question of whether it would be feasible to fill Senator Beaumont's vacancy for the balance of the term with the nominee with the next highest number of votes from the College of Arts, Social & Health Sciences (CASHS) was put forward.

Action: This would be taken under advisement and forwarded to the Senate Committee on

4.2 Towards a Higher Learning Investment

Material received for information.

With regard to the Annual Budget Submission of The University Presidents' Council to the Government of BC, the Chair added that the Provincial Government had set the budget date at February 19, 2004 and that from the budget speech we would have some idea as to the direction of the Government, and can expect the budget letter either at the end of February or early March.

5.0 Report of the Vice-President (Academic) and Provost - None

5.1 Membership of the University Tenure & Promotion Committee (UPTC)

The Chair advised Senators of the nomination of Senator Beeler to fill the tenured Senator position on UPTC, and of a nomination of Senator Otter to fill the alternate position. As there were no other nominations from Senate, they were declared elected by acclamation. The positions on this Committee for Faculty Members from the College of Science & Management (CSAM) had also been filled. The Chair thanked all the nominees.

6.0 Question Period - None

7.0 Committee Reports:

7.1 Senate Committee on Academic Policy & Planning

In the absence of the Chair of this Committee, Senator T. Whitcombe presented the following motions.

S-200311.03

New Degree Proposal – Ecosystem Science and Management – Honours in Forestry

Whitcombe/Otter

That the New Degree Proposal for Ecosystem Science and Management be approved as proposed.

Effective Date: Winter 2003

CARRIED

2 ABSTENSIONS

A number of points were raised as follows and answers provided:

- . Senator Smith questioned why this Honours Degree was different in content from others. Dean McGill responded that in this program, Honours students would be expected to prepare and deliver a seminar, but not as a formal course offering. Senator Otter noted that this was a program with a heavy course requirement. The major in Forestry was 138 credit hours, and the Honours program was even higher. Senator Whitcombe added that, in previous discussions on Senate, it had been decided that there was not a requirement for complete parity across degree boundaries.
- . Senator Hussein noted his concerns with regard to new courses and new degrees being proposed when there could be the possibility of others having to be terminated.
- . Senator Montgomery wished to know if Faculty would be reimbursed either in reduced workload or in stipends for supervising Honours Students. He wanted to ensure that graduate student supervision would be an option and not a requirement. Dean McGill responded.

S-200311.04

New Degree Calendar Description – Honours in Forestry

Whitcombe/Morrison

That the proposed new degree description for the Honours in Forestry be added to the UNBC Calendar. (To be inserted on page 75 beneath "Elective Requirement".)

Effective Date: Winter 2003
UNANIMOUSLY CARRIED

S-2003 11.05

2004-2005 Semester Dates (for the Undergraduate & Graduate Calendars)

Whitcombe/Randall

That the Semester Dates for 2004-2005 be approved as proposed, and that the Semester Dates for 2005-2006 be approved provisionally, for planning purposes.

Effective Date: Fall 2004

Motion of Amendment

Addition to Sessional Dates in the Graduate Calendar

Tait/Morrison

That to the Sessional Dates for Graduate Studies be added, November 15th as the deadline for acceptance for the second semester and July 15th as the deadline for acceptance for the first semester.

CARRIED

Main Motion as Amended

Amendments/recommendations were made to the main motion as follows:

- . deadline for applications for the Engineering Program should be May 1, 2004, not March 1st.
- . it was under advisement to the Registrar that the Senate Committee on Academic Policy & Planning (SCAPP) revisit the number of teaching days (60 in the Fall as compared to 62 in the Winter Semester) for the same course. Students would have the advantage of two more teaching days for the same course taken in the winter semester.

UNANIMOUSLY CARRIED

S-200311.06

General Reorganization of the University Calendars (both Undergraduate & Graduate)

Whitcombe/Morrison

That the proposed general reorganization of the University Calendars be approved with the recommended changes.

Effective Date: 2004-2005 Calendars

Introductory comments were made by the Registrar. The highlights of the proposed reorganization were as follows:

- . the Academic Regulations would be moved from the back to the front of the Calendar for a logical progression.
- . the listing of Faculty Members to be amended so that for each academic program, the names of the Faculty Members associated with that Program would be listed beginning with the Chair, followed by any Professors Emeriti and professors, in alphabetical order.
- . the general listing of Faculty Members would be the place where all Faculty Members would be listed alphabetically, showing their degrees, their places of graduation, discipline etc.

Recommended Changes:

- . the line "Guide to Course Descriptions etc" on page #38 to be deleted as it was also listed on page #41.
- . First Nations Studies to be added to page #40 showing the First Nations languages offered.

The changes recommended by the Senators were acceptable to both the mover and seconder. The Chair added that the proposed reorganization of the Calendars was reviewed in depth at joint meetings of the Senate Committee on Academic Policy and Planning (SCAPP), the Senate Committee on Research and Graduate Studies (SCRGS) and the Senate Committee on Academic Appeals (SCAA).

UNANIMOUSLY CARRIED

S-200311.07

Calendar Change - Internationalization Value Statement

Whitcombe/Tait

That the Internationalization Value Statement be approved with the editorial change. The statement should be added to the list of Values outlined in the UNBC Calendar.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

Action: The word "compliments" to be amended with "complements".

Omnibus Motions were used from this point onward, where appropriate.

Motions S-200311.08 to S-200311.12

A Summary of Proposed Motions was included for information.

S-200311.08

New Course Approval – CPSC 322-3

Whitcombe/Brown

That the new course CPSC 322-3, Introduction to Concurrent and Distributed Programming, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.09

New Course Approval – CPSC 350-3

Whitcombe/Brown

That the new course CPSC 350-3, Introduction to Computer Graphics, be approved as proposed.

Effective Date: Winter 2005

UNANIMOUSLY CARRIED

S-200311.10

New Course Approval – CPSC 401-3

Whitcombe/Brown

That the new course CPSC 401-3, Software Engineering for Real-time Systems, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.11

New Course Approval – CPSC 443-3

Whitcombe/Brown

That the new course CPSC 443-3, Mobile Computing, be approved as proposed.

Effective Date: Winter 2005

UNANIMOUSLY CARRIED

S-200311.12

New Course Approval – CPSC 450-3

Whitcombe/Brown

That the new course CPSC 450-3, Bioinformatics, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

An Executive Summary of Changes to the NORS Program was included for information.

S-200311.13

Calendar Description Change – Northern Studies Major

Whitcombe/Tait

That the proposed change in Calendar description of the Northern Studies Major, in order to bring it into line with the Bachelor of Circumpolar Studies of the University of the Arctic, be approved.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

Action: The Registrar to check the “Breadth Requirement”.

Motions S-200311.14 to S-200311.19

Action: The Registrar was directed to ensure that, where appropriate, UNBC and the University of the Arctic courses were mutually precluded so that students could only obtain credit once.

S-200311.14

New Course Approval – NORS 311-3

Whitcombe/Randall

That the new course NORS 311-3, Lands and Environments of the Circumpolar North I, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.15

New Course Approval – NORS 312-3

Whitcombe/Randall

That the new course NORS 312-3, Lands and Environments of the Circumpolar North 2, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.16

New Course Approval – NORS 321-3

Whitcombe/Randall

That the new course NORS 321-3, Peoples and Cultures of the Circumpolar World I, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

*Action: It was noted that care should be taken that the preclusion between NORS 321 and ANTH 305 should be recorded in the Calendar as in **both** directions.*

S-200311.17

New Course Approval – NORS 322-3

Whitcombe/Randall

That the new course NORS 322-3, Peoples and Cultures of the Circumpolar World II, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.18

New Course Approval – NORS 331-3

Whitcombe/Randall

That the new course NORS 331-3, Contemporary Issues of the Circumpolar North I, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.19

New Course Approval – NORS 332-3

Whitcombe/Randall

That the new course NORS 332-3, Contemporary Issues of the Circumpolar North 2, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

*Action: It was noted that care should be taken that the preclusion between NORS 332 and POLS 315 should be recorded in the Calendar as in **both** directions.*

S-200311.20

New Course Approval – POLS 315-3

Whitcombe/Malcolm

That the new course POLS 315-3, Contemporary Issues in the Circumpolar World, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

A Summary of Motions for the Social Work Program was included for information.

S-200311.21

Program Change – Addition of BSW First Nations Specialization within the Social Work BSW Program

Whitcombe/Randall

That the addition of a BSW First Nations Specialization within the Social Work BSW Program, and that the addition of the text to the 2004-2005 UNBC Calendar, be approved.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

Motions #S-200311.22 to S-200311.24

S-200311.22

New Course Approval – SOCW 455-3

Whitcombe/Randall

That the new course SOCW 455-3, First Nations Governance and Social Policy, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.23

New Course Approval – SOCW 456-3

Whitcombe/Randall

That the new course SOCW 456-3, Family Caring Systems, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.24

New Course Approval – SOCW 457-3

Whitcombe/Randall

That the new course SOCW 457-3, Individual and Community Wellness, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

S-200311.25

Changes to the Undergraduate and Graduate Regulations

Whitcombe/Mandy

That the changes to the Graduate and Undergraduate Regulations for the University be approved as proposed.

Effective Date: Winter 2004 except as indicated otherwise for specific regulations

The Registrar made the following introductory comments:

- . The motion had been made on behalf of SCAPP & SCRGS.
- . The current Academic Regulations were difficult to access. As more students were viewing the Calendar content on the Internet, changes were necessary.
- . The revisions were made roughly to follow students' progress through their academic careers.
- . Some of the entries in the current Academic Regulations had not been approved by Senate.

The following friendly amendments were recommended:

- . the word "less" on line #2 under section #7 "Part-Time Studies" to read "fewer".
- . the final sentence under section #39 to read, "Food and beverages *other than water* are not to be permitted in the examination room".
- . the first sentence of section #42 to be changed to: "...for any final examination missed must be made *by the student or designate* to the office of the ...was written"
- . the second sentence of section #42 was re-written by the Registrar to read, "*Within 48 hours of receiving a submission, the Registrar or designate may direct the Program under which the course is offered to arrange a writing of a special examination in the case of an examination which was missed*".

Action: Senator Cochran added that section #5(a) did not reference if this related to a "non-teaching issue". The Registrar advised that regulations relating to student conducts fell under the purview of the Senate Committee on Student Discipline Appeals (SCSDA).

This

would be taken under advisement and referred to the SCSDA for a comprehensive review.

Amendment

Randall/Binnema

That the word "use" in section #44 "b" under "Cheating" be changed to "possession".

Question Called

Morrison/Brown

18 IN FAVOUR

Vote on Amendment

14 IN FAVOUR

10 OPPOSED

CARRIED

Motion to Refer

Binnema/Smith

That the wording of section #38 remain in its original wording in the Calendar and be referred back to the Senate Committee on Academic Policy & Planning (SCAPP) for further review and broader discussion, before being brought back to Senate.

CARRIED

2 OPPOSED

Main Motion as Amended Minus #38

Action: #38 will remain in its original wording in the Calendar and be referred back to SCAPP.

UNANIMOUSLY CARRIED

The Chair thanked the Registrar for his work in revising these Academic Regulations. The Registrar thanked all those involved for their assistance.

To Senate for Information

SCAPP20031009.20

Course Title Change – CPSC 230-4

That the course name for CPSC 230-4, Computer Architecture I, be changed as follows:

From: CPSC 230-4 Computer Architecture I

To: CPSC 230-4 Introduction to Logic Design

Effective Date: Fall 2004

SCAPP20031009.13

Course Title and Calendar Description Change – NORS 101-3

That the proposed change of title of NORS 101-3, Northern Environments, and the proposed change of Calendar description, be approved.

Effective Date: Fall 2004

7.2 Senate Committee on Research & Graduate Studies

S-200311.26

Creation of the Northern BC Community Development Institute

Tait/Whitcombe

That the proposal for the creation of the Northern BC Community Development Institute be approved.

Effective Date: January 2004

UNANIMOUSLY CARRIED

In response to the question regarding availability of four offices, Dr. G. Halseth responded that this proposal identified the anticipated needs as required, but this was seen as a maximum need and would depend entirely upon availability if required. Senator Morrison suggested, and the Chair agreed, that a vote in favour of the motion was not to be taken as a commitment to the provision of office space.

An Executive Summary of new CPSC courses was included for information.

Motions S-200311.27 to S-200311.34

S-200311.27

New Course Approval – CPSC 601-3

Tait/Brown

That the new course CPSC 601-3, Software Engineering for Real-time Systems, be approved as proposed.

Effective Date: Fall 2004
CARRIED

S-200311.28

New Course Approval – CPSC 643-3

Tait/Brown

That the new course CPSC 643-3, Mobile Computing, be approved as proposed.

Effective Date: Winter 2005

CARRIED

S-200311.29

New Course Approval – CPSC 723-3

Tait/Brown

That the new course CPSC 723-3, Transaction Processing and Concurrency Control, be approved as proposed.

Effective Date: Winter 2005

CARRIED

S-200311.30

New Course Approval – CPSC 740-3

Tait/Brown

That the new course CPSC 740-3, Analysis and Modeling of Communication Networks, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200311.31

New Course Approval – CPSC 741-3

Tait/Brown

That the new course CPSC 741-3, Advanced Topics in Distributed Computing, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200311.32

New Course Approval – CPSC 744-3

Tait/Brown

That the new course CPSC 744-3, Internet and Mobile Security, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200311.33

New Course Approval – CPSC 750-3

Tait/Brown

That the new course CPSC 750-3, Digital Compression for Multimedia, be approved as proposed.

Effective Date: Winter 2005

CARRIED

S-200311.34

New Course Approval – CPSC 760-3

Tait/Brown

That the new course CPSC 760-3, Modeling and Simulation, be approved as proposed.

Effective Date: Fall 2004

CARRIED

A Summary of Curriculum Changes to the International Studies Program was included for information.

Motions S-200311.35 and S-200311.36

S-200311.35

Course Deletion – INTS 642-3

Tait/Smith

That the course INTS 642-3, Russian North American Relations, be deleted from the Graduate Calendar.

Effective Date: Fall 2003

UNANIMOUSLY CARRIED

S-200311.36

Course Deletion – INTS 679-3

Tait/Smith

That the course INTS 679-3, The European Union, be deleted from the Graduate Calendar.

Effective Date: Fall 2003

UNANIMOUSLY CARRIED

S-200311.37

New Course Approval – INTS 680-3

Tait/Smith

That the new course INTS 680-3, Pacific Environment, be approved as proposed.

Effective Date: Fall 2004

UNANIMOUSLY CARRIED

An Executive Summary of Math Motions was included for information.

Motion S-200311.38 to S-200311.43

S-200311.38

Course Preclusion Change – MATH 633-3

Tait/Mandy

That the Preclusion for MATH 633-3, Topics in Partial Differential Equation, be changed as proposed.

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.39

Course Preclusion Change – MATH 634-3

Tait/Mandy

That the Preclusion for MATH 634-3, Topics in Applied Mathematics, be changed as proposed.

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.40

Course Prerequisite Change – MATH 635-3

Tait/Mandy

That the Prerequisite for MATH 635-3, Numerical Methods in Differential Equations, be changed as proposed.

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.41

Course Preclusion Clause Change– MATH 699-3

Tait/Mandy

That the Preclusion Clause for MATH 699-3, Special Topics in Mathematics, be removed from the Calendar.

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.42

Course Prerequisite Change – MATH 702-3

Tait/Mandy

That the following proposed Prerequisite for MATH 702-3, Functional Analysis II, be added to the calendar:

Prerequisites: Permission of the instructor

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.43

Course Prerequisite Change – MATH 705-3

Tait/Mandy

That the Prerequisite for MATH 705-3, Complex Analysis, be changed as proposed.

Effective Date: Immediately

UNANIMOUSLY CARRIED

S-200311.44

New Course Approval – MATH 650-3

Tait/Malcolm

That the new course MATH 650-3, Combinatorics, be approved as proposed.

Effective Date: Immediately

UNANIMOUSLY CARRIED

To Senate for Information

SCRGS011003.03

Course Description Change – INTS 670-3

That the course description for INTS 670-3, International Environment Policy, be changed as proposed in the Graduate Calendar.

Effective Date: Fall 2004

7.3 Senate Committee on Organization and Rules

S-200311.45

2002-2003 Annual Report of the Senate Committee on the Library (SCL)

Nussbaumer/Mandy

That the 2002-2003 Annual Report of the Senate Committee on the Library (SCL) be received.

Effective Date: Immediately

CARRIED

To Senate for Information

SCOR200310.03

Senate Handbook Change - Senate Committee on the University Budget (SCUB)

The Senate Committee on Organization & Rules approved the change of recording secretary on the Senate Committee on the University Budget, from the Secretary to the Director of Finance to the Secretary to the Board of Governors, to accurately reflect current practices.

Effective Date: Immediately

SCOR200310.04

Rewording of the Terms of Reference for the Senate Committee on Academic Appeals (SCAA)

The Senate Committee on Organization & Rules approved the rewording of the Terms of Reference for the Senate Committee on Academic Appeals to accurately reflect the changes made to the academic appeal process as follows:

From: To review and rule on appeals for students related to academic discipline and standing, including decisions relating to admission, re-admission, articulation and transfer credit policies.

To: To review and rule on appeals from students under the Academic Regulations as set out in the Calendar.

Effective Date: Immediately

SCOR200310.06

Membership Changes to the Senate & Senate Committees

The following recommendations from the SCOR Sub-Committee on Rules and Nominations (SSCRN) for candidates to serve on Senate and Senate Committees were approved by the Senate Committee on Organization and Rules (SCOR):

Senate

Susan Gill, undergraduate student.

Jennifer Kennedy-Pannett, undergraduate student.

Kiarash Nazirpour, undergraduate student.

Jaime Sims, undergraduate student.

SCOR Sub-Committee on Rules & Nominations (SSCRN)

Susan Gill, undergraduate student.

Senate Committee on the Library (SCL)

Jennifer Kennedy-Pannett, undergraduate student.

Senate Committee on Academic Appeals (SCAA)

Kiarash Nazirpour, undergraduate student

Senate Committee on Scholarships & Bursaries (SCSB)

Jaime Sims, undergraduate student.

Senate Committee on Student Services (SCSS)

Jeremy Belyea, undergraduate student.

Senate Committee on First Nations & Aboriginal Peoples (SCFNAP)

Priscilla Johnson, undergraduate student.

Rose Bortolon, Metis representative.

The following three candidates were elected by ballot at the meeting of the Senate Committee on Organization & Rules on October 29th to fill the “Member at Large” positions on this committee. There were six nominations received.

- . Karin Hunt, Laxgalts’ap Village Government, Greenville, BC & Gingolx Village Government
- . Jennifer Roe, Fort St. John Friendship Society, and
- . Judy Gingell, Skookum Jim Friendship Centre, Whitehorse, Yukon.

Senate Committee on Regional Policy & Inter-Institutional Relationships (SCRPIIR)

Faculty Member position

Dee Horne, Assistant Professor, English

SCAPP Sub-Committee for International Agreements (SSCIA)

Faculty Member position

John Shultis – Associate Professor, Resource, Recreation & Tourism.

Election Results – Member at Large Position on the Senate

Five candidates were nominated for the Faculty Member at Large position on the Senate. This was a vacated position (as opposed to a new term), and the expiry date remained at January 31, 2005, the balance of the current term. An election was held and the successful candidate was Heather Smith.

8.0 Other Business - None

8.1 Report of the Registrar - None

9.0 Information – None

10.0 S-200310.46

Adjournment

Mandy

That the Senate meeting be adjourned.

The meeting ended at 5:15pm.